

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator
TOWN ATTORNEY
Christian Waugh

AGENDA

THURSDAY, SEPTEMBER 03, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

ITEM-1 Town Council to Adopt Ordinance No. 2026-06, Setting the Town of Hilliard, Tentative Millage Rate for the Fiscal Year 2026-2027, on First Reading and set a Second Public Hearing & Final Reading on Monday, September 21, 2026.

Lisa Purvis, MMC – Town Clerk

ITEM-2 Town Council to Adopt Ordinance No. 2026-07, Setting the Town of Hilliard, Tentative Budget for the Fiscal Year 2026-2027, on First Reading and set a Second Public Hearing & Final Reading on Monday, September 21, 2026.

Lisa Purvis, MMC – Town Clerk

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

- ITEM-4** Town Council Approval of Capital Budgeted Expense for the Purchase of NVR Appliance and Cameras to Refresh the Current Set Up at a Cost Not to Exceed \$23,834. (excluding shipping).
Guy Riner – IT Director
- ITEM-5** Town Council Approval of Capital Budgeted Expense for the Purchase of Two Computer Servers to Refresh the Current Set Up at a Cost Not to Exceed \$35,000.
Guy Riner – IT Director
- ITEM-6** Town Council to Review and Discuss Contract Plant Operator Services and Future Staffing Options.
Cory Hobbs – Public Works Director
- ITEM-7** Town Council Approval of Updated Dual-Licensed Operator Position Description and Authorization to Advertise.
Cory Hobbs – Public Works Director
- ITEM-8** Town Council Approval to Transfer Chelsea Wingate from Building & Zoning Administrative Assistant to Public Works Administrative Coordinator.
Cory Hobbs – Public Works Director
- ITEM-9** Town Council Approval to Transfer Dennis Alderman from Public Works Technician to Parks & Recreation Program Manager Position.
Gabe Whittenburg – Parks & Recreation Director
- ITEM-10** Town Council Acceptance of the Performance Bond for Completion of the Infrastructure Improvements for the Holland Walk PUD, Ordinance 2025-16, Parcel No. ID. 16-3N-24-0000-0021-0030 prior to the approval of the Final Plat.
Lee Anne Wollitz – Land Use Administrator
- ITEM-11** Town Council Approval of Additional Professional Services Related to the Hurricane Shelter Rebid Effort.
Lisa Purvis, MMC – Town Clerk
- ITEM-12** Town Council Approval of the Minutes for August 13, 2026, and Workshop August 20, 2026, Regular Meeting.
Lisa Purvis, MMC – Town Clerk
- ITEM-13** Town Council Approval of Phoenix Process Equipment Co., Payable through September 1, 2026, Project Name: Wastewater Treatment Plant Belt Press, in the amount of \$7,660.50.
CAPITAL FUNDED PROJECT BUDGETED \$60,000

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the fourth Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2026 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 19, 2026
2. Memorial Day	Monday, May 25, 2026
3. Independence Day	Friday, July 3, 2026
4. Labor Day	Monday, September 7, 2026
5. Veterans Day	Wednesday, November 11, 2026
6. Thanksgiving Day	Thursday, November 26, 2026
7. Friday after Thanksgiving Day	Friday, November 28, 2026
8. Christmas Eve	Thursday, December 24, 2026
9. Christmas Day	Friday, December 25, 2026
10. New Year's Eve	Thursday, December 31, 2026
11. New Year's Day	Friday, January 1, 2027