

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, SEPTEMBER 18, 2025, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter (TEAMS)
Councilman Joe Michaels

PRESENTATIONS

ITEM-1 Florida League of Cities to Present Mayor John P. Beasley with the Mayor John Land Years of Service Award for 25 Years of Service to the Town of Hilliard
Chris Holley, Director of Member Services & Training – Florida League of Cities

Mr. Chris Holley, Director of Member Services & Training with the Florida League of Cities, reads Resolution adopted by the Florida League of Cities honoring Mayor John P. Beasley for 25 years of elected service and presents Mayor Beasley with the John Land Years of Service Award.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM 14- Set a Workshop to discuss staffing issues.

Motion made by Councilman Wollitz, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-3 Town Council approval of Septic Exception Application No. 20250903.01, allowing for a septic system to be placed within the Town Boundaries to serve a new dwelling unit at 15656 CR 108. Parcel ID No. 20-3N-24-2020-0028-0000. **Cory Hobbs – Public Works Director**

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval of Resolution 2025-11, for the creation of private street to serve as frontage for Parcel ID No. 17-3N-24-2020-0016-0010. **Lee Anne Wollitz – Land Use Administrator**

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-5 Town Council approval of Septic Exception Application No. 20250911.01, allowing for a septic system to be placed within the Town Boundaries to serve a new dwelling unit at 0 Magnolia Parcel ID No. 17-3N-24-2020-0016-0010. **Cory Hobbs – Public Works Director**

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-6 Town Council to adopt Resolution No. 2025-12, authorizing the Hilliard Middle Senior High School Homecoming Parade on Friday, September 19, 2025, beginning at 2:45 p.m. **Lisa Purvis, MMC – Town Clerk**

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-7 Town Council approval to adopt Resolution No. 2025-13, Authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for State of Florida Fiscal Year 2026-2027, for the development of Oxford Street Park Ph V. **Lisa Purvis, MMC – Town Clerk**

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-8 Town Council approval to adopt Resolution No. 2025-14, Authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for State of Florida Fiscal Year 2026-2027, for the development of Town Hall Park Ph II.

Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-9 Town Council approval of the Minutes for the September 4, 2025, Public Hearing & Regular Meeting and September 8, 2025, Workshop.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Michaels, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-10 Town Council approval of AECOM, Payable through August 29, 2025, Project Name: Design & Construct New Box Hangar at the Hilliard Airpark in the amount of \$10,029.69.

FDOT PTGA 100% GRANT FUNDED PROJECT \$391,000; AECOM S.A. NO. 20 LUMP SUM CONTRACT \$111,441

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council approval of PQH Group, Payable through September 9, 2025, Project Name: Hurricane Shelter / Community Center Project in the amount of \$3,576.02.

FDEM 100% GRANT FUNDED PROJECT \$5,890,200; PQH GROUP LUMP SUM CONTRACT \$572,000

Motion made by Council Pro Tem Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-12 Town Council approval of Triple B Dirt LLC, Payable through September 4, 2025, Project Name: Northwest Quadrant Upgrades Project in the amount of \$29,750.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$40,000

Motion made by Councilman Michaels, Seconded by Councilman Wollitz.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-13 Town Council approval of Payables through September 18, 2025, Project Name: Town Hall Park Improvements \$50,539.67.
NASSAU COUNTY BOCC FY 2023/2024 MUNICIPAL GRANT IN THE AMOUNT OF \$50,000

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDED ITEMS

ITEM-14 Town Council to set a Workshop to discuss staffing issues.
John P. Beasley – Mayor

Motion to set a Workshop on Tuesday, September 23, 2025, at 6:00 p.m.

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No comments.

MAYOR & TOWN COUNCIL

Councilman Wollitz, asks everyone to keep the past Councilwoman Webb's family in their prayers and congratulates Mayor Beasley on his 25 years of service.

Councilman Michaels, reports that he has spoken with Parks & Recreation Director Gabe Whittenburg and that the gymnastics program is full and soccer is about to begin. He shares that he is painting the football field tonight in preparation for Homecoming.

Council Pro Tem Pickett, also congratulates Mayor Beasley on his 25 years of service.

Council President Sims, extends prayers for past Councilwoman Webb's family and likewise congratulates Mayor Beasley on his milestone.

Mayor Beasley, reminds every one of the Public Hearing & Special Meeting on Friday, September 19, 2025, at 6:00 p.m. He also asks that past Councilwoman Webb's family be kept in everyone's prayers. He highlights the success of the Annual Town of Hilliard Car Show, thanks the Parks & Recreation Department, Town Hall staff, and Public Works for their support, and requests that Town events be added to the marquee in front of Town Hall. He also reminds everyone about the upcoming Hilliard Harvest Festival and Food Truck Saturday on September 27, 2025, and the Trunk or Treat in October.

ADMINISTRATIVE STAFF

PRESENT:

Town Clerk Lisa Purvis

ABSENT:

Public Works Director Cory Hobbs

Parks & Recreation Director Gabe Whittenburg (Football Field Painting)

Town Clerk Lisa Purvis, reminds every one of the Nassau Delegation Public Hearing on Wednesday, October 1, 2025, from 1:00 p.m. to 3:00 p.m., noting that preparations are well underway. She also congratulates Mayor Beasley on his 25 years of service.

TOWN ATTORNEY

Town Attorney Christian Waugh, congratulates Mayor Beasley as well and apologizes for not being present at such a special occasion. He explains that he was invited to speak at a Federal Society event honoring Charlie Kirk and free speech, which was well attended and worthwhile, and assures Mayor Beasley, he will make it up to him. He also mentions reviewing the agenda packet and clarifies that, contrary to being listed as the third-longest serving Town Attorney, his 6 years and 9 months of service make him the second-longest, adding humorously that he has his eyes on becoming number one.

ADJOURNMENT

Motion to adjourn at 7:25 p.m.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 2nd day of October, 2025 by the Hilliard Town Council,
Hilliard, Florida.



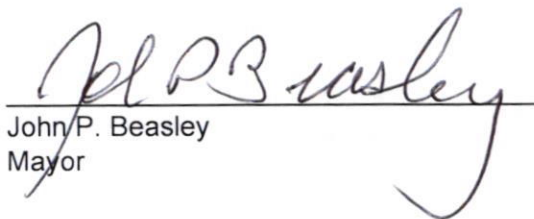
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor