



# Hildale City Council Meeting

Wednesday, December 06, 2023 at 6:00 PM  
320 East Newel Avenue, Hildale City, Utah 84784

## Minutes

### Welcome, Introduction and Preliminary Matters:

Mayor Jessop called the meeting to order at 6:00pm.

### Roll Call of Council Attendees:

#### PRESENT

Mayor Donia Jessop  
Council Member Lawrence Barlow  
Council Member JVar Dutson  
Council Member Brigham Holm  
Council Member Terrill Musser  
Council Member Stacy Seay

### Pledge of Allegiance:

Pledge lead by Council Member Barlow.

### Conflict of Interest Disclosures:

Council Member Dutson would like to state #5 as a conflict.

### Special Recognitions:

#### 1. City Council Community Recognition and Appreciation Award

Council Member Barlow recognized Bob Flower as a leader in the police force.

### Public Presentations: NONE

### Approval of Minutes of Previous Meetings:

#### 2. City Council meeting minutes of November 8, 2023, Regular Hildale City Council Meeting.

Council Members reviewed the minutes.

Motion made by Council Member Holm to approve the meeting minutes for November 8, 2023, regular city council meeting, Seconded by Council Member Dutson.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay  
Motion Carries

### Public Comments:

No Public Comments.

### Council Comments:

Council Member Musser thanked Public Works for their efforts. Also, would like to thank everyone for the efforts in the Tree Lighting.

Council Member Dutson would like to recognize the turn out for the Tree Lighting.

## **Oversight Items:**

### **3. Financial Report and Invoice Register approval**

City Manager Duthie presented the finance report. Council Members discussed many line items.

Motion made by Council Member Dutson to pay the bills as funds become available, Seconded by Council Member Musser.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay  
Motion Caries.

### **4. City Managers report (Department reports included)**

Mayor Jessop recognized City Manager Duthie for putting in long hours and the work he does.

City Manager Duthie discussed in great detail different projects and concerns.

**Public Hearing:** NONE

**Appointments to Boards or Commissions:** NONE

## **Unfinished Council Business:**

### **5. Consideration, discussion, and ratification of invoice payment to JNJ Engineering for \$114,325.50 as part of the Safe Routes to School grant 2023; Discussion of bid process and future limitations.**

Council Member Dutson has a conflict of interest being he is the Director of JNJ Engineering. He will remove from the discussion.

Motion made by Council Member Seay to ratification of invoice payment to JNJ Engineering for \$114,325.50 as part of the Safe Routes to School grant 2023; Discussion of bid process and future limitations, Seconded by Council Member Musser.

Voting Yea: Council Member Barlow, Council Member Holm, Council Member Musser, Council Member Seay

Voting Abstaining: Council Member Dutson  
Motion Carries.

## **New Council Business:**

### **6. Consideration, discussion, and possible approval of Resolution 2023-12-001 announcing the official Canvass of the 2023 Hildale City Municipal Election results.**

City Recorder Barlow read into the record the 2023 election results.

Mayor Jessop read into the record Resolution 2023-12-001.

Motion made by Council Member Musser to approve Resolution 2023-12-001 announcing the official Canvass of the 2023 Hildale City Municipal Election results, Seconded by Council Member Holm.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay

Motion Carries.

### **7. Consideration, discussion, and possible action concerning Resolution 2023-12-002, Application for Recertification of Existing Justice Courts; and approval to submit the application by the December 15, 2023, deadline.**

City Manager Duthie presented to the Council the need to renew our certification of the Court.

Mayor Jessop read the Resolution into the record.

Motion made by Council Member Barlow to approve Resolution 2023-12-002, Application for Recertification of Existing Justice Courts; and approval to submit the application by the December 15, 2023, deadline, Seconded by Council Member Dutson.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay

Motion Carries.

8. **Consideration, discussion, and possible action concerning Resolution 2023-12-003, authorizing submission of a Utah Department of Transportation Safe Routes to School grant application; and approval to submit the application by the December 15, 2023, deadline.**

City Manager Duthie presented the Grant Application.

Mayor Jessop read the Resolution into the record.

Motion made by Council Member Seay to approve Resolution 2023-12-003, authorizing submission of a Utah Department of Transportation Safe Routes to School grant application; and approval to submit the application by the December 15, 2023, deadline, Seconded by Council Member Dutson.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay

Motion Carries.

9. **Consideration, discussion, and possible action concerning Resolution 2023-12-004, Hildale City Rates and Fees adjustment.**

City Manager Duthie and City Recorder Barlow presented fee changes. The Council discussed and reviewed the changes.

Motion made by Council Member Barlow to approve Resolution 2023-12-004, Hildale City Rates and Fees adjustment, Seconded by Council Member Seay.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay

Motion Carries.

10. **Consideration, discussion, and possible action concerning Resolution 2023-12-005, authorizing submission of a Capital Asset Self Inventory and Community Development Block Grant application; and approval to submit the application by the January 5, 2024, deadline.**

City Manager Duthie presented the resolution.

Motion made by Council Member Seay to approve Resolution 2023-12-005, authorizing submission of a Capital Asset Self Inventory and Community Development Block Grant application; and approval to submit the application by the January 5, 2024, deadline, Seconded by Council Member Barlow.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay

Motion Carries.

11. **Consideration, discussion, and possible action concerning Resolution 2023-12-006, authorizing submission of a Building Resilient Infrastructure and Communities grant application to the Federal Emergency Management Agency (FEMA) for Community Disaster Resilience Zones mitigation.**

City Manager Duthie presented the Resolution to Council.

Motion made by Council Member Dutson to approve Resolution 2023-12-006, authorizing submission of a Building Resilient Infrastructure and Communities grant application to the Federal Emergency Management Agency (FEMA) for Community Disaster Resilience Zones mitigation, Seconded by Council Member Musser.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay  
Motion Carries.

- 12. Consideration, discussion, and possible action concerning Resolution 2023-12-007, authorizing submission, through Sunrise Engineering, of a Utah Department of Transportation Technical Planning Assistance Grant for a Hildale City Innovations Center Traffic Study and Preliminary Design application in the amount of \$32,300.00.**

City Manager Duthie presented the Resolution to Council.

Motion made by Council Member Musser to approve Resolution 2023-12-007, authorizing submission, through Sunrise Engineering, of a Utah Department of Transportation Technical Planning Assistance Grant for a Hildale City Innovations Center Traffic Study and Preliminary Design application in the amount of \$32,300.00, Seconded by Council Member Dutson.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay  
Motion Carries.

- 13. Consideration, discussion, and possible Ratification of a Memorandum of Understanding between Hildale City and Hansen Planning Group to update the Hildale Zoning Code in accordance with 2023 legislative mandates. This update is not to exceed \$14,000 and is to be paid for directly by the State of Utah.**

City Manager Duthie presented to Council a possible Ratification.

Motion made by Council Member Barlow to approve Ratification of a Memorandum of Understanding between Hildale City and Hansen Planning Group to update the Hildale Zoning Code in accordance with 2023 legislative mandates. This update is not to exceed \$14,000 and is to be paid directly by the State of Utah, Seconded by Council Member Dutson.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay  
Motion Carries.

- 14. Consideration, discussion, and possible action concerning inclusion of the Hildale/Colorado City Utilities as a potential recipient of class action litigation settlement funding from United States vs. DuPont Chemical.**

Utility Director Postema presented to Council a class action lawsuit that could make Hildale/ Colorado City Utility a potential recipient.

Motion made by Council Member Dutson to approve inclusion of the Hildale/Colorado City Utilities as a potential recipient of class action litigation settlement funding from United States vs. DuPont Chemical, Seconded by Council Member Barlow.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay  
Motion Carries.

- 15. Consideration, discussion, and possible approval to initiate discussion concerning a request from Ash Creek Special Services District for the Mountain Valley Estates project to discuss a potential lift station and connection to the Hildale Lagoons.**

Utility Director Postema presented to Council.

Motion made by Council Member Barlow to approval to initiate discussion concerning a request from Ash Creek Special Services District for the Mountain Valley Estates project to discuss a potential lift station and connection to the Hildale Lagoons, Seconded by Council Member Musser.

Voting Yea: Council Member Barlow, Council Member Dutson, Council Member Holm, Council Member Musser, Council Member Seay  
Motion Carries.

**16. Introduction and discussion concerning the Hildale-Colorado City Water Master Plan and Draft Impact Fee.**

Utility Director Postema presented to Council the upcoming impact fees. The Council discussed in great details. Gratitude for Jerry and his efforts were voiced.

**Calendar of Upcoming Events:**

17. December 2023 City Council Calendar

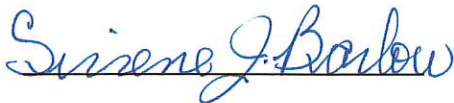
**Executive Session:** As needed.

**Adjournment:**

Mayor Jessop adjourned meeting at 8:16pm

Agenda items and any variables thereto are set for consideration, discussion, approval, or other action. Council Members may be attending by telephone. Agenda is subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.

Minutes were approved at the City Council Meeting on January 10, 2024.



Sirrene J. Barlow, City Recorder

