

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, OCTOBER 06, 2022, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

ITEM-1

Ordinance No. 2022-08 - Amend Comp Plan Property Rights Element
Open Public Hearing

An Ordinance of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation amending the Comprehensive Plan by adding a New Property Rights Element; under the goals, objectives, and policies; and providing for an effective date.

Town Attorney Waugh

Call for Public Comment

Close Public Hearing on Ordinance No. 2022-08

REGULAR MEETING - Town Council Action

Town Council adoption of First Reading and to submit to the State for their review and comments prior to setting Public Hearing and Final Reading.

MAYOR

To call on members of the audience wishing to address the Council on matters not on the Agenda.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM-3 Town Council to review and accept the Building Officials Quarterly Report for July 1, 2022, through September 30, 2022.

Bryan Higginbotham, CBO - Building Official

ITEM-4 Town Council to review and accept the Code Enforcement Officers Quarterly Report for July 1, 2022, through September 30, 2022.

Del Miley, FACE - Code Enforcement Officer

ITEM-5 Resolution No. 2022-12 - HMSH Homecoming Parade

A Resolution authorizing the permitting of a Homecoming Parade for the local high school on both local and county roads, which includes County Road 108; responsibility for traffic control; for claims arising from such an event due to action on the part of or authorized by the Town; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2022-12 authorizing the Hilliard Middle Senior High School Homecoming Parade on October 7, 2022, beginning at 3:00 p.m. Amending previously adopted Resolution No. 2022-12, changing the date and time only.

Lisa Purvis, MMC - Town Clerk

ITEM-6 Resolution No. 2022-13 - Personnel Policy Manual

A resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; amending the Town of Hilliard Personnel Policy Manual as it relates to Emergency Closings; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2022-13, amending the Town of Hilliard Personnel Policy Manual as it relates to Emergency Closings.

Lisa Purvis, MMC - Town Clerk

ITEM-7 Resolution No. 2022-14 - Personnel Policy Manual

A resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation; adopting a Town Policy regarding hunting on Town Property; amending the Town of Hilliard Personnel Policy Manual to ban hunting on Town Property; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2022-14, amending the Town of Hilliard Personnel Policy Manual as it relates to Business Ethics and Conduct.

Lisa Purvis, MMC - Town Clerk

- ITEM-8** Town Council approval of the Minutes from the September 6, 2022, Workshop, the September 13, 2022, Joint Workshop, and the September 15, 2022, Public Hearing & Regular Meeting.
Lisa Purvis, MMC - Town Clerk
- ITEM-9** Town Council approval of ADAPCO, Payable through September 14, 2022, Project Name: Mosquito Sprayer, in the amount of \$5,480.00.
CAPITAL FUNDED PROJECT LUMP SUM \$5,480.00
- ITEM-10** Town Council approval of Dixon Tree and Lawn Service, Payable for Mow No. 7 through September 14, 2022, Project Name: Mowing of Town Right of Ways in the amount of \$8,750.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$70,000.00
- ITEM-11** Town Council approval of Home Depot, Payable through September 30, 2022, Project Name: Town Hall Renovations in the amount of \$970.76.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$70,000.00
- ITEM-12** Town Council approval of Vanzant Flooring, Inc., Payable through August 18, 2022, Project Name: Town Hall Renovations in the amount of \$14,317.52.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$70,000.00
- ITEM-13** Town Council approval of Whitehouse Recycling, Payable through August 30, 2022, Project Name: Walker Street Drainage and Paving, in the amount of \$1,800.00.
CAPITAL FUNDED PROJECT LUMP SUM PROJECT \$45,000.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statutes, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2022 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 17, 2022
2. Memorial Day	Monday, May 30, 2022
3. Independence Day Monday	Monday, July 4, 2022
4. Labor Day	Monday, September 5, 2022
5. Veterans Day	Friday, November 11, 2022
6. Thanksgiving Day	Thursday, November 24, 2022
7. Friday after Thanksgiving Day	Friday, November 25, 2022

8. Christmas Eve	Friday, December 23, 2022
9. Christmas Day	Monday, December 26, 2022
10. New Year's Eve	Friday, December 30, 2022
11. New Year's Day	Monday, January 2, 2023