

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, SEPTEMBER 01, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

PUBLIC HEARING

ITEM-1 Ordinance No. 2022-05 - Open Public Hearing
An Ordinance of the Town of Hilliard, Florida, Rezoning certain property consisting of 1.25 acres, more or less located between Ohio Street, New Front Street, County Road 108 and Bay Road, Hilliard, FL, Parcel # 08-3N-24-2380-0182-0010, from R-2, Single Family District to R-3, Multiple-Family District;

Providing for Severability; and providing for an effective date.

Town Attorney Waugh

Call for Public Comment

No public comments.

Councilman Wollitz announces that Tracey Conner contacts him and advised that she would not be able to attend tonight's meeting as she was out of Town for her anniversary.

Council Pro Tem Sims announces that he will be abstaining tonight on this item due to Mrs. Conner being his sister.

Close Public Hearing on Ordinance No. 2022-05 at 7:02 p.m.

Motion made by Council President Beasley, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Voting Abstaining: Council Pro Tem Sims

REGULAR MEETING - Town Council Action

Town Council adoption of First Reading Ordinance No. 2022-05 Amending Zoning and Land Development Regulations and Set Public Hearing & Final Reading for Thursday, October 20, 2022, at 7:00 p.m.

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Voting Abstaining: Council Pro Tem Sims

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

Item-14 Motion to add Resolution No. 2022-11 FRDAP North Oxford Street Park Phase II.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council approval of the Final Plat Application #20220609 for the Tracks Subdivision. Property Owner – Mason & Magnolia LLC & Agent - Ben Buchanan Parcel ID No. 08-3N-24-2380-0051-0030

Janis K. Fleet. AICP – Land Use Administrator

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.

Following lengthy discussion by Council and applicant Ben Buchanan, Councilman Wollitz removes his second.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz
Voting Nay: Councilwoman Bishop

ITEM-4 Town Council to discuss Site Work/Site Clearing Application Permit Fee Refund(s).

John P. Beasley - Council President

Motion made by Council President Beasley, Seconded by Councilman Pickett.

Following discussion to refund the two homeowners that paid the \$100.00 application fee for bringing in fill dirt for landscaping and the need to amend the code, Council President Beasley removes his motion and Councilman Pickett removes his second.

Motion is made to table item until the Land Development Regulations are adopted.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-5 Town Council approval to set Budget Workshops for September 6th or 8th at 6:00 p.m. to discuss Department Revenues and Operating & Capital Expenditures. To establish a Budget for the 2022-2023 Fiscal Year and Five Capital Improvement Plan.

Lisa Purvis, MMC - Town Clerk

Motion to set Budget Workshop for Tuesday, September 6, 2022, at 6:00 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-6 Town Council to set additional Joint Workshop to review and discuss the proposed amendments to the Zoning and Land Development Regulations.

Janis K. Fleet, AICP - Land Use Administrator

Motion is made to set Joint Workshop for September 13, 2022, and October 11, 2022, both at 6:00 p.m. prior to the Planning and Zoning Board Meeting.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-7 Town Council to establish a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard.
Christian Waugh - Town Attorney
Janis K. Fleet, AICP - Land Use Administrator
- Motion is made to set Joint Workshop for October 6, 2022, at 6:00 p.m. prior to the Town Council Meeting.
- Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-8 Town Council approval of the Minutes from the August 18, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk
- Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-9 Town Council approval of AECOM, Payable through July 29, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark, in the amount of \$5,785.50.
FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$86,388.00
- Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-10 Town Council approval of Chad Brock Enterprises, Inc., Final Payable through July 19, 2022, Project Name: Turf Runway Maintenance and Improvements at the Hilliard Airpark in the amount of \$3,500.00.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$90,800.00
- Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-11 Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 6 through August 22, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00
- Motion made by Councilman Wollitz, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-12 Town Council approval of Office Resources-Jax, LLC, Payable for 50% down, Project Name: Town Hall Office Renovations in the amount of \$14,246.71.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00
- Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-13 Town Council approval of TCA Electrical Contractors, Inc., Payable for Pay No. 2 through June 10, 2022, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Cone, and PAPIs at the Hilliard Airpark in the amount of \$12,160.00.
FAA AIP 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT \$307,025.00
- Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDED ITEMS

- ITEM-14 Resolution No. 2022-11 – FRDAP Grant North Oxford Street Ball Park Phase II
- A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for Federal fiscal year 2023-2024.
- Town Council to adopt Resolution No. 2022-11 authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for Federal fiscal year 2023-2024 for which the deadline is August 31, 2022, and the Town is requesting \$200,000.00 in grant funds.
Lisa Purvis, MMC - Town Clerk
- Motion is made to adopt Resolution No. 2022-11 amending by removing item three that states the Town will amended to include the development of the North Oxford Street Park Phase II if the projected is funded in the 2023/2024 application cycle and to supersede Resolution No. 2022-11 that was adopted on August 18, 2022.
- Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

Michael Franklin, 151012 CR 108, Hilliard, states he is shaking his head that the Council approved tonight's plat and not following the Code once again.

Public Works Director Richie Rowe states that Ben came to the Town about a year ago and wanted to work out a plan. Director Rowe wants it known that Mr. Buchanan said it was not his job to go out and look at the Water and Sewer and Director Rowe stated he knows his job and has no problem going out and looking at the Water and Sewer.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

September Meetings:

Tuesday, 09-06-2022	@ 6PM	Workshop (BUDGET)
Tuesday, 09-13-2022	@ 6PM	Joint Workshop (LDR'S)
Thursday, 09-15-2022	@ 7PM	Public Hearing & Regular Meeting (TRIM & BUD)

October Meetings:

Thursday, 10-06-2022	@ 6PM	Joint Workshop (Alleyways)
Thursday, 10-06-2022	@ 7PM	Regular Meeting
Tuesday, 10-11-2022	@ 6PM	Joint Workshop (LDR'S)
Thursday, 10-20-2022	@ 7PM	Public Hearing & Regular Meeting (Rezone)

Councilwoman Bishop states she is glad no one was hurt in the plane crash that happened across from the Hilliard Airpark on Eastwood Road.

Council President Beasley thanks Dawn West for the article about Town Employee Alicia Head and the Veterans Crosses in the Westside Journal.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe
Parks & Recreation Director, Gabe Whittenburg

Town Clerk Lisa Purvis states that she would like to set a HAC Meeting for September 15, 2022, at 6:00 p.m. to plan for Veterans Day.

TOWN ATTORNEY

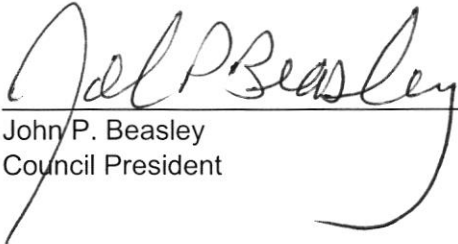
No comment.

ADJOURNMENT

Motion to adjourn at 8:06 p.m.

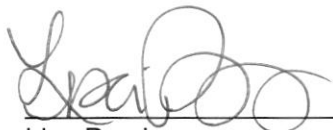
Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett,
Councilman Wollitz, Councilwoman Bishop

Approved this 15th day of September, 2022 by the Hilliard Town Council,
Hilliard, Florida.



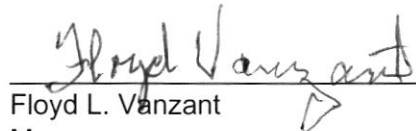
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor