



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING AGENDA

Tuesday, June 04, 2024 AT 1:30 PM

**TOWN HALL COMMISSION CHAMBERS, 3614 S. OCEAN
BLVD., HIGHLAND BEACH, FL**

Town Commission

**Natasha Moore
David Stern
Evalyn David
Donald Peters
Judith M. Goldberg**

**Mayor
Vice Mayor
Commissioner
Commissioner
Commissioner**

**Marshall Labadie
Lanelda Gaskins
Leonard G. Rubin**

**Town Manager
Town Clerk
Town Attorney**

REVISED AGENDA JUNE 3, 2024

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF THE AGENDA**
- 5. PRESENTATIONS / PROCLAMATIONS**

- A. Palm Beach County Commission on Ethics Presentation by Rhonda Giger, General Counsel
- B. Red Cross Services Presentation by Johan Reyes, Representative
- C. Hurricane Preparedness by Fire Chief Glenn Joseph
- D. Preferred TIPS Check Presentation by Christopher Kittleson, Director with Public Risk Underwriters of Florida, Inc.
- E. Resolution No. 2024-014

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Board of Adjustments and Appeals; and providing for an effective date.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comments will be limited to five (5) minutes per speaker.

7. ORDINANCES (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

A. None.

8. CONSENT AGENDA (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

[A.](#) Approval of Meeting Minutes

April 02, 2024 Town Commission Meeting Minutes

April 16, 2024 Town Commission Meeting Minutes

9. UNFINISHED BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Building Department Recertification Program Update

10. NEW BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. None.

11. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg

Commissioner Donald Peters

Commissioner Evalyn David

Vice Mayor David Stern

Mayor Natasha Moore

12. TOWN ATTORNEY'S REPORT

13. TOWN MANAGER'S REPORT

14. ANNOUNCEMENTS**Board Vacancies**

Board of Adjustment and Appeals Board One (1) vacancy for an unexpired term ending September 21, 2024

Natural Resources Preservation Advisory Board One (1) vacancy for a three-year term

Meetings and Events

June 11, 2024 1:00 P.M. Code Enforcement Board Regular Meeting

June 14, 2024 9:30 A.M. Planning Board Regular Meeting

June 18, 2024 1:30 PM Town Commission Meeting

Board Action Report

None.

15. ADJOURNMENT

NOTE: Any person, firm or corporation decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is to be based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall 561-278-4548 within a reasonable time prior to this meeting in order to request such assistance.

File Attachments for Item:

E. Resolution No. 2024-014

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Board of Adjustments and Appeals; and providing for an effective date.



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Commission Meeting
MEETING DATE June 04, 2024
SUBMITTED BY: Jaclyn DeHart, Deputy Town Clerk
THROUGH Lanelda Gaskins, Town Clerk
SUBJECT: Resolution No. 2024-014

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Board of Adjustments and Appeals; and providing for an effective date.

SUMMARY:

Consideration of Resolution No. 2024-014 ratifying the selection, appointments, and term of office of a member of the Board of Adjustments and Appeals (BOAA); and providing for an effective date.

On January 20, 2023, one (1) Board Members resigned which created one (1) vacancy for an unexpired term ending September 21, 2024.

The Town Clerk's Office received one (1) board application for Town Commission consideration. The applicant's name are as follows:

Jeffrey Gordon (Toscana South)

As set forth in Sec. 2-99, in the Town's code, terms for all boards shall be three (3) years and no board member may serve more than two (2) consecutive terms on the same board without first taking a one-year hiatus from the board. Appointments for partial terms shall not count toward the two-term limit. Additionally, in accordance with Resolution 19-029, the Human Resources Department reported preliminary background checks on all applicants to the Town Clerk's Office. The background check results disclosed there were no objectionable findings. In addition, there were no code violations.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Jeffrey Gordon application and vetting form.
Resolution No. 2024-014

RECOMMENDATION:

With the Commission's consideration, Staff recommends the adoption of Resolution No. 2024-014 for one applicant to serve a term as outlined in the resolution.



MEMORANDUM

TO: Lanelda Gaskins, MMC, Town Clerk

FROM: Fred Rosen

DATE: 4/15/24

SUBJECT: Initial Vetting of Applicant:

On 4/11/24 (date), I met with Jeffery Gordon (applicant's name) to discuss his/her community involvement, education, professional experiences and the positive impact he/she could bring to this Board for the betterment of the Highland Beach community.

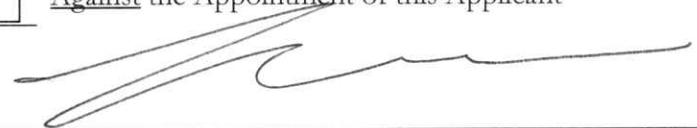
Detail Explanation:

COMPLETE SATISFIED
WOULD BE A GOOD ADDITION

Based upon my review of the Resume', the Board Application and the Interview today, my recommendation is as follows:

☒ For the Appointment of this Applicant

☐ Against the Appointment of this Applicant



Signature of Board Chairperson



Town of Highland Beach
Town Clerk's Office
3614 S. Ocean Boulevard
Highland Beach, Florida 33487
Phone: (561) 278-4548 Fax: (561) 265-3582

BOARDS AND COMMITTEES APPLICATION

This information is for consideration of appointment to a Town Board. Please complete and return this form to the Town Clerk, along with your *resume and proof of residency such as a government issued identification or voter registration card.*

PLEASE NOTE: Florida Public Records Law is very broad. Documents relevant to town business is public records and is subject to public disclosure upon request. Your information provided within this application may therefore be subject to public disclosure.

NAME: JEFFREY GORDON PHONE: 561 609 9204

HOME ADDRESS: 3740 S. OCEAN BLVD APT. NO. 208B

SUBDIVISION: TOSCANA EMAIL ADDRESS: JEFFREYGY52@AOL.COM

PLEASE SELECT THE BOARD(S) / COMMITTEE(S) ON WHICH YOU ARE INTERESTED IN SERVING IN NUMERICAL ORDER FROM 1 THROUGH 7, WITH 1 BEING YOUR FIRST CHOICE AND 7 THE LEAST CHOICE. (A description of the responsibilities of each Board is on the back of this application.)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Board of Adjustment & Appeals | <input type="checkbox"/> Code Enforcement Board |
| <input type="checkbox"/> Financial Advisory Board | <input type="checkbox"/> Natural Resources Preservation Board |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Town Commission *** (If vacancy) |
| | <input type="checkbox"/> Other Board /Committee |

PLEASE MARK YES OR NO FOR EACH OF THE FOLLOWING QUESTIONS:

- | | | |
|---|---|--|
| Are you a resident of Highland Beach? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Are you a registered voter in Highland Beach/Palm Beach County, FL? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Are you currently serving on a Town Board? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Have you ever served on a Town Board/Committee? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
- If Yes, please indicate the Board(s)/Committee(s) and dates of service:

Are you willing to attend monthly board meetings? In (Person / Teleconference) Yes ☒ No ☐

Per Town Code of Ordinance, I understand any member absence from three (3) consecutive meetings will be considered as resignation from the board/committee. Yes ☒ No ☐

REV. 10-2022 CLERK-LG

Please list any special talent, qualification, education, or professional experience that would contribute to your service on the Board/Committee you have selected?

I AM A PHARMACEUTIST AND CURRENTLY WORK
FOR COSTCO IN BOCA RATON
I AM ALSO A LICENSED REAL ESTATE AGENT
AND WORK FOR ZFC REAL ESTATE IN BOCA RATON

Please summarize your volunteer experience(s):

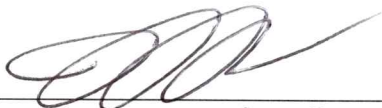
I SERVE ON THE TOSCONA SECURITY COMMITTEE

Florida Law requires appointed members on the Planning and Board of Adjustment and Appeals Boards to file a Form 1 - Statement of Financial Interests Disclosure form on an annual basis.

Vetting by the Board Chairperson. The Chairperson of each Board shall interview the applicant and submit a memorandum of recommendation to the Town Clerk's Office 14 days prior to the Town Commission Workshop Meeting for final appointment.

Palm Beach County Commission on Ethics requires appointed members to take the Code of Ethics Training every two (2) years.

I hereby certify that the statements and answers provided are true and accurate to the best of my knowledge.



Signature of Applicant

4/11/24
Date

☐ Resume Attached



RESOLUTION NO. 2024-014

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, RATIFYING THE SELECTION, APPOINTMENTS AND TERM OF OFFICE OF MEMBERS OF THE BOARD OF ADJUSTMENT AND APPEALS BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 20, Article III, Sec. 20-46 of the Town's Code of Ordinances establishes the Board of Adjustment and Appeals Board and governs the membership, qualification, function, and rules of the Board of Adjustment and Appeals Board; and

WHEREAS, these provisions of the Code establish the selection, appointment, and terms of office of members of the Board of Adjustment and Appeals Board; and

WHEREAS, on January 20, 2023, one (1) member resigned, thereby opening one (1) vacancy on the Board; and

WHEREAS, the Town Clerk's Office received one (1) application for consideration; and

WHEREAS, pursuant to Sec. 2-99(1)(a) of the Town's Code of Ordinances, the chairperson of each board shall interview applicants for the board and provide a recommendation to the Town Commission; and

WHEREAS, the chairperson of the Board of Adjustment and Appeals Board interviewed the new applicant and recommended that the Town Commission appoint one (1) new applicant to the Board; and

WHEREAS, Town residents interested in serving on or continuing to serve on the Board of Adjustment and Appeals Board have submitted a board application for the Town Commission's consideration.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE
TOWN OF HIGHLAND BEACH, FLORIDA, THAT:**

Section 1. The foregoing “WHEREAS” clauses are true and correct and hereby ratified and confirmed by the Town Commission.

Section 2. Consistent with the Town’s Code of Ordinances, the Town Commission has selected one (1) member to serve on the Board of Adjustment and Appeal Board for an unexpired term ending September 21, 2024.

Board Member Jeffrey Gordon

Section 3. This Resolution shall become effective upon adoption.

DONE AND ADOPTED by the Town Commission of the Town of Highland Beach, Florida, this **04th** day of **June 2024**.

ATTEST:

Natasha Moore, Mayor

**REVIEWED FOR LEGAL
SUFFICIENCY**

Lanelda Gaskins, MMC
Town Clerk

Glen Torcivia, Town Attorney
Town of Highland Beach

VOTES:

YES NO

Mayor Natasha Moore
Vice Mayor David Stern
Commissioner Evalyn David
Commissioner Donald Peters
Commissioner Judith Goldberg

File Attachments for Item:

A. Approval of Meeting Minutes

April 02, 2024 Town Commission Meeting Minutes

April 16, 2024 Town Commission Meeting Minutes



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

LIBRARY COMMUNITY ROOM, 3618 S. OCEAN
BLVD., HIGHLAND BEACH, FL

Date: April 02, 2024
Time: 1:30 PM

1. CALL TO ORDER

Mayor Moore called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner Judith Goldberg
Commissioner Donald Peters
Commissioner Evalyn David
Vice Mayor David Stern
Mayor Natasha Moore
Town Manager Marshall Labadie
Town Attorney Leonard G. Rubin
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United State of America.

4. APPROVAL OF THE AGENDA

MOTION: David/Stern – To accept the agenda as presented, which passed
unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. Swearing In of Fire Rescue Personnel

Town Clerk Gaskins administered the Oath of Office and swore in the Fire
Rescue Personnel.

B. Resolution No. 2024-007

**A Resolution of the Town Commission of the Town of Highland Beach,
Florida, approving a Declaration of Unity of Title submitted by Highland
Beach Holdings LP for the properties location north of the intersection of
Grand Court and State Road A1A, specifically parcel control numbers 24-**

43-47-09-00-001-0030 and 24-43-47-09-00-001-0210; and providing an effective date.

Mayor Moore read the title of Resolution No. 2024-007 followed by Town Planner Ingrid Allen presentation regarding Declaration of Unity of Title submitted by Highland Beach Holdings LP.

Mayor Moore opened the item for public comments. Hearing none, she closed the public comments.

MOTION: David/Goldberg - Moved to accept Resolution No. 2024- 007. Upon roll call: Commissioner David (Yes), Commissioner Goldberg (Yes), Commissioner Peters (Yes), Vice Mayor Stern (Yes), and Mayor Natasha Moore (Yes). The motion passed unanimously on a 5 to 0 vote.

C. Water Conservation Month Proclamation

Mayor Moore acknowledged April as Water Conservation Month.

6. PUBLIC COMMENTS (Public Comments will be limited to five (5) minutes per speaker.)

There were no public comments.

7. ORDINANCES (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

A. None.

8. CONSENT AGENDA (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

A. Approve and authorize the Mayor to execute a contract with Control Systems Design, Inc. for SCADA System Programming Services for the Water Treatment Plant for a term of two years with two one-year renewal options.

MOTION: David/Stern - Moved to approve the Consent Agenda as presented, which passed unanimously 5 to 0.

9. UNFINISHED BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Discussion on the proposed amendment concepts pertaining to the Accessory Marine Facility (AMF) and seawall regulations of the Town Code

Town Manager Labadie explained this matter is to discuss the proposed amendment concepts, determine which parts of the concepts that Town Commission would like to commence or modify as we move forward with the development of the ordinance language.

Town Planner Allen presented this item followed by Town Commission discussion of the proposed amendment concepts.

It was the recommendation of the Town Commission for Town Planner Allen to draft an ordinance and proceed with the below concepts:

1. Maximum height for AMFs: BFE plus 8 feet.
2. Exempt personal watercraft (PWC) lifts from the requirement that “in no case shall the lift be higher than the superstructure of the boat when lifted.”
3. Maximum seawall cap plus dock width at eight (8) feet.

Mayor Moore opened the item for public comments related to Concept No. 3.

Mr. Rick Greenwald of Tranquility Drive provided comments.

4. Encroachment into water for AMFs at 25 feet or 25 percent of the waterway width, whichever is less, (excludes AMFs along the Intracoastal Waterway) to be measured from wet face of seawall or bulkhead.

The Town Commission also recommended the “no action” option for Concept No. 5. - 10 foot side setback for all zoning districts. For lots < 100 feet in width, setback is 10% of width; however, setback cannot be less than 5 feet.

Mayor Moore opened the item for public comments related to Concept No. 5.

Mr. Rick Greenwald of Tranquility Drive was opposed to changing the setback in single residential areas.

Additionally, the Town Commission discussed Proposed Amendment Concept No. 6, Require a ladder for every 50 feet of dock. The Town Commission suggested to draft alternative options to include “mandatory,” “encouraged,” and “exempt single family homes directly on the Intracoastal and make it recommended for them.”

Lastly, the Town Commission discussed Proposed Amendment Concept No. 7, Maximum seawall height (additional concept, not included in initial proposal. The Town Commission was in favor of leaving this concept off and suggested the “no action” option for Concept No. 7

B. Fire Rescue Implementation Update

Fire Chief Glenn Joseph provided updates on the Fire Rescue Department's progress, including elevator inspection, landscaping, kitchen appliances,

medication dispenser, furniture delivery, delay of some equipment, testing of the fire apparatus equipment, personnel staffing, and the Fire Rescue Department Ribbing Cutting Event on April 19. As for community activities, three CPR classes were held at Toscano. He spoke about the meeting he had with Delray Beach Fire Department concerning the transition process.

Parking for the ribbon cutting event will be at the Saint Lucy Catholic Church.

C. Florida Department of Transportation (FDOT) RRR Project Update

Town Manager Labadie mentioned that there was a condominium meeting yesterday. FDOT has committed to start the drainage work on the north end. Mayor Stern suggested that town staff follow up with FDOT on the things they have committed to.

D. Continued discussion of 2023-2024 Strategic Priorities Plan Update and Review

Town Manager Labadie presented the update to the 2023-2024 Strategic Priorities Plan which includes the five year Capital Improvement Plan (CIP). He suggested that the Town Commission look at the 2023-2028 Capital Improvement Plan.

Mayor Moore suggested posting on the website.

Vice Mayor Stern spoke about the concern with parking at Town Hall and suggested looking at the old fire station for future parking.

E. Continued discussion of Milani Park.

Mayor Moore provided an update on Milani Park matter as it relates to meetings and monitoring the Board of County Commissioners agendas.

10. NEW BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Resolution No. 2024-005

A Resolution of the Town Commission of the Town of Highland Beach, Florida, declaring the results of the Municipal Referendum Election held on March 19, 2024; providing for an effective date; and for other purposes.

Mayor Moore read the title of Resolution No. 2024-005.

MOTION: David/Goldberg - Moved to accept Resolution No. 2024-005. Upon roll call: Commissioner David (Yes), Commissioner Goldberg (Yes), Commissioner Peters (Yes), Vice Mayor Stern (Yes), and Mayor Moore (Yes). The motion passed on a 5 to 0 vote.

- B. Consideration of a Proposed Resolution of the Town Commission of the Town of Highland Beach, Florida, naming the Highland Beach Fire Rescue Building, Station No. 120 in honor of former Mayor Douglas Hillman for having served with distinction as the Mayor of the Town of Highland Beach from March of 2020 through March of 2023.**

Mayor Moore read the title of the Proposed Resolution.

Town Manager Labadie presented this item followed by Town Commission discussion concerning this matter.

It was the consensus of the Town Commission for staff to modify the proposed resolution and present a resolution at the next meeting.

Mayor Moore opened the item for public comments.

Mr. Rick Greenwald provided comments.

Hearing no further comments, Mayor Moore closed public comments.

11. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg thanked the residents for their participation in the referendum election.

Commissioner Donald Peters acknowledged the Fire Rescue personnel and is looking forward to the Fire Rescue Department ribbon cutting event.

Commissioner Evalyn David talked about the residents voicing their opinions and Highland Beach being a wonderful place to live.

Vice Mayor David Stern commented that the Town has good advisory boards. He thanked the board members.

Mayor Natasha Moore thanked Saint Lucy Catholic Church and Father Horgan for allowing the town to use the parking lot.

12. ANNOUNCEMENTS

Board Vacancies

Board of Adjustment and Appeals Board One (1) vacancy for an unexpired term
ending September 21, 2024

Meetings and Events

April 02, 2024 1:30 P.M. Town Commission Meeting

April 09, 2024 1:00 P.M. Code Enforcement Board Regular Meeting

April 11, 2024 9:30 A.M. Planning Board Regular Meeting

Board Action Report

None.

13. TOWN ATTORNEY'S REPORT

Town Attorney Rubin is reviewing the recent legislation. He will prepare a summary and present it at a future meeting.

14. TOWN MANAGER'S REPORT

Town Manager Labadie announced the April 19 Fire Rescue Department Ribbon Cutting event.

15. ADJOURNMENT

The meeting was adjourned at 3:41 P.M.

APPROVED: June 04, 2024, Town Commission Meeting.

ATTEST:

Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

06/04/2024

Lanelda Gaskins, MMC
Town Clerk

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the T



TOWN OF HIGHLAND BEACH TOWN TOWN COMMISSION MEETING MINUTES

LIBRARY COMMUNITY ROOM, 3618 S. OCEAN
BLVD., HIGHLAND BEACH, FL

Date: April 16, 2024
Time: 1:30 PM

1. CALL TO ORDER

Mayor Natasha Moore called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner Judith Goldberg
Commissioner Donald Peters
Commissioner Evalyn David
Vice Mayor David Stern
Mayor Natasha Moore
Town Manager Marshall Labadie
Town Attorney Leonard G. Rubin
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

State Representative Peggy Gossett-Seidman, District 91 was added to the agenda and will provide a presentation on the 2024 State Legislative.

MOTION: David/ Stern - Moved to approve the agenda as presented unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. State Legislative Updates by Senator Lori Berman

Senator Lori Berman, District 26 provided an update on the 2024 State Legislative session.

State Representative Peggy Gossett-Seidman also provided an update on the 2024 State Legislative session. She mentioned that State Road A1A will be named Jimmy Buffet Highway.

B. Sea Turtle Presentation by Joanne Ryan, FWC Turtle Permit Holder

Ms. Joanne Ryan, Marina Turtle Permit Holder presented a PowerPoint highlighting the Highland Beach Sea Turtle Team, Inc. accomplishments.

C. Resolution No. 2024-012

A Resolution of the Town Commission of the Town of Highland Beach, Florida, donating funds to support Highland Beach Sea Turtle Team, Inc., a 501(c)(3) Nonprofit Organization; and providing for an effective date.

Mayor Moore read the title of Resolution No. 2024-012

Mayor Moore opened the item for public comments. Hearing none, she closed the public comments.

MOTION: David/Stern - Moved to approve Resolution No. 2024-012. Upon Roll call: Commissioner Evalyn David (Yes); Vice Mayor Stern (Yes); Commissioner Goldberg (Yes); Mayor Moore (Yes). The motion passed 5 to 0.

D. Presentation of the 2023 Beach Restoration Feasibility Study.

Mr. Douglas W. Mann, Environmental provided a PowerPoint presentation highlighting the beach restoration feasibility study.

Mayor Moore opened the item for public comments.

Mr. Richard Greenwald provided comments.

6. PUBLIC COMMENTS

Public Comments will be limited to five (5) minutes per speaker.

7. ORDINANCES (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

A. None.

8. CONSENT AGENDA (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

A. Approval of Meeting Minutes

February 20, 2024 Town Commission Meeting Minutes

March 05, 2024 Town Commission Meeting Minutes

MOTION: David/Goldberg - Moved to accept the Consent Agenda as presented, which passed unanimously 5 to 0.

9. **UNFINISHED BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Resolution No. 2024-008

A Resolution of the Town Commission of the Town of Highland Beach, Florida, dedicating the Highland Beach Fire Rescue Department, Station No. 120 in honor of Former Mayor Douglas Hillman.

Mayor Moore read the title of Resolution No. 2024-008.

Town Manager Labadie introduced this item. He placed a design order for a bas-relief sculptured plaque in honor of the late Former Mayor Douglas Hillman. There was Town Commission discussion about the wording “in honor of” versus “naming.”

Town Manager Labadie will modify some of the language for Resolution No. 2024-008 and bring it back at a future Town Commission meeting.

B. Fire Rescue Implementation Update

Fire Chief Glenn Joseph provided updates concerning construction, personnel training, the fire rescue truck, and the upcoming April 19 Fire Rescue Department ceremony.

C. Florida Department of Transportation (FDOT) RRR Project Update

Town Manager Labadie reported that the Florida Department of Transportation has delayed the RRR project has been delayed to late May or early June.

D. Continued discussion of Milani Park.

Mayor Moore provided an update on Milani Park as it relates to an appraisal of the property, and coordinating transportation for residents to attend the May 7, 2024, Palm Beach County Commission public meeting.

10. **NEW BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Resolution No. 2024-009

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Planning Board; and providing for an effective date.

Mayor Moore read the title of Resolution No. 2024-009 followed by a motion.

MOTION: David/Goldberg - Moved to approve Resolution No. 2024-009, which passed unanimously 5 to 0.

B. Resolution No. 2024-010

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Natural Resources Preservation Advisory Board; and providing for an effective date.

Mayor Moore read the title of Resolution No. 2024-010 followed by a motion.

MOTION: David/Goldberg - Moved to approve Resolution No. 2024-010, which passed unanimously 5 to 0.

C. Resolution No. 2024-011

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Financial Advisory Board; and providing for an effective date.

Mayor Moore read the title of Resolution No. 2024-011 followed by a motion.

MOTION: David/Goldberg - Moved to approve Resolution No. 2024-011, which passed unanimously 5 to 0.

D. Consideration to cancel the May 07, 2024 Town Commission Regular Meeting.

Mayor Moore read the title of this item followed by a motion.

MOTION: David/Goldberg - Moved to cancel the May 07, 2024, Town Commission Regular meeting. The motion passed unanimously 5 to 0.

E. Discussion of the Highland Beach Community Post Office (CPO), a contractual service of the United States Postal Service

Town Manager Labadie presented this item.

The Town Commission discussed whether to keep the Highland Beach Community Post Office open for postal services to the community or to close it permanently.

Commissioner David, Commissioner Goldberg and Mayor Moore were in favor of closing the post office. Commissioner Peters and Vice Mayor Stern were not in favor of closing the post office.

MOTION: David/Goldberg - Moved to close the Highland Beach Community Post Office, and for town staff to give the United States Post Office the Notice of Intent to close the Highland Beach Community Post

Office. Upon Roll Call: Commissioner David (Yes); Commissioner Goldberg (Yes); Commissioner Peters (No); Vice Mayor Stern (No); and Mayor Moore (Yes). The motion passed on a 3 to 2 vote with Commissioner Peters and Vice Mayor Stern dissenting.

11. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg commented about the upcoming Fire Rescue Department celebration on April 19.

Commissioner Donald Peters attended the Beach Condo Association meeting and spoke about the meeting. He announced that there is a meeting in Boca Raton at Palmetto Park at 6 pm.

Commissioner Evalyn David also spoke about the celebrating the upcoming Fire Rescue Department Ribbon Cutting ceremony on April 19.

Vice Mayor David Stern thanked Fire Chief Glenn Joseph and Assistant Fire Chief Matt Welhaf for attending the Boca Condominium Association meeting. He informed his colleagues that he plans to wear his Highland Beach shirt on April 19 and to the May 7th meeting.

Mayor Natasha Moore is looking forward to the April 19 Fire Rescue Ribbon Cutting ceremony and the May 7, 2024 Board of County Commissioner Palm Beach County meeting.

12. TOWN ATTORNEY'S REPORT

Town Attorney Rubin will present a legislative update report for the next meeting.

13. TOWN MANAGER'S REPORT

Town Manager Labadie talked about acquiring two Special Magistrates Special Magistrate for the Code Enforcement Board because there will be future vacancies on the board. He also talked about beach access for public safety.

He announced: Fire Rescue Department Ribbon Cutting event will be Friday, April 19th, and Save the Date: May 7, 2024 – Board of County Commissioner Palm Beach public meeting.

Town Manager Labadie thanked the Highland Beach Sea Turtle Team, Inc.

14. ANNOUNCEMENTS

Board Vacancies

Board of Adjustment and Appeals Board One (1) vacancy for an unexpired term ending September 21, 2024

Financial Advisory Board

One (1) vacancy for a three-year term

Natural Resources Preservation Advisory Board Two (2) vacancies for three-year terms

Meetings and Events

May 01, 2024 11:00 A.M. Natural Resources Preservation Advisory Board Regular Meeting

May 09, 2024 9:30 A.M. Planning Board Regular Meeting

May 14, 2024 1:00 P.M. Code Enforcement Board Regular Meeting

May 21, 2024 1:30 P.M. Town Commission Meeting

Town Hall closed May 27, 2024 in observance of Memorial Day

Board Action Report

None.

15. ADJOURNMENT

The meeting was adjourned at 4:28 P.M.

APPROVED: June 04, 2024, Town Commission Meeting.

ATTEST:

Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

06/04/2024

Lanelda Gaskins, MMC
Town Clerk

Date

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