

# HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## BOARD MEMBERS

Wendy Prather, Chair  
Charles A. Reed, Vice Chair  
Harold "Skip" Frey, Board Member  
Josetta Lawson, Board Member  
Kevin Webb, Board Member

## ADMINISTRATIVE STAFF

Lee Anne Wollitz  
Land Use Administrator

## PLANNING AND ZONING ATTORNEY

Christian Waugh

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## MINUTES

TUESDAY, JUNE 11, 2024, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Planning & Zoning Board regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Land Use Administrator. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

## PRESENT

Chair Wendy Prather  
Planning and Zoning Board Member Harold "Skip" Frey  
Planning and Zoning Board Member Josetta Lawson  
Planning and Zoning Board Member Kevin Webb

## ABSENT

Vice Chair Charles A. Reed

## REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No Additions or Deletions to the Agenda.

ITEM-2 Planning and Zoning Board to join the Town Council for a Workshop on 6.13.2024.

***Lee Anne Wollitz – Land Use Administrator***

**Lee Anne Wollitz, Land Use Administrator**, Shares details concerning Town Council workshop Scheduled 6.13.2024.

**Wendy Prather, Chairman**, states that she cannot attend workshop.

This is an Informational item and therefore, no motion made, or vote taken.

ITEM-3 Planning and Zoning Board approval of Minutes from 5.14.2023 regular Meeting.

Motion made by Planning and Zoning Board Member Frey, Seconded by Planning and Zoning Board Member Webb.

Voting Yea: Chair Prather, Planning and Zoning Board Member Frey, Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

### **ADDITIONAL COMMENTS**

#### **PUBLIC**

No Public Comments.

#### **BOARD MEMBERS**

**Wendy Prather, Chairman**, Reminds Board to complete Form 1 and ask about future training for the Board.

**Josetta Lawson, Board Member**, Indicates, she will complete Form 1 tomorrow.

#### **LAND USE ADMINISTRATOR**

**Lee Anne Wollitz, Land Use Administrator**, informs the Board that their next meeting well be a Public Hearing due to the Lofty/Cosmos Trail set of applications.

#### **PLANNING AND ZONING ATTORNEY**

There was no Attorney present for meeting.

### **ADJOURNMENT**

Motion to adjourn at 7:10pm

Motion made by Planning and Zoning Board Member Frey, Seconded by Planning and Zoning Board Member Lawson.

Voting Yea: Chair Prather, Planning and Zoning Board Member Frey, Planning and Zoning Board Member Lawson, Planning and Zoning Board Member Webb

Approved this 9<sup>th</sup> day of July 2024, by the Hilliard Planning & Zoning Board, Hilliard, Florida



Wendy Prather, Chair  
Hilliard Planning & Zoning Board