

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

AGENDA

THURSDAY, SEPTEMBER 16, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

PUBLIC HEARING

ITEM-1 Open Public Hearing on Ordinance No. 2021-07
An Ordinance of the Town Council of the Town of Hilliard, Florida, A Municipal Corporation concerning the Ad Valorem Tax Millage Rate for the 2021-2022 Year for the Town of Hilliard, Florida; advising the Nassau County Property Appraiser of the "Rolled Back Rate" and of the final adopted millage rate; providing an effective date.
Town Attorney Waugh

Call for Public Comments.

Close the Public Hearing on Ordinance No. 2021-07

**Town Council to take action on Ordinance No. 2021-07.
Set Final Public Hearing on Ordinance No. 2021-07 for Monday, October 4,
2021 at 7:00 p.m.**

**ITEM-2 Open Public Hearing on Ordinance No. 2021-08
An Ordinance of the Town Council of the Town of Hilliard, Florida, A
Municipal Corporation estimating income, appropriating funds and
adopting a budget for the 2021-2022 Fiscal Year for the Town of Hilliard;
providing an effective date.
*Town Attorney Waugh***

Call for Public Comments.

Close the Public Hearing on Ordinance No. 2021-08

**Town Council to take action on Ordinance No. 2021-08.
Set Final Public Hearing on Ordinance No. 2021-08 for Monday, October 4,
2021 at 7:00 p.m.**

REGULAR MEETING

ITEM-3 Additions/Deletions to Agenda

**ITEM-4 Resolution No. 2021-21 - Town Council to "RESCIND" action taken on August
19, 2021 to adopt Resolution No. 2021-21 approving FDOT Amended PTGA
offer.**

**A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal
Corporation accepting a Florida Department of Transportation offer of a Public
Transportation Amendment to the Public Transportation Grant Agreement and
authorizing and directing the Hilliard Town Council to accept such agreement.
*Town Attorney Waugh***

**Town Council to adopt Resolution No. 2021-21 accepting the Florida Department
of Transportation Amendment to the Public Transportation Grant Agreement for
the Design & Construct Hangar & Hangar Rehabilitation at the Hilliard Airpark.
The funding shall be at 100% under the Rural Economic Development Initiative
(REDI) or \$346,441.00 related to eligible project costs.**

Hilliard Airpark Engineer – Bill Prange, AECOM

**ITEM-5 Resolution No. 2021-24
A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal
Corporation accepting a Florida Department of Transportation offer of a Public
Transportation Amendment to the Public Transportation Grant Agreement and
authorizing and directing the Hilliard Town Council to accept such agreement.
*Town Attorney Waugh***

Town Council to adopt Resolution No. 2021-24 accepting the Florida Department of Transportation Amendment to the Public Transportation Grant Agreement for the Design & Construct Hangar & Hangar Rehabilitation at the Hilliard Airpark. The funding shall be at 100% under the Rural Economic Development Initiative (REDI) or \$252,000.00 related to eligible project costs.

Hilliard Airpark Engineer – Bill Prange, AECOM

ITEM-6 Town Council approval of the Minutes from the September 2, 2021, Regular Meeting.

Town Clerk – Lisa Purvis, MMC

ITEM-7 Town Council approval of Mittauer & Associates, Inc. Payable thru August 27, 2021, Project Name: Oxford Park Drainage Improvements in the amount of \$1,500.00.

CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$22,500.00

ITEM-8 Town Council approval of Southeast Pump Specialist. Payable for the Wetland Pump approved at the August 5, 2021, Council Meeting in the amount of \$5,126.38.

CAPITAL FUNDED PURCHASE TOTAL \$5,126.38

ITEM-9 Town Council approval of Sunbelt Rentals Payable for the rental of a By Pass Pump on Fourth Street for a period of 4 weeks in the amount of \$6,345.44. Rental will continue until the Gravity Sewer Pipe Project is in service.

ITEM-10 Town Council approval of AECOM Payable thru September 3, 2021, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$2,853.30.

FAA 100% FUNDED PROJECT LUMP SUM AMOUNT \$86,388.00

ITEM-11 Town Council approval of Smart Quality Lawn Care Payable No. 7 thru September 8, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.

MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$66,000.00

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the second Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town's Website can be access at www.townofhilliard.com.

Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2021 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 18, 2021
2. Memorial Day	Monday, May 31, 2021
3. Independence Day Monday	Monday, July 5, 2021
4. Labor Day	Monday, September 6, 2021
5. Veterans Day	Thursday, November 11, 2021
6. Thanksgiving Day	Thursday, November 25, 2021
7. Friday after Thanksgiving Day	Friday, November 26, 2021
8. Christmas Eve	Thursday, December 23, 2021
9. Christmas Day	Friday, December 24, 2021
10. New Year's Eve	Thursday, December 30, 2021
11. New Year's Day	Friday, December 31, 2021