



# Hildale / Colorado City Utility Board Meeting

Thursday, December 09, 2021 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

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## Minutes

**Roll Call of Board Attendees:** Utility Administrative Deputy Director LaCorti

Arvin Black called the meeting to order at 6:00 PM. Quorum present.

Sterling Jessop excused. Nathan Burnham appeared via Zoom. Jason Black arrived at 7:02 PM.

Staff present: Weston Barlow, Nathan Fischer, Mariah La Corti

Public present: Shawn Stubbs

**Welcome, Introduction and Preliminary Matters:** Presiding Officer

Jvar Dutson offered a prayer.

**Pledge of Allegiance:** By Invitation of Presiding Officer

The crowd joined in the pledge of allegiance.

**Conflict of Interest Disclosures:** Board Members

None. JVar Dutson requested to reserve the right of such if something comes up.

**1. Approval of Minutes of Previous Meeting:** Board Members

A spelling clerical error in Board member name was noted.

**Motion to approve the minutes of October 28, 2021, as amended.**

**Motion made by Board Member Dutson, Seconded by Board Member Cawley.**

**Voting Yea: Chair Black, Board Member Barlow, Board Member Dutson, Board Member Cawley, Board Member Burnham, Board Member Seay, Board Member Johnson, Sr.**

**Public Comments:** (3 minutes each - Discretion of Presiding Officer)

Shawn Stubbs commented on his appreciation of the Board. JVar Dutson spoke as a member of the public. He informed the public that repair of the irrigation system ran by the UEP is progressing through a joint effort in conjunction with the SRTS project. Arvin Black shared a brief history of the irrigation system.

## 2. Financial Report and Invoice Register (5 minutes - Deputy Director LaCorti)

Mariah La Corti presented. The transfers from the revenue accounts to the joint utility accounts have not been completed. Revenues and expenditures are currently on track with budget. Weston Barlow brought attention to the payment from the Town of Colorado City for reimbursement of the improvements of the water plant. The topic of debt service of vehicles and equipment was brought to attention. Weston informed the Board that much of this is contributed the mini-ex and backhoe that were expected on the previous years budget that ended up rolling over to this years budget, these are the only two items that the Department owes money on.

The invoice register covered 2 months worth of bills due to the lack of meeting in November. Purchase of bulk gas to be prepared for winter season was noted. JVar Dutson asked about Garkane Energy rates, as a notice of a possible change of rates has been sent out to the community. Weston referred him back to Garkane Energy for an answer to this question. Nothing further out of the ordinary was noted.

**Motion to approve pay the bills as they become due and the funds become available.**

**Motion made by Board Member Dutson, Seconded by Board Member Seay.**

**Voting Yea: Chair Black, Board Member Barlow, Board Member Dutson, Board Member Cawley, Board Member Burnham, Board Member Seay, Board Member Johnson, Sr.**

## 3. Reports:

Jerry Postema presented Consultant report. He has been working with CIB and DEQ on grant the submitted application for 18.7 million in funding. They have requested breaking down the monetary request into 4 phases of more manageable tasks. This would make it to where the amount available for grant funds would go up and the loan amount would decrease. Other grant opportunities will also be looked at. A priority list for projects has already been approved, but public hearings will need to be held as applications to CIB are submitted.

A kickoff meeting with Washington County Water Conservancy and Bowen & Collins for Hildale Groundwater Project was held. The intent is to get right-of-way or access to BLM land. More information will be provided as this progresses.

An emergency response plan is due the end of this month. Staff is working diligently to get this completed.

WIFA information is being finalized. We are waiting on AIS Certification from provider. An availability of construction permit is required for ADEQ in order for wells 4 & 22 to be approved to run and put culinary water into the system. This is approximately a 30 day process.

JVar Dutson asked for a status on water impact fees. Jerry reported that the water master plan will need updated, due to new infrastructure, then we can go back and look at facilities plan. Considering that Hildale pretty much doubled in size with the annexation, we need to make sure that appropriate rates are in place. There was discussion on creating an impact fee policy to avoid upfront purchasing without construction within a certain amount of time and insuring ordinances have the correct language to make sure water is available and an expiration date is outlined. Jerry pointed out that all of these concerns should be able to be addressed simultaneously and are in process. JVar Dutson requested to have this as an agenda item for January meeting.

Weston Barlow presented on Utility Operations. The pump for well 22 is not producing as much as hoped for because of the aquifer. The plan is to pull out and put a skirt on the motor, to force the water past the motor, to see if this improves. Natural gas to Colorado City is delayed awaiting signed paperwork. Looking at a year before fully implemented. A grant in the amount of \$75,000 was approved to extend fiber to the sewer plant. He referred the Board to his written report for information.

Mariah La Corti presented on Administrative Operations. Referred the Board to written report for information. As requested, the Board was provided with information on the effect that a change in the date for the assessment of penalties would have on the budget. It was pointed out that the Department is in the business of providing a service to the public, not making money. However, certain policies must be in place to encourage customers to

pay for their services. JVar Dutson asked that this item be on the January Board meeting for discussion and possible action.

**4. Consideration and Possible Action on Appointment of Interm Utilities Director:** (5 minutes - Interim Director Duthie)

The Interm Utilities Director position was never made official. The Department is seeking Board approval to officially appoint Eric Duthie as Interm Utilities Director.

**Motion to appoint Eric Duthie as Interm Utilities Director retroactively until otherwise deemed.**

**Motion made by Board Member Dutson, Seconded by Board Member Cawley.**

**Voting Yea: Chair Black, Board Member Barlow, Board Member Dutson, Board Member Cawley, Board Member Burnham, Board Member Seay, Board Member Johnson, Sr.**

**Consideration and Possible Action on Large Purchases:** (10 minutes - Deputy Director Barlow)

Weston Barlow presented. The sewer lift pump for Centennial lift station was sent to repair facility. Department is seeking approval to repair the pump and return to service. This maintenance is covered under wastewater maintenance budget.

Motion to approve the invoice from Rhino Pumps for repair in the amount of \$5,694.00

Motion made by Board Member Dutson, Seconded by Board Member Cawley.

Voting Yea:

Chair Black, Board Member Barlow, Board Member Dutson, Board Member Cawley, Board Member Burnham, Board Member Seay, Board Member Johnson, Sr.

For the manhole repair project, several quotes provided for consideration. Geneva products was not interested in the project due to the way the system works. Weston pointed out that the product that the department is requesting is what was used for the Centennial lift station, which is expected to be good for at least 20 years. Department is seeking approval to purchase manholes lids from Fischer Contracting, LLC for a total of \$21,850.00. Budget for this project was already approved.

Nathan disclosed possible conflict of interest, "Fischer Contracting" is his son's company. Nathan briefly explained the process for the manhole lid replacement.

**Motion to approve bid for \$21,850 from Fischer Contracting for construction of manhole lids for manhole replacement project.**

**Motion made by Michael Cawley. Second. Haven Barlow.**

**Voting Yea: Chair Black, Board Member Barlow, Board Member Dutson, Board Member Cawley, Board Member Burnham, Board Member Seay, Board Member Johnson, Sr.**

**Board Comments:** (10 minutes total)

Board members comments of issues not previously discussed in the meeting.

Arvin Black commented on the successes of the Large Capacity Filling Station and water treatment plan in addition to outstanding projects.

**Adjournment:** Presiding Officer

Next meeting January 27, 2022 6:00 PM. Meeting adjourned at 7:16 PM.

Minutes were approved at the Utility Board Meeting on \_\_\_\_\_.

\_\_\_\_\_  
Athena Cawley, City Recorder



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### Reports:

#### 3. Interm Director

Consultant Report

Deputy Director of Operations

Deputy Director of Administration

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Athena Cawley, City Recorder



To: HCC Utility Board, Eric Duthie, Vance Barlow  
From: Project Manager Jerry Postema  
Date: December 6, 2021  
Re: Monthly Update and Report for June and July

The items in the monthly report are in a general format. If you have specific questions, feel free to contact me.

General Information:

- Met with CIB Staff and DEQ Water on CIB Application
- Name update to the Hildale Groundwater Project
- Contract approved by Washington County Water Conservancy (WCWC) to hire Bowen, Collins & Assoc. (BC&A) for Hildale Groundwater Project
- Coordinated kickoff meeting with BLM, WCWC, BC&A and Hildale for 12-6-2021
- Helped WCWC receive ARPA Grant of \$100,000 for Hildale Groundwater Project site study
- Water Infrastructure Finance Authority (WIFA) Pay Application Disbursement Request
- Working with Sunrise and Mariah on Arizona Department of Environmental Quality (ADEQ) Ability of Construction (AOC) permitting and American Iron and Steel (AIS) permitting for WIFA payout
- Environmental Protection Agency (EPA) deadline for Emergency Response Plan (ERP) under the American Water Infrastructure Act (AWIA)
- Worked with DEQ Water on grant for Water Master Plan update
- Water Master Plan update
- Facilities Plan Update (Impact Fees)
- Work with Weston and Mariah on ERP Due December 30
- SEARCH Grant from USDA for Professional Engineer Report (PER)
- Contacted Heath Price – United States Department of Agriculture – Rural Development (USDA-RD) for utility assistance
- Quotes from CPM on Manhole installation contractors in the HCC area
- WaterSmart Grant – USBOR for radio read meter change upgrades funding - \$75,000
- Utah Department of Environmental Quality (DEQ) Meeting for Water and Wastewater Improvements
- Utah DEQ Water Master Plan funds
- Utah DEQ Wastewater funds December 2021
- Washington County/Bureau of Land Management (BLM) easements for Hildale Groundwater Project
- Compile 5 Year Capital Improvement List for Utilities
- Funding Opportunities for Gas Utilities

Future actions:

- USDA Grants
- United States Bureau of Reclamation (USBR) Grants

- Manhole Repair/Replacement
- Sewer Plant Headworks
- Build Back Better (BBB) funding Opportunities
- Washington County/ BLM Easements and ROW
- Gas Utility Funding opportunities
- “Deep Well” Investigation
- Sewer Needs Assessment
- Complete ERP per EPA Mandate
- DEQ Permits and funding
- Monitor and prepare for future EPA requirements



**Utility Manager's Report  
November & December 2021**

Hildale-Colorado City Utility Department  
320 East Newel Avenue, Hildale UT 84784

**Mr. Chairman and Board Members:**

**Operations Summary**

**Water Department:**

The pump and motor is installed in well 22. We rented a well puller trailer (see pictures) We pumped both the new wells 22 and well 4. Bacteriological water test have been sent to the lab, which are needed to complete the ADEQ requirements in completing the project. With the air development of well 4 the flow rate has come up to 110gpm. However the flow from well 22 is significantly less than we had expected. It appears that the

Shinarump aquifer at that site will only sustain about 120 gpm.



A fill station is installed along Jessop Ave. We are having some signs made to help regulate the use.

The media for the east water filters is on order.

**Sewer Department:**

Sunrise Engineering is working on the design for the headworks project. We've put sometime into prepping to pouring the lids for the manhole project.

**Gas Department:**

We have a clean bill of health from Utah Pipeline Safety, following the audit of the Utah side. I am working with FERC on the permitting to take gas to Colorado City.

**Fiber Optic Department:**

Public Works crew is working on cable plow to plow in conduit. We have been approved for Utah grant funds to extend the fiber line to the sewer plant.

Yours to serve,

Weston Barlow  
Certified Utility Manager



# ADMINISTRATIVE OPERATIONS MANAGER REPORT

NOVEMBER – DECEMBER 2021

## Accounts Billed for November 2021

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Water base rate: 992

Sewer base rate: 912

Gas base rate: 775

Fiber base rate: 13

Water Penalties: 362

Gas Penalties: 234

# of shut off notices printed November 15, 2021: 150

# of final billed accounts with final bill date is: 12

# of new connect accounts is: 5

Availability of Service Quotes: 2

December information will be available after billing is completed on the 10<sup>th</sup>.

## OPERATIONS SUMMARY

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- The Office will be closed on December 24<sup>th</sup> in Celebration of Christmas Eve and December 31<sup>st</sup> in Celebration of New Years Eve. Happy Holidays!

## TRAINING OBJECTIVES

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- All staff, Council, Board and Commission members attended the training for Fair Housing and Requirements of the Injunction on December 1, 2021. If you were not able to attend, please reach out to me as soon as possible to discuss, as these are **mandatory**.
- Staff will be completing bi-monthly virtual trainings, provided by our insurance company. The trainings covered this month were on avoiding age and disability discrimination. These trainings not only drive positive, inclusive behavior and reinforce the message that preventing discrimination and harassment are a priority, but they can also limit liability.

## REQUEST FOR INFORMATION ON PENALTIES FOLLOW-UP

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- See behind. I have created mock reports on what the penalty billing will look like if the Board chooses to propose a policy change for penalty billing.

## COMMUNITY OUTREACH

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- Water Canyon High School will be doing a community service project. Students will be assigned areas throughout Hildale/Colorado City and will pick up garbage along that route. The Utility Department is excited to provide garbage bags, gloves and a dumpster for such.

## UTILITY ASSISTANCE

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- On December 27, 2020, the Consolidated Appropriations Act, 2021 was signed into law. This authorizing legislation included funding in emergency spending to assist low-income households with **water and wastewater bills** through the HEAT program (Utah side). The program became available to the general public on November 1, 2021. This is exciting as historically only assistance for energy and gas services was available.

## WEBSITE

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- New website hccud.com is now live! Staff will have at least one fillable on-line application ready for use by the Board meeting.

Report Criteria:

Selected services: PENALTY - WATER, ISP PENALTY (1%), PENALTY - GAS

| Rate Number   | Rate Description          | Service | Number o Customer | Number of Units | Base/Minimum | Excess Amount | Adjustment | Total Amount | Usage |
|---------------|---------------------------|---------|-------------------|-----------------|--------------|---------------|------------|--------------|-------|
| 43            | ISP PENALTY (1%)          | PIS     | 1                 | 1.0000          | .00          | 3.43          | .00        | 3.43         | -     |
| 3901          | PENALTY (5%) HIL          | PW      | 19                | 20.0000         | .00          | 397.79        | 3.41-      | 394.38       | -     |
| 3903          | PENALTY (5%) CCA          | PW      | 18                | 17.0000         | .00          | 175.43        | 225.51-    | 50.08-       | -     |
| 3911          | PENALTY - COLO CITY - WSG | PW      | 246               | 245.0000        | .00          | 2,822.80      | 6.40-      | 2,816.40     | -     |
| 3912          | PENALTY - HILDALE - WSG   | PW      | 84                | 84.0000         | .00          | 1,075.20      | .00        | 1,075.20     | -     |
| 5301          | NATURAL GAS PENALTY-HIL   | PN      | 79                | 79.0000         | .00          | 391.98        | .00        | 391.98       | -     |
| 5302          | PROPANE GAS PENALTY - CCA | PN      | 149               | 149.0000        | .00          | 823.35        | .00        | 823.35       | -     |
| 5303          | PROPANE GAS PENALTY - HIL | PN      | 9                 | 9.0000          | .00          | 29.02         | .00        | 29.02        | -     |
| Grand Totals: |                           |         | 605               | 604.0000        | .00          | 5,719.00      | 235.32-    | 5,483.68     | -     |

Report Criteria:

Selected services: PENALTY - WATER, ISP PENALTY (1%), PENALTY - GAS



Penalties assessed after the 1st.

Item 3.

HILDALE/COLORADO CITY UTILITY

Rate Summary - Utilities

Page: 1

Report Dates: 11/01/2021 - 11/30/2021

Dec 07, 2021 9:21AM

Report Criteria:

Selected services: PENALTY - WATER, ISP PENALTY (1%), PENALTY - GAS

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| 43            | ISP PENALTY (1%)          | PIS     | 1                 | 1.0000          | .00          | 3.43          | .00        | 3.43         | -     |
| 3901          | PENALTY (5%) HIL          | PW      | 18                | 19.0000         | .00          | 395.22        | 3.41-      | 391.81       | -     |
| 3903          | PENALTY (5%) CCA          | PW      | 17                | 16.0000         | .00          | 169.58        | 225.51-    | 55.93-       | -     |
| 3911          | PENALTY - COLO CITY - WSG | PW      | 221               | 220.0000        | .00          | 2,561.76      | 6.40-      | 2,555.36     | -     |
| 3912          | PENALTY - HILDALE - WSG   | PW      | 76                | 76.0000         | .00          | 970.92        | .00        | 970.92       | -     |
| 5301          | NATURAL GAS PENALTY-HIL   | PN      | 71                | 71.0000         | .00          | 359.60        | .00        | 359.60       | -     |
| 5302          | PROPANE GAS PENALTY - CCA | PN      | 133               | 133.0000        | .00          | 636.45        | .00        | 636.45       | -     |
| 5303          | PROPANE GAS PENALTY - HIL | PN      | 8                 | 8.0000          | .00          | 28.65         | .00        | 28.65        | -     |
| Grand Totals: |                           |         | 545               | 544.0000        | .00          | 5,125.61      | 235.32-    | 4,890.29     | -     |

Report Criteria:

Selected services: PENALTY - WATER, ISP PENALTY (1%), PENALTY - GAS

Penalties assessed if given through 1st weekend.

Report Criteria:

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| 3901          | PENALTY (5%) HIL          | PW      | 16                | 17.0000         | .00          | 354.19        | 3.41-      | 350.78       | -     |
| 3903          | PENALTY (5%) CCA          | PW      | 15                | 14.0000         | .00          | 136.16        | 225.51-    | 89.35-       | -     |
| 3911          | PENALTY - COLO CITY - WSG | PW      | 177               | 176.0000        | .00          | 2,053.26      | 6.40-      | 2,046.86     | -     |
| 3912          | PENALTY - HILDALE - WSG   | PW      | 64                | 64.0000         | .00          | 818.40        | .00        | 818.40       | -     |
| 5301          | NATURAL GAS PENALTY-HIL   | PN      | 59                | 59.0000         | .00          | 314.03        | .00        | 314.03       | -     |
| 5302          | PROPANE GAS PENALTY - CCA | PN      | 111               | 111.0000        | .00          | 519.21        | .00        | 519.21       | -     |
| 5303          | PROPANE GAS PENALTY - HIL | PN      | 7                 | 7.0000          | .00          | 28.01         | .00        | 28.01        | -     |
| Grand Totals: |                           |         | 450               | 449.0000        | .00          | 4,226.69      | 235.32-    | 3,991.37     | -     |

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Selected services: PENALTY - WATER, ISP PENALTY (1%), PENALTY - GAS

# QUOTATION

Quote From:

**Hydro Specialties Co.**  
 14435 South Center Point Way  
 Bluffdale, Utah 84065

O: (801) 562-9130  
 F: (801) 562-9140

Quote # **44582618** Page: 1 of 1  
 Date: 1/21/2022 Date Required:  
 Terms: Net 30 days.  
 Freight: Prepaid & charge.  
 Taxes: If applicable, are not included.  
 Delivery:

Quote To:

Hildale City  
 attn: Weston Barlow

Project:

| Item | Quantity | Description  | Unit Price | Amount       |
|------|----------|--|------------|--------------|
| 1.   | 96       | 5/8 x 3/4 Badger E-Series Meter...<br>> e-series ultrasonic meter<br>> HRE-LCD register; 9 dials; U.S. gallons; Nicor connector.<br>> Orion ME/SE water endpoint; pit mount; mounting kit;<br>Nicor connector. | \$ 283.36  | 27,202.56    |
| 2.   | 96       | Orion Gas Endpoint...<br>> for 2 Cu Ft Sensus residential gas meter.   | \$ 104.78  | 10,058.88    |
|      |          |  | Sub total  | \$ 37,261.44 |
|      |          |  | Discount   |              |
|      |          |  | Tax        |              |
|      |          |  | Total      | \$ 37,261.44 |

**Notes:**

- a) Prices - firm for 30 days.
- b) Availability - water meters in stock;  
 Gas endpoints two weeks.

Discount  
 Tax

Authorization:

Name: Steven Hansen  
 Date: 1/21/2022  
 Signed: \_\_\_\_\_