

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, SEPTEMBER 16, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

PUBLIC HEARING

ITEM-1 Ordinance No. 2021-07 – Open Public Hearing
Ad Valorem Tax Millage Rate Fiscal Year 2021-2022.
An Ordinance of the Town Council of the Town of Hilliard, Florida, A Municipal

Corporation concerning the Ad Valorem Tax Millage Rate for the 2021-2022 Year for the Town of Hilliard, Florida; advising the Nassau County Property Appraiser of the "Rolled Back Rate" and of the final adopted millage rate; providing an effective date.

Town Attorney Waugh

Call for Public Comment.

Following no public comments, motion is made to close the Public Hearing on Ordinance No. 2021-07.

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Regular Meeting – Town Council Action

Ordinance No. 2021-07- First Reading
Motion to adopt Ordinance No. 2021-07 on first reading and set final Public Hearing for Monday, October 4, 2021, at 7:00 p.m.

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-2

Ordinance No. 2021-08 - Open Public Hearing
Budget Fiscal Year 2021-2022
An Ordinance of the Town Council of the Town of Hilliard, Florida, A Municipal Corporation estimating income, appropriating funds and adopting a budget for the 2021-2022 Fiscal Year for the Town of Hilliard; providing an effective date.
Town Attorney Waugh

Call for Public Comment.

Following no public comments, motion is made to close the Public Hearing on Ordinance No. 2021-08.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Regular Meeting – Town Council Action

Ordinance No. 2021-08- First Reading
Motion to adopt Ordinance No. 2021-08 on first reading and set final Public Hearing for Monday, October 4, 2020, at 7:00 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

REGULAR MEETING

- ITEM-3 Additions/Deletions to Agenda
No items are added to or deleted from the agenda.
- ITEM-4 Town Council to "RESCIND" action taken on August 19, 2021 to adopt Resolution No. 2021-21 approving FDOT Amended PTGA offer.
- Resolution No. 2021-21
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation accepting a Florida Department of Transportation offer of a Public Transportation Amendment to the Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement.
Town Attorney Waugh
- Motion to rescind Resolution No. 2021-21 due to full funding not being available at this time.
- Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-5 Resolution No. 2021-24
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation accepting a Florida Department of Transportation offer of a Public Transportation Amendment to the Public Transportation Grant Agreement and authorizing and directing the Hilliard Town Council to accept such agreement.
Town Attorney Waugh
- Town Council to adopt Resolution No. 2021-24 accepting the Florida Department of Transportation Amendment to the Public Transportation Grant Agreement for the Design & Construct Hangar & Hangar Rehabilitation at the Hilliard Airpark. The funding shall be at 100% under the Rural Economic Development Initiative (REDI) or \$252,000.00 related to eligible project costs.
Hilliard Airpark Engineer – Bill Prange, AECOM
- Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop
- ITEM-6 Town Council approval of the Minutes from the September 2, 2021, Regular Meeting.
Town Clerk – Lisa Purvis, MMC
- Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz
- ITEM-7 Town Council approval of Mittauer & Associates, Inc. Payable thru August 27, 2021, Project Name: Oxford Park Drainage Improvements in the amount of

\$1,500.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$22,500.00

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-8 Town Council approval of Southeast Pump Specialist. Payable for the Wetland Pump approved at the August 5, 2021, Council Meeting in the amount of \$5,126.38.

CAPITAL FUNDED PURCHASE TOTAL \$5,126.38

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-9 Town Council approval of Sunbelt Rentals Payable for the rental of a Bypass Pump on Fourth Street for a period of 4 weeks in the amount of \$6,345.44. Rental will continue until the Gravity Sewer Pipe Project is in service.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-10 Town Council approval of AECOM Payable thru September 3, 2021, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$2,853.30.

FAA 100% FUNDED PROJECT LUMP SUM AMOUNT \$86,388.00

Motion made by Council President Beasley, Seconded by Councilwoman Bishop.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-11 Town Council approval with discussion of Smart Quality Lawn Care Payable No. 7 thru September 8, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.

MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$66,000.00

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ADDITIONAL COMMENTS

PUBLIC

Tracy Lucas 27029 W. Third Ave. Hilliard, Florida, requested approval or denial by 2 p.m. Tuesday, September 21, 2021, and would like to see a checklist for permits regarding an accessory structure

MAYOR & TOWN COUNCIL

Mayor Vanzant, announces the upcoming September & October Meetings:

September Meeting

Thursday, 09/02/2021 @ 6PM Workshop (Budget)
Thursday, 09/02/2021 @ 7PM Regular Meeting
Tuesday, 09/14/2021 @ 6PM Workshop (ROW Closing)
Thursday, 09/16/2021 @ 6PM Workshop (Budget)
Thursday, 09/16/2021 @ 7PM Public Hearing & Regular Meeting

October Meeting

Thursday, 10/07/2021 @ 7PM Regular Meeting
Thursday, 10/21/2021 @ 7PM Regular Meeting

Councilwoman Bishop would like a workshop to evaluate Land Use Administration position.

Councilman Sims is speaking with another contractor and would also like a workshop to evaluate Land Use Administration position.

ADMINISTRATIVE STAFF**PRESENT**

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe

ABSENT

Parks & Recreation Director, Gabe Whittenburg

TOWN ATTORNEY

Town Attorney, Christian Waugh, thanks Mrs. Lucas for her email and advises that the Town is in the process of resolving her issue. He also advises that the Hern's case is ongoing.

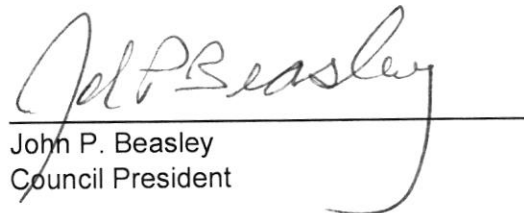
ADJOURNMENT

Motion to adjourn at 7:49 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.

Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

Approved this 7th day of October, 2021 by the Hilliard Town Council, Hilliard, Florida.



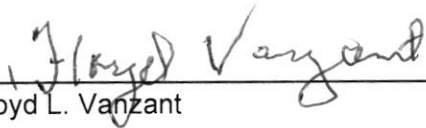
John P. Beasley
Council President

ATTEST:

A handwritten signature in black ink, appearing to read 'Lisa Purvis', written over a horizontal line.

Lisa Purvis
Town Clerk

APPROVED:

A handwritten signature in black ink, appearing to read 'Floyd Vanzant', written over a horizontal line.

Floyd L. Vanzant
Mayor