

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, FEBRUARY 17, 2022, 7:00 PM

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

## PRAYER & PLEDGE OF ALLEGIANCE

## ROLL CALL

## PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilman Lee Pickett  
Councilman Jared Wollitz  
Councilwoman Callie Kay Bishop

## PUBLIC HEARING

### ITEM-1

Ordinance No. 2022-01 - Open Public Hearing  
An Ordinance relating to public right-of-way; making findings; vacating public right-of-way within the proposed Greenbrier PUD within the Town of Hilliard, Florida; authorizing recording of a certified copy of this Ordinance; providing for severability; and providing for an effective date.  
***Town Attorney Waugh***

Applicant: Courtney Gaver with Rodgers Towers, P.A. for National Land Partners II, LLC, authorized agents for Hilliard Equity Resources, Property Owner is

present and advises if there are any questions from the public, she will be happy to explain.

Call for Public Comment

No public comments.

Close Public Hearing on Ordinance No. 2022-01.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

### **REGULAR MEETING - Town Council Action**

Town Council Final Reading and adoption of Ordinance 2022-01.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

**MAYOR**

**To call on members of the audience wishing to address the Council on matters not on the Agenda.**

**Jason Bergendahl with the Town's Public Works Department** advises the Town Council that he wants to offer his sincere gratification and thanks the Council for the Salary increase.

**Mike Cole, 55114 Jewel Thomas Road, Callahan, Florida** states that he would like to update the Council on the following:

- He serves on the NCEDB and they have a lot going on.
- Commissioner for OHPA and wants the Town to know that they have Bonding powers and are here to assist the Town if needed.
- Chair for KNB and they are having free tree give away on March 12, 2022 in Callahan and states their website has the link to sign up. He also states he will be at the Town Clean up Planning Meeting on February 28, 2022.

### **REGULAR MEETING**

ITEM-2 Additions/Deletions to Agenda

ITEM-6 Parks & Recreation Director Gabe Whittenburg to add hiring additional Temporary employee.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-7 Public Works Director Richie Rowe to add the 2022 Right of Way Mowing Contract.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-8 Town Clerk Lisa Purvis to add CDBG Water Main Replacement Change Order No. 5.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-9 Town Council President Beasley to add discussion regarding Fireworks Display with the Town of Callahan.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-3 Town Council approval of Public-School Concurrency Proportionate Share Mitigation Agreement between the School District of Nassau County, the Town of Hilliard, and Hilliard Equity's Resources, LLC, for the Greenbrier PUD.  
***Lisa Purvis, MMC - Town Clerk***

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-4 Town Council approval of the Minutes from the February 3, 2022, Regular Meeting.  
***Lisa Purvis, MMC - Town Clerk***

Motion made by Council President Beasley, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

ITEM-5 Town Council approval of Mittauer & Associates, Inc., Payable through January 28, 2022, Project Name: CDBG 20 NR Water Main Replacement in the amount of \$3,830.00.  
**DEO CDBG GRANT FUNDED PROJECT AND CAPITAL FUNDED PROJECT MATCH LUMP SUM CONTRACT \$105,700.00**

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

#### **ADDED ITEMS**

ITEM-6 Town Council approval to hire Terrah Gardner at \$10.00 per hour, in the Temporary Part-Time Position of Kid Attendant for the After School and Summer Camp Programs in the Parks & Recreation Department.

Motion made by Council President Beasley, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-7 Town Council approval of Right of Way Mowing Contract award to Dixon Tree and Lawn Service in the amount of \$70,000.00 for mowing, weed eating, and trash clean-up, a quantity of eight (8) times, at a bid unit price of \$8,750.00, each from March 14, 2022, through October 27, 2022.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-8 Town Council approval for CDBG Water Main Replacement Change Order No. 5 increase of \$1,600.00 in Contractor Price for the addition of Ground Penetrating Radar (GPR) scans to locate Town utilities prior to installation of new service lines. Increase of 60 days in Contractor Times due to equipment delivery delays.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

- ITEM-9 Council President Beasley advises that he wants to meet with the Town of Callahan regarding the Fireworks Display for this year and requests their agreement to do so. The Town Council all concur that he should do so.

#### **ADDITIONAL COMMENTS**

##### **PUBLIC**

**Brent Newton, 37116 Lee Street Hilliard, Florida** states that he is concerned about the speeders down Lee Street due to small children in the community. He asks about adding speed bumps on this road.

**Raymond Schmoldt, 37138 Lee Street Hilliard, Florida** agrees with Mr. Newton's statement and states something needs to be done.

##### **MAYOR & TOWN COUNCIL**

**Mayor Vanzant** reads the upcoming meeting dates

##### **March Meetings:**

Thursday, 03-03-2022 @7PM Regular Meeting

Thursday, 03-17-2022 @7PM Regular Meeting

**Public Works Director Richie Rowe** states he will look into flashing speed signs.

**Council Pro Tem Sims** states he will ask the attorney about the possibility of reducing the speed limit from 30 mph to 25 mph.

**Council Pro Tem Sims** advises the Council and Public that Public Works Director Richie Rowe apologized that the Mowing Contract was added to the agenda with such short notice. He states the Mowing Contract required it to be awarded within 24 hours or he would not have rushed to put it on the agenda.

**Mayor Vanzant** advises that we can reach out to the Sheriff for added patrol.

**Council President Beasley** advises Mrs. Van will be at the Town Clean-Up. He also

reminds everyone about the Hilliard Action Committee meeting on February 28, 2022, at 7:00 p.m. to plan the Town Clean-Up.

**ADMINISTRATIVE STAFF**

**PRESENT**

Town Clerk, Lisa Purvis  
Public Works Director, Ritchie Rowe  
Parks & Recreation Director, Gabe Whittenburg

**Town Clerk Lisa Purvis** advises the Council that the Westside Republicans Meeting will be held on March 1, 2022, at 7:00 p.m. Town Clerk Purvis also states that the Town should be funded for two of the eight projects so far: the two being the Oxford Force Main and the Sixth Street Paving.

**Council President Beasley** states that he was invited to speak at the Westside Republicans Meeting at the Woodshed.

**TOWN ATTORNEY**

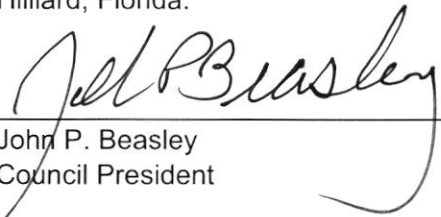
Not requested to attend.

**ADJOURNMENT**

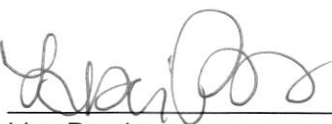
Motion to adjourn at 7:40 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop

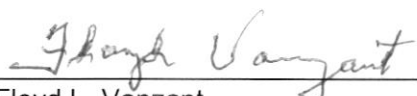
Approved this 3rd day of March, 2022 by the Hilliard Town Council, Hilliard, Florida.

  
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John P. Beasley  
Council President

ATTEST:

  
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Lisa Purvis  
Town Clerk

APPROVED:

  
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Floyd L. Vanzant