

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

John P. Beasley, Mayor  
Kenny Sims, Council President  
Lee Pickett, Council Pro Tem  
Joe Michaels, Councilman  
Jared Wollitz, Councilman  
Dallis Hunter, Councilman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Cory Hobbs, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

---

## AGENDA

**THURSDAY, NOVEMBER 13, 2025, 6:00 PM**

---

### CALL TO ORDER

### PRAYER & PLEDGE OF ALLEGIANCE

### ROLL CALL

### WORKSHOP

- ITEM-1** Town Council and Planning & Zoning Board to review and discuss the Pre-Application for the Vacation of Right of Way for the Alleys and portions of Right of Way within and surrounding Blocks 68, 69, and 71.  
Project name - Dayspring Cottages, Property Owner – Dayspring Property Services, LLC.  
Parcel ID No.'s 08-3N-24-2400-0068-0100, 08-3N-24-2400-0069-0010 and 08-3N-24-2400-0071-0010.  
***Lee Anne Wollitz – Land Use Administrator***
- ITEM-2** Town Council and Planning & Zoning Board to review and discuss the presentation of the Holland Walk Planned Unit Development Major Modification.  
***Lee Anne Wollitz – Land Use Administrator***
- ITEM-3** Town Council to review, discuss and rank the Request for Qualifications Proposals Municipal Licensed Water and Wastewater Plant Operator received on November 13, 2025  
***Lisa Purvis, MMC – Town Clerk***
- ITEM-4** Town Council to review resumes and interview possible future Planning & Zoning Board members to fulfill the remaining time appointed to the seat being vacated by Wendy Prather, and to fill the Planning & Zoning Term to begin January 2026.  
***Lee Anne Wollitz – Land Use Administrator***
- ITEM-5** Town Council to review and discuss Culvert fees and Parks & Recreation fees for the Unified Fee Schedule.  
***Lisa Purvis, MMC- Town Clerk***

**ITEM-6** Town Council to review and discuss the Town Clerk's Proposed Succession Plan & Staffing needs.  
*Lisa Purvis, MMC – Town Clerk*

**ADDITIONAL COMMENTS**

**ADJOURNMENT**

**ADA NOTICE**

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

**PUBLIC PARTICIPATION**

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.