

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, JANUARY 05, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions to or deletions from the agenda.

ITEM-2 Town Clerk to administer the Oath of Office for the New Mayor, John Beasley, and New Town Council Members, Dallis Hunter and Joe Michaels.
Lisa Purvis, MMC - Town Clerk

Town Clerk Lisa Purvis administers the Oath of Office for Mayor John P. Beasley, Council Member Joe Michaels, and Council Member Dallis Hunter.

ITEM-3 Town Council to appoint the Town Council President and Town Council Pro Tem for the 2023 Calendar Year for the Organization of Office.
Lisa Purvis, MMC - Town Clerk

Motion to appoint Council Member Kenny Sims as Council President and Council Member Lee Pickett as Council Pro Tem.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council to appoint the Town Council Department Commissioners for the 2023 Calendar Year for the Organization of Departments.
Lisa Purvis, MMC - Town Clerk

Motion to retain and appoint each Council Member as follows:
Council President Sims as Street Department Commissioner
Council Pro Tem Pickett as Water & Sewer Department Commissioner
Councilman Wollitz as Fire Department Commissioner
Councilman Michaels as Parks & Recreation Department Commissioner
Councilman Hunter as Airpark Department Commissioner

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Resolution No. 2023-01 - Town of Hilliard 2023 Holidays
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; adopting recognized holiday dates for the Town of Hilliard; at its first meeting of the Town Council held in January; as outlined in the Personnel Policy Manual; as it relates to Holidays under the employee benefit programs section; and providing for an effective date.

Mayor Beasley

Town Council to adopt Resolution No. 2023-01 approving the Town of Hilliard 2023 Holidays as outlined in the Personnel Policy Manual.

Lisa Purvis, MMC - Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Resolution No. 2023-02 - MLK Walk January 16, 2023
 A Resolution authorizing the permitting of a Martin Luther King Jr. walk for the concerned citizens of Hilliard, Florida; on both Local and County Roads, which includes County Road 108; responsibility for Traffic Control; for claims arising from such event due to action on the part of or authorized by the Town; and providing for an effective date.
Mayor Beasley
- Town Council to adopt Resolution No. 2023-02 approving the permitting of a Martin Luther King Jr. Walk.
Lisa Purvis, MMC - Town Clerk
- Bernita Dinwiddie, 3782 Azela Drive, Hilliard, Florida,** invites all to attend the MLK Walk and states the walk will start at 9:00 a.m. at the Fire Department, go down County Road 108 to Oxford, and from Oxford to conclude at Hibson Church Services.
- Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-7 Town Council approval of Minor Subdivision Application No. 20220915 for Property Owner Taylor Built Homes; Parcel ID No. 09-3N-24-0000-0018-0000.
Lee Anne Wollitz - Land Use Administrator
- Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-8 Town Council approval of Minor Subdivision Application No. 20221129 for Property Owner Cynthia Hicks, Parcel ID No. 08-3N-24-2380-0020-0010
Lee Anne Wollitz – Land Use Administrator
- Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-9 Town Council approval to reappoint Joesetta Lawson to the Planning and Zoning Board for another 3-Year Term and to appoint either Kevin Webb or Jacqui Galbreath to fill the vacant seat for the remaining term that will expire December 2023.
Lisa Purvis, MMC - Town Clerk
- Motion to reappoint Joesetta Lawson to the Planning and Zoning Board for another 3-year term.
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
 Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Motion to appoint Kevin Webb to fill the vacant seat on the Planning and Zoning Board for the remaining term that will expire December 2023.

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council approval of Town Employee Cory Hobbs' pay increase from Grade 6 Step 1 to Grade 6 Step 3, following his recent promotion to Assistant Public Works Director.
Ritchie Rowe - Public Works Director

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council approval to present Legislative Appropriation Funding Requests at the Nassau County Legislative Delegation Public Hearing to be held on Wednesday, January 11, 2023, and to submit the appropriate request forms.
Lisa Purvis, MMC - Town Clerk

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-12 Town Council approval of the Minutes from the December 15, 2022, Workshop and the December 15, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-13 Town Council approval of Aqua-Aerobic Systems, Inc., Payable through December 14, 2022, Project Name: Turnkey Replacement of Cloth and Actuator Replacement for One (4) Disk Filter in the amount of \$11,508.23.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$25,808.23

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-14 Town Council approval of Hobbs Tractor Service, Inc., Payable for Tractor Rental through December 8, 2022, Project Name: Town Hall Park Phase I, FRDAP Project No. A21009 at the Hilliard Town Hall Park in the amount of \$4,000.00.
FDEP FRDAP 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$400,000.00

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman

Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-15 Town Council approval of MAE Contracting, LLC, Payable for 24x48x16 Pole Barn (Pavilion) through January 4, 2023, Project Name: Town Hall Park Phase I, FRDAP Project No. A21009 at the Hilliard Town Hall Park in the amount of \$44,010.00.
FDEP FRDAP 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$400,000.00

Motion made by Councilman Michaels, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-16 Town Council approval of MAE Contracting, LLC, Payable for 20x20x10 Pole Barn (Pavilion) through January 4, 2023, Project Name: Oxford Street Park Phase IV, FRDAP Project No. A21011 at the Hilliard Oxford Street Park in the amount of \$7,750.00.
FDEP FRDAP 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$400,000.00

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

Donna Beasley, 3716 Lee St., Hilliard, Florida, congratulates Mayor Beasley and states there will be light refreshments after the meeting for anyone who would like to stay.

MAYOR & TOWN COUNCIL

Councilman Hunter states he appreciates the opportunity to serve the Town.

Councilman Michaels states he is looking forward to serving the Town.

Councilman Wollitz states he would like to recognize Doug Pearson, who works at the Nassau County Record, and thanks Kevin Webb and Jacqui Golbreath for their interest in serving on the Planning and Zoning Board. Further thanks Councilwoman Bishop and Mayor Vanzant for their time and service to the Town.

Council Pro Tem Pickett thanks everyone in the audience for their attendance, and congratulates Councilman Hunter, Councilman Michaels, and Mayor Beasley on their appointments.

Council President Sims congratulates Councilman Hunter, Councilman Michaels, and Board Member Webb on their new positions. Further states he hates to see Councilwoman Bishop and Mayor Vanzant go.

Mayor Beasley thanks all family and friends for their support. Asks if Saturday, July 1, 2023, would be okay with all Council to have the Firework Display. Reminds that the next HAC Meeting will be held on Thursday, January 19, 2023, at 6:00 p.m. prior to the Regular Meeting

All Council agree to have the Fireworks Display on Saturday, July 1, 2023.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Parks & Recreation Director, Gabe Whittenburg

TOWN ATTORNEY

No comment.

ADJOURNMENT

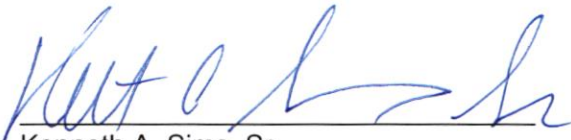
Motion made to adjourn at 7:48 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz,

Councilman Hunter, Councilman Michaels

Approved this 19th day of January, 2023 by the Hilliard Town Council,
Hilliard, Florida.



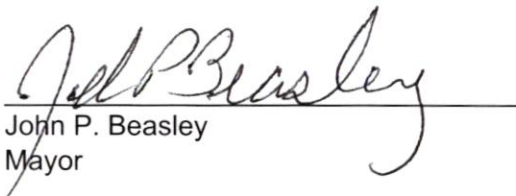
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor