



Hildale / Colorado City Utility Advisory Board

Thursday, October 24, 2024 at 6:00 PM

320 East Newel Avenue, Hildale City, Utah 84784

Minutes

Welcome, Introduction and Preliminary Matters: Presiding Officer

Chair Nielsen called the meeting to order at 6:00 pm.

Roll Call of Board Attendees: Utility Management Assistant

PRESENT

Chair Ezra Nielsen
Board Member Theil Cooke
Board Member Sterling Jessop, Jr.

ABSENT

Board Member James Broadbent

Staff Present: Jerry Postema, Nathan Fischer, Athena Cawley, Maxene Jessop

Pledge of Allegiance: By Invitation of Presiding Officer

Board Member Cooke led the pledge.

Conflict of Interest Disclosures: Board Members

None were given.

Approval of Minutes of Previous Meetings: Board Members

1. Utility Board Minutes of September 9, 2024.

The Board reviewed the previous minutes.

Motion made by Chair Nielsen to approve the minutes of September 9, 2024, Seconded by Board Member Cooke.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr.

Motion carried.

Public Comments: (3 minutes each - Discretion of Presiding Officer)

No comment with no public present. Director Postema stated there were no email or online comments to read into the record.

Financial Report:

2. Approval of Utility Financial Report and Invoice Register

Director Postema presented the financial statement and invoice register. Chair Nielsen expressed that everything on the financial report looked business as usual.

Motion made by Board Member Cooke, to accept the financial report and invoice register. Seconded by Board Member Jessop, Jr..

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr.

Motion carried.

Reports:

3. Utility Monthly Report

Superintendent Fischer presented the Utility Operations Report. Chair Nielsen asked about where the Utility Department is with hedging the gas prices and Superintendent Fischer explained that it has yet to be locked in.

4. Utility Director Report and Updates

Director Postema presented on Administration and Grants. He gave updates on the American Rescue Plan Act (ARPA) Arizona Grant to drill two (2) new wells, and how the project is at the final stages. Well #26 is completely drilled and Well #25 is still being drilled. He explained staff is applying for the Water Infrastructure Finance Authority (WIFA) and projects intended for the grant. The process for the Sewer Master Plan Update has started with staff and engineers. He explained the importance of the Sewer Plan Update in line with Centennial Park's projected growth and expanding the sewer system. A new agreement will be established with Centennial Park.

Unfinished Board Business:

None

New Board Business:

5. Consideration, discussion, and possible recommendation to the Councils to award the Sewer Headworks Building project to the apparent low bidder, Aardvark Underground Inc., in the amount of \$68,440.00. The project improvements are considered 30% Impact Fee Eligible as stated in the Sewer Facilities Master Plan and the remaining 70% have been budgeted to the Special Capital Project fund.

Superintendent Fischer presented the project. This building will protect the sewer headworks screen that was installed last year.

Motion made by Chair Nielsen, to recommend to the Councils to award the Sewer Headworks Building project to the apparent low bidder, Aardvark Underground Inc., in the amount of \$68,440.00. Seconded by Board Member Cooke.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr.

Motion carried.

6. Consideration, discussion, and possible recommendation to the Councils to award addendum #1 of the Sewer Headworks Building project in the amount of \$10,625.00. The project improvements are considered 30% Impact Fee Eligible as stated in the Sewer Facilities Master Plan and the remaining 70% have been budgeted to the Special Capital Project fund.

Superintendent Fischer presented addendum #1 of the Sewer Headworks Building project. The bids were submitted late by the contractors and not accepted. He researched quotes from vendors for the garage door and found the expense to be less than the projected amount. He recommended this be a large purchase expense by the department.

Motion made by Chair Nielsen, to recommend to the Councils to approve addendum #1 of the Sewer Headworks Building project with the amount not to exceed \$10,625.00. Seconded by Board Member Jessop, Jr.

Voting Yea: Chair Nielsen, Board Member Cooke, Board Member Jessop, Jr.

Motion carried.

7. Update on the Pressure Booster Pump Station Grant and Loan. (Award Letter Attached)

Director Postema presented the award letter for the grant and loan for the Pressure Booster Pump Station. The possible projected timeline is to put the project out for bid in December and push to get the project completed by next summer to assist with the water needs. Staff is in the beginning stages with the engineers on the design, plans, and permitting.

8. Presentation and discussion on the grant application to the Water Infrastructure Finance Authority (WIFA) of Arizona.

Director Postema presented the Water Infrastructure Finance Authority (WIFA) of Arizona Grant and details of the projected projects.

9. Update by staff on the Lead and Copper Rule Revisions (LCRR) field verification submitted to the state to meet requirements on the new EPA LCRR notification rule.

Director Postema presented the field verification inventory report submitted to the state for the Lead and Copper Revised Rule (LCRR). He explained the new requirements and responsibility of the Utilities Department to provide safe water with no copper pipes.

Board Comments: (10 minutes total)

Board members comments of issues not previously discussed in the meeting.

Chair Nielsen asked about the current water flow and staying at stage 3 water restrictions. Superintendent Fischer gave an update on when the ARPA Water project is completed with 2 new wells it will benefit the water flow and capacity of the system. Chair Nielsen thanked the staff for their continued efforts and hard work.

10. November 2024 Utility Calendar

The next Board meeting falls on the Thanksgiving holiday. The Board discussed the best time for the next meeting. All agreed to meet on Thursday, December 5th at 6:00 pm. The Utility Management Assistant will check if the chamber will be available then and confirm by email to the Board Members.

Executive Session: As needed

None

Infrastructure Improvements Advisory Committee Session: As Needed

None

Adjournment: Presiding Officer

Chair Nielsen adjourned the meeting at 7:01 pm.

Minutes were approved at the Utility Board Meeting December 5, 2024.

Maxene Jessop

~~Sirrene J. Barlow~~, City Recorder
Maxene Jessop



Shirley Zitting

Shirley Zitting, Town Clerk

