



# Hildale City Council Meeting

Wednesday, September 10, 2025 at 6:00 PM  
320 East Newel Avenue, Hildale City, Utah 84784

## Agenda

Notice is hereby given to the members of the Hildale City Council and the public, that the City Council will hold a public meeting on **Wednesday, September 10, 2025 at 6:00 p.m. (MDT)**, at 320 East Newel Avenue, Hildale City, Utah 84784.

Councilmembers may be participating electronically by video or telephone conference. Members of the public may watch the City of Hildale through the scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/95770171318?pwd=aUVSU0hRSFFHcGQvcUIPT3ZYK0p5UT09>

Meeting ID: 957 7017 1318

Passcode: 993804

Comments during the public comment or public hearing portions of the meeting may be emailed to [recorder@hildalecity.com](mailto:recorder@hildalecity.com). All comments sent before the meeting may be read during the meeting and messages or emails sent during the meeting may be read at the Mayor's discretion.

**Welcome, Introduction and Preliminary Matters:** Mayor Jessop

**Roll Call of Council Attendees:** City Recorder

**Pledge of Allegiance:** By Invitation of Mayor Jessop

**Conflict of Interest Disclosures:** Mayor and Council Members

**Special Recognitions:**

1. City Council Community Recognition and Appreciation Award

**Public Presentations:**

**Approval of Minutes of Previous Meetings:** Council Members

- [2.](#) City Council meeting minutes of: 06/25/25, 07/09/25, 08/06/25.

**Oversight Items:** 10 minutes - Mayor Jessop

- [3.](#) Financial Report and Invoice Register
- [4.](#) City Admin and Department reports
5. Discussion on setting up a joint work session with City Council and Planning Commission. Possibly October 22nd.

**Public Hearing:**

- [6.](#) Hildale City Council will hold a public hearing during the regular public meeting to receive public comment concerning possible Base Rate Additions of 2.5" up to 12" meter base rates.
- [7.](#) Consideration, discussion and possible approval of 2.5" meter - 12" Meter base rates.

**Appointments to Boards or Commissions:**

**Unfinished Council Business:**

- [8.](#) Consideration, discussion and possible approval of City Attorney's amended contract.

**New Council Business:**

- [9.](#) Discussion and ratification of the SRTS Grant awarded to Hildale City for FY26.
- [10.](#) Consideration, discussion and ratification of the Mayor's signature for the Olympus Insurance Proposal.
- [11.](#) Consideration, discussion, and possible approval of a first amendment to the existing contracted agreement with Campbell Architecture for additional professional services related to the Maxwell Park Expansion project in the amount of \$17,625.
- [12.](#) Consideration, discussion and possible approval of Utility Department Technicians Wage Adjustments.
- [13.](#) Consideration, discussion and possible approval of Utility Director's contract addendum.
- [14.](#) Consideration, discussion and possible approval to ratify the intent to apply for the Governors Office Economic Opportunity (GOEO) Rural Community Opportunity Grant.
- [15.](#) Consideration, discussion and possible approval of CivicReach Contract.

**Public Comments:** 3 minutes each - Discretion of Mayor Jessop

**Council Comments:** For items not on the agenda (10 minutes total)

**Calendar of Upcoming Events:** 5 minutes - Mayor Jessop

- [16.](#) City Council Calendar

**Closed Meeting:** Request a closed meeting to discuss litigation, security, property acquisition or sale or the character and professional competence or physical or mental health of an individual.

**Adjournment:** Mayor Jessop

Agenda items and any variables thereto are set for consideration, discussion, approval, or other action. Council Members may be attending by telephone. Agenda is subject to change up to 24 hours prior to the meeting.

**REASONABLE ACCOMMODATION:** The City of Hildale will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Please contact the Records office at 435-875-2323, at least 24 hours in advance if you have special needs.



## Hildale City Council Work Session

Wednesday, June 25, 2025 at 6:00 PM  
320 East Newel Avenue, Hildale City, Utah 84784

### Minutes

#### Welcome, Introduction and Preliminary Matters: Mayor Jessop

Mayor Jessop called the meeting to order at 6:01pm. After the pledge she opened up the floor for public comment. Jared Nicol pointed out that our Ordinance states we cannot have a meeting if there is not a quorum on site and we cannot include those attending electronically as that quorum. Council Member Dutson spoke to Mayor Jessop on the phone and agreed to physically be there in 5 minutes. The meeting was then put on hold.

Mayor Jessop called the meeting to order again at 6:18pm.

#### Roll Call of Council Attendees: City Recorder

##### PRESENT

Mayor Donia Jessop  
Council Member JVar Dutson  
Council Member Terrill Musser - via Zoom  
Council Member Darlene Stubbs  
Council Member Brigham Holm  
Council Member Luke Merideth - via Zoom at the first started meeting but got on the 2nd one at 6:57

A quorum was established

#### Pledge of Allegiance: By Invitation of Mayor Jessop

Council Member Holm lead the Pledge.

#### Action Items:

Motion made by Council Member Stubbs to recognize the meeting as an electronic meeting, Seconded by Council Member Holm.

Voting Yea: Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

#### 1. Consider approval of 2025 Certified Tax Rate

Mayor Jessop explained that the city typically approves the certified tax rate when passing the budget, but the county information was not available at that time. The 2025 certified tax rate shows a slight decrease from the previous year. The mayor noted that if the city were to raise taxes, a truth in taxation process and public hearing would be required, but since they are adopting the same rate as last year (with a slight reduction), only a simple approval motion is needed.

Council Member Dutson asked why the taxes went down.

Court Monitor Roger Carter explained how certified tax rates are calculated by the county assessor. As property valuations increase, the tax rate decreases to maintain consistent revenue levels, with exceptions for new growth and improvements.

Motion made by Council Member Dutson to approve the 2025 certified tax rate for Hildale City, Seconded by Council Member Holm.

Voting Yea: Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

## Work Session:

### 2. Work Session

Court Monitor Roger Carter shared his Power Point on **Powers and Duties**.

The work session included comprehensive training on municipal powers and duties, covering:

- Political subdivisions and enabling powers from the state legislature
- City classifications (Hildale is classified as a fifth-class city with population 1,001-10,000)
- Forms of government (six-member council structure with mayor)
- Police powers for health, safety, and general welfare
- Separation of duties and roles between mayor and council
- Staff responsibilities and organizational structure

### Strategic Planning Discussion

The council conducted a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis exercise:

#### Strengths Identified:

- Community focus
- Trustworthy and accurate staff information
- Strong council relationships
- Lived experience through challenges
- Council integrity
- Ability to create community belonging
- Resilience and resourcefulness
- Good communication between mayor and council

#### Weaknesses Identified:

- External communication challenges
- Financial/revenue limitations
- Infrastructure needs (roads, water)
- Need for updated general plan
- Confidence and trust issues from past experiences
- Lack of clear vision and direction
- Limited resources for training and education opportunities

#### Threats Identified:

- Uncontrolled growth without proper planning
- Infrastructure failure risks
- Over-commercialization threatening community culture
- Concentration of too many treatment centers
- Loss of community cohesion

**Opportunities Identified:**

- Grant funding availability
- New business development
- Internal entrepreneurship
- Maxwell Park development and improvements
- Zoning updates to better serve community needs
- State and organizational partnerships
- Industrial park lease improvements
- Strategic growth management

The council was encouraged to develop individual priority lists based on this analysis for future discussion and collaborative planning.

Brief discussion of ethical responsibilities, including conflict of interest disclosure requirements and the importance of maintaining public trust through transparent and honest governance.

**Executive Session:** As needed

Motion made by Council Member Dutson to adjourn the meeting and go into executive session for litigation discussion, Seconded by Council Member Stubbs.

Voting Yea: Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion carries

**Adjournment:** Mayor Jessop

Meeting adjourned at 7:45 pm.

Minutes were approved at the City Council Meeting on \_\_\_\_\_.

\_\_\_\_\_  
Maxene Jessop, City Recorder



# Hildale City Council Meeting

Wednesday, July 09, 2025 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

## Minutes

### Welcome, Introduction and Preliminary Matters: Mayor Jessop

Mayor Jessop called the meeting to order at 6:00 p.m. and welcomed attendees. Mayor Jessop announced that the agenda timing would be adjusted to accommodate Chief Jesse's duties, as he goes on duty at 7:00 p.m.

### Roll Call of Council Attendees: City Recorder

#### PRESENT

Mayor Donia Jessop  
Council Member Luke Merideth  
Council Member JVar Dutson  
Council Member Terrill Musser  
Council Member Darlene Stubbs  
Council Member Brigham Holm

A quorum was established at the anchored location.

Motion made by Council Member Musser to accept Council Member Merideth's participation via Zoom , Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

### Pledge of Allegiance: By Invitation of Mayor Jessop

Council Member Stubbs lead the pledge.

### Conflict of Interest Disclosures: Mayor and Council Members

Council Member Dutson declared conflicts of interest with agenda items 13 and 14, stating he is the president/engineer and will withdraw from discussion but may provide comments afterward.

### Special Recognitions:

#### 1. City Council Community Recognition and Appreciation Award

Council Member Holm presented a special recognition to Gideon Barlow of Uppercuts Barber Shop. Council Member Holm noted this was his final recognition as a council member. He praised Gideon for identifying a community need and providing men's grooming services for over two years since opening in March 2023. The appreciation award read: "Appreciation award presented to Uppercuts Barber at Gideon Barlow. Thanks for making all the beards look good."

#### 2. Special Appreciation:

Mayor Jessop, city staff and the City Council recognized the 2 interns, Daejha Cooke and Jennika Barlow, who served as interns at Hildale City Office for two years and recently graduated from high school. The mayor read a commendation praising their bright spirits, enthusiasm, fresh energy, and contributions to city operations including ideas for rock painting projects, murals around town, and

community engagement activities. Both interns presented various improvement proposals during their tenure and will continue to work on mural projects for the city.

### **Public Presentations:**

#### **Approval of Minutes of Previous Meetings: Council Members**

##### 3. City Council meeting minutes of: 05/07/2025

Motion made by Council Member Musser to approve the meeting minutes of May 7, 2025, Seconded by Council Member Holm.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

#### **Public Comments:** 3 minutes each - Discretion of Mayor Jessop

No comments.

#### **Council Comments:** For items not on the agenda (10 minutes total)

Council Member Holm expressed appreciation for the Fourth of July celebrations, highlighting the community's love for America and the beauty of the place and its people.

Council Stubbs echoed the sentiments about the Fourth of July, acknowledging the hard work of Mayor Jessop and Terrill in organizing the event and thanked Officer Radley and the fire department for their help with the airplane during the parade and appreciated the road crew for fixing a street bump.

Council Member Dutson thanked the Short Creek Festivities, noting the smooth execution of events and the beautiful weather. He emphasized the importance of community involvement. We're a small town that can put on a big show. Expressed gratitude for the nice video Utility Director Jerry Postema put out and the need to address water issues.

Council Member Musser 1. expressed gratitude for the community's efforts in organizing the Fourth of July celebrations, highlighting the symbolism and unity it brought to the town.

Mayor Jessop shared her appreciation for the community's unity during the celebrations and the positive feedback received on social media, emphasizing the importance of community spirit.

#### **Oversight Items:** 10 minutes - Mayor Jessop

##### 4. Financial Report and Invoice Register approval

Council Members reviewed the financial reports and got their various questions answered.

Utilities Director Postema provided a comprehensive utility budget report covering revenues and expenditures through May with partial June data:

Utility Revenues (115% of projected overall):

- Water fund: 110% of projected revenues
- Wastewater fund: 122.1% of projected revenues
- Gas fund: 34.6% shown due to budget number changes in August

Utility Expenditures (approximately 93-95% of fiscal year):

- Joint utility fund: 78% of actual budget spent
- Water fund: 83-84% of actual budget spent
- Wastewater fund: 41% of expenditures (before general fund transfer)
- Gas fund: 53% of expenditures

Jerry commended the utility team, administrative staff, Utility Advisory Board, and Council for their support in managing costs and emergency projects throughout the year.

Motion made by Council Member Dutson to pay the bills as funds are made available, Seconded by Council Member Holm.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

5. Mayor and Department reports

Mayor Jessop expressed an apology for not having her report ready. All the other department reports are available in the packet.

**Public Hearing:**

None

**Unfinished Council Business:**

6. Consideration, discussion and possible approval of Electronic Meeting Ordinance.

Hildale City Attorney Guzman presented amendments to the electronic meeting ordinance (Ordinance 2025-004) requested by the Mayor. Key changes included:

- Section 30-4: Clarified regular council meeting requirements to hold monthly meetings on Wednesday following the first Saturday unless otherwise posted
- Section 30-7: Modified electronic meeting provisions to allow quorum to be present either physically or electronically
- Removed requirement for physical quorum at primary anchor location
- Updated notice requirements to include "except as otherwise provided by law" for emergency situations
- Broadened utility and space provisions at primary anchor location

Council Member Dutson expressed appreciation for the commitment shown by current council members while maintaining the importance of physical presence when possible.

Mayor Jessop reminded the council that this is why the ordinance is so stringent but this Council is so committed that we rarely run into that problem.

Council Member Musser spoke on why we set up the ordinance that way. He loves the option that we can show up in different ways. If this doesn't work in a year we can revisit it.

Motion made by Council Member Stubbs to approve Ordinance 2025-004, Amending Procedures for Electronic Participation and Voting in City Council, Utility Board, and Planning Commission Meetings, Seconded by Council Member Holm.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

**New Council Business:**

7. Consideration, discussion and possible approval of Addressing and Road Naming Regulation.

Chief Jesse presented the addressing and road name regulation, noting that Kendrick (dispatch supervisor) and Lucille (GIS and addressing lead) were unable to attend. Chief Jesse explained the need to establish regulatory authority for Hildale City to adopt addressing processes that have been ongoing in the community.

Key points discussed:

- Accurate addressing is crucial for city planning, zoning, development, and emergency response

- The community historically used legacy addressing methods
- The fire district has been the responsible party for providing addresses and maintaining maps
- Emergency services require precise addressing, especially with next generation 911 systems
- Hildale and Colorado City share a zero point and address from the same grid
- Zero point is established as Midway Street (Central Street where it jogs)
- The regulation provides foundation for addressing authority while operational policies remain with staff

Motion made by Council Member Stubbs to approve Resolution 2025-07-001, a resolution of the City Council of Hildale City establishing regulation for addressing and road naming, Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

8. Consideration, discussion and possible approval of Fire Fee Schedule.

Chief Jesse presented the comprehensive fire fee schedule, explaining that Colorado City Fire District has already adopted this schedule. The fee schedule was developed using Bullhead City's fee schedule as a base, with adjustments made based on local knowledge and realistic cost assessments.

Key points:

- Establishes fees for special inspections, plan reviews, and services
- Includes federally and state-set rates for wildland deployments
- Provides comprehensive coverage for future needs as projects grow
- Allows for documented discretionary non-charging of fees on non-discriminatory basis
- Currently no mechanism exists to collect fees, but structure is being established

Motion made by Council Member Musser to approve the fire fee schedule as submitted to Hildale City, Seconded by Council Member Stubbs.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion carries

9. Ratify the Mayor's approval of the Insurance Conditional Renewal Packet.

Attorney Guzman explained the need to ratify the Mayor's approval of an insurance conditional renewal packet due to timing constraints during the transition to the new fiscal year. The bridge coverage extends through August 22nd, with full insurance package to be presented at the August council meeting.

Motion made by Council Member Stubbs to ratify the Mayor's approval for the insurance conditional renewal packet, Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

10. Consideration, discussion and possible approval of Finance Advisor Contract. *Documents to follow.*

Mayor Jessop introduced Kipp Lewis, CPA, from Cedar City, Utah, as the proposed financial advisor. Mr. Lewis presented his background including municipal auditing experience and current teaching position at SUU.

The comprehensive scope of services includes:

1. Monthly financial presentations and council support
2. Accounting resolution, policy drafting and implementation
3. Joint sewer fund review and financial impact assessment
4. Annual budget development and presentation
5. Year-end accounting assistance and audit preparation

Contract terms: July 1, 2025 through June 30, 2026, at \$4,000 per month (\$48,000 annually). Mr. Lewis committed to exclusive availability for Hildale City (with exception of New Harmony Town) for the first six

months and pledged to train staff toward self-sufficiency.

Council Member Dutson inquired about budget accommodation for the contract.

Mayor Jessop confirmed funding is available from the previous financial director line item.

Motion made by Council Member Stubbs to approve the finance advisor contract for \$48,000 per year, Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

11. consideration, discussion, and possible recommendation to the City Council to approve Utility Truck Purchase not to exceed \$63,000. The funds will come from the Gas Fund.

Utility Director Postema requested approval for a 2025 GMC Sierra 3500 four-wheel drive truck to replace a 15-year-old vehicle with approximately 200,000 miles and structural issues. The existing utility bed will be transferred to the new truck. Total cost including outfitting not to exceed \$63,000 from the gas fund.

Motion made by Council Member Dutson to approve the purchase of the new utility Chevrolet truck not to exceed \$63,000 with the funds coming from the gas fund, Seconded by Council Member Holm.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

12. As reviewed and recommended by the Utility Board, consideration, discussion, and possible recommendation to approve the purchase of meters for wells to comply with the Combined Radium Blending & Maximum Contaminant Level Compliance for Hildale-Colorado City Water System.

Utilities Director Postema presented the need for well meters to comply with combined radium blending and maximum containment level compliance for the Hildale-Colorado City water system. The meters are required for proper reporting under the approved blending plan, which operates on an annual basis across 365 days rather than daily individual compliance.

Council Member Musser inquired about emergency protocols during peak demand, SCADA upgrade priorities, and long-term radium treatment planning.

Utility Director Postema confirmed all wells will operate during emergencies, SCADA upgrades are planned through capital improvement and grant applications, and the current water treatment plant effectively removes radium but requires proper permitting documentation.

Motion made by Council Member Musser to approve the purchase of meters for wells to comply with the combined radium blending and maximum containment levels compliance for the Hildale-Colorado City water system, Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

13. As reviewed and recommended by the Utility Board, consideration, discussion and possible approval of Award of Maxwell Canyon Utility Access Improvement Project to JNJ Engineering in the amount of \$2,195,591

*Note: Council Member Dutson recused himself from discussion and voting on this item.*

Utilities Superintendent Nathan Fisher and Riley from Jones-DeMille Engineering presented the bid award recommendation for the Maxwell Canyon Utility Access Improvement Project. The project

includes extending culinary water, sewer, natural gas, and fiber utilities to the park, plus a concrete culvert crossing over Maxwell Creek. Ten bids were received with J&J Engineering selected at \$2,195,591, utilizing approximately 95% of the \$3.079 million CIB grant funding.

Council Member Merideth inquired about project completion percentage and remaining grant funds.

Riley indicated this represents approximately 10-15% of the total anticipated project scope, with additional grant applications pending for \$15 million for amphitheater improvements and \$12 million for core park improvements.

Motion made by Council Member Musser to award the bid of the Maxwell Canyon Utility Access Improvement Project to J&J Engineering in the amount of \$2,195,591 and to have the mayor sign the notice of award contract to J&J Engineering pending legal review, Seconded by Council Member Stubbs.

Voting Yea: Council Member Merideth, Council Member Musser, Council Member Stubbs, Council Member Holm

Voting Abstaining: Council Member Dutson

Motion Carries

14. As reviewed and recommended by the Utility Board, consideration, discussion and possible approval for the mayor to sign the Notice of Award and Contract to JNJ Engineering.

Council Member Dutson is grateful for the opportunity to move forward on this project and have this look great. With the Utilities Department and JNJ we will do what we can to do this up right.

15. Consideration, discussion and possible approval to review Hildale City's Annexation Policy Plan.

Mayor Jessop explained the need to review and update Hildale City's annexation plan policy, originally adopted in 2003, one year before Apple Valley incorporated. Following discussions with Apple Valley's mayor, the review would update the plan to reflect current boundaries and eliminate overlapping annexation areas with Apple Valley.

City Attorney Guzman clarified that overlapping annexation plans are common statewide, but updating the policy would eliminate confusion and accurately reflect current incorporation boundaries.

Lawrence Barlow provided historical context, noting the policy should reflect annexation opportunities for the next 20-30 years and requires regular review updates.

Motion made by Council Member Musser to direct the review and update of the Hildale City annexation policy plan, Seconded by Council Member Stubbs.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

**Calendar of Upcoming Events:** 5 minutes - Mayor Jessop

16. City Council Calendar

Mayor Jessop and the City Council reviewed the calendar.

**Closed Session:** Request a closed meeting to discuss litigation, security, property acquisition or sale, or the character and professional competence or physical or mental health of an individual.

Motion made by Council Member Musser to go into a closed session, Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

Motion made by Council Member Holm to call closed session to order, Seconded by Council Member Stubbs.  
Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

Motion made by Council Member Musser to adjourn closed session, Seconded by Council Member Holm.  
Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Stubbs, Council Member Holm

Motion Carries

**Adjournment:** Mayor Jessop

Meeting adjourned at 8:41 pm.

Minutes were approved at the City Council Meeting on \_\_\_\_\_.

\_\_\_\_\_  
Maxene Jessop, City Recorder



# Hildale City Council Meeting

Wednesday, August 06, 2025 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

## Minutes

### Welcome, Introduction and Preliminary Matters: Mayor Jessop

Mayor Jessop called the meeting to order at 6:03 PM and thanked the public for their attendance, expressing appreciation for their interest in the community and its inner workings.

### Roll Call of Council Attendees: City Recorder

#### PRESENT

Mayor Donia Jessop  
Council Member Luke Merideth (via Zoom)  
Council Member JVar Dutson  
Council Member Terrill Musser  
Council Member Brigham Holm

#### ABSENT

Council Member Darlene Stubbs

### Pledge of Allegiance: By Invitation of Mayor Jessop

Council Member Dutson led the Pledge of Allegiance.

### Conflict of Interest Disclosures: Mayor and Council Members

Mayor Jessop asked council members if anyone had any conflicts of interest to discuss. Mayor Jessop stated she had reviewed the agenda and did not believe she had any conflicts. No other council members reported conflicts.

### Special Recognitions:

#### 1. City Council Community Recognition and Appreciation Award

Council Member Musser presented the monthly Hildale City Appreciation Award to Essential Coffee Company. The plaque read: "Hildale City Appreciation Award is presented to Essential Coffee Company - The heart and hustle honoring your warm service and community spirit."

Council Member Musser noted their appreciation for the company's consistency and service to the community, particularly their coffee service on the 4th of July when coffee flows freely but we can't keep up without your services.

Representatives from Essential Coffee Company accepted the award and noted that they had been in business for 10 years and had been open every single day during that time, including during power outages when they use a generator to continue serving coffee to the community. The mayor and council members received commemorative hats from Essential Coffee Company.

### Public Presentations:

None

### Approval of Minutes of Previous Meetings: Council Members

#### 2. City Council meeting minutes of May 14 & 21, 2025, and June 11, 2025.

Motion made by Council Member Holm to approve meeting minutes for May 14, 2025, May 21, 2025, and June 11, 2025. Seconded by Council Member Musser.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Holm

Motion Carries

**Public Comments:** 3 minutes each - Discretion of Mayor Jessop

Jared Nicol addressed the council with two concerns:

He questioned why the city works to prevent public comment on agenda items when public input should be encouraged before decisions are made.

He raised concerns about the Upper Mesa Special Service District, stating that despite Mayor Jessop's previous statements about having no interest in annexing Apple Valley, there appeared to be active efforts to annex portions of Apple Valley that would benefit certain developments and landowners. He questioned who in the city was tasking the Upper Mesa Special Service District with these negotiations and expressed concern about the individuals being appointed to the Administrative Control Board.

**Council Comments:** For items not on the agenda (10 minutes total)

Council Member Musser thanked Public Works for painting school zone lines, reminded the public that school begins next week and to slow down around schools. He also thanked Chief Jesse and Chief Radley for their continued work and positive changes, and thanked citizens for attending meetings.

Council Member Merideth (via Zoom) apologized for attending virtually for the past few meetings due to being out of town, noting he was currently on a family vacation but wanted to be present for the meeting.

Council Member Dutson expressed gratitude for Public Works and law enforcement. He mentioned a head-on accident that occurred in front of his office and emphasized the importance of safe driving. He requested that next month the council consider giving city employees a 2.5% COLA increase to match what Colorado City provided their employees. He also reported on the Maxwell Canyon Utilities Project, noting that while the park would need to be closed during construction, the project would benefit the community's water system and park improvements.

**Oversight Items:** 10 minutes - Mayor Jessop

3. Financial Report and Invoice Register approval

Mayor Jessop invited CPA Lewis to present the financial report.

CPA Lewis presented the first comprehensive financial report, including:

- Two main checking accounts: one for revenues, one for expenditures
- PTIF account (state investment fund) provides better interest rates
- Recommendation to create separate PTIF accounts for impact fees and the Maxwell Park project for better tracking and compliance
- Report noted a journal entry of over \$200,000 that lacks documentation and may need to be reversed
- Actual versus budget analysis showed variations primarily due to items being recorded in different funds
- Most variations were due to proper accounting practices rather than actual budget issues
- Continue monthly financial reporting with visual graphics
- Implement better tracking systems for grants and restricted funds

Council Member Dutson requested confirmation that monthly expenditures don't exceed available cash balances. CPA Lewis confirmed adequate funds are available through PTIF transfers.

CPA Lewis reported that all bills requiring payment by the end of July had been paid except for one Maxwell Park project invoice over \$300,000 that was held per instructions.

Motion made by Council Member Musser to pay the bills as funds become available, Seconded by Council Member Holm.

Council Member Dutson questioned several large invoices, with staff confirming these were previously approved agenda items now appearing in the payment register as part of the checks and balances process.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Holm

Motion Carries

4. City Admin Report (Department reports included)

Mayor Jessop reported on cost-saving measures implemented:

5. Maxwell Park Project update.

Lawrence Barlow reported that the project contract with GOEO (Governor's Office of Economic Opportunity) has been completed and closed out, with 100% of the expenditure received. All required reports have been submitted.

**Public Hearing:**

None

**Appointments to Boards or Commissions:**

None

**Unfinished Council Business:**

6. Consideration, discussion, and possible ratification of the appointment of Board Members to the Administrative Control Board for the Upper Mesa Special Service District.

Mayor Jessop requested ratification of board appointments made on September 17, 2024, that had not been formally ratified by the council:

Mike Barrett as Chairman (4 years)

Lawrence Barlow as Board Member (4 years)

Lehi Steed as Board Member (4 years)

Terrill Musser as Board Member (2 years)

Lester Black as Board Member (2 years)

Council Member Dutson expressed concerns about appointing a non-resident as chairman but acknowledged Barrett's institutional knowledge and dedication to the community.

Motion made by Council Member Holm to ratify the appointments. Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Holm

Voting Abstaining: Council Member Musser (due to being appointed to the board)

Motion Carries.

**New Council Business:**

7. Review of Police Fee Schedule.

Chief Radley presented a new fee schedule for police department services, noting the existing fees hadn't been updated since before his tenure. The new fees mirror those of other Washington County cities and are based on administrative costs and statutory guidelines. This was presented for review only, with formal approval scheduled for next month.

**Calendar of Upcoming Events:** 5 minutes - Mayor Jessop

8. City Council Calendar

Mayor reviewed events for August.

**Executive Session:** As needed

9. Request a closed meeting to discuss litigation, security, property acquisition or sale or the character and professional competence or physical or mental health of an individual.

Motion made by Council Member Dutson to adjourn the regular meeting and go into executive session to discuss litigation, Seconded by Council Member Musser.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Holm

Motion Carries

**Adjournment:** Mayor Jessop

The meeting was adjourned at 7:24 to move into executive session.

Minutes were approved at the City Council Meeting on \_\_\_\_\_.

\_\_\_\_\_  
Maxene Jessop, City Recorder

## Hildale City Monthly Financial Report, August 2025

### Monthly Financial Reporting:

Starting in the new fiscal year, our payment processor changed. With that change, the way payments have been imported into our accounting software has also changed and it is no longer correctly recognizing different payment types (check vs credit card vs other payment types). Due to that issue, the financial information needed for council meetings was not available as soon as necessary to have the financial report included in the original Council package. Christina has been working with Caselle (our accounting software vendor) to get the current issues fixed. We anticipate this will be remedied before the next council meeting.

We have also implemented new processes where the financial consultant will receive a copy of the bank statements as soon as they are available, and account reconciliations and reports once they are completed for the prior month. This will help ensure that financial reports are completed and ready for the monthly city council meeting.

**Cash and PTIF accounts:** We are currently in the process of getting the new PTIF accounts set up for Impact Fees and for the various major projects and grant funds as discussed in the August City Council meeting. We anticipate these accounts will be set up by the October City Council meeting. The cash balances we are providing today are consistent with what was provided in the month of August and represent the operating cash balances. These balances do not include cash held in the current PTIF account. It is anticipated that we will begin including these restricted PTIF funds in our monthly report starting in October.

The financial consultant and the City Recorder have been meeting on a weekly basis to discuss accounting questions, roadblocks and bottlenecks the City is running into.

### Audit Findings Review and Policy implementation:

In addition to meetings with the City Recorder, we have included the Utility Director and Utility Management Assistant in discussions. As part of those conversations, we are updating some of the revenue and expense coding for the utility funds, as well as helping sort through the requirements for impact fee record keeping and reporting.

The review of the City's internal controls is nearly complete. There will be several suggestions for strengthening controls and implementation of mitigating controls in a few areas. Overall, I have been impressed with the segregation of duties and don't believe any major changes will need to be implemented as long as current policies and procedures are being followed and there are no management override of controls. There may be additional safeguards added that can help strengthen overall internal controls.

Staff training needs have been a secondary priority. Once audit preparations are complete, we will begin the process of updating standard operating procedures and guides.

**Joint Fund Review and Analysis:**

Preliminary discussions with the Utility Director and Utility Management Assistant have helped begin painting the picture of what has transpired in the recent, and non-so-recent, past. Concerns over impact fee reporting and usage, in conjunction with Colorado City, have been discussed and plans are being developed to better coordinate with Arizona users of the utilities.

**Year-end Accounting and Audit Assistance:**

Several required adjustments have already been discovered by the City Recorder and Utility Management Assistant. Some of these adjustments have been recorded into the accounting software, while others we are working to accurately document and secure backup for the year-end adjustments. These adjustments will continue to be developed as we get closer to the annual audit which has been scheduled for November 17 – 21. The financial consultant will be available that week and plans to be present on-site for as much of the audit as possible.

I have begun to analyze the FY25 Trial Balance and am working on a list of potential end of year adjustments that may need to be made. As we analyze the trial balance, we are accumulating the potential adjustments and comparing them to prior year adjustments to see where additional training and guidance can be provided to the full-time staff.

**Other items:**

The City Recorder has noticed some inconsistencies in where some items are being coded, which we are working to improve. Among these are debt payments which were added to accounts that, based on the account name, should not be used. We are working on cleaning up the chart of accounts, meaning we are adding accounts that are more specific to the purpose of the account (such as and impact fee interest revenue account for both water and sewer impact fees) and discontinuing the use of other accounts which may have misleading naming conventions (such as debt service transfer).

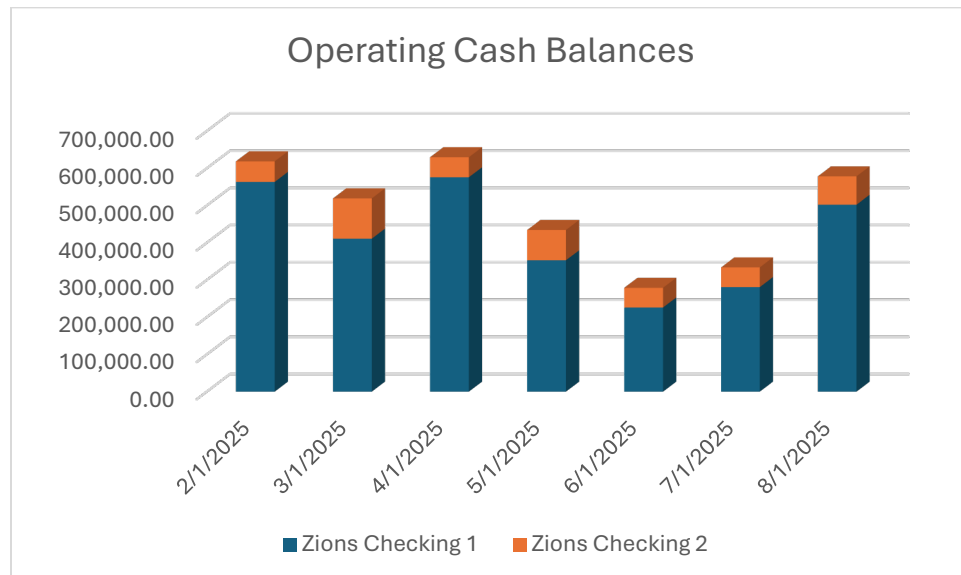
Two items that fall into this category of needing to be moved are the debt service payments on a Tahoe, and the debt service payments on an ambulance. We have found more appropriate places to code these payments and are going to implement these updated accounts going forward.

In our weekly meetings, the city recorder is bringing potential adjustments that may need to be made and asking great questions on these items. I have been helping with the

implementation and providing guidance, but most of the adjustments are being found by the recorder before I find them. This is a great sign.

We have also discussed the need for recording and tracking on-going projects using Work in Process (WIP) or Construction in Progress (CIP) accounts. These are adjustments that have primarily been discovered by the auditor in prior years' and will help us and them to accurately track the larger projects the city is currently working on. It will also be a step to resolve the recurring audit findings regarding not having a method of tracking our capital assets and infrastructure.

### Cash Balances:



Date	Zions Checking 1	Zions Checking 2	Total
2/28/2025	563,389.69	55,236.77	618,626.46
3/31/2025	410,945.96	108,141.00	519,086.96
4/30/2025	575,900.21	53,795.98	629,696.19
5/30/2025	352,916.32	81,369.65	434,285.97
6/30/2025	226,103.73	52,858.78	278,962.51
7/31/2025	280,894.83	52,856.14	333,750.97
8/29/2025	502,088.78	76,228.16	578,316.94

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
1155 ARIZONA STRIP LANDFILL CORP									
COLL 0725	1	Invoice	LANDFILL SERVICES	08/06/2025	09/05/2025	44,370.78	0	08/25	11-21312
Total 1155 ARIZONA STRIP LANDFILL CORP:						44,370.78			
1430 CASELLE, INC.									
09526	1	Invoice	90% UTILITIES - SPLIT DISTRIBUTION	08/01/2025	08/31/2025	1,804.50	0	08/25	65-41-318
09526	2	Invoice	10% ADMIN - SPLIT DISTRIBUTION	08/01/2025	08/31/2025	200.50	0	08/25	11-41-318
Total 1430 CASELLE, INC.:						2,005.00			
1481 CHEMTECH-FORD LABORATORIES, INC.									
25G2274	1	Invoice	WATER TESTING	08/05/2025	09/04/2025	53.00	0	08/25	81-41-314
25H1739	1	Invoice	Water Testing	08/25/2025	09/24/2025	57.00	0	08/25	81-41-314
Total 1481 CHEMTECH-FORD LABORATORIES, INC.:						110.00			
2160 HILDALE CITY									
NAT 0725	1	Invoice	NATURAL GAS ENERGY AND USE TAX	08/06/2025	08/21/2025	296.83	0	08/25	84-21376
Total 2160 HILDALE CITY:						296.83			
2170 HILDALE CITY UTILITIES									
3180001-072	1	Invoice	SEWER TREATMENT PLANT/ LAB SHOP	08/06/2025	08/21/2025	244.32	0	08/25	65-41-280
6077001-072	1	Invoice	CITY HALL UTILITIES - 33% Admin - Split Distribution	08/06/2025	08/31/2025	103.55	0	08/25	11-41-280
6077001-072	2	Invoice	CITY HALL UTILITIES - 67% Utilities - Split Distribution	08/06/2025	08/31/2025	210.25	0	08/25	65-41-280
6217001-072	1	Invoice	MAXWELL PARK UTILITIES	08/06/2025	08/31/2025	728.00	0	08/25	11-48-280
6231904-072	1	Invoice	INNOVATION CENTER UTILITIES	08/06/2025	08/31/2025	193.00	0	08/25	41-41-790
6428701-072	1	Invoice	Propane Yard Lease	08/06/2025	08/31/2025	100.00	0	08/25	84-41-580
6238007-072	1	Invoice	HILDALE CITY ANNEX BUILDING	08/06/2025	08/31/2025	102.50	0	08/25	41-49-700
Total 2170 HILDALE CITY UTILITIES:						1,681.62			
2671 LES OLSON COMPANY									
EA1582128	1	Invoice	MAINTENANCE CONTRACT - 75% UTILITIES	08/20/2025	09/19/2025	151.38	0	08/25	65-41-250
EA1582128	2	Invoice	MAINTENANCE CONTRACT - 25% ADMIN	08/20/2025	09/19/2025	50.46	0	08/25	11-41-241
Total 2671 LES OLSON COMPANY:						201.84			
3450 SCHOLZEN PRODUCTS COMPANY, INC.									
3053450-00	1	Invoice	CHLORINE TANK RENTAL	08/21/2025	09/20/2025	96.00	0	08/25	81-41-432
6928566-00	1	Invoice	Paint for locates	08/08/2025	09/07/2025	300.00	0	08/25	81-41-273
6929143-00	1	Invoice	Pipe fittings to add water meters to the wells	08/08/2025	09/07/2025	1,379.37	0	08/25	81-41-273
6929257-00	1	Invoice	WATER METER LIDS	08/07/2025	09/06/2025	176.64	0	08/25	81-41-273
6929267-00	1	Invoice	WATER METER LIDS	08/07/2025	09/06/2025	52.16	0	08/25	81-41-273
6930054-00	1	Invoice	HYDRANT METER	08/13/2025	09/12/2025	61.07	0	08/25	81-41-273
6932595-00	1	Invoice	WATER METER PARTS	08/22/2025	09/21/2025	901.98	0	08/25	81-41-273
Total 3450 SCHOLZEN PRODUCTS COMPANY, INC.:						2,967.22			
3560 SOUTH CENTRAL COMMUNICATIONS									
16343900 08	1	Invoice	MAXWELL PARK INTERNET	08/01/2025	08/20/2025	208.08	0	08/25	11-48-287

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
8297800 082	1	Invoice	CITY HALL PHONES & FAX LINES - 33% ADMIN - Split Distribution	08/01/2025	08/20/2025	320.98	0	08/25	11-41-287
8297800 082	2	Invoice	CITY HALL PHONES & FAX LINES - 67% UTILITIES - Split Distribution	08/01/2025	08/20/2025	651.70	0	08/25	65-41-287
Total 3560 SOUTH CENTRAL COMMUNICATIONS:						1,180.76			
3692 STEPHEN WADE AUTO CENTER									
5622562	1	Invoice	STARTER FOR PARKS DEPT TRUCK #3152	06/27/2025	07/27/2025	270.83	0	08/25	11-48-272
5622904	1	Invoice	CONNECTOR KIT FOR PARKS DEPT TRUCK #3152	07/01/2025	07/31/2025	32.40	0	08/25	11-48-272
Total 3692 STEPHEN WADE AUTO CENTER:						303.23			
3930 TOWN OF COLORADO CITY									
11400	1	Invoice	GAS - PUBLIC WORKS - ADMIN	08/04/2025	08/19/2025	226.49	0	08/25	11-41-257
11400	2	Invoice	GAS - PUBLIC WORKS - STREETS & ROADS	08/04/2025	08/19/2025	70.47	0	08/25	11-47-257
11400	3	Invoice	DIESEL - PUBLIC WORKS - STREETS & ROADS	08/04/2025	08/19/2025	161.08	0	08/25	11-47-257
11400	4	Invoice	PUBLIC WORKS ADMIN FEE	08/04/2025	08/19/2025	14.02	0	08/25	11-47-257
11400	5	Invoice	PROPANE TRUCK	08/04/2025	08/19/2025	75.99	0	08/25	84-41-257
11400	6	Invoice	GAS - UTILITIES	08/04/2025	08/19/2025	1,407.05	0	08/25	65-41-257
11400	7	Invoice	UTILITIES ADMIN FEE	08/04/2025	08/19/2025	42.61	0	08/25	65-41-257
PROST 0725	1	Invoice	AZ SALES TAX PROPANE	07/31/2025	08/15/2025	704.28	0	08/25	84-21371
WAT 0725	1	Invoice	AZ SALES TAX WATER	07/31/2025	08/15/2025	4,347.70	0	08/25	81-21371
11405	1	Invoice	DOJ - ROGER CARTER - FINAL	08/13/2025	08/28/2025	2,121.63	0	08/25	63-41-310
11411	1	Invoice	JAF PAYROLL	08/14/2025	08/31/2025	18,926.43	0	08/25	65-41-110
11411	2	Invoice	GF PAYROLL	08/14/2025	08/31/2025	2,147.47	0	08/25	11-41-110
11411	3	Invoice	BLDG PAYROLL	08/14/2025	08/31/2025	821.94	0	08/25	11-45-110
11411	4	Invoice	PUBLIC WRKS STREETS PAYROLL	08/14/2025	08/31/2025	3,277.52	0	08/25	11-47-110
11411	5	Invoice	PUBLIC WORKS PARKS	08/14/2025	08/31/2025	1,927.20	0	08/25	11-48-110
11411	6	Invoice	COURT PAYROLL	08/14/2025	08/31/2025	1,759.84	0	08/25	11-42-110
11411	7	Invoice	GF CITY RECORDER	08/14/2025	08/31/2025	996.00	0	08/25	11-41-115
11411	8	Invoice	GF CITY TREASURER	08/14/2025	08/31/2025	182.95	0	08/25	11-41-114
11411	9	Invoice	JAF CITY RECORDER	08/14/2025	08/31/2025	996.00	0	08/25	65-41-115
11411	10	Invoice	JAF CITY TREASURER	08/14/2025	08/31/2025	1,646.55	0	08/25	65-41-114
11411	11	Invoice	JAF PAYROLL TAXES	08/14/2025	08/31/2025	1,582.56	0	08/25	65-41-130
11411	12	Invoice	JAF BENEFITS	08/14/2025	08/31/2025	7,305.35	0	08/25	65-41-140
11411	13	Invoice	GF PAYROLL TAXES	08/14/2025	08/31/2025	303.87	0	08/25	11-41-130
11411	14	Invoice	GF BENEFITS	08/14/2025	08/31/2025	1,352.50	0	08/25	11-41-140
11411	15	Invoice	PUBLIC WRKS STREETS PAYROLL TAXES	08/14/2025	08/31/2025	244.12	0	08/25	11-47-130
11411	16	Invoice	PUBLIC WRKS PAYROLL BENEFITS	08/14/2025	08/31/2025	1,319.22	0	08/25	11-47-140
11411	17	Invoice	PUBLIC WORKS PARKS TAXES	08/14/2025	08/31/2025	147.43	0	08/25	11-48-130
11411	18	Invoice	PUBLIC WORKS PARKS BENEFITS	08/14/2025	08/31/2025	256.05	0	08/25	11-48-140
11411	19	Invoice	COURT PAYROLL TAX & BENEFITS	08/14/2025	08/31/2025	766.68	0	08/25	11-42-130
11411	20	Invoice	Admin Fee	08/14/2025	08/31/2025	160.86	0	08/25	11-41-242
11411	21	Invoice	Admin Fee	08/14/2025	08/31/2025	298.74	0	08/25	65-41-242
Total 3930 TOWN OF COLORADO CITY:						55,590.60			
4055 UNIFIRST CORPORATION									
2310059489	1	Invoice	LAUNDRY	08/04/2025	09/03/2025	88.36	0	08/25	65-41-260
2310060026	1	Invoice	LAUNDRY	08/11/2025	09/10/2025	97.09	0	08/25	65-41-260

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
2310060529	1	Invoice	LAUNDRY	08/18/2025	09/17/2025	97.09	0	08/25	65-41-260
2310061017	1	Invoice	LAUNDRY	08/25/2025	09/24/2025	97.09	0	08/25	65-41-260
Total 4055 UNIFIRST CORPORATION:						379.63			
4202 ROCKY MOUNTAIN POWER									
68511976-00	1	Invoice	MONTHLY POWER	08/04/2025	08/26/2025	11.05	0	08/25	84-41-285
Total 4202 ROCKY MOUNTAIN POWER:						11.05			
4220 UTAH STATE TREASURER									
TC-55 0725	1	Invoice	SURCHARGES JULY 2025	08/04/2025	09/03/2025	6,029.96	0	08/25	11-42-550
Total 4220 UTAH STATE TREASURER:						6,029.96			
4221 UTAH STATE TAX COMMISSION									
STC 0725	1	Invoice	SALES AND USE TAX	08/07/2025	09/06/2025	246.26	0	08/25	84-21375
Total 4221 UTAH STATE TAX COMMISSION:						246.26			
4470 ZION'S BANK									
0725 ANG	1	Invoice	Amazon - Bulk Candy For 4th of July Parade	06/30/2025	08/31/2025	405.28	0	07/25	11-38-248
0725 ANG	2	Invoice	Amazon-Charger and Tablet Case for Samsung Tablet - Gas Dept	06/30/2025	08/31/2025	132.70	0	07/25	84-41-273
0725 ANG	3	Invoice	Amazon-Ring Binders for Sundry Revenue	06/30/2025	08/31/2025	15.44	0	07/25	11-41-240
0725 ANG	4	Invoice	Amazon-Spiral Binding Coils for City Hall Office - Split 50% Admin	06/30/2025	08/31/2025	8.49	0	07/25	11-41-240
0725 ANG	5	Invoice	Amazon-Spiral Binding Coils for City Hall Office - Split 50% Utilities	06/30/2025	08/31/2025	8.50	0	07/25	65-41-240
0725 ANG	6	Invoice	Amazon-Trailer Lights for Maxwell Park	06/30/2025	08/31/2025	29.50	0	07/25	11-48-272
0725 ANG	7	Invoice	Amazon-July 4th Parade - Float Decorations	06/30/2025	08/31/2025	227.18	0	07/25	11-41-271
0725 ANG	8	Invoice	Amazon - Fiber installation supplies	06/30/2025	08/31/2025	100.69	0	07/25	90-41-319
0725 ANG	9	Invoice	Amazon-Screen Protector for Tablet and Router - Water Dept	06/30/2025	08/31/2025	336.49	0	07/25	81-41-273
0725 ANG	10	Invoice	Amazon - Tail Cameras - Park	06/30/2025	08/31/2025	125.98	0	07/25	11-48-272
0725 ANG	11	Invoice	Amazon-Bathroom Repair - Maxwell Park	06/30/2025	08/31/2025	307.71	0	07/25	11-48-272
0725 ANG	12	Invoice	Amazon - Gas. Dept. Computer Mouse	06/30/2025	08/31/2025	29.39	0	07/25	84-41-273
0725 ANG	13	Invoice	Amazon - Dog waste cleanup bags - Park	06/30/2025	08/31/2025	39.99	0	07/25	11-48-272
0725 ANG	14	Invoice	Amazon - IT supplies, Computer parts & Laptop case - Gas Dept	06/30/2025	08/31/2025	128.77	0	07/25	84-41-273
0725 ANG	15	Invoice	Amazon - Bathroom supplies for City Hall	06/30/2025	08/31/2025	9.49	0	07/25	11-41-271
0725 ANG	16	Invoice	Amazon - TV Remote - City Office	06/30/2025	08/31/2025	7.86	0	07/25	11-41-240
0725 ANG	17	Invoice	Amazon-Trail Camera and Radio for Maxwell Park	06/30/2025	08/31/2025	287.16	0	07/25	11-48-272
0725 ANG	18	Invoice	Amazon-American Flag for City Hall	06/30/2025	08/31/2025	65.98	0	07/25	11-41-271
0725 ANG	19	Invoice	Amazon-American Flags for Maxwell Park	06/30/2025	08/31/2025	131.96	0	07/25	11-48-272
0725 ANG	20	Invoice	Amazon-Spray Manifold Kit for Maxwell Park	06/30/2025	08/31/2025	31.67	0	07/25	11-48-272
0725 ANG	21	Invoice	Amazon-IT supplies - Gas Dept	06/30/2025	08/31/2025	329.28	0	07/25	84-41-250
0725 BB	1	Invoice	Amazon - Chiller for Lazer Cutter - Innov. Ctr	07/16/2025	08/31/2025	1,132.69	0	07/25	41-41-790
0725 BB	2	Invoice	Chevron - Travel for 3D Printer						

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
			Pick Up	07/16/2025	08/31/2025	40.18	0	07/25	41-41-790
0725 BB	3	Invoice	Del Taco 99 - Travel for 3D Printer Pick Up	07/16/2025	08/31/2025	11.48	0	07/25	41-41-790
0725 BB	4	Invoice	Maverik - Travel for 3D Printer Pick Up	07/16/2025	08/31/2025	28.46	0	07/25	41-41-790
0725 BB	5	Invoice	McDonalds - Travel for 3D Printer Pick Up	07/16/2025	08/31/2025	9.42	0	07/25	41-41-790
0725 BB	6	Invoice	Shell Oil - Travel for 3D Printer Pick Up	07/16/2025	08/31/2025	79.93	0	07/25	41-41-790
0725 BB	7	Invoice	Maverik - Travel for 3D Printer Pick Up	07/16/2025	08/31/2025	46.88	0	07/25	41-41-790
0725 LT	1	Invoice	Chefstore - Parade Candy	07/03/2025	08/31/2025	41.66	0	07/25	11-41-235
0725 LT	2	Invoice	Lins - Parade Candy	07/03/2025	08/31/2025	164.12	0	07/25	11-41-235
0725 LT	3	Invoice	Walmart - Parade Candy	07/03/2025	08/31/2025	67.47	0	07/25	11-41-235
0725 LT	4	Invoice	Usps - Stamps	07/03/2025	08/31/2025	468.00	0	07/25	65-41-144
0725 LT	5	Invoice	UT Business License Conference	07/03/2025	08/31/2025	245.00	0	07/25	11-41-230
0725 MJ	1	Invoice	Tinks Superior Autoparts - Coolant for Truck we traded in	07/10/2025	08/31/2025	20.27	0	07/25	65-41-250
0725 MJ	2	Invoice	Usps Po - Water Samples - Shipping	07/10/2025	08/31/2025	12.65	0	07/25	81-41-314
0725 MJ	3	Invoice	2025 Wrgc Registration - Gas conference - training	07/10/2025	08/31/2025	950.00	0	07/25	84-41-230
0725 MJ	4	Invoice	Sp Bw Trailer Hitch - Gooseneck for new new truck - Gas Dept	07/10/2025	08/31/2025	744.08	0	07/25	84-41-743
0725 NB	1	Invoice	Basic American Supply - Padlocks	07/03/2025	08/31/2025	23.43	0	07/25	11-48-272
0725 NB	2	Invoice	Steve Regan - Park Fertilizer	07/03/2025	08/31/2025	278.16	0	07/25	11-48-273
0725 NB	3	Invoice	Steve Regan - Bug Spray	07/03/2025	08/31/2025	175.60	0	07/25	65-41-271
0725 NB	4	Invoice	Tractor Supply - Sprayer for pest control	07/03/2025	08/31/2025	32.01	0	07/25	11-41-271
0725 NB	5	Invoice	Tractor Supply - Tank and trailer for pest control	07/03/2025	08/31/2025	581.76	0	07/25	65-41-271
0725 NF	1	Invoice	Sleep Inn - Nat. Gas Convention lodging	07/20/2025	08/31/2025	375.49	0	07/25	84-41-230
0725 NF	2	Invoice	Maverik - Travel for Nat. Gas Convention	07/20/2025	08/31/2025	32.58	0	07/25	84-41-257
0725 NF	3	Invoice	Parker Subaru - Rental Car for Gas Convention	07/20/2025	08/31/2025	159.00	0	07/25	84-41-257
0725 OS	1	Invoice	Zoom Upgrade	06/30/2025	08/31/2025	102.63	0	07/25	11-41-210
0725 OS	2	Invoice	The Bugnappers - Pest Control - Annex	06/30/2025	08/31/2025	145.00	0	07/25	11-41-311
0725 OS	3	Invoice	Plaud.Ai - Annual Subscription	06/30/2025	08/31/2025	239.99	0	07/25	11-41-210
0725 TB	1	Invoice	Tractor Supply Co - Sprayer for parks	07/02/2025	08/31/2025	24.53	0	07/25	11-48-273
0725 TB	2	Invoice	Basic American Supply - Cable Ties	07/02/2025	08/31/2025	17.35	0	07/25	11-48-273
Total 4470 ZION'S BANK:						9,009.33			
<b>4605 SUMMIT ENERGY, LLC</b>									
0725HILD	1	Invoice	Natural Gas Commodity	08/04/2025	08/25/2025	5,163.15	0	08/25	84-41-431
Total 4605 SUMMIT ENERGY, LLC:						5,163.15			
<b>4620 VERIZON WIRELESS</b>									
6118556711	1	Invoice	WIRELESS SERVICE - ADMIN 57%	07/14/2025	08/06/2025	172.90	0	08/25	11-41-287
6118556711	2	Invoice	WIRELESS SERVICE - UTILITIES 43%	07/14/2025	08/06/2025	130.43	0	08/25	65-41-287
6118556711	3	Invoice	TABLETS FOR UTILITIES TECHS	07/14/2025	08/06/2025	361.90	0	08/25	65-41-250
Total 4620 VERIZON WIRELESS:						665.23			
<b>4631 SMITH HARTVIGSEN, PLLC</b>									
70323	1	Invoice	WATER RIGHTS ATTORNEY						

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
			REVIEW	07/31/2025	08/30/2025	414.00		0 08/25	81-41-311
Total 4631 SMITH HARTVIGSEN, PLLC:						414.00			
4694 PREFERRED PARTS									
15048-19780	1	Invoice	PARTS FOR TRUCK #3242	07/28/2025	08/28/2025	14.07		0 08/25	65-41-250
15048-19783	1	Invoice	AIR FRESHENERS FOR TRUCK #3242	07/29/2025	08/29/2025	15.55		0 08/25	65-41-250
15048-19828	1	Invoice	WINDSHIELD WASHER FLUID FOR TRUCKS	08/04/2025	08/30/2025	4.84		0 08/25	65-41-250
15048-19899	1	Invoice	OIL FOR AIR COMPRESSOR AT THE WATER TREATMENT PLANT	08/12/2025	08/30/2025	53.94		0 08/25	81-41-273
Total 4694 PREFERRED PARTS:						88.40			
4750 DJB GAS SERVICES, INC.									
0001608114	1	Invoice	OXYGEN TANK RENTALS	07/31/2025	08/30/2025	29.92		0 08/25	65-41-250
Total 4750 DJB GAS SERVICES, INC.:						29.92			
5057 GARKANE ENERGY									
1684200 082	1	Invoice	MAXWELL PARK POWER	08/14/2025	09/03/2025	103.57		0 08/25	11-48-285
1709902 082	1	Invoice	POWER PLANT WELL	08/14/2025	09/03/2025	85.38		0 08/25	81-41-285
1711203 082	1	Invoice	INNOVATION CENTER POWER	08/14/2025	09/03/2025	328.76		0 08/25	41-41-790
1717500 082	1	Invoice	CENTENNIAL PARK LIFT STATION POWER	08/21/2025	09/10/2025	989.65		0 08/25	82-41-285
1734500 082	1	Invoice	EAST WATER TANKS	08/21/2025	09/10/2025	74.73		0 08/25	81-41-285
1755204 082	1	Invoice	HILDALE CITY ANNEX	08/14/2025	09/03/2025	30.89		0 08/25	11-48-730
1763000 082	1	Invoice	SPRINKLER PUMP STATION	08/14/2025	09/03/2025	538.94		0 08/25	82-41-285
1763900 082	1	Invoice	SEWER HEADWORKS POWER	08/14/2025	09/03/2025	3,072.86		0 08/25	82-41-285
1768100 082	1	Invoice	WELL #8 POWER	08/21/2025	09/10/2025	361.55		0 08/25	81-41-285
1772300 082	1	Invoice	WELL #10 POWER	08/21/2025	09/10/2025	287.91		0 08/25	81-41-285
1772400 082	1	Invoice	WELL #4 POWER	08/21/2025	09/10/2025	828.84		0 08/25	81-41-285
1772500 082	1	Invoice	CITY HALL POWER 33% ADMIN	08/14/2025	09/03/2025	226.44		0 08/25	11-41-285
1772500 082	2	Invoice	CITY HALL POWER 67% UTILITIES	08/14/2025	09/03/2025	459.74		0 08/25	65-41-285
1775500 082	1	Invoice	WATER PLANT POWER	08/21/2025	09/10/2025	6,809.42		0 08/25	81-41-285
1780600 082	1	Invoice	WELL#19 POWER	08/21/2025	09/10/2025	2,092.36		0 08/25	81-41-285
1781000 082	1	Invoice	WELL #17 POWER	08/21/2025	09/10/2025	3,283.02		0 08/25	81-41-285
1782300 082	1	Invoice	LAB SHOP POWER	08/14/2025	09/03/2025	693.42		0 08/25	65-41-285
1782501 082	1	Invoice	WELL #22 POWER	08/14/2025	09/03/2025	3,200.93		0 08/25	81-41-285
1787300 082	1	Invoice	PROPANE YARD	08/14/2025	09/03/2025	89.80		0 08/25	84-41-285
1790000 082	1	Invoice	STREET LIGHTS	08/14/2025	09/03/2025	489.71		0 08/25	11-47-286
1793900 082	1	Invoice	MILLION GALLON TANK POWER	08/14/2025	09/03/2025	69.85		0 08/25	81-41-285
1945500 082	1	Invoice	ACADEMY AVE WELL	08/21/2025	09/10/2025	3,993.83		0 08/25	81-41-285
2026700 082	1	Invoice	WELL #21 POWER	08/21/2025	09/10/2025	2,501.33		0 08/25	81-41-285
Total 5057 GARKANE ENERGY:						30,612.93			
5201 HYDRO SPECIALTIES CO.									
29886	1	Invoice	WATER METERS FOR THE WELLS	07/31/2025	08/30/2025	5,941.12		0 08/25	81-41-273
29992	1	Invoice	WATER METER FOR INVENTORY STOCK	08/14/2025	09/13/2025	2,164.98		0 08/25	81-41-273
Total 5201 HYDRO SPECIALTIES CO.:						8,106.10			

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
5376 WAXIE SANITARY SUPPLY									
83429932	1	Invoice	WAXIE-GREEN 8900 NO-TOUCH WHITE ROLL TOWEL 6/900	08/12/2025	09/11/2025	104.66	0	08/25	11-41-271
Total 5376 WAXIE SANITARY SUPPLY:						104.66			
5409 OLYMPUS INSURANCE AGENCY									
17410	1	Invoice	LIBERTY MUTUAL PKG 30% GENERAL FUND	08/20/2025	09/01/2025	50,541.90	0	08/25	11-41-510
17410	2	Invoice	LIBERTY MUTUAL PKG 75% UTILITIES	08/20/2025	09/01/2025	117,931.10	0	08/25	65-41-510
17410	3	Invoice	UTILITIES BUILDING	08/20/2025	09/01/2025	1,801.00	0	08/25	65-41-510
17410	4	Invoice	CRIME INSURANCE 30% GENERAL FUND	08/20/2025	09/01/2025	263.70	0	08/25	11-41-510
17410	5	Invoice	CRIME INSURANCE 70% UTILITIES	08/20/2025	09/01/2025	615.30	0	08/25	65-41-510
17410	6	Invoice	CYBER (IT) INSURANCE	08/20/2025	09/01/2025	395.00	0	08/25	65-41-510
Total 5409 OLYMPUS INSURANCE AGENCY:						171,548.00			
5518 CUSTOMER DEPOSIT REFUND									
3278007 080	1	Invoice	3278007 CUSTOMER OVER PAYMENT	08/06/2025	08/31/2025	239.69	0	08/25	01-11750
3278007 080	2	Invoice	3278007 CUSTOMER DEPOSIT REFUND	08/06/2025	08/31/2025	200.00	0	08/25	81-21350
3460603 080	1	Invoice	3460603 CUSTOMER DEPOSIT REFUND	08/06/2025	08/31/2025	13.21	0	08/25	81-21350
3017102 08	1	Invoice	3017102 CUSTOMER DEPOSIT REFUND	08/13/2025	08/31/2025	127.35	0	08/25	81-21350
6013300 080	1	Invoice	6013300 CUSTOMER DEPOSIT REFUND	08/07/2025	08/31/2025	297.00	0	08/25	01-11750
6013300 080	2	Invoice	6013300 CUSTOMER DEPOSIT REFUND	08/07/2025	08/31/2025	100.00	0	08/25	81-21350
3075004 082	1	Invoice	3075004 CUSTOMER DEPOSIT REFUND	08/26/2025	09/25/2025	59.48	0	08/25	81-21350
Total 5518 CUSTOMER DEPOSIT REFUND:						1,036.73			
5553 EXECUTECH UTAH, INC.									
PHX-227993	1	Invoice	IT MANAGEMENT SERVICES JAF 70% SPLIT	08/15/2025	09/15/2025	3,059.00	0	08/25	65-41-318
PHX-227993	2	Invoice	IT MANGEMENT SERVICES ADMIN 30% SPLIT	08/15/2025	09/15/2025	1,311.00	0	08/25	11-41-316
PHX-228046	1	Invoice	OFFICE 365 G3 GCC (GOVERNMENT) 30% SPLIT	08/15/2025	09/14/2025	231.85	0	08/25	11-41-316
PHX-228046	2	Invoice	OFFICE 365 G3 GCC (GOVERNMENT) 70% SPLIT	08/15/2025	09/14/2025	541.00	0	08/25	65-41-318
Total 5553 EXECUTECH UTAH, INC.:						5,142.85			
5605 NGL SUPPLY CO. LTD									
NGL610363-	1	Invoice	Propane load	07/17/2025	07/27/2025	12,667.48	0	08/25	84-41-432
NGL611219	1	Invoice	Propane COMMODITY - load	07/25/2025	08/31/2025	12,156.87	0	08/25	84-41-432
NGL611437	1	Invoice	Propane COMMODITY - #2 load	07/28/2025	08/05/2025	11,692.18	0	08/25	84-41-432
NGL613701	1	Invoice	Propane Commodity	08/15/2025	08/25/2025	11,765.91	0	08/25	84-41-432
Total 5605 NGL SUPPLY CO. LTD:						48,282.44			
5607 ENBRIDGE GAS UT WY ID									
5948550000-	1	Invoice	NATURAL GAS COMMODITY	08/05/2025	08/27/2025	1,588.76	0	08/25	84-41-434
Total 5607 ENBRIDGE GAS UT WY ID:						1,588.76			

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
5637 BASIC AMERICAN SUPPLY									
719037	1	Invoice	WATER LINE REPAIR PARTS	07/24/2025	08/29/2025	8.65	0	08/25	81-41-273
720609	1	Invoice	PAINT FOR GAS METERS	07/31/2025	08/29/2025	51.99	0	08/25	84-41-273
722023	1	Invoice	SMALL TOOLS - WATER DEPARTMENT	08/06/2025	08/29/2025	32.99	0	08/25	81-41-260
723244	1	Invoice	SUPPLIES FOR POWER PLANT WELL	08/12/2025	08/30/2025	30.48	0	08/25	81-41-273
723406	1	Invoice	SMALL FITTINGS FOR UTILITY SHOP	08/12/2025	08/30/2025	95.71	0	08/25	65-41-250
723562	1	Invoice	HOSE RINGS FOR WATER TREATMENT PLANT	08/13/2025	08/30/2025	90.75	0	08/25	81-41-273
723873	1	Invoice	FILTER FOR THE SEWER LAGOON SCREEN	08/14/2025	08/30/2025	10.99	0	08/25	82-41-273
725095	1	Invoice	BRUSHES FOR GAS METTER PAINTING	08/20/2025	08/30/2025	26.97	0	08/25	81-41-273
726176	1	Invoice	KEY COPIES	08/25/2025	08/30/2025	4.98	0	08/25	81-41-273
Total 5637 BASIC AMERICAN SUPPLY:						353.51			
5646 XPRESS BILL PAY									
INV-XP026	1	Invoice	Bill Pay Transactions and Account Maintenance	07/31/2025	08/05/2025	1,013.37	0	08/25	65-41-317
Total 5646 XPRESS BILL PAY:						1,013.37			
5697 BLACK TIE PRESS									
1329	1	Invoice	Laser Checks Zions Bank 9694	08/20/2025	09/19/2025	150.00	0	08/25	65-41-144
1329	2	Invoice	Hildale City Letterhead #10 Window Envelopes	08/20/2025	09/19/2025	350.00	0	08/25	11-41-271
1330	1	Invoice	#10 No Window Envelopes Hildale City Court	08/20/2025	09/19/2025	350.00	0	08/25	11-42-271
Total 5697 BLACK TIE PRESS:						850.00			
5706 FERGUSON WATERWORKS #1600									
1048368	1	Invoice	HYDRANT REPAIR PART	08/11/2025	09/12/2025	316.28	0	08/25	81-41-273
Total 5706 FERGUSON WATERWORKS #1600:						316.28			
5712 CATALYST CONSTRUCTION									
172	1	Invoice	Fiber Server Office Rent	08/01/2025	08/31/2025	100.00	0	08/25	90-41-580
Total 5712 CATALYST CONSTRUCTION:						100.00			
5794 PAT WALKER CONSULTING LLC									
2025-046	1	Invoice	Professional Accounting Services (CRISTINA) 30% SPLIT GF	08/07/2025	08/31/2025	667.50	0	08/25	11-41-312
2025-046	2	Invoice	Professional Accounting Services (CRISTINA) 70% split JUF	08/07/2025	08/31/2025	1,557.50	0	08/25	65-41-310
2025-046	3	Invoice	Professional Accounting Services - Sewer Impact Fee Report	08/07/2025	08/31/2025	675.00	0	08/25	65-41-310
Total 5794 PAT WALKER CONSULTING LLC:						2,900.00			
5821 JONES & DEMILLE ENGINEERING									
0138596	1	Invoice	HILDALE BOOSTER PUMP STATION	08/25/2025	09/24/2025	1,910.00	0	08/25	81-41-311
0138597	1	Invoice	INNOVATION CENTER FIRE SUPPRESSION LINE	08/25/2025	09/24/2025	1,850.00	0	08/25	81-41-311
0138598	1	Invoice	Project# 2412-031 CIB - MAXWELL CANYON PUBLIC UTILITY & ACCESS IMPROVEMENTS	08/25/2025	09/24/2025	20,300.00	0	08/25	45-48-731

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
0138580	1	Invoice	MAXWELL PARK IMPROVEMENT - Architecture Services	08/22/2025	09/21/2025	30,848.50	0	08/25	41-49-700
Total 5821 JONES & DEMILLE ENGINEERING:						54,908.50			
5825 ZION TROPHIES AND AWARDS									
1825	1	Invoice	APPRECIATION AWARD FOR ESSENTIAL COFFEE CO.	08/06/2025	08/08/2025	42.70	0	08/25	11-41-240
Total 5825 ZION TROPHIES AND AWARDS:						42.70			
5854 SUU WATERLAB									
WL-4040	1	Invoice	WATER TESTING	08/05/2025	09/04/2025	161.00	0	08/25	81-41-314
Total 5854 SUU WATERLAB:						161.00			
5873 THE BANCORP BANK, N.A.									
694286	1	Invoice	2023 TOYOTA RAV4 HYBRID	07/31/2025	08/10/2025	2,940.25	0	08/25	11-41-743
694286	2	Invoice	2023 GMC SIERRA	07/31/2025	08/10/2025	6,685.00	0	08/25	11-48-850
Total 5873 THE BANCORP BANK, N.A.:						9,625.25			
5894 JERALD A POSTEMA									
1082-25	1	Invoice	UTILITIES DIRECTOR CONTRACT	07/31/2025	08/29/2025	5,000.00	0	08/25	65-41-310
1082-25	2	Invoice	EXPENSES REIMBURSEMENT	07/31/2025	08/29/2025	807.23	0	08/25	65-41-310
Total 5894 JERALD A POSTEMA:						5,807.23			
5923 SmartCover Systems									
43868	1	Invoice	SEWER LIFT STATION MONITORING SERVICE	08/05/2025	08/31/2025	430.00	0	08/25	82-41-273
Total 5923 SmartCover Systems:						430.00			
5945 COURT REFUNDS									
225100187	1	Invoice	BAIL/BOND REFUND CASE #225100187	08/08/2025	08/31/2025	970.00	0	08/25	11-42-552
Total 5945 COURT REFUNDS:						970.00			
5953 PRESTON G ZUMWALT									
1235	1	Invoice	TIRES FOR TR'S TRUCK	08/12/2025	08/27/2025	744.00	0	08/25	11-48-272
1236	1	Invoice	TIRES FOR DURANGO	08/12/2025	08/27/2025	564.00	0	08/25	11-41-280
Total 5953 PRESTON G ZUMWALT:						1,308.00			
5956 FIRST RESPONDERS FIRST, LLC									
HILDALE CIT	1	Invoice	24/7 SUPPORT, TRAINING, THERAPY	08/19/2025	09/19/2025	2,387.50	0	08/25	11-44-811
Total 5956 FIRST RESPONDERS FIRST, LLC:						2,387.50			
5972 EMPLOYEE REIMBURSEMENTS									
082625	1	Invoice	GAS SAFETY TRAINING - PER DIEM	08/26/2025	09/25/2025	118.00	0	08/25	84-41-230
Total 5972 EMPLOYEE REIMBURSEMENTS:						118.00			

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
5977 DE LAGE LADEN FINANCIAL SERVICES, INC									
591705402	1	Invoice	TAHOE - FIRST RESPONDER VEHICLE	08/20/2025	10/03/2025	2,724.00	0	08/25	11-44-810
Total 5977 DE LAGE LADEN FINANCIAL SERVICES, INC:						2,724.00			
5982 COLORADO CITY UNIFIED SCHOOL DIST. #14									
2415-143	1	Invoice	FIELD RENTAL FOR SPORTS PROGRAM	08/22/2025	09/15/2025	110.00	0	08/25	11-49-410
Total 5982 COLORADO CITY UNIFIED SCHOOL DIST. #14:						110.00			
5984 ICC CODIFICATION, INC									
44533	1	Invoice	HILDALE CITY CODE UPDATE	08/20/2025	09/19/2025	78.00	0	08/25	11-41-210
Total 5984 ICC CODIFICATION, INC:						78.00			
5987 J. KIPP LEWIS									
08212025	1	Invoice	Advisory and consulting services 30% GF	08/21/2025	08/30/2025	1,200.00	0	08/25	11-41-312
08212025	2	Invoice	Advisory and consulting services 70% JAF	08/21/2025	08/30/2025	2,800.00	0	08/25	65-41-310
Total 5987 J. KIPP LEWIS:						4,000.00			
5988 DIAMOND C ASPHALT, LLC									
2458	1	Invoice	ASPHALT PATCHES ABOVE OUR WATER LINES	08/14/2025	09/13/2025	1,508.00	0	08/25	81-41-273
Total 5988 DIAMOND C ASPHALT, LLC:						1,508.00			
5989 ALPHAGRAPHICS									
SG-490158	1	Invoice	RUBBER STAMPS FOR COURT	08/22/2025	09/21/2025	168.70	0	08/25	11-42-271
Total 5989 ALPHAGRAPHICS:						168.70			
Grand Totals:						487,047.32			

## Report GL Period Summary

GL Period	Amount
07/25	9,009.33
08/25	478,037.99
Grand Totals:	487,047.32

Vendor number hash: 586195  
Vendor number hash - split: 984469  
Total number of invoices: 124  
Total number of transactions: 214

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Net 15	12,330.53	.00	12,330.53
NET 30	62,897.27	.00	62,897.27
Open Terms	411,819.52	.00	411,819.52
Grand Totals:	487,047.32	.00	487,047.32

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
11-31-100 PROPERTY TAX - CURRENT YEAR	228.62	228.62	125,000.00	124,771.38	.2
11-31-200 PROP TAX - DELINQUENT PR YR	2,668.39	2,668.39	34,000.00	31,331.61	7.9
11-31-300 GENERAL SALES & USE TAX	.00	.00	240,000.00	240,000.00	.0
11-31-301 RAP TAX	2,281.55	4,345.07	25,000.00	20,654.93	17.4
11-31-401 ENERGY & USE TAX	296.83	296.83	95,000.00	94,703.17	.3
11-31-402 TELECOM LICENSE TAX	.00	.00	7,500.00	7,500.00	.0
11-31-403 TRANSIENT ROOM TAX	.00	.00	30,000.00	30,000.00	.0
11-31-700 FEE-IN-LIEU TX - PERSONAL PROP	1,799.45	1,799.45	18,000.00	16,200.55	10.0
11-31-900 PNLTY & INT ON DELINQ TAXES	81.97	81.97	2,260.00	2,178.03	3.6
TOTAL TAXES	7,356.81	9,420.33	576,760.00	567,339.67	1.6
<u>LICENSES AND PERMITS</u>					
11-32-100 BUSINESS LICENSE FEES	40.00	280.00	8,000.00	7,720.00	3.5
11-32-200 BUILDING PERMITS	.00	.00	28,000.00	28,000.00	.0
11-32-300 LAND USE FEE'S	1,000.00	2,150.00	11,000.00	8,850.00	19.6
TOTAL LICENSES AND PERMITS	1,040.00	2,430.00	47,000.00	44,570.00	5.2
<u>INTERGOVERNMENTAL REVENUE</u>					
11-33-421 FD ASSISTANCE GRANT	.00	.00	7,800.00	7,800.00	.0
11-33-560 CLASS C ROAD FUND	.00	.00	133,333.00	133,333.00	.0
11-33-565 HIGHWAY/TRANSIT TAX	.00	.00	40,000.00	40,000.00	.0
11-33-580 LIQUOR FUND ALLOTMENT	.00	.00	3,000.00	3,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	184,133.00	184,133.00	.0
<u>CHARGES FOR SERVICES</u>					
11-34-110 COURT COSTS, FEES, CHARGES	.00	.00	3,000.00	3,000.00	.0
11-34-120 GRAMA, COPYING, ETC.	194.00	604.78	8,000.00	7,395.22	7.6
11-34-252 SRO POLICE	.00	.00	60,000.00	60,000.00	.0
11-34-900 FLOOD AND STORM WATER FEE	.00	.00	30,000.00	30,000.00	.0
11-34-910 SOLID WASTE- AZ STRIP LANDFILL	.00	.00	24,000.00	24,000.00	.0
11-34-915 GARKANE SERVICES	.00	.00	24,000.00	24,000.00	.0
TOTAL CHARGES FOR SERVICES	194.00	604.78	149,000.00	148,395.22	.4
<u>FINES AND FORFEITURES</u>					
11-35-110 COURT FINES	12,065.00	24,123.00	103,000.00	78,877.00	23.4
TOTAL FINES AND FORFEITURES	12,065.00	24,123.00	103,000.00	78,877.00	23.4

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
11-36-100 INTEREST EARNINGS - GEN FUND	1,020.06	2,216.99	12,000.00	9,783.01	18.5
11-36-110 MISCELLANEOUS REVENUE	3,589.16	3,949.16	12,000.00	8,050.84	32.9
11-36-210 RENTAL - OFFICES IN CITY BLDG	650.00	1,300.00	18,000.00	16,700.00	7.2
11-36-600 SUNDRY REVENUES	.00	.00	2,000.00	2,000.00	.0
11-36-800 LOT LEASES	2,200.00	4,400.00	300,000.00	295,600.00	1.5
11-36-910 SUNDRY REV - GEN FUND	.00	.00	13,000.00	13,000.00	.0
TOTAL MISCELLANEOUS REVENUE	7,459.22	11,866.15	357,000.00	345,133.85	3.3
<u>CONTRIBUTIONS AND TRANSFERS</u>					
11-38-248 EVENT FEES	30.00	( 295.28)	10,500.00	10,795.28	( 2.8)
11-38-701 HILDALE CITY COMMUNITY OUTREAC	.00	2,903.62	4,000.00	1,096.38	72.6
TOTAL CONTRIBUTIONS AND TRANSFERS	30.00	2,608.34	14,500.00	11,891.66	18.0
TOTAL FUND REVENUE	28,145.03	51,052.60	1,431,393.00	1,380,340.40	3.6

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
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Item 3.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
11-40-900 CIB DEBT SERVICE TRANSFER	.00	.00	28,610.00	28,610.00	.0
TOTAL DEPARTMENT 40	.00	.00	28,610.00	28,610.00	.0

GEN GOVT ADMINISTRATION

11-41-110 SALARIES-PERMANENT EMPLOYEES	2,155.12	6,556.08	63,000.00	56,443.92	10.4
11-41-111 SECRETARIAL STAFF	689.94	1,127.58	36,126.00	34,998.42	3.1
11-41-112 MAYOR	6,000.00	12,000.00	39,000.00	27,000.00	30.8
11-41-114 TREASURER	182.95	548.85	4,660.00	4,111.15	11.8
11-41-115 RECORDER	996.00	2,988.00	12,950.00	9,962.00	23.1
11-41-117 ATTORNEY	.00	.00	30,000.00	30,000.00	.0
11-41-130 PAYROLL TAXES	859.10	1,831.25	21,150.00	19,318.75	8.7
11-41-140 BENEFITS-OTHER	1,352.50	3,359.65	25,198.00	21,838.35	13.3
11-41-151 STIPENDS - CITY COUNCIL	280.00	630.00	6,400.00	5,770.00	9.8
11-41-152 STIPENDS - PLANNING COMMISSION	280.00	280.00	4,000.00	3,720.00	7.0
11-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	860.25	1,202.87	11,000.00	9,797.13	10.9
11-41-230 TRAVEL & TRAINING	134.20	379.20	10,000.00	9,620.80	3.8
11-41-235 HEALTH & HYDRATION	.00	273.25	2,000.00	1,726.75	13.7
11-41-240 OFFICE EXPENSE & SUPPLIES	315.09	481.11	2,700.00	2,218.89	17.8
11-41-241 COPIER & PRINTER	50.46	110.72	1,000.00	889.28	11.1
11-41-242 PAYROLL FEES	160.86	494.25	6,000.00	5,505.75	8.2
11-41-244 PRINT & POSTAGE	.00	.00	100.00	100.00	.0
11-41-257 FUEL	226.49	226.49	3,000.00	2,773.51	7.6
11-41-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	434.00	434.00	.0
11-41-271 MAINT & SUPPLY - BUILDING	548.95	1,204.03	3,760.00	2,555.97	32.0
11-41-272 MAINT & SUPPLY - IT	.00	.00	500.00	500.00	.0
11-41-274 MAINT & SUPPLY EQUIPMENT	.00	.00	900.00	900.00	.0
11-41-280 UTILITIES	667.55	667.55	1,262.00	594.45	52.9
11-41-285 POWER	226.44	431.72	1,760.00	1,328.28	24.5
11-41-287 TELEPHONE	493.88	814.86	5,536.00	4,721.14	14.7
11-41-310 PROFESSIONAL & TECHNICAL	.00	.00	5,000.00	5,000.00	.0
11-41-311 ENGINEER	.00	145.00	4,000.00	3,855.00	3.6
11-41-312 CONSULTANT	1,867.50	3,067.50	10,000.00	6,932.50	30.7
11-41-313 AUDITOR	.00	.00	25,000.00	25,000.00	.0
11-41-316 INFORMATION TECHNOLOGY - SERVI	1,542.85	3,085.70	18,000.00	14,914.30	17.1
11-41-318 INFORMATION TECHNOLOGY - SOFTW	200.50	701.50	1,728.00	1,026.50	40.6
11-41-350 ELECTIONS	.00	.00	1,000.00	1,000.00	.0
11-41-510 INSURANCE	50,805.60	50,876.60	40,000.00	( 10,876.60)	127.2
11-41-521 CREDIT CARD PROCESSING FEES	126.43	300.63	2,000.00	1,699.37	15.0
11-41-720 BUILDING IMPROVEMENTS	.00	.00	2,000.00	2,000.00	.0
11-41-741 EQUIPMENT - OFFICE	.00	.00	2,000.00	2,000.00	.0
11-41-743 EQUIPMENT - VEHICLE	2,940.25	2,940.25	10,000.00	7,059.75	29.4
TOTAL GEN GOVT ADMINISTRATION	73,962.91	96,724.64	413,164.00	316,439.36	23.4

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
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Item 3.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>					
11-42-110 SALARIES-PERMANENT EMPLOYEES	2,670.18	7,084.55	56,581.00	49,496.45	12.5
11-42-130 PAYROLL TAXES & BENEFITS	836.32	1,981.10	14,800.00	12,818.90	13.4
11-42-230 TRAVEL	125.00	125.00	150.00	25.00	83.3
11-42-271 MAINT & SUPPLY - OFFICE	518.70	518.70	200.00	( 318.70)	259.4
11-42-310 PROFESSIONAL & TECHNICAL	.00	1,300.00	14,400.00	13,100.00	9.0
11-42-550 FINES, SURCHARGES - AOC	6,244.49	6,486.85	16,859.00	10,372.15	38.5
11-42-552 BAIL, BOND PAYMENT RELEASE	970.00	970.00	2,786.00	1,816.00	34.8
TOTAL MUNICIPAL COURT	11,364.69	18,466.20	105,776.00	87,309.80	17.5
<u>POLICE DEPARTMENT</u>					
11-43-820 LIQUOR FUND ALLOTMENT TRANSFER	.00	.00	2,136.00	2,136.00	.0
11-43-980 INTRA-GOVT CHARGES	.00	68,196.00	354,498.00	286,302.00	19.2
TOTAL POLICE DEPARTMENT	.00	68,196.00	356,634.00	288,438.00	19.1
<u>FIRE DEPARTMENT</u>					
11-44-810 FD BEMS GRANT TRANSFER	.00	20,674.88	.00	( 20,674.88)	.0
11-44-811 FD ASSISTANCE GRANT TRANSFER	2,387.50	2,387.50	7,800.00	5,412.50	30.6
11-44-812 DEBT SERVICE TRANSFER	.00	.00	80,185.00	80,185.00	.0
11-44-980 INTRA-GOVT CHARGES	.00	15,166.68	80,888.00	65,721.32	18.8
TOTAL FIRE DEPARTMENT	2,387.50	38,229.06	168,873.00	130,643.94	22.6
<u>BUILDING DEPARTMENT</u>					
11-45-110 SALARIES-PERMANENT EMPLOYEES	821.94	2,469.56	23,000.00	20,530.44	10.7
11-45-310 PROFESSIONAL & TECHNICAL	.00	.00	400.00	400.00	.0
11-45-330 EDUCATION	.00	.00	500.00	500.00	.0
TOTAL BUILDING DEPARTMENT	821.94	2,469.56	23,900.00	21,430.44	10.3
<u>PUBLIC SAFETY DISPATCH</u>					
11-46-980 INTRA-GOVT CHARGES	.00	22,796.00	105,000.00	82,204.00	21.7
TOTAL PUBLIC SAFETY DISPATCH	.00	22,796.00	105,000.00	82,204.00	21.7

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
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Item 3.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS - STREETS &amp; ROADS</u>					
11-47-110 SALARIES-PERMANENT EMPLOYEES	3,277.52	9,879.43	105,000.00	95,120.57	9.4
11-47-130 PAYROLL TAXES	244.12	735.95	8,000.00	7,264.05	9.2
11-47-140 BENEFITS-OTHER	1,319.22	3,002.60	29,108.00	26,105.40	10.3
11-47-230 TRAVEL	.00	.00	1,000.00	1,000.00	.0
11-47-257 FUEL	245.57	245.57	1,500.00	1,254.43	16.4
11-47-272 MAINT & SUPPLY - OTHER	.00	.00	1,376.00	1,376.00	.0
11-47-274 MAINT & SUPPLY EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
11-47-286 STREET LIGHTS	489.71	979.42	5,400.00	4,420.58	18.1
TOTAL PUBLIC WORKS - STREETS & ROADS	5,576.14	14,842.97	154,384.00	139,541.03	9.6
<u>PUBLIC WORKS - PARKS</u>					
11-48-110 SALARIES-PERMANENT EMPLOYEES	1,934.85	5,789.25	47,000.00	41,210.75	12.3
11-48-130 PAYROLL TAXES	148.01	442.87	3,550.00	3,107.13	12.5
11-48-140 BENEFITS-OTHER	256.05	768.15	252.00	( 516.15)	304.8
11-48-230 TRAVEL, MEETINGS, AND TRAINING	.00	.00	500.00	500.00	.0
11-48-257 FUEL	.00	.00	2,057.00	2,057.00	.0
11-48-271 MAINT & SUPPLY - OFFICE	.00	.00	1,100.00	1,100.00	.0
11-48-272 MAINT & SUPPLY - OTHER	1,115.70	2,507.22	3,684.00	1,176.78	68.1
11-48-273 MAINT & SUPPLY - SYSTEM	20.62	340.66	776.00	435.34	43.9
11-48-274 MAINT & SUPPLY EQUIPMENT	112.69	112.69	396.00	283.31	28.5
11-48-280 UTILITIES	728.00	728.00	3,736.00	3,008.00	19.5
11-48-285 POWER	103.57	221.48	3,096.00	2,874.52	7.2
11-48-287 TELEPHONE INET	208.08	416.16	2,220.00	1,803.84	18.8
11-48-730 IMPROVEMENTS OTHER THAN BLDGS	30.89	62.10	.00	( 62.10)	.0
11-48-850 DEBT SERVICE - VEHICLE & EQUIP	6,685.00	6,685.00	6,685.00	.00	100.0
TOTAL PUBLIC WORKS - PARKS	11,343.46	18,073.58	75,052.00	56,978.42	24.1
<u>COMMUNITY OUTREACH DEPARTMENT</u>					
11-49-410 SPECIAL PROJECT	110.00	3,024.11	.00	( 3,024.11)	.0
TOTAL COMMUNITY OUTREACH DEPARTME	110.00	3,024.11	.00	( 3,024.11)	.0
TOTAL FUND EXPENDITURES	105,566.64	282,822.12	1,431,393.00	1,148,570.88	19.8
NET REVENUE OVER EXPENDITURES	( 77,421.61)	( 231,769.52)	.00	231,769.52	.0

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

GF DEBT SERVICE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE TRANSFER REVENUE</u>					
31-34-802	TRANS FOR CIB EQUIP BOND PMT	.00	.00	80,185.00	80,185.00	.0
	TOTAL DEBT SERVICE TRANSFER REVENUE	.00	.00	80,185.00	80,185.00	.0
	<u>SOURCE 39</u>					
31-39-803	TRANSFERS FOR CIB DETENTION PO	.00	.00	28,926.00	28,926.00	.0
	TOTAL SOURCE 39	.00	.00	28,926.00	28,926.00	.0
	TOTAL FUND REVENUE	.00	.00	109,111.00	109,111.00	.0

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

GF DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT DEBT SERVICE</u>					
31-44-711 FIRE EQ 2015 BOND DEBT SERVICE	.00	.00	79,000.00	79,000.00	.0
31-44-712 FIRE EQ 2015 BOND INTEREST	.00	.00	1,185.00	1,185.00	.0
TOTAL FIRE DEPT DEBT SERVICE	.00	.00	80,185.00	80,185.00	.0
<u>DEPARTMENT 49</u>					
31-49-790 2018 CIB DETENTION POND PRINC	.00	.00	20,000.00	20,000.00	.0
31-49-791 2018 CIB DETENTION POND INT	.00	.00	8,926.00	8,926.00	.0
TOTAL DEPARTMENT 49	.00	.00	28,926.00	28,926.00	.0
TOTAL FUND EXPENDITURES	.00	.00	109,111.00	109,111.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

HILDALE CITY GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL REVENUE</u>					
41-33-438 INNOVATION CENTER GRANT	.00	.00	6,690.00	6,690.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	6,690.00	6,690.00	.0
<u>FIRE DEPT GRANTS</u>					
41-34-802 FD BEMS GRANT	5,983.63	11,967.26	71,803.56	59,836.30	16.7
TOTAL FIRE DEPT GRANTS	5,983.63	11,967.26	71,803.56	59,836.30	16.7
TOTAL FUND REVENUE	5,983.63	11,967.26	78,493.56	66,526.30	15.3

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

HILDALE CITY GRANTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GF ADMIN GRANTS/LOANS/ALLOT</u>					
41-41-790	INNOVATION CENTER - GRANT EXP	623.40	5,389.54	6,690.00	1,300.46	80.6
	TOTAL GF ADMIN GRANTS/LOANS/ALLOT	623.40	5,389.54	6,690.00	1,300.46	80.6
	<u>PARKS GRANTS/LOANS/ALLOTMENTS</u>					
41-48-700	G/L/A PARKS	.00	( 769,750.00)	.00	769,750.00	.0
	TOTAL PARKS GRANTS/LOANS/ALLOTMENT	.00	( 769,750.00)	.00	769,750.00	.0
	<u>DEPARTMENT 49</u>					
41-49-700	G/L/A INDUSTRIAL PARK	30,996.76	67,182.56	.00	( 67,182.56)	.0
	TOTAL DEPARTMENT 49	30,996.76	67,182.56	.00	( 67,182.56)	.0
	TOTAL FUND EXPENDITURES	31,620.16	( 697,177.90)	6,690.00	703,867.90	(10421
	NET REVENUE OVER EXPENDITURES	( 25,636.53)	709,145.16	71,803.56	( 637,341.60)	987.6

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CAP PROJECTS PARKS DEPT.</u>					
45-48-731	MAXWELL PARK IMPROVEMENTS	20,300.00	32,800.00	2,271,360.00	2,238,560.00	1.4
	TOTAL CAP PROJECTS PARKS DEPT.	20,300.00	32,800.00	2,271,360.00	2,238,560.00	1.4
	TOTAL FUND EXPENDITURES	20,300.00	32,800.00	2,271,360.00	2,238,560.00	1.4
	NET REVENUE OVER EXPENDITURES	( 20,300.00)	( 32,800.00)	( 2,271,360.00)	( 2,238,560.00)	( 1.4)

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

2017 JUDGMENT RESOLUTION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
63-38-102	TRANSFER FROM WATER FUND	.00	.00	10,000.00	10,000.00	.0
63-38-103	TRANSFER FROM WASTEWATER	.00	.00	20,000.00	20,000.00	.0
63-38-105	TRANSFER FROM GAS FUND	.00	.00	10,000.00	10,000.00	.0
	TOTAL REVENUES	.00	.00	40,000.00	40,000.00	.0
	TOTAL FUND REVENUE	.00	.00	40,000.00	40,000.00	.0

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

2017 JUDGMENT RESOLUTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
63-41-310 PROFESSIONAL & TECHNICAL	2,121.63	2,307.26	20,000.00	17,692.74	11.5
63-41-315 LEGAL - GENERAL	.00	.00	20,000.00	20,000.00	.0
	<u>2,121.63</u>	<u>2,307.26</u>	<u>40,000.00</u>	<u>37,692.74</u>	<u>5.8</u>
TOTAL EXPENDITURES					
	<u>2,121.63</u>	<u>2,307.26</u>	<u>40,000.00</u>	<u>37,692.74</u>	<u>5.8</u>
TOTAL FUND EXPENDITURES					
	<u>2,121.63</u>	<u>2,307.26</u>	<u>40,000.00</u>	<u>37,692.74</u>	<u>5.8</u>
NET REVENUE OVER EXPENDITURES	( 2,121.63)	( 2,307.26)	.00	2,307.26	.0

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

JOINT ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
65-38-102 TRANSFER FROM WATER FUND	.00	.00	547,400.00	547,400.00	.0
65-38-103 TRANSFER FROM WASTEWATER	.00	.00	622,400.00	622,400.00	.0
65-38-105 TRANSFER FROM GAS FUND	.00	.00	392,700.00	392,700.00	.0
65-38-910 LANDFILL REVENUES	2,000.00	4,000.00	.00 (	4,000.00)	.0
65-38-915 GARKANE SERVICES	1,167.00	2,334.00	.00 (	2,334.00)	.0
TOTAL REVENUES	3,167.00	6,334.00	1,562,500.00	1,556,166.00	.4
TOTAL FUND REVENUE	3,167.00	6,334.00	1,562,500.00	1,556,166.00	.4

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

JOINT ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
65-41-110 SALARIES-PERMANENT EMPLOYEES	21,721.87	67,263.55	650,000.00	582,736.45	10.4
65-41-113 MANAGER	.00	.00	39,000.00	39,000.00	.0
65-41-114 TREASURER	1,646.55	4,939.65	46,000.00	41,060.35	10.7
65-41-115 RECORDER	996.00	2,988.00	39,000.00	36,012.00	7.7
65-41-120 SALARIES-TEMPORARY EMPLOYEES	.00	.00	31,000.00	31,000.00	.0
65-41-130 PAYROLL TAXES	1,796.43	5,583.79	64,800.00	59,216.21	8.6
65-41-140 BENEFITS-OTHER	7,305.35	18,485.78	111,815.00	93,329.22	16.5
65-41-144 PRINT AND POSTAGE	150.00	1,414.42	15,000.00	13,585.58	9.4
65-41-150 STIPENDS - UTILITY BOARD	.00	400.00	4,500.00	4,100.00	8.9
65-41-210 BOOKS, SUBSCR. & MEMBERSHIPS	782.27	782.27	4,200.00	3,417.73	18.6
65-41-230 TRAVEL & TRAINING	.00	.00	5,200.00	5,200.00	.0
65-41-235 FOOD & REFRESHMENT	517.25	517.25	5,400.00	4,882.75	9.6
65-41-240 OFFICE EXPENSE & SUPPLIES	56.76	65.26	4,500.00	4,434.74	1.5
65-41-242 PAYROLL FEES	298.74	917.91	6,500.00	5,582.09	14.1
65-41-250 EQUIPMENT SUPPLIES & MAINT	843.37	1,168.42	49,000.00	47,831.58	2.4
65-41-257 FUEL	1,449.66	1,449.66	30,000.00	28,550.34	4.8
65-41-260 TOOLS & EQUIPMENT-NON CAPITAL	379.63	821.43	20,700.00	19,878.57	4.0
65-41-271 MAINT & SUPPLY - OFFICE	43.74	828.57	4,200.00	3,371.43	19.7
65-41-280 UTILITIES	454.57	454.57	13,900.00	13,445.43	3.3
65-41-285 POWER	1,153.16	2,273.21	15,900.00	13,626.79	14.3
65-41-287 TELEPHONE	782.13	1,433.83	11,600.00	10,166.17	12.4
65-41-310 PROFESSIONAL & TECHNICAL	10,839.73	13,639.73	82,100.00	68,460.27	16.6
65-41-313 AUDITOR	.00	.00	40,000.00	40,000.00	.0
65-41-315 LEGAL - GENERAL	.00	79.00	5,000.00	4,921.00	1.6
65-41-317 INFORMATION TECHNOLOGY - CONS	1,781.36	1,781.36	15,000.00	13,218.64	11.9
65-41-318 INFORMATION TECHNOLOGY - SOFTW	5,552.02	13,661.02	60,000.00	46,338.98	22.8
65-41-330 PUBLIC EDUCATION	.00	.00	3,600.00	3,600.00	.0
65-41-510 INSURANCE	120,742.40	121,332.66	120,000.00	( 1,332.66)	101.1
65-41-521 CREDIT CARD PROCESSING FEES	1,137.87	2,705.72	15,000.00	12,294.28	18.0
65-41-580 RENT OR LEASE	( 690.00)	( 690.00)	1,200.00	1,890.00	( 57.5)
65-41-720 BUILDINGS	.00	.00	25,000.00	25,000.00	.0
65-41-741 EQUIPMENT - OFFICE	427.00	427.00	12,000.00	11,573.00	3.6
65-41-850 DEBT SERVICE - VEHICLE & EQUIP	.00	.00	11,000.00	11,000.00	.0
65-41-901 SURVEY INCENTIVE PROGRAM	( 300.00)	( 300.00)	385.00	685.00	( 77.9)
TOTAL EXPENDITURES	179,867.86	264,424.06	1,562,500.00	1,298,075.94	16.9
TOTAL FUND EXPENDITURES	179,867.86	264,424.06	1,562,500.00	1,298,075.94	16.9
NET REVENUE OVER EXPENDITURES	( 176,700.86)	( 258,090.06)	.00	258,090.06	.0

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
81-37-111 WATER SALES - METERED	108,367.60	208,624.65	550,000.00	341,375.35	37.9
81-37-121 WATER SALES - FLAT RATE	58,037.58	115,253.48	1,150,000.00	1,034,746.52	10.0
81-37-160 CONSTRUCTION REVENUE	.00	.00	8,000.00	8,000.00	.0
81-37-331 CONNECTION CHARGES	2,715.00	5,310.00	29,000.00	23,690.00	18.3
81-37-332 CONSTRUCTION & REPAIR	4,311.40	6,473.99	27,000.00	20,526.01	24.0
81-37-351 SUNDRY OPERATING REVENUE	.00	.00	20,000.00	20,000.00	.0
81-37-411 INTEREST	5,263.88	10,172.56	40,000.00	29,827.44	25.4
81-37-412 PENALTIES	3,935.02	7,686.54	25,000.00	17,313.46	30.8
81-37-451 IMPACT FEE - UT	.00	.00	250,000.00	250,000.00	.0
81-37-452 IMPACT FEE - AZ	75.00	75.00	500,000.00	499,925.00	.0
TOTAL OPERATING REVENUES	182,705.48	353,596.22	2,599,000.00	2,245,403.78	13.6
<u>NON-OPERATING REVENUE</u>					
81-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	160,000.00	160,000.00	.0
81-38-361 LOAN PROCEEDS	.00	.00	460,000.00	460,000.00	.0
81-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
TOTAL NON-OPERATING REVENUE	.00	.00	820,000.00	820,000.00	.0
TOTAL FUND REVENUE	182,705.48	353,596.22	3,419,000.00	3,065,403.78	10.3

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
81-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
81-41-230 TRAVEL & TRAINING	165.00	339.00	5,000.00	4,661.00	6.8
81-41-235 FOOD & REFRESHMENT	.00	.00	1,000.00	1,000.00	.0
81-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	121,000.00	121,000.00	.0
81-41-257 FUEL	.00	.00	400.00	400.00	.0
81-41-260 TOOLS & EQUIPMENT-NON CAPITAL	32.99	32.99	19,000.00	18,967.01	.2
81-41-273 MAINT & SUPPLY - SYSTEM	13,017.37	13,904.21	180,200.00	166,295.79	7.7
81-41-285 POWER	23,589.15	45,396.10	200,000.00	154,603.90	22.7
81-41-311 ENGINEER	4,174.00	16,381.50	100,000.00	83,618.50	16.4
81-41-314 LABORATORY & TESTING	271.00	1,024.65	30,000.00	28,975.35	3.4
81-41-315 LEGAL - GENERAL	.00	1,338.00	10,000.00	8,662.00	13.4
81-41-330 PUBLIC EDUCATION	.00	.00	3,500.00	3,500.00	.0
81-41-340 SYSTEM CONSTRUCTION SERVICES	.00	77,170.00	50,000.00	( 27,170.00)	154.3
81-41-432 WATER CHEMICALS & SUPPLIES	96.00	2,415.40	40,000.00	37,584.60	6.0
TOTAL OPERATING EXPENDITURES	41,345.51	158,001.85	761,600.00	603,598.15	20.8
<u>NON-OPERATING EXPENDITURES</u>					
81-42-560 BAD DEBT EXPENSE	.00	.00	7,000.00	7,000.00	.0
81-42-600 IMPACT FEE - UT	.00	.00	250,000.00	250,000.00	.0
81-42-601 IMPACT FEE - AZ	.00	.00	500,000.00	500,000.00	.0
81-42-730 IMPROVEMENTS OTHER THAN BLDGS	.00	.00	8,500.00	8,500.00	.0
81-42-742 EQUIPMENT - FIELD	.00	.00	1,000.00	1,000.00	.0
81-42-750 SP PROJECTS CAPITAL	.00	.00	160,000.00	160,000.00	.0
81-42-780 RESERVE PURCHASES	.00	.00	460,000.00	460,000.00	.0
81-42-815 PRINC. & INT W.RIGHTS LOAN	.00	.00	50,000.00	50,000.00	.0
81-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	550,000.00	550,000.00	.0
81-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	10,000.00	10,000.00	.0
81-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	460,900.00	460,900.00	.0
81-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
TOTAL NON-OPERATING EXPENDITURES	.00	.00	2,657,400.00	2,657,400.00	.0
TOTAL FUND EXPENDITURES	41,345.51	158,001.85	3,419,000.00	3,260,998.15	4.6
NET REVENUE OVER EXPENDITURES	141,359.97	195,594.37	.00	( 195,594.37)	.0

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
82-37-160 CONSTRUCTION REVENUE	.00	.00	10,000.00	10,000.00	.0
82-37-311 SERVICE CHARGES	79,326.86	156,552.03	855,000.00	698,447.97	18.3
82-37-312 SERVICE CHARGES - CPMCWID	16,497.05	32,994.10	200,000.00	167,005.90	16.5
82-37-331 CONNECTION CHARGES	.00	.00	10,000.00	10,000.00	.0
82-37-332 SERVICING CUSTOMER INSTALL	150.00	300.00	10,000.00	9,700.00	3.0
82-37-411 INTEREST	7,554.43	14,599.09	55,000.00	40,400.91	26.5
82-37-451 IMPACT FEE	3,000.00	35,500.00	480,000.00	444,500.00	7.4
82-37-452 IMPACT FEE - CPMCWID	.00	2,425.00	24,000.00	21,575.00	10.1
TOTAL OPERATING REVENUES	106,528.34	242,370.22	1,644,000.00	1,401,629.78	14.7
<u>NON-OPERATING REVENUES</u>					
82-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	540,000.00	540,000.00	.0
82-38-361 LOAN PROCEEDS	.00	.00	122,000.00	122,000.00	.0
82-38-440 SUNDRY NON-OPERATING REVENUE	.00	.00	35,000.00	35,000.00	.0
82-38-999 CONTINGENCY	.00	.00	400,000.00	400,000.00	.0
TOTAL NON-OPERATING REVENUES	.00	.00	1,097,000.00	1,097,000.00	.0
TOTAL FUND REVENUE	106,528.34	242,370.22	2,741,000.00	2,498,629.78	8.8

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
82-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	3,000.00	3,000.00	.0
82-41-230 TRAVEL	75.00	75.00	4,200.00	4,125.00	1.8
82-41-235 FOOD & REFRESHMENT	.00	.00	500.00	500.00	.0
82-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	19,000.00	19,000.00	.0
82-41-257 FUEL	.00	.00	5,400.00	5,400.00	.0
82-41-273 MAINTENANCE & SUPPLY - SYSTEM	474.43	3,119.25	149,000.00	145,880.75	2.1
82-41-274 MAINT & SUPPLY EQUIPMENT	.00	.00	60,000.00	60,000.00	.0
82-41-285 POWER	4,601.45	10,191.73	80,000.00	69,808.27	12.7
82-41-311 ENGINEER	.00	.00	35,000.00	35,000.00	.0
82-41-314 LABORATORY & TESTING	.00	.00	3,000.00	3,000.00	.0
82-41-315 LEGAL - GENERAL	.00	.00	2,500.00	2,500.00	.0
82-41-330 PUBLIC EDUCATION	.00	.00	5,300.00	5,300.00	.0
82-41-340 SYSTEM CONSTRUCTION SERVICES	.00	.00	540,000.00	540,000.00	.0
82-41-341 CONST-CUSTOMER'S INSTALLATION	.00	.00	10,000.00	10,000.00	.0
TOTAL OPERATING EXPENDITURES	5,150.88	13,385.98	916,900.00	903,514.02	1.5
<u>NON-OPERATING EXPENSES</u>					
82-42-560 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
82-42-710 LAND	.00	.00	100,000.00	100,000.00	.0
82-42-720 BUILDINGS	.00	.00	30,000.00	30,000.00	.0
82-42-742 EQUIPMENT - FIELD	.00	.00	30,000.00	30,000.00	.0
82-42-780 RESERVE PURCHASES	.00	.00	230,000.00	230,000.00	.0
82-42-812 PRINCIPAL ON BONDS - RDA B	.00	.00	111,000.00	111,000.00	.0
82-42-822 INTEREST ON BONDS - RDA - B	.00	.00	38,400.00	38,400.00	.0
82-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	625,000.00	625,000.00	.0
82-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	10,000.00	10,000.00	.0
82-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	2,700.00	2,700.00	.0
82-42-990 APPROPRIATION FOR FUND BALANCE	.00	.00	237,000.00	237,000.00	.0
82-42-999 CONTINGENCY	.00	.00	400,000.00	400,000.00	.0
TOTAL NON-OPERATING EXPENSES	.00	.00	1,824,100.00	1,824,100.00	.0
TOTAL FUND EXPENDITURES	5,150.88	13,385.98	2,741,000.00	2,727,614.02	.5
NET REVENUE OVER EXPENDITURES	101,377.46	228,984.24	.00	( 228,984.24)	.0

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
84-37-111 GAS SALES - METERED NAT GAS	5,233.65	10,281.97	400,000.00	389,718.03	2.6
84-37-112 GAS SALES - LIQUID PROPANE	9,209.52	18,179.47	300,000.00	281,820.53	6.1
84-37-113 GAS SALES - CYLINDER	18.42	102.67	5,000.00	4,897.33	2.1
84-37-114 GAS SALES - CYLINDER EXCHANGE	.00	39.98	5,000.00	4,960.02	.8
84-37-115 GAS SALES - CC METERED NAT GAS	5,420.38	12,788.97	250,000.00	237,211.03	5.1
84-37-121 NATURAL GAS SALES - FLAT RATE	3,245.29	6,492.51	50,000.00	43,507.49	13.0
84-37-122 PROPANE GAS - FLAT RATE	4,332.44	8,751.73	25,000.00	16,248.27	35.0
84-37-160 CONSTRUCTION REVENUE	.00	675.07	75,000.00	74,324.93	.9
84-37-331 CONNECTION CHARGES	210.00	394.86	9,000.00	8,605.14	4.4
84-37-411 INTEREST	5,023.80	9,708.61	40,000.00	30,291.39	24.3
84-37-412 PENALTIES	1,072.03	2,098.62	20,000.00	17,901.38	10.5
TOTAL OPERATING REVENUES	33,765.53	69,514.46	1,179,000.00	1,109,485.54	5.9
<u>NON-OPERATING REVENUES</u>					
84-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	235,000.00	235,000.00	.0
84-38-316 INTRAGOVERNMENTAL GRANTS	.00	.00	650,000.00	650,000.00	.0
84-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
TOTAL NON-OPERATING REVENUES	.00	.00	1,085,000.00	1,085,000.00	.0
TOTAL FUND REVENUE	33,765.53	69,514.46	2,264,000.00	2,194,485.54	3.1

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
84-41-140 BENEFITS-OTHER	.00	.00	3,000.00	3,000.00	.0
84-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	4,000.00	4,000.00	.0
84-41-230 TRAVEL & TRAINING	724.80	2,050.29	10,000.00	7,949.71	20.5
84-41-235 FOOD & REFRESHMENT	.00	.00	500.00	500.00	.0
84-41-250 EQUIPMENT SUPPLIES & MAINT	.00	329.28	15,000.00	14,670.72	2.2
84-41-257 FUEL	153.22	344.80	3,500.00	3,155.20	9.9
84-41-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	18,000.00	18,000.00	.0
84-41-273 MAINT & SUPPLY SYSTEM	642.13	4,810.75	64,500.00	59,689.25	7.5
84-41-285 POWER	100.85	186.64	2,500.00	2,313.36	7.5
84-41-311 ENGINEER	.00	.00	5,000.00	5,000.00	.0
84-41-315 LEGAL - GENERAL	.00	.00	2,000.00	2,000.00	.0
84-41-330 PUBLIC EDUCATION	.00	.00	1,500.00	1,500.00	.0
84-41-340 SYSTEM CONSTRUCTION SERVICES	.00	.00	20,000.00	20,000.00	.0
84-41-341 CONST-CUSTOMER'S INSTALLATION	.00	.00	50,000.00	50,000.00	.0
84-41-431 NATURAL GAS COMMODITY SUPPLY	5,163.15	5,163.15	280,000.00	274,836.85	1.8
84-41-432 PROPANE GAS COMMODITY SUPPLY	48,282.44	48,282.44	100,000.00	51,717.56	48.3
84-41-434 NAT GAS COMMODITY TRANSPORT	1,588.76	1,588.76	100,000.00	98,411.24	1.6
84-41-510 INSURANCE	.00	3,476.74	40,000.00	36,523.26	8.7
84-41-580 RENT OR LEASE	100.00	100.00	4,900.00	4,800.00	2.0
84-41-743 EQUIPMENT - VEHICLE	225.76	969.84	.00	( 969.84)	.0
TOTAL OPERATING EXPENDITURES	56,981.11	67,302.69	724,400.00	657,097.31	9.3
<u>NON-OPERATING EXPENDITURES</u>					
84-42-560 BAD DEBT EXPENSE	.00	.00	6,000.00	6,000.00	.0
84-42-710 LAND	.00	.00	5,000.00	5,000.00	.0
84-42-750 SP PROJECTS CAPITAL	.00	.00	650,000.00	650,000.00	.0
84-42-780 RESERVE PURCHASES	.00	.00	235,000.00	235,000.00	.0
84-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	350,000.00	350,000.00	.0
84-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	10,000.00	10,000.00	.0
84-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	83,600.00	83,600.00	.0
84-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
TOTAL NON-OPERATING EXPENDITURES	.00	.00	1,539,600.00	1,539,600.00	.0
TOTAL FUND EXPENDITURES	56,981.11	67,302.69	2,264,000.00	2,196,697.31	3.0
NET REVENUE OVER EXPENDITURES	( 23,215.58)	2,211.77	.00	( 2,211.77)	.0

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

90 FUND HILDALE CITY FIBER DEP

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
90-37-111 FIBER SALES	340.99	681.98	3,000.00	2,318.02	22.7
90-37-332 CONSTRUCTION	.00	.00	500.00	500.00	.0
90-37-412 PENALTIES	.00	.00	50.00	50.00	.0
TOTAL OPERATING REVENUES	340.99	681.98	3,550.00	2,868.02	19.2
TOTAL FUND REVENUE	340.99	681.98	3,550.00	2,868.02	19.2

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item 3.

90 FUND HILDALE CITY FIBER DEP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OPERATING EXPENDITURES</u>					
90-41-260	TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	1,000.00	1,000.00	.0
90-41-273	MAINT & SUPPLY SYSTEM	.00	.00	1,000.00	1,000.00	.0
90-41-319	CONTINGENCY	.00	100.69	350.00	249.31	28.8
90-41-580	RENT OR LEASE	100.00	200.00	1,200.00	1,000.00	16.7
	TOTAL OPERATING EXPENDITURES	100.00	300.69	3,550.00	3,249.31	8.5
	TOTAL FUND EXPENDITURES	100.00	300.69	3,550.00	3,249.31	8.5
	NET REVENUE OVER EXPENDITURES	240.99	381.29	.00	( 381.29)	.0

# HILDALE - COLORADO CITY FIRE DEPARTMENT

## Fire Chief's Report to the Board

August 26, 2025

### **ADMINISTRATIVE ACTIONS:**

I took a 10-day vacation and returned just yesterday. While I was away, crews responded to 54 different incidents, making it one of the busiest weeks of the year.

We were notified by our insurance company (VFIS) that our rates for volunteer firefighter workers' compensation were going to increase substantially. Matthew Zitting has conducted extensive research into the district's options, and we plan to discuss them later in this meeting.

Matthew Zitting, with the help of staff, has completed the FY25 inventory. This project involved merging multiple inventory lists into a single master list for easier tracking and reference. Additionally, Matthew informs me that we have provided Hinton Burdick with the necessary documentation to start the FY25 audit.

Chief Porter attended the Washington County LEPC and Washington County Training Officers meetings this past month. During these meetings, state officials warned agencies about the measles cases in the state. Since then, we have had more reported cases than any city in the county. We are in close communication with both county health departments and Emergency Managers.

Porter was able to complete all the required paperwork and submitted the billing on both the White Sage Fire and the Forsyth Fire. The revenue generated from these fires will significantly help the department.

We received two applications from our members for the part-time EMS operations assistant position. Shortly after, one applicant withdrew their application, leaving us with one applicant. After administration reviewed the one application, we were satisfied that we had a great person to fill the position. We have offered this position to Lucille Barlow, and we are now beginning the onboarding process.

### **TRAINING REPORT:**

The August ALS Inservice training focused on airway management skills. Nordonna Richter took the lead on this training, with Porter and Lucille doing the case reviews and department updates. Medical control Dr. Mike Wilson was present and participated in the training. A catered meal was provided.

### **MAINTENANCE REPORT:**

DR has spent more time this past month entering additional secondary apparatus into MP Web, allowing us to use it to track maintenance and repairs. Regular truck check-offs by volunteers have been falling short, requiring staff to visit each piece of apparatus to do the truck check-offs.

A110 has been placed out of service due to possible turbo problems. Staff have determined that the turbo will need to be replaced. A new turbo has been ordered and will likely start this repair this week.

SQ1051 was taken out of service due to a radiator failure. Necessary repairs were made in-house by staff, and this truck is now back in service.

This month, staff have performed routine services and maintenance on several apparatus, including replacing batteries in a couple of the trucks and replacing a water pump on BR1011. Service and repairs have been completed on the ice maker at Station 1, and it is now operational.

I have directed staff to focus some of their time and energy towards making the necessary repairs to the multi-use training unit (MTU). This facility will be heavily utilized during our upcoming spring firefighter academy.

We have been working on specifications for a new C1002 vehicle. We decided to go with a pickup truck with a camper shell. We have yet to determine what finance program to use for this.

### **FIRE PREVENTION:**

The CPR Training Center has trained and certified 8 community members in CPR/First Aid, and 6 of our members have received provider-level CPR training.

This month, we have reviewed and approved 2 residential building permits. Porter has done several inspections for fire sprinkler systems.

After a few months of repairs and cleaning, we have the life safety trailer ready to use in our fire prevention and public outreach programs. This is the trailer parked on the south side of Station 1 that is equipped with a simulated smoke machine and other home safety training props.

### **OTHER:**

We have deployed BR1011 with one firefighter to be part of a Utah state task force deploying to Idaho for a 14-day wildland deployment.

We have responded to several significant incidents this past month. One incident involved a public works oil truck that caught fire and burned to the ground with one minor injury reported. A second incident involved a motor vehicle accident that involved three vehicles, with nine people injured, four of whom required transport to the hospital. Chief Kevin Barlow responded to this incident and operated as Incident Commander.

We provided a two-day EMS standby for the Annual Kaibab Indian Pow-Wow. Several of our members volunteered their time, as this was done at no charge.

Sincerely,

Jesse Barlow, Chief

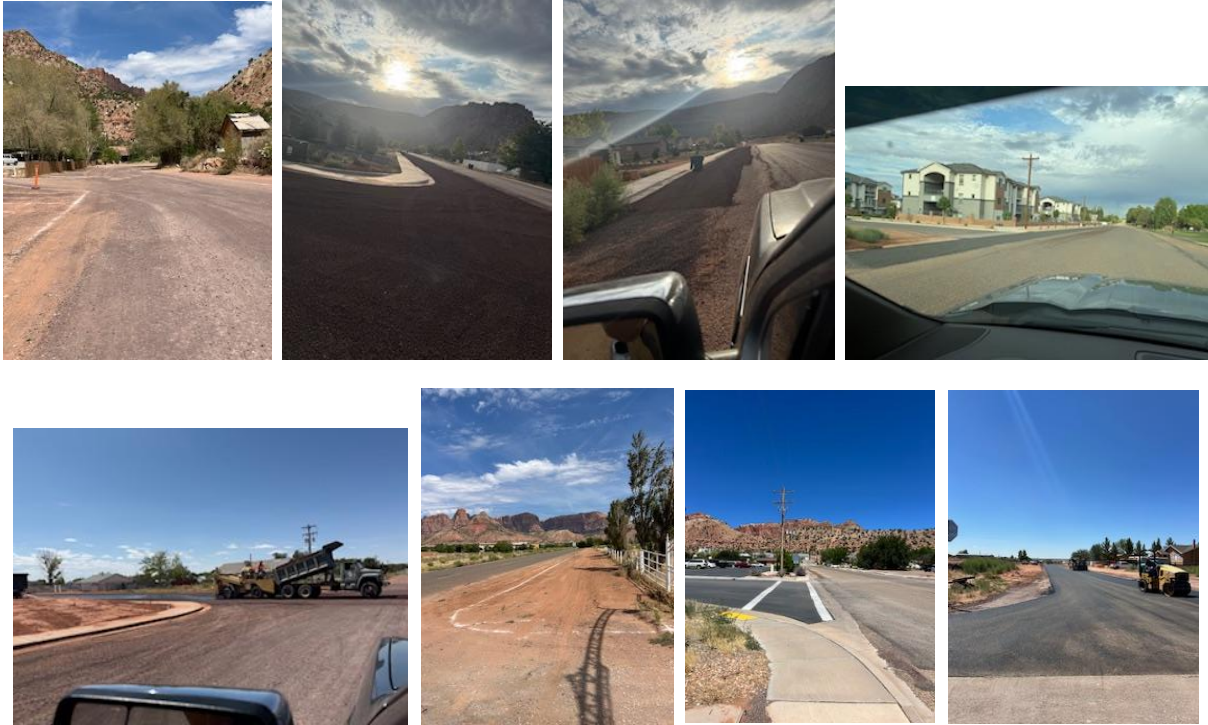


# Public Works Report

## August 2025

### CITY & STREETS MAINTENANCE

**Cleanup and maintenance:** Public Works crews repaired some water damage on the parking lot at Town Hall using 1 yard of UPM. Crews paved, cleaned up and compacted the edges, added road paint and signs to the south end of Willow St for flood control (this was a big project which spanned over several days). The shoulders of the road were bladed on North Carling St in front of the Holm Heritage building, and along the shoulder of the roads around the cemetery on Hildale St in preparation for a funeral. Cross walks were painted on Utah Ave and on Hildale St in preparation for school to start. Public Works crew assisted the utilities department on pulling a well pump. Chip seal was applied to Jessop Avenue, Newel Ave, Academy Ave, Colvin St, Johnson Ave, Garden Ave, Warren Ave, and the intersection on Redwood St and Airport Ave. Potholes were filled on Newel Ave and Jessop Ave. Redwood St and Juniper St had the shoulders bladed.



**Sign replacement and addition:** A stop sign was replaced on Newel Ave and Juniper St. A street sign was replaced on Utah Ave. Jessop Ave street sign was stolen and another one has been ordered to replace it. Canyon St sign was also stolen and has been replaced.

Total man hours spent on roads:

Arizona: 387.8

Utah: 179.4

**INCIDENT REPORT:** On 08/20/2025 while Public Works crew was applying chip seal to Newel Ave, Equipment #2245 (1983 boot-truck) caught fire. One crew member sustained 3<sup>rd</sup> and 2<sup>nd</sup> degree burns to the side of his face and arm. The truck sustained severe damage and is irreparable. In addition, a local home caught fire, and damage was done to the outside of the structure including some mild damage to the front porch. Due to the prompt response from the Colorado City/Hildale Fire Department, the Apple Valley Fire Department, and Hurricane Fire

Department no further damage was sustained. The cause of the fire is under investigation.



## **PARKS AND RECREATION**

**Heritage Park:** Regular Park maintenance was done including weeding, watering, trash clean up, and mowing. A leak/sinkhole was repaired in the south planter of the park. The playground gate was repaired (it was ripped off the hinges). The old windmill had to be secured.



**Lauritzen Park:** Regular Park maintenance was done including weeding, watering, trash clean up, and mowing. Some large tree branches were to be cleaned up that broke off some of the trees.



- Parks crew has been working on cleaning up the Parks shop behind the Public Works building and has installed shelving and work benches.



- Parks crew assisted at Maxwell Park with trimming some tree branches so some cameras could be installed.
- Parks crew mowed, trimmed trees, repaired sprinkler heads and did some clean up at the Police Department. Crews mowed and did some clean up at Town Hall.



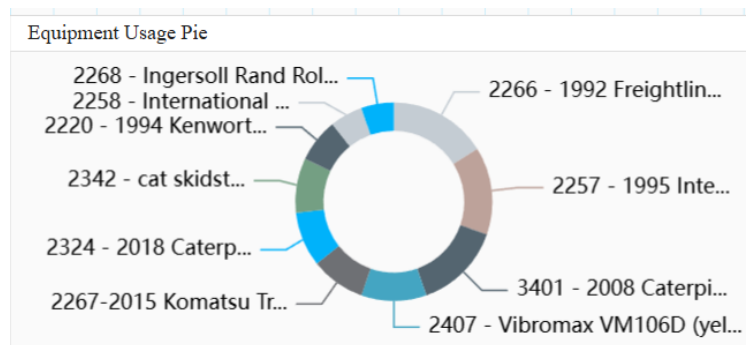
- Parks crew repaired a water line near Mohave College where new sidewalk is being installed. Crews repaired a broken valve and a leak on Central St.



### **EQUIPMENT MAINTENANCE AND REPAIR**

Landfill garbage truck #4468 had a leak repaired on the packer ram seal and had a LOF inspection done. Semi-truck #2221 had the main brakes on the trailer repaired, the AC compressor replaced, the AC charged, the fan belt replaced, had a jack installed on the pup trailer, and was power washed. Landfill truck #4465 had the DEF filter cleaned. Police vehicle #1108 had an LOF inspection. Semi-truck #2262 had the sight glass replaced on the hydraulic tank. Police vehicle #1129 had an LOF inspection and the tires balanced. Vehicle #2254 had the battery replaced. Vehicle #2018 had an LOF inspection. Vehicle #3227 had up-lift switches installed. Police vehicle #1117 had an LOF inspection and oil change, and additional repairs done to the engine. Equipment #2325 had an oil change and air filter replaced, cutting edges replaced, and was

power washed. Vehicle #3241 was detailed. Equipment #4455 had the AC repaired. Police vehicle #1120 had an LOF inspection. Equipment #2268 had some wiring repaired. Equipment #2267 had a hydraulic leak repaired. Vehicle #3152 had new tires installed. Vehicle #2264 had an LOF inspection. Vehicle #2265 had an LOF inspection. Vehicle #3084 had new tires installed. Police vehicle #1128 had the tires balanced. Police vehicle #1102 had all 4 tires replaced.



## LANDFILL

The remodel of the Scale house and bathrooms has been successfully completed, with the new facilities now fully operational. The completion of the remodel has made a noticeable difference in daily operations. In addition, a pressure valve in the Scale house's water system failed during this period, but the issue was promptly addressed, and the valve has been replaced. Progress has continued on the landfill's compactors.

The third wheel was fully completed and reinstalled, restoring its functionality. Work has also been ongoing on the fourth wheel, which has been cleaned, prepped for welding, and fitted with new teeth. The blue compactor; however, remains out of service and will most likely require a full engine rebuild before it can be returned to operation. The dozer has also posed challenges, experiencing multiple breakdowns. As original replacement parts are no longer available, the maintenance team has been fabricating custom components to keep it operational. The landfill has been working closely with Hildale City to address issues

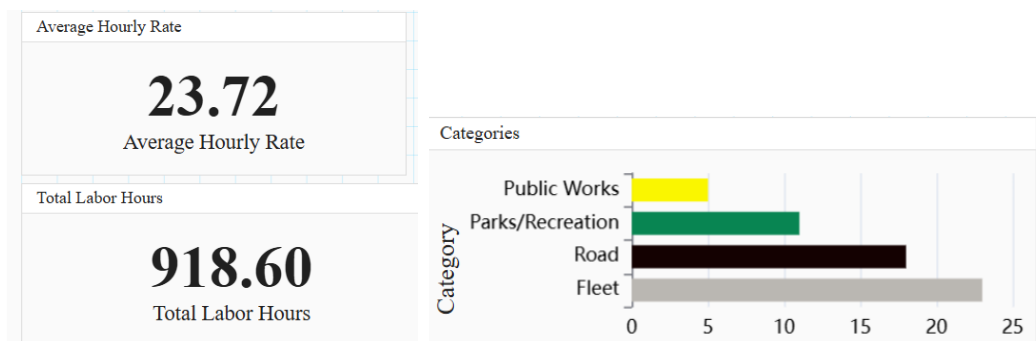
with missed, late, or unserviceable cans and dumpsters. This collaboration has been productive, and efforts are being made to streamline collection services for greater efficiency. Additionally, it has been determined that the west fence will need to be relocated within the year.

In August, 860.32 tons of garbage were taken to the landfill.



### **ADMINISTRATIVE**

Administration along with Roland Hulse with WACOG have made efforts to contact ADOT GIS team to see if the reclassification to a rural major has been approved on Mohave Ave, Redwood Rd, and Airport Ave, as we have not received response from them yet.



*The public works team takes pride in, and appreciates the opportunity, in working to improve the community and looks forward to its continued success.*

*Public Works Director.*





# Utilities Monthly Report

## August 2025

### Gas Operations:

#### ***Natural Gas***

Utility Technicians worked on the atmospheric corrosion monitoring project. This process includes inspecting gas meters, removing foliage, addressing leaks and painting meters showing corrosion. This month, seventy (70) gas meters were cleaned and painted to protect them from further degradation.



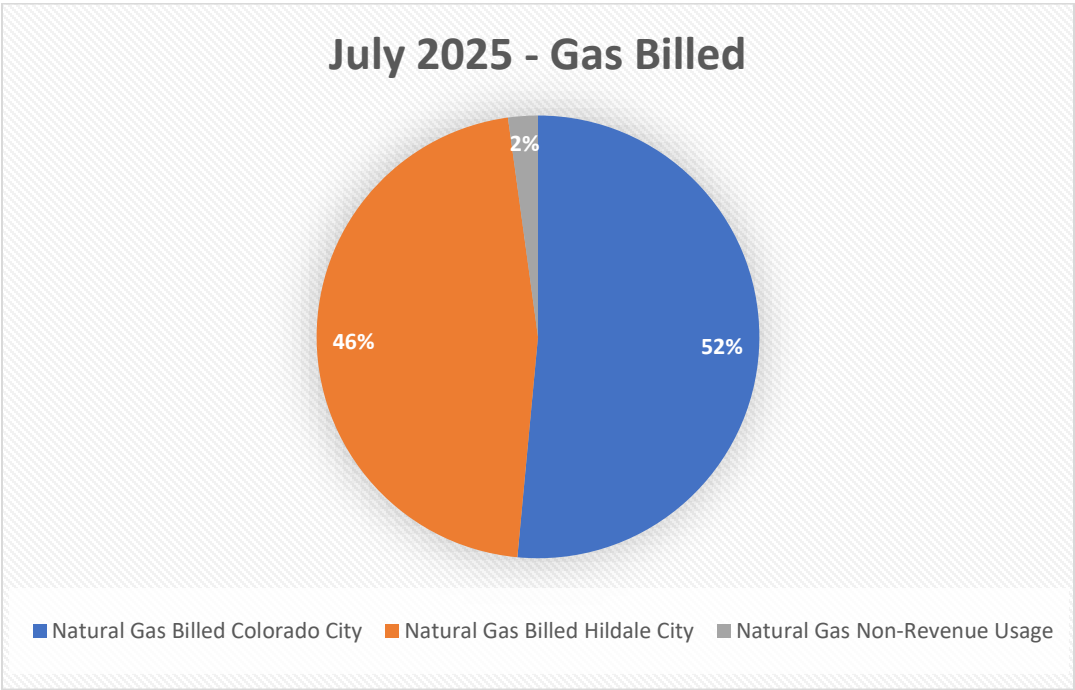
#### ***Propane Gas***

Staff delivered 5,488 gallons of propane to 65 customers in July.



Gas billed Colorado City and Hildale City customers for July 2025.

Description	Quantity Billed*	Number of Customers
Natural Gas Purchased	1,322,500	
Natural Gas Billed Colorado City	680,900	399
Natural Gas Billed Hildale City	612,900	316
Natural Gas Non-Revenue Usage	28,700	
*Numbers are in Corrected Cubic Feet (100 Corrected Cubic Feet = 1 Therm)		

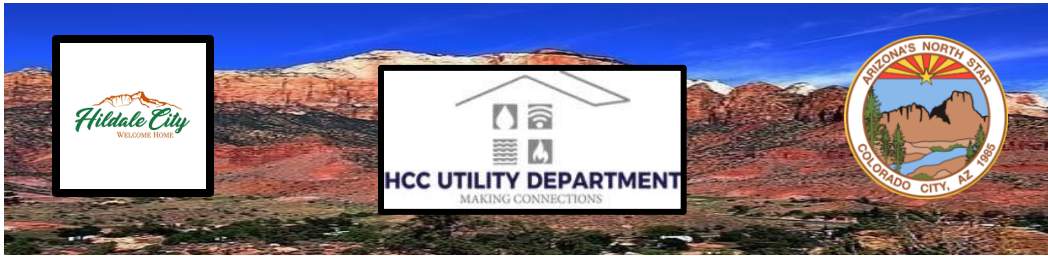




### **Sewer Operations:**

The Utility Crew cleaned 2,174 feet of sewer main line this month in response to a resident reporting odor in Arizona Avenue and Hammon Street. Crews mobilized the area and completed a thorough inspection and cleaning of the affected main line segment. During the cleaning process, debris was discovered and removed from the line, which may have been contributing to the odor issues reported by residents. The cleaning efforts addressed the odor complaints and improved flow conditions in the sewer main.





### **Water Operations:**

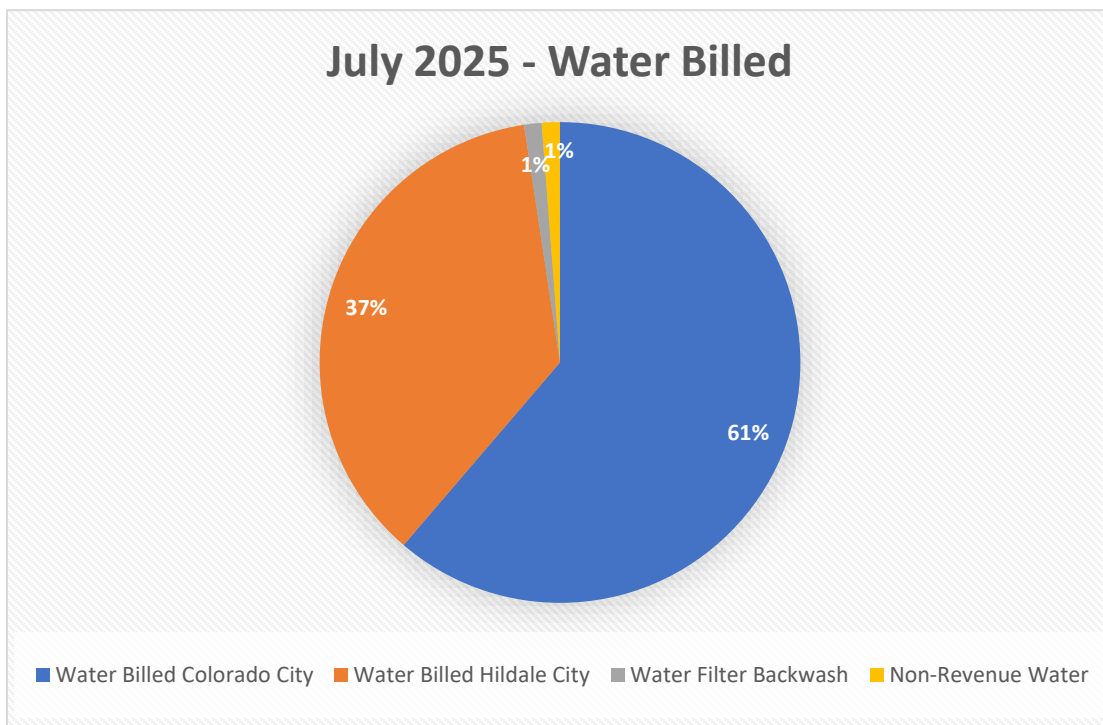
Utility Technicians have recently completed several waterline repairs across various locations. Following the necessary excavations, road surfaces needed restoration to maintain safe and functional public access. To complete the road surface restoration, Diamond C Asphalt LLC was contracted to carry out hot mix asphalt repairs in all the affected areas. All repairs have been successfully restored to meet operational and safety standards.





## Water billed to Colorado City and Hildale City customers for July 2025.

Description	Quantity Billed*	Number of Customers
Water Produced	42,658,000	
Water Billed Colorado City	26,138,000	835
Water Billed Hildale City	15,500,000	380
Water Filter Backwash	500,000	
Non-Revenue Water	520,000	
*Numbers are in gallons		





## Customer Service/Billing

### Utilities Activities for July

	Total
Propane Tickets	68
Service Orders	53
Shut Off Notices	170
Shut Offs	19

### Utility Field Staffing:

Welcome aboard our new Utility Technician, Richard Barlow! We have filled one (1) of the two (2) positions open in the Utility Department.

### Administration:

Utility staff is working with JNJ and Jones DeMille on coordinating the construction phase of the Maxwell Park infrastructure. The first priority is updating the Maxwell Spring Water Fill Stations on Jessop. These fill stations will be easily available to users of the Spring Water and have added features such as ADA accessibility, and protective bollards to keep the fill stations from being hit by vehicles.

The Pressure Booster Pump Station design has been permitted by Utah DDW. We are in the process of completing the water piping and distribution system certification for the water system. The work is required to legally ensure the pipes are in dedicated easements and rights of way, in other words, that we legally own and operate the water distribution system. After we receive the final certification, we will work with the state of Utah for bonding of the grant/loan.



Staff are working on three grant opportunities, a \$2.0 million WIFA Grant, CIB Grant for up to \$3.0 million and assisting Colorado City for a CDBG Grant for about \$400,000.00. Most of these grants are for water system improvements, and a small portion is for wastewater improvements.

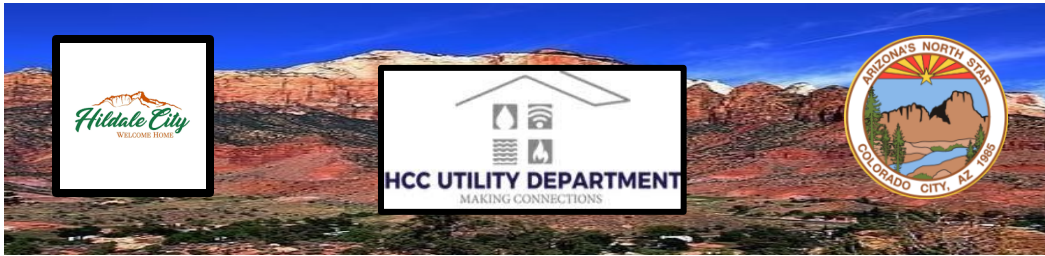
Staff from Colorado City, Centennial Park and Hildale have been working on the Sewer Master Plan with Sunrise Engineering collecting data on the number of customers, flows, growth of the community and zoning for future growth. The first portion of the study is completed over 60%. The remaining work is collecting current sewer customer data, for flows, solids loading, treatment, etc. Centennial Park is providing their customer and flows as part of the study and gathering future projected growth plans.

The Homestead Sewer Project is under design and had the 60% design completed in August. The Homestead Sewer Project is part of the Sewer Master Plan and is 100% Impact Fee Funded. Along with the sewer improvements, we will address the undersized water line, the gas lines and road condition.

As part of the demand for new subdivisions outside of the current City limits, the Utility Department is getting costs for developing a Natural Gas Master Plan.

Utility Staff are updating the Fiber Plans and adding more information on the existing Utility Fiber System. After mapping, an inventory of connections and controls/switches, etc. will be conducted, and a review of costs and fees will be made for presentation to the Utility Advisory Board and the Councils. We will review the new rate structure for the Fiber and provide a fee update to the Councils. The annual audit recommended the fiber system meets all other Utility Department funds in financial status of being 100% self-funded and self-sufficient.

Additional water resources are on the horizon with the funding from the CDBG Grant, the two wells, (#25 and #26) from the Mohave County ARPA funds will be outfitted and added to the water portfolio.



As part of the CIB Grant or the use of Impact Fees from Development Agreements, two (2) wells will be developed in Utah using Hildale Water Rights. The first is converting the Power Plant Well to a potable/culinary well with added capacity from either cleaning the well or drilling a larger casing and outfitting the well with larger pumps and motors. A water treatment plant will be added to the site and will be a phased package plant allowing for up to five (5) additional wells.

The other well was identified in the 2023 Bowen Collins study for canyon water options. The location is in the city boundaries and would use Hildale Water Rights.

***OUR MISSION** Is to provide regional leadership and fiscally responsible, necessary public services so that residents can enjoy living in a healthy and safe community.*

**CITY COUNCIL REPORT FROM STAFF**

**TO:** Mayor and City Council

**cc:** Department Directors

**FROM:** Jerald A. Postema, Utility Director



**VIA:** Mayor Jessop, Mayor/City Administrator

**DATE:** September 5, 2025

**RE:** Maxwell Park Phase I Utility/Infrastructure Installation

**BACKGROUND/HISTORY:**

During FY24, Hildale was awarded a CIB Grant of \$3,079,000.00 to develop infrastructure for improvements within Maxwell Park. A crucial element of this project involved replacing the existing irrigation line from the canyon, enhancing the reliability of water supply for the school facilities and sports fields at Water Canyon School. Washington County School District contributed \$86,046.97 toward these enhancements, resulting in an overall project budget of \$3,165,046.97.

**DISCUSSION:**

An engineering firm, Jones DeMille Engineering, was hired to complete the design phase in FY25. Bids for construction were solicited later that fiscal year, with JNJ Engineering Contractors submitting the lowest bid at \$2,136,787.00 and a projected completion date of May 23, 2026. Subsequent adjustments in the project's scope—such as sourcing improved materials and optimizing the length and diameter of piping—**led to a reduction in costs by \$31,679.65**, though this extended the substantial completion date by approximately 30 days to June 2026. Further work included extending Garkane power to Maxwell Park, costing \$310,000.00. Engineering services for design, construction management, and project oversight amounted to \$540,000.00. The revised project budget stands at \$2,986,787.00, with a construction contingency of approximately \$179,000.00, representing 10% of the total.

**OPTIONS: (if applicable)**

**NEXT STEPS: (if applicable)**

**SUMMARY:**

The Project Team continues to work diligently to ensure that funds are utilized effectively, enhancing Maxwell Park and the experience of its visitors.

## Utility Advisory Board Recommendation Memorandum

To: Hildale City Manager & City Council/Colorado City Town Manager & Town Council

From: Hildale/Colorado City Utility Advisory Board Chair, Ezra Nielsen



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Date: September 4, 2025

Cc: Jerald A Postema, Utility Director, Nathan Fischer, Utility Superintendent, Athena Cawley, Utility Administrative Assistant, Maxene Jessop, City Recorder, Shirley Zitting, Town Clerk

Re: **Recommendations For Todays Property Subdivision Phase 1 – 3**

At the regularly scheduled Utility Board Meeting on August 28, 2025, the Board reviewed the ***Todays Property Subdivision Phase 1 – 3*** Preliminary Plat as presented by Del Wetenkamp, Senior Designer/Project Manager for Rosenberg Associates.

Board members recommend to the City Councils the subdivision be approved with the provision a Water and Sewer Development Agreement be executed between the Developer and the Utility Department before any permits or construction may begin.

This report respectfully submitted by the Utility Advisory Board Members.

## Base Rates for Additional Meter Sizes

Per the AWWA M1 Manual, it is recommended that base rates be set in a way to cover fixed costs of the water system. To do this equitably, the maximum operating capacity of the various meters is used to determine an individual meter's potential impact on the water system, as most fixed costs are associated with the infrastructure required to meet this potential demand. In the rate study completed last year, this approach was used to determine the theoretical base rates for existing customers, as seen in the table below.

Meter Size in "	Decimal Size	Number of Meters	AWWA Safe Maximum Operating Cap. (GPM)	Max Demand (GPM)	% of Max Demand by Meter Size	Total Fixed Costs Allocated by Meter Size	Theoretical Base Rate by Meter Size per M
A	B	C	D	E= D * C	F= % of total	G= % * total	H=G/C/12
5/8"	0.625	0	20				
3/4"	0.750	845	30	25,350	59.38%	\$986,968	\$97.33
1"	1.000	118	50	5,900	13.82%	\$229,709	\$162.22
1.5"	1.500	28	100	2,800	6.56%	\$109,014	\$324.45
2"	2.000	34	160	5,440	12.74%	\$211,799	\$519.12
3"	3.000	10	320	3,200	7.50%	\$124,588	\$1,038.23
Total		1035		42,690	100.00%	\$1,662,078	

Please note, the above table looks at the *theoretical* base rate, which would have all fixed costs in the system covered only by base rates. Due to the high costs of the base rates, and the reduced ability for individuals to control their utility bill, the board elected to move forward with lower base rates that are a percentage of the theoretical rates.

The rate analysis calculated rates only for customers that are entered into the model, as such it did not calculate base rates for any meters not currently in the water system. To determine base rates for future customers that may require a meter size not listed above, an additional calculation was done following the guidance used to determine the theoretical base rate.

The base rates for customers have been calculated based on the safe operating capacity of the meter sizes, similar to the AWWA methodology used in the rate study. To determine the new base rates, the percentage capacity of each meter size is compared to the most common meter size (3/4"). This is used to calculate a ratio, represented as a percentage, between each meter size with the most common size. For example, a 4" meter has a maximum operating capacity of 500 gallons per minute (GMP) and a 3/4"

meter has a maximum operating capacity of 30 GPM. From this, it is calculated that the 4" meter has a maximum operating capacity that is 1667% of the ¾" meter. This ratio can then be applied to the ¾" base rate of \$38.50, resulting in a base rate for the 4" meter of \$641.67.

<b>Meter Size (Inches)</b>	<b>AWWA Safe Maximum Operating Cap. (GPM)</b>	<b>% Capacity of Most Common Meter Size</b>	<b>Proposed Base Rate (based on ¾" Base Rate)</b>
Enter current rate for ¾" meters here:			<b>\$38.50</b>
5/8"	20	67%	\$25.67
¾"	30	100%	\$38.50
1"	50	167%	\$64.17
1.5"	100	333%	\$128.33
2"	160	533%	\$205.33
2.25"		0%	\$0.00
2.5"	300	1000%	\$385.00
3"	320	1067%	\$410.67
4"	500	1667%	\$641.67
6"	1000	3333%	\$1,283.33
8"	1600	5333%	\$2,053.33
10"	3800	12667%	\$4,876.67
12"	5000	16667%	\$6,416.67

This method can also be utilized in future years as the base rate for ¾" customers changes. By entering the base rate for these customers into the designated yellow cell, the calculations will be automatically updated. The spreadsheet has been locked for protection, but no password is required for future edits. It should be noted that information for the 2.25" meters was not available, and thus, they have been excluded from the calculations.

# New Rates – Alternative 3.3

Customer Class	Rate Structure	Base Rate	Usage Rates	
<b>¾" Meter</b>	Tiered Block	\$38.50	0 – 15,000	- \$1.50/1,000
			15,001-30,000	-\$1.85/1,000
			30,001-50,000	- \$2.00/1,000
			50,001+	- \$2.75/1,000
<b>1" Meter</b>	Tiered Block	\$64.00	0 – 20,000	- \$1.50/1,000
			10,001-45,000	- \$2.00/1,000
			45,001-100,000	- \$2.75/1,000
			100,001+	- \$3.50/1,000
<b>1.5" Meter</b>	Tiered Block	\$128.50	0 – 35,000	- \$1.50/1,000
			35,001-55,000	- \$2.00/1,000
			55,001-125,000	- \$2.75/1,000
			125,001+	- \$3.50/1,000
<b>2" Meter</b>	Tiered Block	\$205.50	0 – 55,000	- \$2.50/1,000
			55,001-90,000	- \$2.80/1,000
			90,001-200,000	-\$3.50/1,000
			200,001+	- \$5.50/1,000
<b>Hydrant Meter</b>	<del>Tiered Block</del>	<b>\$1,000.00 Deposit</b>	Any amount	- \$10.00/1,000

Growth Factor of <b>Rates</b>		Year 2	Year 3	Year 4	Year 5
	Base	13.00%	11.00%	2.00%	2.00%
	Usage	10.00%	5.00%	2.00%	2.00%


		Year 1	Year 2	Year 3	Year 4	Year 5
	% Increase	N/A	10%	5%	2%	2%
Customer Class	Tiers	Rate	Rate	Rate	Rate	Rate
Water Rate 3/4"	0 - 15,000	\$1.50	\$1.65	\$1.73	\$1.77	\$1.80
	15,001 - 30,000	\$1.85	\$2.04	\$2.14	\$2.18	\$2.22
	30,001 - 50,000	\$2.00	\$2.20	\$2.31	\$2.36	\$2.40
	Over 50,001	\$2.75	\$3.03	\$3.18	\$3.24	\$3.30
Water Rate 1"	0 - 20,000	\$1.50	\$1.65	\$1.73	\$1.77	\$1.80
	20,001 - 45,000	\$2.00	\$2.20	\$2.31	\$2.36	\$2.40
	45,001 - 100,000	\$2.75	\$3.03	\$3.18	\$3.24	\$3.30
	Over 100,001	\$3.50	\$3.85	\$4.04	\$4.12	\$4.21
Water Rate 1.5"	0 - 35,000	\$1.50	\$1.65	\$1.73	\$1.77	\$1.80
	35,001 - 55,000	\$2.00	\$2.20	\$2.31	\$2.36	\$2.40
	55,001 - 125,000	\$2.75	\$3.03	\$3.18	\$3.24	\$3.30
	Over 125,001	\$3.50	\$3.85	\$4.04	\$4.12	\$4.21
Water Rate 2"	0 - 55,000	\$2.50	\$2.75	\$2.89	\$2.95	\$3.00
	55,001 - 90,000	\$2.80	\$3.08	\$3.23	\$3.30	\$3.36
	90,001 - 200,000	\$3.50	\$3.85	\$4.04	\$4.12	\$4.21
	Over 200,001	\$5.50	\$6.05	\$6.35	\$6.48	\$6.61

	Year 1	Year 2	Year 3	Year 4	Year 5
% Increase	N/A	13%	11%	2%	2%
Meter Size	Rate	Rate	Rate	Rate	Rate
5/8"	\$25.67	\$29.00	\$32.19	\$32.84	\$33.49
3/4"	\$38.50	\$43.51	\$48.29	\$49.26	\$50.24
1"	\$64.17	\$72.51	\$80.48	\$82.09	\$83.74
1.5"	\$128.33	\$145.02	\$160.97	\$164.19	\$167.47
2"	\$205.33	\$232.03	\$257.55	\$262.70	\$267.95
2.25"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2.5"	\$385.00	\$435.05	\$482.91	\$492.56	\$502.41
3"	\$410.67	\$464.05	\$515.10	\$525.40	\$535.91
4"	\$641.67	\$725.08	\$804.84	\$820.94	\$837.36
6"	\$1,283.33	\$1,450.17	\$1,609.69	\$1,641.88	\$1,674.72
8"	\$2,053.33	\$2,320.27	\$2,575.50	\$2,627.01	\$2,679.55
10"	\$4,876.67	\$5,510.63	\$6,116.80	\$6,239.14	\$6,363.92
12"	\$6,416.67	\$7,250.83	\$8,048.43	\$8,209.39	\$8,373.58

**CITY COUNCIL REPORT FROM STAFF**

**TO:** Mayor and City Council

**cc:** Department Directors

**FROM:** Jerald A. Postema, Utility Director 

**VIA:** Mayor Jessop, Mayor/City Administrator

**DATE:** September 4, 2025

**RE:** Add New Meter Sizes to Water Base Rate

**BACKGROUND/HISTORY:**

In FY24 Rural Community Assistance Corporation (RCAC) conducted a water rate study. During the study, they provided three alternatives for funding the Water Department without having to provide subsidies from the General Fund. The three alternatives, 3.1, 3.2 and 3.3 were presented to the Utility Board for discussion and recommendation. After two (2) meetings with RCAC and the Utility Board, the recommendation was to adopt Water Rate Study number 3.3 modified, by the Utility Board, to reduce the first-year fees by 5%. The rate increase included the Base Rate and several tiered rates. The rate study was adopted by both Councils in July or August of 2024 and went into effect September of 2024.

**DISCUSSION:**

The adopted rates included meter sizes 5/8"X3/4" diameter meters through 2" meters. During the past year, new development has installed 4" diameter meters, which was not included in the original Base Rate fees in the Water Rate Study. Over the past few months Utility staff has been working with RCAC to determine equitable base rates for meters in sizes of 2.5" through 12" diameter. Based on the outcome of the RCAC study, and discussion with the Utility staff, a recommended addition to only the Water Base Rate in meter sizes of larger than 2.5" diameter. The rest of the water rates and tiers will not change, the recommendation by the Utility Board to the Councils is to only add the Base Rates for the larger diameter meters which were not covered in the FY24 Rate Study.

The Base Rate is predicated on the ability to get larger flows from larger meters. In order for the water system to instantaneously produce 20 gallons per minute flow through a 5/8"X3/4" meter requires significantly less wells, water storage and smaller water mains then serving a 12" Meter with an instantaneous demand of 5,000 gallons per minute. A Base Rate allows the Utility to maintain the infrastructure needed to meet the instantaneous demand requirements for the flows of the meter installed at a house or business.

**OPTIONS: (if applicable)****NEXT STEPS: (if applicable)**

Adopt the meter Base Rate with no increase in any other water fess other than what was adopted in 2024 and took effect in September of 2024.

**SUMMARY:**

By adopting the increased size Base Rate for larger meters there will only be an impact on two (2) current users and no impact on the other 1,300 users. There will be an impact on new developments, with almost 100 % being large businesses.

Meter Size (Inches)	AWWA Safe Maximum Operating Cap. (GPM)	% Capacity of Most Common Meter Size	Proposed Base Rate (based on 3/4" Base Rate)
Enter current rate for 3/4" meters here:			\$38.50
5/8"	20	67%	\$25.67
3/4"	30	100%	\$38.50
1"	50	167%	\$64.17
1.5"	100	333%	\$128.33
2"	160	533%	\$205.33
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8"	1600	5333%	\$2,053.33
10"	3800	12667%	\$4,876.67
12"	5000	16667%	\$6,416.67

## References:

1. Safe maximum meter capacity for 5/8" through 2" meters (column D) based on AWWA C
2. Safe maximum meter capacity for 2.5" meter based on DAE WP-250n 2.5" Lead Free W
2. Safe maximum meter capacity for 3" through 8" meters based on AWWA C702 compoun
3. Safe maximum meter capacity for 10" and 12" meter based on AWWA C701 turbine clas

## Utility Advisory Board Recommendation Memorandum

To: Hildale City Manager & City Council/Colorado City Town Manager & Town Council

From: Hildale/Colorado City Utility Advisory Board Chair Ezra Nielsen



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Date: September 4, 2025

Cc: Jerald A Postema, Utility Director, Nathan Fischer, Utility Superintendent, Athena Cawley, Utility Administrative Assistant, Maxene Jessop, City Recorder, Shirley Zitting, Town Clerk

Re: **Recommendation for Adoption of the Additional Size Meter Water Base Rate as proposed by the Rural Community Assistance Corporation (RCAC) under American Water Works Association (AWWA) M1 PRINCIPLES OF WATER RATES, FEES, AND CHARGES, SEVENTH EDITION**

1. On August 28, 2025 at the regular Utility Board Meeting the members discussed the staff recommendation to add the following sizes of meters for the Base Rate fees: 2.5", 3", 4", 6", 8", 10" and 12" diameter meters. When the original RCAC Water Study was completed and submitted for approval, the meter sizes did not include any diameters over 2". Since the study, the community has seen two (2) 4" diameter meters installed for larger flows. As the community continues to grow and mature, these increases in flow for new growth will continue to be seen and added to the system.
2. The Utility Board members recommend adding the additional meter sizes and updated Base Rate to the water rates only for the 2.5" – 12" diameter meters. No increase in any other fees, other than the 2024 adopted water fee schedule, will change. (See Chart on Next Page)

Meter Size (Inches)	AWWA Safe Maximum Operating Cap. (GPM)	% Capacity of Most Common Meter Size	Proposed Base Rate (based on 3/4" Base Rate)
Enter current rate for 3/4" meters here:			\$38.50
5/8"	20	67%	\$25.67
3/4"	30	100%	\$38.50
1"	50	167%	\$64.17
1.5"	100	333%	\$128.33
2"	160	533%	\$205.33
2.25"		0%	\$0.00
2.5"	300	1000%	\$385.00
3"	320	1067%	\$410.67
4"	500	1667%	\$641.67
6"	1000	3333%	\$1,283.33
8"	1600	5333%	\$2,053.33
10"	3800	12667%	\$4,876.67
12"	5000	16667%	\$6,416.67

Page | 2

References:

1. Safe maximum meter capacity for 5/8" through 2" meters (column D) based on AWWA C
2. Safe maximum meter capacity for 2.5" meter based on DAE WP-250n 2.5" Lead Free W
2. Safe maximum meter capacity for 3" through 8" meters based on AWWA C702 compoun
3. Safe maximum meter capacity for 10" and 12" meter based on AWWA C701 turbine clas

This report respectfully submitted by the Utility Advisory Board Members.

AMENDED CITY ATTORNEY AGREEMENT  
BETWEEN CITY OF HILDALE AND  
SINTONIA, INC.

This Labor Lease Agreement (the "Agreement") is entered into by and between the CITY OF HILDALE, a Utah municipal corporation (the "City") Sintonia, Inc. as the labor leasing firm, leasing the services of Shawn M. Guzman (the "Lessee"), effective as of the term date set forth below (the "Effective Date"). Throughout this Agreement either the City or Lessee may be referred to individually as a "Party" and collectively as the "Parties."

**Recitals**

- A. WHEREAS the City has established the position of City Attorney to serve as chief legal counsel to the City and its various officers; and
- B. WHEREAS the Lessee is qualified and willing to serve as the Hildale City Attorney; and
- C. WHEREAS the Parties, having previously entered into an agreement for services, now desire to enter into this Amended Agreement on the following terms and conditions.

**Terms and Conditions**

- 1. **Engagement.** The City agrees to engage Lessee's services as City Attorney, effective November 1, 2024, and Lessee agrees to provide the same.
- 2. **Compensation and Time.** The City agrees to pay the Lessee at the hourly rate of \$200. Lessee agrees to charge in one-quarter hour  $\frac{1}{4}$  hour increments. Lessee does not live in Hildale City. It is anticipated and expected that Lessee shall perform the duties described herein remotely via telephone, text, e-mail, video messaging and meetings and so forth. In the event Lessee is required to attend any meetings or conduct the City's business in person, (including City Council and Planning Commission meetings); Lessee shall be entitled to compensation for time expended for travel to Hildale City or any other location requested by the City. Legal (non-administrative) expenses such as printing, copying, or binding, filing fees, deposition costs, service fees, court reporter fees and witness fees, shall be paid by City, or, if paid directly by Lessee, shall be reimbursed by the City after receipt of a detailed itemized invoice, according to the City's regular accounting practices.
- 3. **Duties.** The Lessee's duties under this Agreement shall be coextensive with the ordinary and customary functions of a municipal attorney in the State of Utah, including without limitation attendance at City Council meetings when invited, preparation, review or analysis of legal documents, evaluating and advising the City Council or management on legal risk

and compliance, completing discrete legal projects as assigned by the City Manager. Lessee is not required to represent the City in claims and legal programs if, in the Lessee's discretion, the time needed for such representation or the expertise required exceeds the ability of Lessee to perform. In any such case, Lessee agrees to work with City, or City's insurer, to identify and engage legal counsel to represent the City at the City's expense, or insurer's expense, when applicable. Lessee shall perform these duties as requested by the City but shall otherwise act when necessary or appropriate to protect the City's legal interests in accordance with state law, and with the Utah Rules of Professional Conduct.

4. **Supervision.** The Lessee shall be supervised and directed primarily by the City Manager and generally by the Mayor and the City Council in the performance of duties under this Agreement but shall be expected to work with a high degree of independence and report regularly on the Lessee's activities.
5. **Records.** The Lessee understands and agrees that this Agreement and all documents and writings produced in connection with the performance of this Agreement may be public records subject to the provisions of the Utah Governmental Records Access and Management Act, Utah Code §§ 63G-2-101, et seq., and furthermore agrees to preserve and make available to the City any such public records as required by law.
6. **Insurance.** Lessee (Sintonia, Inc.) as well as Shawn M. Guzman, in his individual capacity, shall be included as named insureds in the City's liability coverage policy. The City shall defend, indemnify and hold harmless Lessee as well as Shawn M. Guzman in his individual capacity, and pay any attorney's fees and costs related to any and all claims that may arise or be asserted or threatened by any third party, whether such claims are asserted against the City and/or the Lessee, or Shawn M. Guzman in his personal capacity, arising from the services provided under this contract including any such claims which are excluded from the City's liability coverage. Evidence of such coverage shall be provided to Lessee in writing,
7. **Term.** The term of this Agreement shall be one year from November 1, 2024, and automatically renewing year to year thereafter unless a Party notifies the other in writing of its desire to terminate this Agreement at least 60 days prior to the end of such term or extension thereof.
8. **Early Termination.** This Agreement may be terminated at any time upon the express agreement of both parties, or for a Party's material breach of this Agreement, which termination shall take effect 30 days after written notice of the breach, if said breach has not been cured by that time.
9. **Labor Lease Agreement.** The Parties agree and acknowledge that the Lessee's status shall be as a leased employee, and furthermore that the Lessee is an Appointed Official of the City under UCA Title 10-3-9. The City will not withhold or pay on Lessee's behalf any amounts for taxes, social security contributions or workers' compensation premiums, but rather the Lessee shall bear any and all responsibility for the same. The Lessee shall not

have the authority to bind, obligate, or commit the City to any promise or representation unless specifically authorized by the City to do so. Any non-legal personnel engaged by the Lessee to assist him in providing services under this Agreement shall be entirely within the responsibility and control of the Lessee and shall not be deemed employees of the City.

10. **No Assignment.** Neither party may assign this Agreement or any part of this Agreement without the prior written consent of the other party.
11. **Applicable Law.** Any enforcement, interpretation or application of this Agreement shall be governed by the laws of the State of Utah.
12. **Entire Agreement.** This Agreement is the entire agreement between the Parties regarding the issues discussed in this Agreement, and supersedes all prior contracts, agreements, proposals, and representations covering the same subject matter, whether written or oral.
13. **Amendments.** The Parties agree that no amendment, modification, or waiver of this Agreement shall be valid or enforceable unless made in writing and signed by the Parties.

CITY OF HILDALE

\_\_\_\_\_  
Donna Jessop, Mayor

\_\_\_\_\_  
Date

Attest:

City Recorder

LESSEE: Sintonia, Inc.

\_\_\_\_\_  
Shawn M. Guzman

\_\_\_\_\_  
Date

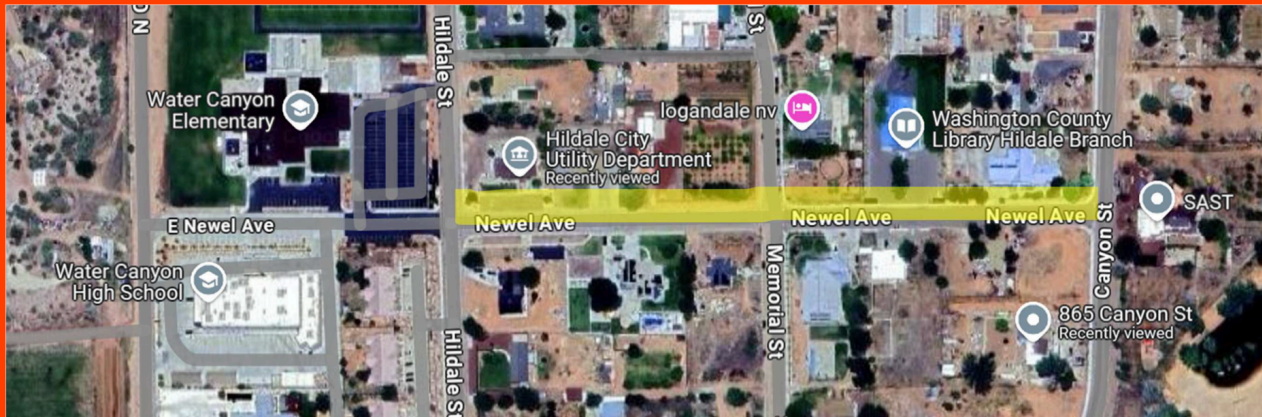
# NEWEL AVENUE SAFE ROUTES TO SCHOOL IMPROVEMENTS

**Agency:** Hildale City, Water Canyon Elementary, & Community Partners  
**Grant Program:** UDOT Safe Routes to School - FY 2027



## Project Overview

- Location: Hildale (Rural Washington County), Newel Avenue, from Canyon Street to Hildale Street (~1,230 ft corridor)
- Scope Includes:
  - 800 feet of new 5-ft sidewalk
  - 2 ADA-compliant curb ramps (at school frontage and Memorial Street)
  - Minor curb/gutter work and driveway tie-ins
- Will create a continuous, predictable pedestrian path on the school/library route



## Collaboration & Community Support

- Community-driven project with support from:
- Parents and residents
- PTA
- Short Creek Outdoors
- Creek Valley Health Clinic
- Hildale Library staff

**Formal letters of support included**



## Project Budget & Funding Request

- **Construction (sidewalk, ramps, curb, drives):**  
\$68,140
- **Construction engineering & admin:** \$26,000
- **Contingency:** \$15,000
- **Total Project Cost:**  
\$109,140

**Grant Request: \$109,140**  
OR \$101,751.23 After HC  
Match of \$7,388.79



## Project Schedule

- **Design & Permitting:** July 2026 – February 2027
- **Bid & Award:** May – June 2027
- **Construction:** July – October 2027

**Project Completion:**  
**November 1, 2027**

## Health & Demographical Context

- **Healthy Places Index score:** 26.6th percentile
- **Poverty rate:** 28.6%
- **Median household income:** \$62,727
- **Water Canyon Elementary is a Title I school;**  
46.1% of students qualify for free/reduced lunch

**Safe infrastructure encourages physical activity and addresses transportation equity**



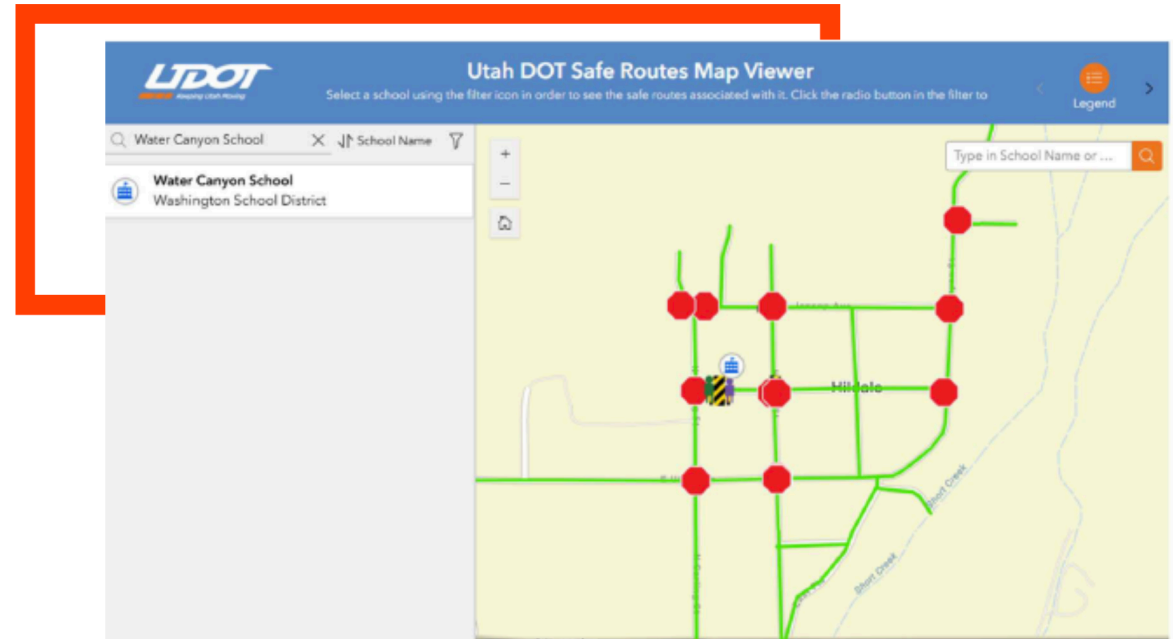


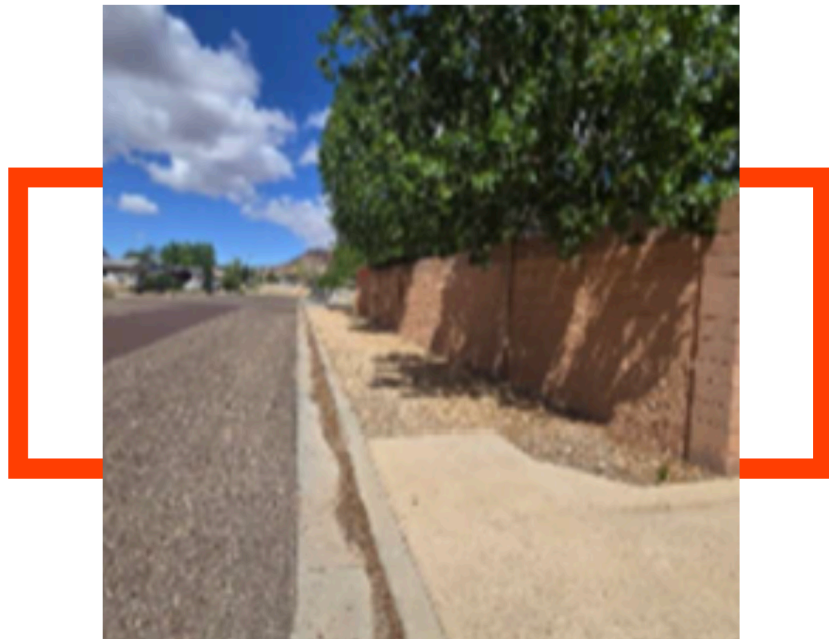
## Why This Project Is Needed

- Connects kids to an Elementary School and High School on a high-traffic pedestrian corridor.
- Connects schools to a highly used library.
- Supports families with limited vehicle access or rigid work schedules.
- Improves safe access to Hildale Library – the most visited rural library in Washington County.
- It would help kids not walk in the street.
- Supports participation in after-school and community programs.

## Alignment with Safe Routes Utah Plan

- Newel Avenue is designated as a primary school walking route





## Expected Outcomes & Evaluation

- 150+ students will have a safe, direct route to school & library
- Reduced pick-up/drop-off traffic and calmer school frontage

# Hildale City

## Insurance Proposal & Binder

Coverage	Insurance Company	Limits	Deductible	25/26 Premium
Property / Mechanical Breakdown	Liberty Mutual (A XV) 8/22/25 - 8/22/26	\$ 3,954,000 Total Insured Value	\$ 25,000	\$ 168,473
		\$ 2,500,000 Newly Acquired - Building	\$ 25,000	
		\$ 500,000 Business Income	24 Hrs / \$25,000	
		Policy Limit Water Damage	\$ 50,000	
		\$ 250,000 Debris Removal	\$ 25,000	
		\$ 50,000 Windblown Debris	\$ 25,000	
		\$ 500,000 Course of Construction (90 days)	\$ 25,000	
		\$ 250,000 Amonia Contamination	1% / \$25,000	
		\$ 250,000 Expediting Expense	\$ 25,000	
		\$ 250,000 Hazardous Substances	\$ 25,000	
		\$ 250,000 Spoilage	1% / \$25,000	
		\$ 100,000 Accounts Receivable	\$ 25,000	
		\$ 50,000 Arson Reward	\$ 25,000	
		\$ 25,000 Contract Penalties	\$ 25,000	
		\$ 25,000 Cyber Incident	\$ 25,000	
		\$ 25,000 Deferred Payments	\$ 25,000	
		\$ 25,000 Electronic Data	\$ 25,000	
		\$ 1,000,000 Errors and Omissions	\$ 25,000	
		\$ 100,000 Exhibitions, Expositions, Trade Shows, Fairs	\$ 25,000	
		\$ 25,000 Fire Department Service Charge	\$ 25,000	
		\$ 250,000 Fine Arts (\$10,000 Per Item)	\$ 25,000	
		\$ 250,000 Fungus, Wet Rot, Dry Rot, Bacteria	\$ 25,000	
		\$ 50,000 Installation of Personal Property	\$ 25,000	
		\$ 50,000 Lock and Key Replacement	\$ 25,000	
		\$ 100,000 Unnamed Locations	\$ 25,000	
		\$ 2,500,000 Newly Acquired Locations (180 Days)	\$ 25,000	
		\$ 500,000 Ordinance or Law - Demolition & Increased Cost	\$ 25,000	
		\$ 10,000 Personal Effects of Employees	\$ 25,000	
		\$ 100,000 Pollutant Clean-up and Removal	\$ 25,000	
		\$ 100,000 Protection and Preservation of Property (90 Days)	\$ 25,000	
		\$ 50,000 Professional Fees	\$ 25,000	
		\$ 100,000 Salespeople Personal Property	\$ 25,000	
		\$ 100,000 Transit - Personal Property	\$ 25,000	
		\$ 250,000 Trees, Shrubs, Plant (\$10,000 Per Item)	\$ 25,000	
		\$ 250,000 Crisis Event - Business Income (30 Days)	\$ 25,000	
		Excludes Terrorism		
Inland Marine	Liberty Mutual (A XV) 8/22/25 - 8/22/26	\$ 519,705 Scheduled Equipment (100% Coinsurance)		
		Items Less Than \$75,000	\$ 5,000	
		Items Over \$75,000 Value	\$ 10,000	
		\$ 50,000 Emergency Portable Equipment	\$ 5,000	
		\$ 10,000 Rented Equipment (<90 Days)	\$ 5,000	
		\$ 2,500 Rental Reimbursement	\$ 5,000	



# Hildale City

## Insurance Proposal & Binder

Coverage	Insurance Company	Limits	Deductible	25/26 Premium
General Liability	Liberty Mutual (A XV) 8/22/25 - 8/22/26	\$ 1,000,000 Each Occurrence	\$ 10,000	Included
		\$ 100,000 Damage to Premises Rented	\$ 10,000	
		\$ 100,000 Sexual Misconduct Liability	\$ 10,000	
		\$ 100,000 Failure to Supply - Water	\$ 10,000	
		\$ 2,000,000 General Aggregate		
Automobile Liability	Liberty Mutual (A XV) 8/22/25 - 8/22/26	\$ 1,000,000 Each Occurrence	\$ -	
		\$ 80,000 Uninsured Motorist		
		\$ 80,000 Underinsured Motorist Includes - Hired Vehicles, Non-Owned Vehicles		
Automobile Physical Damage	Liberty Mutual (A XV) 8/22/25 - 8/22/26	ACV - Per Schedule Comprehensive	\$ 5,000	
		ACV - Per Schedule Collision	\$ 5,000	
Public Officials Management Liability	Liberty Mutual (A XV) 8/22/25 - 8/22/26  Retro Date: 9/24/18 Claims Made	\$ 1,000,000 Each Wrongful Act	\$ 10,000	
		\$ 2,000,000 Aggregate		
		\$ 5,000 Non-Monetary Relief		
Employment Practices Liability	Liberty Mutual (A XV) 8/22/25 - 8/22/26  Retro Date: 9/24/18 Claims Made	\$ 1,000,000 Each Wrongful Act	\$ 10,000	
		\$ 2,000,000 Aggregate		
Law Enforcement Liability	Liberty Mutual (A XV) 8/22/25 - 8/22/26  Occurrence	\$ 1,000,000 Each Occurrence	\$ 25,000	
		\$ 2,000,000 Aggregate		
		\$ 100,000 Non-Monetary Relief		
Excess Liability	Liberty Mutual (A XV) 8/22/25 - 8/22/26	\$ 4,000,000 Each Occurrence	Excess of	
		\$ 4,000,000 Aggregate	Underlying	
Property - Arizona Locations	Auto-Owners (A++ XV) 8/22/25 - 8/22/26	\$ 496,000 Property - Scheduled Locations; 80% Coinsurance	\$ 1,000	\$ 1,801
		\$ 150,000 Accounts Receivable	\$ 1,000	
		\$ 50,000 Debris Removal	\$ 1,000	
		\$ 25,000 Fine Arts; \$5,000 per item	\$ 1,000	
		\$ 20,000 Outdoor Property, \$1,000 max per tree	\$ 1,000	
		\$ 15,000 Radio or Television Antennas	\$ 1,000	
		\$ 25,000 Personal Effects and Property of Others	\$ 1,000	
		\$ 50,000 Pollutant Clean-up and Removal	\$ 1,000	
		\$ 50,000 Property in Transit	\$ 1,000	
		\$ 50,000 Property Off Premises	\$ 1,000	
		\$ 15,000 Refrigerated Products	\$ 1,000	



# Hildale City

## Insurance Proposal & Binder

Coverage	Insurance Company	Limits	Deductible	25/26 Premium
Crime / Treasurers Bond	Travelers (A++ XV) 9/1/25 - 9/1/26	\$ 50,000 Employee Theft	\$ 1,000	\$ 879
		\$ 400,000 Employee Theft - Treasurer	\$ 1,000	
		\$ 50,000 Social Engineering	\$ 1,000	
ID Fraud	Travelers (A++ XV) 9/1/25 - 9/1/26	\$ 25,000 Individual Identity Fraud	\$ -	
Cyber Concierge	Cyber Concierge 8/22/25 - 8/22/26	Annual Enrollment		\$ 395
Workers Compensation	WCF (A XI) 9/1/25 - 9/1/26	Statutory Workers Compensation		\$ 6,960
		\$ 1,000,000 Employers Liability - Each Accident		
		\$ 1,000,000 Employers Liability - Policy Limit		
		\$ 1,000,000 Employers Liability - Each Employee		
			Total Premium	\$ 178,508

### Conditions / Subjectivities

1. Signed Binder
2. Signed Application within 30 days

This Company binds the kind(s) of insurance stipulated here. The insurance is subject to the terms, conditions and limitations of the policy(ies) in current use by the Company. This binder may be cancelled by the insured by surrender of the binder or by written notice to the Company stating when cancellation will be effective. This binder may be cancelled by the Company by notice to the insured in accordance with the policy conditions. This binder is cancelled when replaced by a policy. If this binder is not replaced by a policy, the Company is entitled to charge a premium for the binder according to the rules and rates in use by the Company. The undersigned hereby acknowledges that the coverages evidenced by this insurance binder and the attached schedules have been reviewed and are accepted.

B. Darrell Child  
Executive Vice President  
Olympus Insurance Agency

*B. Darrell Child*  
Authorized Representative

### Accepted By

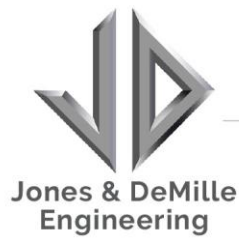
*Hlonia Jones*  
Signature

*8-20-25*  
Date

*Mayor*  
Title



**OLYMPUS**  
INSURANCE



September 5, 2025

Mayor Jessop  
Hildale City  
320 E. Newel Ave.  
Hildale, Utah 84784

RE: Maxwell Park Expansion Project – Fee Amendment

Dear Mayor Jessop:

This Fee Proposal outlines the costs for the additional scope of work provided by Evoke Media for the Maxwell Park Expansion Project, as an amendment to the existing contracted agreement with Campbell Architecture, a subsidiary of Jones and DeMille Engineering. The proposal covers professional services related to communications, outreach, media production, and coordination efforts to ensure effective community engagement and project visibility during the current design phase. The fees are structured to align with the tasks outlined in the Scope of Work, ensuring transparency and accountability.

## **SCOPE OF WORK**

### Objectives

1. Enhance public awareness and engagement through targeted communications and outreach.
2. Document project progress using mixed media to build a comprehensive record for stakeholders and future funding applications.
3. Support project coordination, including meetings, updates and funding efforts.
4. Serve as a local liaison for Campbell Architecture and Jones and DeMille Engineering.
5. Ensure continuous and consistent information flows to the community as directed by Client and design team.

### Scope of Services

1. Communications and Outreach
  - a. Develop Communications Plan: Create a comprehensive communications plan tailored to the Maxwell Park Expansion project. This plan will specify communications methods for the community, including but not limited to email newsletters, social media channels, public forums, and information for project website. The plan will emphasize continuous outreach to the public, outlining strategies for regular updates, feedback mechanisms, and crisis communication if needed.
  - b. Continuous Outreach to the Public: Implement and manage ongoing outreach initiatives as per the communications plan. This includes scheduling and executing public engagement activities, such as virtual town halls, surveys, or community events to gather input and disseminate project information.

2. Digital Content Management
  - a. Assist in Maintaining Blog Posts: Provide support for the project's blog, including drafting, editing, and scheduling posts on project milestones, design concepts and community feedback. Evoke Media will ensure content is engaging, SEO-optimized, and aligned with the project's branding.
    - i. Frequency: At least bi-weekly posts or as directed by the project lead.
  - b. Assist with Community Updates Regarding the Project: Develop and distribute regular updates to the community via email, social media, or dedicated project websites. Updates will cover schematic design progress, timelines, and any changes. This also includes information pertaining to the Maxwell Canyon Utility project as it relates to the overall park expansion project.
3. Meeting and Coordination Support
  - a. Attend Weekly Coordination Meetings: Participate in weekly project coordination meetings (virtual or in-person) to stay informed on progress, provide input on communications strategies, and align media efforts with design activities.
4. Mixed Media Services
  - a. Provide Mixed Media Services for Project Progress: Deliver mixed media documentation for the Maxwell Park Expansion project, including photography, videography, graphic design, and multimedia presentations. This will cover documenting meetings, schematic design processes, site visits, and early construction phases (if applicable). Deliverables may include:
    - i. High-resolution photos and videos of key activities.
    - ii. Edited progress reels or infographics for social media and reports.
    - iii. A digital archive of all media assets. Frequency: Ongoing, with monthly compilation or as milestones are reached.
5. Funding and Program Management Support
  - a. Aid with Funding Applications: Assist in preparing materials for funding applications, such as grant proposals or sponsorship requests. This includes drafting narrative sections on community impact, creating supporting visuals, and compiling outreach data to demonstrate community support.
  - b. Assist with Project Management Coordination: Support overall project management by facilitating coordination, tracking communications-related tasks, and ensuring alignment with project timelines. Other tasks associated with project management may be assigned as needed.

Assumptions and Limitations:

1. CA does not foresee the need for additional third-party tools or advertising; however, should such needs arise, the budget for these services is not included and will be billed separately.

**FEES**

The foregoing scope of work for these services can be completed for a lump sum fee of **\$17,625**. Progress payments will continue to be invoiced monthly throughout the project.

## CLOSURE

We are grateful for the opportunity to contribute to the Maxwell Park Expansion Project, a vital initiative to enhance community quality of life. Evoke Media, in collaboration with Campbell Architecture, brings proven expertise in communications, media production, and project coordination to deliver high-quality results. Please review this revised Fee Proposal and contact me with any questions or concerns. We look forward to your approval to proceed with these additional services.

Sincerely,

CAMPBELL ARCHITECTURE



Farah Stout  
Project Manager

### HCC Utility Department Classifications & Steps

Pay Grade	Position Title	FLSA	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
0-T	Utility Services Operator Trainee/Apprentice	N	\$ 19.20	\$19.87	\$20.03					
1-O	Utility Services Operator Grade 1	N	\$ 20.03	\$ 21.20	\$ 22.61	\$ 23.78	\$ 24.90	\$ 25.92	\$ 26.77	\$ 27.54
2-O	Utility Services Operator Grade 2	N	\$ 21.43	\$ 22.49	\$ 23.90	\$ 25.44	\$ 26.78	\$ 27.76	\$ 28.66	\$ 29.46
3-O	Utility Services Operator Grade 3	N	\$ 22.93	\$ 23.52	\$ 24.93	\$ 27.42	\$ 28.01	\$ 29.59	\$ 30.67	\$ 31.52
4-O	Lead Utility Services Operator	N	\$ 24.53	\$ 25.55	\$ 27.23	\$ 29.12	\$ 30.04	\$ 31.72	\$ 32.72	\$ 33.72
5E	Utility Supervisor	E	\$27.45	\$29.04	\$32.50	\$33.36	\$35.70	\$37.04	\$39.27	
6E	Utility Superintendent	E	\$39.27	\$41.23	\$43.05	\$44.90	\$45.82	\$46.82		
	updated 2/23/2024									

The above table for wage and compensation allows incentive pay for staff who study for and receive certifications in the various areas of discipline (Sewer Collections, Sewer Treatment, Water Distribution, Water Treatment, Water Production, Natural Gas, Propane Gas, Fiber) within Utility's. The Trainee/Apprentice Position is not eligible for a Grade Increase until they have successfully passed the probationary period. Any increase to a higher Grade is predicated on the employee being in good standing within the Department/City/Town with no disciplinary action over the past twelve (12) months.

This model provides a range which allows the departmental Administrator flexibility for rewarding employees based on performance, productivity and additional growth within the department and based on the annual appraisals, goal setting and job accomplishments. Based on the year and the budget it may be possible to set a maximum increase in any given year allowed by the City or Town Manager within the ranges/Steps.

Once a person is at a pay range in a category and receives additional certification and a positive appraisal, they will be eligible for promotion into the next Grade Level but the pay shall not be less or equal to the employees wage prior to the appraisal.

### HCC Utility Department Classifications & Steps

Pay Grade	Position Title	FLSA	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
0-T	Utility Services Operator Trainee/Apprentice	N	\$ 20.27	\$20.98	\$21.15					
1-O	Utility Services Operator Grade 1	N	\$ 20.53	\$ 21.73	\$ 23.18	\$ 24.37	\$ 25.52	\$ 26.57	\$ 27.44	\$ 28.23
2-O	Utility Services Operator Grade 2	N	\$ 21.97	\$ 23.05	\$ 24.50	\$ 26.08	\$ 27.45	\$ 28.45	\$ 29.38	\$ 30.20
3-O	Utility Services Operator Grade 3	N	\$ 23.50	\$ 24.11	\$ 25.55	\$ 28.11	\$ 28.71	\$ 30.33	\$ 31.44	\$ 32.31
4-O	Lead Utility Services Operator	N	\$ 25.14	\$ 26.19	\$ 27.91	\$ 29.85	\$ 30.79	\$ 32.51	\$ 33.54	\$ 34.56
5E	Utility Supervisor	E	\$28.14	\$29.77	\$33.31	\$34.19	\$36.59	\$37.97	\$40.25	
6E	Utility Superintendent	E	\$40.25	\$42.26	\$44.13	\$46.02	\$46.97	\$47.99		
	Updated 8/27/2025 2.5% Council Adjustment									

The above table for wage and compensation allows incentive pay for staff who study for and receive certifications in the various areas of discipline (Sewer Collections, Sewer Treatment, Water Distribution, Water Treatment, Water Production, Natural Gas, Propane Gas, Fiber) within Utility's. The Trainee/Apprentice Position is not eligible for a Grade Increase until they have successfully passed the probationary period. Any increase to a higher Grade is predicated on the employee being in good standing within the Department/City/Town with no disciplinary action over the past twelve (12) months.

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Once a person is at a pay range in a category and receives additional certification and a positive appraisal, they will be eligible for promotion into the next Grade Level but the pay shall not be less or equal to the employees wage prior to the appraisal.



## INDEPENDENT CONTRACTOR AGREEMENT (HILDALE - COLORADO CITY UTILITY DIRECTOR)

This Independent Contractor Agreement (the "Agreement") is entered into by and between the CITY OF HILDALE, a Utah municipal corporation (the "City") and JERALD (JERRY) A. POSTEMA, an individual residing in the State of Arizona (the "Contractor"), effective as of the later of the dates set forth below (the "Effective Date"). Throughout this Agreement either the City or Contractor may be referred to individually as a "Party" and collectively as the "Parties."

### Recitals

- A. WHEREAS the City has established the position of Hildale - Colorado City Utility Director.
- B. WHEREAS the Contractor is qualified and willing to serve as the Hildale - Colorado City Utility Director; and
- C. WHEREAS the Parties desire to enter into this Agreement on the following terms and conditions.

### Terms and Conditions

1. **Engagement.** The city agrees to engage the Contractor's services as Hildale - Colorado City Utility Director, and the Contractor agrees to provide the same.
2. **Compensation.** The city agrees to pay the Contractor a monthly retainer in the amount of \$3,000. Reimbursement for pre-approved administrative expenses shall be remitted by the City after receipt of a detailed itemized invoice, according to the City's regular accounting practices.
3. **Travel.** The Contractor will physically travel to Hildale-Colorado City at least once per month to conduct on-site reviews, updates, evaluations, reporting, and other required duties. The cost of travel (including flight/mileage, lodging, meals, etc.) shall be borne by the Utility Department.
4. **Duties.** The Contractor's duties under this Agreement shall include all ordinary and customary functions of a utility director, including but not limited to:
  - Weekly Upper Staff Meetings (remote or in person)
  - Continuous contact with utility department staff.
  - Coordination of work assignments through designated staff assistants.
  - Frequent contact with the Hildale City Manager.
  - Attendance at Utility Advisory Board meetings (remote attendance allowed).

- Presentation of monthly department status and activity reports to the Hildale City Manager.
- Evaluating utility department staff and reporting these evaluations to the Hildale City Manager.
- Causing staff training in all aspects of utility operations, including but not limited to:
  - Asset Identification and Mapping
  - GIS systems
  - Project management
  - Risk management
  - Strategic Planning
  - Capital Improvement Planning
  - Certification requirements and opportunities
  - Utility Rate Setting
  - Supervision and Management
- Evaluating and advising the Board and both Hildale City and Colorado City Town Managers of risk and compliance.
- Completing projects as assigned by the City and Town Managers.
- Pursuing outside funding opportunities including, but not limited to grants, loans, bonds, etc.
- Developing, updating, and maintaining the Utility Department asset mapping and Master Plans.
- And representing the Utilities Department in all contacts.

## 5. Grants

The contractor may be additionally compensated through any administrative fee attached to a successful grant award.

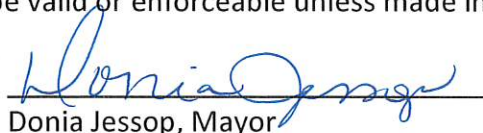
- 6. Supervision.** The Contractor shall be supervised and directed primarily by the Hildale City Manager and generally by the Colorado City Town Manager in the performance of duties under this Agreement but shall be expected to work with a high degree of independence and report regularly on the Contractor's activities. The Contractor shall supervise all employees, staff, contractors, or any other associate of the Hildale-Colorado City Utilities Department operations and support.

- 7. Records.** The Contractor understands and agrees that this Agreement and all documents and writings produced in connection with the performance of this Agreement may be public records subject to the provisions of the Utah Governmental Records Access and Management Act, Utah Code §§ 63G-2-101, *et seq.*, and furthermore agrees to preserve and make available to the City any such public records as required by law.

- 8. Insurance.** The Contractor is included in the City liability coverage policy.

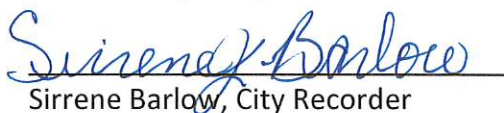
- 9. Early Termination.** This Agreement may be terminated at any time upon the express agreement of both parties, and for a Party's material breach of this Agreement, which termination shall take effect 30 days after written notice of the breach, if said breach has not been cured by that time.
- 10. Independent Contractor Relationship.** The Parties agree and acknowledge that the Contractor's status shall be as an independent contractor, and furthermore that the Agreement does not expressly or impliedly create any employer-employee relationship for any purpose. The City will not withhold or pay on the Contractor's behalf any amounts for taxes, social security contributions or workers' compensation premiums, but rather the Contractor shall bear all responsibility for the same. The Contractor shall not have the authority to bind, obligate or commit the City to any promise or representation unless specifically authorized in writing by the City to do so. Any non-city personnel engaged by the Contractor to assist him in providing services under this Agreement shall be entirely within the responsibility and control of the Contractor and shall not be deemed employees of the City.
- 11. No Assignment.** Neither party may assign this Agreement or any part of this Agreement without the prior written consent of the other party.
- 12. Applicable Law.** Any enforcement, interpretation or application of this Agreement shall be governed by the laws of the State of Utah.
- 13. Entire Agreement.** This Agreement is the entire agreement between the Parties regarding the issues discussed in this Agreement, and supersedes all prior contracts, agreements, proposals, and representations covering the same subject matter, whether written or oral.
- 14. Amendments.** The Parties agree that no amendment, modification, or waiver of this Agreement shall be valid or enforceable unless made in writing and signed by the Parties.

CITY OF HILDALE:

  
Donia Jessop, Mayor

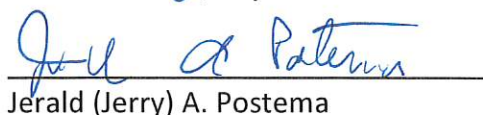
5-17-23  
Date

Attest:

  
Sirrene Barlow, City Recorder

5-17-23  
Date

CONTRACTOR:

  
Jerald (Jerry) A. Postema

5-17-2023  
Date

**INDEPENDENT CONTRACTOR AGREEMENT  
(HILDALE - COLORADO CITY UTILITY DIRECTOR)  
ADDENDUM 1**


This addendum (Addendum 1) to the Independent Contractor Agreement (the "Agreement") is entered into by and between the CITY OF HILDALE, a Utah municipal corporation (the "City") and JERALD (JERRY) A. POSTEMA, an individual residing in the State of Arizona (the "Contractor"), effective as of the later of the dates set forth below (the "Effective Date"). Throughout this Agreement either the City or Contractor may be referred to individually as a "Party" and collectively as the "Parties."

**ADDENDUM 1**

**Compensation.** The city agrees to pay the Contractor a monthly retainer in the amount of \$5,000 retroactively effective to August 1, 2023. Reimbursement for pre-approved administrative expenses shall be remitted by the City after receipt of a detailed itemized invoice, according to the City's regular accounting practices.

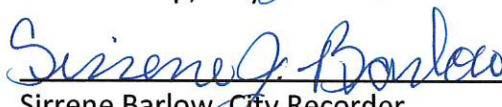
All other conditions of the original agreement remain in effect as written.

CITY OF HILDALE:

  
Donia Jessop, Mayor

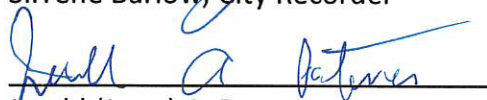
8-24-23  
Date

Attest:

  
Sirrene Barlow, City Recorder

8-29-2023  
Date

CONTRACTOR:

  
Jerald (Jerry) A. Postema

8-29-2023  
Date

**INDEPENDENT CONTRACTOR AGREEMENT  
(HILDALE - COLORADO CITY UTILITY  
DIRECTOR) ADDENDUM 2**

This addendum (Addendum 2) to the Independent Contractor Agreement (the "Agreement") is entered into by and between the CITY OF HILDALE, a Utah municipal corporation (the "City") and JERALD (JERRY) A. POSTEMA, DBA AJT Solutions, LLC in the State of Arizona (the "Contractor"), effective as of the later of the dates set forth below (the "Effective Date"). Throughout this Agreement either the City or Contractor may be referred to individually as a "Party" and collectively as the "Parties."

**ADDENDUM 1**

**Compensation.** The city agrees to pay the Contractor a monthly retainer in the amount of \$8,000 retroactively effective to August 1, 2025. Reimbursement for pre-approved administrative expenses shall be remitted by the City after receipt of a detailed itemized invoice, according to the City's regular accounting practices.

All other conditions of the original agreement remain in effect as written.

# Professional Background of Jerald (Jerry) A. Postema

September 9, 2025

## Overview

Jerald (Jerry) A. Postema has been a dedicated servant to the Hildale/Colorado City community since February 2021. He began his tenure as Project Manager, guiding several critical initiatives following Harrison Johnson's deployment. In addition to leading these projects, Jerry was also entrusted to oversee and mentor the Utility Department Interim Director.

## Key Grants and Projects

### Hildale Groundwater System Plan

Jerry authored a successful grant proposal to Washington County, securing \$100,000 from the American Rescue Plan Act (ARPA) for a Professional Engineer Report (PER) and Feasibility Plan for the Hildale Groundwater System. The grant was awarded, and the plan was completed by Bowen Collins, Engineer.

### Water Master Plan Update

In 2022, Jerry collaborated with the Utah Division of Drinking Water to obtain a \$50,000 grant for hiring an engineer to update the Water Master Plan, originally completed in 2014. This updated plan, along with a Facilities Plan and Impact Fee schedule, was finalized and adopted by both Councils in 2024.

### Water Rate Study

Partnering with Rural Community Assistance Corporation (RCAC) in 2022 and leveraging USDA Rural Development funding, Jerry initiated a Water Rate Study for the community at no cost. The study, valued at \$50,000–\$75,000 if privately funded, led to the adoption of new rates in 2024.

### Colorado City Water Project

In 2023, Jerry worked with Colorado City and Mohave County to secure an ARPA Grant for a \$3 million water project. The Mohave County Board of Supervisors awarded \$1.4 million for the project, which included the addition of two wells and replacement of the underground raw water line connecting the wells to the treatment plant.

## EPA Lead and Copper Rule Revisions

Collaborating with the Utah Department of Environmental Quality in 2023, Jerry helped secure a \$150,000 grant for implementing new EPA Lead and Copper Rule Revisions. This effort required a comprehensive survey of all water services to identify building material types. The work was completed ahead of the October 2024 USEPA filing deadline, finishing in September 2024. In 2024, Hildale received an additional grant of up to \$200,000 for creating a detailed water service inventory, allowing residents online access to information about materials between the meter and their buildings.

## Booster Pump Station Funding

In 2024, Jerry requested emergency funding from the Utah Division of Drinking Water State Revolving Fund for the Booster Pump Station. This resulted in a Grant/Loan of \$829,050—\$278,050 in grant funding and \$551,000 as a loan at 1.73% interest over 30 years.

## Professional Experience

Prior to his service in Hildale/Colorado City, Jerry brought more than 40 years of experience managing utility and public works facilities across Michigan, Arizona, Oregon, and Utah. He has overseen utilities serving populations from large (350,000 residents), to mid-size (18,000 residents), down to small communities (1,000 residents).

## RCOG

Hildale City is seeking funding to conduct a strategic planning study that will assess the readiness and potential of its industrial park to support future economic growth. This initiative responds to a critical need to evaluate the city's existing commercial and industrial assets through a lens of marketability, infrastructure adequacy, and regulatory alignment.

The project will begin with targeted stakeholder engagement, including strategic communication with current leaseholders, to ensure that the planning process reflects local needs and opportunities. A licensed real estate professional will prepare parcel-level marketability reports for approximately 70 properties, providing data-driven insights into zoning, lease status, and development potential. For parcels with existing structures, mechanical, electrical, and plumbing (MEP) engineers will conduct technical evaluations to identify deficiencies and modernization needs. These assessments will be complemented by architectural inspections and cost estimating to determine the scope and cost of bringing buildings into code compliance—an essential step in making the park attractive to new tenants and investors. A civil engineering review will evaluate the surrounding public infrastructure, including roads, utilities, accessibility, and fire suppression systems, to identify gaps and prioritize upgrades. All findings will be integrated into a GIS-based web map, a modern visualization tool that will empower the city's economic development team to market available properties effectively and transparently.

Finally, the project will include a review and update of Hildale's commercial and industrial zoning codes to ensure they reflect current industry standards and are conducive to business attraction and retention. This planning effort will provide a foundational dataset and strategic roadmap for future investment, positioning Hildale City as a competitive and business-ready community in the region.

Hildale City  
 Industrial Park Building and Infrastructure Assessment Planning  
 August 29, 2025  
 Riley Vane, PE

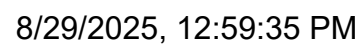


**PRELIMINARY OPINION OF PROBABLE COST**

	ITEM	QUANTITY	UNIT	UNIT PRICE	COST
1	Administration & Public/Strategic Communications	1	LS	\$ 40,000.00	\$ 40,000.00
2	Parcel Report (Licensed Realtor)	70	LOTS	\$ 800.00	\$ 56,000.00
3	MEP Evaluation (MEP Engineer)	50	LOTS	\$ 1,000.00	\$ 50,000.00
4	Building Evaluation & Probable Cost (Architect and Estimator)	50	LOTS	\$ 2,000.00	\$ 100,000.00
5	Infrastructure Evalaution Report & Probable Cost (Civil Engineer)	1	LS	\$ 40,000.00	\$ 40,000.00
6	Commercial and Industrial Code Update	1	LS	\$ 7,000.00	\$ 7,000.00
7	GIS Web Map	1	LS	\$ 7,000.00	\$ 7,000.00
8					\$ -
<b>TOTAL PROBABLE PLANNING COST</b>					<b>\$ 300,000.00</b>

In providing estimates of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Consultant's estimates of probable construction costs are made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's estimate of probable construction cost.












em 14.



 Washington County Parcels

 A-20 - Agricultural 20

 RA-.5 - Residential-agricultural .5

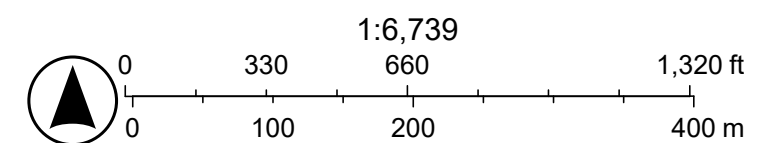
	R1-10 - Single-family residential 10		M-1 - Light industrial
	R1-8 - Single-family residential 8		M-2 - Heavy industrial
	RM-1 - Multiple-family residential 1		OS - Open space
	RM-2 - Multiple-family residential 2		PF - Public facilities
	GC - General commercial		OTH - Other
	HC - Highway commercial		

World Imagery

### High Resolution 60cm Imagery

## Citations

### 1.2m Resolution Metadata



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Maxar



# CivicReach

## PROFESSIONAL SERVICES AGREEMENT

Item 15.

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, between the CITY OF HILDALE, a Utah municipal corporation ("City"), and CIVICREACH CONSULTING, an Arizona limited liability company ("Contractor").

### RECITALS

WHEREAS, Contractor proposes to provide professional communications coordination services to enhance City's interdepartmental coordination and public engagement; and

WHEREAS, Contractor possesses the requisite expertise, qualifications, and resources to provide such services under the terms set forth herein; and

WHEREAS, City desires to engage Contractor's services subject to the terms and conditions proposed herein and in accordance with applicable Utah municipal law;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

### 1. SCOPE OF SERVICES

1.1 Professional Services. Contractor shall provide professional communications coordination and consulting services ("Services") as may be requested by City from time to time, including but not limited to:

- (a) Communications coordination and facilitation between departments and external parties;
- (b) Meeting coordination, documentation, and administrative support;
- (c) Public outreach and engagement coordination;
- (d) Project communication support and consultation;
- (e) Process development and improvement consulting; and
- (f) Other professional communications services as mutually agreed upon by the parties.

1.2 Performance Standards. Contractor shall perform all Services in accordance with the highest professional standards applicable to such services and in compliance with all applicable federal, state, and local laws, regulations, and ordinances.

1.3 Service Level Expectations. Contractor shall provide Services during normal business hours and shall make reasonable efforts to accommodate City's operational needs. Emergency or after-hours services may be provided at Contractor's discretion and may require separate compensation arrangements. Contractor maintains other professional commitments and shall coordinate availability with City in good faith.

1.4 Key Personnel. Michael Hammon shall serve as the primary contact and Communications Coordinator for all Services under this Agreement.

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## CivicReach Consulting

PO Box 3276

Colorado City AZ, 86021



(928) 218-0415



michaelh@hildalecity.gov

## 2. COMPENSATION AND PAYMENT

2.1 Contract Amount. City shall pay Contractor the sum of Two Thousand Five Hundred Dollars (\$2,500.00) per month for a total contract amount of Ten Thousand Dollars (\$10,000.00) for the initial term.

2.2 Payment Terms. Payment shall be made monthly within thirty (30) days after City's receipt of Contractor's invoice. Invoices shall be submitted monthly for services performed in the preceding month.

2.3 Funding Transition Intent. The parties acknowledge that this compensation arrangement is intended as a temporary measure while City pursues grant funding opportunities to support the Communications Coordinator position. It is the mutual intent of the parties that compensation for these services will transition to grant funding sources when available, thereby reducing the financial impact on City's general fund. This provision expresses intent only and does not create any binding obligation regarding future funding sources or contract terms.

2.4 Contract Amendment for Grant Funding. Upon availability of grant funding for the Communications Coordinator position, the parties agree to negotiate in good faith to amend this Agreement to reflect the new funding arrangements. Such amendments may include modifications to compensation amounts, contract terms, performance metrics, and other provisions as appropriate for grant compliance requirements. The parties acknowledge that such amendments will be executed through the standard contract modification process rather than requiring complete contract renegotiation, provided the core scope of services and relationship structure remain substantially similar.

2.5 Taxes. Contractor is responsible for all federal, state, and local taxes arising from compensation under this Agreement.

## 3. TERM AND TERMINATION

3.1 Initial Term. This Agreement shall commence on September 10, 2025, and shall terminate on December 31, 2025, unless earlier terminated in accordance with this Agreement.

3.2 Termination for Convenience. Either party may terminate this Agreement upon sixty (60) days' written notice to the other party. In the event of termination due to change in City administration or elected leadership, notice period shall be ninety (90) days to allow for appropriate transition planning.

3.3 Termination for Cause. Either party may terminate this Agreement immediately upon written notice if the other party materially breaches this Agreement and fails to cure such breach within fifteen (15) days after written notice thereof.

3.4 Severance Provision. If City terminates this Agreement for convenience or due to budget constraints after the initial sixty (60) day period, City shall pay Contractor severance equal to thirty (30) days of compensation to assist with business transition costs.

3.5 Effect of Termination. Upon termination, Contractor shall be compensated for all Services satisfactorily performed through the termination date. All work products created specifically for City shall remain City property, while Contractor retains rights to general methodologies and processes as set forth in Section 7.

#### 4. INDEPENDENT CONTRACTOR RELATIONSHIP AND REPRESENTATIVE AUTHORITY

4.1 Independent Status. Contractor is an independent contractor and not an employee, agent, or partner of City. Contractor shall not be entitled to employee benefits, workers' compensation, unemployment insurance, or other benefits afforded to City employees.

4.2 Representative Authority. While maintaining independent contractor status, Contractor is authorized to act as City's official Communications Coordinator and representative in matters relating to:

- (a) Interdepartmental communication and coordination;
- (b) Public communications and outreach on behalf of City;
- (c) Meeting coordination and facilitation involving City departments;
- (d) Information gathering and dissemination within scope of Services; and
- (e) Other communications functions as specifically authorized by Mayor or City Council.

4.3 Scope of Authority. Contractor's representative authority is limited to communications coordination functions and does not extend to policy decisions, financial commitments, or legal obligations unless specifically authorized in writing by the Mayor.

4.4 City Support and Protection. City acknowledges Contractor's representative role and agrees to provide appropriate support and legal protection when Contractor acts within the authorized scope of representative duties on City's behalf.

4.5 Control and Coordination. While City shall not control the manner or method by which Contractor performs Services, City may provide direction regarding official positions, policies, and messaging that Contractor shall represent in official communications. Contractor shall provide all equipment, tools, and materials necessary to perform Services unless otherwise specified.

4.6 Other Clients. Contractor may perform services for other clients; provided, however, that such services shall not conflict with Contractor's obligations under this Agreement or create a conflict of interest with Contractor's representative duties.

#### 5. CONFIDENTIALITY AND NON-DISCLOSURE

5.1 Confidential Information. Contractor acknowledges that in performing Services, Contractor may have access to confidential information of City, including but not limited to financial data, personnel information, legal matters, and other proprietary information ("Confidential Information").

5.2 Non-Disclosure Obligation. Contractor shall not disclose, use, or permit the use of any Confidential Information except as necessary to perform Services under this Agreement. This obligation shall survive termination of this Agreement.

5.3 Government Records Access and Management Act. Contractor acknowledges that City is subject to the Utah Government Records Access and Management Act (GRAMA), Utah Code § 63G-2-101 et seq., and agrees to cooperate with City in responding to records requests.

## 6. INDEMNIFICATION AND LIABILITY

6.1 Mutual Indemnification. Each party shall indemnify, defend, and hold harmless the other party from and against any and all claims, damages, losses, costs, and expenses (including reasonable attorneys' fees) arising out of or resulting from the indemnifying party's negligent acts or omissions or willful misconduct in connection with this Agreement.

6.2 City Indemnification for Representative Actions. City shall indemnify, defend, and hold harmless Contractor from and against any and all claims, damages, losses, costs, and expenses (including reasonable attorneys' fees) arising out of Contractor's authorized representative actions performed within the scope of authority set forth in Section 4.2, provided such actions were taken in good faith and in accordance with City direction or policy.

6.3 Litigation Defense Protection. In the event that Contractor is named as a party in any litigation, legal proceeding, or administrative action arising from or related to Contractor's performance of Services under this Agreement or exercise of representative authority on behalf of City, City shall provide legal defense and representation for Contractor or reimburse Contractor for reasonable legal costs and expenses. This protection applies to actions taken by Contractor in good faith within the authorized scope of duties and does not extend to matters involving Contractor's willful misconduct, criminal acts, or actions taken outside the scope of this Agreement.

6.4 Limitation of Liability. Each party's total liability under this Agreement, regardless of the form of action, shall not exceed the total contract amount set forth in Section 2.1, except in cases of willful misconduct or gross negligence, or claims covered under Sections 6.2 and 6.3.

## 7. INTELLECTUAL PROPERTY AND WORK PRODUCT

7.1 City-Specific Work Products. All deliverables, reports, documents, systems, and other materials created specifically for City and customized to City's particular needs ("City Work Products") shall be the exclusive property of City.

7.2 Contractor Methodologies and Processes. Contractor retains all rights to its pre-existing intellectual property, general consulting methodologies, processes, templates, and professional knowledge base that existed prior to this Agreement or that may be developed independently of City-specific work ("Contractor IP"). City's rights under Section 7.1 shall not extend to Contractor IP.

7.3 Work for Hire. To the extent that any City Work Products may be deemed to constitute a "work made for hire" under applicable copyright law, the parties agree that such work is made for hire and that City is the author and owner thereof.

7.4 Assignment of City Work Products. To the extent that any City Work Products are not deemed work made for hire, Contractor hereby assigns to City all right, title, and interest in and to such City Work Products, while retaining all rights to Contractor IP.

## 8. COMPLIANCE WITH LAWS

8.1 Legal Compliance. Contractor shall comply with all applicable federal, state, and local laws, regulations, and ordinances in performing Services, including but not limited to:

- (a) Utah Code Title 10 (Utah Municipal Code);
- (b) Utah Code Title 63G (Government Records Access and Management);
- (c) Utah Code Title 52 (Open and Public Meetings Act);
- (d) Washington County ordinances and regulations; and
- (e) All applicable employment and tax laws.

8.2 Licenses and Permits. Contractor represents that it possesses all necessary licenses, permits, and certifications required to perform Services.

## 9. INSURANCE AND BONDING

9.1 General Liability. Contractor shall maintain commercial general liability insurance with minimum limits of Five Hundred Thousand Dollars (\$500,000) per occurrence and One Million Dollars (\$1,000,000) in the aggregate.

9.2 Additional Insured. City shall be named as an additional insured on Contractor's general liability policy.

9.3 Proof of Insurance. Contractor shall provide certificates of insurance evidencing required coverage prior to commencement of Services.

## 10. DISPUTE RESOLUTION

10.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona. Performance of services shall comply with applicable Utah municipal law requirements as they pertain to municipal contracting and service delivery.

10.2 Venue. Any legal action arising out of this Agreement shall be brought in the appropriate courts of Maricopa County, Arizona, or the Fifth Judicial District Court of Utah, Washington County, at the election of the party initiating legal action.

10.3 Attorney Fees. In the event of any legal action or proceeding arising from this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees, costs, and expenses from the non-prevailing party.

10.4 Alternative Dispute Resolution. The parties agree to attempt to resolve disputes through good faith negotiation and, if necessary, mediation before pursuing litigation.

## 11. GENERAL PROVISIONS

11.1 Entire Agreement. This Agreement, including all exhibits attached hereto, constitutes the entire agreement between the parties and supersedes all prior agreements, understandings, and communications relating to the subject matter hereof.

11.2 Amendment. This Agreement may be amended only by written instrument executed by both parties.

11.3 Severability. If any provision of this Agreement is held invalid or unenforceable, the remaining provisions shall continue in full force and effect.

11.4 Force Majeure. Neither party shall be liable for delays or failures in performance resulting from acts beyond the reasonable control of such party, including but not limited to acts of God, war, terrorism, or government action.

11.5 Notices. All notices required under this Agreement shall be in writing and delivered to the addresses set forth below or such other address as may be designated by written notice.

11.6 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

## 12. SPECIAL MUNICIPAL PROVISIONS

12.1 Utah Municipal Code Compliance. This Agreement is subject to Utah Code § 10-3-804 et seq. regarding municipal contracting requirements.

12.2 Public Records. Contractor acknowledges that this Agreement and related records may be subject to public disclosure under GRAMA.

12.3 Ethics Compliance. Contractor shall comply with all applicable ethics requirements, including those set forth in Utah Code Title 67, Chapter 16 (Utah Public Officers' and Employees' Ethics Act).

12.4 No Personal Liability. No official, employee, or agent of City shall be personally liable for any obligation under this Agreement.



ADDRESSES FOR NOTICES:

CITY:

City of Hildale  
Attention: Mayor Donia Jessop  
320 E. Newel Ave.  
Hildale, UT 84784

CONTRACTOR:

CivicReach Consulting  
Attention: Michael Hammon  
PO BOX 3276  
Colorado City AZ, 86021

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

CITY OF HILDALE:

By: \_\_\_\_\_

Donia Jessop, Mayor

ATTEST: \_\_\_\_\_

Maxene Jessop  
City Recorder

CIVICREACH CONSULTING:

By: \_\_\_\_\_

Michael Hammon  
Owner

09

SEPTEMBER

2025

S U N	M O N	T U E	W E D	T H U	F R I	S A T
	1	2	3	4	5	6
7	8	9	10 City Council	11	12	13
14	15 Planning & Zoning	16	17	18	19	20 Fly In
21	22	23 Landfill Day	24 Work Session	25	26	27
28	29	30	1	2	3	4
5	6	7	8 City Council	9	10	11