

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, JUNE 02, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

- ITEM-1** Additions/Deletions to Agenda
- ITEM-2** Town Council update and discussion regarding CDBG Water Main & Lift Station Generator Project issues.
Jared Wollitz - Town Councilman
- ITEM-3** Town Council approval of the Final Plat Application #20211202 for the Pine Street Estates Subdivision.
Town Council acceptance of Surety Bond for Utility Construction based on approved engineering plans.
Property Owner - Ralph Bennett
Parcel ID No. 08-3N-24-2380-0064-0040
Parcel ID No. 08-3N-24-2380-0064-0030

Parcel ID No. 08-3N-24-2380-0064-0020

Janis K. Fleet, AICP - Land Use Administrator

- ITEM-4** Town Council approval of the Process for Approving the Infrastructure Improvements for the Town of Hilliard.
Janis K. Fleet, AICP - Land Use Administrator
- ITEM-5** Town Council to set a Joint Workshop to review and discuss the proposed amendments to the Zoning and Land Development Regulations.
Janis K. Fleet, AICP - Land Use Administrator
- ITEM-6** Town Council approval of Capital Budgeted Walker Street Drainage and Paving Project and to request a Capital Budget Amendment to increase from \$30,000 to \$45,000, due to increased cost of materials.
Richie Rowe – Public Works Director
- ITEM-7** Town Council approval for Hilliard Airpark FAA Runway Lighting Rehabilitation Project Change Order No. 1. Increase of \$11,650.00 in contractor price and increase contract time by 14 days due to unforeseen conflict of existing drainage piping and swales with the proposed new signage layout.
Lisa Purvis, MMC – Town Clerk
- ITEM-8** Town Council approval for Capital Budgeted Pool Re-plaster Project Change Order No. 1. Increase of \$3,122.00, in contractor price to install 8 new light niches; install torque lock staples to repair crack in pool and to request a Capital Budget Amendment to increase from \$90,000 to \$91,551.
Gabe Whittenburg – Parks & Recreation Director
- ITEM-9** Town Council approval of the Minutes from the May 9, 2022, Joint Workshop and the May 19, 2022, Regular Meeting.
Lisa Purvis, MMC - Town Clerk
- ITEM-10** Town Council approval of AECOM, Payable through May 6, 2022, Final Bill
Project Name: New Box Hangar & Hangar Repair at the Hilliard Airpark in the amount of \$2,947.00
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$58,940.00**
- ITEM-11** Town Council approval of AECOM, Payable through May 6, 2022, Final Bill
Project Name: Security Improvements at the Hilliard Airpark in the amount of \$2,568.50
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$51,370.00**
- ITEM-12** Town Council approval of Chad Brock Enterprises, Inc., Payable through May 18, 2022, Project Name: Turf Runway Maintenance and Improvements at the Hilliard Airpark in the amount of \$4,100.00
**FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM CONTRACT
\$90,800.00**

- ITEM-13** Town Council approval of Dixon Tree and Lawn Service, Payable for pay request No. 3 through May 13, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00
- ITEM-14** Town Council approval of Superior Design Pools and Spas, Inc., Payable through May 16, 2022, Project Name: Swimming Pool Marcite in the amount of \$8,843.00
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$90,000.00
- ITEM-15** Town Council approval of Superior Design Pools and Spas, Inc., Payable through May 16, 2022, Final Bill Project Name: Swimming Pool Marcite in the amount of \$3,122.00
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$91,551.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 17, 2022
2. Memorial Day	Monday, May 30, 2022
3. Independence Day Monday	Monday, July 4, 2022
4. Labor Day	Monday, September 5, 2022
5. Veterans Day	Friday, November 11, 2022
6. Thanksgiving Day	Thursday, November 24, 2022
7. Friday after Thanksgiving Day	Friday, November 25, 2022
8. Christmas Eve	Friday, December 23, 2022
9. Christmas Day	Monday, December 26, 2022
10. New Year's Eve	Friday, December 30, 2022
11. New Year's Day	Monday, January 2, 2023