



# Town of Highland Beach

## Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public while also working to ensure the safety and health of the town's staff, the community, and visitors alike.

The following information is guidance for preregistration for Zoom or telephone participation, and for viewing and providing public comments at the meeting:

### **ZOOM PARTICIPATION:**

**Online or Telephone Access** – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at [publiccomments@highlandbeach.us](mailto:publiccomments@highlandbeach.us) or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.**).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by click on the following link: <https://support.zoom.us/hc/en-us>.

**Viewing Only** - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

### **PROVIDING PUBLIC COMMENT:**

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

### **TO SEND COMMENTS IN ADVANCE VIA EMAIL:**

- To submit public comments, click on the link <https://mmportal6.teamunicode.com//> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to [publiccomments@highlandbeach.us](mailto:publiccomments@highlandbeach.us).
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.

- Live Zoom Video Participation - If attending via Zoom online, please follow Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting will allow public participants (audio only) into the meeting from the waiting room, to provide live public comment.
- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comment.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.



# **TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING AGENDA**

**Tuesday, June 21, 2022 AT 1:30 PM**

## **TOWN HALL COMMISSION CHAMBERS**

3614 S. OCEAN BOULEVARD  
HIGHLAND BEACH, FL 33487

### **Town Commission**

<b>Douglas Hillman</b>	<b>Mayor</b>
<b>Natasha Moore</b>	<b>Vice Mayor</b>
<b>Peggy Gossett-Seidman</b>	<b>Commissioner</b>
<b>Evalyn David</b>	<b>Commissioner</b>
<b>John Shoemaker</b>	<b>Commissioner</b>
<b>Marshall Labadie</b>	<b>Town Manager</b>
<b>Lanelda Gaskins</b>	<b>Town Clerk</b>
<b>Glen J. Torcivia</b>	<b>Town Attorney</b>

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1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **PLEDGE OF ALLEGIANCE**
  4. **APPROVAL OF THE AGENDA**
  5. **PRESENTATIONS / PROCLAMATIONS**

- A. Palm Beach County Commission on Ethics Presentation  
by Rhonda, General Counsel
- B. State of Education Report  
by School Board Member Erica Whitfield, District 4,  
School District of Palm Beach County

6. **PUBLIC COMMENTS**

Public Comments will be limited to five (5) minutes per speaker.

**7. ANNOUNCEMENTS**

## Board Vacancies

Board of Adjustment and Appeals - One vacancy for a three-year term

Natural Resources Preservation Advisory Board - One vacancy for an unexpired term ending April 30, 2024

## Meetings and Events

July 04, 2022 - Town Hall Closed in observance of Independence Day

July 07, 2022 - 2:00 P.M. Financial Advisory Board Regular Meeting

July 12, 2022 - 1:00 P.M. Code Enforcement Board Regular Meeting

July 14, 2022 - 9:30 A.M. Planning Board Regular Meeting

August 02, 2022 – 1:30 P.M. Town Commission Meeting

## Board Action Report

A. Code Enforcement Board (Information Only)

**8. ORDINANCES**

A. None.

**9. CONSENT AGENDA**

A. None.

**10. UNFINISHED BUSINESS**

A. Fire Rescue Implementation Update

**11. NEW BUSINESS**

A. Approve and authorize the Town Manager to purchase a Type 1 Chevrolet CK3500 EMS Vehicle from Ten-8 Fire & Safety, LLC in the amount not to exceed \$300,000.

B. Discussion of Marine Accessory Facilities ordinance review timeline. – Mayor Hillman

C. Discussion on recognition of the Sea Turtle Group.



D. Approval of the Commission Meeting Minutes

June 07, 2022 Commission Meeting Minutes

**12. TOWN COMMISSION COMMENTS**

Commissioner John Shoemaker

Commissioner Evalyn David

Commissioner Peggy Gossett-Seidman

Vice Mayor Natasha Moore

Mayor Douglas Hillman

**13. TOWN ATTORNEY'S REPORT**

**14. TOWN MANAGER'S REPORT**

**15. ADJOURNMENT**

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NOTE: Any person, firm or corporation decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is to be based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall 561-278-4548 within a reasonable time prior to this meeting in order to request such assistance

**File Attachments for Item:**

1.



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission Meeting  
**MEETING DATE** 06/21/2022  
**SUBMITTED BY:** Ganelle Thompson, Administrative Support Specialist  
**SUBJECT:** June 2022

## **CODE ENFORCEMENT ADVISORY BOARD MEETING ON June 14, 2022:**

At that meeting, the Board made the following motions and recommendations:

### **Approval of the Agenda: – Item 4**

**MOTION:** Lasorsa/Axelrod - Moved to approve the agenda as presented which passed unanimously on a 4 to 0 vote.

### **Approval of Minutes: – Item 7**

**MOTION:** Axelrod/Murray - Moved to approve the minutes as presented which passed unanimously on a 4 to 0 vote.

### **Case No. CC2022-04-001 (Monterey House Condominium): - Item 9A**

**MOTION:** Lasorsa/Murray - Moved that Respondent(s) be found in violation of the Town Code as alleged in the Notice of Violation and that they be ordered to comply within 30 days or be fined \$ 250.00 per day for each day the violation remains after the date set for compliance and assess prosecution costs in the amount of \$250.00 payable by the date set for compliance. Upon roll call: Members Lasorsa (Yes), Murray (Yes), Axelrod (Yes), Vice-Chairperson Perlow (Yes), and Chairperson Schlam (Abstain). The motion passed.

### **Case No. CC2022-04-005 (Donald and Mary Krieff): - Item 9B**

**MOTION:** Axelrod/Perlow - Moved that Respondent be found in violation of the Town Code as alleged in the Notice of Violation and that he be ordered to comply within 30 days or there will be a fine that will be commencing at \$250.00 per day which will remain per day fine until such time that it is full compliance, and there is an assessment of prosecution costs in the amount of \$. 250.00 payable by the date set for compliance. In reference to the outstanding amount based upon the date set for original compliance that it should be essentially mitigated down to a \$1000.00 flat fee. In the event, it is not in compliance within the

31<sup>st</sup> day, it compounds. Upon roll call: Member Axelrod (Yes), Vice-Chairperson Perlow (Yes), Members Murray (Yes), Lasorsa (No), and Chairperson Schlam (Yes). The motion passed on a 4 to 1 vote.

**Case No. CC2022-04-007 (Firtel Burton C. Trust): – Item 9C**

**MOTION:** Lasorsa/Axelrod - Moved that Respondent be found in violation of the Town Code as alleged in the Notice of Violation and that he be ordered to comply within 30 days or be fined \$250.00 per day for each day the violation remains after the date set for compliance and assess prosecution costs in the amount of \$250.00 payable by the date set for compliance. Upon roll call: Members Lasorsa (Yes), Axelrod (Yes), Murray (Yes), Vice-Chairperson Perlow (Yes), and Chairperson Schlam (Yes). The motion passed on a 5 to 1 vote.

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**FISCAL IMPACT:**

N/A

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**ATTACHMENTS:**

N/A

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**RECOMMENDATION:**

N/A

**File Attachments for Item:**

A. Approve and authorize the Town Manager to purchase a Type 1 Chevrolet CK3500 EMS Vehicle from Ten-8 Fire & Safety, LLC in the amount not to exceed \$300,000.



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission Meeting

**MEETING DATE** *June 21, 2022*

**SUBMITTED BY:** Terisha Cuebas, Town's Manager's Office

**SUBJECT:** Approve and authorize the Town Manager to purchase a Type 1 Chevrolet CK3500 EMS Vehicle from Ten-8 Fire & Safety, LLC in the amount not to exceed \$300,000.

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## **SUMMARY:**

In preparation for the establishment of the Highland Beach Fire Rescue Department, it is necessary for the Town to procure an additional EMS Vehicle, as a backup unit. At the December 21, 2021, Commission meeting, it was a consensus of the Commission that a Type 1 EMS vehicle is the type of unit that we would like to purchase.

Attached is a proposal from Ten-8 Fire & Safety LLC, to purchase a Chevrolet CK3500 with a Crestline modular body unit. The not to exceed amount includes the capital equipment items necessary for the unit. The capital equipment included in the purchase are as follows:

- Stretcher
- Lucas (chest compression system)
- Monitor/Defibrillator

Please note, the proposal from Stryker for the Lucas device (chest compression system) is for the purchase of two devices however only one device will be purchased at this time. The second device will be purchased with the fire suppression vehicle, which will be presented to the Commission for approval at a later date.

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## **FISCAL IMPACT:**

Not to exceed \$300,000

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## **ATTACHMENTS:**

Crestline Proposal including the warranty

Type 1 Drawings and Specifications

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Ferno Proposal (Stretcher)

Stryker Proposal (Lucas Device)

Zoll Proposal (Monitor/Defibrillator)

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**RECOMMENDATION:**

Commission approval.



## Equipment Proposal

Proposal #

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire & Safety, LLC ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

**Date:** June 8, 2022 ("Proposal Date")

**Customer:** Highland Beach FD ("Customer")

**Customer Address:** 3614 South Ocean Boulevard Highland Beach, FL 33487

Qty	Product Description & Options	Price
1	Crestline CCLP150 Chevrolet CK3500 Diesel 4x2 CCL150P Demo built to spec provided *Includes delivery* Per FSA 20-vef 14.1 *white paint, no graphics included*	\$187,529
**Commercial chassis price is an estimate; final price is net price charged by the chassis manufacturer.		<b>Total: \$187,529</b>

**Delivery Timing:** The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately 7 (months) after Company receives Customer's acceptance of this Proposal as defined below, subject to market and production conditions, Force Majeure, delays from the chassis manufacturer, changes to Order Specifications, or any other circumstances or cause beyond Company's or manufacturer's control.

**Other:** Contingent on receipt of Chassis

Unless accepted within 20 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

**INTENDING TO CREATE A BINDING AGREEMENT,** Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

**Customer:** Highland Beach FD

**Ten-8 Fire & Safety, LLC**

By: \_\_\_\_\_

By: 

Title: \_\_\_\_\_

Title: **Authorized Sales Representative**

Print: \_\_\_\_\_

Print: **Jason Adair**

Date: \_\_\_\_\_

Date: **6/8/22**



EXHIBIT A

**PROPOSAL OPTION LIST**

EXHIBIT B  
**WARRANTY**

EXHIBIT C

**PURCHASING TERMS AND CONDITIONS**

## **PURCHASING TERMS AND CONDITIONS**

These Purchasing Terms and Conditions, together with the Equipment Proposal and all attachments (collectively, the “Agreement”) are entered into by and between Ten-8 Fire & Safety, LLC, a Florida company (“Company”) and Customer (as defined in Ten-8 Fire & Safety LLC’s Equipment Proposal document) and is effective as of the date specified in Section 3 of these Purchasing Terms and Conditions. Both Company and Customer may be referred throughout this document individually as a “party” or collectively as the “parties.”

### **1. Definitions.**

- a. **“Acceptance”** has the same meaning set forth in Company’s Equipment Proposal.
- b. **“Company’s Equipment Proposal”** means the Equipment Proposal provided by Company and prepared in response to Customer’s request for proposal for a fire apparatus, associated equipment or an ambulance.
- c. **“Cooperative Purchasing Contract”** means an Agreement between Company and a public authority, including without limitation, a department, division, agency of a municipal, county or state government (“Public Authority”), that adopts or participates in an existing agreement between Company and another non-party customer (including, but not limited to such non-party customer’s equipment proposal, its applicable exhibits, attachments and purchasing terms and conditions), often referred to as a “piggyback arrangement,” which is expressly agreed to, in writing, by Company. Company has sole discretion to determine whether it will agree to such a Cooperative Purchasing Contract.
- d. **“Delivery”** means when Company delivers physical possession of the Product to Customer.
- e. **“Manufacturer”** means the Manufacturer of any Product.
- f. **“Prepayment Discount”** means the prepayment discounts, if any, specified in Company’s Equipment Proposal.
- g. **“Product”** means the fire apparatus and any associated equipment, or ambulance manufactured or furnished for Customer by Company pursuant to the Specifications.
- h. **“Purchase Price”** means the Total price set forth in the Quotation, adjusted for the final net price for the chassis charged by the original equipment manufacturer set forth in the final invoice submitted to the Company by the manufacturer.
- i. **“Purchasing Terms and Conditions”** means these Purchasing Terms and Conditions; however, if the Company’s Equipment Proposal or the Customer’s related Purchase Order states that it is governed by a Cooperative Purchasing Agreement, “Purchasing Terms and Conditions” shall mean those terms and conditions set forth in the applicable Cooperative Purchasing Agreement.
- j. **“Specifications”** means the general specifications, technical specifications, training, and testing requirements for the Product contained in Company’s Equipment Proposal and its Exhibit A (Proposal Option List or for ambulance sales, the Quotation, or Order Form, as applicable), prepared in response to Customer’s request for such a proposal.

### **2. Purpose.** This Agreement sets forth the terms and conditions of Company’s sale of the Product to Customer.

### **3. Term of Agreement.** This Agreement will become effective on the date of Acceptance as defined in Company’s Equipment Proposal (“Effective Date”) and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon Delivery and payment in full of the Purchase Price.

### **4. Purchase and Payment.** Customer agrees to pay Company the Purchase Price for the Product(s). The Purchase Price is in U.S. dollars. Where Customer opts for a Prepayment Discount that specifies that Customer will tender one or more prepayments to Company, Customer must provide each prepayment within the time frame specified in the Equipment Proposal in order to receive the Prepayment Discount for that prepayment installment. To the extent permitted by applicable law, Company may in its sole discretion charge a convenience fee if Customer elects to pay the Purchase Price by means of a credit card.

### **5. Representations and Warranties.** Customer hereby represents and warrants to Company that the purchase of the Product(s) has been approved by Customer in accordance with applicable general laws and, as applicable, Customer’s charter, ordinances and other governing documents, and funding for the purchase has been duly budgeted and appropriated.

6. Cancellation/Termination.

- a. Fire Equipment and Apparatus Sales. In the event this Agreement is cancelled or terminated by Customer before completion, Company may charge Customer a cancellation fee. The following charge schedule is based on costs incurred by Manufacturer and Company for the Product, which may be applied and charged to Customer: (a) 12% of the Purchase Price after the order for the Product(s) is accepted and entered into Manufacturer's system by Company; (b) 22% of the Purchase Price after completion of approval drawings by Customer, and; (c) 32% of the Purchase Price upon any material requisition made by the Manufacturer for the Product. The cancellation fee will increase in excess of (c) in this Section 6, accordingly, as additional costs are incurred by Manufacturer and Company as the order progresses through engineering and into the manufacturing process.
- b. Ambulance Sales. This Section 6 for Cancellation/Termination does not apply to Ambulance Sales. An order for an ambulance cannot be cancelled or terminated once Company receives and processes Customer's Acceptance of Company's Equipment Proposal.

7. Delivery. The Product is scheduled to be delivered as specified in the Delivery Timing section of the Equipment Proposal ("Delivery Timing"), which will be F.O.B. Company's facility. The Delivery Timing is an estimate, and Company is not bound to such date unless it otherwise agrees in writing. Company is not responsible for Delivery delays caused by or as the result of actions, omissions or conduct of the Manufacturer, its employees, affiliates, suppliers, contractors, and carriers. All right, title and interest in and to the Product, and risk of loss, shall pass to Customer upon Delivery of the Product(s) to Customer.

8. Standard Warranty. The manufacturer warranties applicable to this Agreement, if any, are attached to Company's Equipment Proposal as Exhibit A and are incorporated herein as part of the Agreement.

- a. Disclaimer. EXCEPT AS OTHERWISE SET FORTH IN THIS AGREEMENT, COMPANY, INCLUDING ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES DO NOT MAKE ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS PROVIDED UNDER THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING DISCLAIMER, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, IMPLIED WARRANTY AGAINST INFRINGEMENT, AND IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

9. Limitation of Liability. COMPANY WILL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, ECONOMIC, PUNITIVE, SPECIAL OR EXEMPLARY DAMAGES ARISING FROM OR IN ANY WAY CONNECTED WITH THIS AGREEMENT WITHOUT REGARD TO THE NATURE OF THE CLAIM OR THE UNDERLYING THEORY OR CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, STRICT LIABILITY, EQUITY OR ANY OTHER THEORY OF LAW) ON WHICH SUCH DAMAGES ARE BASED. COMPANY'S LIMIT OF LIABILITY UNDER THIS AGREEMENT SHALL BE CAPPED AT THE TOTAL AMOUNT OF THE MONIES PAID BY CUSTOMER TO COMPANY UNDER THIS AGREEMENT.

10. Force Majeure. Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Company's control or which make Company's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, transportation or delivery delays or losses outside of Company's control, any act of government, inability or delay of Company or manufacture in obtaining necessary labor or adequate or suitable manufacturing components at reasonable prices, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy, terrorism, epidemics, quarantine restrictions, failure of vendors to perform their contracts or labor troubles of Company or a manufacturer causing cessation, slowdown, or interruption of work.

11. Customer's Obligations. Customer shall provide its timely and best efforts to cooperate with Company and Manufacturer during the manufacturing process to create the Product. Reasonable and timely cooperation includes, without limitation, Customer's providing timely information in response to a request from Manufacturer or Company and Customer's participation in traveling to Manufacturer's facility for inspections and approval of the Product.
12. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) Customer's failure to pay any amounts due under this Agreement or Customer's failure to perform any of its obligations under this Agreement; (b) Company's failure to perform any of its obligations under this Agreement; (c) either party becoming insolvent or becoming subject to bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement, which is false in any material respect; (e) an action by Customer to dissolve, merge, consolidate or transfer a substantial portion of its property to another entity; or (f) a default or breach by Customer under any other contract or agreement with Company.
13. Manufacturer's Statement of Origin. Company shall retain possession of the manufacturer's statement of origin ("MSO") for the Product until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, Company shall retain the MSO for each individual Product until the Purchase Price for that Product has been paid in full.
14. Arbitration. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The Arbitration shall take place in Bradenton, Florida.
15. Miscellaneous. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other. Neither party may assign its rights and obligations under this Agreement without the prior written approval of the other party. This Agreement and all transactions between Ten-8 Fire & Safety, LLC will be governed by and construed in accordance with the laws of the State of Florida. The delivery of signatures to this Agreement may be via facsimile transmission or other electronic means and shall be binding as original signatures. This Agreement shall constitute the entire agreement and supersede any prior agreement between the parties concerning the subject matter of this Agreement. This Agreement may only be modified by an amendment, in writing, signed by duly authorized representatives of both parties with authority to sign such amendments to this Agreement. In the event of a conflict between the Ten-8 Proposal and these Terms and Conditions, the Ten-8 Proposal shall control except in the case of a Cooperative Purchasing Contract as set forth in Section 1(c) and (h) of these Purchasing Terms and Conditions. If any term of this Agreement is determined to be invalid or unenforceable by a competent legal authority, such term will be either reformed or deleted, as the case may be, but only to the extent necessary to comply with the applicable law, regulation, order or rule, and the remaining provisions of the Agreement will remain in full force and effect.



## **EASY STEPS** **WARRANTY GUIDE** (United States)

### **UNDERSTANDING YOUR CRESTLINE COACH LTD. LIMITED WARRANTIES**

Your satisfaction is very important to us.

If you have questions or concerns with your vehicle, please do not hesitate to take the following steps:

1. Contact your Service Advisor at your authorized service center.
2. If the inquiry or concern is not resolved in a reasonable amount of time, please contact **Crestline Coach Ltd.** Customer Assistance at:

**Crestline Coach Ltd.**  
**Customer Assistance Center**  
**1-800-363-7591 (Option 2)**  
**Ccl150@demers-ambulances.com**

#### **1. INTRODUCTION**

Thank you for buying a **Crestline Coach Ltd.**.

When warranty repairs are required, you may take your vehicle to any **Crestline Coach Ltd.** authorized service center (see separate sheet for these locations). Please be aware that since certain warranty repairs require specifically trained employees, not all service centers are authorized to perform these warranty repairs. If a particular center cannot assist you, then contact the **Crestline Coach Ltd.** Customer Assistance Center at the number shown above.

This guide explains in detail the warranty coverage that applies to your Crestline Coach Ltd..

**Crestline Coach Ltd.** provides the following Limited Warranties (Hereafter collectively referred to as the "Limited Warranties"):

1. **Modular Body Structure Limited Warranty**
2. **Modular Body Paint Limited Warranty**
3. **Electrical Limited Warranty**
4. **Crestline Coach Ltd. Materials/Workmanship Limited Warranty**
5. **OEM Materials/Workmanship assembled by other than Crestline Coach Ltd. Limited Warranty**

The Chassis Manufacturer provides the New Vehicle Limited Warranty as well as the Federal and California Emissions Defect Warranties and Emissions Performance Warranties.

Please see the separate Chassis Manufacturer warranty booklet for coverage.

## 2. IMPORTANT INFORMATION YOU SHOULD KNOW:

### IF YOU NEED ASSISTANCE:

For customer assistance, please follow the procedures outlined in section 3 of this warranty guide.

### DEFINITION:

**Crestline Coach Ltd.** refers to the legal name Crestline Coach Ltd.

Manufacturer Inc. **OEM** refers to Original Equipment Manufacturer

**OWNER** refers to Original purchaser and/or Original license operators

### KNOW WHEN EACH LIMITED WARRANTY BEGINS AND HOW LONG IT LASTS:

The **Start Date** for each Limited Warranty is the day the unit is first put into service (requires proper documentation to be filled and returned to **Crestline Coach Ltd.**) or the date of invoice, if no in service document was returned to **Crestline Coach Ltd.**. Each Limited Warranty lasts for the length of time specified or until the applicable mileage has been met, whichever occurs first.

### CHECK YOUR VEHICLE:

If you see any damage when you receive your vehicle, notify your **Crestline Coach Ltd. Representative** immediately.

### MAINTAIN YOUR VEHICLE PROPERLY:

Your vehicle contains an **Owner's Manual** and a **Recommended Maintenance Schedule** which indicates the scheduled maintenance required for your vehicle. Proper maintenance guards against major repair expenses resulting from neglect or inadequate maintenance.

It is your responsibility to make sure that all of the scheduled maintenances are performed and that the materials used meet applicable engineering specifications. Failure to perform scheduled maintenance as specified in the Service Guide will invalidate warranty coverage on parts affected by that lack of maintenance. Make sure that receipts for completed maintenance work are retained with the vehicle and confirmation of maintenance work is always kept.

### COVERAGE UNDER THE LIMITED WARRANTIES:

During a Limited Warranty coverage period, the authorized **Crestline Coach Ltd.** service center will repair, replace, or adjust all parts on your vehicle (except specific exclusions as stated in the exclusions section of each Limited Warranty) that are defective in factory-supplied materials or workmanship. Items and conditions that are not covered by the Limited Warranties are stated in each Limited Warranty.

When making warranty repairs on your vehicle, the authorized service center will use new or remanufactured **Crestline Coach Ltd.** parts or other parts authorized by **Crestline Coach Ltd.**

### VEHICLES TO WHICH THE LIMITED WARRANTIES DO APPLY:

The **Limited Warranties** described in this booklet apply to your vehicle if:

- It was originally registered/licensed in United States and
- It is being operated in United States.



#### LIMITATIONS ON ALL OF YOUR LIMITED WARRANTIES:

ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE APPLICABLE TO THE VEHICLE IS LIMITED TO THE DURATION OF THE APPLICABLE LIMITED WARRANTY. THE PERFORMANCE OF REPAIRS AND NEEDED ADJUSTMENTS ARE THE EXCLUSIVE REMEDIES UNDER ALL THE LIMITED WARRANTIES. **CRESTLINE COACH LTD.** SHALL NOT BE HELD RESPONSIBLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE, SUCH AS LOSS OF TIME, INCONVENIENCE, LOSS OF USE OF THE VEHICLE, LOANER VEHICLES, LODGING, FOOD, TOWING, PERSONAL PROPERTY, OR LOSS OF BUSINESS PROFITS. The implied warranties are limited (to the extent allowed by law) to the time period covered by the written warranties, or to the applicable time period provided by state law, whichever period is shorter. Some states do not allow **Crestline Coach Ltd.** to limit how long an implied warranty may last, or to exclude or limit incidental or consequential damages, so the limitation and exclusions described above may not apply to you

#### NOTE

**This information about the limitation of implied warranties and the exclusion of incidental and consequential damages is applicable to all the Limited Warranties.**

Your Limited Warranties give you specific legal rights. You may have other rights that vary from state to state. The Limited Warranties are the only express warranties from **Crestline Coach Ltd.** applicable to your vehicle. **Crestline Coach Ltd.** does not authorize anyone to assume any other obligation or liability in connection with your vehicle or the Limited Warranties.

**Crestline Coach Ltd.** reserves the unrestricted right at any time, and from time to time, to make changes in design of and/or improvements on its products without thereby imposing any obligation upon itself to make corresponding changes or improvements in or on its products theretofore manufactured.

#### WHAT IS NOT COVERED UNDER ANY OF THE LIMITED WARRANTIES:

##### Damage Caused By:

- Abuse, negligence or unapproved alteration of original parts
- Damage from accidents
- Proven failure of a third party, certified or not by Crestline Coach Ltd. to make repairs, to adhere to comprehensively detailed remount instruction of the proponent that results in any impairment is also exempted.
- Collision or objects striking the vehicle
- Theft, vandalism, or riot
- Fire or explosion
- Freezing
- Misusing the vehicle, such as driving over curbs, overloading
- Altering or modifying the vehicle – including the engine, body, chassis, or components – after the vehicle leaves **Crestline Coach Ltd.**' control
- Non-**Crestline Coach Ltd.** approved parts installed after the vehicle leaves **Crestline Coach Ltd.**' control. For example, but not limited to, cellular phones, alarm systems, and automatic starting systems
- Tampering with the vehicle
- Disconnecting or altering the odometer or allowing the odometer to be inoperative for an extended period of time with the result that the actual mileage cannot be determined
- Using contaminated or improper fuel/fluids
- Customer-applied chemicals or accidental spills
- Driving through water deep enough to cause water to be ingested into the engine

### **Damaged Caused by Use and/or the Environment**

Your Limited Warranties do not cover surface corrosion and deterioration that result from use and/or exposure to the elements. Here are examples:

- Stone chips, scratches (some examples are on paint and glass)
- Dings, dents
- Cuts, burns, punctures or tears
- Road salt, and all other chemicals used to melt ice and snow from roadways
- Tree sap
- Bird and bee droppings
- Lightning, hail
- Windstorm
- Earthquake
- Water or flood

### **Damaged Caused by Improper Maintenance**

Your Limited Warranties do not cover damage caused by failure to maintain the vehicle, improperly maintaining the vehicle, or using the wrong part, fuel, oil, lubricants, or other fluids. See the **Owner's Manual** for correct fluid types and levels, and consult the **Recommended Maintenance Schedule** for proper ways to maintain your vehicle.

### **Maintenance/Wear**

Your Limited Warranties do not cover: (1) parts and labor needed to maintain the vehicle; and (2) the replacement of parts due to normal wear and tear. You, as the owner, are responsible for these items. Examples are:

- Oils, Lubricants, Fluids, Filters (Oil Changes)
- Air filters
- Brake linings/pads or adjustments
- Tire rotation or replacement
- Cleaning/polishing
- Wiper blades
- Clutch linings or adjustments
- Engine tune-up
- Batteries
- Bulbs
- Belts
- Hoses

### **Other Items and Conditions Not Covered**

Your Limited Warranties also do not cover:

- Vehicles that have ever been labeled or branded as “dismantled”, “fire”, “flood”, “junk”, “rebuilt”, “reconstructed”, or “salvaged”; this will void the Limited Warranties
- Vehicles that have been determined to be a “total loss” by an insurance company; this will void the Limited Warranties
- Wheel alignment and tire balancing.
- Adjustments as part of normal preventive maintenance such as hinges / door latches and hardware
- Components and installations other than those specified and approved by **Crestline Coach Ltd.**
- Batteries; batteries are covered by their respective OEM manufacturer.
- Programs, updates and/or software used by and for upgrade of equipment such as, but not limited to: GPS, AVL, Data recorder, mapping system, driver behavior, etc. Support and Warranty coverage beyond that of Crestline Coach Ltd. Ambulance, for such equipment is to be provided by their Original Equipment Manufacturer.

### 3. STEPS YOU MUST FOLLOW IN ORDER TO OBTAIN WARRANTY SERVICE

To obtain warranty service, you must:

1. First contact the authorized **CRESTLINE COACH LTD. DEALER** from whom you purchased your vehicle, or contact a **Crestline Coach Ltd.** Warranty Service Representative directly:  
**1-800-363-7591 (Option 5)**  
**ccl150@demers-ambulances.com**
  - Have all pertinent information ready for the Dealer or representative, including:
    - Vehicle make and model (Ford E350, GM 3500, etc.);
    - **Crestline Coach Ltd.** model (CCL150, etc.);
    - VIN (Vehicle Identification Number);
    - Date of delivery;
    - In Service Date;
    - Current mileage;
    - And any other pertinent information associated with the purchase of your ambulance.
2. To be eligible for any warranty service, you or your dealer (whichever applies) must send the warranty claim form (via fax; email or regular mail) found in your Owner's Manual with the proper information within 30 days of failure.
3. Your warranty replacement parts will be sent as soon as possible. Defective parts must be returned to your

**Crestline Coach Ltd. DEALER** within 30 days of shipment of the replacement part. If the defective part is received within the required 30 day period, and is confirmed as being defective by **Crestline Coach Ltd.** technical personnel, there will be no charge to you. **Crestline Coach Ltd. will cover parts repair and shipping.**

#### NOTE

If the claimed defective part or the claim form is not received by your **Crestline Coach Ltd. DEALER** within 30 days of shipment of the warranty replacement part, or if the part is determined not to be defective, your **Crestline Coach Ltd. DEALER** will invoice you for the entire cost, plus shipping and handling, for the replacement part. It is your responsibility to return the claimed defective part to your **Crestline Coach Ltd. DEALER** within 30 days of receipt of the replacement part in order to avoid being invoiced for the replacement part.

4. All approved warranty work must be completed by a **Crestline Coach Ltd.** authorized service center.
5. You or Your dealer need to obtain authorization from **Crestline Coach Ltd.** for any work to be completed.  
Please do not take it upon yourself to make arrangements for the completion of warranty work. By doing so, and without the appropriate approval from a **Crestline Coach Ltd.** Warranty Service representative, you may VOID your warranty and/or be responsible for the total cost of the service repair. All warranty invoices should be submit 90 days maximum after authorization date.
6. If you have any questions concerning **Crestline Coach Ltd.**' warranty policies, please contact a **Crestline Coach Ltd.** Warranty Service representative.

# CRESTLINE COACH LTD. AMBULANCE LIMITED WARRANTIES

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## 1. MODULAR BODY STRUCTURE LIMITED LIFETIME WARRANTY

### WHAT IS COVERED?

**Crestline Coach Ltd.** hereby warrants to each original owner of a **Crestline Coach Ltd.** that, under normal use and service, each new **Crestline Coach Ltd. Modular Body Structure** (exclusive of paint finish, hardware, mouldings, windows and other components and accessories) shall be structurally sound and free of all structural defects of both material and workmanship, under normal use and service and further warrants that it will maintain such structural integrity for a period of **TWENTY FIVE (25) YEARS**. The obligations of **Crestline Coach Ltd.** under this warranty is limited to repairing and replacing, at its sole discretion, any component as a whole or any part related to the Modular Body Structure. Parts may be replaced with refurbished parts of like kind and quality. Thereof which shall be returned with transportation charges prepaid to an authorized **Crestline Coach Ltd.** Service Center or dealer, and which examination shall disclose to have been defective, except as hereinafter provided. Service will be provided during normal business hours.

In the event that a modular body remount by the original owner is performed prior to the expiration of the original **Modular Body Structure Limited Warranty**, it shall remain in effect provided the remount work is completed by **Crestline Coach Ltd.** personnel or a facility approved by **Crestline Coach Ltd.**. Should repairs become necessary under the term of this warranty, the extent of that repair shall be determined solely by **Crestline Coach Ltd.** and shall be performed solely by **Crestline Coach Ltd.** or a repair facility designated by **Crestline Coach Ltd.**.

This warranty is conditioned upon:

- normal use and proper maintenance of such modular body;
  - prompt written notice of any defects submitted to **Crestline Coach Ltd.** or one of its authorized dealers in the area;
  - no alteration or additions to the modular structure except by **Crestline Coach Ltd.** or authorized by it;
- If any of such conditions are not complied with, this warranty shall become void and unenforceable.

### WHAT IS NOT COVERED?

The following items are specifically excluded from the **Crestline Coach Ltd. Modular Body Structure Limited Warranty**:

- All paint, striping, hardware, hinges, latches, mouldings, windows, appointments and accessories;
- Any and all structural damage resulting from any form of accident or operator negligence.
- Any and all structural damage resulting from unmaintained galvanic corrosion.
- Any and all structural damage resulting from unmaintained oxidation.
- The expense of any transportation to or from a repair facility.
- Any defect resulting from misuse, negligence, accident, remounting, overloading beyond applicable weight rating by customer or third parties.

## 2. MODULAR BODY PAINT (CRESTCOAT) LIMITED WARRANTY LIFETIME UNLIMITED MILAGE

### WHAT IS COVERED?

**Crestline Coach Ltd.** hereby warrants to each original owner of a **Crestline Coach Ltd.**, that under normal use and service, each new **Crestline Coach Ltd. Crestcoat Finish** provided by **Crestline Coach Ltd.** shall be free from defects of both material and workmanship, and further warrants that it will maintain such integrity for a period of **LIFETIME UNLIMITED MILAGE** as long as it remains on the original chassis. The obligations of **Crestline Coach Ltd.** under this warranty is limited to repairing at its sole discretion, any component as a whole or any part related to the **Crestline Coach Ltd. Crestcoat Finish**.

**In the event the CrestCoat powder coat paint finish has a warrantable failure and requires repair, the repaired area would then carry only the warranty provided by the repair facility. This would not effect the CrestCoat warranty on the other areas.**

The following paint failures are covered:

- Peeling or delaminating of the topcoat and/or other layers of paint
- Cracking or checking
- Loss of gloss caused by cracking, checking, and hazing
- Any paint failure caused by defective paint or paint curing process at **Crestline Coach Ltd.**

### WHAT IS NOT COVERED?

The following items are specifically excluded from the **Crestline Coach Ltd. Modular Body Paint Limited Warranty**:

- Hazing, chalking, or loss of gloss caused by improper care, abrasive polishes, cleaning agents, heavy duty pressure washing, or aggressive mechanical wash systems
- Paint deterioration caused by abuse, accidents, acid rain, chemical fallout or acts of nature
- Accidents, scratches, chips, bruises, and gloss reduction due to normal vehicle use and maintenance
- Road salt, and all other chemicals used to melt ice and snow from roadways
- Tree sap
- Bird and bee droppings
- Any and all finish or structural damage resulting from unmaintained galvanic corrosion.
- Any and all finish or structural damage resulting from unmaintained oxidation.
- Custom finishes, exotic finishes or any other finish than standard refinish procedure
- Failures resulting from product misuse or abuse
- Repairs done to previously refinished areas unless stripped to bare metal or appropriate substrate
- Failures on finishes performed by Non-**Crestline Coach Ltd. Service Center**
- Paint failures resulting from improper application of striping, tapes, decals or custom painted designs / numerals.
- Defects resulting from normal and customary wear as a result of operating the vehicle.
- The expense of any transportation to or from a repair facility.

Should repairs become necessary under the term of this warranty, the extent of that repair shall be determined solely by **Crestline Coach Ltd.** and shall be performed by **Crestline Coach Ltd.** or a repair facility designated by **Crestline Coach Ltd.**



### 3. ELECTRICAL LIMITED WARRANTY 5 YEARS / 180 000 MILES

#### WHAT IS COVERED?

**Crestline Coach Ltd.** hereby warrants to each original owner of a Crestline Coach Ltd. that, under normal use and service, each new **Crestline Coach Ltd. Ambulance Electrical System** shall be free from defects of both materials and workmanship, and further warrants that it will maintain such integrity for a period of **FIVE (5) YEARS or 180 000 MILES**, whichever occurs first. The obligations of **Crestline Coach Ltd.** under this warranty is limited to repairing and replacing, at its sole discretion, any component as a whole or any part related to the **Crestline Coach Ltd. Electrical System**. Parts may be replaced with refurbished parts of like kind and quality. Thereof which shall be returned with transportation charges prepaid to an authorized **Crestline Coach Ltd.** service center or dealer, and which examination shall disclose to have been defective except as hereinafter provided. Service will be provided during normal business hours.

Should repairs become necessary under the terms of this warranty, the extent of that repair shall be determined solely by **Crestline Coach Ltd.** and shall be performed solely by **Crestline Coach Ltd.** or a repair facility designated by **Crestline Coach Ltd.**

Items specifically covered under the **Crestline Coach Ltd.** Electrical Warranty include:

- Electrical harnesses and harness installation
- Printed circuit board(s)
- Switches, timers, outlets
- Circuit breakers and relays
- Shoreline

#### WHAT IS NOT COVERED?

The following items are specifically excluded from the **Crestline Coach Ltd.** Electrical Limited Warranty:

- OEM electrical systems and components
- Equipment not manufactured by **Crestline Coach Ltd.** but which are installed by **CRESTLINE COACH LTD.** Ambulance personnel. These items include, but are not limited to, the following: battery chargers; sirens; inverters; light bars and similar OEM equipment. These excluded items are typically covered by separate warranties supplied by Crestline Coach Ltd. and/or the OEM manufacturer of the component.
- Periodic tightening and cleaning of connection terminals as this is considered routine maintenance
- Defects arising from abuse, accident, negligence or unapproved alteration of original parts or systems.
- The expense of any transportation to or from a repair facility.

## CRESTLINE COACH LTD. MATERIALS AND WORKMANSHIP LIMITED WARRANTY 5 YEARS / 180 000 MILES

### WHAT IS COVERED?

**Crestline Coach Ltd.** hereby warrants to each original owner of a **Crestline Coach Ltd.** that, under normal use and service, each new **Crestline Coach Ltd. Materials and Workmanship**, shall be free from defects and further warrants that it will maintain such integrity for a period of **FIVE (5) YEARS or 180 000 MILES**, whichever occurs first. The obligations of **Crestline Coach Ltd.** under this warranty is limited to repairing and replacing, at its sole discretion, any part or materials related to the **Crestline Coach Ltd. Manufactured Parts and Materials**. Parts may be replaced with refurbished parts of like kind and quality. Thereof which shall be returned with transportation charges prepaid to an authorized **Crestline Coach Ltd.** distributor or dealer, and which examination shall disclose to have been defective except as hereinafter provided. Service will be provided during normal business hours.

Should repairs become necessary under the terms of this warranty, the extent of that repair shall be determined solely by **Crestline Coach Ltd.** and shall be performed solely by **Crestline Coach Ltd.** or a repair facility designated by **Crestline Coach Ltd.**.

### WHAT IS NOT COVERED?

The following items are specifically excluded from the **Crestline Coach Ltd.** Features Limited Warranty:

- Chassis, OEM body structure, engine, interior or any other items supplied by chassis manufacturer (see chassis manufacturer's warranties)
- Any required maintenance adjustment, general tightening or headlamps adjustments
- Normal wear, or defects arising from abuse, accident, negligence or unapproved alteration of original parts or systems.
- The expense of any transportation to or from a repair facility.

#### 4. OEM MATERIALS AND WORKMANSHIP ORIGINALLY ASSEMBLED BY OTHER THAN CRESTLINE COACH LTD. LIMITED WARRANTY 2 YEARS / 75 000 MILES

##### WHAT IS COVERED?

**Crestline Coach Ltd.** hereby warrants to each original owner of a **Crestline Coach Ltd.** body that, under normal use and service, each new **OEM Materials And Workmanship Originally Assembled By OTHER Than Crestline Coach Ltd.**, shall be free from defects and further warrants that it will maintain such integrity for a period of **TWO (2) YEARS or 75 000 MILES**, whichever occurs first. The obligations of **Crestline Coach Ltd.** under this warranty is limited to repairing and replacing, at its sole discretion, any component as a whole or any part related to the **OEM Parts And Materials originally assembled by OTHER than Crestline Coach Ltd..** Parts may be replaced with refurbished parts of like kind and quality. Thereof which shall be returned with transportation charges prepaid to an authorized **Crestline Coach Ltd.** distributor or dealer, and which examination shall disclose to have been defective except as hereinafter provided. Service will be provided during normal business hours.

These items include, but are not limited to, the following: battery chargers; sirens; inverters; light bars; fluorescent ballasts; door handles & latches; gas cylinders; laptops; laptop mounts; docking stations; actuators and similar OEM equipment. These items are typically covered by separate warranties supplied by the OEM manufacturer of the component. When necessary, **Crestline Coach Ltd.** Customer Assistance personnel will assist you in pursuing warranty assistance with the OEM manufacturers of these components, should their stated warranty be in excess of the basic **Crestline Coach Ltd.** warranty

Should repairs become necessary under the terms of this warranty, the extent of that repair shall be determined solely by **Crestline Coach Ltd.** and shall be performed solely by **Crestline Coach Ltd.** or a repair facility designated by **Crestline Coach Ltd..**

##### WHAT IS NOT COVERED?

The following items are specifically excluded from the **Crestline Coach Ltd.** Features Limited Warranty :

- Chassis, OEM body structure, engine, interior or any other items supplied by chassis manufacturer (see chassis manufacturer's warranties)
- Any required maintenance adjustment, general tightening or headlamps adjustments
- Normal wear, or defects arising from abuse, accident, negligence or unapproved alteration of original parts. Add on After Market Suspension Systems (warranted by Product Manufacturers Warranty)
- The expense of any transportation to or from a repair facility.



**CRESTLINE COACH LTD.**  
**RECEIPT AND ACKNOWLEDGMENT OF**  
**LIMITED WARRANTIES**  
**DELAY WARRANTY REGISTRATION**

The undersigned acknowledges receipt and understanding of CRESTLINE COACH LTD. Modular Body Structure Limited Warranty, Modular Body Paint Limited Warranty, Electrical Limited Warranty, Crestline Coach Ltd. Ambulance Materials And Workmanship Limited Warranty and OEM Materials And Workmanship Originally Assembled By Other Than Crestline Coach Ltd. Limited Warranty. These Limited Warranties have been reviewed in detail and I understand the policies and procedures outlined in each warranty.

Accepted and agreed to this day of \_\_\_\_\_.

**OWNER INFORMATION**

Name : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Representative Email Address: \_\_\_\_\_

Representative Signature: \_\_\_\_\_

**DEALERSHIP INFORMATION**

Name : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Dealership Representative: \_\_\_\_\_

Representative Email Address: \_\_\_\_\_

Dealership Signature: \_\_\_\_\_

**VEHICLE INFORMATION**

Vehicle Identification Number (VIN): \_\_\_\_\_

Crestline Coach Ltd. Vehicle Stock Number: \_\_\_\_\_

Date of delivery: \_\_\_\_\_ Mileage

on the vehicle at date of delivery: \_\_\_\_\_

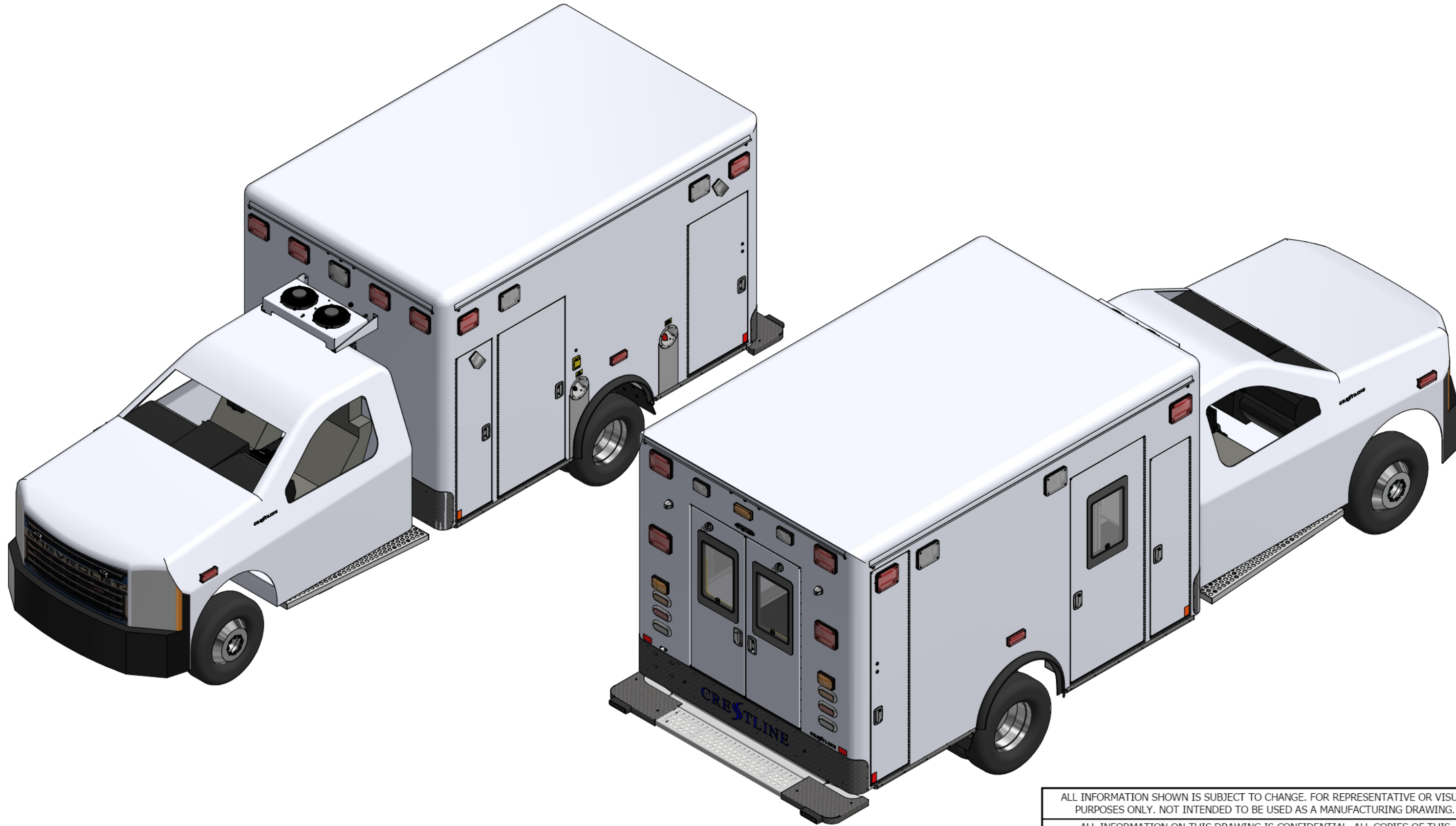
**WARRANTY SHOULD BE ACTIVATED WITHIN 24HRS OF DELIVERY**

Please fill and return to:  
**Ccl150@demers-ambulances.com**

Crestline  
Ford - CCL 150  
Tall Roof



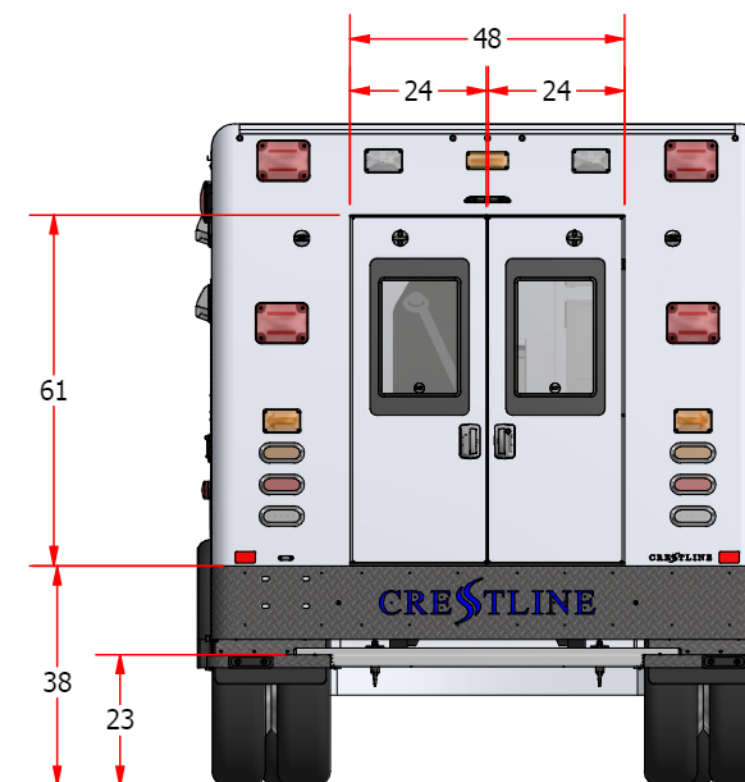
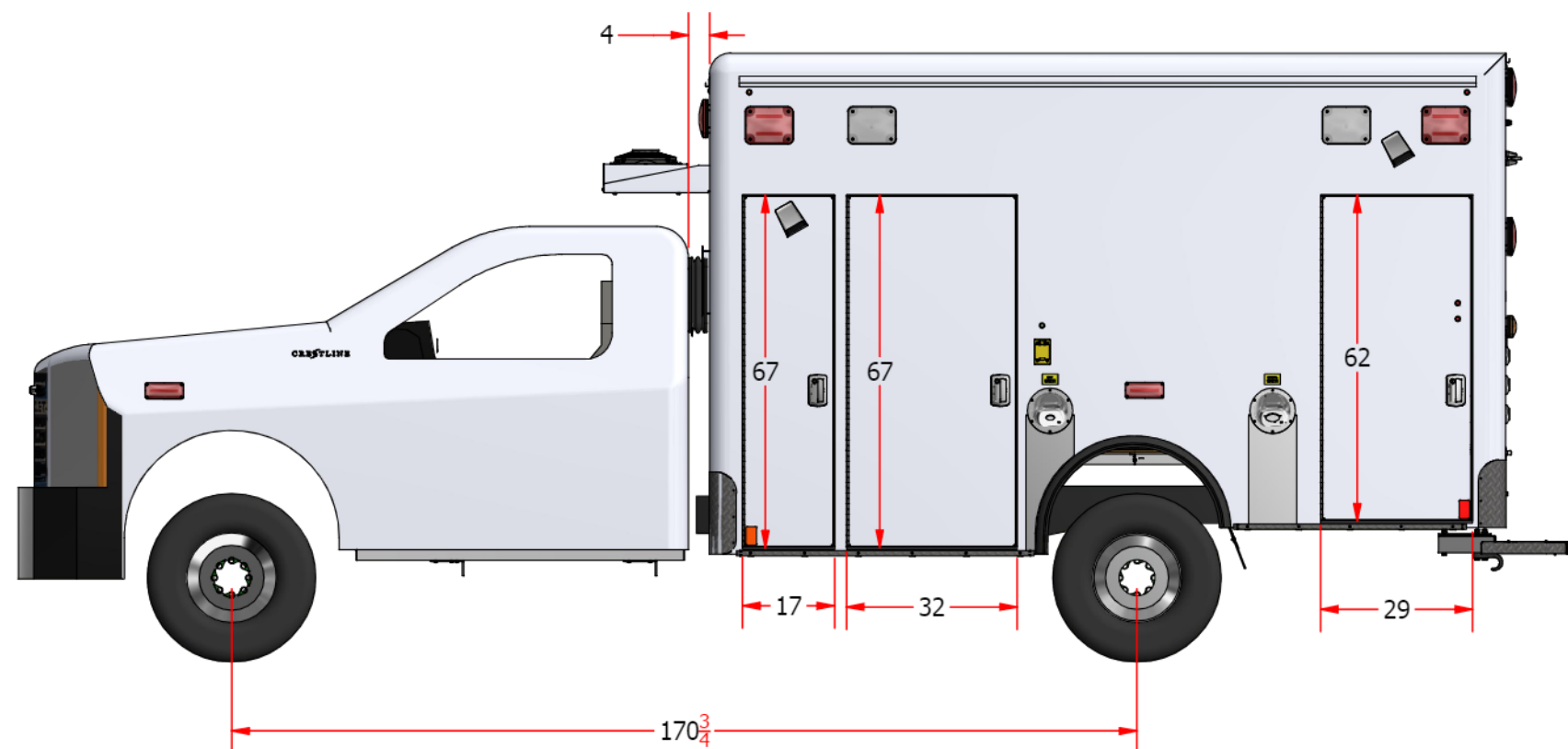
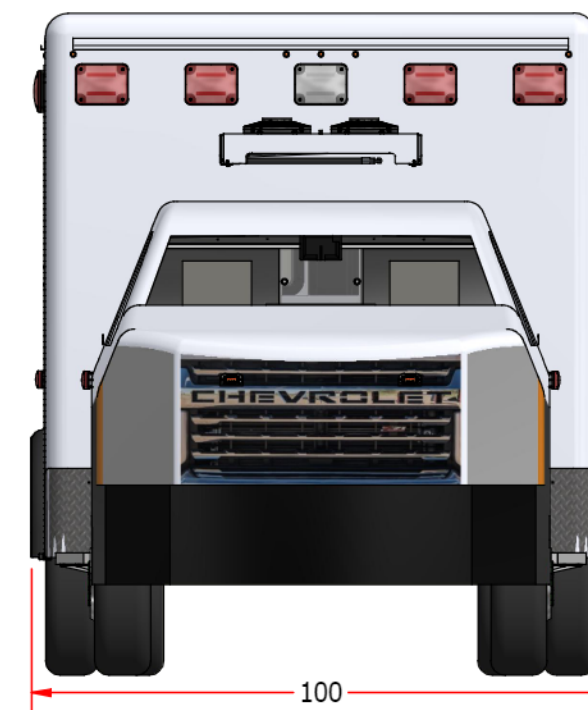
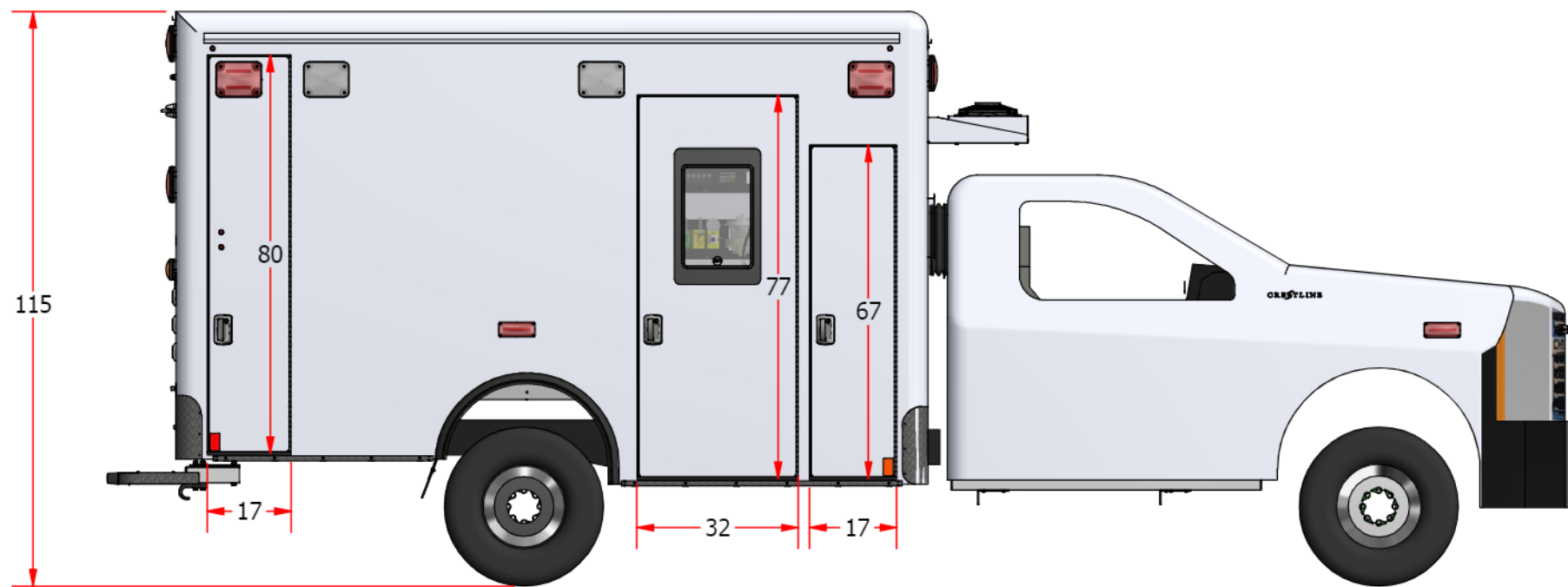
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MODEL:	CCL 150	DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB	
PAGE:	CUSTOMER:	REV	FILENAME:
1 OF 22		0	AMB2021051



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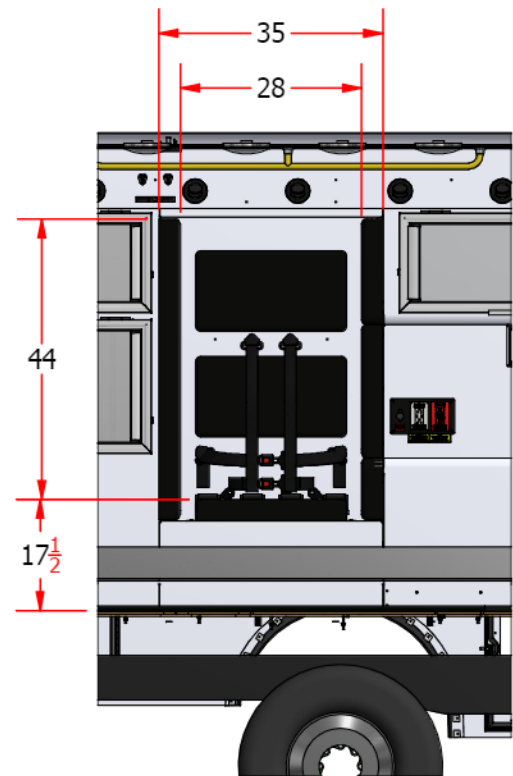
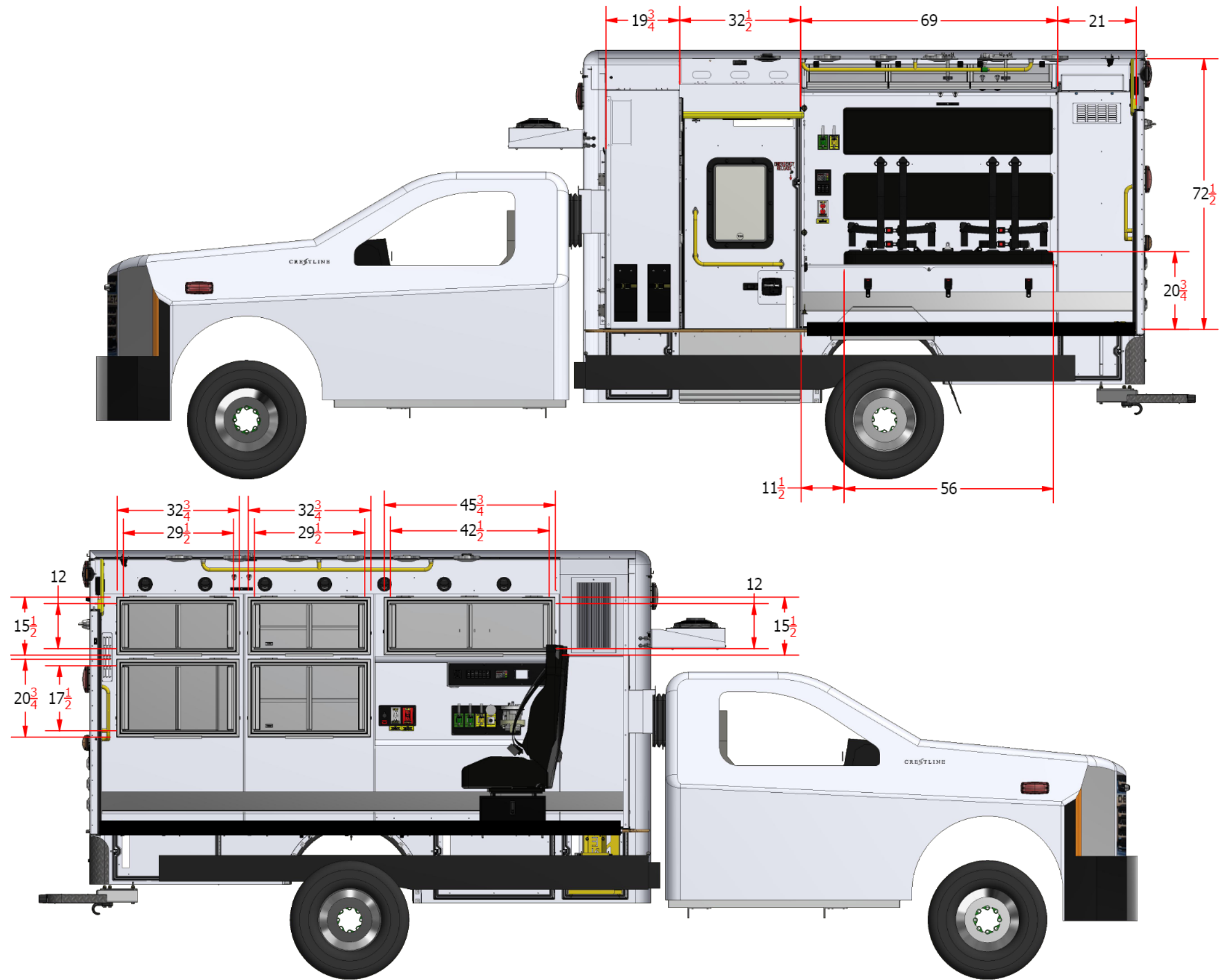
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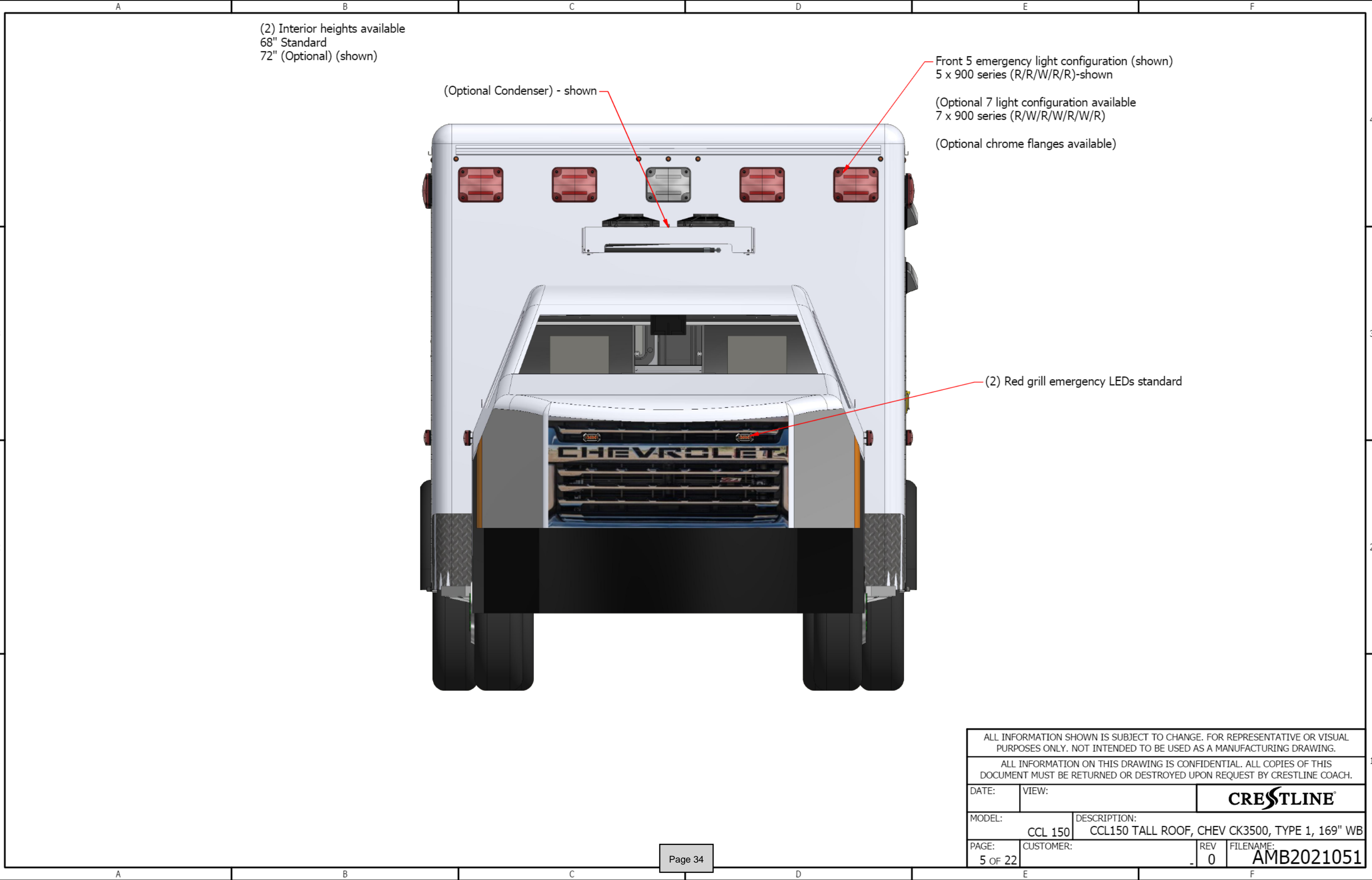


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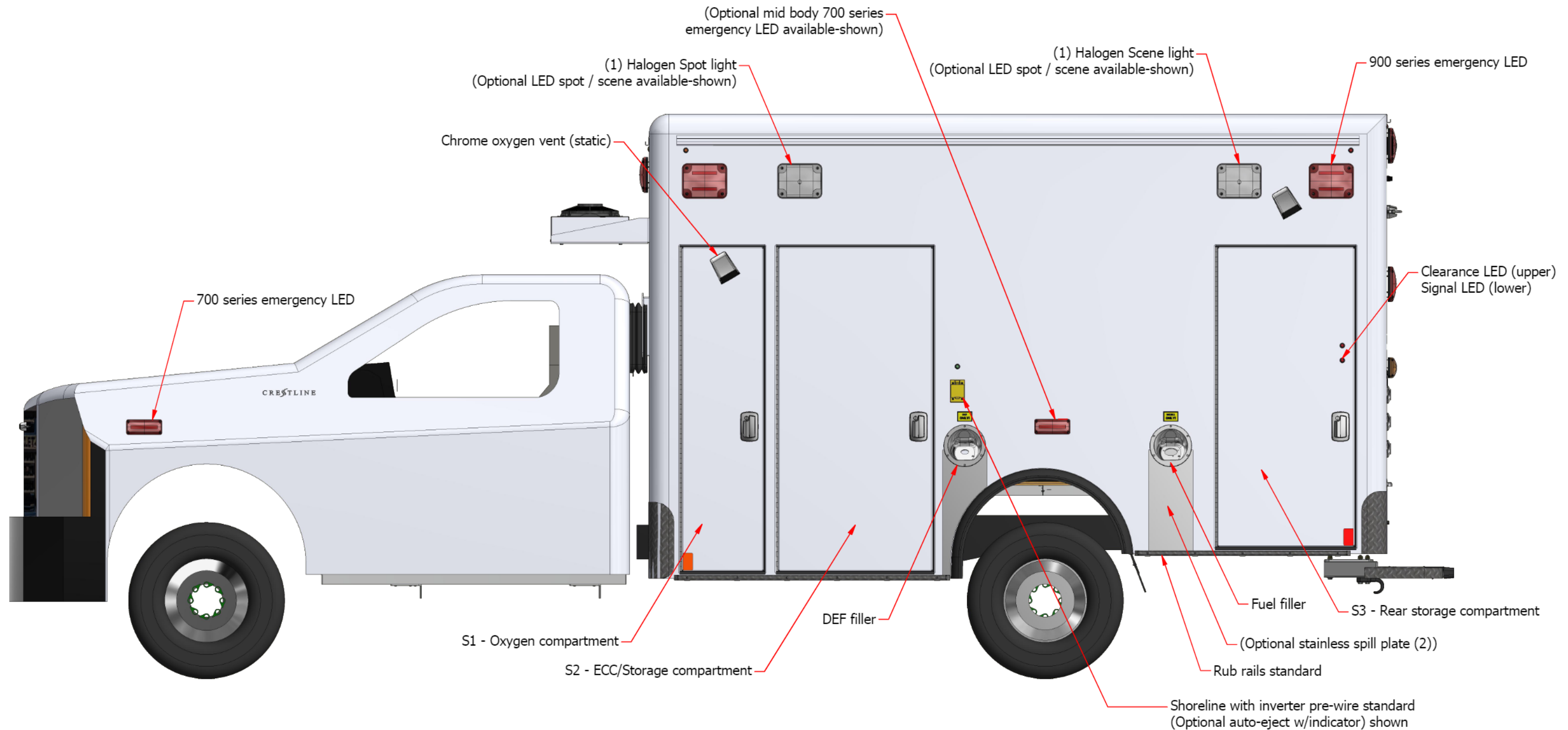




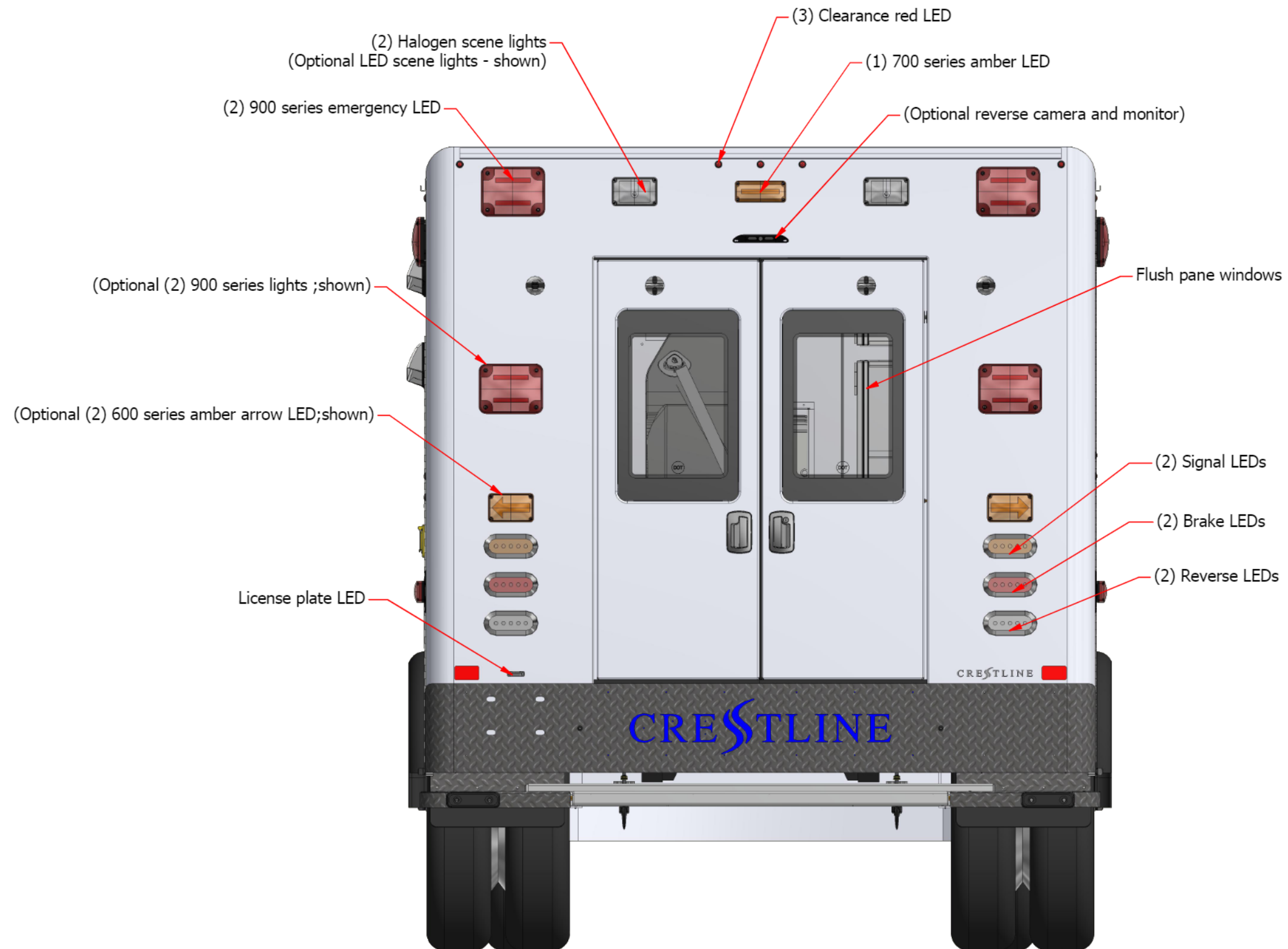
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4 OF 22		0	AMB2021051



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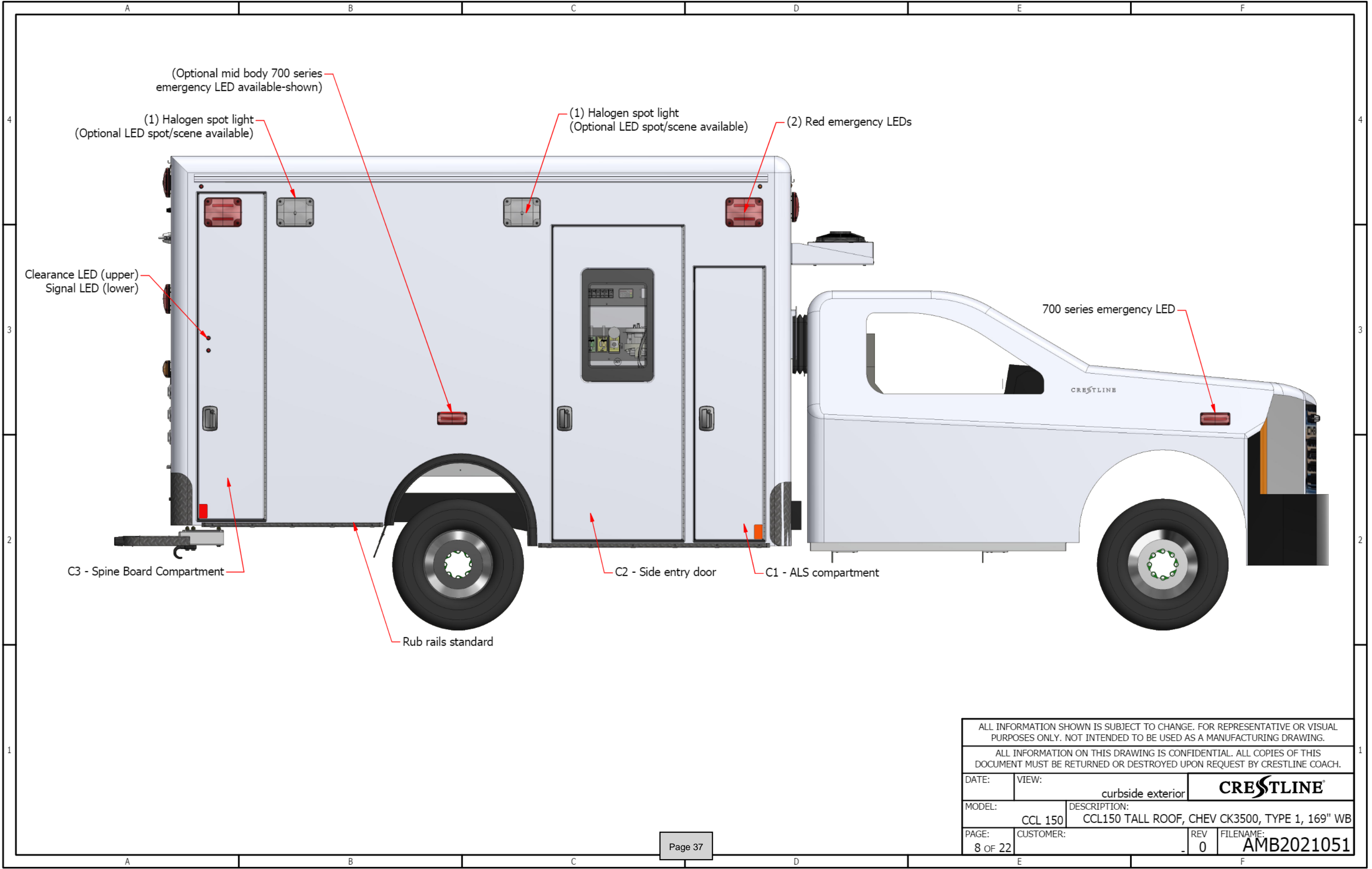


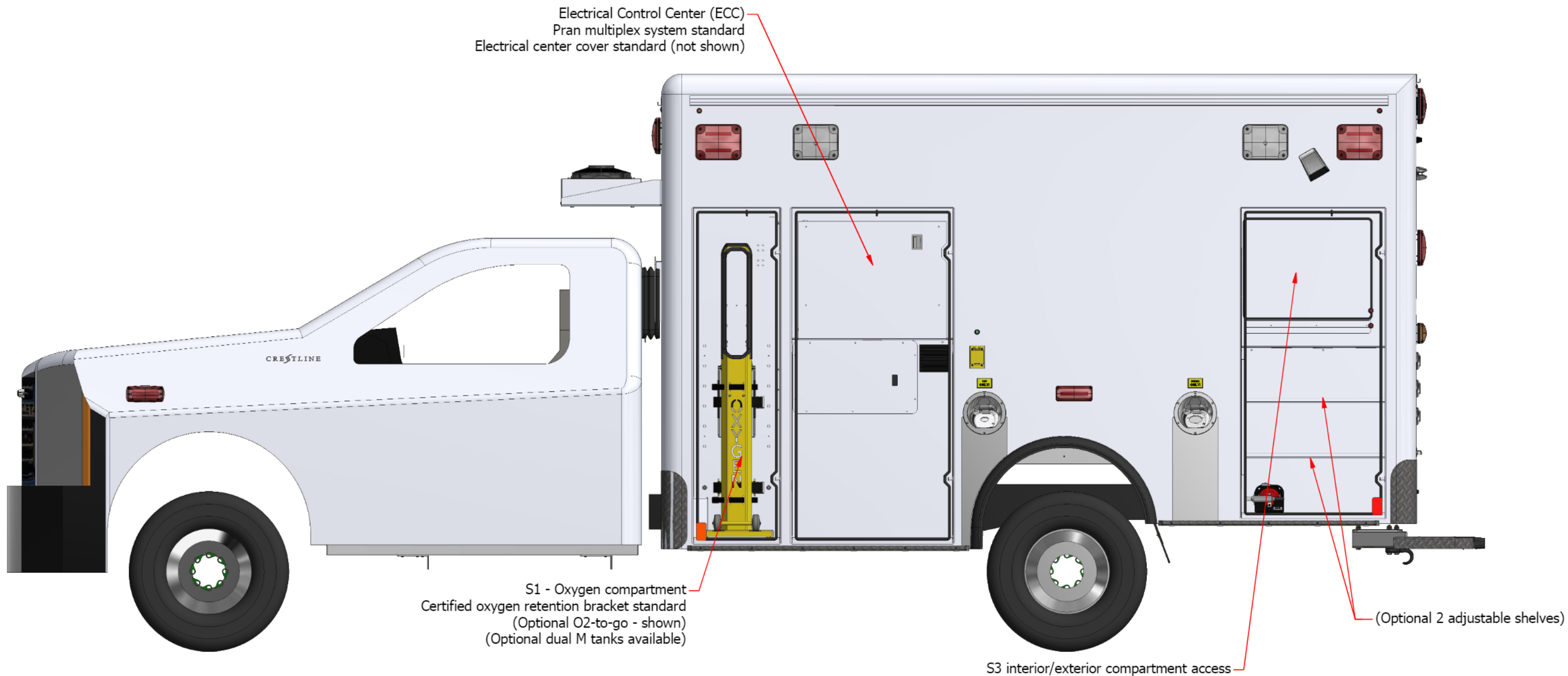
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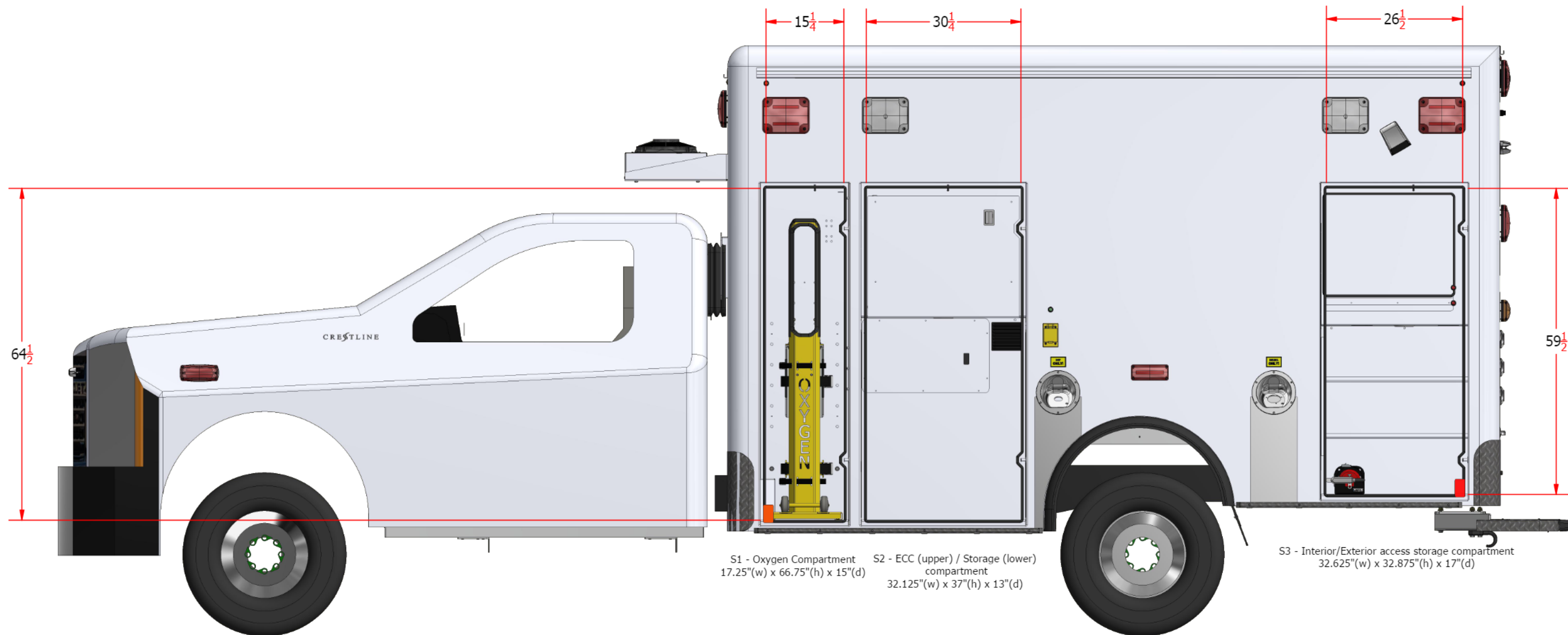




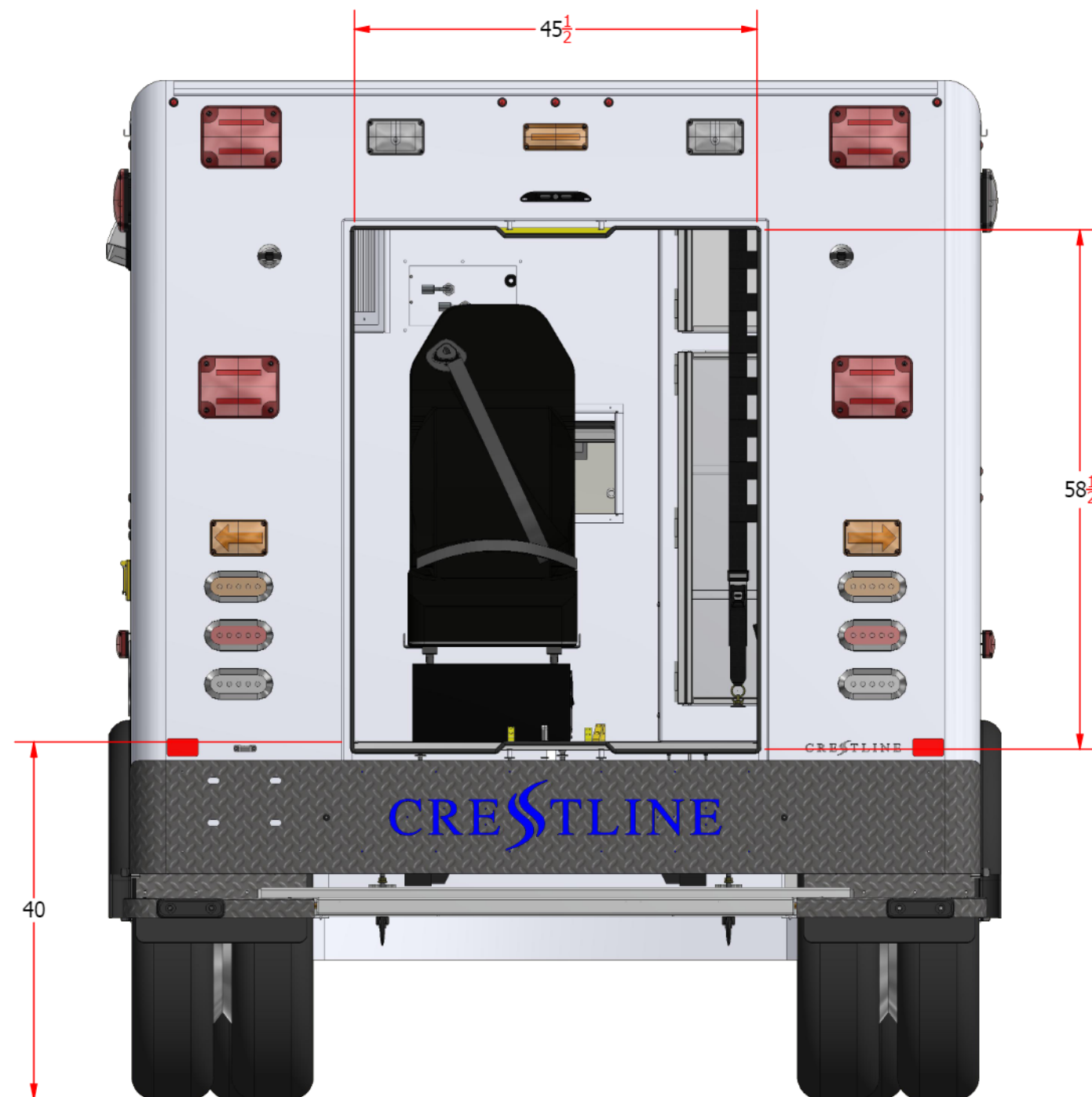
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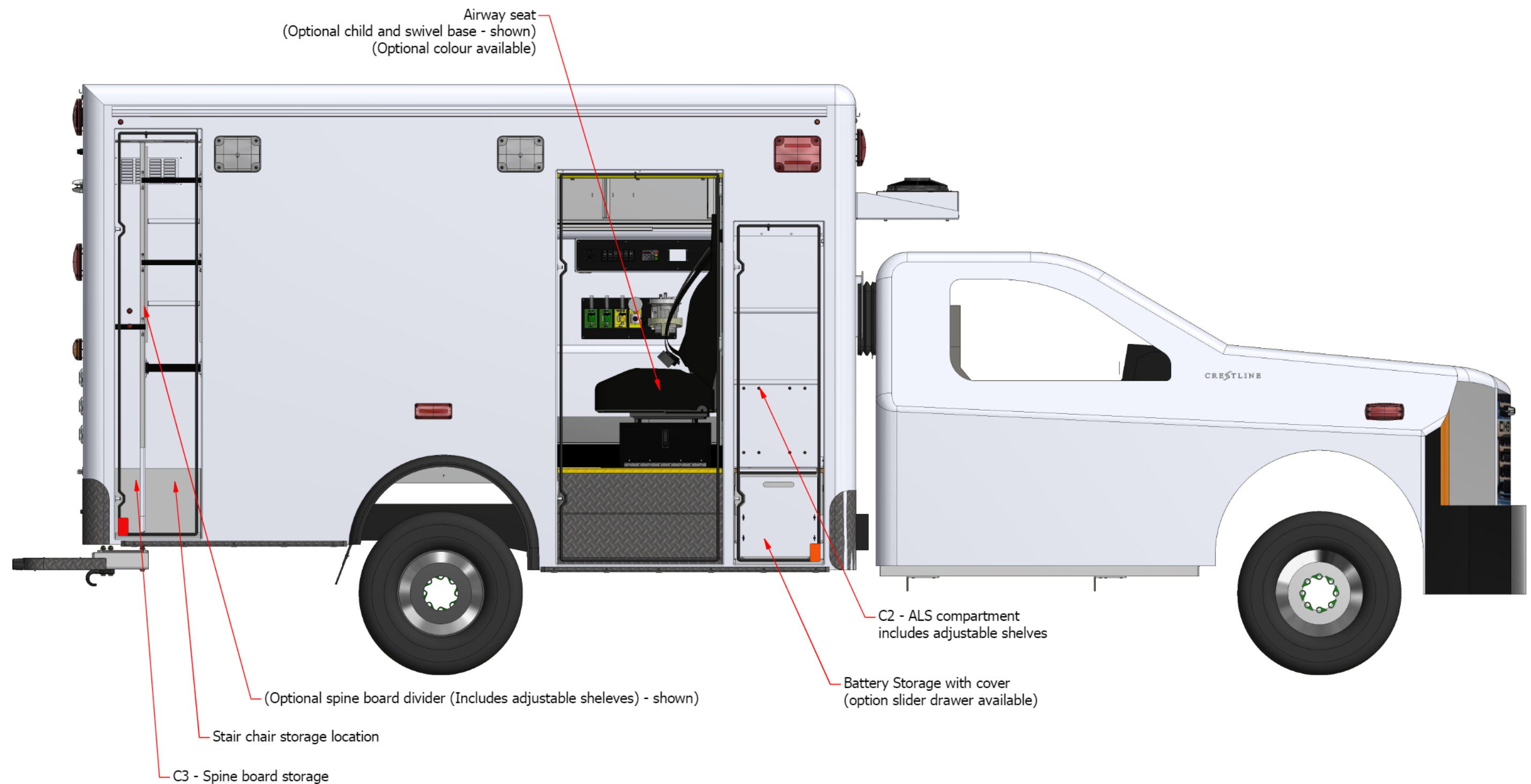
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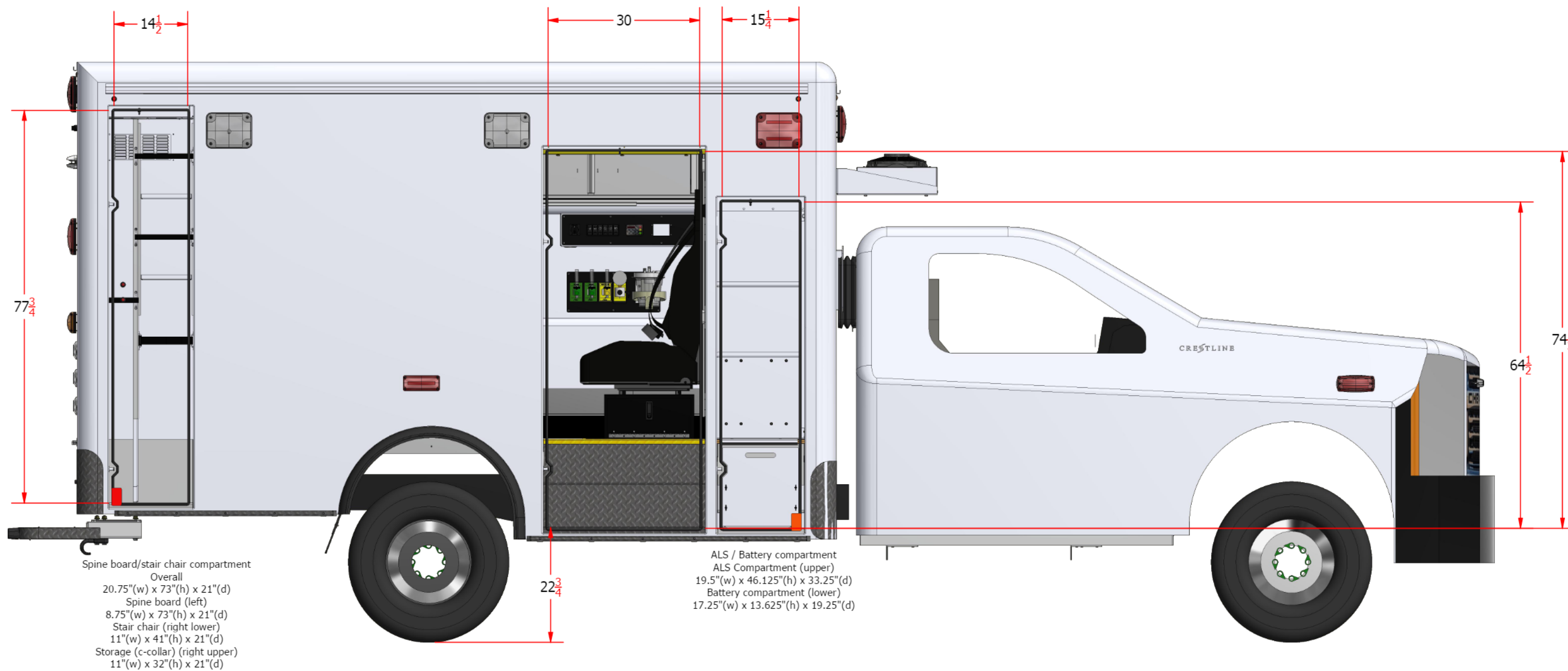


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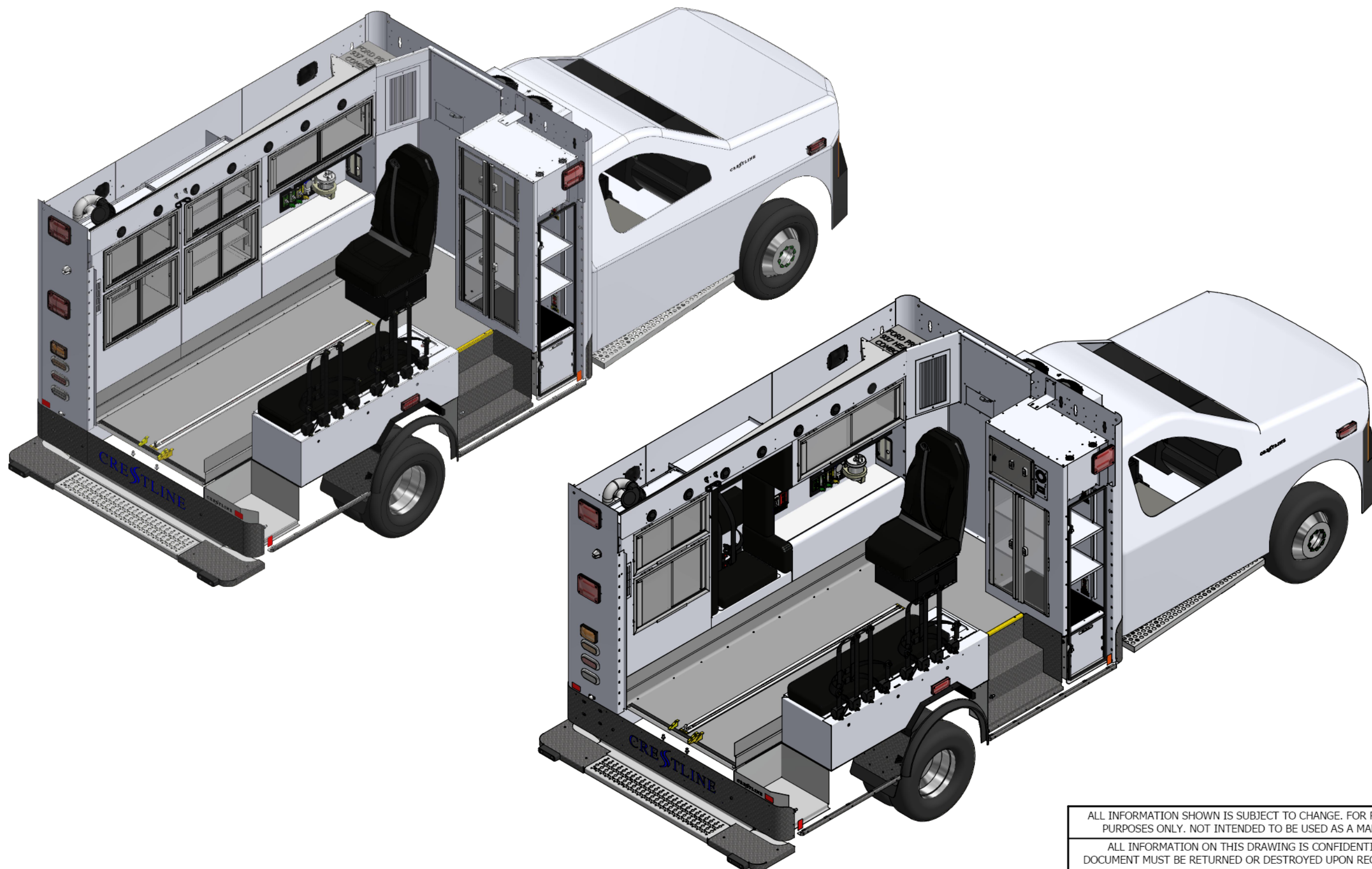


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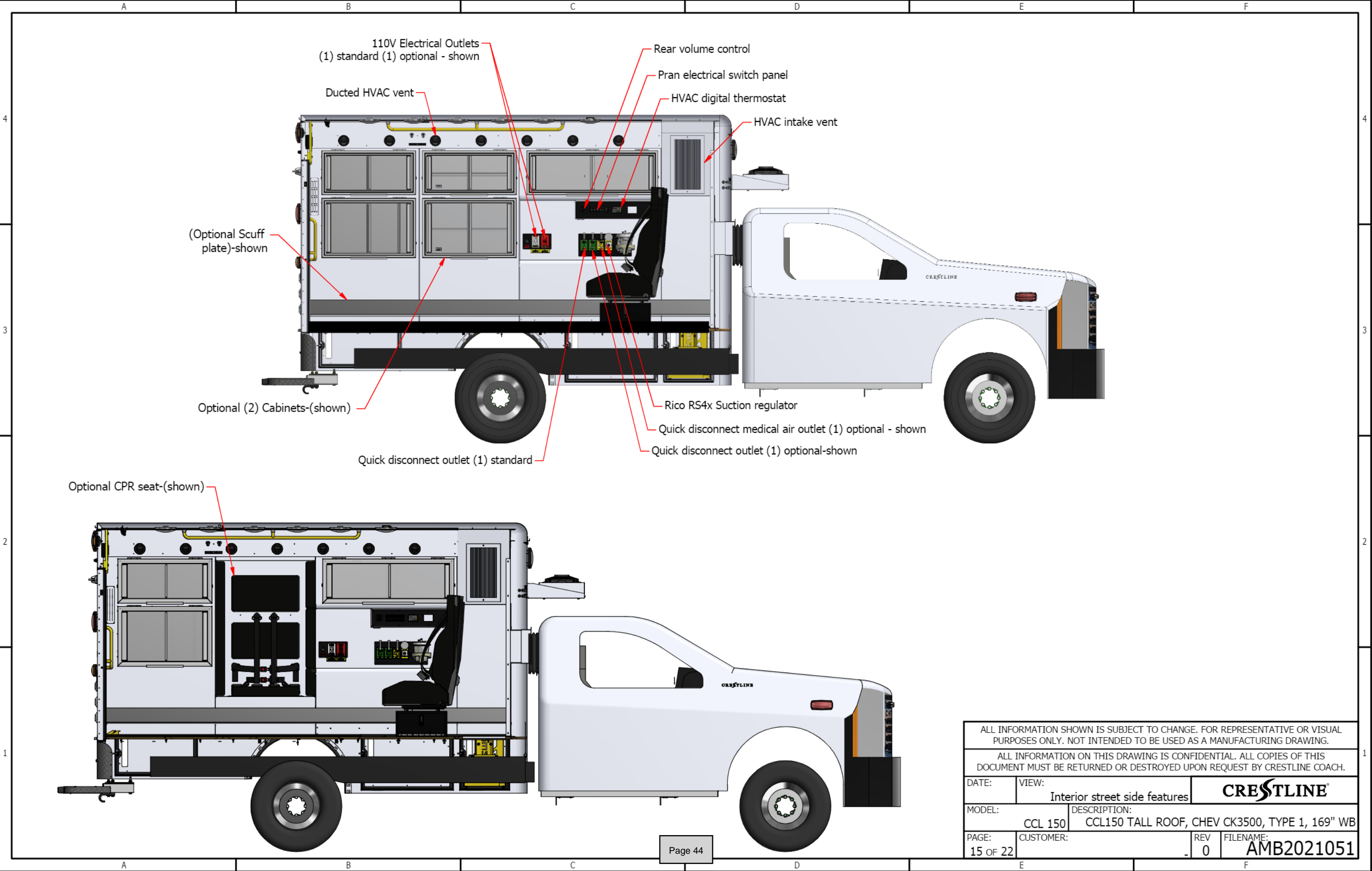




ALL INFORMATION SHOWN IS SUBJECT TO CHANGE. FOR REPRESENTATIVE OR VISUAL PURPOSES ONLY. NOT INTENDED TO BE USED AS A MANUFACTURING DRAWING.			
ALL INFORMATION ON THIS DRAWING IS CONFIDENTIAL. ALL COPIES OF THIS DOCUMENT MUST BE RETURNED OR DESTROYED UPON REQUEST BY CRESTLINE COACH.			
DATE:	VIEW:		<b>CRESTLINE®</b>
MODEL:	CCL 150	DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB	
PAGE: 13 OF 22	CUSTOMER:		REV 0
			FILENAME: AMB2021051

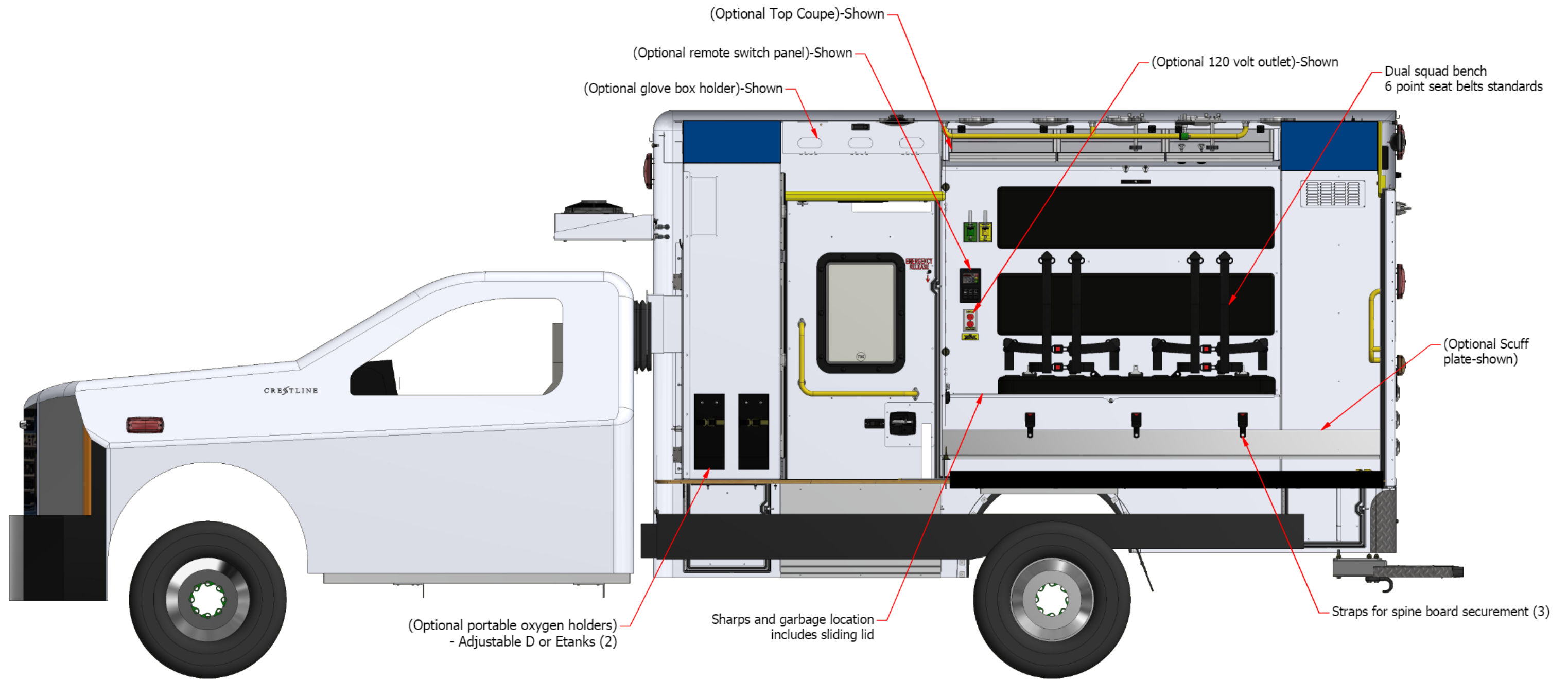


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DATE:	VIEW:	Interior view	
MODEL:	CCL 150	DESCRIPTION:	CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB
PAGE:	CUSTOMER:	REV	FILENAME:
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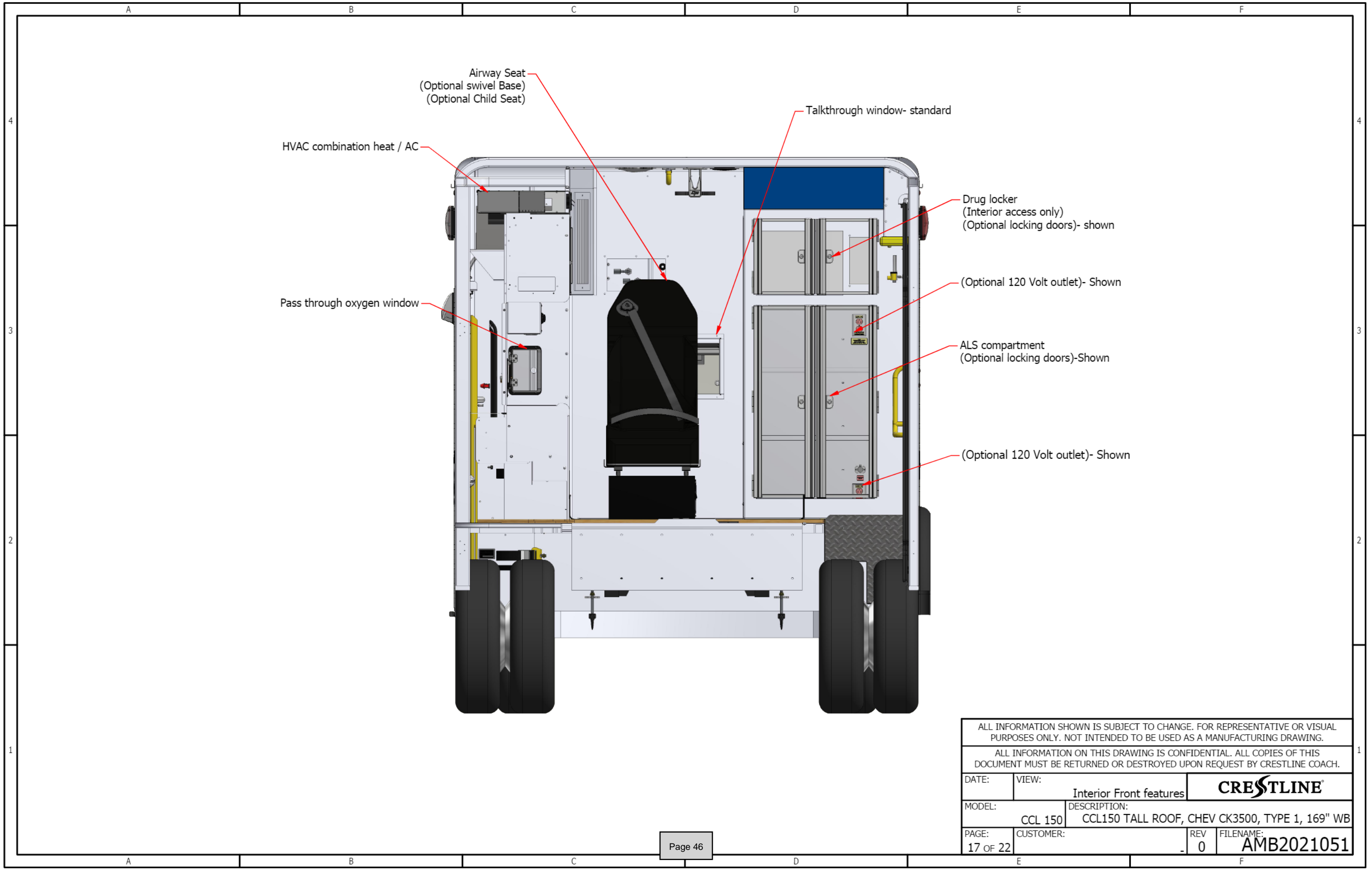


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ALL INFORMATION ON THIS DRAWING IS CONFIDENTIAL. ALL COPIES OF THIS DOCUMENT MUST BE RETURNED OR DESTROYED UPON REQUEST BY CRESTLINE COACH.			
DATE:	VIEW: Interior street side features		CRESTLINE®
MODEL: CCL 150		DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB	
PAGE: 15 OF 22	CUSTOMER:	REV 0	
		FILENAME: AMB2021051	





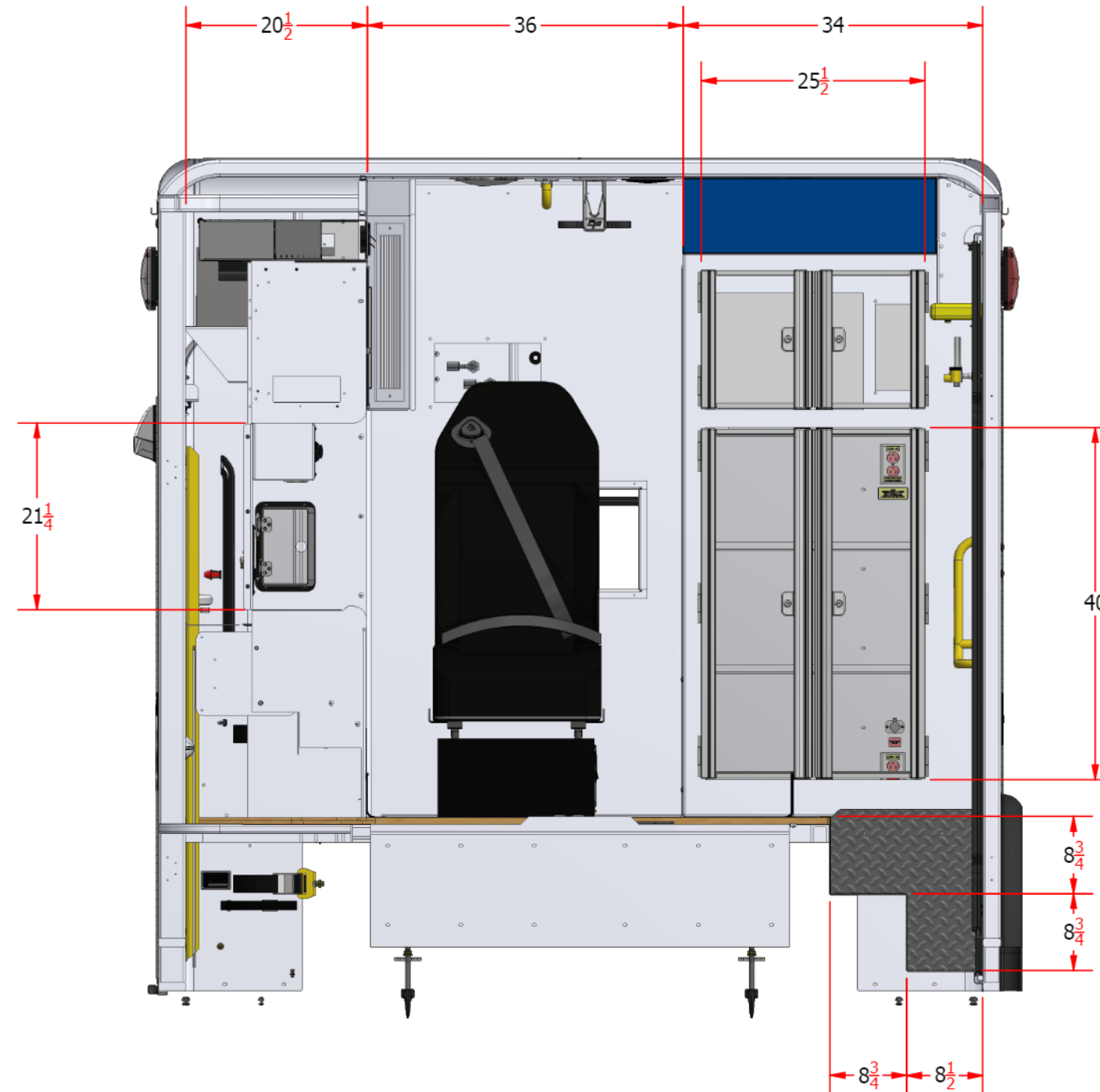
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ALL INFORMATION ON THIS DRAWING IS CONFIDENTIAL. ALL COPIES OF THIS DOCUMENT MUST BE RETURNED OR DESTROYED UPON REQUEST BY CRESTLINE COACH.			
DATE:	VIEW:	Interior curbside features	
MODEL:	CCL 150	DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB	
PAGE:	CUSTOMER:	REV	FILENAME:
16 OF 22		0	AMB2021051



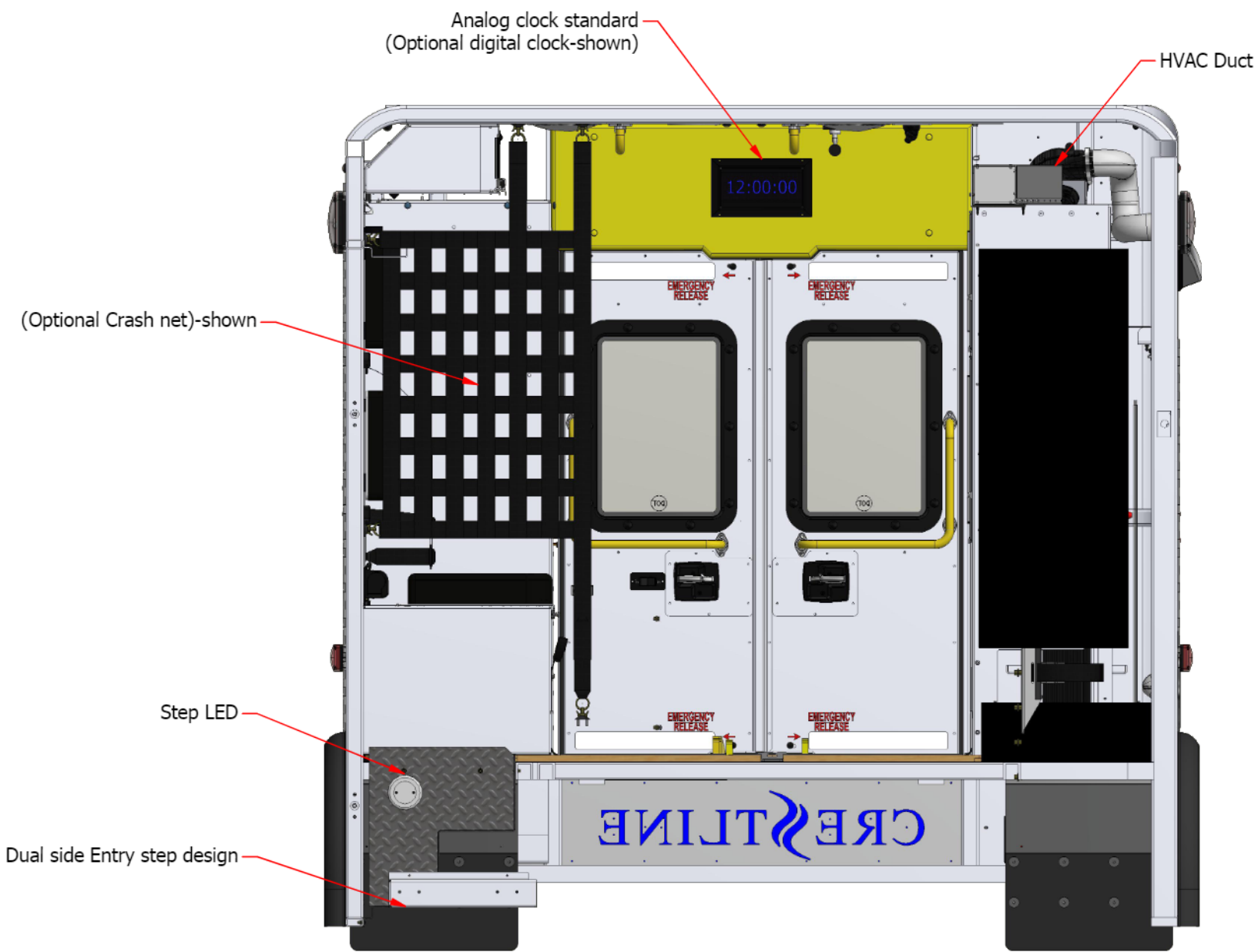
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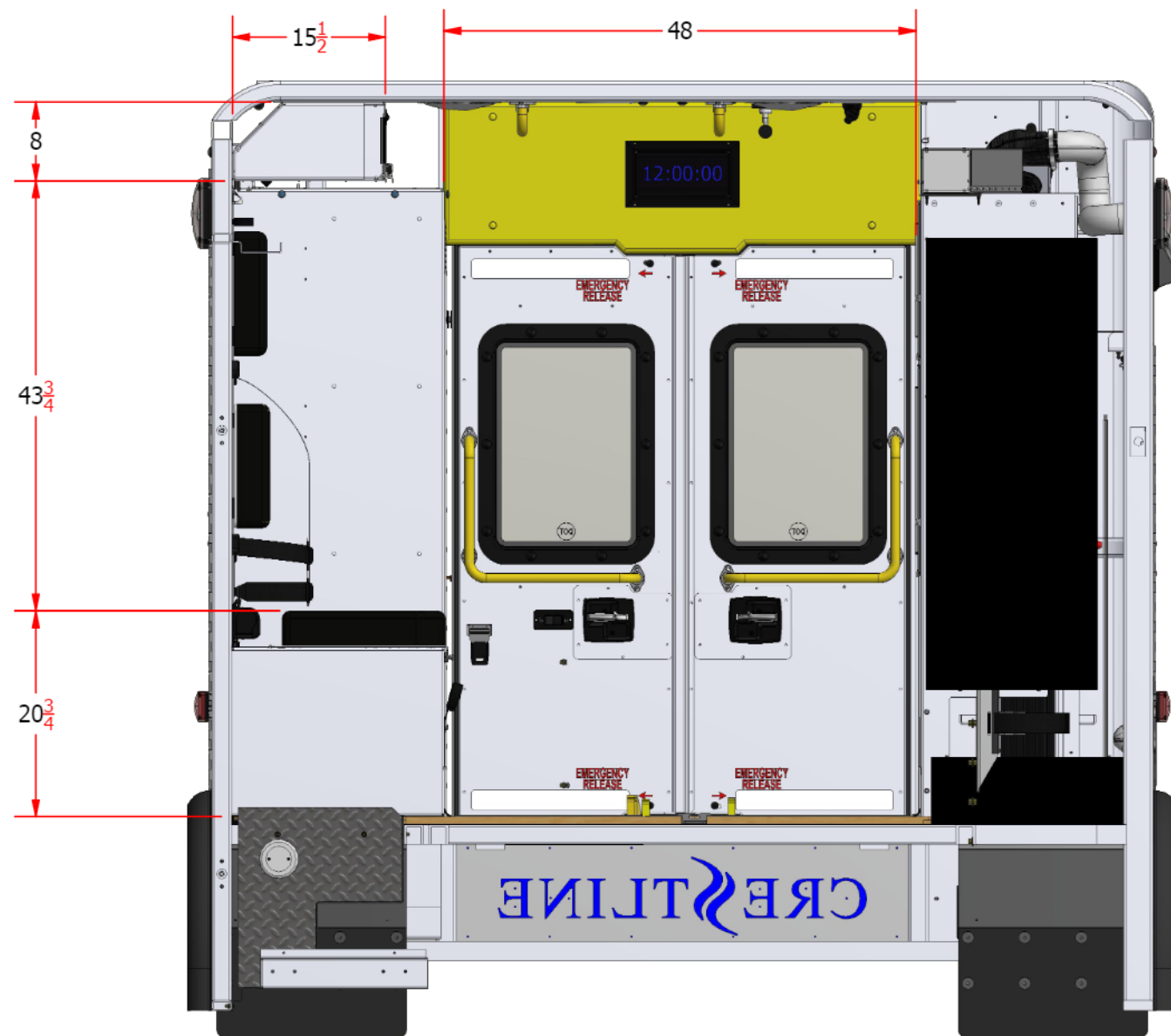
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17 OF 22		0	AMB2021051



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MODEL:	CCL 150	DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB	
PAGE:	CUSTOMER:	REV 0	FILENAME: AMB2021051
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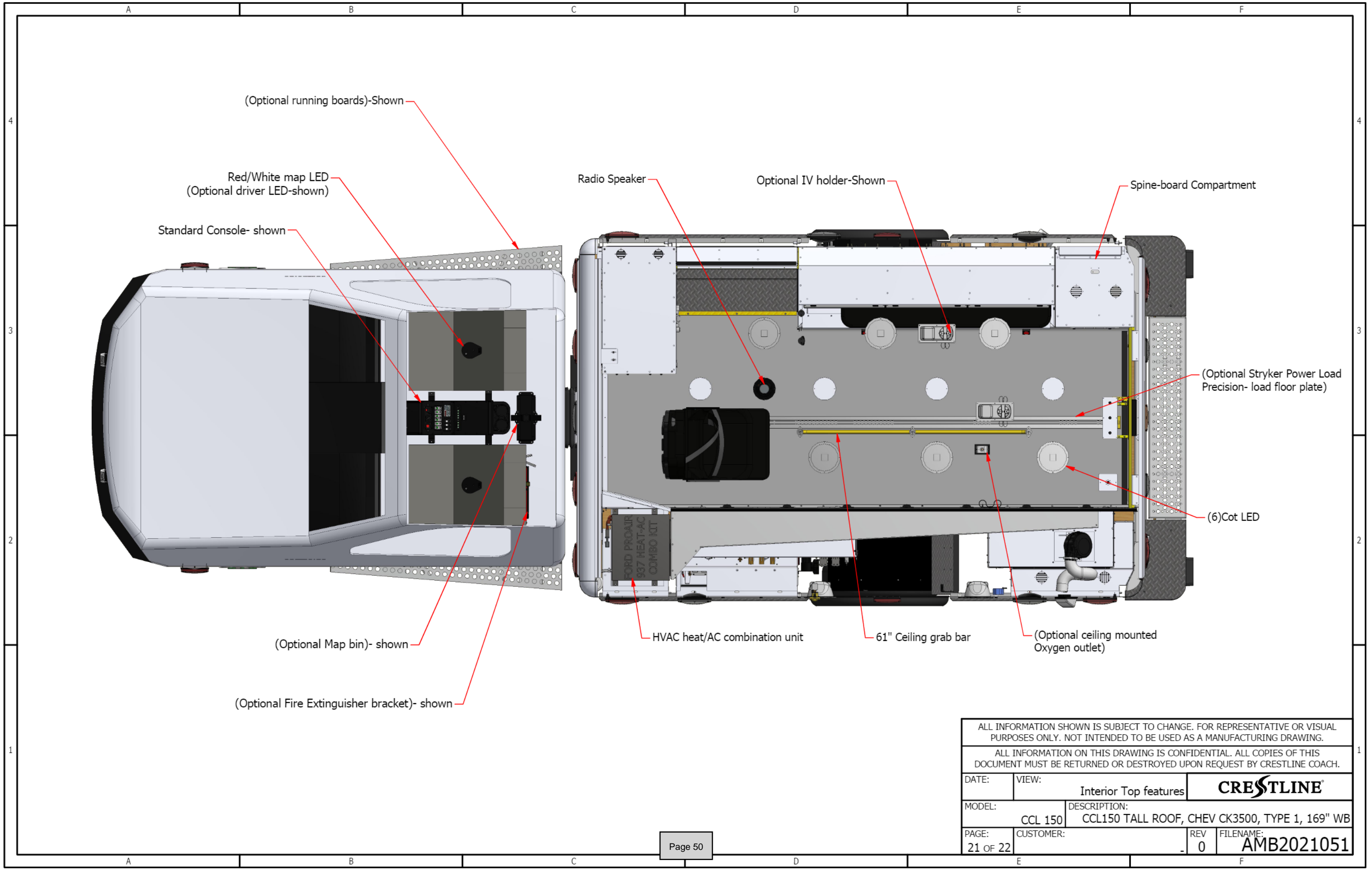


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DATE:	VIEW:		Interior Rear Features		CRESTLINE®
MODEL:	CCL 150		DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB		
PAGE:	CUSTOMER:		REV	FILENAME:	
19 OF 22			0	AMB2021051	



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MODEL:	CCL 150	DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB	
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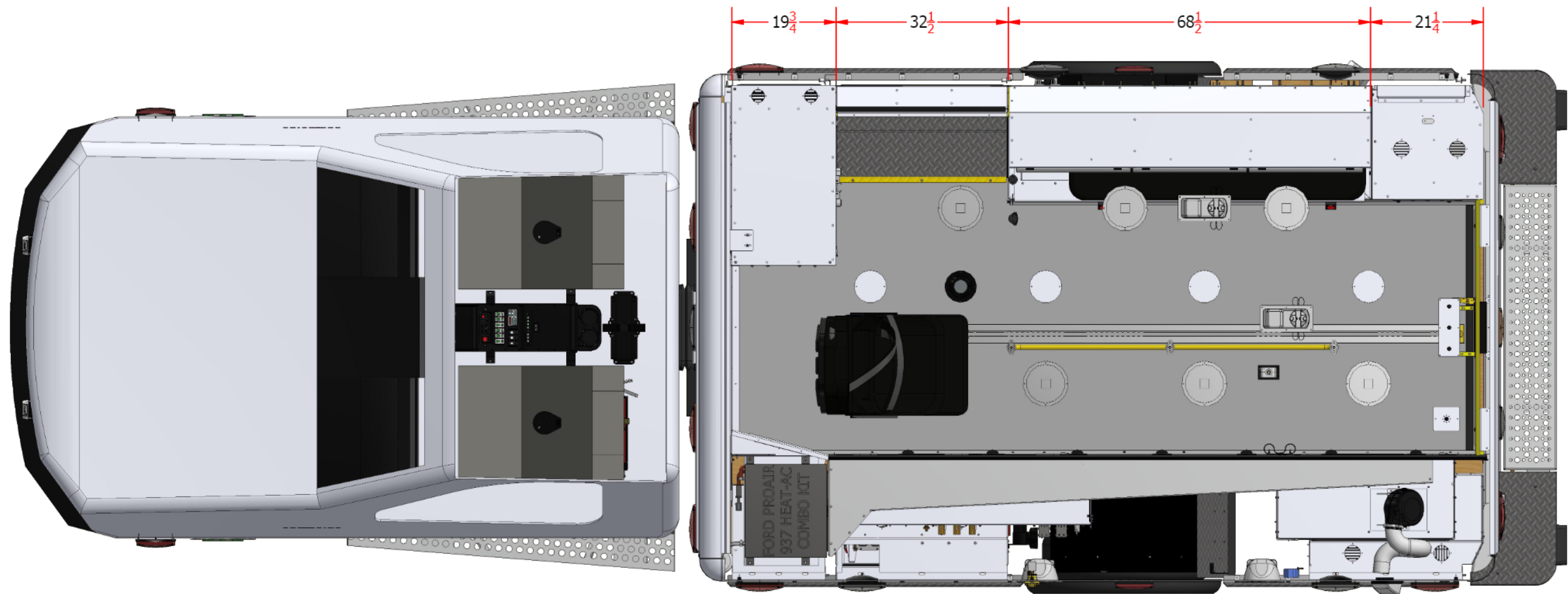




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DATE:	VIEW: Interior Top features		<b>CRESTLINE®</b>	
MODEL: CCL 150		DESCRIPTION: CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB		
PAGE: 21 OF 22	CUSTOMER:		REV 0	FILENAME: AMB2021051



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DATE:	VIEW:	Interior Top dimensions	CRESTLINE®
MODEL:	CCL 150	DESCRIPTION:	CCL150 TALL ROOF, CHEV CK3500, TYPE 1, 169" WB
PAGE:	CUSTOMER:	REV	FILENAME:
22 OF 22		0	AMB2021051



**Quote Prepared For Our Valued Customer:**  
**Town of Highland Beach Fire Rescue**

Account ID:

Quote #: 15177

Customer Contact:

Tom McCarthy  
561-225-6877

Billing Address:

Town of Highland Beach Fire Rescue  
  
3614 S. Ocean Blvd.  
Highland Beach, FL  
33404

Shipping Address:

Town of Highland Beach Fire Rescue  
  
3614 S. Ocean Blvd.  
Highland Beach, FL  
33404

Terms:

Valid Until: May 31, 2022 Freight Quote #:

Carrier: TBD

FOB Origin: TBD

**Your Sales Representative is:****Jamie Scogin****j.scogin@ferno.com****561.323.0278****Your Customer Service Contact is:****Lou McCann****l.mccann@ferno.com****(877) 733-0911**

Quantity	Item #	Product	Customer Price
1	0000INXINLI NDWL	INX INLINE W/DWL SHIP KIT INX STRETCHER WITH DIRECTIONAL WHEEL LOCKS	\$ 36,611.36
1	LAIV3SCL	INX/MONDIAL MB 3 STAGE IV POLE INX/MONDIAL 3 STAGE IV POLE	\$ 544.48
1	0822453	INX TELESCOPING FRAME STO-NET	\$ 221.40
1	0822451	KIT, BACKREST PANEL MNT HOOK	\$ 157.44
1	FWESX	SX, SURFACE EXTENDER PAIR	\$ 2,823.26
1	ILFS86UFPD C	INLINE 86 W/UFP MOUNT DC ***CONFIRM LENGTH BEFORE ORDERING*** INLINE SAE COMPLIANT COT FASTENER	\$ 6,479.64

Hard Copy PO Required? ☐ Yes ☐ No

Approval: \_\_\_\_\_

Printed Name

Page 52

Signature

**Subtotal: \$ 46,837.58****Sales Tax: \$ 0.00**



Credit Card:\_\_\_\_\_

Secure Code:\_\_\_\_\_

Exp:\_\_\_\_\_

**Shipping Quote:** \$ 0.00

Comments:

**Your Price:** \$ 46,837.58



## 2024 Highland Beach Fire Rescue Budget Quote

Quote Number: 10431046

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: STRYKER QUOTE

Chicago, IL 60673-3308

Attn:

Rep: Gisel Lepior

Email: gisel.lepor@stryker.com

Phone Number:

Quote Date: 09/20/2021

Expiration Date: 12/19/2021

#	Product	Description	Qty	Sell Price	Total
13.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	2	\$16,190.00	\$32,380.00
14.0	11576-000060	LUCAS Desk-Top Battery Charger	2	\$1,235.00	\$2,470.00
15.0	11576-000071	LUCAS External Power Supply	2	\$391.00	\$782.00
16.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	4	\$755.00	\$3,020.00
17.0	21576-000075	LUCAS Stabilization Strap (4 pack)	2	\$311.00	\$622.00
18.0	11576-000047	LUCAS Disposable Suction Cup (12 pack)	2	\$525.00	\$1,050.00
19.0	11576-000090	LUCAS Grip Tape (3-pack) for Slim Back Plate	2	\$73.00	\$146.00
20.0	21576-000075	LUCAS Stabilization Strap (4 pack)	2	\$311.00	\$622.00
21.0	639005550001	MTS POWER LOAD	1	\$26,974.00	\$26,974.00
22.0	650605550003	Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	1	\$24,727.00	\$24,727.00
23.0	6252000000	Stair-PRO Model 6252	2	\$3,887.00	\$7,774.00
23.1	7777881664	2 year parts only		\$0.00	\$0.00
23.2	6252009001	Stair-Pro Operations Manual		\$0.00	\$0.00
23.3	6250001162	In-Service Video (DVD)		\$0.00	\$0.00
23.4	6252026000	Common Components		\$0.00	\$0.00
23.5	6250021000	2 Piece ABS Panel Seat		\$0.00	\$0.00
23.6	6250160000	Polypropelene Restraint Set(Plastic Buckles)		\$0.00	\$0.00
23.7	6252022000	Main Frame Assy Option		\$0.00	\$0.00
23.8	6250024000	Standard Length Lower LiftHandles		\$0.00	\$0.00
23.9	6252027000	Footrest Option		\$315.00	\$630.00
23.10	6252040000	Removable Head Support		\$85.00	\$170.00
23.11	6250140000	O2 Bottle Holder		\$170.00	\$340.00

**ZOLL Medical Corporation**

269 Mill Road  
Chelmsford, MA 01824-4105  
Federal ID# 04-2711626

Phone: (800) 348-9011

Fax: (978) 421-0015

Email: esales@zoll.com

Quote No: Q-30583 Version: 1

Town of Highland Beach Fire Rescue  
3614 S. Ocean Boulevard  
Highland Beach, FL 33404

ZOLL Customer No: 317727

Tom McCarthy

Quote No: Q-30583

Version: 1

Issued Date: April 18, 2022

Expiration Date: June 14, 2022

Terms: NET 30 DAYS

FOB: Destination

Freight: Free Freight

Prepared by: Diego Mauri

EMS Territory Manager

dmauri@zoll.com

+1 4048868079

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	715126	601-2231011-01	<b>X Series Monitor/Defibrillator - 12-Lead ECG, Pacing, NIBP, SpO2, SpCO, EtCO2, CPR Expansion Pack</b>  Includes: 4 trace tri-mode display monitor/ defibrillator/ printer, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5in ( 16.5cm) diagonal screen. Accessories Included: MFC cable and CPR connector, A/C power cord, One (1) roll printer paper, 6.6 Ah Li-ion battery, Carry case, Operator Manual, Quick Reference Guide, and One (1)-year EMS warranty.  Parameter Details: Real CPR Help - Dashboard display of CPR Depth and Rate for Adult and Pediatric patients, Visual and audio prompts to coach CPR depth (Adult patient only), Release bar to ensure adequate release off the chest, Metronome to coach rate for Adult and Pediatric patients. See-Thru ® CPR artifact filtering • Interpretative 12-Lead ECG (Full 12 ECG lead view with both dynamic and static 12-lead mode display. 12-Lead OneStep ECG cable - includes 4-Lead limb lead cable and removable precordial 6-Lead set) • ZOLL Noninvasive Pacing Technology • Welch Allyn NIBP with Smartcuff. 10 foot Dual Lumen hose and SureBP Reusable Adult Medium Cuff • Masimo SpO2 & SpCO with Signal Extraction Technology (SET), Rainbow SET® • EtCO2 Oridion Microstream Technology. Microstream tubing set sold separately •	1	\$45,343.00	\$32,816.40	\$32,816.40
2	715126	8900-0400	<b>CPR Stat-padz HVP Multi-Function CPR Electrodes - 8 pair/case</b>	1	\$666.00	\$459.20	\$459.20

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Town of Highland Beach Fire Rescue  
Quote No: Q-30583 Version: 1

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
3		8300-000208	Microstream Advance Adult-Pediatric Intubated CO2 Filter Line, Short Term Use, Box of 25	1	\$303.00	\$248.46	\$248.46
4		8300-000200	Microstream Advance Adult Oral-Nasal CO2 Filter Line With O2 Tubing, Short Term Use, Box of 25	1	\$391.00	\$391.00	\$391.00
5	715126	REUSE-12-2MQ	Welch Allyn REUSE-12-2MQ Cuff, Lg Adult, 2-Tube, Twist Lock connector	1	\$58.00	\$43.05	\$43.05
6	715126	REUSE-09-2MQ	Welch Allyn REUSE-09-2MQ Cuff, Child, 2-Tube, Twist Lock connector	1	\$58.00	\$43.05	\$43.05
7	715126	8000-001392	Masimo rainbow® RC-4 - 4FT, Reusable EMS Patient Cable	1	\$278.00	\$206.93	\$206.93
8	715126	8000-000476	M-LNCS Pdtx-3 Pediatric SpO2 Adhesive Sensor, 3 ft. Single Patient Use 10-50kg (20 per box)	1	\$385.00	\$278.80	\$278.80
9	715126	8000-000371	rainbow® DCI® SpO2/SpCO/SpMet Adult Reusable Sensor with connector (3 ft)	1	\$957.00	\$692.90	\$692.90
10	715126	8000-0580-01	Six hour rechargeable Smart battery	2	\$572.00	\$405.90	\$811.80
11	715126	8300-0500-01	SurePower 4 Bay Charging System including 4 Battery Charging adapters	1	\$3,073.00	\$2,118.06	\$2,118.06
12	715126	8000-000876-01	Paper, Thermal, w/Grid, BPA Free (Box of 6)	1	\$27.00	\$19.68	\$19.68
13	715126	8900-0004	4 ECG electrodes/pouch (120 pouches / 480 electrodes)	1	\$114.00	\$78.72	\$78.72
14	715126	8900-0006	6 ECG electrodes/pouch (100 pouches / 600 electrodes)	1	\$143.00	\$98.40	\$98.40
15	715126	8900-0810-01	<b>Pedi-padz II Pediatric Multi-Function Electrodes</b>  Designed for use with the AED Plus. The AED recognizes when pedi?padz II are connected and automatically proceeds with a pediatric ECG and adjusts energy to pediatric levels. Twenty four (24) month shelf-life. One pair.	1	\$108.00	\$80.75	\$80.75

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Email: esales@zoll.com

Town of Highland Beach Fire Rescue  
Quote No: Q-30583 Version: 1

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
16		8778-89004-WF	<b>X Series - Worry-Free Service Plan - 4 Years At Time of Sale</b>  Includes: Annual preventive maintenance, 27% discount on new cables, 27% discount on additional lithium SurePower Batteries, discount on parameter upgrades, Lithium-ion SurePower II Battery replacement upon failure, and accidental damage coverage (see comments). Shipping and use of a Service Loaner during repairs, no charge shipping. Extended warranty is a continuation of the EMS One Year Product Limited Warranty. • ACCIDENTAL DAMAGE COVERAGE: Includes one case replacement per year per device. This coverage excludes devices that are deemed beyond repair and/or catastrophic damage. • BATTERY REPLACEMENT PROGRAM: Batteries must be maintained per ZOLL's recommended maintenance program -- Batteries are replaced upon failure, one for one, throughout the term of the ExpertCare Service contract, should the SurePower battery or SurePower Charger display a fault -- Batteries must be evaluated and confirmed of failure through ZOLL Technical Support and/or an on-site field service technician.	1	\$6,710.00	\$6,710.00	\$6,710.00

Subtotal: \$45,097.20

**Total: \$45,097.20**

Contract Reference	Description
715126	Reflects NASPO 2017 - Contract No. Ok-Sw-300 contract pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in NASPO 2017 - Contract No. OK-SW-300 shall apply to the customer's purchase of the products set forth on this quote.

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/about-zoll/invoice-terms-and-conditions> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. This Quote expires on June 14, 2022. Pricing is subject to change after this date.
2. Applicable tax, shipping & handling will be added at the time of invoicing.
3. All purchase orders are subject to credit approval before being accepted by ZOLL.
4. To place an order, please forward the purchase order with a copy of this quotation to [esales@zoll.com](mailto:esales@zoll.com) or via fax to 978-421-0015.
5. All discounts from list price are contingent upon payment within the agreed upon terms.
6. Place your future accessory orders online by visiting [www.zollwebstore.com](http://www.zollwebstore.com).

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Phone: (800) 348-9011

Fax: (978) 421-0015

Email: esales@zoll.com

Town of Highland Beach Fire Rescue  
Quote No: Q-30583 Version: 1

**Order Information (to be completed by the customer)**

☐ Tax Exempt Entity (Tax Exempt Certificate must be provided to ZOLL)

☐ Taxable Entity (Applicable tax will be applied at time of invoice)

BILL TO ADDRESS	SHIP TO ADDRESS
Name/Department:	Name/Department:
Address:	Address:
City / State / Zip Code:	City / State / Zip Code:

Is a Purchase Order (PO) required for the purchase and/or payment of the products listed on this quotation?

☐ Yes      PO Number: \_\_\_\_\_      PO Amount: \_\_\_\_\_  
(A copy of the Purchase Order must be included with this Quote when returned to ZOLL)

☐ No      (Please complete the below section when submitting this order)

For organizations that do not require a PO, ZOLL requires written execution of this order. The person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms and prices in this quotation.

**Town of Highland Beach Fire Rescue**

Authorized Signature:

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**File Attachments for Item:**

B. Discussion of marine accessory structures ordinance review timeline



# TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

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**MEETING TYPE:** Town Commission Meeting

**MEETING DATE** *June 21, 2022*

**SUBMITTED BY:** Terisha Cuebas, Town's Manager's Office

**SUBJECT:** Discussion of marine accessory structures ordinance review timeline

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## **SUMMARY:**

At the April 19, 2022 Commission meeting, the Commission began the preliminary discussions regarding the proposed marine accessory structures ordinance. The Commission continued the discussion and outlined the desired timeline and process for the Planning Board to review the proposed ordinance. Below is the tentative timeline that is currently assigned to the Planning Board.

- May 12 – Planning Board meeting - advise Board via memorandum of the Commission's direction regarding Planning Board review process. **COMPLETED**
- May 23-27– Coordinate individual Board member observation trips via Town's Marine Patrol Unit (For those members who do not have access to a boat). **COMPLETED**
- September 22– Prepare mailer (addresses for mailer are already complete) to all waterfront property owners (west of State Road A1A) to advise them of upcoming Planning Board meeting date and the opportunity to provide public comment on proposed amendment concepts.
- October 13 – Planning Board meeting - review and consideration of proposed amendment concepts regarding Accessory Marine Facilities

---

## **FISCAL IMPACT:**

N/A

---

## **ATTACHMENTS:**

N/A

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## **RECOMMENDATION:**

Commission discussion.





**File Attachments for Item:**

D. Approval of the Commission Meeting Minutes

June 07, 2022 Commission Meeting Minutes



## TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers  
3614 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: June 07, 2022  
Time: 1:30 PM

---

### **1. CALL TO ORDER**

Mayor Hillman called the meeting to order at 1:30 P.M.

### **2. ROLL CALL**

Commissioner John Shoemaker  
Commissioner Evalyn David  
Commissioner Peggy Gossett-Seidman  
Vice Mayor Natasha Moore  
Mayor Douglas Hillman  
Town Manager Marshall Labadie  
Town Attorney Aleksandr Boksner  
Town Clerk Lanelda Gaskins

### **3. PLEDGE OF ALLEGIANCE**

The Town Commission led the Pledge of Allegiance to the United States of America.

### **4. APPROVAL OF THE AGENDA**

**MOTION:** David/Moore - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

### **5. PRESENTATIONS / PROCLAMATIONS**

A. None.

### **6. PUBLIC COMMENTS**

There were no public comments.

**7. ANNOUNCEMENTS**

Mayor Hillman read the announcements as follows:

**Board Vacancies**

Board of Adjustment and Appeals - One vacancy for a three-year term

Natural Resources Preservation Advisory Board - One vacancy for an unexpired term ending April 30, 2024

**Meetings and Events**

June 14, 2022 - 1:00 P.M. Code Enforcement Regular Board Meeting

June 21, 2022 - 12:00 P.M. Town Commission Special Meeting

June 21, 2022 - 1:30 P.M. Town Commission Meeting

**Board Action Report**

A. None

**8. ORDINANCES**

**A. Proposed Ordinance**

**An Ordinance of the Town Commission of the Town of Highland Beach, Florida, amending the Town's Comprehensive Plan by adding a new property rights element; providing for severability; providing for conflicts; and providing an effective date.**

Mayor Hillman read the title of the proposed ordinance.

Town Planner Ingrid Allen presented the proposed ordinance amending the Town's Comprehensive Plan by adding a new property rights element.

**MOTION:** David/Moore - Moved to transmit the proposed ordinance incorporating the property rights element required by the State, which was approved unanimously 5 to 0.

**9. CONSENT AGENDA**

A. None.

## **10. UNFINISHED BUSINESS**

### **A. Fire Rescue Implementation Update**

Town Manager Labadie provided an update on the Fire Rescue Implementation. There were discussions about a resident with fire rescue experience only participating in the initial screening process of the applicants for the Fire Chief position. Town Manager Labadie and Police Chief Craig Hartmann will meet with the gentleman.

### **B. Continued discussion on Town Entry Signage Design Concepts**

Vice Mayor Moore presented this item and discussed key dates related to the process to engage residents in the entry sign design contest.

Town staff will email the residents, add the information in the Town Manager's Minutes, and place an article in the Coastal Star Newspaper about the entry sign design contest. Town staff will also create a basic webpage with a pop-up of the entry sign design contest.

## **11. NEW BUSINESS**

### **A. Resolution No. 2022-013**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida; authorizing the Town to borrow funds from Synovus Bank in the principal amount not to exceed \$5,050,000 to pay a portion of the cost of constructing and equipping a new fire station; awarding the Note to Synovus Bank by negotiated sale; approving a Loan Agreement between the Town and Synovus Bank; designating the Note as a "Bank Qualified Obligation" under Section 265(b) of the Internal Revenue Code of 1986, as amended; providing for repeal of conflicting resolutions; and providing for severability, conflicts and an effective date.**

Mayor Hillman read the title of Resolution No. 2022-013.

Town Manager Labadie presented Resolution No. 2022-013, authorizing the Town to borrow funds from Synovus Bank and approving the Loan Agreement with Synovus Bank.

**MOTION:** David/Moore - Moved to approve Resolution No. 2022-013. Upon roll call: Commissioner David (Yes), Vice Mayor Moore (Yes), Commissioners Shoemaker (Yes), Gossett-Seidman (Yes), and Mayor Hillman (Yes). The motion passed unanimously 5 to 0.

**B. Approval of the Commission Meeting Minutes**

April 19, 2022 Commission Meeting Minutes  
May 03, 2022 Commission Meeting Minutes  
May 17, 2022 Commission Meeting Minutes

**MOTION:** David/Gossett-Seidman - Moved to approve the Minutes as amended, which passed unanimously 5 to 0.

**12. TOWN COMMISSION COMMENTS**

Commissioner John Shoemaker commented on the Town's 2021 Water Quality Report, inquired about the timeline related to the Marina Accessory Facilities, spoke about an interview and article he is writing on a Highland Beach Police Officer who is a veteran, and he extended condolences to the family of the late Ben Bishkoff.

Town Manager Labadie will forward a schedule to the Town Commission concerning the timeline related to the Marine Accessory Facilities/setback.

Vice Mayor Natasha Moore spoke about the results of the tax assessment base related to Highland Beach. Town Commission suggested Town Manager Labadie invite Dorothy Jacks, Palm Beach County Property Appraiser, to a future Town Commission meeting to give a presentation.

Commissioner Evalyn David had no comments.

Vice Mayor Moore left the dais at 2:51 p.m.

Commissioner Peggy Gossett-Seidman spoke about the beach area. She requested that a copy of the letters received concerning the entry signs be provided to the Town Commissioners.

Mayor Douglas Hillman thanked staff for the magnetic name tags. He mentioned that there are no changes to Palm Beach County plans involving Milena Park. He had lunch with Palm Beach County Mayor Robert Weinroth.

**13. TOWN ATTORNEY'S REPORT**

Town Attorney Aleksandr Boksner had nothing to report.

**14. TOWN MANAGER'S REPORT**

Town Manager Labadie reported the following:

He has received the numbers from the City of Delray Beach.

The town staff is working on the budget.  
He is pursuing the recommendation of Raftelis Financial Consultants.  
He gave kudos to Finance Director David DiLena.  
He mentioned, “we are on target for the Fire Rescue Implementation updates.”

**15. ADJOURNMENT**

The meeting adjourned at 2:57 P.M.

**APPROVED** June 21, 2022, Town Commission Meeting.

ATTEST:

\_\_\_\_\_  
Douglas Hillman, Mayor

Transcribed by  
Lanelda Gaskins

\_\_\_\_\_  
Lanelda Gaskins, MMC  
Town Clerk

\_\_\_\_\_  
June 21, 2022  
Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town’s Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.



