

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Interim Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, APRIL 03, 2025, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS

ITEM-1 Town Council to designate April 2025 as "Election Worker Appreciation Month" in the Town of Hilliard.

John P. Beasley – Mayor

ITEM-2 Town Council to designate April 2025 as "Water Conservation Month" in the Town of Hilliard.

John P. Beasley – Mayor

PRESENTATIONS

ITEM-3 Nassau County Assistant County Manager to provide a general overview of the Live Local Act, SB 102, and answer questions that the Town Council may have.

Marshall Eyeran, ICMA-CM – Assistant County Manager

ITEM-4 Town Council to review and discuss the Draft Resolution regarding Property Tax Exemption Portion of the Live Local Act following the presentation by Marshall Eyerman, Assistant Nassau County Manager.
Lee Anne Wollitz – Land Use Administrator

REGULAR MEETING

ITEM-5 Additions/Deletions to Agenda

ITEM-6 Town Council approval of the design proposal for the construction of West Sixth Street with Peters Yaffee Transportation & Traffic Engineering; with Mr. Doug Adkin's of Dayspring Commons LLC, paying the cost in the amount of \$101,672.26.
Lisa Purvis, MMC – Town Clerk

ITEM-7 Town Council approval to set a Workshop for the review of the Preliminary & Tentative Annual Financial Statements, for the fiscal year ending September 30, 2024, prior to the April 17, 2025, Regular Meeting at 6:00 p.m.
Lisa Purvis, MMC – Town Clerk

ITEM-8 Town Council to consider the Park Facility Use Agreement for First Baptist Church of Hilliard's community event at the Town Hall Park on Saturday, April 19, 2025, 4:00 p.m. through 6:00 p.m.
Gabe Whittenburg – Parks & Recreation Director

ITEM-9 Town Council approval of Town Employee Rebecca Mirando's Pay Increase.
Gabe Whittenburg – Parks & Recreation Director

ITEM-10 Town Council approval of the Minutes for the March 13, 2025, Workshop, the March 20, 2025, Public Hearing & Regular Meeting, and the March 24, 2025, Workshop.
Lisa Purvis, MMC – Town Clerk

ITEM-11 Town Council approval of L & M's Drilling & Waterworks, Payable through March 27, 2025, Project Name: Well #4 Pump Replacement in the amount of \$35,125.15.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$35,125.15

ITEM-12 Town Council approval of Lampe, Roy, & Associates, Inc., Payable through March 25, 2025, Project Name: Land Along Eastwood Road at the Hilliard Airpark in the amount of \$1,200.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT \$175,000.00

ITEM-13 Town Council approval of Mittauer & Associates, Inc., Payable through March 14, 2025, Project Name: Manhole 167 & 170 Repairs in the amount of \$5,760.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$18,400

ITEM-14 Town Council approval of Moody Williams Appraisal Group LLC, Payable through March 19, 2025, Project Name: Land Along Eastwood Road at the Hilliard Airpark in the amount of \$2,000.
FDOT PTGA 100% GRANT FUNDED PROJECT LUMP SUM GRANT
\$175,000.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the first Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2025 HOLIDAYS

TOWN HALL OFFICES CLOSED

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| 1. Martin Luther King, Jr. Day | Monday, January 20, 2025 |
| 2. Memorial Day | Monday, May 26, 2025 |
| 3. Independence Day | Friday, July 4, 2025 |
| 4. Labor Day | Monday, September 1, 2025 |
| 5. Veterans Day | Tuesday, November 11, 2025 |
| 6. Thanksgiving Day | Thursday, November 27, 2025 |
| 7. Friday after Thanksgiving Day | Friday, November 28, 2025 |
| 8. Christmas Eve | Wednesday, December 24, 2025 |
| 9. Christmas Day | Thursday, December 25, 2025 |
| 10. New Year's Eve | Wednesday, December 31, 2025 |
| 11. New Year's Day | Thursday, January 1, 2026 |