HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS
John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF
Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY
Christian Waugh

AGENDA

THURSDAY, NOVEMBER 05, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER
PRAYER & PLEDGE OF ALLEGIANCE
ROLL CALL

PUBLIC HEARING

ITEM-1 Ordinance No. 2026-08 – Regulating the Water and Sewer Usage Rates; and providing for an effective date.
Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2026-08

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-08, on Final Reading.

ITEM-2 Ordinance No. 2026-09 – Amending Chapter 62, Article IV, Section 62-281, Zoning Districts exclusive, to ensure compliance with Section 553.385, Florida Statutes; and providing for an effective date.
Mayor Beasley

Open Public Hearing
Call for Public Comments
Close Public Hearing on Ordinance No. 2026-09

TOWN COUNCIL ACTION

Town Council to consider adopting Ordinance No. 2026-09, on First Reading and Set Second Public Hearing & Final Reading for December 3, 2026.

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

ITEM-4 Town Council to adopt Resolution No. 2026-13, formally dedicating and renaming North Oxford Street Park after longtime resident and dedicated park caretaker Mr. Joseph Walker.
Lisa Purvis, MMC – Town Clerk

ITEM-5 Consideration and approval of a Municipal Contract Participation Agreement between the Town of Hilliard and Southern Disaster Recovery, LLC (SDR), utilizing Nassau County's existing contract for Disaster Debris Management and Removal Services.
Cory Hobbs – Public Works Director

ITEM-6 Town Council approval of Septic Exception Application No. 20261019.1 allowing for a septic system to be placed within the Town Boundaries to serve a new Dwelling Unit, Parcel ID No. 08-3N-24-2380-0208-0010, STF Capital Group LLC.
Cory Hobbs – Public Works Director

ITEM-7 Town Council approval of Septic Exception Application No. 20261019.2 allowing for a septic system to be placed within the Town Boundaries to serve a new Dwelling Unit, Parcel ID No. 08-3N-24-2380-0206-0150, STF Capital Group LLC.
Cory Hobbs – Public Works Director

ITEM-8 Town Council consideration of Annual Donation to The Gardening Club of Hilliard for Maintenance of the Town’s Welcome Signs
Lisa Purvis, MMC – Town Clerk

ITEM-9 Town Council approval of the resignation of Jimmy Fralick as the Public Works Heavy Equipment Operator.
Cory Hobbs – Public Works Director

ITEM-10 Town Council to authorize the Town Attorney to take all necessary legal steps to correct discrepancies identified in the legal descriptions of the property during the due diligence period of the proposed sale.
Lee Anne Wollitz – Land Use Administrator

ITEM-11 Town Council approval of the Minutes for October 1, 2026, Regular Meeting; October 8, 2026, Workshop; October 15, 2026, Public Hearing & Regular Meeting and October 19, 2026, Workshop.
Lisa Purvis, MMC – Town Clerk

ITEM-12 Town Council approval of the Hilliard Volunteer Fire Department Renovations Payables through September 14, 2026, Project Name: Hilliard Volunteer Fire Department Renovation Project in the amount of $19,669.59.
BUDGETED CAPITAL FUNDED PROJECT $20,000

ITEM-13 Town Council approval of CPH Consulting, LLC, Payable through September 30, 2026, Project Name CDBG 25 NR Water Main Replacement in the amount of $19,000.
FL COMMERCE CDBG GRANT FUNDED PROJECT $700,00; CPH CONSULTING, LLC LUMP SUM CONTRACT $100,300

ITEM-14 Town Council approval of Dell Technologies, Payable through October 23, 2026, Project Name: IT Servers in the amount of $29,887.62
BUDGETED CAPITAL FUNDED PROJECT $20,000

ITEM-15 Town Council approval of PQH Group, Payable through October 15, 2026, Project Name: Hurricane Shelter / Community Center Project in the amount of $4,500.
FDEM 100% GRANT FUNDED PROJECT $5,890,200; PQH GROUP LUMP SUM CONTRACT $581,000

ITEM-16 Town Council approval of AECOM, Payable through September 30, 2026, Project Name: Design & Construct New Box Hangar at the Hilliard Airpark in the amount of $5,572.05.
FDOT PTGA 100% GRANT FUNDED PROJECT $391,000; AECOM S.A. NO. 20 LUMP SUM CONTRACT $111,441

ITEM-17 Town Council approval of Lylam, LLC dba Facility's Constructors, Payable through September 30, 2026, Project Name: Construct Box Hangar Building at the Hilliard Airpark in the amount of $39,510.46.
FDOT PTGA 100% GRANT FUNDED PROJECT $391,000; LYLAM, LLC DBA FACILITY'S CONSTRUCTORS LUMP SUM CONTRACT $269,989.60 AMENDEDTO $272,815.60

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS
The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS
The Planning & Zoning Board meets the fourth Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS
Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO
The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE
In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS
Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION
Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS
Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2026 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 19, 2026
2. Memorial Day	Monday, May 25, 2026
3. Independence Day	Friday, July 3, 2026
4. Labor Day	Monday, September 7, 2026
5. Veterans Day	Wednesday, November 11, 2026
6. Thanksgiving Day	Thursday, November 26, 2026
7. Friday after Thanksgiving Day	Friday, November 28, 2026
8. Christmas Eve	Thursday, December 24, 2026
9. Christmas Day	Friday, December 25, 2026
10. New Year's Eve	Thursday, December 31, 2026
11. New Year's Day	Friday, January 1, 2027