

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

**MONDAY, NOVEMBER 29, 2021, 7:00 PM**

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilman Jared Wollitz  
Councilwoman Callie Kay Bishop

## ABSENT

Mayor Floyd Vanzant

## COUNCIL PRESIDENT BEASLEY

**To call on members of the audience wishing to address the Council on matters not on the Agenda.**

No public wish to address the Council.

## SPECIAL MEETING

ITEM-1      Additions/Deletions to Agenda

No additions to or deletions from the agenda.

ITEM-2 Town Council Review and Discussion of Classification and Compensation Study for the Town of Hilliard Draft Salary Study Analysis  
***Gabe Whittenburg - Parks & Recreation Director***

**Gabe Whittenburg** presents the following to the Council Members:

- Key Assumptions/Factors
- Salary Study/ Raw Data Analysis
- Study Analysis: Graded Salary Structure
- Study Analysis: Salary Grade Spread
- Study Analysis: Variable Step Rate
- Study Analysis: Job to Grade Mapping

Parks and Recreation Director Whittenburg, states that he will need the recommended grades per employee from the Department Heads Ritchie Rowe and Lisa Purvis and their employee salary recommendations. Once complete, another meeting will be set.

**Council Pro Tem Sims** states that employees may be retro paid.

ITEM-3 Resolution No. 2021-28  
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation adopting an Amended Budget for the Fiscal Year 2020-2021, for the Town of Hilliard; and providing an effective date.  
***Council President Beasley***

Town Council to adopt Resolution No. 2021-28 for the Fiscal Year 2020-2021.  
***Lisa Purvis, MMC - Town Clerk***

**Town Clerk, Lisa Purvis** presents highlights from the Amended Budget. The General Government cash carried forward was reduced by \$164,571.00, and Water and Sewer was reduced by \$59,252.00. Parks and Recreation General Fund transferred \$64,797.00; Town Clerk Lisa Purvis explains this is the lowest transfer to date.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

#### **ADDITIONAL COMMENTS**

##### **PUBLIC**

No comment.

##### **MAYOR & TOWN COUNCIL**

**Councilwoman Bishop** states there should be compensation for Parks and Recreation Director Whittenburg for his work on the Classification and Compensation Study.

**Councilman Wollitz** thanks Parks and Recreation Director Whittenburg for his work on the Study.

**Council Pro Tem Sims, Councilman Pickett, and Council President Beasley** state that the Hilliard Tree Lighting was a success.

**ADMINISTRATIVE STAFF**

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Parks & Recreation Director, Gabe Whittenburg

**Public Works Director, Ritchie Rowe** states the Christmas Lights will be hung this week on the street poles.

**TOWN ATTORNEY**

Not requested to attend.

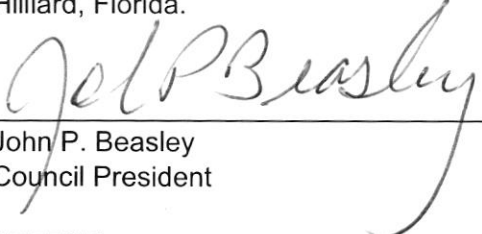
**ADJOURNMENT**

Motion made to adjourn at 8:10 p.m.

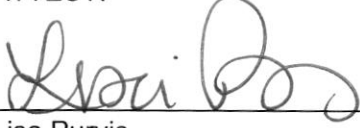
Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

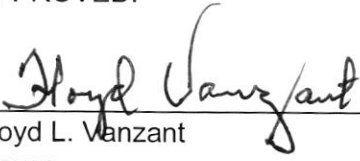
Approved this 6<sup>th</sup> day of January, 2022 by the Hilliard Town Council, Hilliard, Florida.

  
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John P. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
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Floyd L. Vanzant  
Mayor