

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, NOVEMBER 03, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-2 Town Council approval to enter into Engineering Service Agreement for the Oxford Street Force Main Rerouting in the amount of \$101,900. Project funding through the State of Florida Department of Environmental Protection Legislative Appropriations Grant (LPA0302).
Lisa Purvis, MMC – Town Clerk

ITEM-3 Hilliard Middle Senior High School, Assistant Principal Brooke Smith requests a donation from the Town of Hilliard for Positive Behavioral Interventions and Supports (PBIS) for students and teacher/staff building throughout the year.
Lisa Purvis, MMC – Town Clerk

- ITEM-4** Town Council approval to grant a Septic Tank Exemption for Douglas R. Loyd, property located at the corner of Ohio Street and West Tenth Avenue, known as Block 201, Lots 20-24, Parcel ID No. 08-3N-24-2380-0201-0200.
Richie Rowe – Public Works Director
- ITEM-5** Town Council to establish a Process to Close, Abandon, or Vacate; Streets, Alleys, Easements, or Right of Ways, within the Town of Hilliard.
Christian Waugh - Town Attorney
- ITEM-6** Town Council approval of Capital Budgeted purchase of a John Deere 4052R Compact Utility Tractor with Attachments, State Contract FL Ag & Lawn Equip 25101900-21-STC (PG F2 CG 22), total cost \$66,548.87
Richie Rowe – Public Works Director
- ITEM-7** Town Council approval of Capital Budgeted purchase of a Vactor RamJet, Trailer-Series RamJet 300-Gallons, Shrouded – 18GPM @ 4000 PSI, Sourcewell State Contract #101221-VTR, from Environmental Products Florida, total cost \$63,975.
Richie Rowe – Public Works Director
- ITEM-8** Town Council approval of Capital Budgeted purchase of a 2023 GMC Sierra 2500HD Regular Cab 4WD 8' Bed Work Truck, Sourcewell State Contract #2023091521-NAF & 060920-NAF, from Alan Jay Fleet Sales in the amount of \$56,122.00 to replace the purchase of the 2022 Ford F250 Super Cab Truck that was approved on January 20, 2022.
Richie Rowe – Public Works Director
- ITEM-9** Town Council approval of exception in authorized spending limit for Parks & Recreation Director to purchase auctioned fitness equipment.
Gabe Whittenburg - Parks & Recreation Director
- ITEM-10** Town Council approval of the Minutes from the October 11, 2022 Joint Workshop and October 20, 2022 Public Hearing & Regular Meeting.
Lisa Purvis, MMC - Town Clerk
- ITEM-11** Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 8 through October 17, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00
- ITEM-12** Town Council approval of Taylors Construction of Hilliard, Inc., Payable through October 24, 2022, Project Name: Town Hall Renovations in the amount of \$11,682.48.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$70,000.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for

emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

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| 1. Martin Luther King, Jr. Day | Monday, January 17, 2022 |
| 2. Memorial Day | Monday, May 30, 2022 |
| 3. Independence Day Monday | Monday, July 4, 2022 |
| 4. Labor Day | Monday, September 5, 2022 |
| 5. Veterans Day | Friday, November 11, 2022 |
| 6. Thanksgiving Day | Thursday, November 24, 2022 |
| 7. Friday after Thanksgiving Day | Friday, November 25, 2022 |
| 8. Christmas Eve | Friday, December 23, 2022 |
| 9. Christmas Day | Monday, December 26, 2022 |
| 10. New Year's Eve | Friday, December 30, 2022 |
| 11. New Year's Day | Monday, January 2, 2023 |