

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, SEPTEMBER 03, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter

ABSENT

Councilman Joe Michaels

PUBLIC HEARING

ITEM-1 Ordinance No. 2026-06 – Setting the Town of Hilliard, Tentative Millage Rate for the Fiscal Year 2026-2027.
Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2026-06

Following no public comments, motion to close Public Hearing at 7:01 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-06, on First Reading and
to set a Second Public Hearing & Final Reading on Monday, September 21,
2026, at 6:00 p.m.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

ITEM-2 Ordinance No. 2026-07 – Setting the Town of Hilliard, Tentative Budget for the
Fiscal Year 2025-2026.

Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2026-07

Following no public comments, motion to close Public Hearing at 7:02 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-07, on First Reading and
to set a Second Public Hearing & Final Reading on Monday, September 21,
2026, at 6:00 p.m.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

ITEM-14 Town Council to set a meeting of the Hilliard Action Committee.
John Beasley - Mayor

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

ITEM-15 Town Council to approve the use of the Town Council Chambers for a
candidate forum.

John Beasley – Mayor

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

- ITEM-4 Town Council approval of Capital Budgeted expense for the purchase of NVR
Appliance and Cameras to refresh the current set up at a cost not to exceed
\$23,834. (excluding shipping).
Guy Riner – IT Director

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

- ITEM-5 Town Council approval of Capital Budgeted expense for the purchase of two
Computer Servers to refresh the current set up at a cost not to exceed \$35,000.
Guy Riner – IT Director

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

- ITEM-6 Town Council to review and discuss Contract Plant Operator Services and Future
Staffing Options.
Cory Hobbs – Public Works Director

Cory Hobbs, Public Works Director, requested that the Town return to having
an in-house operator, stating that doing so would make it easier to make
decisions regarding the Town's operations.

Councilman Wollitz, asked Mr. Hobbs if he had anyone in mind for the position.

Cory Hobbs, Public Works Director, advised that he has two individuals in
mind. He added that he and Assistant Public Works Director Charles Chavarria
have completed the required coursework and only need to take the State
examination. He further explained that they will need a dual-licensed operator to
sign off on their qualifications and the state required hours working in the plant
operations.

Motion made to table this item until further notice.

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter

- ITEM-7 Town Council approval of Updated Dual-Licensed Operator Position Description and Authorization to Advertise.
Cory Hobbs – Public Works Director
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter
- ITEM-8 Town Council approval to transfer and promote Chelsea Wingate from Building & Zoning Administrative Assistant to Public Works Administrative Coordinator.
Cory Hobbs – Public Works Director
- Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter
- ITEM-9 Town Council approval to transfer and promote Dennis Alderman from Public Works Technician to Parks & Recreation Program Manager Position.
Gabe Whittenburg – Parks & Recreation Director
- Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter
- ITEM-10 Town Council acceptance of the Completion Bond for Completion of the Infrastructure Improvements for the Holland Walk PUD, Ordinance 2025-16, Parcel No. ID. 16-3N-24-0000-0021-0030 prior to the approval of the Final Plat.
Lee Anne Wollitz – Land Use Administrator
- Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz
Voting Abstaining: Councilman Hunter
- ITEM-11 Town Council approval of additional Professional Services related to the Hurricane Shelter Rebid Effort.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter
- ITEM-12 Town Council approval of the Minutes for August 13, 2026, Workshop and August 20, 2026, Regular Meeting.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter

ITEM-13 Town Council approval of Phoenix Process Equipment Co., Payable through September 1, 2026, Project Name: Wastewater Treatment Plant Belt Press, in the amount of \$7,660.50.

CAPITAL FUNDED PROJECT BUDGETED \$60,000

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter

ADDED ITEMS

ITEM-14 Town Council to set a Hilliard Action Committee meeting for September 8, 2026, at 7:00 p.m.

John Beasley - Mayor

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter

ITEM-15 Town Council approval for the Nassau County Chamber of Commerce to use the Town Council Chambers for a candidate forum on Tuesday, October 20, 2026, at 7:00 p.m.

John Beasley - Mayor

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter

ITEM-16 Town Council approval to use the Town Council Chambers for the City Government Week Mock Town Council Meeting on Monday, October 19, 2026, at 7:00 p.m.

John Beasley - Mayor

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter

ADDITIONAL COMMENTS

PUBLIC

No comments.

MAYOR & TOWN COUNCIL

Councilman Wollitz requested prayers for former Mayor McConnell's family. Services are scheduled for September 4, 2026, at 10:00 a.m.

Council President Sims added that the viewing is scheduled for 10:00 a.m. with the service beginning at 11:00 a.m. The Town Hall office will close for staff to attend the services.

Mayor Beasley expressed his condolences to the McConnell family. He stated that Cris "Mackie" McConnell was a significant part of the Town for many years and that many members turned to him for information and guidance. He will be greatly missed. Don't forget home football game scheduled for September 4, 2026.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis
Public Works Director Cory Hobbs
Land Use Administrator Lee Anne Wollitz

ABSENT:

Parks & Recreation Director Gabe Whittenburg

Cory Hobbs Public Works Director advised that, unfortunately, there was a vehicle accident that affected the fire hydrant across the street from Town Hall. He stated that no boil-water notice was issued and the Town never lost water pressure.

The Public Works Department was contacted by Hilliard Elementary School to participate in Career Day on Thursday October 22, 2026.

LeeAnne Wollitz Land Use Administrator that the Town is approximately one week away from issuing the first permits for Greenbrier Subdivision.

Mayor Beasley provides an update for Parks and Recreation Director Gabe Whittenburg and states that he is currently busy with football practices. The first football game will be held in Brantley County on September 12, 2026, and the first home game will be held on September 19, 2026. Mr. Whittenburg is currently accepting applications for soccer, volleyball, and gymnastics.

TOWN ATTORNEY

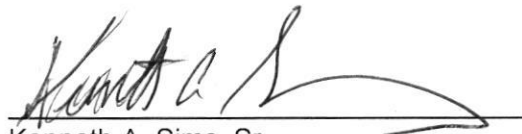
Absent

ADJOURNMENT

Motion to adjourn at 7:28 p.m.

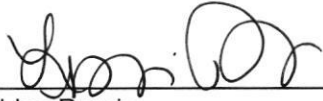
Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter

Approved this 15th day of October, 2026 by the Hilliard Town Council, Hilliard, Florida.



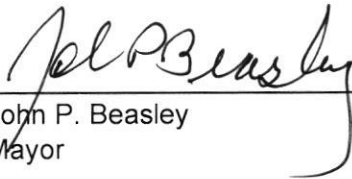
Kenneth A. Sims, Sr.
Council President

ATTEST:

A handwritten signature in black ink, appearing to read 'Lisa Purvis', written over a horizontal line.

Lisa Purvis
Town Clerk

APPROVED:

A handwritten signature in black ink, appearing to read 'John P. Beasley', written over a horizontal line.

John P. Beasley
Mayor