

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Cory Hobbs, Interim Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, OCTOBER 03, 2024, 7:00 PM

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### NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor John Beasley  
Council President Kenny Sims  
Council Pro Tem Lee Pickett  
Councilman Jared Wollitz  
Councilman Dallis Hunter  
Councilman Joe Michaels

## PROCLAMATIONS

ITEM-1 Mayor & Town Council to Proclaim October 2024 as "Emily Adkins Blood Clot Awareness Month".

**Mayor Beasley**

Mayor Beasley proclaims October 2024 as "Emily Adkins Blood Clot Awareness Month".

Doug Adkins speaks about blot clot awareness and leaves the Town with two posters with the blood clot awareness campaign information on them.

## REGULAR MEETING

### ITEM-2 Additions/Deletions to Agenda

ITEM-9 Payable from Mittauer & Associates, Inc., on the Oxford Street Force Main Rerouting.

Motion made by Councilman Wollitz, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-10 Discussion of Mobility and Impact Fees.

Motion made by Councilman Wollitz, Seconded by Council President Sims.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

### ITEM-3 Town Council to adopt Resolution No. 2024-17, authorizing the Hilliard Middle Senior High School Homecoming Parade on Friday, October 4, 2024, beginning at 2:45 p.m.

**Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

### ITEM-4 Town Council to set a workshop for the Hilliard Elementary School to have a 'Mock Town Council Meeting' in honor of City Government Week October 21st – 27th, 2024.

**John P. Beasley – Mayor**

Motion to schedule a Workshop to hold a Mock Town Council Meeting with Hilliard Elementary School students for City Government Week on Tuesday, October 22, 2024, at 6:00 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

### ITEM-5 Town Council to adopt the Five-Year Capital Improvement Plan, Fiscal Years 2025-2029, for the Town of Hilliard.

**Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

### ITEM-6 Town Council approval of Town Employee Grade/Step Pay Increases and Benefits for Fiscal Year 2024-2025.

**Lisa Purvis, MMC – Town Clerk**

Town Council discusses and explains the interim Public Works Director position is temporary, and the Cory Hobbs and Charles Chavarria's pay will return with a one-step increase once a new Public Works Director is hired.

Motion made by Councilman Michaels, Seconded by Councilman Hunter.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council approval of the Minutes for the September 12, 2024, Workshop, the September 19, 2024, Regular Meeting & Workshop, and the September 20, 2024, Public Hearing & Special Meeting.  
**Lisa Purvis, MMC – Town Clerk**

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council approval of the Lamp, Roy & Associates, Inc., Payable through August 21, 2024, Project Name: Florida Department of Transportation Land North in the amount of \$500.  
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$464,000.00**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

#### ADDED ITEMS

- ITEM-9 Town Council approval of Mittauer & Associates, Inc., Payable through September 27, 2024, Project Name: Oxford Street Force Main Rerouting in the amount of \$4,080.00.  
**FDEP LPA0302 GRANT FUNDED PROJECT \$609,000; LUMP SUM CONTRACT \$85,900**

- ITEM-10 Town Council to discuss Mobility and Impact Fees for new construction within the Town of Hilliard.  
**Councilman Wollitz**

Town Clerk, Lisa Purvis to send another email to Nassau County continuing services contract consultant regarding piggy backing off of Nassau County's contract.

#### ADDITIONAL COMMENTS

##### PUBLIC

Town Council to set a Workshop on Thursday, October 17, 2024, at 6:00 p.m. for the Nassau County 2050 Vision & Comprehensive Plan.  
**Lee Anne Wollitz – Land Use Administrator**

Land Use Administrator Lee Anne Wollitz, advises all that the Town of Callahan will be in attendance so that Nassau County does not have to travel twice.

Motion made by Council President Sims, Seconded by Councilman Michaels.  
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

**Timothy Fisk, 27146 West First Avenue**, states that he is going live on Facebook, and that he may need 20 seconds extra as he has difficulty breathing. He notifies all that he would like to make an official records request of all registered golf carts; makes, models, and manufacturers. If the Town does not provide, he wants the statute saying that the Town does not have to provide.

#### **MAYOR & TOWN COUNCIL**

**Councilman Michaels, Council President Sims, and Mayor Beasley**, extend their condolences to Council Pro Tem Pickett and safe travels to him, as he's recently had a death in the family.

**Council Pro Tem Pickett**, thanks all for their condolences and prayers.

**Mayor Beasley**, Thanks Council for setting a Workshop for City Government Week. He states he is going by the Elementary School to thank the students who participated in the Essay contest.

The Hilliard Harvest has been rescheduled for October 26, 2024.

Soccer and volleyball begin soon, and registering for basketball is available.

#### **ADMINISTRATIVE STAFF**

##### **PRESENT**

Town Clerk, Lisa Purvis

##### **ABSENT**

Interim Public Works Director, Cory Hobbs

Parks & Recreation Director, Gabe Whittenburg

**Town Clerk Lisa Purvis**, states that the applications for the FRDAP grants for Oxford Street Park and Town Hall Park were due September 30<sup>th</sup>, 2024, and that the due date was extended to October 14, 2024, due to Hurricane Helene.

House Representative Dean Black and Senator Clay Yarborough's offices had both reached out to her to advise that the Nassau Delegation will be held on November 13, 2024, at the NCBOCC Room, at the Yulee Annex between 12:00 p.m. and 3:00 p.m. To ensure that the Town had their requests submitted. The Town will need to decide how many items they would like on the agenda.

Town of Callahan Mayor, Clerk, and Public Works/Manager will be attending the Workshop on Thursday, October 17, 2024, at 6:00 p.m. for the Nassau County 2050 Vision and Comprehensive Plan presentation.

She reached out to Mike Swain with Hilliard Aviation, and he's got a check coming to the Town, along with their financials.

#### **TOWN ATTORNEY**

No comments.

**ADJOURNMENT**

Motion to adjourn at 7:40 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 17<sup>th</sup> day of October, 2024 by the Hilliard Town Council, Hilliard, Florida.



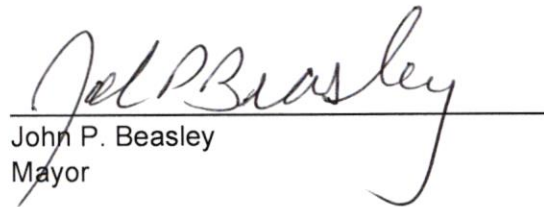
Kenneth A. Sims, Sr.  
Council President

ATTEST:



Lisa Purvis  
Town Clerk

APPROVED:



John P. Beasley  
Mayor