

AGENDA

NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING



Vednesday, November 06, 2024 AT 11:00 AM

TOWN OF HIGHLAND BEACH, FLORIDA
3618 S. OCEAN BOULEVARD
HIGHLAND BEACH, FL 33487
Telephone: (561) 278-4548

Website: www.highlandbeach.us

Town Hall Commission Chambers

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**
5. **PUBLIC COMMENT** *(limited to three (3) minutes per speaker)*
6. **PRESENTATIONS**
 - A. Town Planner Updates
7. **APPROVAL OF MINUTES**
 - A. September 04, 2024
8. **UNFINISHED BUSINESS**
 - A. Dune Restoration/Management-related events and Outreach
 1. Mingle Jingle Event- December 5, 2024
 2. Future Outreach
 - B. Discussion on Intracoastal Waterway Protection and Public Education
 - C. Board Member Updates

9. NEW BUSINESS

A. Discussion of future Board agendas: Whether to expand Board powers and duties as provided in Section 2-140 of the Town Code.

B. Natural Resources Preservation Advisory 2025 Calendar Year Meeting Dates

10. ANNOUNCEMENTS

November 12, 2024	1:00 PM	Special Magistrate Hearing
November 12, 2024	6:00 PM	Beachfront Property Evaluation Presentation at the Town Library
November 14, 2024	9:30 AM	Planning Board Regular Meeting
November 19, 2024	1:30 PM	Town Commission Meeting

11. ADJOURNMENT

Any person that decides to appeal any decision made by the Board of Adjustment & Appeals with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record. There may be one or more Town Commissioners attending the meeting.

In accordance with the Americans with Disabilities Act (ADA), persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (561) 278-4548 within a reasonable time prior to this meeting in order to request such assistance.

File Attachments for Item:

A. September 04, 2024



TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES

Town Hall Commission Chambers
3614 South Ocean Boulevard
Highland Beach, Florida 33487

Date: September 04, 2024
Time: 11:00 AM

1. CALL TO ORDER

Chairperson Barbara Nestle called the meeting to order at 11:00 A.M. She introduced two new Board Members Karen Jones and David Newman.

2. ROLL CALL

Board Member Christine Viegas
Board Member Alan Blumberg
Board Member Kenneth Shriberg
Board Member Karen Jones
Board Member David Newman
Vice Chairperson Joshua Davison
Chairperson Barbara Nestle
Deputy Town Clerk Jaclyn DeHart

3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: Blumberg/Viegas - Moved to approve the agenda as presented which passed 7 to 0.

5. PUBLIC COMMENT *(limited to three (3) minutes per speaker)*

There were no public comments.

6. PRESENTATIONS

A. Town Planner Updates

Town Planner Allen reviewed some items from the last meeting including the 75th anniversary event in December, Member Blumberg's presentation was posted to the website and spoke about recycling items that were included in past Managers Minutes.

There was discussion about taking a tour at the recycling plant in Palm Beach County which will be followed up on by Member Newman.

7. APPROVAL OF MINUTES

A. May 01, 2024

MOTION: Shriberg/Blumberg - Moved to approve the minutes as of May 01, 2024, which passed 7 to 0.

8. UNFINISHED BUSINESS

A. Dune Restoration/Management-related events and Outreach

Chairperson Nestle spoke about the 75th anniversary celebration in December and mentioned that the Board will have a table with some of the Turtle Team members. The table will have a banner above their heads to identify them, computer with presentation, nametags, and leaflets will be available to hand out. There was discussion about getting a dune professional to come to the event and answer questions.

There was discussion about having another dune event. In the past Penthouse Towers held the event but their property manager has resigned. Chairperson Nestle will reach out to their new management company and ask if they can continue to have events there. It was mentioned that John Shoemaker was open to having a presentation at one of their meetings of the HOA Presidents.

Member Jones will reach out to Ocean Place Estates and Villas to see if they will hold an event. Town Planner Allen reminded the members that if there are events organized to relay the information to her so an email blast can be sent out to residents.

B. 2023 Beachfront Property Evaluation: Discussion on educational outreach to residents

Town Planner Allen reviewed her memo and the draft of the letter that was provided in the agenda packet. The event will be held on November 12, 2024, at 6 PM in the Town Library with Aptim Environmental and Infrastructure will present and advise residents on their specific properties.

The Board reviewed and revised the resident outreach letter. The full study will be printed and kept in a binder at Town Hall and the Library. The letter will be finalized with changes and sent out to all residents.

C. Discussion on Intracoastal Waterway Protection and Public Education

There was discussion about having the Town conduct a feasibility study for seawalls and Town Planner Allen said she would speak with the Town Manager. There was discussion about going out on the Marine Unit to see the intracoastal. It was suggested to get an expert to come to a meeting and educate the Board on seawalls before doing anything with the Marine Unit. Member Jones will reach out to someone and contact the Town Planner and let her know.

D. Board Member Updates

Chairperson Nestle has been contacting beach raker companies about issues. She mentioned that the Turtle Team had a successful movie night and suggested doing that event again.

Town Planner Allan advised Board Members to contact the beach rakers companies directly or FDP to report issues, not the Code Enforcement Officer.

Member Blumberg suggested inviting Coastal Stewards to speak one day at an event or meeting.

9. NEW BUSINESS

A. Discussion of future Board agendas: Whether to expand Board powers and duties as provided in Section 2-140 of the Town Code.

The Board discussed putting this item on the next agenda.

MOTION: Nestle/Blumberg – Moved to put the proposed revisions and discussion on the next Board Meeting Agenda which passed 7 to 0.

10. ANNOUNCEMENTS

September 17, 2024	1:30 PM	Town Commission Meeting
September 18, 2024	5:01 PM	Town Commission Second Public Hearing Budget Meeting

11. ADJOURNMENT

The meeting adjourned at 12:50 PM.

APPROVED at the November 06, 2024, Natural Resources Preservation Advisory Board Regular Meeting.

ATTEST:

Chairperson Barbara Nestle

Transcribed by
Jaclyn DeHart

Date: November 06, 2024

Jaclyn DeHart
Deputy Town Clerk

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage:

File Attachments for Item:

A. Discussion of future Board agendas: Whether to expand Board powers and duties as provided in Section 2-140 of the Town Code.

From: Marshall Labadie <mlabadie@highlandbeach.us>
Sent: Wednesday, October 23, 2024 11:39 AM
To: Ingrid Allen <iallen@highlandbeach.us>
Subject: Natural Resource Advisory Board: Powers and Duties

Good Morning:

As you have made me aware, the Natural Resource Advisory Board wishes to discuss its powers and duties in a meeting pursuant to the attached documents. If the Chair wishes to proceed with this discussion independently, without specific direction from the Town Commission, I would generally be inclined to acquiesce at this time to maintain harmony. Upon review, I find that the existing ordinance (Sec. 2-140) provides the Board with ample authority to engage in a wide range of environmental activities, provided that such activities are authorized by the Town Commission. However, the proposed changes appear to grant the Board greater autonomy to pursue initiatives and engage with outside organizations without clear Commission oversight or direction.

While I appreciate the Board's enthusiasm and intent, I believe these expanded powers could result in several challenges. Specifically, increased independence may require additional staff time and budgetary resources, and it could complicate efforts to monitor board member activities—particularly when they involve external commitments or interactions. Given our prior experiences, where misalignment between board activities and the Town Commission's priorities led to significant issues, it would be prudent to ensure that proper oversight mechanisms remain in place. This would help avoid potential conflicts and ensure alignment with the Town's overall objectives and the policies of our elected officials. I look forward to further discussion on this matter and am happy to provide additional input as needed.

Feel free to share this email with the board.



Marshall Labadie, ICMA-CM
Town Manager

Town of Highland Beach
3614 South Ocean Boulevard
Highland Beach, FL 33487
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[Working to protect our 3 Miles of Paradise](#)

Sec. 2-140. Powers and duties.

The powers and duties of the natural resources preservation advisory board shall include the following:

- (a) Coordinate activities related to regular beach clean-up events.
- (b) Assist the sea turtle program with activities related to the program and recruitment of volunteers.
- (c) Review existing and proposed town ordinances which affect the environment, and advise the town commission regarding the need for modifications or changes to such ordinances.
- (d) Assist in the effort to encourage homeowners and associations to keep adequate levels of vegetation on the beach in order to avoid erosion.
- (e) Promoting green landscaping and advocating environmental concerns relating to plastics, etc.
- (f) Make recommendations about regulations related to beach cleaning as the board sees fit.
- (g) Assist the town commission, upon the commission request, with items and issues related to waterways within the corporate limits of the town including boat wakes, manatee protection and mangroves.
- (h) Perform other reviews as assigned or requested by the town commission.

(Ord. No. 18-004 , § 2, 6-5-18)

Revised Passage: Duties of Highland Beach Nature Preservation Advisory Board

Sec. 2-140. Powers and Duties.

The powers and duties of the natural resources preservation advisory board shall include the following:

- (a) **Coordinate and Promote Environmental Initiatives:** Coordinate and promote activities related to environmental initiatives, including beach clean-ups, sea turtle conservation/team, dunes preservation, Intercoastal clean up and management, and Florida friendly green landscaping.
- (b) **Review and Advise on Town Ordinances/Policies:** Review existing and proposed town ordinances, policies, and regulations affecting the environment, and advise the town commission on necessary modifications or changes.
- (c) **Advocate for Environmental Protection:** Advocate for environmental protection by promoting sustainable practices, raising awareness of environmental issues, concerns relating to plastics, and supporting initiatives to reduce the town's environmental footprint. Assist in the efforts to encourage homeowners and associations to keep adequate levels of vegetation on the beach to avoid erosion.
- (d) **Monitor and Address Environmental Concerns:** Monitor environmental conditions within the town, identify potential threats or concerns, and recommend appropriate actions to mitigate or address them to town commission.
- (e) **Collaborate with Community Partners:** Collaborate with local organizations, businesses, and residents to develop and implement environmental initiatives and programs.
- (f) **Provide Expert Advice:** Provide expert advice and recommendations to the town commission on matters related to natural resources, environmental protection, and sustainability.
- (g) **Represent the Town on Environmental Issues:** Represent the town on regional or state environmental boards or committees, as appropriate and approved by the town commission.
- (h) **Educate the Public:** Develop and implement public education programs to raise awareness of environmental issues and promote sustainable practices among residents, businesses, and visitors.
- (h) **Perform Other Duties/Reviews as Assigned:** Perform other duties as assigned or requested by the town commission.

File Attachments for Item:

B. Natural Resources Preservation Advisory 2025 Calendar Year Meeting Dates



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Natural Resources Preservation Advisory Board

MEETING DATE 11/06/2024

SUBMITTED BY: Jaclyn DeHart, Deputy Town Clerk

SUBJECT: Natural Resources Preservation Advisory 2025 Calendar Year Meeting Dates

SUMMARY:

This item is before the Board for discussion and consideration of the proposed 2025 meeting schedule. The proposed meeting dates and times are the first Wednesday of the month in February, May, August, and November at 11:00 A.M., as needed. Per Sec. 2-158. of the Town's code of ordinance, (Ordinance No. 18-004 O) an Organizational Meeting of the Natural Resources Preservation Advisory Board shall be held May 1 of each year, or as soon thereafter as is practicable.

Below are the proposed Natural Resources Preservation Advisory Board 2025 calendar year meeting dates:

- February 5, 2025
- May 7, 2025 – Organizational Meeting
- August 6, 2025
- November 5, 2025

FISCAL IMPACT:

N/A

ATTACHMENTS:

N/A

RECOMMENDATION:

Staff recommends approval of the meeting dates.