

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, MAY 05, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

ITEM-1 Transportation Improvement Program (TIP) for Fiscal Year 2022/2023 through 2026/2027.
Milton Locklear - North Florida TPO

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM-3 Town Council to set a Joint Workshop for Tuesday, May 10, 2022, from 6 to 7 p.m. and Tuesday, May 24, 2022, at 6:00 p.m. to review and discuss the proposed amendments to the Zoning and Land Development Regulations.
Janis K. Fleet, AICP - Land Use Administrator

- ITEM-4** Town Council Direction on Installation of Culverts Without Construction of a Building.
Janis K. Fleet, AICP - Land Use Administrator
- ITEM-5** Town Council Update on Requiring Paved Streets in Previously Platted Subdivisions.
Janis K. Fleet, AICP - Land Use Administrator
- ITEM-6** Town Council Input and Approval of the Process for Approving the Infrastructure Improvements for Development in the Right of Way for Platted Subdivision or New Subdivision Prior to Final Plat.
Janis K. Fleet, AICP - Land Use Administrator
- ITEM-7** Parks & Recreation Director presents an update to the Town Council regarding the progress of the Parks & Recreation Department through March of 2022.
Gabe Whittenburg - Parks & Recreation Director
- ITEM-8** Town Council approval of Parks & Recreation Department Seasonal Summer Temporary Staffing Request.
Gabe Whittenburg - Parks & Recreation Director
- ITEM-9** Town Council approval of Parks & Recreation Capital Budgeted Fitness Center Exercise Equipment.
Gabe Whittenburg - Parks & Recreation Director
- ITEM-10** Town Council approval of the Minutes from the April 21, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk
- ITEM-11** Town Council approval of AEC Electrical Contractors Inc., Payable for Pay Request No.7 - Final through March 25, 2022, Project Name: Security & Lighting at the Hilliard Airpark in the amount of \$8,412.50.
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$168,250.00**
- ITEM-12** Town Council approval of AECOM, Payable through April 8, 2022, Project Name: Security Improvements at the Hilliard Airpark in the amount of \$2,568.50.
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$51,370.00**
- ITEM-13** Town Council approval of Dixon Tree and Lawn Service, Payable for pay request No. 2 through May 15, 2022, Project Name: Mowing of Towing Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00
- ITEM-14** Town Council approval of McInnis Services, LLC dba LCM Steel, Payable for Pay Request No. 9 - Final through April 30, 2022, Project Name: New Box Hanger & Hanger Repair & New Equipment Storage Building at the Hilliard Airpark in the amount of \$25,792.25.
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$544,157.00**

ITEM-15 Town Council approval of Superior Design Pools and Spas, Inc., Payable through April 13, 2022, Project Name: Swimming Pool Marcite in the amount of \$26,528.00
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$88,429.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

- | | |
|----------------------------------|-----------------------------|
| 1. Martin Luther King, Jr. Day | Monday, January 17, 2022 |
| 2. Memorial Day | Monday, May 30, 2022 |
| 3. Independence Day Monday | Monday, July 4, 2022 |
| 4. Labor Day | Monday, September 5, 2022 |
| 5. Veterans Day | Friday, November 11, 2022 |
| 6. Thanksgiving Day | Thursday, November 24, 2022 |
| 7. Friday after Thanksgiving Day | Friday, November 25, 2022 |
| 8. Christmas Eve | Friday, December 23, 2022 |
| 9. Christmas Day | Monday, December 26, 2022 |
| 10. New Year's Eve | Friday, December 30, 2022 |
| 11. New Year's Day | Monday, January 2, 2023 |