

AGENDA

NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING



Wednesday, September 17, 2025 AT 11:00 AM

TOWN OF HIGHLAND BEACH, FLORIDA
3614 S. OCEAN BOULEVARD
HIGHLAND BEACH, FL 33487
Telephone: (561) 278-4548

Website: www.highlandbeach.us

Town Hall Commission Chambers

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**
5. **PUBLIC COMMENT** *(limited to three (3) minutes per speaker)*
6. **PRESENTATIONS**
 - A. Town Planner Update
7. **APPROVAL OF MINUTES**
 - A. May 07, 2025
8. **UNFINISHED BUSINESS**
 - A. Future Dune Restoration/Management-related events
 1. Discussion on Delray Sands Dune Event
 2. Discussion on Library Wine Tasting Event
 3. Discussion on Beach Front Condo Associations
 4. Discussion on Other Future Events
 - B. Beach Cleanup

Agenda – Natural Resources Preservation Advisory Board Regular Meeting

Wednesday, September 17, 2025, 11:00 AM

Page 2 of 2

C. Board Member Updates

9. NEW BUSINESS

A. Dog Waste Stations

10. ANNOUNCEMENTS

September 18, 2025	5:01 PM	Town Commission Second Public Hearing Budget Meeting
October 07, 2025	1:30 PM	Town Commission Meeting
October 09, 2025	9:30 AM	Planning Board Meeting

11. ADJOURNMENT

NOTICE: *If a person decides to appeal any decision made by the Natural Resource Preservation Advisory Board with respect to any matter considered at this meeting, you will need a record of the proceedings, and you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The above notice is required by State Law. Anyone desiring a verbatim transcript shall have the responsibility, at his own cost, to arrange for the transcript) There may be one or more Town Commissioners attending the meeting.*

Pursuant to the provision of the Americans with Disabilities Act, any person requesting special accommodations to participate in these meetings, because of a disability or physical impairment, should contact the Town at 561-278-4548 at least five calendar days prior to the Hearing.

File Attachments for Item:

A. May 07, 2025



TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES

Town Hall Commission Chambers
3618 South Ocean Boulevard
Highland Beach, Florida 33487

Date: May 07, 2025
Time: 11:00 AM

1. CALL TO ORDER

Chairperson Nestle called the meeting to order at 11:00 AM.

2. ROLL CALL

Board Member Christine Viegas
Board Member Kenneth Shriberg
Board Member David Newman
Board Member Karen Jones
Chairperson Barbara Nestle
Deputy Town Clerk Jaclyn DeHart

ABSENT

Board Member Alan Blumberg

ADDITIONAL STAFF PRESENT

Town Planner Ingrid Allen

3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: Viegas/Jones - Moved to approve the agenda as presented which passed 5 to 0.

5. PUBLIC COMMENT *(limited to three (3) minutes per speaker)*

Kiki Baxter provided public comments after Town Planner Allen gave her update.

6. PRESENTATIONS

A. Town Planner Update

Town Planner Allen provided an update based on the last meeting. The Town Manager submitted a letter to the Florida Department of Environmental Protection (FDEP) regarding the beach rakers, and a copy was provided to the Board Members. The three requested flyers were printed and displayed in the Building Department reception area; however, in the past two months, no one has taken any. Regarding the library event with Aptim Environmental and Infrastructure, LLC, the Town Manager has granted permission for it to take place after 1:00 PM on a Saturday, and a police officer may be present. Regarding the Delray Sands event, Ubers will not be paid for by the Town; however, the Town will contribute \$1,200 toward the breakfast.

7. APPROVAL OF MINUTES

A. January 29, 2025 February 05, 2025

MOTION: Shriberg/Viegas – Moved to approve the minutes of January 29, 2025, and February 05, 2025, which passed 5 to 0.

8. UNFINISHED BUSINESS

A. Future Dune Restoration/Management-related events

1. Discussion on Delray Sands Dune Event

Chairperson Nestle opened the discussion on the upcoming breakfast event scheduled for Wednesday, November 12 at 9:30 AM. It will be a continental breakfast, estimated at approximately \$30–\$40 per person, with a total budget of \$1,200. Attendance will be capped at 30 people and parking will not be included. A dune expert has agreed to talk at the event. Member Viegas will create a draft of the invitation and email it to Town Planner Allen. The Board will bring materials, and the Chairperson will organize them. The Town will send out an email blast and include the event in the Town Manager's Monthly, as well as post it to the Town calendar on the website. It was suggested that the invitation also be emailed to HOA managers to display within their communities.

2. Discussion on Library Wine Tasting Event

Chairperson Nestle opened the discussion on the Library Wine Tasting Event, and Member Jones provided an update. She has been in contact with two different companies. If there are more than 25 attendees, a license will be required to serve alcohol. There was discussion regarding possible dates and capping the number of attendees. Member Jones will follow up with the companies and provide an update to the Board at the next meeting with cost estimates and additional information. The Board would also like to reach out to *The Coastal Star* to cover the event.

3. Discussion on Beach Front Condo Associations

Chairperson Nestle opened the discussion on Beach Front Condo Associations and mentioned that at the previous meeting the Board divided the list of condo associations to contact.

Chairperson Nestle provided the following update: Parker Highland is considering hosting an event but is currently undergoing concrete restoration and has only 10 available parking spaces. As a result, the event can be postponed until late 2026 or early 2027. The President of the 45 Ocean Homeowners Association stated that they would be willing to host an event in 2026 and have parking available for up to 60 people. The general manager of Boca Highland Beach Club stated they are working on their dunes now and Chairperson Nestle will reach out to them again after their restoration is completed.

Member Jones left the dais/meeting at 11:36 AM and returned at 11:39 AM.

Member Viegas provided the following update: She spoke with managers from Clarendon, Villa Mar, Ocean Pines, Ocean Dunes, Jamica Manor, Carlton House, Town Houses of Highland Beach, and Highland Place, many of which are under concrete restoration so she will follow up with the managers once construction has been completed. Member Newman will follow up with Town Houses of Highland Beach.

The Board started discussing other events but were reminded to stick to the agenda.

Member Newman provided the following update: He contacted the manager of Wiltshire House but received no response and did not follow up.

Member Jones provided the following update: She spoke with the manager at Trafalgar, who was very receptive. She will follow up after the idea is presented to their Board. She contacted Ocean Place Estates; although they have no parking, they are willing to host an event.

Member Shriberg provided the following update: He is working with his association, Regency Highland, on redoing the dunes. The property is currently under construction; they are open to holding an event in the future and they have parking.

4. Discussion on Other Future Events

Chairperson Nestle opened the discussion on Other Future Events.

Member Jones left the dais/meeting 11:55 AM and returned at 11:56 AM.

B. Beach Clean Up

Chairperson Nestle obtained permission from private property owners to allow students from St. Andrew's to participate in a beach cleanup sometime in the fall. She will report back once a date is confirmed.

Member Newman provided ideas for beach cleanup.

The Board discussed the bucket trees and Member Viegas will draft an article on this topic for the Managers Monthly.

Member Jones provided suggestions for improving dog waste cleanup. Member Jones will contact Bel Lido about dog waste collection and report back at the next meeting.

C. Board Member Updates

There were none.

9. NEW BUSINESS

A. Nomination of Chairperson and Vice-Chairperson

Chairperson Nestle called for the nomination of Chairperson and Vice Chairperson.

Motion: Viegas/Newman - Moved to nominate Barbara Nestle as Chairperson, which passed 5 to 0.

Motion: Viegas/Jones – Moved to nominate Ken Shriberg as Vice Chairperson, which passed 5 to 0.

10. ANNOUNCEMENTS

May 08, 2025	9:30 AM	Planning Board Regular Meeting
May 13, 2025	1:00 PM	Special Magistrate Hearing

11. ADJOURNMENT

The meeting adjourned at 12:30 PM.

APPROVED at the September 17, 2025, Natural Resources Preservation Advisory Board Regular Meeting.

ATTEST:

Chairperson Barbara Nestle

Transcribed by
Jaclyn DeHart

Date: September 17, 2025

Jaclyn DeHart
Deputy Town Clerk

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage:

File Attachments for Item:

A. Future Dune Restoration/Management-related events

1. Discussion on Delray Sands Dune Event
2. Discussion on Library Wine Tasting Event
3. Discussion on Beach Front Condo Associations
4. Discussion on Other Future Events

Highland Beach Dune Restoration Breakfast

Join us!

Date: Wednesday, November 12, 2025

Event: Join your fellow Highland Beach Residents for a fun complimentary breakfast and discussion at the Sands Resort!

Purpose: Learn how fellow residents and condominiums have planted native plants to nurture protective sand dunes and help Mother Nature build dunes on Highland Beach's waterfront.

Location: The Delray Sands Resort
2809 S Ocean Blvd, Highland Beach, FL 33487
(561) 278-6241

*An event sponsored by the Highland Beach Town Commission and
the Natural Resources Advisory Board*



File Attachments for Item:

B. Beach Cleanup

Manager Minute

October 2025

Bucket Trees on our Beach

✂ A Friendly Reminder from Highland Beach ☐

If you've spent time on our beautiful beach, you may have noticed something special — many of our beach-goers take a moment to pick up trash as they stroll along the shore. It's a small gesture that makes a big difference, and it's all part of our community pride!

To help make this even easier, the **Highland Beach Town Commission** launched the **Bucket Tree Program** in 2021 — and we'd love for all condominiums and waterfront homes to join in.

Here's how it works:

- 1 Grab a bucket from your condominium Association's Bucket Trees along the beach
(If your condo doesn't have a bucket tree talk to your Board to call Highland Beach to get one!)
- 2 Pick up any trash you see as you enjoy your walk
- 3 Drop the trash in a Town (look for Town decals) or your condominium trash bin
- 4 Return the bucket for the next helpful neighbor

🌀 That's it — easy, beach-cleaning fun!

Most residents pick up items like plastic or cigarette butts, which can be mistaken for food by sea turtles, birds, and fish. By lending a hand and removing the trash you're helping protect our treasured sea animals, too.

So next time you're heading out for some sunshine and salt air, **grab a bucket and join our effort to keep Highland Beach clean and beautiful** — one beach walk at a time!

💖 ✂ Let's keep Highland Beach pristine for everyone to enjoy!

