

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, AUGUST 20, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-14 Discussion of holding an upcoming Town Council General Election
Forum

John Beasley - Mayor

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman
Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-2 Town Council approval of the Annual Financial Statements, for the fiscal year ending September 30, 2025.
Brad Hough, CPA – Powell & Jones, CPA's TEAMS
- Brad Hough, of Powell & Jones, CPA's, states that the Town had a clean audit and discusses highlights from the Audit Report.
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-3 Town Council approval of a contract with Reliant CPAs, P.A., d/b/a Powel and Jones CPAs, to provide audit and accounting services and prepare the Town's Annual Financial Statements for the fiscal years ending 2026, 2027, and 2028.
Brad Hough, CPA – Powell & Jones, CPA's
- Motion made by Councilman Hunter, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-4 Town Council to set Workshops for the review and discussion of the Fiscal Year 2026-2027 Budget.
Lisa Purvis, MMC – Town Clerk
- Workshop set for Monday August 31, 2026, at 6:00 p.m.
- Motion made by Councilman Wollitz, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-5 Town Council approval of Capital Budget Expenditure for Sewer Manhole Lining/Repair in the amount of \$21,075.01 to Site Savvy, Inc for repair of manhole numbers 67, 166, 81, 139, and 9B.
Cory Hobbs – Public Works Director
- Three quotes were received for the proposed sewer manhole lining and repair work. After reviewing the quotes and the proposed scope of work, Mr. Hobbs recommended awarding the work to Site Savvy, Inc. in the amount of \$21,075.01.
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-6 Town Council to consider the replacement of Public Works Clerk position title to Public Works Administrative Coordinator, and approve updated position description, and allow for advertisement of the position.
Cory Hobbs – Public Works Director

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-7 Town Council to accept the resignation of Del Miley, Code Enforcement Officer, and terminate the contract related to the position, effective September 30, 2026.

Lee Anne Wollitz – Land Use Administrator

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council to consider the replacement of the retiring Code Enforcement Officer with a regular part time position, approve the position description and allow for advertisement of the position.

Lee Anne Wollitz – Land Use Administrator

Town Council states that they are all in favor of the Code Enforcement Officer position being a part time position verses full time.

Motion made by Councilman Hunter, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Town Council approves the Code Enforcement Officer part time position description.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-9 Town Council approval of the Minutes for July 9, 2026, Workshop and August 6, 2026, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council approval of AECOM, Payable through July 26, 2026, Project Name: Design & Construct New Box Hangar at the Hilliard Airpark in the amount of \$11,144.10.

FDOT PTGA 100% GRANT FUNDED PROJECT \$391,000; AECOM S.A. NO. 20 LUMP SUM CONTRACT \$111,441

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council approval of OSPREY I & E, Payable through August 12, 2026, Project Name: Cedar Haven Lift Station in the amount of \$3,900.00
CAPITAL FUNDED PROJECT BUDGETED \$20,000
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-12 Town Council approval of OSPREY I & E, Payable through August 12, 2026, Project Name: Wetland Effluent Panel Replacement in the amount of \$4,600.00
CAPITAL FUNDED PROJECT BUDGETED \$20,000
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-13 Town Council approval of PQH Group, Payable through August 14, 2026, Project Name: Hurricane Shelter / Community Center Project in the amount of \$15,000.00.
FDEM 100% GRANT FUNDED PROJECT \$5,890,200; PQH GROUP LUMP SUM CONTRACT \$572,000
- Motion made by Council President Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

- ITEM-14 Town Council to discuss holding a public forum for the upcoming 2026 General Election during the week of City Government October 19-25, 2026.
John Beasley – Mayor

Mayor Beasley requests that the Town Council consider hosting a forum for the upcoming election at Town Hall. The forum would be organized and conducted by the Nassau County Chamber of Commerce.
The Mayor proposes holding the forum during City Government Week, either October 19th or October 20th at 7:00 p.m. The event would provide an opportunity for candidates and members of the community to participate in an informative discussion.

ADDITIONAL COMMENTS

PUBLIC

Doug Conkey, SJRWMD, 7775 Baymeadows Way, Jacksonville, FL, advised Nassau County Water Conservation is still being monitored and that the Town of Hilliard CUP is currently under review for renewal.

MAYOR & TOWN COUNCIL

Councilman Hunter shared that he was at Florida League of Cities Conference last week where he also received the annual required ethics training. Stated Amendment No. 3 is not good. Hilliard Airpark Cleanup is this weekend and the Fly in is next weekend. Florida Power and Light lost a line that went under our runway. They should have completed it prior to Fly in and Camp Out. Kutos to Public Works talked to residence at Whisper Ridge alarm called and fixed.

Councilman Wollitz addressed Mr. Conkey and advised that SJRWMD has asked citizens to conserve water but that does not apply to corporations. Nothing is being said to businesses that are still pulling a million gallons every day to bottle and sell. He would like to see SJRWMD ask our governor and state representatives to start limiting water to businesses. Everyone should share the responsibility.

Mayor Beasley thanked Councilman Hunter for the update. The first Hilliard Flashes home football game and Food Truck Friday will be next Friday, August 28, 2026.

Mayor Beasley advised that the Historic Society is asking if the Town was interested in an antique radar machine. The Mayor stated that we don't have room for it. After the council discussion the Town Clerk, Lisa Purvis will be checking with the Hilliard Airpark to see if they are interested.

The Mayor advised that he was unopposed and would be here another four years. It has been an honor because he loves this Town.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis
Public Works Director Cory Hobbs
Land Use Administrator Lee Anne Wollitz

ABSENT:

Parks & Recreation Director Gabe Whittenburg

Land Use Administrator Lee Anne Wollitz advised that the ribbon cutting for O'Reilly's will be held on Friday, August 21, 2026, at 11:00 a.m. She will be at Leadership Nassau retreat and will not be able to attend. She asks that if anyone is available to go and represent the Town that would be nice. McDonald's ribbon cutting is Thursday, August 27, 2026, at 11:00 a.m.

TOWN ATTORNEY

No comment

ADJOURNMENT

Motion to adjourn at 7:36 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.

Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 3rd day of September, 2024 by the Hilliard Town Council,
Hilliard, Florida.



Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor