

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, MARCH 17, 2022, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilman Jared Wollitz  
Councilwoman Callie Kay Bishop

## MAYOR

**To call on members of the audience wishing to address the Council on matters not on the Agenda.**

No public wish to address the Council.

## REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Item-9 Council President Beasley asks to add a discussion regarding updates on the Hilliard Town Clean Up.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Item-10 Council President Beasley asks to set a Workshop to discuss the Fireworks Display for 2022.

Motion made by Council President Beasley, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Item-11 Council President Beasley asks to add a request from First Baptist Church of Boulougne to have a Sunrise Service on the Town Hall Property.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-2 Town Council approval of Engineering Agreement between the Town of Hilliard and AECOM Technical Services, Inc. for Professional General Planning & Engineering Consulting Services for Airport Improvements at Hilliard Airpark (01J).

***Lisa Purvis, MMC – Town Clerk***

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council approval to grant a septic tank exception for Craig and Nicole Seabrooks for their property located off Pine Street on Lot 51-2, Parcel ID No. 17-3N-24-2020-0051-0020.

***Ritchie Rowe – Public Works Director***

**Town Clerk Lisa Purvis** advises she will have a letter ready for Mr. Reed regarding the Septic Tank Exception, March 18, 2022.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz  
Voting Nay: Councilwoman Bishop

ITEM-4 Town Council approval to contract with Kynex, Inc. in the amount of \$15,000.00 each, for the Joint Fireworks Display with the Town of Callahan at the Northeast Florida Fairgrounds on Saturday, July 2, 2022.

***John P. Beasley – Town Council President***

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-5 Town Council approval to set Workshop for Monday, April 4, 2022, at 6:00 p.m. for the Annual Financial Statements, September 30, 2021, Preliminary & Tentative Review.

***Lisa Purvis, MMC – Town Clerk***

Motion made by Councilman Wollitz, Seconded by Council President Beasley. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-6 Town Council approval of the Minutes from the March 3, 2022, Regular Meeting.

***Lisa Purvis, MMC - Town Clerk***

Motion made by Council President Beasley, Seconded by Councilman Pickett. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-7 Town Council approval of Hilliard Property Settlement Agreement between John Ryan Hern & Heather Hern and the Town of Hilliard in the amount of \$6,500 plus Professional & Legal Services Cost. Survey subject to a 25-foot easement only going to County Road 108. Contingent on Hern's signing the Agreement first and the Town signing last.

***Christian W. Waugh – Town Attorney***

Motion made by Councilman Pickett, Seconded by Councilman Wollitz. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-8 Town Council decision on Preliminary Plat for Pine Street Estate Subdivision, Property Owner Ralph Bennett.

***Christian Waugh - Town Attorney***

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims. Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

#### **ADDED ITEMS**

ITEM-9 Town Council to discuss updates regarding the 2022 Hilliard Town Clean Up.

***John P. Beasley – Town Council President***

**Council President Beasley** reminds all present that the Hilliard Town Clean Up will be held on Saturday April 9, 2022, from 8:30 a.m. and concluding with a cookout at 12:00 p.m. Meridian Waste is providing two trash trucks and two containers. Sand Hill is waiving Tipping Fees. Stokes will have one container for white goods. Informs everyone that the Trash Trucks will be leaving at 11:00 a.m.

ITEM-10 Town Council approval to set a Workshop at the Fairgrounds for Monday, May 9, 2022, at 6:00 p.m. to include the Town of Hilliard, Town of Callahan, Northeast Florida Fair Association, Kynex, Fire Department, and the Sheriff's Department to discuss the July 2, 2022, fireworks display.

***John P. Beasley – Town Council President***

Motion made by Council President Beasley, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-11 Town Council approval for First Baptist Church of Boulougne to hold a Community Sunrise Service at Town Hall Park on Sunday, April 17, 2022.

***John P. Beasley – Town Council President***

Motion made by Council President Beasley, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

## ADDITIONAL COMMENTS

### PUBLIC

**Michael Franklin 151012 CR 108, Hilliard**, comments on the Town looking into hiring another planner or Administrator.

**Skip Frey 37132 Fourth Street, Hilliard**, states he does not agree with the Council's decision to grant the Septic Tank Exception.

**LeeAnn Wollitz 37024 South Oak Street, Hilliard**, comments that after watching the Planning and Zoning Board Meeting on March 8, 2022, she wondered how to find Property Right of Ways within the Town Limits.

**Ralph Bennett 542030 US HWY 1, Callahan**, questions what his next step should be and asks who should he go to with questions if not Land Use Administrator Fleet.

**Town Attorney Christian Waugh** states he will give a written procedure to Mr. Bennett.

### MAYOR & TOWN COUNCIL

**Mayor Vanzant** reads the upcoming meeting dates

#### **March Meetings:**

Monday, 03-28-2022 @7PM Workshop (Development Requirements)

#### **April Meetings:**

Monday, 04-04-2022 @6PM Workshop (Audit)

Thursday, 04-07-2022 @7PM Regular Meeting

Thursday, 04-21-2022 @7PM Regular Meeting

### ADMINISTRATIVE STAFF

#### PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Parks & Recreation Director, Gabe Whittenburg

**Public Works Director Ritchie Rowe** apologizes for being late to the meeting.

**Council Pro Tem Sims** asks Public Works Director Ritchie Rowe to give an explanation as to why he recommended approval of the septic tank exception.

**Public Works Director Ritchie Rowe** gives an explanation as to why he recommended approval of the septic tank exception for one house. States it is not feasible for one homeowner.

**TOWN ATTORNEY**

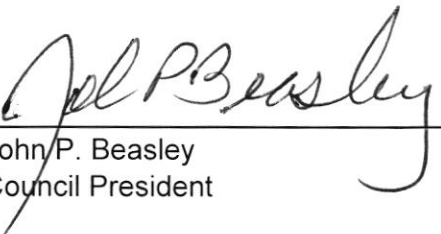
**Town Attorney Christian Waugh** states that everyone regarding the Hern settlement was polite to work with. He will look into how to reform Chapter 62 (Land Development Regulations) of the Town Code to include parts of Chapter 46 (Subdivisions).

**ADJOURNMENT**


Motion to adjourn at 8:00 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

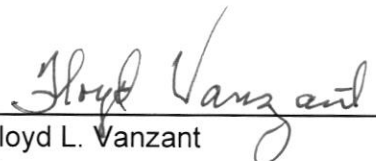
Approved this 7<sup>th</sup> day of April, 2022 by the Hilliard Town Council, Hilliard, Florida.

  
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John P. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
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Floyd L. Vanzant  
Mayor