

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, JULY 02, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Joe Michaels

ABSENT

Councilman Dallis Hunter is present on TEAMS for a portion of the meeting.

PUBLIC HEARING

ITEM-1 Ordinance No 2026-01 – Vacating Public Right-of-Way or Alley Blocks 68, 69 & 71, Public Right-of-Way, Streets, and Alleys within and adjacent to "North Hilliard Terrace" and the "Map of Hilliard".
Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2026-01

Following no public comments, motion to close Public Hearing at 7:02 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-01, on Second & Final Reading.

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Michaels

ITEM-2

Ordinance No 2026-02 – Amending the Town Charter to remove the residency requirement for the Town Clerk.

Mayor Beasley

Open Public Hearing
Call for Public Comments

Heather Gates, 27306 West Fifth Avenue, Hilliard, FL, stated that the Town Clerk has six months after being hired to establish residency and she feels that the position should be held by someone who resides within the Town limits.

Close Public Hearing on Ordinance No. 2026-02

Motion to close Public Hearing at 7:04 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-02, on Second & Final Reading.

Mayor Beasley responded that no other department heads are required to reside within the Town limits and, because the Town Clerk is not an elected official, he does not believe such a requirement should be imposed.

Council Pro Tem Pickett stated that placing the issue on the ballot and allowing the citizens to decide would be the fairest approach.

Council President Sims stated that he does not believe additional residency requirements should apply. He noted that the Town Clerk does not make decisions on behalf of the Town but, like the other department directors, may offer ideas and recommendations.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-3 Ordinance No 2026-03 – Amending the Town Charter to reflect the integration of
a Town Manager.

Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2026-03

Following no public comments, motion to close Public Hearing at 7:08p.m.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-03, on Second & Final
Reading.

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Ordinance No. 2026-04 – Establishing procedures for the review and approval of
Certified Recovery Residences pursuant to section 397.487, Florida Statutes.

Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2026-04

Following no public comments, motion to close Public Hearing at 7:09 p.m.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-04, on First Reading and
Set Second Public Hearing & Final Reading for August 6, 2026.

Motion made by Councilman Wollitz, Seconded by Council President Sims
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

REGULAR MEETING

ITEM-5 Additions/Deletions to Agenda

ITEM-15 Town Clerk Lisa Purvis request to fill the vacant Administrative Assistant position due to recent office promotion of Carrie Mullis.

Lee Anne Wollitz – Land Use Administrator

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-6 Town Council Consideration of the Purchase and Sale Agreement Submitted by New Leaf Communities, LLC for the Purchase of the Mikkelsen Estate Property
Christian Waugh – Town Attorney

Town Attorney Waugh advised that he had one small revisions to the contract. **Paige Johnston of Rogers Towers, representing New Leaf**, explained that the requested contract revision would allow the extension fee to be refunded if New Leaf elected not to proceed with the purchase.

Motion made by Councilman Michaels, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-7 Town Council Approval of Emergency Capital Expenditures in the Amount of \$36,885.00 for Emergency Repairs and Replacement of the Town Annex Building Roof.

Gabe Whittenburg – Parks & Recreation Director

Council President Sims stated that this matter has not been neglected. He explained that the Hurricane Shelter project is taking longer than anticipated and that proceeding with this action is necessary.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-8 Town Council approval of Position Process for Myron Saunders transition from Introductory/Probationary status to Regular Full-Time Programs Coordinator.

Gabe Whittenburg – Parks & Recreation Director

Mayor Beasley advised that Director Gabe Whittenburg is preparing the job descriptions but expressed a desire to move forward with the process.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-9 Town Council approval of Position Process for Shelby Turner transition from Introductory/Probationary status to Regular Full-Time Event Coordinator – Social Media Coordinator.

Gabe Whittenburg – Parks & Recreation Director

Mayor Beasley advised that Director Gabe Whittenburg is preparing the job descriptions but expressed a desire to move forward with the process.

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-10 Town Council approval of Capital Budget Expenditure of Sewer MH Lining/Repair at the cost of \$12,200.92 from Site Savvy Inc a sole source vendor for repairing manhole numbers 33, 92, and 76A.

Cory Hobbs – Public Works Director

Public Works Director Cory Hobbs advised that the manholes are sinking due to inflow and infiltration (I&I).

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-11 Town Council approval of Capital Budget Expenditure of Well #2 Rehabilitation at a cost of \$8,400.00 from Partridge Well Drilling Co, Inc. a sole source vendor for breakdown, inspection, and recommendations.

Cory Hobbs – Public Works Director

Public Works Director Cory Hobbs explained that Partridge Well Drilling Co. will pull the necessary information and provide notes that will be used to prepare the bid documents.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-12 Town Council approval of CPH Consulting, LLC, Payable through June 15, 2026, Project Name: 8" Parallel Water Main Extension to FAA Facility in the amount of \$18,084.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$199,680

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

- ITEM-13 Town Council approval of CPH Engineering, Payable through June 12, 2026, Project Name: MH 167 and MH 170 Repairs in the amount of \$720.00.

CAPITAL FUNDED PROJECT BUDGETED \$300,000; CPH ENGINEERING LUMPSUM CONTRACT \$18,400.00

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ITEM-14 Town Council approval of PQH Group, Payable through June 15, 2026, Project Name: Hurricane Shelter / Community Center Project in the amount of \$3,200.00.

FDEM 100% GRANT FUNDED PROJECT \$5,890,200; PQH GROUP LUMP SUM CONTRACT \$572,000

Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ADDED ITEMS

ITEM-15 Town Council approval of the Town Clerk's recommendation to fill the Town Hall Administrative Assistant vacant position.

Lee Anne Wollitz – Land Use Administrator

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No comments.

MAYOR & TOWN COUNCIL

Councilman Wollitz, reminded everyone to stay safe during the upcoming holiday weekend and noted that fireworks will be held on Saturday, July 4, 2026, at the Fairgrounds. He expressed appreciation to the State Officials and Aaron Bean for their support.

Council President Sims, expressed appreciation to the State Officials for the funding allocation of the Sanitary Sewer Rehabilitation Project.

Mayor John Beasley provided the following updates:

Announced that new flags have been installed on the crosses at the Veterans Memorial.

Thanked everyone who participated in the golf cart parade held on Saturday.

Reminded residents that the fireworks display will be held on Saturday, July 4, 2026, at the Fairgrounds.

Announced that flag football will begin next Tuesday at Westside Regional Park and that volleyball activities have already started.

Thanked Jay Collins for speaking at the VFW's June meeting regarding the appropriations that were awarded to the Town.

ADMINISTRATIVE STAFF

PRESENT:

Public Works Director Cory Hobbs

Land Use Administrator Lee Anne Wollitz

ABSENT:

Town Clerk Lisa Purvis

Parks & Recreation Director Gabe Whittenburg

Public Works Director Cory Hobbs advised that a bypass pump was installed at a lift station due to an issue with the existing pump. He added that a replacement pump has been ordered.

Land Use Administrator Lee Anne Wollitz provides the following updates:

Stated Town Clerk Lisa Purvis, wanted everyone to know that the Governor has signed the budget and that the Town has been awarded \$1.75 million through State Appropriation for the construction portion of the Sanitary Sewer Rehabilitation Project.

Further stated that Town Clerk Lisa Purvis also provided clarification regarding a previous discussion on the timing for elected officials to take office. Only following the Town's first election, elected officials assumed office at the first meeting of the month following the election. All other elections elected officials take office at the first meeting in January. VIP fireworks tickets are available for Council Members and Department Heads.

The Kevin Crews' proclamations will be distributed to each designated entity between July 13, 2026 and July 20, 2026.

TOWN ATTORNEY

Christian Waugh God Bless America

ADJOURNMENT

Motion to adjourn at 7:29 p.m.

Motion made by Council President Sims, Seconded by Councilman Michaels.

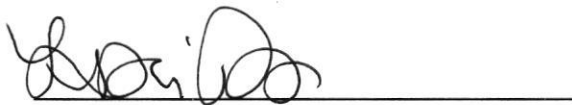
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 2nd day of August, 2024 by the Hilliard Town Council, Hilliard, Florida.



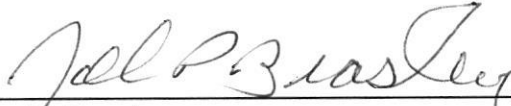
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor