

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Interim Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, OCTOBER 17, 2024, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

REGULAR MEETING

- ITEM-1** Additions/Deletions to Agenda
- ITEM-2** Town Council to adopt Resolution No. 2024-18, recognizing City Government Week, October 21st – 27th, 2024 and Encouraging all Citizens to Support the Celebration and Corresponding Activities.
Lisa Purvis, MMC – Town Clerk
- ITEM-3** Town Council approval to adopt Resolution No. 2024-19, accepting a Florida Department of Transportation amendment for and extension of the Public Transportation Grant Agreement, authorizing and directing the Hilliard Town Council to accept such amendment.
Lisa Purvis, MMC – Town Clerk
- ITEM-4** Town Council approval of the Minor Subdivision Application No. 20240820, Parcel ID No. 08-3N-24-2380-0012-0022, Property Owner, Paul Knight.
Lee Anne Wollitz – Land Use Administrator

- ITEM-5** Town Council approval of position process for Kendra McNeal’s transition from introductory/probationary status to regular full-time.
Lisa Purvis, MMC – Town Clerk
- ITEM-6** Town Council to accept the Streets and Water & Wastewater Technician/Backflow Prevention Coordinator, Justin Tuten’s resignation effective October 11, 2024.
Lisa Purvis, MMC – Town Clerk
- ITEM-7** Town Council to review and accept the Land Use Administrators Quarterly Report for July 1, 2024, through September 30, 2024.
Lee Anne Wollitz – Land Use Administrator
- ITEM-8** Town Council to review and accept the Building Official’s Quarterly Report for July 1, 2024, through September 30, 2024.
Bryan Higginbotham – Building Official
- ITEM-9** Town Council to review and accept the Code Enforcement Officer’s Monthly Reports for the Quarter July 1, 2024, through September 30, 2024.
Delvin Miley, Jr. – Code Enforcement Officer
- ITEM-10** Town Council to reschedule the October 10, 2024, Monthly Workshop.
Lisa Purvis, MMC – Town Clerk
- ITEM-11** Town Council approval of the Minutes for the October 1, 2024, Workshop, the October 3, 2024, Regular Meeting, and the October 7, 2024, Special Meeting.
Lisa Purvis, MMC – Town Clerk
- ITEM-12** Town Council approval of AECOM Technical Services, Inc., Payable through September 27, 2024, Project Name: Design & Construct New Box Hangar & Hangar Repair at the Hilliard Airpark in the amount of \$22,288.20.
FDOT PTGA 100% GRANT FUNDED PROJECT \$391,000; AECOM S.A. NO. 20 LUMP SUM CONTRACT \$111,441
- ITEM-13** Town Council approval of AECOM Technical Services, Inc., Payable through October 4, 2024, Project Name: Environmental Assessment for the North and South Property Acquisitions at the Hilliard Airpark in the amount of \$5,000.00.
FDOT PTGA 100% GRANT FUNDED PROJECT \$55,000; AECOM S.A. NO. 21 LUMP SUM CONTRACT \$55,000
- ITEM-14** Town Council approval of T B Landmark Construction, Inc., Payable through September 30, 2024, Project Name: Oxford Street Force Main Rerouting in the amount of \$36,163.51.
FDEP LPA0302 GRANT FUNDED \$609,000 & CAPITAL FUNDED \$38,670 PROJECT; LUMP SUM PROJECT \$561,770
- ITEM-15** Town Council discussion of Railside Live YouTube live-stream produced videos of trains. Request to install a Sunba Illuminati on the Hilliard Volunteer Fire Station.
Dallis Hunter – Councilman

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the first Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any “proposition” before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2024 HOLIDAYS

TOWN HALL OFFICES CLOSED

- 1. Martin Luther King, Jr. Day Monday, January 15, 2024
- 2. Memorial Day Monday, May 27, 2024
- 3. Independence Day Monday Thursday, July 4, 2024
- 4. Labor Day Monday, September 2, 2024
- 5. Veterans Day Monday, November 11, 2024
- 6. Thanksgiving Day Thursday, November 28, 2024
- 7. Friday after Thanksgiving Day Friday, November 29, 2024
- 8. Christmas Eve Tuesday, December 24, 2024
- 9. Christmas Day Wednesday, December 25, 2024
- 10. New Year’s Eve Tuesday, December 31, 2024
- 11. New Year’s Day Wednesday, January 1, 2025