

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, APRIL 06, 2023, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

ITEM-1 2022 Small Cities Community Development Block Grant (CDBG)
Open First Public Hearing
Explanation of Small Cities CDBG Program - Melissa Fox, Fred Fox Enterprises, Inc.

Call for Public Comment
Close First Public Hearing

TOWN COUNCIL ACTION

Town Council action regarding staff recommendation of continuing water line replacement.

WORKSHOP

ITEM-2 2022 Small Cities Community Development Block Grant (CDBG)
Fair Housing Workshop - Presented by Melissa Fox, Fred Fox Enterprises, Inc.

PROCLAMATIONS

ITEM-3 The Town of Hilliard Designates April 2023, as "Water Conservation Month" in the Town of Hilliard.

John P. Beasley - Mayor

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

ITEM-4 Additions/Deletions to Agenda

ITEM-5 Town Council approval of Capital Direct Purchase of Carpet for the Town Hall Chambers Renovation Project.

Lisa Purvis, MMC – Town Clerk

ITEM-6 Town Council discussion and decision on attending Rural Counties Days 2023 at the Capital, Tallahassee, Florida, on April 26, 2023.

Lisa Purvis, MMC – Town Clerk

ITEM-7 Town Council to set a second workshop to discuss the Florida Retirement System audit findings at the request of the Deputy Town Clerk.

Lisa Purvis, MMC – Town Clerk

ITEM-8 Town Council to set a workshop to hear details concerning the Cosmos Trail Project. Town Council discussion and approval of potential Winn-Dixie Annexation Application support letter.

Lee Anne Wollitz – Land Use Administrator

ITEM-9 Town Council review and approval of the introduction of Ordinance No. 2023-01, Enact a process for the Vacation of Public Right-of-Ways within the Town Limits and set for First Reading at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

ITEM-10 Town Council review and approval of the introduction of Ordinance No. 2023-02, Amending Chapter 58 Utilities Code and set for First Reading at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

ITEM-11 Town Council review and approval of the introduction of Resolution No. 2023-07, Amending the Town of Hilliard's Cross-Connection Control Program & Back-Flow Prevention Devices Policy and set for adoption at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

ITEM-12 Town Council review and approval of the introduction of Ordinance No. 2023-03, Regulating the Water & Sewer Rates; in accordance with the Town Charter Section 4.11 (5) Action Requiring an Ordinance and set for First Reading at the April 20, 2023, Regular Meeting.

Lisa Purvis, MMC – Town Clerk

ITEM-13 Town Council approval of the Minutes from the March 14, 2023, Joint Workshop, March 16, 2023, Regular Meeting, March 16, 2023, Workshop, and March 16, 2023, Special Meeting.
Lisa Purvis, MMC - Town Clerk

ITEM-14 Town Council approval of Alan Jay Fleet Sales, Payable through March 23, 2023, Project Name: Public Works 2023 GMC Water Truck in the amount of \$56,280.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$56,280.00

ITEM-15 Town Council approval of U.S. Jetting, LLC., Payable through March 22, 2023, Project Name: Public Works RAM JET in the amount of \$54,995.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$54,995.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2023 HOLIDAYS

TOWN HALL OFFICES CLOSED

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| 1. Martin Luther King, Jr. Day | Monday, January 16, 2023 |
| 2. Memorial Day | Monday, May 29, 2023 |
| 3. Independence Day Monday | Tuesday, July 4, 2023 |
| 4. Labor Day | Monday, September 4, 2023 |
| 5. Veterans Day | Friday, November 10, 2023 |
| 6. Thanksgiving Day | Thursday, November 23, 2023 |
| 7. Friday after Thanksgiving Day | Friday, November 24, 2023 |
| 8. Christmas Eve | Monday, December 25, 2023 |
| 9. Christmas Day | Tuesday, December 26, 2023 |
| 10. New Year's Eve | Monday, January 1, 2024 |
| 11. New Year's Day | Tuesday, January 2, 2024 |