

# AGENDA

## NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING



**Wednesday, August 30, 2023 AT 11:00 AM**

**TOWN OF HIGHLAND BEACH, FLORIDA**  
3618 S. OCEAN BOULEVARD  
HIGHLAND BEACH, FL 33487  
Telephone: (561) 278-4548

Website: [www.highlandbeach.us](http://www.highlandbeach.us)

### **LIBRARY COMMUNITY ROOM**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**
5. **PUBLIC COMMENT** *(limited to three (3) minutes per speaker)*
6. **PRESENTATIONS**
  - A. Dune restoration presentation - Penthouse Towers (Elaine Prentice)
  - B. Updates from Town Planner
7. **APPROVAL OF MINUTES**
  - A. May 04, 2023
8. **UNFINISHED BUSINESS**
  - A. None.
9. **NEW BUSINESS**
  - A. Welcome To New Board Members  
  
Christine Viegas  
  
Alan Blumberg

Kenneth Shriberg

**B. Board Member Updates**

1. Member Barbara Nestle

**10. ANNOUNCEMENTS**

September 05, 2023 1:30 P.M.

Town Commission Meeting

September 05, 2023 5:01 P.M.

Town Commission First Public Hearing  
Budget Meeting

**11. ADJOURNMENT**

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*Any person that decides to appeal any decision made by the Board of Adjustment & Appeals with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record. There may be one or more Town Commissioners attending the meeting.*

*In accordance with the Americans with Disabilities Act (ADA), persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (561) 278-4548 within a reasonable time prior to this meeting in order to request such assistance.*

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**File Attachments for Item:**

A. May 04, 2023



## TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD ORGANIZATIONAL MEETING MINUTES

Library Community Room  
3618 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: May 04, 2023  
Time: 11:00 AM

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### 1. CALL TO ORDER

Chairperson Stansfield called the meeting to order at 11:03 A.M.

### 2. ROLL CALL

Board Member Barbara Nestle  
Board Member Joshua Davison  
Board Member Diane Matthewman  
Chairperson Nicole Stansfield  
Town Attorney Leonard Rubin  
Town Clerk Lanelda Gaskins

### ADDITIONAL STAFF PRESENT

Town Planner Ingrid Allen

### 3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the United States of America.

### 4. APPROVAL OF THE AGENDA

Chairperson Stansfield added "Overview of the March 1, 2023 meeting" as Item 8.B., under Unfinished Business.

**MOTION:** Matthewman/Davison - Moved to approve the agenda as amended, which passed 4 to 0,

### 5. PUBLIC COMMENT

Joann Ryan, Sea Turtle Permit Holder, provided comments about Gumbo Limbo.

### 6. PRESENTATIONS

#### A. Government in the Sunshine Law Orientation

Attorney Rubin presented the Government in the Sunshine Law Overview.

There were discussions about Sec. 2-140. - Powers and duties as it relates to the following:

(a)Coordinate activities related to regular beach clean-up events.

(d)Assist in the effort to encourage homeowners and associations to keep adequate levels of vegetation on the beach in order to avoid erosion.

Ms. Chris Viegas asked if the Board was allowed to brainstorm without having a Board meeting and Town Attorney Rubin explained that all meetings are subject to the Sunshine Law and are open to the public.

## 7. APPROVAL OF MINUTES

### A. February 02, 2023

**MOTION:** Davison/Matthewman - Moved to approve the February 02, 2023 minutes as presented, which passed unanimously 4 to 0.

## 8. UNFINISHED BUSINESS

### A. Update from Chairperson Stansfield on Bucket Tree Outreach

Chairperson Stansfield provided an update on the Bucket Tree Outreach program as follows:

She reached out to associations that did not have bucket trees on their beach entryway. Town Planner Allen had provided her with email addresses to contact the associations. Ten emails did not work. The Boca Highland Beach Club was the only one that was interested.

Member Nestle will assist Chairperson Stansfield with follow-up for the other associations that did not choose to get a bucket tree.

Town Planner Allen explained the Town Manager authorized the installation of the Bel Lido Community bucket tree.

There are 53 identified associations with property managers. Town Planner Allen explained that there needs to be a trash receptacle with the bucket tree.

Member Matthewman will provide Town Planner Allen with the contact information for the Bel Lido Homeowner Association.

There was discussion about placing a bucket tree at the Delray Sands Resort and Town Planner Allen encouraged the Board to contact them.

The next steps are as follows:

Member Matthewman will contact Delray Sands about participating in the bucket tree program and provide their response to Town Planner Allen who will then speak Town Manager Labadie.

There was discussion about bucket trees missing from the south end of Town after the hurricane.

Town Planner Allen will email the Board members the list of properties with bucket trees. The Board members will email her if they notice any of them are missing their bucket trees so she can communicate that information to Public Works.

It was suggested to send an email in six months to a year reminding the 43 associations that chose not to get a bucket tree about the program.

Chairperson Stansfield will email Ms. Allen the list of defunct property emails.

Joann Ryan, Sea Turtle Permit Holder, commented about the bucket trees and trash receptacles being moved. Town Planner Allen asked Joann to send her an email with the approximate locations where there are no receptacles.

## **B. Overview of the March 1, 2023 Dune Restoration Public Meeting**

Chairperson Stansfield commented about the turnout at the meeting.

The Board requested that Town Planner Allen update them on the status of the future Beach Study.

Town Planner Allen indicated that there was an article in the Manager's Monthly about Penthouse Towers dune restoration, and this prompted a resident to reach out to her about starting their own project.

The Board members commented that the March 1, 2023 Dune Restoration Public Meeting was a great event.

Ms. Chris Viegas commented on the Dune Restoration Public Meeting.

There was discussion about beach rakers and trash clean-up. The Board's webpage was changed to add a friendly reminder to residents to perform beach trash removal before 9:00 A.M.

Member Davison mentioned that the Board could not specially endorse one vendor for dune restoration.

Town Planner Allen mentioned that the Board's website has resources listed on dune restoration.

## 9. NEW BUSINESS

### A. Nomination of Vice-Chairperson

Chairperson Stansfield called for the nomination of a Vice Chairperson. Town Clerk Gaskins explained that the person should have served on the Board for one year. However, the Board can nominate whomever they desire.

**MOTION:** Davison/Matthewman - Moved to nominate Barbara Nestle as the Vice Chairperson, which passed unanimously 4 to 0.

### B. Board Member Updates

#### 1. Member Barbara Nestle

Member Nestle provided an update on a resident that completed a dune restoration project. She mentioned that a resident was frustrated with the dune restoration process and that she would follow up with them to get more specific information and bring it back to the Board.

She spoke about properties doing dune restoration together to cover a greater area. She will update the Board at the next meeting with their progress.

There was discussion about beach mid tide markings.

Ms. Joann Ryan, Sea Turtle Permit Holder, provided comments.

Member Nestle relayed her gratitude that the FDOT project is not removing many trees.

## 10. ANNOUNCEMENTS

Chairperson Stansfield read the announcements as follows.

May 09, 2023	1:00 P.M.	Code Enforcement Board Meeting
May 11, 2023	9:30 A.M.	Planning Board Regular Meeting
May 16, 2023	1:30 P.M.	Town Commission Meeting
August 02, 2023	10:00 A.M.	Natural Resources Preservation Advisory Board Meeting

### Board Vacancies (Information Only)

Natural Resources Preservation Advisory Board - Three (3) vacancies for unexpired terms ending April 30, 2024

## 11. ADJOURNMENT

The meeting adjourned at 12:11 P.M

**APPROVED** at the August 30, 2023, Natural Resources Preservation Advisory Board Regular Meeting.

ATTEST:

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Chairperson Nicole Stansfield

Transcribed by  
Lanelda Gaskins

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Lanelda Gaskins, MMC  
Town Clerk

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Date August 30, 2023

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>