

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Interim Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, DECEMBER 05, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley (TEAMS)
Council President Kenny Sims
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

ABSENT

Council Pro Tem Lee Pickett

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions to or from the agenda.

ITEM-2 Town Council approval of Resolution No. 2024-21, relating to the State Revolving Fund Loan Program; making findings; authorizing the loan application, authorizing the loan agreement; establishing pledged revenues; designating

authorized representatives; providing assurances, conflicts, severability, and effective date.

Mayor Beasley

Motion made by Councilman Michaels, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Authorizing the signing of the Engineering Services Agreement for the Planning Phase of the Sewer System Rehabilitation Project in the amount of \$120,000.

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-3 Town Council approval of the Capital Budget Expenditure for the Parks & Recreation Gym Maintenance in the amount of \$36,750.00.

Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Hunter, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval of the Capital Budget Expenditure for the Parks & Recreation Buck Park Playground Mulch in the amount of \$14,073.20.

Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval of the Capital Budget Expenditure for the Parks & Recreation Fitness Center Equipment in the amount of \$5,999.00.

Gabe Whittenburg – Parks & Recreation Director

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council approval of Position Process for David Pender's transition from Introductory/Probationary status to Regular Full-Time.

Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Hunter, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval of Position Process for Hanna Knoll's transition from Temporary status to Regular Part-Time.

Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-8 Town Council approval of Position Process for Laila Spatcher's transition from Temporary status to Regular Part-Time.
Gabe Whittenburg – Parks & Recreation Director

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-9 Town Council approval of the FY 2024 Revenues and Expenditures Report for the period ending September 30, 2024.
Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-10 Town Council approval of the Minutes for the November 14, 2024, Workshop, and the November 21, 2024, Regular Meeting.
Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-11 Town Council approval of Mittauer & Associates, Inc., Payable through October 25, 2024, Project Name: 8" Parallel Water Main Extension to FAA Facility in the amount of \$28,892.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$199,680

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

- ITEM-12 Town Council approval of Suez Annual Payment No. 4 of 5, Payable through October 1, 2024, Project Name: Advanced Metering Infrastructure (AMI), in the amount of \$109,553.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$547,765.00

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter,
Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Timothy Fisk, 27146 West First Avenue, Hilliard, states that during a previous meeting, he requested the transcript of a conversation of what was stated discreetly between two individuals at that meeting. He notes that he has not yet received a response to his request. Mr. Fisk urges the Town Council to convene a special meeting to address the Town Clerk's conduct. He alleges that she lied to other Town employees during a meeting, made false statements to police officers responding to a 911 call, and falsely accused him while failing to properly manage public records. He also claims that she accused him of attempting to steal Town documents while emphasizing that he was alone in a room at the time. Additionally, Mr. Fisk states that she emailed him a false and/or tampered police report with the intent of luring him to Town Hall property to have him arrested. He asserts that he verified that the police department report was false and that there was no 911 call in which she asked him to leave. He argues that proper handling of the records would have prevented any possibility of theft.

Mr. Fisk once again requests a special meeting to be held, with sufficient time allotted for placing advertisements in the paper to ensure the meeting is well-publicized.

MAYOR & TOWN COUNCIL

Councilman Wollitz, expresses his gratitude to Mrs. Dawn West of the *Westside Journal* and congratulates her and the paper on a well-deserved retirement.

Councilman Hunter, remarks that the Town will greatly miss the *Westside Journal* and extends his thanks. He also commends Alicia Head, the Event Coordinator, and all Town employees for the successful Christmas Market and Annual Christmas Tree Lighting event.

Council President Sims, shares he hates to see the departure of the *Westside Journal* and acknowledges its positive impact on the community. He also praises the Christmas Market and Tree Lighting event, thanking everyone who contributed and participated.

Mayor Beasley, states that he will miss Mrs. Dawn West and the *Westside Journal*. He describes the Christmas Market and Annual Christmas Tree Lighting event as spectacular and extends his thanks to everyone involved for ensuring its smooth execution.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk, Lisa Purvis

Parks & Recreation Director, Gabe Whittenburg (had to leave after his items)

ABSENT:

Interim Public Works Director, Cory Hobbs

Town Clerk Lisa Purvis, shares that she will miss Mrs. Dawn West, the *Westside Journal*, and their annual New Year's Edition.

She informs the Town Council that resumes for the two available Planning & Zoning Board seats have been provided and that these will be discussed during the Monthly Workshop on December 12, 2024. Additionally, an item regarding a potential new development will be included on that agenda.

Mrs. Purvis requests that the Town Council provide her with dates for a meeting with the Nassau County School Board. The Council state that Tuesday, January 14, 2025, is their first choice but if that does not work with their schedule then their second choice would be Tuesday, January 21, 2025, both dates at 6:00 p.m.

She also announces that details about the annual Town Christmas party for staff will be shared soon.

Nassau County Manager Taco Pope has extended an invitation to the Town Council members to attend their Christmas Tree Lighting.

TOWN ATTORNEY

Town Attorney Waugh, states that he has provided the requested legal opinion letter for the Town's FDEP CWSRF Application and is currently working on revisions to the sign ordinance.

He further mentions assisting the Planning & Zoning Board in adopting rules and procedures for public hearings. He advises that the Town Council may need to adopt similar measures in the future, as he anticipates that evidentiary hearings will likely become unavoidable.

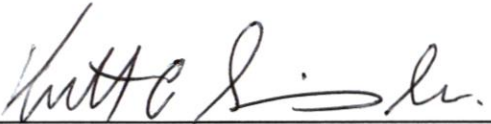
ADJOURNMENT

Motion to adjourn at 7:26 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 19th day of December, 2024 by the Hilliard Town Council, Hilliard, Florida.



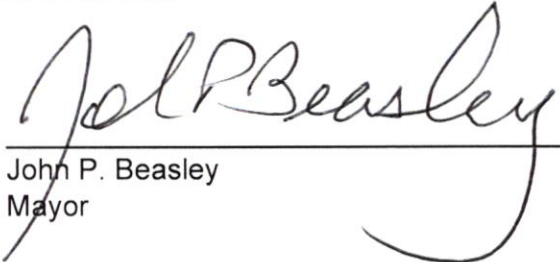
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor