



# Hildale / Colorado City Utility Board

Wednesday, April 26, 2023 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

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## Minutes

### **Welcome, Introduction and Preliminary Matters:** Presiding Officer

Chairman Black called the meeting to order at 6:05 pm.

### **Roll Call of Board Attendees:** Utility Administrative Officer

#### PRESENT

Chair Arvin Black  
Board Member Sterling Jessop, Jr.  
Board Member Rick White  
Board Member Theil Cooke  
Board Member Jesse Barlow (arrived at 6:30 pm)

### **Pledge of Allegiance:** By Invitation of Presiding Officer

Chairman Black invited Board Member Jessop to offer prayer and led the the pledge.

### **Conflict of Interest Disclosures:** Board Members

None

### **Approval of Minutes of Previous Meetings:** Board Members

1. Utility Board minutes for February 22, 2023 and March 29, 2023

The Board discussed the previous minutes.

Motion made by Board Member Cooke to approve the minutes for February 22, 2023 and March 29, 2023, Seconded by Board Member White.

Voting Yea: Chair Black, Board Member Jessop, Jr., Board Member White, Board Member Cooke.

### **Public Comments:** (3 minutes each - Discretion of Presiding Officer)

City Manager Duthie gave a recap of the meeting with Washington Conservancy District, UEP representatives and administrative staff about the water projects and the impact fee discussion. The meeting was helpful to get everyone's feedback and to get on the same page as what we can do with the UEP and Conservancy District. The Conservancy District will be a big help with BLM access and funding. The target is to get a move on water projects starting in June.

### **Reports:**

2. Utility Director Report

Utility Director Barlow presented the Utility report, highlighting natural gas pricing for future contracts as an option to lock in a price for 1-3 years in advance of the market and the possibility of break out tanks for an emergency buffer. The natural gas conversion process for Arizona customers has began and will be ongoing.

Chair Black asked for an update on the water treatment plant. Utility Director Barlow has been working on the eastside of the treatment plant, permanganate is a little high for health advisory level which required a public notice that went out to the residents. Staff is working on alleviating the concerns with testing and getting the water balanced out.

### **Financial Report:**

3. Financial Report for March

Utility Director Barlow presented the financial report covering the water, wastewater, and gas funds for the previous month.

4. Invoice Register Approval for March

Utility Director Barlow presented the invoice register explaining the customer deposit refunds higher than normal due to some construction costs that didn't take place. He touched on the larger expense items.

Motion made by Board Member Cooke to pay the bills as they become due and the funds become available, Seconded by Board Member Barlow.

Voting Yea: Chair Black, Board Member Jessop, Jr., Board Member White, Board Member Cooke, Board Member Barlow

### **Unfinished Board Business:**

None

### **New Board Business:**

5. Consideration, discussion, and possible approval of fiscal year (FY23) Utility Department tentative budget.

(There was a typo in the heading and the budget being discussed is for FY24)

Utility Director Barlow presented the tentative FY24 budget, proposing percentage split for water, sewer, and gas. The amounts also include landfill services and Garkane Energy payments. The budget report reflects 5 year comparison to the new budget which includes a growth rate of 5%. The board discussed future project costs for all Utility funds and what the projected total amounts were.

Motion made by Board Member Barlow, to recommend to the City Council adopt the tentative FY24 budget. Seconded by Board Member White.

Voting Yea: Chair Black, Board Member Jessop, Jr., Board Member White, Board Member Cooke, Board Member Barlow

6. Consideration, discussion, and possible recommendation on a secondary water use rate.

Utility Director Barlow presented a draft Resolution for Secondary Water Use Rate for the customer running the greenhouse nursery out by the highway. The customer has a water right and is questioning how the Utility Department can deliver the water to them. The proposed base rate amount was discussed and how the water services would be raw water (untreated water) from the existing water line already present. Chairman Black questioned the legal review of the resolution. The resolution proposed would need to be recommended to the City Council pending legal review if approved by the board.

Motion made by Board Member White, to recommend to the City Council a Water Rate Resolution for Secondary Water pending legal review. Seconded by Board Member Cooke.

Voting Yea: Chair Black, Board Member Jessop, Jr., Board Member White, Board Member Cooke, Board Member Barlow

7. Consideration, discussion, and possible approval of large purchase from Sensit Technologies in the amount of \$5,959.54 for gas detection instrument.

Nathan Fischer presented the quote for large purchase from Sensit Technologies for gas detectors.

Chairman Black asked for clarification on the gas detectors. Nathan Fischer explained the purpose of monitoring for leaks by checking all valves to be in compliance with state law and audit inspections. Also, he explained the importance of contacting Bluestakes when digging to take precaution for preventative measures.

Motion made by Board Member Barlow, to approve the large purchase from Sensit Technologies in the amount of \$5,959.54 for 2 gas detection instruments. Seconded by Board Member White.

Voting Yea: Chair Black, Board Member Jessop, Jr., Board Member White, Board Member Cooke, Board Member Barlow

8. Consideration, discussion, and possible approval of large purchase from Scholzen Products in the amount of \$7,794 for pipe.

Utility Direct Barlow presented the large purchase from Scholzen Products for the pipe.

Motion made by Board Member Jessop, Jr., to approve the large purchase from Scholzen Products in the amount of \$7,794 for pipe. Seconded by Board Member Barlow.

Voting Yea: Chair Black, Board Member Jessop, Jr., Board Member White, Board Member Cooke, Board Member Barlow

**Board Comments:** (10 minutes total)

Board members comments of issues not previously discussed in the meeting.

Board Member White asked about the Sandhill Water Tank supplying enough water for the 300 lot subdivision. Utility Director Barlow explained the intent to serve the area and the first phase is to install a pump station which will boost the pressure up over 500 thousand gallons.

Board Member Cooke gave appreciation for the staffs efforts to keep the lights and the water going.

Councilman Dutson asked about employee retention and benefits for the new year. Utility Manager Barlow deferred the discussion to be taken up with the City Managers.

Chairman Black concluded in summary on the expected final budget to be approved next month, the Sewer Lagoons run off, Headworks Project, discussion continuing with the water impact fee, and the natural gas distribution to Arizona customers. He gave appreciation to staff for the efficiency on the presentations and mentioned the ribbon cutting on the natural gas opening being an eventful day.

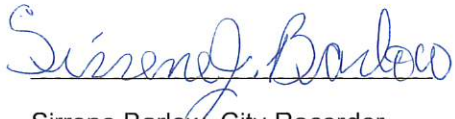
**Executive Session:** As needed

None

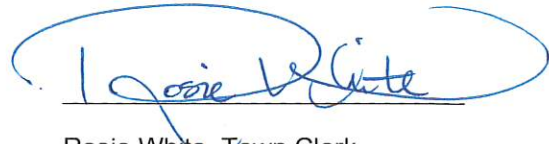
**Adjournment:** Presiding Officer

Chairman Black adjourned the meeting at 7:56 pm.

Minutes were approved at the Utility Board Meeting August 15, 2023.



Sirrene Barlow, City Recorder



Rosie White, Town Clerk

