

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Cory Hobbs, Public Works Director  
Gabe Whittenburg, Parks & Rec Director  
Lee Anne Wollitz, Land Use Administrator  
**TOWN ATTORNEY**  
Christian Waugh

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## AGENDA

**THURSDAY, APRIL 02, 2026, 7:00 PM**

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### NOTICE TO PUBLIC

*Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.*

### PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER  
EVEN WHEN WE DISAGREE.  
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.  
WE WILL AVOID PERSONAL ATTACKS.  
***"Politeness costs so little." – ABRAHAM LINCOLN***

## CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

## PROCLAMATIONS

**ITEM-1** Town Council to designate April 2026 as "Water Conservation Month" in the Town of Hilliard  
***John P. Beasley – Mayor***

## REGULAR MEETING

**ITEM-2** Additions/Deletions to Agenda

**ITEM-3** Town Council Consideration of Next Steps Following Negotiations with New Leaf Communities, LLC for Purchase of the Mikkelsen Estate Property  
***Christian Waugh – Town Attorney***

**ITEM-4** Town Council Consideration of Approval for Capital Budget Purchase in the Amount of \$8,196.00 for a 10" Ultra Mag Electromagnetic Flow Meter (Model UM510)  
***Cory Hobbs – Public Works Director***

- ITEM-5** Town Council Consideration of Approval for Capital Expenditures in the Amount of \$53,626.16 for Emergency Repairs and Relocation of a 6-Inch Water Line Under W 3rd Avenue  
**Cory Hobbs. – Public Works Director**
- ITEM-6** Town Council approval of the Capital Budget Purchase in the amount of \$21,514.41 for Required Updates made to the Old Town Hall Facility in Preparation for New Office Opening.  
**Lee Anne Wollitz – Land Use Administrator**
- ITEM-7** Town Council approval of Position Process for Carrie Mullis transition from Introductory/Probationary status to Regular Full-Time.  
**Lisa Purvis, MMC – Town Clerk**
- ITEM-8** Town Council Approval to promote Travis Pastors from Public Works Technician to Public Works Technician (Heavy Equipment Operator).  
**Cory Hobbs – Public Works Director & Charles Chavarria – Assistant Director**
- ITEM-9** Town Council Town Council to Approve Parks & Recreation offering Youth Tackle Football Programming.  
**Gabe Whittenburg – Parks & Recreation Director**
- ITEM-10** Town Council Town Council to Approve Myron Saunders to Gym Attendant – Programs Coordinator.  
**Gabe Whittenburg – Parks & Recreation Director**
- ITEM-11** Town Council Town Council to Approve Shelby Turner from Part Time Position (Kid Attendant), to Event Coordinator – Social Media Coordinator.  
**Gabe Whittenburg – Parks & Recreation Director**
- ITEM-12** Town Council approval of Barrett Supply Services, LLC, Payable through February 26, 2026, Project Name: WTP Master Meter Replacement in the amount of \$7,129.51.  
**CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$8,000**
- ITEM-13** Town Council approval of Lylam, LLC dba Facility’s Constructors, Payable through March 25, 2026, Project Name: Construct Box Hangar Building at the Hilliard Airpark in the amount of \$26,462.20.  
**FDOT PTGA 100% GRANT FUNDED PROJECT \$391,000; LYLAM, LLC DBA FACILITY’S CONSTRUCTORS LUMP SUM CONTRACT \$269,989.60**
- ITEM-14** Town Council approval of Peters & Yaffee Engineering, now owned by LJA Engineering, Inc., Payable through February 27, 2026, Project Name: Design West Sixth Street in the amount of \$9,661.17.  
**DAYSPRING COMMONS DEVELOPER FUNDED PROJECT LUMP SUM CONTRACT \$101,672.26**

**ADDED ITEMS**

**ADDITIONAL COMMENTS**

**PUBLIC**

**MAYOR & TOWN COUNCIL**

**ADMINISTRATIVE STAFF**

**TOWN ATTORNEY**

**ADJOURNMENT**

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

**TOWN COUNCIL MEETINGS**

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

**PLANNING & ZONING BOARD MEETINGS**

The Planning & Zoning Board meets the fourth Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

**MINUTES & TRANSCRIPTS**

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

**TOWN WEBSITE & YOUTUBE MEETING VIDEO**

The Town's Website can be access at [www.townofhilliard.com](http://www.townofhilliard.com).

Live & recorded videos can be accessed at [www.youtube.com](http://www.youtube.com) search - Town of Hilliard, FL.

**ADA NOTICE**

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

**APPEALS**

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

**PUBLIC PARTICIPATION**

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee

takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

**EXPARTE COMMUNICATIONS**

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

**2026 HOLIDAYS**

**TOWN HALL OFFICES CLOSED**

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|----------------------------------|------------------------------|
| 1. Martin Luther King, Jr. Day   | Monday, January 19, 2026     |
| 2. Memorial Day                  | Monday, May 25, 2026         |
| 3. Independence Day              | Friday, July 3, 2026         |
| 4. Labor Day                     | Monday, September 7, 2026    |
| 5. Veterans Day                  | Wednesday, November 11, 2026 |
| 6. Thanksgiving Day              | Thursday, November 26, 2026  |
| 7. Friday after Thanksgiving Day | Friday, November 27, 2026    |
| 8. Christmas Eve                 | Thursday, December 24, 2026  |
| 9. Christmas Day                 | Friday, December 25, 2026    |
| 10. New Year's Eve               | Thursday, December 31, 2026  |
| 11. New Year's Day               | Friday, January 1, 2027      |