

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Harold "Skip" Frey, Chair
Wendy Prather, Vice Chair
Charles A. Reed, Board Member
Josetta Lawson, Board Member
Kevin Webb, Board Member

ADMINISTRATIVE STAFF

Lee Anne Wollitz,
Land Use Administrator

PLANNING AND ZONING ATTORNEY

Mary Norberg

MINUTES

TUESDAY, SEPTEMBER 12, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Planning & Zoning Board regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Land Use Administrator. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chair Harold "Skip" Frey
Vice Chair Wendy Prather
Planning and Zoning Board Member Charles A. Reed
Planning and Zoning Board Member Josetta Lawson

ABSENT

Planning and Zoning Board Member Kevin Webb

CHAIR

To call on members of the audience wishing to address the Board on matters not on the Agenda.

No public wish to address the Board.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No Additions or Deletions to the Agenda.

ITEM-2 Planning and Zoning Board recommendation to Town Council, allow Vacation of Right of Way for Block 159 to move to Final Application. Application No. 20230731 Block 159 Alley, Property Owner – Sylvester Helhoski Parcel ID No. 08-3N-24-2380-0159-0010.

Lee Anne Wollitz – Land Use Administrator

Lee Anne Wollitz, Land Use Administrator read staff report.

Wendy Prather, Vice Chair asked about fence placement.

Motion made by Vice Chair Prather, Seconded by Planning and Zoning Board Member Lawson.

Voting Yea: Chair Frey, Vice Chair Prather, Planning and Zoning Board Member Reed, Planning and Zoning Board Member Lawson

ITEM-3 Planning and Zoning Board Approval of Site Plan Application No. 20230828. Property Owner – Roasted Rooster Coffee Company Parcel ID No. 08-3N-24-2380-0010-0034

Lee Anne Wollitz - Land Use Administrator

Lee Anne Wollitz, Land Use Administrator read staff report.

Skip Frey, Chairman asked about combining the parcels.

Wendy Prather, Vice Chair made a motion to include the condition included in the staff report. "Planning and Zoning Board approval of application No. 20230828 with the following condition. 1. FDOT final approval of US1 entrance and its proposed changes."

Motion made by Vice Chair Prather, Seconded by Planning and Zoning Board Member Lawson.

Voting Yea: Chair Frey, Vice Chair Prather, Planning and Zoning Board Member Reed, Planning and Zoning Board Member Lawson

ITEM-4 Planning and Zoning Board Approval of Minutes, Regular Meeting 2023.08.08.

Motion made by Planning and Zoning Board Member Lawson, Seconded by Vice Chair Prather.

Voting Yea: Chair Frey, Vice Chair Prather, Planning and Zoning Board Member Reed, Planning and Zoning Board Member Lawson

ADDITIONAL COMMENTS

PUBLIC

No Public wish to address the Board.

BOARD MEMBERS

Josetta Lawson, Board Member asked for updates on the following projects, Busy Bee Laundry Mat, Hilliard Shopping center, LDR updates concerning Mobile Homes. Answers were provided by **Lee Anne Wollitz, Land Use Administrator**.

LAND USE ADMINISTRATOR

No additional comments by the Land Use Administrator.

PLANNING AND ZONING ATTORNEY

No additional comments by the Planning and Zoning Attorney.

ADJOURNMENT

Motion to adjourn at 7:21pm.

Motion made by Planning and Zoning Board Member Lawson, Seconded by Planning and Zoning Board Vice Chair Prather.

Voting Yea: Chair Frey, Vice Chair Prather, Planning and Zoning Board Member Reed, Planning and Zoning Board Member Lawson.

Approved this 10th day of October 2023, by the Hilliard Planning & Zoning Board, Hilliard, Florida



Skip Frey, Chair
Hilliard Planning & Zoning Board