



Hildale City Council Meeting

Wednesday, August 06, 2025 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

Minutes

Welcome, Introduction and Preliminary Matters: Mayor Jessop

Mayor Jessop called the meeting to order at 6:03 PM and thanked the public for their attendance, expressing appreciation for their interest in the community and its inner workings.

Roll Call of Council Attendees: City Recorder

PRESENT

Mayor Donia Jessop
Council Member Luke Merideth (via Zoom)
Council Member JVar Dutson
Council Member Terrill Musser
Council Member Brigham Holm

ABSENT

Council Member Darlene Stubbs

Pledge of Allegiance: By Invitation of Mayor Jessop

Council Member Dutson led the Pledge of Allegiance.

Conflict of Interest Disclosures: Mayor and Council Members

Mayor Jessop asked council members if anyone had any conflicts of interest to discuss. Mayor Jessop stated she had reviewed the agenda and did not believe she had any conflicts. No other council members reported conflicts.

Special Recognitions:

1. City Council Community Recognition and Appreciation Award

Council Member Musser presented the monthly Hildale City Appreciation Award to Essential Coffee Company. The plaque read: "Hildale City Appreciation Award is presented to Essential Coffee Company - The heart and hustle honoring your warm service and community spirit."

Council Member Musser noted their appreciation for the company's consistency and service to the community, particularly their coffee service on the 4th of July when coffee flows freely but we can't keep up without your services.

Representatives from Essential Coffee Company accepted the award and noted that they had been in business for 10 years and had been open every single day during that time, including during power outages when they use a generator to continue serving coffee to the community. The mayor and council members received commemorative hats from Essential Coffee Company.

Public Presentations:

None

Approval of Minutes of Previous Meetings: Council Members

2. City Council meeting minutes of May 14 & 21, 2025, and June 11, 2025.

Motion made by Council Member Holm to approve meeting minutes for May 14, 2025, May 21, 2025, and June 11, 2025. Seconded by Council Member Musser.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Holm

Motion Carries

Public Comments: 3 minutes each - Discretion of Mayor Jessop

Jared Nicol addressed the council with two concerns:

He questioned why the city works to prevent public comment on agenda items when public input should be encouraged before decisions are made.

He raised concerns about the Upper Mesa Special Service District, stating that despite Mayor Jessop's previous statements about having no interest in annexing Apple Valley, there appeared to be active efforts to annex portions of Apple Valley that would benefit certain developments and landowners. He questioned who in the city was tasking the Upper Mesa Special Service District with these negotiations and expressed concern about the individuals being appointed to the Administrative Control Board.

Council Comments: For items not on the agenda (10 minutes total)

Council Member Musser thanked Public Works for painting school zone lines, reminded the public that school begins next week and to slow down around schools. He also thanked Chief Jesse and Chief Radley for their continued work and positive changes, and thanked citizens for attending meetings.

Council Member Merideth (via Zoom) apologized for attending virtually for the past few meetings due to being out of town, noting he was currently on a family vacation but wanted to be present for the meeting.

Council Member Dutson expressed gratitude for Public Works and law enforcement. He mentioned a head-on accident that occurred in front of his office and emphasized the importance of safe driving. He requested that next month the council consider giving city employees a 2.5% COLA increase to match what Colorado City provided their employees. He also reported on the Maxwell Canyon Utilities Project, noting that while the park would need to be closed during construction, the project would benefit the community's water system and park improvements.

Oversight Items: 10 minutes - Mayor Jessop

3. Financial Report and Invoice Register approval

Mayor Jessop invited CPA Lewis to present the financial report.

CPA Lewis presented the first comprehensive financial report, including:

- Two main checking accounts: one for revenues, one for expenditures
- PTIF account (state investment fund) provides better interest rates
- Recommendation to create separate PTIF accounts for impact fees and the Maxwell Park project for better tracking and compliance
- Report noted a journal entry of over \$200,000 that lacks documentation and may need to be reversed
- Actual versus budget analysis showed variations primarily due to items being recorded in different funds
- Most variations were due to proper accounting practices rather than actual budget issues
- Continue monthly financial reporting with visual graphics
- Implement better tracking systems for grants and restricted funds

Council Member Dutson requested confirmation that monthly expenditures don't exceed available cash balances. CPA Lewis confirmed adequate funds are available through PTIF transfers.

CPA Lewis reported that all bills requiring payment by the end of July had been paid except for one Maxwell Park project invoice over \$300,000 that was held per instructions.

Motion made by Council Member Musser to pay the bills as funds become available, Seconded by Council Member Holm.

Council Member Dutson questioned several large invoices, with staff confirming these were previously approved agenda items now appearing in the payment register as part of the checks and balances process.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Holm

Motion Carries

4. City Admin Report (Department reports included)

Mayor Jessop reported on cost-saving measures implemented:

5. Maxwell Park Project update.

Lawrence Barlow reported that the project contract with GOEO (Governor's Office of Economic Opportunity) has been completed and closed out, with 100% of the expenditure received. All required reports have been submitted.

Public Hearing:

None

Appointments to Boards or Commissions:

None

Unfinished Council Business:

6. Consideration, discussion, and possible ratification of the appointment of Board Members to the Administrative Control Board for the Upper Mesa Special Service District.

Mayor Jessop requested ratification of board appointments made on September 17, 2024, that had not been formally ratified by the council:

Mike Barrett as Chairman (4 years)

Lawrence Barlow as Board Member (4 years)

Lehi Steed as Board Member (4 years)

Terrill Musser as Board Member (2 years)

Lester Black as Board Member (2 years)

Council Member Dutson expressed concerns about appointing a non-resident as chairman but acknowledged Barrett's institutional knowledge and dedication to the community.

Motion made by Council Member Holm to ratify the appointments. Seconded by Council Member Dutson.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Holm

Voting Abstaining: Council Member Musser (due to being appointed to the board)

Motion Carries.

New Council Business:

7. Review of Police Fee Schedule.

Chief Radley presented a new fee schedule for police department services, noting the existing fees hadn't been updated since before his tenure. The new fees mirror those of other Washington County cities and are based on administrative costs and statutory guidelines. This was presented for review only, with formal approval scheduled for next month.

Calendar of Upcoming Events: 5 minutes - Mayor Jessop

8. City Council Calendar

Mayor reviewed events for August.

Executive Session: As needed

9. Request a closed meeting to discuss litigation, security, property acquisition or sale or the character and professional competence or physical or mental health of an individual.

Motion made by Council Member Dutson to adjourn the regular meeting and go into executive session to discuss litigation, Seconded by Council Member Musser.

Voting Yea: Council Member Merideth, Council Member Dutson, Council Member Musser, Council Member Holm

Motion Carries

Adjournment: Mayor Jessop

The meeting was adjourned at 7:24 to move into executive session.

Minutes were approved at the City Council Meeting on _____.

Maxene Jessop, City Recorder