

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, OCTOBER 05, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor John Beasley
Council President Kenny Sims
Council Pro Tem Lee Pickett
Councilman Jared Wollitz
Councilman Dallis Hunter
Councilman Joe Michaels

MAYOR **To call on members of the audience wishing to address the Council on matters not on the Agenda.**

Sandra Street - 27267 Goodwin Road, Hilliard, states that she would like to start a prayer walk.

Paul Decosta - 58323 Timmons Road, Hilliard, states he would like repairs to be made to his road. Council refers him to Nassau County, as Timmons Road is not within the Town limits.

PRESENTATION

Mayor Beasley presents Certificates of Recognition to Dawn Carroll for 30 years of service to

the Town of Hilliard, and to Ritchie Rowe on his retirement and many years of service to the Town of Hilliard.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No additions or deletions from the agenda.

ITEM-2 Town Council review of the Nassau County Property Appraiser & Tax Collector's Tangible Personal Property Verification Program and approval of a three-party Interlocal Agreement.

Lisa Purvis, MMC – Town Clerk

Property Appraiser, Mike Hickox, explains and takes questions regarding the Tangible Personal Property Verification Agreement.

Motion is made is made to enter into a three-party interlocal agreement.

Motion made by Council President Sims, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-3 Town Council approval of Petition to Open Right of Way. Request to Open a Portion of an Unnamed, 30 feet wide, Town Right of Way, Parcel ID No. 08-3N-24-0000-0004-0010, Property Owner, Jonathan and Jennifer Hart.

Lee Anne Wollitz – Land Use Administrator

Lee Anne Wollitz, LUA, requests that this item be tabled and the petitioner is to put down an investigation deposit with the Town of Hilliard.

Motion to table for the Town Attorney to research.

Motion made by Council President Sims, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ITEM-4 Town Council approval to adopt Resolution No. 2023-16, accepting a Florida Department of Transportation offer of a Public Transportation Grant Agreement and authorizing and directing the Council to accept such agreement in the amount of \$175,000.00 for Land Acquisition along Eastwood Road at the Hilliard Airpark.

Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-5 Town Council approval to adopt Resolution No. 2023-17, accepting a Florida Department of Transportation offer of a Public Transportation Amendment to the Public Transportation Grant Agreement and authorizing and directing the Council to accept such agreement in the amount of \$51,000.00, to Design & Construct a New Box Hangar at the Hilliard Airpark.
Lisa Purvis, MMC – Town Clerk
- Motion made by Councilman Hunter, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-6 Town Council to adopt Resolution No. 2023-20, authorizing the Hilliard Middle Senior High School Homecoming Parade on Friday, October 20, 2023, beginning at 2:45 p.m.
Lisa Purvis, MMC – Town Clerk
- Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-7 Town Council to adopt Resolution No. 2023-21, recognizing City Government Week, October 16th – 22nd, 2023 and Encouraging all Citizens to Support the Celebration and Corresponding Activities.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-8 Town Council to set a Workshop for Monday, October 10, 2023, at 7:30 p.m. to discuss the Town of Hilliard's 2024 Nassau Delegation Requests and Nassau County's Requests.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-9 Town Council approval of Municipal Election Agreement for Election Services by and between the Nassau County Supervisor of Elections and the Town of Hilliard.
Lisa Purvis, MMC – Town Clerk
- Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels
- ITEM-10 Town Council approval for Site Savvy Inc. to repair 8" gravity sewer main at US Highway 1 and West Fourth Street for the bid amount totaling \$23,935.07, with a one year warranty on the repair from the completion date.
Cory Hobbs - Assistant Public Works Director

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Pickett.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-11 Town Council approval to surplus the Public Works Department's 2000 John Deere Front End Loader Tractor and 1989 Ford Side Mount Tractor.
Cory Hobbs – Assistant Public Works Director

Motion made by Councilman Wollitz, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-12 Town Council approval of the termination of Mr. John Maze's employment with the Town of Hilliard.
Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Michaels.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-13 Town Council to adopt the Fiscal Years 2024-2028, Five Year Capital Improvement Plan for the Town of Hilliard.
Lisa Purvis, MMC – Town Clerk

Motion made by Council President Sims, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-14 Town Council approval of the Fiscal Year 2023-2024, Town Employees Step Pay Increases and Benefits.
Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Council President Sims.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

- ITEM-15 Town Council approval of the Minutes for the September 14, 2023, Special Meeting, the September 21, 2023, Regular Meeting and the September 22, 2023, Public Hearings & Special Meeting.
Lisa Purvis, MMC – Town Clerk

Motion made by Council Pro Tem Pickett, Seconded by Councilman Hunter.
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

ADDITIONAL COMMENTS

PUBLIC

No public comment.

MAYOR & TOWN COUNCIL

Mayor & Town Council Members all congratulate Ritchie Rowe and Dawn Carroll.

Council Pro Tem Pickett, advises the Council about the emergency repair at the Wastewater Treatment Facility to the Belt Press in the amount of \$5,217.00.

Mayor Beasley, states that last Saturday the Town held one of the nicest events. The Car Show had 122 registered cars, and the Town made approximately \$2,400.00 in profit that will go back into future Town events. This Saturday, on October 7, 2023, the Town will host it's first ever Harvest Festival. The next HAC meeting will be held October 23, 2023 at 7:00 p.m.

ADMINISTRATIVE STAFF

PRESENT

Town Clerk, Lisa Purvis

Public Works Director, Ritchie Rowe

Parks & Recreation Director, Gabe Whittenburg

Public Works Director, Ritchie Rowe, thanks everyone in Town and congratulates the Town Attorney on his new baby.

Town Clerk, Lisa Purvis, thanks Alicia Head and Calen Burnette for the Car Show.

TOWN ATTORNEY

Town Attorney, Waugh, congratulates Ritchie Rowe on his retirement.

ADJOURNMENT

The meeting adjourns at 7:50 p.m.

Motion made by Council President Sims, Seconded by Councilman Wollitz.

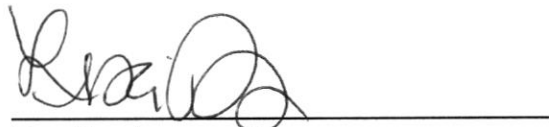
Voting Yea: Council President Sims, Council Pro Tem Pickett, Councilman Wollitz, Councilman Hunter, Councilman Michaels

Approved this 19th day of October, 2023 by the Hilliard Town Council, Hilliard, Florida.



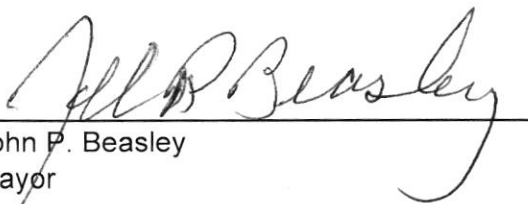
Kenneth A. Sims, Sr.
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



John P. Beasley
Mayor