HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS
John P. Beasley, Mayor
Kenny Sims, Council President
Lee Pickett, Council Pro Tem
Joe Michaels, Councilman
Jared Wollitz, Councilman
Dallis Hunter, Councilman

ADMINISTRATIVE STAFF
Lisa Purvis, Town Clerk
Cory Hobbs, Public Works Director
Gabe Whittenburg, Parks & Rec Director
Lee Anne Wollitz, Land Use Administrator

TOWN ATTORNEY
Christian Waugh

AGENDA

THURSDAY, NOVEMBER 19, 2026, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER
PRAYER & PLEDGE OF ALLEGIANCE
ROLL CALL

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

ITEM-2 Town Council to consider Ordinance No. 2026-10, an ordinance relating to Public Right-of-Way or Alley; making findings; vacating 3 blocks of Public Right-of-Way known as West Sixth Avenue which falls between block 107 and 116, between block 108 and 115, between 110 and 113, and the alley within or surrounded by blocks 95, 107, 110, 113,115,116; plat of the West portion of Hilliard; within Town of Hilliard, Florida; authorizing recording of a certified copy of this ordinance; providing for severability; and providing an effective date. Adopting on First Reading and Set Public Hearing & Final Reading for December 17, 2026.
Lisa Purvis, MMC – Town Clerk

ITEM-3 Town Council to approve items to be presented at the Nassau County Legislative Delegation Public Hearing that will be held on Wednesday, December 9, 2026, for the 2028 Legislative Appropriation Funding consideration.
Lisa Purvis, MMC – Town Clerk

ITEM-4 Town Council approval of a new 12-month Biosolids Hauling and Disposal Agreement with H&H Liquid Sludge Disposal, Inc., effective January 1, 2027, at $1,850.00 per 30-cubic-yard load.
Cory Hobbs – Public Works Director

ITEM-5 Town Council to accept the resignation of Brooke Sparkman, Administrative Assistant, effective November 18, 2026.
Lisa Purvis, MMC – Town Clerk

ITEM-6 Town Council to appoint Casey Raulerson as a Planning & Zoning Board Member for the remaining 3-year term vacated by Dustin Winnon term ending December 2027.
Lee Anne Wollitz – Land Use Administrator

ITEM-7 Town Council appointment of Dalton Hood as a Planning & Zoning Board Member for a new 3-year term from January 2027 through December 2029.
Lee Anne Wollitz – Land Use Administrator

ITEM-8 Town Council appointment of Kevin Webb as a Planning & Zoning Board Member for a new 3-year term from January 2027 through December 2029.
Lee Anne Wollitz – Land Use Administrator

ITEM-9 Town Council approval of the Minutes for November 5, 2026, Public Hearing & Regular Meeting.
Lisa Purvis, MMC – Town Clerk

ITEM-10 Town Council approval of Peters & Yaffee Engineering, now owned by LJA Engineering, Inc., Payable through October 30, 2026, Project Name: Design West Sixth Street in the amount of $750.00.
DAYSPRING COMMONS DEVELOPER FUNDED PROJECT IN THE AMOUNT OF $116,672.26; LUMP SUM CONTRACT $116,672.26

ITEM-11 Town Council approval of PQH Group, Payable through November 12, 2026, Project Name: Hurricane Shelter / Community Center Project in the amount of $1,500.00.
FDEM 100% GRANT FUNDED PROJECT $5,890,200; PQH GROUP LUMP SUM CONTRACT $581,000

ITEM-12 Town Council approval of STAline Waterworks Inc., Payable through November 4, 2026, Project Name: North Oxford Street Water Main Extension, in the amount of $10,050.00.
CAPITAL FUNDED PROJECT BUDGETED $60,000

ITEM-13 Town Council approval of new position and promote Trevor Hazel from Public Works Technician to Public Works Technician II.
Cory Hobbs – Public Works Director

ADDED ITEMS

ADDITIONAL COMMENTS

PUBLIC

MAYOR & TOWN COUNCIL

ADMINISTRATIVE STAFF

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS
The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

PLANNING & ZONING BOARD MEETINGS
The Planning & Zoning Board meets the fourth Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk's Office upon request.

MINUTES & TRANSCRIPTS
Minutes of the Town Council meetings can be obtained from the Town Clerk's Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO
The Town's Website can be access at www.townofhilliard.com.
Live & recorded videos can be accessed at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE
In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk's Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS
Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION
Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee

takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS
Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Town Council. The exchanges must be disclosed by the Town Council so the public may respond to such exchanges before a vote is taken.

2026 HOLIDAYS

TOWN HALL OFFICES CLOSED

1. Martin Luther King, Jr. Day	Monday, January 19, 2026
2. Memorial Day	Monday, May 25, 2026
3. Independence Day	Friday, July 3, 2026
4. Labor Day	Monday, September 7, 2026
5. Veterans Day	Wednesday, November 11, 2026
6. Thanksgiving Day	Thursday, November 26, 2026
7. Friday after Thanksgiving Day	Friday, November 28, 2026
8. Christmas Eve	Thursday, December 24, 2026
9. Christmas Day	Friday, December 25, 2026
10. New Year's Eve	Thursday, December 31, 2026
11. New Year's Day	Friday, January 1, 2027