

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, AUGUST 04, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Jared Wollitz

ABSENT

Councilman Lee Pickett
Councilwoman Callie Kay Bishop

PUBLIC HEARING

- ITEM-1 Amending Chapter 62 Zoning and Land Development Regulations
Ordinance No. 2022-02 - Open Public Hearing
An Ordinance Amending Chapter 62 Zoning and Land Development Regulations
of the Hilliard Town Code; creating Section 62-281 and amending Section 62-289
to implement revised permitted uses and permitted uses by exception in the
Commercial District; and providing for an effective date.
Mayor Vanzant

Call for Public Comment

No public comments.

Close Public Hearing on Ordinance No. 2022-02 at 7:06 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

REGULAR MEETING - Town Council Action

Town Council adoption of Second and Final Reading of Ordinance No. 2022-02 Amending Zoning and Land Development Regulations.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.

Council Wollitz questions the Commercial Chart and asks if the latest changes have been made.

Town Clerk Lisa Purvis states no, the Town Attorney took the version that the Planning and Zoning Board recommended. She further states when the Council is finished, they can resend everything back to the Planning and Zoning Board for recommendation with all changes that Council makes.

Following more discussion back and forth the vote is taken.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

Item-9 Motion to add Dallis Hunter's resignation from the Planning and Zoning Board.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

ITEM-3 Town Council decision regarding Mr. Ralph Bennett's requests concerning his development known as Pine Street Estates.

Lisa Purvis, MMC - Town Clerk
Richie Rowe - Public Works Director

Town Attorney Christian Waugh asks if the Council will allow him time to write up an agreement and bring it before the Council at the next meeting, for the Town Council to review and approve.

Motion is made to table item until the next Regular Meeting on August 18, 2022.

Motion made by Councilman Wollitz, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

ITEM-4 Town Council to establish a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard.

Christian Waugh - Town Attorney
Janis K. Fleet, AICP - Land Use Administrator

Motion to add item to the Monday, August 29, 2022, Joint Workshop with the Land Development Regulations at 6:00 p.m.

Land Use Administrator Fleet asks if there is any information that the Town Council would like for her to provide for the Joint Workshop.
No one responds.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

ITEM-5 Town Council discussion regarding Timber Cutting on Town Right-of-Ways brought up by Mr. Andy Whitaker at the July 21, 2022, Regular Meeting.

Christian Waugh - Town Attorney

Andy Whitaker, 27549 Georgia Street, Hilliard, explains that he and Michael Franklin found his corner and survey marker and have now worked everything out.

ITEM-6 Town Council approval of Capital Budgeted Town Hall Office Renovations Project Budgeted at \$70,000.00.

Lisa Purvis, MMC - Town Clerk

Town Clerk Lisa Purvis states she is requesting to do the following:

- Paint
- Flooring
- Workstation
- Add Building and Zoning Window and Counter
- Enclose Computer Room with Wall Mount AC

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

ITEM-7 Town Council approval of the Minutes from the July 14, 2022, and July 18, 2022, Joint Workshops and the July 21, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

ITEM-8 Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 5 through July 18, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.

MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00

Council President Beasley asks Public Works Director Rowe if there have been any problems regarding the Mowing Contract.

Public Works Director Rowe states that there haven't been any issues.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

ADDED ITEMS

ITEM-9 Town Council to accept Dallis Hunter's Resignation from the Planning and Zoning Board.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

ADDITIONAL COMMENTS

PUBLIC

No public comment.

MAYOR & TOWN COUNCIL

Mayor Vanzant reads the upcoming meeting dates:

August Meetings:

Thursday, 08-18-2022 @ 7PM Regular Meeting

Monday, 08-29-2022 @ 6PM Joint Workshop (LDR'S & Alleyways)

September Meetings:

Thursday, 09-01-2022 @ 7PM Regular Meeting

Thursday, 09-15-2022 @ 7PM Public Hearing & Regular Meeting (TRIM & BUD)

Councilman Wollitz states that he is working with the Nassau County School Board to get a sidewalk put in place from West Sixth to West Tenth Avenue around Hilliard Elementary.

ADMINISTRATIVE STAFF

PRESENT

Parks & Recreation Director, Gabe Whittenburg

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Parks and Recreation Director Whittenburg states that Town Parks and Recreation Temp Employee, Layla Spatcher, lost her mother recently and to keep her and her family in your prayers.

Town Clerk Lisa Purvis states Joe Benson who has worked with the Hilliard Airpark for many years as Treasurer for Hilliard Aviation, Inc. passed away recently and his memorial will be held this Saturday, August 6, 2022, at 2:00 p.m. in Callahan.

TOWN ATTORNEY

Town Attorney Waugh apologizes for being late due to working on Ralph Bennett's subdivision infrastructure issues.

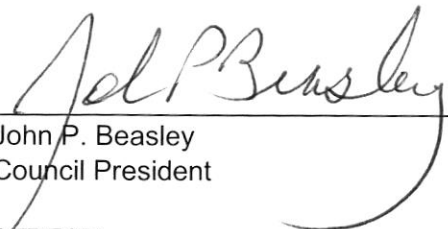
ADJOURNMENT

Motion to adjourn at 7:25 p.m.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Wollitz

Approved this 18th day of August, 2022 by the Hilliard Town Council, Hilliard, Florida.



John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor