



Town of Highland Beach

Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public while also working to ensure the safety and health of the town's staff, the community, and visitors alike.

The following information is guidance for preregistration for Zoom or telephone participation, and for viewing and providing public comments at the meeting:

ZOOM PARTICIPATION:

Online or Telephone Access – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at publiccomments@highlandbeach.us or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.**).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by click on the following link: <https://support.zoom.us/hc/en-us>.

Viewing Only - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

PROVIDING PUBLIC COMMENT:

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

TO SEND COMMENTS IN ADVANCE VIA EMAIL:

- To submit public comments, click on the link <https://mmportal6.teamunicode.com//> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to publiccomments@highlandbeach.us.
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.

- Live Zoom Video Participation - If attending via Zoom online, please follow Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting will allow public participants (audio only) into the meeting from the waiting room, to provide live public comment.
- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comment.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.



**TOWN OF HIGHLAND BEACH
TOWN COMMISSION SPECIAL
MEETING AGENDA
REVISED AS OF 08/03/2022**

Thursday, August 04, 2022 AT 12:00 PM

TOWN HALL COMMISSION CHAMBERS

3614 S. OCEAN BOULEVARD
HIGHLAND BEACH, FL 33487

Town Commission

Douglas Hillman	Mayor
Natasha Moore	Vice Mayor
Peggy Gossett-Seidman	Commissioner
Evalyn David	Commissioner
John Shoemaker	Commissioner
Marshall Labadie	Town Manager
Lanelda Gaskins	Town Clerk
Glen J. Torcivia	Town Attorney

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

Public Comments will be limited to three (3) minutes per speaker.

5. PRESENTATION

Dorothy Jacks, CFA, AAS, Palm Beach County Property Appraiser

6. DISCUSSION AND ACCEPTANCE OF THE PROPOSED BUDGETS FOR FISCAL YEAR 2023

A. General Funds

B. Discretionary Sales Surtax Fund

C. Building Department Fund

D. Water System Fund

E. Sewer Fund

F. Resolution No. 2022-016

A Resolution of the Town Commission of the Town of Highland Beach, Florida, amending resolution no. 2021-028, which appropriated funds for the 2021-2022 fiscal year budget, and providing an effective date.

G. Resolution No. 2022-017

A Resolution of the Town Commission of the Town of Highland Beach, Florida, authorizing a one-time economic relief payment to non-union and union employees; and providing an effective date.

H. Resolution No. 2022-018

A Resolution of the Town Commission of the Town of Highland Beach, Florida, adopting a merit increase policy for non-union employees and amending the Town of Highland Beach salary table; and providing an effective date.

7. INTERLOCAL AGREEMENT (ADDENDUM TO THE AGENDA)

A. Approve and authorize the Mayor to execute an Interlocal Agreement between the Town of Highland Beach and the Town of Gulf Stream for Building Department Services.

8. BUDGET MEETINGS

August 25, 2022 - 12:00 P.M. Town Commission Special Meeting

September 06, 2022 - 5:01 P.M. Town Commission Special First Public Hearing
Budget Meeting

September 21, 2022 - 5:01 P.M. Town Commission Special First Public Hearing
Budget Meeting

9. TOWN COMMISSION COMMENTS

Commissioner John Shoemaker

Commissioner Evalyn David

Commissioner Peggy Gossett-Seidman

Vice Mayor Natasha Moore

Mayor Douglas Hillman

10. ADJOURNMENT

NOTE: Any person, firm or corporation decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is to be based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall 561-278-4548 within a reasonable time prior to this meeting in order to request such assistance

File Attachments for Item:

A. General Funds



Overview of Proposed FY 2023 Operating Budget

August 4, 2022



"Working to Enhance ⁷ 3 Miles of Paradise"



FY 2023 Preliminary Budget Overview

- Slight (1%) Decrease in Millage Rate proposed
 - Recognized a 13.75% increase in Taxable Value
 - **Reduction** in Debt Service Millage (0.0350 mills) as part of Water Rate Transition
- No NEED to balance with pledged reserve funds (Fund Balance)
 - **Reduced** from \$642,000 in the prior year
- Increase in Fire-Rescue budget of \$712,832 (13% increase)
 - 4% increase from City of Delray Beach Interlocal Agreement
 - 1 Fire Chief Position
 - Design/Consulting Fees – (Does not include Fire Station construction activity)
 - 1 EMS Vehicle
- Funding of salaries and benefits under Collective Bargaining Agreements
 - Assumed healthcare and related insurance increase of 7% (Preliminary)
 - FOP Union fixed increase of 3.5% (Last year of current agreement)
 - PBA Union step plan to increase range from 2% to 8.1% [depending on rank and step position](Last year of current agreement)
 - Non-Union employees 5% plus Cost of Living adjustment to Salary Table
 - Evaluation of one-time employee payment to address unsettled economic conditions



FY 2023 Preliminary Budget Overview (Cont.)



Funding of Capital Projects

- North & South Entry Signs - \$150,000
- Road/Bridge Repairs - \$100,000
- Rehab Lift Station #2 - 150,000
- Replace VFDs for Wells, Feed and Transfer Pumps - \$300,000



FY 2022 Accomplishments

Fire-Rescue Department

Contracted Architect and Construction Manager at Risk

Contracted Medical Director

Submitted COCPN

Closed a \$5 Million, Private Bank Loan

Adopted Fire Code

Recruit Fire Chief

Contract Audit

 Completed Water/Sewer Rate Study Update

 Sanitary Sewer Rehabilitation Project

 Rehabilitate Lift Station #2 & #3

 Rehabilitate Well No. 6

 Replace Membrane Stage Turbo Pumps

 Storm Sewer Repair Bel Lido



FY 2022 Accomplishments (Cont.)

- 🌐 Implemented Police Department Marine Unit
- 🌐 Police Department Accreditation
- 🌐 Adoption Building Recertification Ordinance & Program
- 🌐 Crosswalk Overhead Lighting Project
- 🌐 Adoption of Right-of-Way Ordinance
- 🌐 Fund Balance Policy Update
- 🌐 Recruitment of Finance Director (Finance Department Reorganization)
- 🌐 Investment Policy Update



FY 2023 Strategic Projects/Initiatives

- Fire-Rescue Department
 - Commence Construction of Fire Station
 - Procure Station Apparatus and Equipment
 - Recruit Fire Personnel
 - Formalize Operational Protocols
- Marine Accessory Structures Ordinance
- Town Entry Signs
- PBA Collective Bargaining Agreement FY 2023-2026
- FOP Collective Bargaining Agreement FY 2023-2026
- Bel Lido Bridge Repairs
- Rehabilitate Well No. 8
- Replace VFDs for Water Plant
- Improve Finance/Accounting Department Accuracy, Speed & Reporting
- Human Resource/Personnel Policy and Procedures



FY 2023 Preliminary Millage Rate

- Proposed Total Millage Rate 3.2294 Mills
 - Operating Millage Unchanged – 3.2294 Last 4 years

- Reduction in Debt Service Millage 0.3581 Mills
 - From 0.3931 to 0.3581 – Reduction of 0.0350
 - -8.9% due to transition in Water Rates

- Combined Proposed Millage 3.5875 Mills



Comparison to Other Jurisdictions

FY 2022 Millage Rates

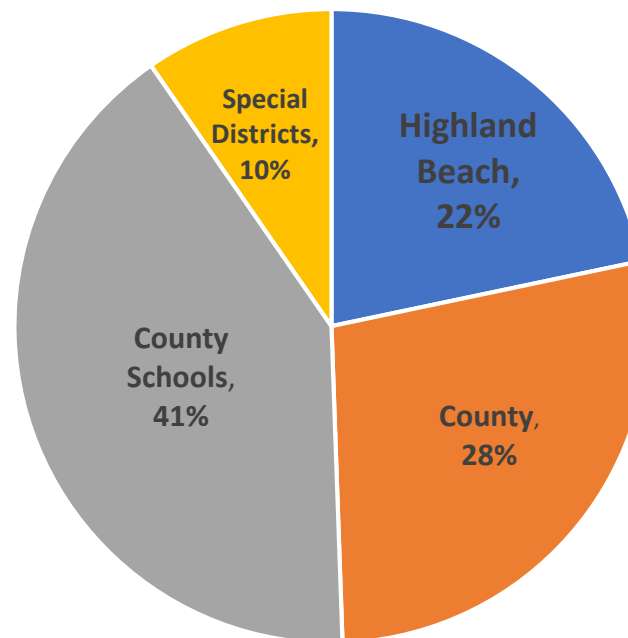
1. Town of Palm Beach	2.8966
2. Manalapan	3.1695
3. South Palm Beach	3.5000
4. Highland Beach (2023)	3.5875
5. Highland Beach (2022)	3.6225
6. Boca Raton	3.6700
7. Gulfstream	3.6724
8. Highland Beach (2021)	3.7878
9. Juno Beach	5.3800
10. Ocean Ridge	5.500
11. Tequesta	6.6290
12. Delray Beach	6.8400
13. North Palm Beach	7.0500



Total Millage Rate: Highland Beach

Proposed FY 2023

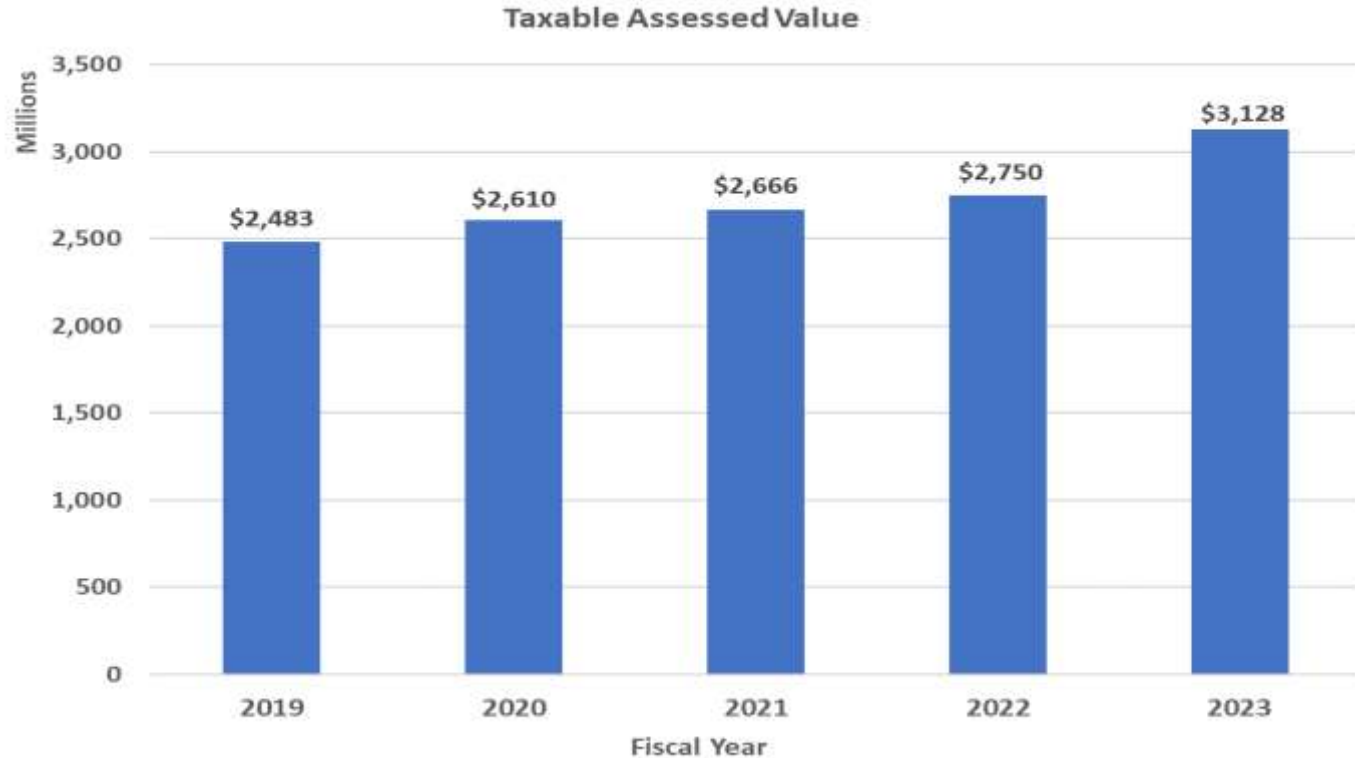
Taxing Authority	Millage Rate
Highland Beach Operating	3.2294
Highland Beach Debt	0.3581
Palm Beach County Operating	4.7815
Palm Beach County Debt	0.0334
School Board - Local	3.248
School Board - State	3.627
SFWMD	0.1061
SFWMD - Okeechobee Basin	0.1146
SFWMD - Everglades Const.	0.0365
Children Services	0.6233
Health Care District	0.7261
Florida Inland Navigation District	0.032
Total	16.916





Town's Taxable Assessed Value

- 13.75 % Change in Taxable Value (1 Year)
- 5.52% Average Annual Change in Taxable Value (5 Years)
- 6.01% Average Annual Change in Taxable Value (10 Years)
- Increase in assessed value by 2.7% from June to July



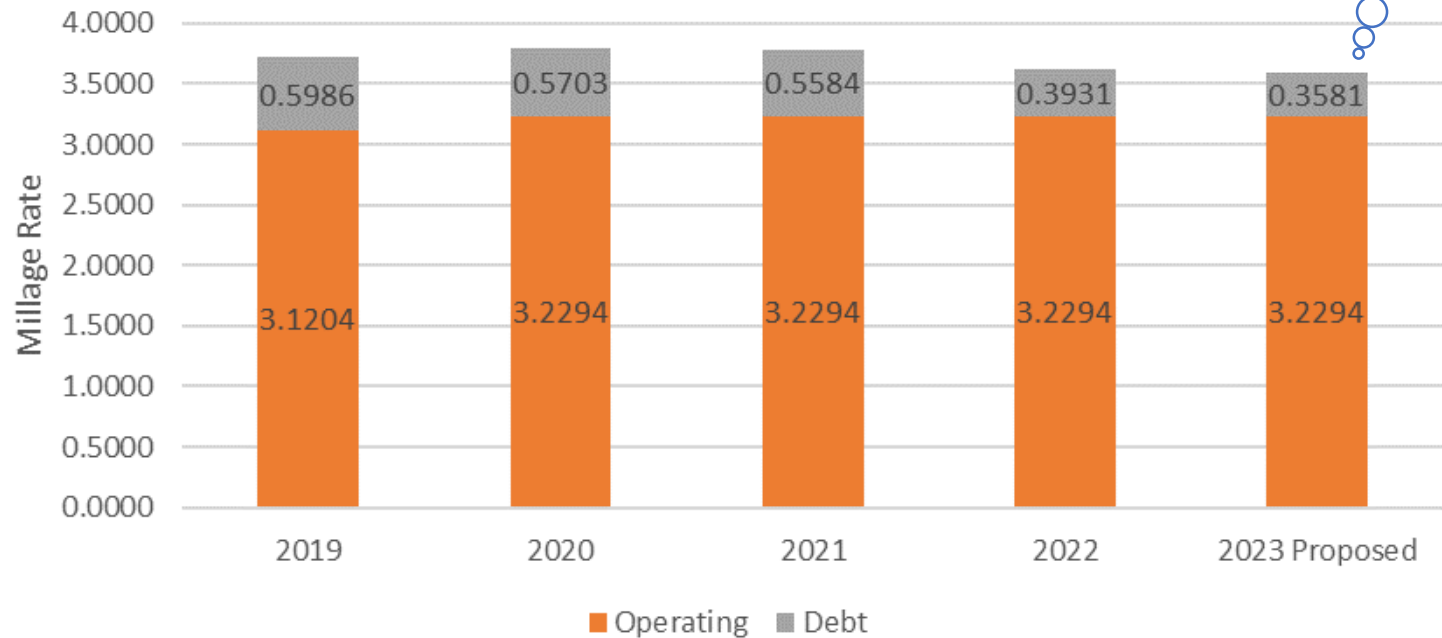
Assessed Value	From Property Appraiser		\$ Chng	% Chng
	Jun-22	Jul-22		
	\$ 3,045,487,362	\$ 3,128,076,677	\$ 82,589,315	2.7%



Town's Proposed Tax Rate

- Maximum not to exceed millage set at 3.6000 on July 19th meeting
- Proposed millage remains at 3.5875 mills
- Total Millage Rate Change of - 1.0% as compared to prior year

Combined Milage Rate



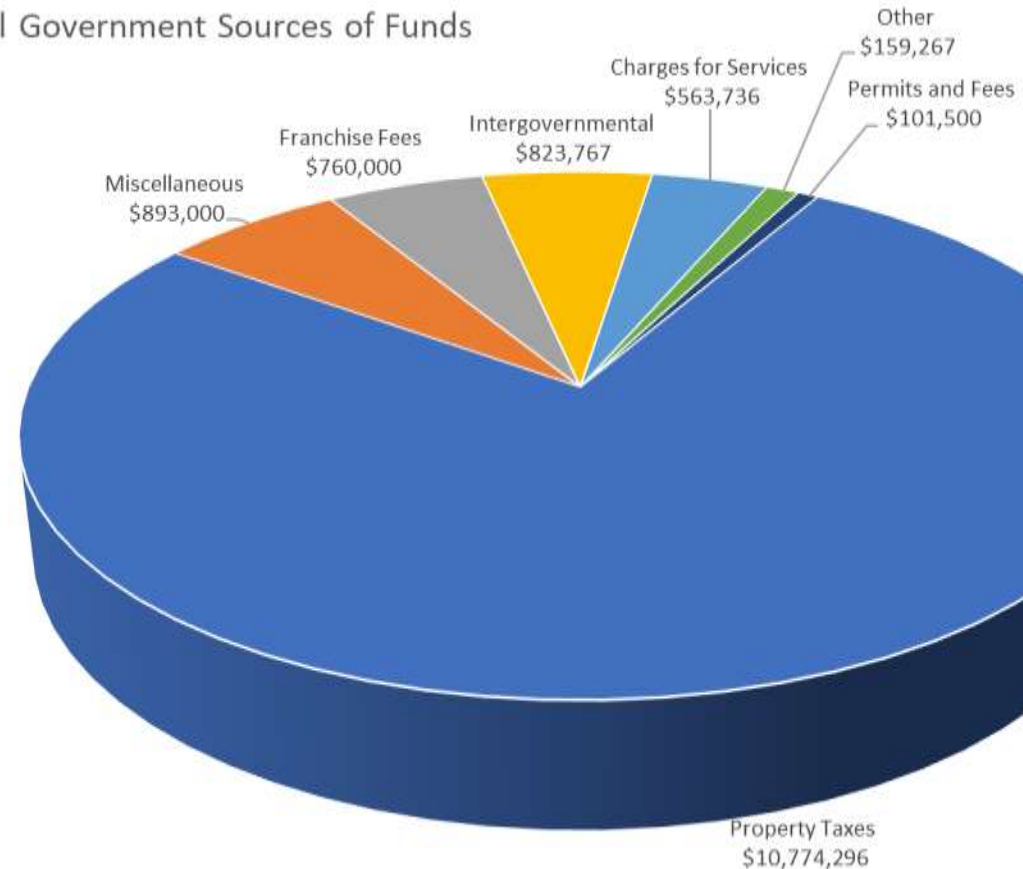
Maximum
Millage adjusted
Debt to 0.3706
mills



Preliminary FY2023 General Fund Revenues

- Ad Valorem (Property Tax) continues to represent over 77% of General Revenues.
- Miscellaneous revenues are administrative reimbursements from other funds (Water, Sewer, Building) to cover shared expenditures.
- Intergovernmental revenues are shared revenues from the State (Gas Tax, Sales Tax, etc.).
- No need for a pledge from Reserve funds.

General Government Sources of Funds





Preliminary FY2023 General Fund Revenues (Cont.)

- Property Taxes (Ad Valorem) increased.
- Estimated increase in Intergovernmental (Shared) Revenues based on the overall health of the Florida economy.
- Permits and Fees continue to strengthen.
- No pledge from Reserve to fund
- Other revenue sources based on actual data through April 2022.
- Overall estimated 6.3% increase in General Fund Revenues.

Revenue Source	FY2022 Amended Budget	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Property Taxes	\$ 9,580,365	\$ 10,774,296	\$ 1,193,931	12.5%
Intergovernmental	717,900	823,767	105,867	14.7%
Franchise Fees	750,000	760,000	10,000	1.3%
Permits and Fees	50,000	101,500	51,500	103.0%
Charges for Services	540,000	563,736	23,736	4.4%
Fines & Forfeitures	10,700	6,500	(4,200)	-39.3%
Interest Income	82,500	79,767	(2,733)	-3.3%
Rents & Leases	67,000	73,000	6,000	9.0%
Miscellaneous	802,000	893,000	91,000	11.3%
★ From Reserve	642,908	-	(642,908)	-100.0%
Total	\$ 13,243,373	\$ 14,075,566	\$ 832,193	6.3%



Preliminary FY2023 General Fund Expenditures

- Salaries & Related represent approximately 37% of the total budget. The estimated increase in budget is based on full staffing levels (4 additional FTEs) plus an anticipated merit increase and increase in healthcare costs.
- Operating expenditures represent approximately 54% of the total budget.
- Capital Projects include the anticipated purchase of a Fire Rescue vehicle at \$275K
- Decrease in Interfund Transfers (from Water Fund) due to reduction in DS Millage.
- Overall increase in General Fund Expenditures of 5.6%.

Expenditure by Category	FY2022 Amended Budget	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Salaries & Related	\$ 4,308,337	\$ 5,140,288	831,951	19.3%
Operations	7,660,501	7,602,909	(57,592)	-0.8%
Capital Project	267,436	331,850	64,414	24.1%
Interfund Transfers	1,094,445	1,000,519	(93,926)	-8.6%
	<u>\$ 13,330,719</u>	<u>\$ 14,075,566</u>	<u>744,847</u>	<u>5.6%</u>

General Government Uses of Funds





Preliminary FY2023 General Fund Expenditures (Cont.)

- Created a new Shared Support Services Department to track general governmental shared services between departments and funds. Shifted staff from Town Manager and added 1 new position. Shifted communication, network, and other IT-related costs from other departments into Shared Support Services Department.
- Fire Rescue fund increase includes new Fire Chief position and related benefits and increases in Fire Rescue contract with City of Delray Beach.
- Increase 1 new staff position within the Public Works Department.

Expenditure by Department	FY2022 Amended Budget	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
TOWN COMMISSION	\$ 197,525	\$ 190,367	\$ (7,158)	-3.6%
TOWN MANAGER	642,250	544,887	(97,363)	-15.2%
TOWN CLERK	480,216	414,457	(65,759)	-13.7%
FINANCE	569,333	600,142	30,809	5.4%
LEGAL COUNSEL	185,000	200,000	15,000	8.1%
PUBLIC WORKS	324,913	376,208	51,295	15.8%
POST OFFICE	132,050	149,186	17,136	13.0%
SHARED SUPPORT SERVICES	443,690	613,668	169,978	38.3%
POLICE DEPARTMENT	2,897,992	2,890,131	(7,861)	-0.3%
FIRE RESCUE	5,425,325	6,138,157	712,832	13.1%
SOLID WASTE	488,180	492,235	4,055	0.8%
LIBRARY	424,800	440,609	15,809	3.7%
INTERFUND TRANSFERS	1,094,445	1,000,519	(93,926)	-8.6%
RESERVE FOR CONTINGENCY	25,000	25,000	-	0.0%
Total	\$ 13,330,719	\$ 14,075,566	744,847	5.6%



Preliminary FY2023 General Fund Balance

- FY2022 Budget anticipated a \$643K pledge from reserves, current projection indicates only needing \$129K
- Based on the proposed budget for FY2023, with **no required pledge from Reserves**, our Fund Balance will continue to remain healthy.
- The reduction in unassigned Fund Balance is based on the Fund Balance Policy which fixes Budgeted Stabilization and Disaster Recovery at a fixed 16.7% of General Fund Expenditures.

Fund Balance/Equity/Unrestricted Net Positions			
	9/30/2021	Projection 9/30/2022	Projection 9/30/2023
General Fund	\$ 10,489,197	\$ 10,360,415	\$ 10,360,415
\$ Change		(128,782)	-
% Change		-1.2%	0.0%
Fund Balance Policy			
Budget Stabilization	\$ 1,876,357	\$ 2,059,682	\$ 2,350,620
Disaster Recovery	1,876,357	2,059,682	2,350,620
Fire Rescue	4,000,000	4,000,000	4,000,000
Unassigned	2,736,483	2,241,051	1,659,176
Total	<u>\$ 10,489,197</u>	<u>\$ 10,360,415</u>	<u>\$ 10,360,415</u>



Preliminary FY2023 Discretionary Sales Surtax Fund

- Preliminary projections indicate an increase in Discretionary Sales Tax revenue from the State of Florida.
- Shifting Discretionary Sales Tax capital projects from FY2022 into FY2023 (Town Entry Signs) \$150K.
- Road/Bridge Repairs \$100K.

Revenue Source	FY2022 Amended Budget	FY2022 Projection	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Intergovernmental	\$ 225,000	\$ 276,812	\$ 275,000	\$ 50,000	22.2%
Interest Income	-	-	-	-	0.0%
From Reserve	300,000	-	155,000	(145,000)	-48.3%
Total	\$ 525,000	\$ 276,812	\$ 430,000	\$ (95,000)	-18.1%

Expenditure by Category	FY2022 Amended Budget	FY2022 Projection	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Salaries & Related	\$ -	\$ -	\$ -	\$ -	0.0%
Operations	-	-	-	-	0.0%
Capital Project	595,119	324,530	430,000	(165,119)	-27.7%
Total	\$ 595,119	\$ 324,530	\$ 430,000	\$ (165,119)	-27.7%
Canceled/Reduced/Move Forward Projects		\$ 270,589			



Preliminary FY 2023 Capital Projects

Fund	Project Name	Est. Cost	Status	Funding Source	2022	2023
Discret. Sales Surtax	Office Renovation in Town Hall for Fire & HR	\$50,365	Complete	Infrastructure Sales Tax/FB	59,895	
Discret. Sales Surtax	North & South Entry Signs	\$150,000	Moved Forward	Infrastructure Sales Tax/FB		150,000
Discret. Sales Surtax	Road/Bridge Repairs	\$100,000	New	Infrastructure Sales Tax/FB		100,000
Discret. Sales Surtax	Upgrade Library Conf. Room	\$10,000	New	Infrastructure Sales Tax/FB		10,000
Discret. Sales Surtax	Upgrade Town Hall Security	\$15,000	New	Infrastructure Sales Tax/FB		15,000
Discret. Sales Surtax	IT/Computers Upgrade	\$25,000	New	Infrastructure Sales Tax/FB		25,000
Discret. Sales Surtax	Replace North Side Chain Link Fence	\$25,000	Canceled	Infrastructure Sales Tax/FB		
Discret. Sales Surtax	Replace Town Benches and Garbage Cans	\$30,000	To be Completed	Infrastructure Sales Tax/FB	30,000	
Discret. Sales Surtax	Two Police Vehicles	\$96,115	Complete	Infrastructure Sales Tax/FB	96,115	54,000
Discret. Sales Surtax	Vehicle for Fire Recue Chief	\$47,520	To be Completed	Infrastructure Sales Tax/FB	47,520	
Discret. Sales Surtax	Axon Police Body Cameras	\$46,000	Complete	Infrastructure Sales Tax/FB	46,000	46,000
Discret. Sales Surtax	Police Tasers	\$45,000	Complete	Infrastructure Sales Tax/FB	45,000	
Discret. Sales Surtax	New Acs	\$30,000	New	Infrastructure Sales Tax/FB		30,000
Discret. Sales Surtax	UV Protection for Town Hall A/C System	\$35,000	Canceled	Infrastructure Sales Tax/FB	-	
Total Discretionary Sales Surtax Projects					\$ 324,530	\$ 430,000



Preliminary FY2023 Discretionary Sales Tax Fund Balance

- Based on the proposed budget for FY2023, certain projects were pushed forward from FY2022 to FY2023.

	Fund Balance/Equity/Unrestricted Net Positions		
	9/30/2021	Projection 9/30/2022	Projection 9/30/2023
Discretionary ST Fund	392,530	345,466	190,466
\$ Change		(47,064)	(155,000)
% Change		-12.0%	-44.9%



Preliminary FY2023 Building Department (Revenues)

- Charges for Services represent over 96% of the total revenue associated with this fund. FY2023 Preliminary Budget is based on a conservative projection of FY2022 actuals plus potential ILA revenue of \$300K.
- Transfer from General Fund represents a fixed amount of allocated labor for planning and zoning activity .
- Due to the overall health of this fund, no pledge from Reserve is anticipated.

BUILDING DEPARTMENT SOURCES OF FUNDS



Revenue Source	FY2022 Amended Budget	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Permits & Fees	\$1,074,000	\$1,715,488	\$ 641,488	59.7%
Interest Income	1,000	\$ 17,912	16,912	1691.2%
From Reserve	111,204	\$ -	(111,204)	-100.0%
Trans From GF	55,000	\$ 55,000	-	0.0%
Total	\$1,241,204	\$1,788,400	\$ 547,196	44.1%



Preliminary FY2023 Building Department (Expenditures)

- Increase in Salaries & Related predominately driven by an increase in anticipated cost of living and related increase in benefits.
- Increase in operational cost associated with an anticipated increase in sub-contracted inspection services associated with potential ILA activity.
- Minimal Capital Projects are anticipated in FY2023 primarily due to the completion of FY2021 and FY2022 Capital Projects.

Expenditure by Category	FY2022 Amended Budget	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Salaries & Related	\$ 673,200	\$ 728,051	\$ 54,851	8.1%
Operations	514,629	1,024,349	509,720	99.0%
Capital Project	68,330	36,000	(32,330)	-47.3%
Interfund Transfers	-	-	-	0.0%
Total	<u>\$1,256,159</u>	<u>\$1,788,400</u>	\$ 532,241	42.4%

Building Department Uses of Funds





Preliminary FY2023 Building Fund Balance

- Early projections for FY2022 indicate revenues will exceed expenditures by \$617K
- Based on the proposed budget for FY2023, revenues will equal expenditures.

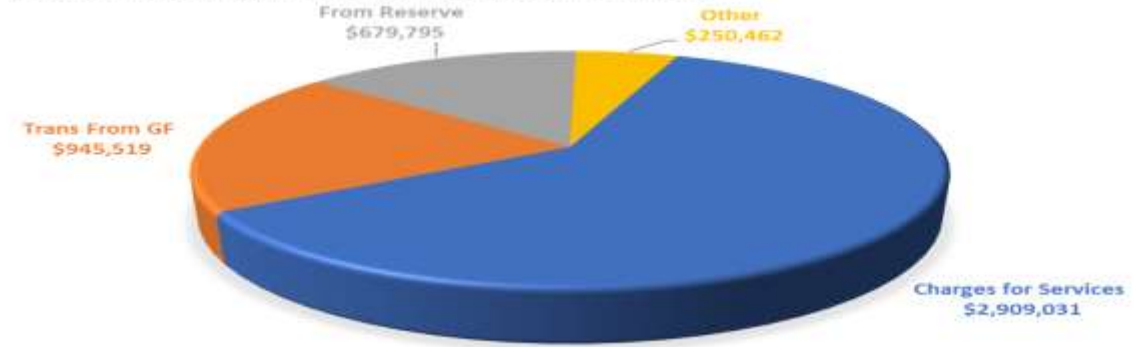
	Fund Balance/Equity/Unrestricted Net Positions		
		Projection	Projection
	9/30/2021	9/30/2022	9/30/2023
Building Fund	1,535,891	2,153,268	2,153,268
\$ Change		617,377	-
% Change		40.2%	0.0%



Preliminary FY2023 Water Fund (Revenues)

- The preliminary Budget assumed a 10% rate increase as forecasted by consultant.
- Assumed no additional ARPA funds during FY2023.
- Budgeting an increase in pledged reserves in FY2023 to offset the reduction in water sales & Transfer from GF
- Transfer from GF is reduced which coincides with consultants' forecast.
- Overall increase in revenues 0.6% (primarily due to reduction in ARPA funds).

WATER DEPARTMENT SOURCES OF FUNDS



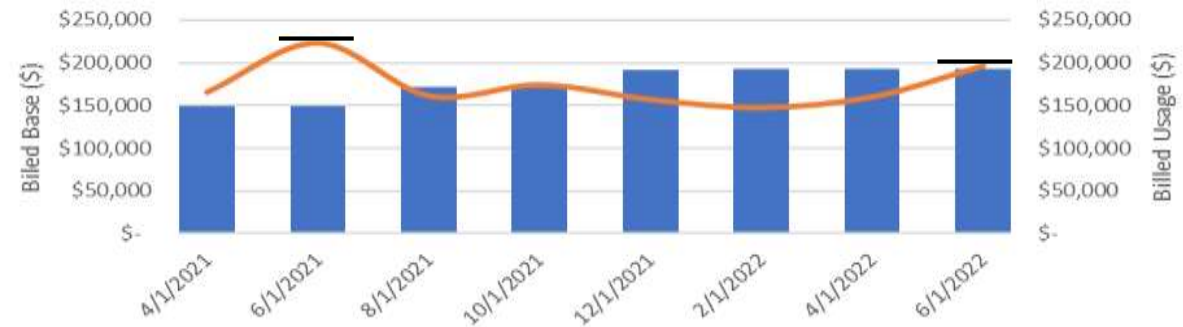
Revenue Source	FY2022 Amended Budget	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Charges for Services	\$ 2,668,200	\$ 2,909,031	\$ 240,831	9.0%
Interest Income	40,000	12,020	(27,980)	-70.0%
ARPA	234,325	-	(234,325)	-100.0%
Other	223,000	222,000	(1,000)	-0.4%
From Reserve	552,665	696,237	143,572	26.0%
Trans From GF	1,039,445	945,519	(93,926)	-9.0%
Total	\$ 4,757,635	\$ 4,784,807	\$ 27,172	0.6%



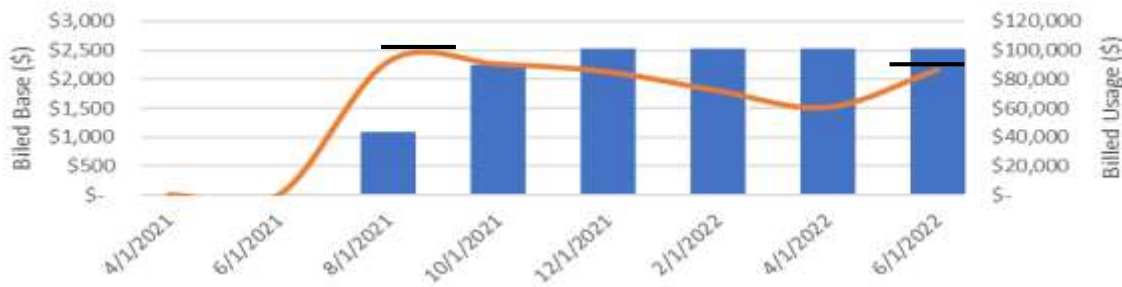
Preliminary FY2023 Water Fund (Revenue Data)

- Water Base Fees increased from the recommended rate study.
- Water Usage Fees increased, yet usage decreased. *Starting to pick up, but still less than the prior year*

Water Base & Usage Billed (\$)



Irrigation Base & Usage Billed (\$)



- Irrigation Base Fees were established based on the last rate increase and remain steady.
- Irrigation usage fees decreased, *but starting to pick up, but still less than the prior year.*



Preliminary FY2023 Water Fund (Revenue Data)

- Water rates were adjusted and reconfigured effective April 1, 2021, to add additional tiers and an irrigation customer class. Usage rates were adjusted by 11% while base fees remained constant.
- 10% rate increase is projected for both base and usage fees.

Rate Class / Tier	FY2020 Rate	Rate Class / Tier	4/1/2021 Rate	FY2022 Rate	FY2023 Rate
Water Flate Rate	\$ 33.59		\$ 40.00	\$ 44.40	\$ 48.84
MF Usage Charge		All Customers			
1K to 13K	2.41	0 to 10K	2.13	2.36	2.60
14K to 23K	2.90	10K to 20K	2.88	3.20	3.52
24K+	5.15	20K to 55K	4.47	4.96	5.46
		55K to 80K	6.50	7.22	7.94
		80K+	8.50	9.44	10.38
Other		Irrigation Customers			
1K to 19K	2.41	0 to 55K	4.47	4.96	5.46
20K to 49K	4.18	55K to 80K	6.50	7.22	7.94
50K+	5.15	80K+	8.50	9.44	10.38

Water Customer By Class			
Rate Class	Accounts	Units	Pct of Total
Single Family Residential	383	420	9.6%
Multi-Family Residential	76	3,849	87.6%
Other	5	124	2.8%
	464	4,393	100.0%



Preliminary FY2023 Water Fund (Expenditures)

- Moderate increase in Salaries & Related (Department is fully staffed).
- Preliminary Operations budget based on FY2022 projected expenditures.
- Slight Reduction in Capital Project Expenditures.
- Level Debt Service.
- Overall decrease in expenditures of 2.9% primarily due to lower operations costs and slightly reduced Capital Projects.

Expenditure by Category	FY2022 Amended Budget	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Salaries & Related	\$ 1,050,700	\$ 1,086,573	\$ 35,873	3.4%
Operations	1,833,122	1,720,353	(112,769)	-6.2%
Capital Project	493,145	428,689	(64,456)	-13.1%
DS	1,549,230	1,549,192	(38)	0.0%
Interfund Transfers	-	-	-	0.0%
Total	\$ 4,926,197	\$ 4,784,807	\$ (141,390)	-2.9%

Water Department Uses of Funds

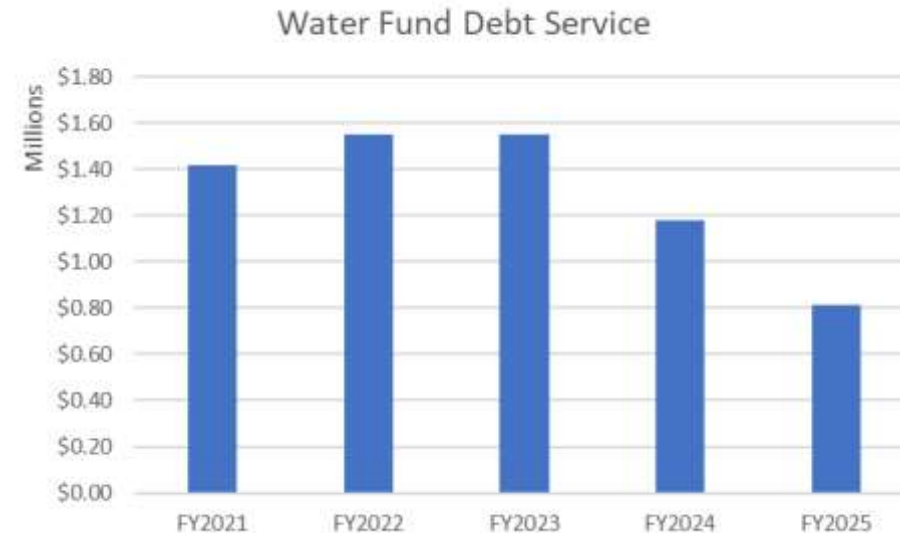




Preliminary FY2023 Water Fund (Expenditure Data)

- Debt Service remains constant through FY2023 and reduces in FY2024 by \$369K and FY2025 by another \$369K.

Loan No.	Pmts Months	Annual Debt Service	Maturity Date
500200	Mar & Sept	\$ 198,311	Sep-30
502901	Mar & Sept	738,424	Mar-24
500210	Jun & Dec	263,473	Dec-37
500201	Mar & Sept	52,136	Sep-30
BOA	All	296,880	Feb-29
		<u>\$ 1,549,224</u>	





Preliminary FY2023 Water Fund Balance

- Early projections for FY2022 indicate expenditures will exceed revenues by \$157,415, this amount was offset by the receipt of ARPA funds during FY2022.
- Based on the proposed budget for FY2023, expenditures will exceed revenues by \$696,237 and will need pledge reserves.

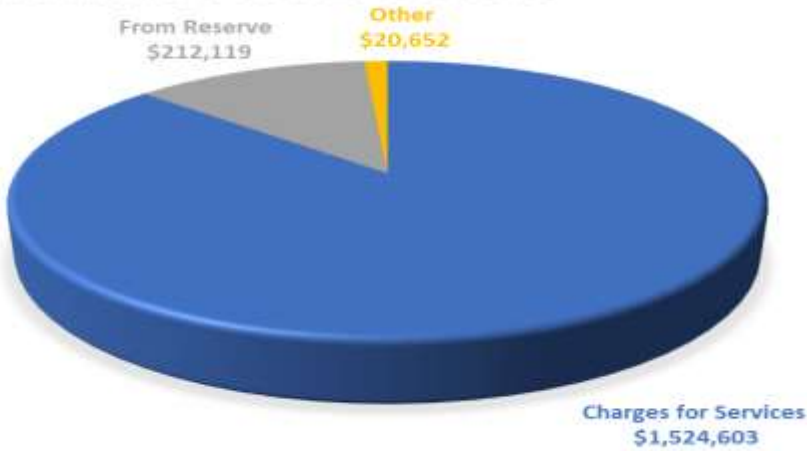
	Fund Balance/Equity/Unrestricted Net Positions		
	9/30/2021	Projection 9/30/2022	Projection 9/30/2023
Water Fund	3,386,184	3,228,769	2,548,974
\$ Change		(157,415)	(679,795)
% Change		-4.6%	-21.1%
Estimated Day Cash		272	194
Fund Balance / (Operating Expenses/365)			



Preliminary FY2023 Sewer Fund (Revenues)

- The preliminary Budget assumed a 12% rate increase as forecasted by the consultant.
- Sewer revenue is projected to be less than the FY2022 budget by (\$207K). Sewer cap set at 20Kgal Bi-monthly and reduced water usage.
- Assumed no additional ARPA funds during FY2023.
- Budgeting a \$212K pledge from reserve to bridge the budget gap.

SEWER DEPARTMENT SOURCES OF FUNDS



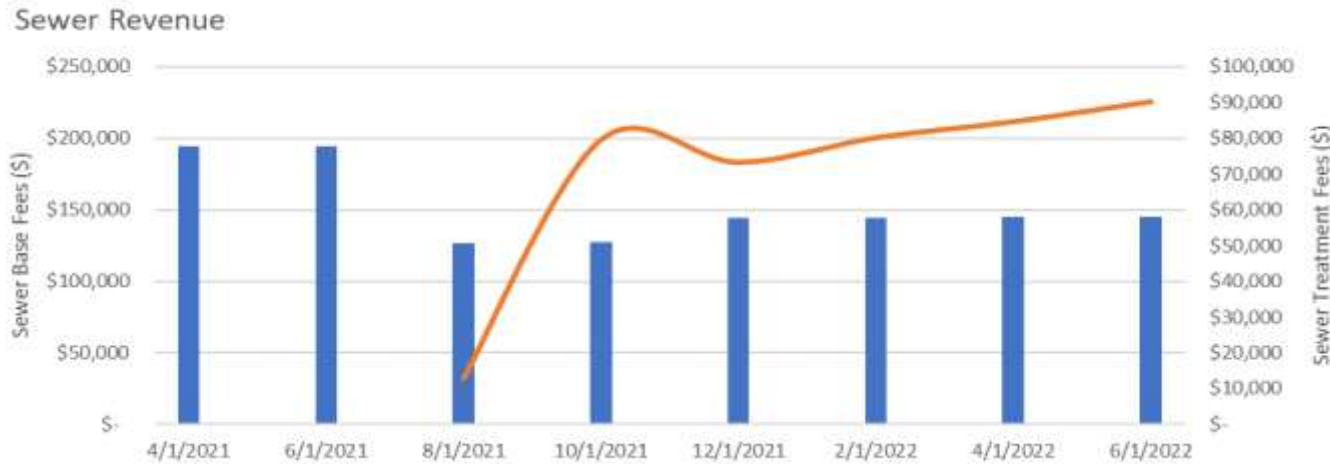
Revenue Source	FY2022 Amended Budget	FY2022 Projection	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Charges for Services	\$ 1,569,000	\$ 1,361,253	\$ 1,524,603	\$ (44,397)	-2.8%
Interest Income	5,000	4,053	20,652	\$ 15,652	313.0%
ARPA	565,675	693,431	-	\$ (565,675)	100.0%
From Reserve	-	-	212,119	\$ 212,119	100.0%
Other	-	-	-	\$ -	0.0%
					0.0%
Total	\$ 2,139,675	\$ 2,058,737	\$ 1,757,374	\$ (382,301)	-17.9%



Preliminary FY2023 Sewer Fund (Revenue Data)

- Sewer rates were adjusted and reconfigured effective April 1, 2021, to add a usage rate and tier. Rates were adjusted by 13% while base fees remained constant.
- 12% rate increase is projected for both base and usage fees.

Rate Class / Tier	FY2020 Rate	Rate Class / Tier	4/1/2021 Rate	FY2022 Rate	FY2023 Rate
Sewer Flat Rate	\$ 44.03		\$ 29.55	\$ 33.39	\$ 37.40
All Residential					
0 to 20K			2.41	2.72	3.05
Commercial					
All			2.41	2.72	3.05



Sewer Customer By Class			
Rate Class	Accounts	Units	Pct of Total
Single Family Residential	383	420	9.6%
Multi-Family Residential	76	3,836	87.6%
Other	5	124	2.8%
	464	4,380	100%



Preliminary FY2023 Sewer Fund (Expenditures)

- Preliminary Operations budget based on FY2022 projected expenditures and increase from the City of Delray Beach for Treatment costs.
- Reduction in Capital Project Expenditures.

Expenditure by Category	FY2022 Amended Budget	FY2022 Projection	Preliminary FY2023 Budget	Budget to Budget \$ Change	Budget to Budget % Chng
Salaries & Related	\$ -	\$ -	\$ -	\$ -	0.0%
Operations	1,545,523	1,490,762	1,532,374	(13,149)	-0.9%
Capital Project	661,000	250,000	225,000	(436,000)	-66.0%
Interfund Transfers	-	-	-	-	0.0%
Total	\$ 2,206,523	\$ 1,740,762	\$ 1,757,374	\$ (449,149)	-20.4%

Sewer Department Uses of Funds





Preliminary FY2023 Sewer Fund Balance

- Early projections for FY2022 indicate revenues will exceed expenditures by \$317,974, primarily due to the receipt of ARPA Funds during FY2022.
- Based on the proposed budget for FY2023, expenditures will exceed revenues by \$212,119 and will need to pledge reserves.

	Fund Balance/Equity/Unrestricted Net Positions		
	9/30/2021	Projection 9/30/2022	Projection 9/30/2023
Sewer Fund	2,654,554	2,972,528	2,760,409
\$ Change		317,974	(212,119)
% Change		12.0%	-7.1%
Estimated Day Cash		623	573
Fund Balance / (Operating Expenses/365)			



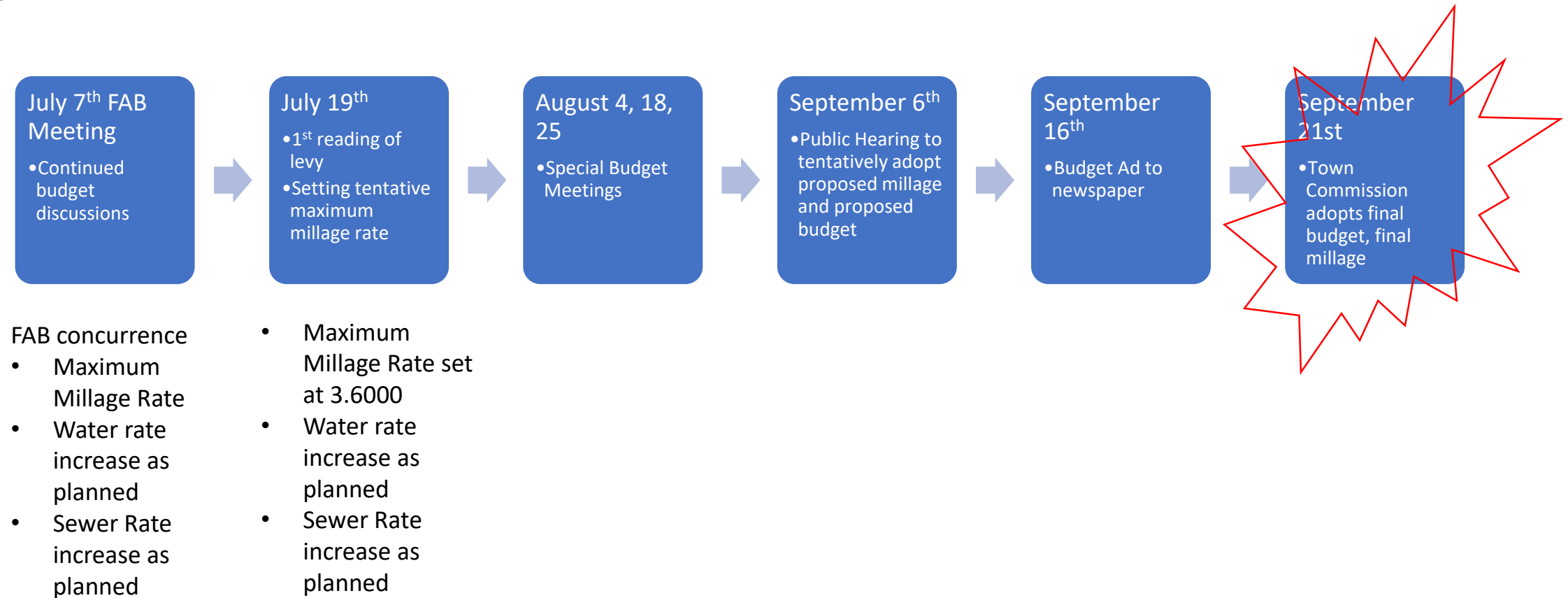
FY 2023 Budget Summary

Fund	Adopted/Amended FY2022	Proposed FY2023	\$ Chng	% Chng
General	\$ 13,330,719	\$ 14,075,566	\$ 744,847	5.6%
Discretionary Sales Tax	595,119	430,000	(165,119)	-27.7%
Building	1,241,204	1,788,400	547,196	44.1%
Water	4,926,197	4,784,807	(141,390)	-2.9%
Sewer	2,206,523	1,757,374	(449,149)	-20.4%
	<u>\$ 22,299,762</u>	<u>\$ 22,836,147</u>	536,385	2.4%

- Proposed Millage set at 3.5875 mills (1% **reduction** from the prior year) Maximum Millage at 3.6000
- **NO** pledge from reserves (Prior year budgeted pledge was \$642,000)
- General Fund increase was driven mainly by an increase in the Fire Rescue budget
- Discretionary Sales Tax decrease due to completion of prior year projects offset by an increase in anticipated revenues
- Building Department increase was driven by the continued increase in building activity plus potential ILA with Gulfstream
- Water Fund decrease is the result of a reduction in ARPA funds in FY2023, offset by a rate increase of 10% per plan
- Sewer Fund decrease is the result of a reduction in ARPA funds in FY2023, offset by a rate increase of 12% per plan



FY 2023 Budget Calendar Events





FY 2023 Budget

Questions

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 310.000 - REVENUES					
001-310.000-311.000	* CURRENT AD VALOREM TAXES	9,738,626	9,580,365	9,452,216	10,773,096
001-310.000-311.100	DELINQUENT AD VALOREM TAXES			1,318	1,200
001-310.000-312.000	LOCAL OPTIONAL GAS TAX	30,655	31,000	21,791	32,000
001-310.000-313.100	FRANCHISE FEES-FPL	672,036	725,000	533,911	735,000
001-310.000-313.400	FRANCHISE FEES-FPU	20,460	25,000	20,529	25,000
001-310.000-313.600	* COMMUNICATIONS SERVICE TAX	251,365	276,000	166,026	275,968
001-310.000-322.000	BUILDING PERMITS				
001-310.000-322.100	ADDITIONAL PERMIT FEES				
001-310.000-331.200	DISASTER RELIEF FUNDING	16,633			
001-310.000-334.200	POLICE GRANT REVENUE-STATE	12,495			
001-310.000-334.390	STATE GRANT-OTHER PHYSICAL ENV	27,350			
001-310.000-335.120	STATE REVENUE SHARING PROCEEDS	103,127	90,000	65,371	90,000
001-310.000-335.150	ALCOHOLIC BEVERAGE LICENSES	636	700	636	8,200
001-310.000-335.180	LOCAL GOVT HALF-CENT SALES TAX	315,456	290,000	254,661	384,869
001-310.000-335.190	MOTOR FUEL TAX REBATE	554	1,200	1,465	3,000
001-310.000-335.195	RECYCLING REVENUE SHARING PROG		500	2,236	2,000
001-310.000-335.210	FDOT- STREETLIGHT SUBSIDY	19,807	20,000	19,230	19,230
001-310.000-338.000	SHARE COUNTY OCCUPATIONAL LIC.	10,120	8,500	5,850	8,500
001-310.000-341.900	ZONING FEES, BOARD REVIEW FEES			2,500	1,500
001-310.000-341.920	CERTIFICATION,COPIES,LIEN SEARCH	78,637	50,000	48,156	100,000
001-310.000-343.400	GARBAGE/SOLID WASTE REVENUE	533,491	540,000	423,257	563,736
001-310.000-343.900	LOT MOWING				
001-310.000-351.000	COURT FINES		1,500	1,771	2,000
001-310.000-351.100	MISC POLICE INCOME	7,216	1,200	500	1,000
001-310.000-352.000	LIBRARY FINES & FEES	1,037	7,000	1,648	3,000
001-310.000-354.200	VIOLATION OF LOCAL ORDINANCES		1,000	250	500
001-310.000-361.000	INTEREST ON INVESTMENTS	5,605	80,000	17,188	79,767
001-310.000-361.100	INVESTMENT EARNINGS- TAX COLL.		2,500	617	
001-310.000-362.000	RENT- U.S. POSTAL STATION	25,000	25,000	18,750	25,000
001-310.000-362.200	LEASE-SPRINT PCS	45,021	42,000	46,723	48,000
001-310.000-364.000	DISPOSITION OF FIXED ASSETS	8,010	2,000	6,949	3,000
001-310.000-366.400	CONTRIBUTIONS PRIVATE SOURCES			2,000	
001-310.000-369.100	* ADMINISTRATIVE REIMBURSEMENTS	400,000	735,000	551,250	850,000
001-310.000-369.300	INSURANCE REIMBURSEMENTS		15,000	448	
001-310.000-369.400	OTHER MISCELLANEOUS REVENUES	65,490	15,000	2,413	10,000
001-310.000-369.600	REIMBURSEMENT- DELRAY BEACH	5,416	35,000	114,046	
001-310.000-369.700	EMS TRANSPORT FEES				30,000
001-310.000-389.900	* APPROPRIATION FROM RESERVE		642,908		
Totals for dept 310.000 - REVENUES		12,394,243	13,243,373	11,783,706	14,075,566
* NOTES TO BUDGET: DEPARTMENT 310.000 REVENUES					
311.000	CURRENT AD VALOREM TAXES				
	OPER 3.2294/DEBT 0.3581 (REDUCTION .035)				
313.600	COMMUNICATIONS SERVICE TAX				
	USED 5 YR AVERAGE				
369.100	ADMINISTRATIVE REIMBURSEMENTS				
	FROM WATER & BLDG TO GF ADMIN REIMB				
389.900	APPROPRIATION FROM RESERVE				
	FOOTNOTE AMOUNTS:				375,000
	FIRE RESCUE IMPLEMENTATION -- EMS VEHICLE / CONSULTING				
	DEPT '310.000' TOTAL				375,000
TOTAL ESTIMATED REVENUES		12,394,243	13,243,373	11,783,706	14,075,566

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 511.000 - TOWN	COMMISSION				
001-511.000-511.000	EXECUTIVE SALARIES AND WAGES	64,894	63,000	47,250	63,000
001-511.000-521.000	FICA TAXES	4,896	4,820	3,615	4,820
001-511.000-522.000	RETIREMENT CONTRIBUTIONS	20,073	20,000	15,040	20,054
001-511.000-524.000	WORKERS' COMPENSATION	170	250	219	2,098
001-511.000-531.000	PROFESSIONAL FEES	3,703	7,500	2,300	7,500
001-511.000-540.000	TRAVEL AND PER DIEM	8,137	12,000	3,179	12,000
001-511.000-541.000	COMMUNICATIONS	149	3,000		
001-511.000-541.100	POSTAGE & FREIGHT	4,825	7,500	4,542	7,500
001-511.000-545.000	INSURANCE & BONDS				2,520
001-511.000-549.001	OTH CURR CHG-ADVERTISING	94	3,500		3,500
001-511.000-549.005	OTH CURR CHG-PRINTING & PUBS	16,474	20,000	7,139	20,000
001-511.000-549.008	OTH CURR CHG-GIFTS & AWARDS	142	1,500	239	5,000
001-511.000-549.010 *	OTH CURR CHG-PROMOTIONS	14,048	40,500	40,418	30,000
001-511.000-552.000	OPERATING SUPPLIES	1,965	2,000	758	2,000
001-511.000-552.005	EXP ACCT. MAYOR	74	500	87	500
001-511.000-552.010	EXP ACCT. VICE MAYOR		500		500
001-511.000-552.015	EXP ACCT. COMMISSIONER 1		500		500
001-511.000-552.020	EXP ACCT. COMMISSIONER 2	537	500		500
001-511.000-552.025	EXP ACCT. COMMISSIONER 3		500		500
001-511.000-552.100	UNIFORMS		375		375
001-511.000-554.000 *	BOOKS, DUES, EDUCATION, SUBSCRIPT	3,847	9,080	4,698	7,500
001-511.000-564.000	MACHINERY AND EQUIPMENT				
Totals for dept 511.000 - TOWN COMMISSION		144,028	197,525	129,484	190,367
* NOTES TO BUDGET: DEPARTMENT 511.000 TOWN COMMISSION					
549.010	OTH CURR CHG-PROMOTIONS				
	FOOD TRUCK EVENTS				
	QTR COFFEE W MAYOR				
	QTR CONDO PRESIDENTS				
	OTHER				
554.000	BOOKS, DUES, EDUCATION, SUBSCRIPT				
	FLORIDA LEAGUE OF CITIES				
	PALM BEACH COUNTY LEAGUE OF CITIES				
	INTERGOVERNMENTAL CLEARING HOUSE MEMBERSHIP				
	FLORIDA SHORE AND BEACH PRESERVATION ASSOCIATION				
	FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE REGISTRATION				
	FIRST AMENDMENT FOUNDATION - GOVERNMENT IN SUNSHINE MANUALS				
	FLORIDA LEAGUE OF MAYORS				
Dept 512.000 - TOWN	MANAGER				
001-512.000-512.000	REGULAR SALARIES & WAGES	255,443	403,500	226,861	328,500
001-512.000-515.200	EDUCATION INCENTIVE PAY	8,000	8,000	6,462	8,000
001-512.000-521.000	FICA TAXES	18,483	30,600	15,458	17,350
001-512.000-522.000	RETIREMENT CONTRIBUTIONS	35,996	52,000	31,350	48,500
001-512.000-522.100	DEFERRED COMP CONTRIBUTIONS				
001-512.000-523.000	HEALTH INSURANCE/ALLOWANCE	56,401	80,200	45,539	62,600
001-512.000-524.000	WORKERS' COMPENSATION	470	900	160	3,356
001-512.000-531.000 *	PROFESSIONAL FEES	44,841	40,000	35,275	40,000
001-512.000-534.000	OTHER CONTRACTUAL SERVICES	27,350			7,500
001-512.000-540.000	TRAVEL AND PER DIEM	1,853	4,600	6,657	7,000
001-512.000-540.100	TRAINING & DEVELOPMENT	450	2,100	895	2,500
001-512.000-541.100	POSTAGE & FREIGHT	136	350	85	350
001-512.000-545.000	INSURANCE & BONDS	957	2,500	1,205	5,031
001-512.000-549.008	OTH CURR CHG-GIFTS & AWARDS	1,176	2,000	221	3,500
001-512.000-552.000	OPERATING SUPPLIES	2,919	4,000	3,945	3,200
001-512.000-554.000	BOOKS, DUES, EDUCATION, SUBSCRIPT	2,531	11,500	9,948	7,500
001-512.000-564.000	MACHINERY AND EQUIPMENT				
Totals for dept 512.000 - TOWN MANAGER		457,006	642,250	384,061	544,887
* NOTES TO BUDGET: DEPARTMENT 512.000 TOWN MANAGER					
531.000	PROFESSIONAL FEES				
	PROFESSIONAL SERVICES/LOBBYING				
Dept 512.100 - TOWN	CLERK				
001-512.100-512.000	REGULAR SALARIES & WAGES	205,383	189,300	118,627	196,261
001-512.100-515.200	EDUCATION INCENTIVE PAY	12,000	12,000	6,769	12,000
001-512.100-521.000	FICA TAXES	15,296	17,300	9,441	15,392
001-512.100-522.000	RETIREMENT CONTRIBUTIONS	38,941	43,720	28,150	41,480
001-512.100-523.000	HEALTH INSURANCE/ALLOWANCE	47,021	53,000	34,490	72,642
001-512.100-524.000	WORKERS' COMPENSATION	470	800	130	5,035
001-512.100-534.000	OTHER CONTRACTUAL SERVICES	46,434	66,830	6,597	2,500

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 512.100 - TOWN CLERK					
001-512.100-540.000	TRAVEL AND PER DIEM	2,802	4,250	3,511	3,500
001-512.100-540.100	TRAINING & DEVELOPMENT	1,590	1,650	830	1,800
001-512.100-541.100	POSTAGE & FREIGHT	1,295	3,500	1,839	3,500
001-512.100-545.000	INSURANCE & BONDS				6,047
001-512.100-549.001	OTH CURR CHG-ADVERTISING	5,241	7,500	5,569	7,500
001-512.100-549.009 *	OTH CURR CHG-ELECTIONS	1,762	58,566	48,507	25,000
001-512.100-552.000	OPERATING SUPPLIES	3,536	5,000	3,177	5,000
001-512.100-554.000	BOOKS, DUES, EDUCATION, SUBSCRIPT	1,739	15,300	11,614	15,300
001-512.100-564.000	MACHINERY AND EQUIPMENT	1,713	1,500	834	1,500
Totals for dept 512.100 - TOWN CLERK		385,223	480,216	280,085	414,457
* NOTES TO BUDGET: DEPARTMENT 512.100 TOWN CLERK					
549.009	OTH CURR CHG-ELECTIONS				
	FOOTNOTE AMOUNTS:				25,000
	2023 GENERAL ELECTION, MARCH 14, 2023 INCLUDE LEGAL ADVERTISEMENTS (ENGLISH & SPANISH), PALM BEACH COUNTY SUPERVISOR OF ELECTION VOTING EQUIPMENT COSTS, POLL WORKERS COST (TEMPORARY HIRES), GENERAL LIABILITY INSURANCE FOR USE OF POLLING LOCATION, AND DELIVERY & PICK UP OF ELECTION EQUIPMENT				
	DEPT '512.100' TOTAL				25,000
Dept 513.000 - FINANCE					
001-513.000-512.000	REGULAR SALARIES & WAGES	262,263	221,397	185,821	345,436
001-513.000-515.200	EDUCATION INCENTIVE PAY	7,231	12,000	3,692	8,000
001-513.000-521.000	FICA TAXES	18,932	23,500	14,367	25,485
001-513.000-522.000	RETIREMENT CONTRIBUTIONS	49,786	62,000	31,048	68,594
001-513.000-523.000	HEALTH INSURANCE/ALLOWANCE	28,216	33,000	24,395	45,195
001-513.000-524.000	WORKERS' COMPENSATION	675	1,100	178	5,035
001-513.000-532.000	ACCOUNTING AND AUDITING	33,940	48,200	20,600	50,000
001-513.000-534.000	OTHER CONTRACTUAL SERVICES	29,411	104,000	67,949	25,000
001-513.000-540.000	TRAVEL AND PER DIEM		3,843	1,257	4,500
001-513.000-540.100	TRAINING & DEVELOPMENT	1,569	2,500		3,000
001-513.000-541.100	POSTAGE & FREIGHT	4,964	3,800	3,488	3,850
001-513.000-544.000	RENTALS AND LEASES	2,299	3,100	2,087	3,000
001-513.000-545.000	INSURANCE & BONDS	701	1,757	783	6,047
001-513.000-546.000	REPAIRS & MAINTENANCE- GENERAL	87			
001-513.000-552.000	OPERATING SUPPLIES	2,091	6,200	5,800	5,000
001-513.000-554.000	BOOKS, DUES, EDUCATION, SUBSCRIPT	1,450	2,000	1,247	2,000
001-513.000-564.000	MACHINERY AND EQUIPMENT	2,636	500		
001-513.000-566.100	SOFTWARE	51,710	40,436	5,330	
Totals for dept 513.000 - FINANCE		497,961	569,333	368,042	600,142
Dept 514.000 - LEGAL COUNSEL					
001-514.000-531.100	PROFESSIONAL FEES- GEN LEGAL	88,962	135,000	84,723	150,000
001-514.000-531.200	PROFESSIONAL FEES- LITIGATION				
001-514.000-531.300	PROFESSIONAL FEES- LEGAL OTHER		50,000	70	50,000
Totals for dept 514.000 - LEGAL COUNSEL		88,962	185,000	84,793	200,000
Dept 519.000 - PUBLIC WORKS					
001-519.000-512.000	REGULAR SALARIES & WAGES	36,999	38,400	28,292	78,525
001-519.000-514.000	OVERTIME		1,000	319	2,957
001-519.000-521.000	FICA TAXES	2,916	3,000	2,090	6,233
001-519.000-522.000	RETIREMENT CONTRIBUTIONS	3,754	4,600	3,110	8,816
001-519.000-523.000	HEALTH INSURANCE/ALLOWANCE	25,687	28,500	19,298	54,990
001-519.000-524.000	WORKERS' COMPENSATION	810	1,300	105	3,356
001-519.000-531.000	PROFESSIONAL FEES	2,136	41,913	17,421	45,000
001-519.000-534.000	OTHER CONTRACTUAL SERVICES	138,485	125,000	81,014	90,000
001-519.000-540.000	TRAVEL AND PER DIEM		1,500	290	1,500
001-519.000-540.100	TRAINING & DEVELOPMENT	537	1,000		1,000
001-519.000-545.000	INSURANCE & BONDS				4,031
001-519.000-546.000	REPAIRS & MAINTENANCE- GENERAL	52,849	65,000	37,574	50,000
001-519.000-546.100	REPAIRS & MAINTENANCE- VEHICLE	4,267	5,000	2,928	5,000
001-519.000-549.003	OTH CURR CHG-LICENSE & PERMITS		200		300
001-519.000-552.000	OPERATING SUPPLIES	15,420	15,000	12,736	22,500
001-519.000-552.250	OPERATING SUPPLIES- SAFETY	544	1,000		1,000
001-519.000-552.400	OPERATING SUPPLIES-GASOLINE	511	2,500	553	1,000
001-519.000-562.000	BUILDINGS				
001-519.000-563.000	IMPROVEMENTS OTHER THAN BLDG.	876			
001-519.000-564.000	MACHINERY AND EQUIPMENT				
Totals for dept 519.000 - PUBLIC WORKS		285,791	334,913	205,730	376,208
Dept 519.100 - POST OFFICE					
001-519.100-512.000	REGULAR SALARIES & WAGES	72,146	88,450	54,189	99,503
001-519.100-515.200	EDUCATION INCENTIVE PAY	2,000	2,000	1,462	2,000
001-519.100-521.000	FICA TAXES	5,505	7,200	4,205	7,765

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 519.100 - POST OFFICE					
001-519.100-522.000	RETIREMENT CONTRIBUTIONS	6,684	10,900	5,988	10,735
001-519.100-523.000	HEALTH INSURANCE/ALLOWANCE	17,747	16,000	12,166	17,942
001-519.100-524.000	WORKERS' COMPENSATION	200	400	144	2,517
001-519.100-525.000	UNEMPLOYMENT COMPENSATION	2,184			
001-519.100-544.000 *	RENTALS AND LEASES	2,509	3,500	2,784	2,500
001-519.100-545.000	INSURANCE & BONDS	300	300	225	3,024
001-519.100-552.000	OPERATING SUPPLIES	838	3,800	2,284	2,700
001-519.100-552.100	UNIFORMS	282	500	310	500
	Totals for dept 519.100 - POST OFFICE	110,395	133,050	83,757	149,186
* NOTES TO BUDGET: DEPARTMENT 519.100 POST OFFICE					
544.000	RENTALS AND LEASES				
	POSTAGE METER LEASE (QUARTERLY)				
Dept 519.300 - SHARED SUPPORT SERVICES					
001-519.300-512.000	REGULAR SALARIES & WAGES				163,000
001-519.300-515.200	EDUCATION INCENTIVE PAY				5,500
001-519.300-521.000	FICA TAXES				13,500
001-519.300-522.000	RETIREMENT CONTRIBUTIONS				17,738
001-519.300-523.000	HEALTH INSURANCE/ALLOWANCE				28,243
001-519.300-524.000	WORKERS' COMPENSATION				3,356
001-519.300-531.000	PROFESSIONAL FEES				
001-519.300-534.000 *	OTHER CONTRACTUAL SERVICES	132,380	107,300	81,487	111,250
001-519.300-541.000 *	COMMUNICATIONS	100,980	94,890	91,560	104,900
001-519.300-543.000	UTILITY SERVICES	29,512	60,000	23,828	36,000
001-519.300-544.000 *	RENTALS AND LEASES	4,803	6,000	3,453	18,000
001-519.300-545.000 *	INSURANCE & BONDS	58,805	100,000	83,627	4,031
001-519.300-549.000 *	OTHER CURRENT CHARGES-GENERAL	24,843	22,500	13,493	22,800
001-519.300-549.006 *	OTH CURR CHG-TAXES & ASSESSMNT	8,114	18,500	7,636	15,000
001-519.300-552.000 *	OPERATING SUPPLIES	14,316	21,500	20,122	15,000
001-519.300-552.940	DISASTER PREPARATION SUPPLIES		5,000		
001-519.300-563.000	IMPROVEMENTS OTHER THAN BLDG.	(258)			
001-519.300-564.000	MACHINERY AND EQUIPMENT				
001-519.300-566.100 *	SOFTWARE		8,000		55,350
	Totals for dept 519.300 - SHARED SUPPORT SERVICES	373,495	443,690	325,206	613,668
* NOTES TO BUDGET: DEPARTMENT 519.300 SHARED SUPPORT SERVICES					
534.000	OTHER CONTRACTUAL SERVICES				
	IT PROFESSIONAL SERVICES (ANNUAL CONTRACT)				
	WEBSITE MAINTENANCE FEE (SERVER/NETWORK UPGRADES)				
	REVERSE 911 (ONSOLVE)				
	BATTERY BACK UP REPLACEMENTS				
	WEBSITE ASSESSMENT AND SPECIAL PROJECT (CONTENT)				
	MUNICODE (CODIFICATION OF ORDINANCES)				
	DOCUMENT MANAGEMENT (SCANNING, INDEXING AND IMPORTING)				
541.000	COMMUNICATIONS				
	ATT (FIBER INTERNET)				
	ATT (PHONE VOIP)				
	COMCAST (CABLE AND BACK UP INTERNET)				
	ATT SUPPORT AGREEMENT				
	EMPLOYEE CELL PHONE STIPENDS				
	SPRINT/TMOBILE				
	COMCAST (METRO E FIBER; CH. 99)				
	LICENSE PLATE RECOGNITION				
	CELL PHONES ASSIGNED TO PATROL VEHICLES				
	IN CAR LAPTOP AIR CARDS				
	ANNUAL RADIO MAINTENANCE/PROGRAMMING (PORTABLES)				
	GPS MONITORING FOR POLICE VEHICLES				
	EMERGENCY OPERATIONS MIGI DEVICES				
544.000	RENTALS AND LEASES				
	TOSHIBA COPIER LEASE (POLICE, TOWN HALL, FINANCE, LIBRARY, BUILDING				
545.000	INSURANCE & BONDS				
	GF PORTION OF GL, PROPERTY AND AUTO INSURANCE (ADD'L 2%)				
549.000	OTHER CURRENT CHARGES-GENERAL				

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 519.300 - SHARED SUPPORT SERVICES					
	CREDIT CARD PROCESSING FEES; INC. BUILDING DEPARTMENT LOCK BOX PROCESSING				
549.006	OTH CURR CHG-TAXES & ASSESSMNT				
	SOLID WASTE AUTHORITY - DISPOSAL FEES INSPECTOR GENERAL FEE				
552.000	OPERATING SUPPLIES				
	SHREDDING OFFICE SUPPLIES				
566.100	SOFTWARE				
	BSA ANNUAL FEE NEOGOV ANNUAL FEE PDQ DEPLOY (BS&A UPDATE SOFTWARE) LASERFICHE ANNUAL FEE MUNICODE AGENDA MANGEMENT SOFTWARE ADOBE SUBSCRIPTIONS (33 LICENSES) MICROSOFT LICENSES (90 LEGACY EMAILS; 50 ACTIVE LICENSES; 5 PERMIUM LICENSES; 3 VISIO LICENSES) VIRTUAL MEETING SOFTWARE EMAIL COMMUNICATION SOFTWARE				
Dept 521.000 - POLICE DEPARTMENT					
001-521.000-512.000	REGULAR SALARIES & WAGES	1,207,169	1,465,000	973,450	1,599,356
001-521.000-514.000	OVERTIME	21,607	34,000	28,002	49,185
001-521.000-515.000	SPECIAL PAY	18,433	19,000	10,360	25,080
001-521.000-515.100	SHIFT DIFFERENTIAL PAY	24,530	33,000	29,066	19,112
001-521.000-515.200	EDUCATION INCENTIVE PAY	25,001	32,000	18,518	28,000
001-521.000-515.300	UNIFORMS ALLOWANCE				
001-521.000-521.000	FICA TAXES	97,745	118,000	79,073	128,548
001-521.000-522.000	RETIREMENT CONTRIBUTIONS	412,050	392,000	259,172	426,874
001-521.000-523.000	HEALTH INSURANCE/ALLOWANCE	231,469	296,000	196,304	312,553
001-521.000-524.000	WORKERS' COMPENSATION	40,473	65,000	3,907	28,110
001-521.000-531.000	PROFESSIONAL FEES	2,981	7,550	3,449	5,000
001-521.000-534.000	OTHER CONTRACTUAL SERVICES	237,104	88,470	83,595	80,000
001-521.000-540.000	TRAVEL AND PER DIEM	3,099	6,000	3,039	7,500
001-521.000-540.100	TRAINING & DEVELOPMENT	4,897	14,060	5,845	12,500
001-521.000-541.000	COMMUNICATIONS	16,119	18,393	13,275	
001-521.000-541.100	POSTAGE & FREIGHT	306	200	93	200
001-521.000-545.000	INSURANCE & BONDS				56,968
001-521.000-546.000	REPAIRS & MAINTENANCE- GENERAL				
001-521.000-546.100	REPAIRS & MAINTENANCE- VEHICLE	19,454	22,350	19,092	15,000
001-521.000-546.150	MARINE MAINTENANCE				21,045
001-521.000-549.000	OTHER CURRENT CHARGES-GENERAL				
001-521.000-549.013	OTH CURR CHG-ANNUAL PHYSICALS		3,500	38	1,500
001-521.000-552.000	OPERATING SUPPLIES	24,482	35,554	28,071	9,500
001-521.000-552.100	UNIFORMS	11,307	10,500	6,015	11,000
001-521.000-552.150	UNIFORMS ALLOWANCE				
001-521.000-552.400	OPERATING SUPPLIES-GASOLINE	20,119	31,000	26,369	38,000
001-521.000-552.450	MARINE GASOLINE				12,000
001-521.000-554.000	BOOKS, DUES, EDUCATION, SUBSCRIPT	4,464	6,415	4,785	3,100
001-521.000-563.000	IMPROVEMENTS OTHER THAN BLDG.				
001-521.000-564.000	MACHINERY AND EQUIPMENT		200,000	189,707	
001-521.000-566.100	SOFTWARE	12,495			
Totals for dept 521.000 - POLICE DEPARTMENT		2,435,304	2,897,992	1,981,225	2,890,131
Dept 522.000 - FIRE RESCUE					
001-522.000-512.000	REGULAR SALARIES & WAGES				156,058
001-522.000-514.000	OVERTIME				
001-522.000-515.000	SPECIAL PAY				
001-522.000-515.100	SHIFT DIFFERENTIAL PAY				
001-522.000-515.200	EDUCATION INCENTIVE PAY				
001-522.000-515.300	UNIFORMS ALLOWANCE				
001-522.000-521.000	FICA TAXES				11,175
001-522.000-522.000	RETIREMENT CONTRIBUTIONS				41,439
001-522.000-523.000	HEALTH INSURANCE/ALLOWANCE				27,418
001-522.000-524.000	WORKERS' COMPENSATION				
001-522.000-531.000	PROFESSIONAL FEES	27,302	420,125	219,103	250,000
001-522.000-534.000	OTHER CONTRACTUAL SERVICES	4,689,810	4,990,200	3,816,504	5,353,067
001-522.000-540.000	TRAVEL AND PER DIEM				2,500
001-522.000-540.100	TRAINING & DEVELOPMENT				2,500
001-522.000-541.000	COMMUNICATIONS				
001-522.000-541.100	POSTAGE & FREIGHT				

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 522.000 - FIRE RESCUE					
001-522.000-545.000	INSURANCE & BONDS				
001-522.000-546.000	REPAIRS & MAINTENANCE- GENERAL	8,715	15,000	2,912	15,000
001-522.000-546.100	REPAIRS & MAINTENANCE- VEHICLE				
001-522.000-549.000	OTHER CURRENT CHARGES-GENERAL				
001-522.000-549.013	OTH CURR CHG-ANNUAL PHYSICALS				
001-522.000-552.000	OPERATING SUPPLIES				500
001-522.000-552.100	UNIFORMS				
001-522.000-552.150	UNIFORMS ALLOWANCE				500
001-522.000-552.400	OPERATING SUPPLIES-GASOLINE				1,500
001-522.000-554.000	BOOKS,DUES,EDUCATION,SUBSCRIPT				1,500
001-522.000-563.000	IMPROVEMENTS OTHER THAN BLDG.				
001-522.000-564.000 *	MACHINERY AND EQUIPMENT				275,000
001-522.000-566.100	SOFTWARE				
001-522.000-571.100	PRINCIPAL				
001-522.000-572.100	INTEREST				
Totals for dept 522.000 - FIRE RESCUE		4,725,827	5,425,325	4,038,519	6,138,157
* NOTES TO BUDGET: DEPARTMENT 522.000 FIRE RESCUE					
564.000	MACHINERY AND EQUIPMENT				
	FOOTNOTE AMOUNTS:				275,000
	EMS VEHICLE -- CRESTLINE				
	DEPT '522.000' TOTAL				275,000
Dept 524.000 - BUILDING DEPARTMENT					
001-524.000-512.000	REGULAR SALARIES & WAGES				
001-524.000-541.100	POSTAGE & FREIGHT				
Totals for dept 524.000 - BUILDING DEPARTMENT					
Dept 534.000 - SOLID WASTE					
001-534.000-534.000	OTHER CONTRACTUAL SERVICES	454,670	479,880	335,052	485,235
001-534.000-552.000	OPERATING SUPPLIES	3,743	8,300		7,000
Totals for dept 534.000 - SOLID WASTE		458,413	488,180	335,052	492,235
Dept 571.000 - LIBRARY					
001-571.000-512.000	REGULAR SALARIES & WAGES	209,491	217,500	160,229	235,936
001-571.000-515.200	EDUCATION INCENTIVE PAY	7,693	8,000	5,846	8,000
001-571.000-521.000	FICA TAXES	17,874	17,200	12,484	18,611
001-571.000-522.000	RETIREMENT CONTRIBUTIONS	42,717	43,300	30,501	45,552
001-571.000-523.000	HEALTH INSURANCE/ALLOWANCE	41,631	47,000	32,462	47,059
001-571.000-524.000	WORKERS' COMPENSATION	740	1,200	266	6,713
001-571.000-525.000	UNEMPLOYMENT COMPENSATION				
001-571.000-531.000	PROFESSIONAL FEES	100	2,850	100	2,000
001-571.000-534.000	OTHER CONTRACTUAL SERVICES				
001-571.000-540.000	TRAVEL AND PER DIEM		2,500	1,065	2,500
001-571.000-540.100	TRAINING & DEVELOPMENT		600	250	600
001-571.000-541.100	POSTAGE & FREIGHT	126	200	20	200
001-571.000-544.000	RENTALS AND LEASES	898	1,500	809	
001-571.000-545.000	INSURANCE & BONDS				8,063
001-571.000-546.000	REPAIRS & MAINTENANCE- GENERAL				
001-571.000-549.000	OTHER CURRENT CHARGES-GENERAL				
001-571.000-549.010	OTH CURR CHG-PROMOTIONS				
001-571.000-552.000	OPERATING SUPPLIES	6,741	11,300	6,135	8,500
001-571.000-552.100	UNIFORMS	220	300		375
001-571.000-552.900	OPERATING EXP-CHILDRENS PROG	34	1,500	45	1,500
001-571.000-554.000	BOOKS,DUES,EDUCATION,SUBSCRIPT	39,329	54,850	32,439	55,000
001-571.000-562.300	BUILDING-LIBRARY FACILITY				
001-571.000-564.000	MACHINERY AND EQUIPMENT		15,000	14,236	
Totals for dept 571.000 - LIBRARY		367,594	424,800	296,887	440,609
Dept 581.000 - INTERFUND TRANSFERS					
001-581.000-581.300	TRANSFER TO WATER FD-DEBT SERV	1,430,003	1,039,445	779,580	945,519
001-581.000-581.400	TRANSFER TO WATER FD - DEFICIT				
001-581.000-581.800	TRFR TO BUILDING FUND 106	47,666	55,000	41,247	55,000
Totals for dept 581.000 - INTERFUND TRANSFERS		1,477,669	1,094,445	820,827	1,000,519
Dept 590.000 - RESERVE FOR CONTINGENCY					
001-590.000-599.000	RESERVE FOR CONTINGENCY	6,313	14,000		25,000
Totals for dept 590.000 - RESERVE FOR CONTINGENCY		6,313	14,000		25,000
TOTAL APPROPRIATIONS		11,813,981	13,330,719	9,333,668	14,075,566
NET OF REVENUES/APPROPRIATIONS - FUND 001		580,262	(87,346)	2,450,038	
BEGINNING FUND BALANCE		47,007,497	10,587,579	10,587,579	13,037,617

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
Fund: 001 GENERAL FUND

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
	FUND BALANCE ADJUSTMENTS	(182)			
	ENDING FUND BALANCE	10,587,577	10,500,233	13,037,617	13,037,617

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
Fund: 101 OPEN SPACE AND RECREATION LAND

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 360.000 - MISCELLANEOUS					
101-360.000-331.701	SIDE WALK GRANT				
101-360.000-361.000	INTEREST ON INVESTMENTS	121		395	
101-360.000-361.350	NET INCREASE (DECREASE) FAIR VA				
Totals for dept 360.000 - MISCELLANEOUS		121		395	
Dept 572.000 - OPEN SPACE AND RECREATION LAND					
101-572.000-363.270	OPEN SPACE AND RECREATION FEES				
Totals for dept 572.000 - OPEN SPACE AND RECREATION LAND					
TOTAL ESTIMATED REVENUES		121		395	

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
 Fund: 101 OPEN SPACE AND RECREATION LAND

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 571.000 - LIBRARY					
101-571.000-549.000 OTHER CURRENT CHARGES-GENERAL					
Totals for dept 571.000 - LIBRARY					
TOTAL APPROPRIATIONS					
NET OF REVENUES/APPROPRIATIONS - FUND 101		121		395	
BEGINNING FUND BALANCE		232,507	232,628	232,628	233,023
ENDING FUND BALANCE		232,628	232,628	233,023	233,023

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
Fund: 102 LIBRARY DONATION FUND
Calculations as of 06/30/2022

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 360.000 - MISCELLANEOUS					
102-360.000-361.000	INTEREST ON INVESTMENTS	2		13	
102-360.000-361.350	NET INCREASE(DECREASE) FAIR VA				
102-360.000-366.100	LIBRARY DONATIONS	176		200	
102-360.000-389.900	APPROPRIATION FROM RESERVE				
Totals for dept 360.000 - MISCELLANEOUS		178		213	
TOTAL ESTIMATED REVENUES		178		213	

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
 Fund: 102 LIBRARY DONATION FUND
 Calculations as of 06/30/2022

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 571.000 - LIBRARY					
102-571.000-546.000	REPAIRS & MAINTENANCE- GENERAL				
102-571.000-563.000	IMPROVEMENTS OTHER THAN BLDG.				
102-571.000-564.000	MACHINERY AND EQUIPMENT				
Totals for dept 571.000 - LIBRARY					
TOTAL APPROPRIATIONS					
NET OF REVENUES/APPROPRIATIONS - FUND 102		178		213	
BEGINNING FUND BALANCE		7,274	7,452	7,452	7,665
ENDING FUND BALANCE		7,452	7,452	7,665	7,665

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
 Fund: 103 DISCRETIONARY SALES TAX FUND

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 310.000 - REVENUES					
103-310.000-335.110	DISCRETIONARY SALES TAX	290,822	225,000	230,742	275,000
103-310.000-389.900	APPROPRIATION FROM RESERVE		300,000		155,000
	Totals for dept 310.000 - REVENUES	290,822	525,000	230,742	430,000
Dept 360.000 - MISCELLANEOUS					
103-360.000-361.000	INTEREST ON INVESTMENTS	151		634	
	Totals for dept 360.000 - MISCELLANEOUS	151		634	
TOTAL ESTIMATED REVENUES		290,973	525,000	231,376	430,000

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 000.000 - NON-DEPARTMENTAL					
103-000.000-553.000	BAD DEBT	1,718			
Totals for dept 000.000 - NON-DEPARTMENTAL		1,718			
Dept 574.000 - DISCRETIONARY SALES TAX- IST					
103-574.000-531.000	PROFESSIONAL FEES				
103-574.000-546.200	RENEWALS & REPLACEMENTS	3,499			
103-574.000-562.000	* BUILDINGS	155,259	50,365	35,709	55,000
103-574.000-563.000	* IMPROVEMENTS OTHER THAN BLDG.	170,128	224,200	36,675	250,000
103-574.000-564.000	* MACHINERY AND EQUIPMENT	38,323	320,554	139,313	125,000
103-574.000-599.000	RESERVE FOR CONTINGENCY				
Totals for dept 574.000 - DISCRETIONARY SALES TAX- IS'		367,209	595,119	211,697	430,000
* NOTES TO BUDGET: DEPARTMENT 574.000 DISCRETIONARY SALES TAX- IST					
562.000	BUILDINGS				
	FOOTNOTE AMOUNTS:				30,000
	NEW ACS				
	FOOTNOTE AMOUNTS:				10,000
	UPGRADE LIBRARY CONFERENCE ROOM				
	FOOTNOTE AMOUNTS:				15,000
	TOWN HALL SECURITY UPGRADES				
	ACCOUNT '562.000' TOTAL				55,000
563.000	IMPROVEMENTS OTHER THAN BLDG.				
	FOOTNOTE AMOUNTS:				150,000
	NORTH & SOUTH TOWN ENTRY SIGNS (INCL. A&E AND LANDSCAPING) MOVED FROM FY 2022				
	FOOTNOTE AMOUNTS:				100,000
	ROAD/BRIDGE REPAIRS				
	ACCOUNT '563.000' TOTAL				250,000
564.000	MACHINERY AND EQUIPMENT				
	FOOTNOTE AMOUNTS:				54,000
	2022 FORD EXPLORER HYBRID PD (INCL. EMERGENCY LIGHTING)				
	FOOTNOTE AMOUNTS:				46,000
	AXON BODY CAMERA PAYEMENT 3				
	FOOTNOTE AMOUNTS:				25,000
	IT UPGRADES/COMPUTERS				
	ACCOUNT '564.000' TOTAL				125,000
	DEPT '574.000' TOTAL				430,000
TOTAL APPROPRIATIONS		368,927	595,119	211,697	430,000
NET OF REVENUES/APPROPRIATIONS - FUND 103		(77,954)	(70,119)	19,679	
BEGINNING FUND BALANCE		452,611	374,658	374,658	394,337
ENDING FUND BALANCE		374,657	304,539	394,337	394,337

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 521.000 - POLICE DEPARTMENT					
104-521.000-331.210	POLICE -FEDERAL CONFISCATIONS				
104-521.000-359.100	FORFEITED PROPERTY				
104-521.000-361.000	INTEREST ON INVESTMENTS	(503)		8	
104-521.000-361.010	INTEREST-FED CONFISCATIONS POR	1		5	
104-521.000-361.350	NET INCREASE (DECREASE) FAIR VA				
104-521.000-366.800	LAW ENFORCEMENT DONATIONS				
104-521.000-389.900	APPROPRIATION FROM RESERVE				
Totals for dept 521.000 - POLICE DEPARTMENT		(502)		13	
TOTAL ESTIMATED REVENUES		(502)		13	
NET OF REVENUES/APPROPRIATIONS - FUND 104		(502)		13	
BEGINNING FUND BALANCE		7,366	6,864	6,864	6,877
ENDING FUND BALANCE		6,864	6,864	6,877	6,877

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 310.000 - REVENUES					
106-310.000-322.000	BUILDING PERMITS	1,068,073	1,022,000	1,148,055	1,286,988
106-310.000-322.100	ADDITIONAL PERMIT FEES	35,092	20,000	45,580	40,000
106-310.000-322.200	PERMIT DISCOUNT			(59,518)	
106-310.000-322.300	BUIDLING PERMITS-GS				300,000
106-310.000-330.000	STATE GRANT- DCA				
106-310.000-331.200	DISASTER RELIEF FUNDING				
106-310.000-331.210	POLICE -FEDERAL CONFISCATIONS				
106-310.000-331.700	Library Building Grant				
106-310.000-331.701	SIDE WALK GRANT				
106-310.000-334.200	POLICE GRANT REVENUE-STATE				
106-310.000-334.300	FIRE GRANT REVENUE-STATE				
106-310.000-334.390	STATE GRANT-OTHER PHYSICAL ENV				
106-310.000-334.700	LIBRARY BUILDING GRANT				
106-310.000-335.110	DISCRETIONARY SALES TAX				
106-310.000-335.120	STATE REVENUE SHARING PROCEEDS				
106-310.000-335.150	ALCOHOLIC BEVERAGE LICENSES				
106-310.000-335.180	LOCAL GOVT HALF-CENT SALES TAX				
106-310.000-335.190	MOTOR FUEL TAX REBATE				
106-310.000-335.195	RECYCLING REVENUE SHARING PROG				
106-310.000-335.200	STATE GRANT-LOCAL MITIGATION				
106-310.000-335.210	FDOT- STREETLIGHT SUBSIDY				
106-310.000-337.300	RECYCLING AND EDUCATION GRANT				
106-310.000-337.700	LIBRARY LECTURE SERIES				
106-310.000-337.710	COUNTY GRANT REIMBURSEMENT				
106-310.000-338.000	SHARE COUNTY OCCUPATIONAL LIC.				
106-310.000-341.900	ZONING FEES, BOARD REVIEW FEES	30,650	12,000	20,350	24,000
106-310.000-341.910	SALE OF MAPS, PUBS. & BOOKS				
106-310.000-341.920	CERTIFICATION,COPIES,LIEN SEARCH				
106-310.000-341.930	COMMISSIONS- BELL SOUTH				
106-310.000-341.940	DCA-PERMIT SURCH OMMISSION	924		1,310	1,800
106-310.000-342.500	BCAIB-PERMIT SURCH COMMISSION	1,323		1,851	2,700
106-310.000-342.510	PENALTIES	60,318	20,000	58,800	60,000
106-310.000-342.520	RE-INSPECTION FEES				
106-310.000-343.300	WATER UTILITY REVENUE				
106-310.000-343.310	FIRE HYDRANT- MAINTENANCE FEE				
106-310.000-343.311	BACKFLOW PREVENTION FEES				
106-310.000-343.320	OTHER OPERATING INCOME				
106-310.000-343.330	OTHER OPERATING - PASS THROUGH				
106-310.000-343.400	GARBAGE/SOLID WASTE REVENUE				
106-310.000-343.500	SEWER UTILITIES REVENUE				
106-310.000-343.900	LOT MOWING				
106-310.000-347.100	LIBRARY FEES				
106-310.000-351.000	COURT FINES				
106-310.000-351.100	MISC POLICE INCOME				
106-310.000-351.200	LAW ENFORCEMENT EDUCATION				
106-310.000-352.000	LIBRARY FINES & FEES				
106-310.000-354.200	VIOLATION OF LOCAL ORDINANCES				
106-310.000-359.000	WATER RESTRICTION VIOLATIONS				
106-310.000-359.100	FORFEITED PROPERTY				
106-310.000-361.000	INTEREST ON INVESTMENTS		1,000	2,964	17,912
106-310.000-361.010	INTEREST-FED CONFISCATIONS POR				
106-310.000-361.100	INVESTMENT EARNINGS- TAX COLL.				
106-310.000-361.200	INTEREST - OTHER				
106-310.000-361.250	INTEREST-A1A SUBSIDY				
106-310.000-361.300	INTEREST EARNINGS-ESCROW ACCT.				
106-310.000-361.350	NET INCREASE(DECREASE) FAIR VA				
106-310.000-362.000	RENT- U.S. POSTAL STATION				
106-310.000-362.100	LAND RENT- ADELPHIA CABLE				
106-310.000-362.200	LEASE-SPRINT PCS				
106-310.000-362.300	FPL-STREETLIGHT SUBSIDY				
106-310.000-363.270	OPEN SPACE AND RECREATION FEES				
106-310.000-364.000	DISPOSITION OF FIXED ASSETS				
106-310.000-366.000	DESIGNATED LIBRARY DONATIONS				
106-310.000-366.100	LIBRARY DONATIONS				
106-310.000-366.200	FRIENDS OF THE LIBRARY DONATE				
106-310.000-366.300	GREENING COMMITTEE DONATIONS				
106-310.000-366.400	CONTRIBUTIONS PRIVATE SOURCES				
106-310.000-366.500	DESIGNATED LIBRARY DONATIONS				
106-310.000-366.600	LIBRARY FOUNDATION DONATIONS				
106-310.000-366.700	CULTURAL BOARD DONATIONS				
106-310.000-366.800	LAW ENFORCEMENT DONATIONS				
106-310.000-366.900	HB CALENDAR DONATIONS				
106-310.000-368.000	EMPLOYER CONTRIBUTIONS				
106-310.000-368.100	PLAN MEMBER CONTRIBUTIONS				
106-310.000-368.200	PLAN MEMBERS ROLLOVERS				

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 310.000 - REVENUES					
106-310.000-369.100	ADMINISTRATIVE REIMBURSEMENTS				
106-310.000-369.110	REIMBURSEMNT-BEL LIDO ENTRANCE				
106-310.000-369.200	MISCELLANEOUS LIBRARY REVENUE				
106-310.000-369.300	INSURANCE REIMBURSEMENTS				
106-310.000-369.400	OTHER MISCELLANEOUS REVENUES				
106-310.000-381.100 *	TRANSFER FROM GENERAL FUND	47,666	55,000	41,247	55,000
106-310.000-389.900	APPROPRIATION FROM RESERVE		111,204		
Totals for dept 310.000 - REVENUES		1,244,046	1,241,204	1,260,639	1,788,400
* NOTES TO BUDGET: DEPARTMENT 310.000 REVENUES					
381.100	TRANSFER FROM GENERAL FUND				
	TOWN PLANNER / CODE COMPLIANCE REIMBURSEMENT				
Dept 524.000 - BUILDING DEPARTMENT					
106-524.000-322.000	BUILDING PERMITS				
106-524.000-322.100	ADDITIONAL PERMIT FEES				
106-524.000-322.200	PERMIT DISCOUNT				
106-524.000-330.000	STATE GRANT- DCA				
106-524.000-361.000	INTEREST ON INVESTMENTS	1,360			
106-524.000-381.100	TRANSFER FROM GENERAL FUND				
Totals for dept 524.000 - BUILDING DEPARTMENT		1,360			
TOTAL ESTIMATED REVENUES		1,245,406	1,241,204	1,260,639	1,788,400

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 524.000 - BUILDING DEPARTMENT					
106-524.000-512.000	REGULAR SALARIES & WAGES	402,608	445,500	327,497	483,903
106-524.000-514.000	OVERTIME		200	68	
106-524.000-515.200	EDUCATION INCENTIVE PAY	8,000	8,000	5,846	8,000
106-524.000-521.000 *	FICA TAXES	31,558	33,100	25,343	37,631
106-524.000-522.000 *	RETIREMENT CONTRIBUTIONS	62,798	72,600	52,069	77,790
106-524.000-523.000	HEALTH INSURANCE/ALLOWANCE	86,311	94,000	68,790	110,658
106-524.000-524.000	WORKERS' COMPENSATION	13,500	20,000	1,234	10,069
106-524.000-531.000	PROFESSIONAL FEES		3,800		12,000
106-524.000-531.100	PROFESSIONAL FEES- GEN LEGAL				
106-524.000-534.000 *	OTHER CONTRACTUAL SERVICES	231,798	275,700	231,263	58,700
106-524.000-535.000	SUB-CONTRACTED INSPECTIONS				300,000
106-524.000-535.100	SUB-CONTRACTED INSPECTIONS-GS				293,140
106-524.000-540.000 *	TRAVEL AND PER DIEM	1,219	3,200	1,922	8,000
106-524.000-540.100	TRAINING & DEVELOPMENT	2,258	3,200	1,973	4,200
106-524.000-541.000	COMMUNICATIONS	1,200	1,560	984	1,620
106-524.000-541.100	POSTAGE & FREIGHT	44	400	138	500
106-524.000-544.000	RENTALS AND LEASES	1,658	2,500	1,755	2,800
106-524.000-545.000	INSURANCE & BONDS		26,569	19,927	7,756
106-524.000-546.000	REPAIRS & MAINTENANCE- GENERAL				4,000
106-524.000-546.100	REPAIRS & MAINTENANCE- VEHICLE	1,592	1,500	618	3,000
106-524.000-549.100	ADMINISTRATIVE CHARGES	75,000	185,000	138,750	300,000
106-524.000-552.000	OPERATING SUPPLIES	7,395	6,700	4,089	12,673
106-524.000-552.400	OPERATING SUPPLIES-GASOLINE	2,679	800	659	12,000
106-524.000-554.000 *	BOOKS, DUES, EDUCATION, SUBSCRIPT	2,128	3,500	2,636	3,960
106-524.000-562.000	BUILDINGS		6,980	5,976	10,000
106-524.000-564.000	MACHINERY AND EQUIPMENT	57,043	46,020	531	10,000
106-524.000-566.100	SOFTWARE	20,575	15,330	1,630	16,000
Totals for dept 524.000 - BUILDING DEPARTMENT		1,009,364	1,256,159	893,698	1,788,400
* NOTES TO BUDGET: DEPARTMENT 524.000 BUILDING DEPARTMENT					
521.000	FICA TAXES				
	FICA TAXES				
	PT POSITION -- FICA TAXES				
522.000	RETIREMENT CONTRIBUTIONS				
	RETIREMENT				
	PT POSITION - RETIREMENT				
534.000	OTHER CONTRACTUAL SERVICES				
	FOOTNOTE AMOUNTS:				300,000
	CAP GOVERNMENT INSPECTIONS & PLAN REVIEW				
	FOOTNOTE AMOUNTS:				2,800
	BLUEBEAM STUDIO PRIME RENEWAL				
	FOOTNOTE AMOUNTS:				1,200
	BLUEBEAM 9 SEATS ANNUAL RENEWAL				
	FOOTNOTE AMOUNTS:				16,000
	SMARTGOV RENEWAL				
	FOOTNOTE AMOUNTS:				38,000
	POINT AND PAY CREDIT CARD PROCESSING FEES				
	FOOTNOTE AMOUNTS:				700
	ADOBE INC				
	ACCOUNT '534.000' TOTAL				358,700
540.000	TRAVEL AND PER DIEM				
	ADDITIONAL TRAVEL FUNDS FOR FIRE MARSHAL TRAINING OF BCO				
554.000	BOOKS, DUES, EDUCATION, SUBSCRIPT				
	FOOTNOTE AMOUNTS:				75
	FLORIDA FIRE MARSHALS & INSPECTORS ASSOCIATION				
	FOOTNOTE AMOUNTS:				495
	CODE BOOKS FOR FIRE MARSHAL				
	ACCOUNT '554.000' TOTAL				570
	DEPT '524.000' TOTAL				359,270
TOTAL APPROPRIATIONS		1,009,364	1,256,159	893,698	1,788,400
NET OF REVENUES/APPROPRIATIONS - FUND 106		236,042	(14,955)	366,941	
BEGINNING FUND BALANCE		335,393	1,571,327	1,571,327	1,938,268
FUND BALANCE ADJUSTMENTS		(108)			

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
Fund: 106 Building Department Fund
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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
	ENDING FUND BALANCE	1,571,327	1,556,372	1,938,268	1,938,268

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
Fund: 301 CAPITAL PROJECTS FUND
Calculations as of 06/30/2022

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GL NUMBER	DESCRIPTION	2020-21	2021-22	2021-22	2022-23
		ACTIVITY	AMENDED	ACTIVITY	MANAGER REVIEW
			BUDGET	THRU 06/30/22	BUDGET
ESTIMATED REVENUES					
Dept 000.000 - NON-DEPARTMENTAL					
301-000.000-381.100 TRANSFER FROM GENERAL FUND					
301-000.000-384.400 PROCEEDS- A1A WATER MAIN REPLA					
Totals for dept 000.000 - NON-DEPARTMENTAL					
TOTAL ESTIMATED REVENUES					

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BUDGET REPORT FOR TOWN OF HIGHLAND BEACH
 Fund: 301 CAPITAL PROJECTS FUND
 Calculations as of 06/30/2022

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 519.200 - CAPITAL PROJECTS					
301-519.200-563.000	IMPROVEMENTS OTHER THAN BLDG.				
Totals for dept 519.200 - CAPITAL PROJECTS					
Dept 581.000 - INTERFUND TRANSFERS					
301-581.000-581.500	TRANSFER TO GENERAL FUND				
Totals for dept 581.000 - INTERFUND TRANSFERS					
Dept 590.000 - RESERVE FOR CONTINGENCY					
301-590.000-599.000	RESERVE FOR CONTINGENCY				
Totals for dept 590.000 - RESERVE FOR CONTINGENCY					
TOTAL APPROPRIATIONS					
NET OF REVENUES/APPROPRIATIONS - FUND 301					
BEGINNING FUND BALANCE					
ENDING FUND BALANCE					

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 533.000 - WATER SYSTEM OPERATIONS					
401-533.000-337.720	ARPA FEDERAL GRANT FUNDS	287,240	234,325		
401-533.000-343.300 *	WATER UTILITY REVENUE	2,336,579	2,637,200	1,666,556	2,360,543
401-533.000-343.310	FIRE HYDRANT- MAINTENANCE FEE	30,720	31,000	30,720	31,000
401-533.000-343.350 *	IRRIGATION UTILITY REVENUE			352,833	517,488
401-533.000-361.000	INTEREST ON INVESTMENTS	2,114	40,000	6,602	28,462
401-533.000-364.000	DISPOSITION OF FIXED ASSETS	16,251			
401-533.000-369.100	ADMINISTRATIVE REIMBURSEMENTS	154,350	220,000	165,000	220,000
401-533.000-369.300	INSURANCE REIMBURSEMENTS	2,292			
401-533.000-369.400	OTHER MISCELLANEOUS REVENUES		3,000		2,000
401-533.000-381.100 *	TRANSFER FROM GENERAL FUND	1,430,003	1,039,445	779,580	945,519
401-533.000-384.100	PROCEEDS FRM STATE LOAN FUND				
401-533.000-389.800	CONNECTION FEES				
401-533.000-389.810	APPROP FROM RESERVE - PRIOR CONNEC		296,880		296,880
401-533.000-389.900 *	APPROPRIATION FROM RESERVE		255,785		382,915
401-533.000-389.910	APPROPRIATION FROM R & R				
Totals for dept 533.000 - WATER SYSTEM OPERATIONS		4,259,549	4,757,635	3,001,291	4,784,807
* NOTES TO BUDGET: DEPARTMENT 533.000 WATER SYSTEM OPERATIONS					
343.300	WATER UTILITY REVENUE				
	INCR RATES BY 10%				
343.350	IRRIGATION UTILITY REVENUE				
	INCR BY 10%				
381.100	TRANSFER FROM GENERAL FUND				
	PORTION OF DEBT SERVICE				
389.900	APPROPRIATION FROM RESERVE				
	CONNECTION FEES -- RES				
TOTAL ESTIMATED REVENUES		4,259,549	4,757,635	3,001,291	4,784,807

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 533.000 - WATER SYSTEM OPERATIONS					
401-533.000-512.000	REGULAR SALARIES & WAGES	602,700	627,000	464,453	692,860
401-533.000-514.000	OVERTIME	38,355	47,500	39,210	42,500
401-533.000-515.100	SHIFT DIFFERENTIAL PAY	10,574	10,500	7,981	8,986
401-533.000-515.200	EDUCATION INCENTIVE PAY	6,000	6,000	4,385	6,000
401-533.000-521.000	FICA TAXES	47,798	52,000	38,650	58,619
401-533.000-522.000	RETIREMENT CONTRIBUTIONS	86,383	97,600	68,150	102,818
401-533.000-522.001	PENSION EXPENSE	(64,823)			
401-533.000-522.300	OPEB EXPENSE	(516)			
401-533.000-523.000	HEALTH INSURANCE/ALLOWANCE	149,229	175,100	110,707	159,686
401-533.000-524.000	WORKERS' COMPENSATION	33,920	45,000	2,590	15,104
401-533.000-525.000	UNEMPLOYMENT COMPENSATION				
401-533.000-526.000	COMPENSATED ABSENCES	23,081			
401-533.000-531.000	PROFESSIONAL FEES	70,061	70,000	30,906	50,000
401-533.000-534.000	OTHER CONTRACTUAL SERVICES	69,224	41,000	18,646	41,000
401-533.000-540.000	TRAVEL AND PER DIEM	1,377	3,745	184	3,745
401-533.000-540.100	TRAINING & DEVELOPMENT	335	2,700	1,900	2,700
401-533.000-541.000	COMMUNICATIONS	3,344	3,000	2,630	
401-533.000-541.100	POSTAGE & FREIGHT	336	300	88	300
401-533.000-543.000 *	UTILITY SERVICES	227,876	325,000	203,057	315,988
401-533.000-545.000	INSURANCE & BONDS	100,262	150,000	114,531	116,849
401-533.000-546.000	REPAIRS & MAINTENANCE- GENERAL	103,103	153,164	34,416	125,000
401-533.000-546.100	REPAIRS & MAINTENANCE- VEHICLE	730	2,500	964	2,500
401-533.000-546.200	RENEWALS & REPLACEMENTS	17,570	187,253	73,772	140,000
401-533.000-549.003	OTH CURR CHG-LICENSE & PERMITS	4,975	5,450	4,325	5,450
401-533.000-549.100	ADMINISTRATIVE CHARGES	325,433	550,000	412,500	550,000
401-533.000-552.000	OPERATING SUPPLIES	197,282	292,000	149,406	325,000
401-533.000-552.100	UNIFORMS	9,313	9,000	4,897	6,000
401-533.000-552.250	OPERATING SUPPLIES- SAFETY	1,846	3,500	1,498	3,500
401-533.000-552.400	OPERATING SUPPLIES-GASOLINE	3,620	6,250	2,176	4,321
401-533.000-554.000	BOOKS, DUES, EDUCATION, SUBSCRIPT	1,888	3,260	1,526	3,000
401-533.000-559.000	DEPRECIATION	782,281			
401-533.000-562.000	BUILDINGS	88,692	28,960	3,960	50,000
401-533.000-563.000	IMPROVEMENTS OTHER THAN BLDG.	(5,555)	304,185	170,675	
401-533.000-564.000 *	MACHINERY AND EQUIPMENT	5,054	160,000	14,500	378,689
401-533.000-571.500	PRINCIPAL-DWSRF502901 RO		692,540	515,736	712,602
401-533.000-571.700	PRINCIPAL-2005 REFUNDING LOAN				
401-533.000-571.800	PRINCIPAL-R.O. EXPANSION		234,869	175,028	242,981
401-533.000-571.830	PRINCIPAL-DWSRF500201 A1A		41,554	31,229	42,645
401-533.000-571.850	PRINCIPAL-DWSRF500200 ARRA		155,219	115,961	159,627
401-533.000-571.900	SRF LOAN PRINCIPAL- WIIP 2017		217,624	163,966	220,199
401-533.000-572.200	INTEREST- DWSRF502901 RO	64,561	45,884	31,338	25,822
401-533.000-572.700	INTEREST-2005 REFUNDING LOAN				
401-533.000-572.800	INTEREST-R.O. EXPANSION	62,498	62,016	43,272	53,868
401-533.000-572.830	INTEREST-DWSRF500201 A1A	11,603	10,583	7,487	9,491
401-533.000-572.850	INTEREST-DWSRF500200 ARRA	47,205	43,092	31,198	38,684
401-533.000-572.855	INTEREST- CAPITALIZED INTEREST				
401-533.000-572.900	SRF LOAN INTERST- WIIP 2017	48,905	45,849	32,274	43,273
401-533.000-599.000	RESERVE FOR CONTINGENCY	72,045	15,000		25,000
Totals for dept 533.000 - WATER SYSTEM OPERATIONS		3,248,565	4,926,197	3,130,172	4,784,807
* NOTES TO BUDGET: DEPARTMENT 533.000 WATER SYSTEM OPERATIONS					
543.000	UTILITY SERVICES				
	PER RAFTELIS REPORT				
564.000	MACHINERY AND EQUIPMENT				
	WELL 8 REHABILITATION				
	REPLACE VFDS FOR WELLS, FEED AND TRANSFER PUMPS				
TOTAL APPROPRIATIONS		3,248,565	4,926,197	3,130,172	4,784,807
NET OF REVENUES/APPROPRIATIONS - FUND 401		1,010,984	(168,562)	(128,881)	
BEGINNING FUND BALANCE		7,947,504	8,936,427	8,936,427	8,807,546
FUND BALANCE ADJUSTMENTS		(22,065)			
ENDING FUND BALANCE		8,936,423	8,767,865	8,807,546	8,807,546

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
ESTIMATED REVENUES					
Dept 535.000 - SEWER SYSTEM OPERATIONS					
402-535.000-337.720	ARPA FEDERAL GRANT FUNDS	693,431	565,675		
402-535.000-343.500 *	SEWER UTILITIES REVENUE	1,188,036	1,569,000	1,026,916	1,524,603
402-535.000-361.000	INTEREST ON INVESTMENTS	893	5,000	4,233	20,652
402-535.000-364.000	DISPOSITION OF FIXED ASSETS	7,350			
402-535.000-369.300	INSURANCE REIMBURSEMENTS				
402-535.000-369.400	OTHER MISCELLANEOUS REVENUES				
402-535.000-389.800	CONNECTION FEES				
402-535.000-389.900 *	APPROPRIATION FROM RESERVE				212,119
402-535.000-389.910	APPROPRIATION FROM R & R				
Totals for dept 535.000 - SEWER SYSTEM OPERATIONS		1,889,710	2,139,675	1,031,149	1,757,374
* NOTES TO BUDGET: DEPARTMENT 535.000 SEWER SYSTEM OPERATIONS					
343.500	SEWER UTILITIES REVENUE				
	ASSUMED 12% INCR IN RATES				
389.900	APPROPRIATION FROM RESERVE				
	ARPA FEDERAL GRANT				
TOTAL ESTIMATED REVENUES		1,889,710	2,139,675	1,031,149	1,757,374

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 535.000 - SEWER SYSTEM OPERATIONS					
402-535.000-531.000	PROFESSIONAL FEES	38,730	150,848	13,465	90,000
402-535.000-534.000	OTHER CONTRACTUAL SERVICES	39,621	19,000	17,243	25,000
402-535.000-543.000 *	UTILITY SERVICES	30,526	40,000	26,989	38,750
402-535.000-543.100	SEWAGE TREATMENT-CITY OF DELRA	920,150	900,000	681,440	985,000
402-535.000-545.000	INSURANCE & BONDS	3,613	9,000	6,750	2,624
402-535.000-546.000	REPAIRS & MAINTENANCE- GENERAL	12,374	60,000	34,784	50,000
402-535.000-546.200 *	RENEWALS & REPLACEMENTS	21,920	120,675	49,870	120,000
402-535.000-549.100	ADMINISTRATIVE CHARGES	154,350	220,000	165,000	220,000
402-535.000-552.000	OPERATING SUPPLIES	952	1,000		1,000
402-535.000-559.000	DEPRECIATION	65,611			
402-535.000-562.000	BUILDINGS				
402-535.000-563.000 *	IMPROVEMENTS OTHER THAN BLDG.	24,480	661,000	88,465	225,000
402-535.000-564.000	MACHINERY AND EQUIPMENT	2,970			
402-535.000-599.000	RESERVE FOR CONTINGENCY		25,000		
Totals for dept 535.000 - SEWER SYSTEM OPERATIONS		1,315,297	2,206,523	1,084,006	1,757,374
* NOTES TO BUDGET: DEPARTMENT 535.000 SEWER SYSTEM OPERATIONS					
543.000	UTILITY SERVICES				
	PER RAFELIS ANALYSIS				
546.200	RENEWALS & REPLACEMENTS				
	5% OF BUDGETED SEWER REV				
563.000	IMPROVEMENTS OTHER THAN BLDG.				
	RAISE LIFT STATION NUMBER TWO				
	STORM WATER MAINTENANCE				
TOTAL APPROPRIATIONS		1,315,297	2,206,523	1,084,006	1,757,374
NET OF REVENUES/APPROPRIATIONS - FUND 402		574,413	(66,848)	(52,857)	
BEGINNING FUND BALANCE		2,513,059	3,087,472	3,087,472	3,034,615
ENDING FUND BALANCE		3,087,472	3,020,624	3,034,615	3,034,615

Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2022-23 MANAGER REVIEW BUDGET
APPROPRIATIONS					
Dept 000.000 - NON-DEPARTMENTAL					
901-000.000-559.000 DEPRECIATION		287,702			
Totals for dept 000.000 - NON-DEPARTMENTAL		287,702			
TOTAL APPROPRIATIONS		287,702			
NET OF REVENUES/APPROPRIATIONS - FUND 901		(287,702)			
BEGINNING FUND BALANCE		6,125,387	6,177,506	6,177,506	6,177,506
FUND BALANCE ADJUSTMENTS		339,821			
ENDING FUND BALANCE		6,177,506	6,177,506	6,177,506	6,177,506
ESTIMATED REVENUES - ALL FUNDS		20,079,678	21,906,887	17,308,782	22,836,147
APPROPRIATIONS - ALL FUNDS		18,043,836	22,314,717	14,653,241	22,836,147
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		2,035,842	(407,830)	2,655,541	
BEGINNING FUND BALANCE - ALL FUNDS		28,628,598	30,981,914	30,981,914	33,637,455
FUND BALANCE ADJUSTMENTS - ALL FUNDS		317,466			
ENDING FUND BALANCE - ALL FUNDS		30,981,906	30,574,084	33,637,455	33,637,455

File Attachments for Item:

F. Resolution No. 2022-016

A Resolution of the Town Commission of the Town of Highland Beach, Florida, amending resolution no. 2021-028, which appropriated funds for the 2021-2022 fiscal year budget, and providing an effective date.



RESOLUTION NO. 2022-016

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, AMENDING RESOLUTION NO. 2021-028, WHICH APPROPRIATED FUNDS FOR THE 2021-2022 FISCAL YEAR BUDGET, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission adopted its 2021-2022 Fiscal Year Budget effective October 1, 2021; and

WHEREAS, the operation of Town's Building Department requires certain sub-contracted inspection services for Building Inspection, Plan Review, and Permit Technician Services through a contract C.A.P. Government Inc.; and,

WHEREAS, the Building Department's volume of activity will exceed the original budget amount in terms of Revenue and Expenditures; and,

WHEREAS, the Town Commission has determined that it is in the best interest of the residents of the Town of Highland Beach to amend the 2021-2022 Fiscal Year Budget through the adjustments set forth in the attached Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, THAT:

Section 1. That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2. That the Amendment of funding to the 2021-2022 Budget for the Town's Building Department Fund (Fund 106) for the Fiscal Year beginning October 1, 2021, and as set forth in Exhibit 1 is adopted and authorized as an Amendment to the Building Department Fund of the Town of Highland Beach, Florida for Fiscal Year 2022.

Section 3. This Resolution shall become effective upon its passage and approval.

DONE AND ADOPTED by the Town Commission of the Town of Highland Beach, Florida,
this **04** day of **August** 2022.

ATTEST:

Douglas Hillman, Mayor

**REVIEWED FOR LEGAL
SUFFICIENCY**

Lanelda Gaskins, MMC
Town Clerk

Glen Torcivia, Town Attorney
Town of Highland Beach

VOTES:

YES NO

Mayor Douglas Hillman
Vice Mayor Natasha Moore
Commissioner Peggy Gossett-Seidman
Commissioner Evalyn David
Commissioner John Shoemaker

Exhibit 1

**FUND 106-BUILDING DEPARTMENT FUND
AMENDMENT TO
FY 2022 OPERATING BUDGET**

The following item is an amendment to the existing FY2022 Building Department Budget to recognize an additional increase in expenditures within Other Contractual Services and an increase in Building Department Permit Revenue as follows:

Sources of Funds					
Account Number	Description	Type	Budget Amount	Budget Amendment	Amended Budget
106-310.000-322.000	BUILDING PERMITS	Revenue	\$ 1,022,000.00	\$ 150,000.00	\$ 1,172,000.00
Total Sources of Funds				<u>\$ 150,000.00</u>	
Uses of Funds					
Account Number	Description	Type	Budget Amount	Amount	Amended Budget
106-524.000-534.000	OTHER CONTRACTUAL SERVICES	Expenditure	\$ 275,700.00	\$ 150,000.00	\$ 425,700.00
Total Uses of Funds				<u>\$ 150,000.00</u>	

File Attachments for Item:

G. Resolution No. 2022-017

A Resolution of the Town Commission of the Town of Highland Beach, Florida, authorizing a one-time economic relief payment to non-union and union employees; and providing an effective date.



RESOLUTION NO. 2022-017

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, AUTHORIZING A ONE-TIME ECONOMIC RELIEF PAYMENT TO NON-UNION AND UNION EMPLOYEES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Highland Beach, Florida, is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and,

WHEREAS, the Town Commission recognizes the financial stress being experienced by Town employees due to the inflationary and recessionary pressures within the current United States economy; and,

WHEREAS, the Town Commission values its non-unionized and unionized employees and wishes to provide a one-time, budget neutral economic relief payment to employees to help mitigate the financial stress caused by current economic conditions; and,

WHEREAS, the Town Commission understands the importance of retaining its valuable workforce amidst these challenging and unsettled economic times.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, THAT:

SECTION 1. The Town Commission hereby establishes the following one-time, budget neutral economic relief payment for its non-union and union employees:

- 1) Non-Union Employees 5% of base pay; and,
- 2) Union Employees 2.5% of base pay.

SECTION 2. The Town Commission hereby authorizes the Finance Director to make the necessary budget adjustments effectuate the one-time FY 2021 – 2022 budget neutral employee economic relief payments.

SECTION 3. This resolution shall become effective upon adoption.

DONE AND ADOPTED by the Town Commission of the Town of Highland Beach, Florida,
this 04 day of August 2022.

ATTEST:

Douglas Hillman, Mayor

**REVIEWED FOR LEGAL
SUFFICIENCY**

Lanelda Gaskins, MMC
Town Clerk

Glen Torcivia, Town Attorney
Town of Highland Beach

VOTES:

YES NO

Mayor Douglas Hillman
Vice Mayor Natasha Moore
Commissioner Peggy Gossett-Seidman
Commissioner Evalyn David
Commissioner John Shoemaker

File Attachments for Item:

H. Resolution No. 2022-018

A Resolution of the Town Commission of the Town of Highland Beach, Florida, adopting a merit increase policy for non-union employees and amending the Town of Highland Beach salary table; and providing an effective date.



RESOLUTION NO. 2022-018

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, ADOPTING A MERIT INCREASE POLICY FOR NON-UNION EMPLOYEES AND AMENDING THE TOWN OF HIGHLAND BEACH SALARY TABLE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Highland Beach, Florida, is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and,

WHEREAS, the Town of Highland Beach has ratified two union collective bargaining agreements with the FOP and the PBA for the Town's unionized workforce; and,

WHEREAS, to better ensure that the Town recognizes the value of its non-unionized employees, the Town wishes to adopt a merit increase resolution for its non-unionized employees for fiscal year (FY) 2023; and,

WHEREAS, to further enhance its ability to retain and recruit various position types and classifications within South Florida region the Town recognizes the need to update its FY 2022 Salary Table to be competitive with similarly situated municipalities and to recognize regional economic changes.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, THAT:

SECTION 1. The Town Commission hereby establishes the following merit increase policy for non-unionized employees during the FY 2023:

An annual evaluation is to be completed for each Town employee. For each non-unionized employee obtaining an evaluation that "meets expectations" or "exceeds expectations" for all categories on the evaluation, he or she shall receive a five percent (5%) merit increase to his or her salary to be paid out over 26 pay periods. This policy is only for the Town's FY 2023 and shall not have any impact on future fiscal years.

SECTION 2. The Town Commission hereby amends the Town of Highland Beach FY 2022 Salary Table (approved August 24, 2021) to include a 3% increase to minimum, midpoint and maximum salary amounts listed for each of the pay grades (10-38.)

SECTION 3. This resolution shall become effective upon the start of the Town's FY 2022-2023 budget on October 1, 2022.

DONE AND ADOPTED by the Town Commission of the Town of Highland Beach, Florida, this **04** day of **August** 2022.

ATTEST:

Douglas Hillman, Mayor

**REVIEWED FOR LEGAL
SUFFICIENCY**

Lanelda Gaskins, MMC
Town Clerk

Glen Torcivia, Town Attorney
Town of Highland Beach

VOTES:

YES NO

Mayor Douglas Hillman
Vice Mayor Natasha Moore
Commissioner Peggy Gossett-Seidman
Commissioner Evalyn David
Commissioner John Shoemaker

File Attachments for Item:

A. Approve and authorize the Mayor to execute an Interlocal Agreement between the Town of Highland Beach and the Town of Gulf Stream for Building Department Services.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE *August 4, 2022*

SUBMITTED BY: Town Clerk's Office

SUBJECT: **INTERLOCAL AGREEMENT BETWEEN THE TOWN OF HIGHLAND BEACH AND THE TOWN OF GULF STREAM FOR BUILDING DEPARTMENT SERVICES**

SUMMARY:

Addendum to the Agenda – Item 7.A.

At the August 02, 2022, meeting, the Town Commission made a motion to move the Interlocal Agreement between the Town of Highland Beach and the Town of Gulf Stream to the August 04, 2022 Town Commission Special meeting.

Please see the August 02, 2022 Agenda Memorandum for more details about this item.

FISCAL IMPACT:

See the August 02, 2022 Agenda Memorandum

ATTACHMENTS:

August 02, 2022 Agenda Memorandum

Interlocal Agreement

RECOMMENDATION:

See the August 02, 2022 Agenda Memorandum.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE *August 2, 2022*

SUBMITTED BY: Jeff Remas, Building Official

SUBJECT: **INTERLOCAL AGREEMENT BETWEEN THE TOWN OF HIGHLAND BEACH AND THE TOWN OF GULF STREAM FOR BUILDING DEPARTMENT SERVICES**

SUMMARY:

The Town of Gulf Stream has inquired about using the Town of Highland Beach Building Department for its services. The service requested is the enforcement of the Florida Building Code and does not include Planning & Zoning or Code Compliance. The Town of Gulf Stream is expected to increase the workload of the Building Department by approximately 30%, which will be handled with additional services from CAP Government for inspections, plan review, and administrative assistance. We received a commitment from CAP to provide the additional personnel necessary to service both towns, and CAP was prepared to handle Gulf Stream on its own before this venture. Adding personnel on a full-time basis from CAP will increase customer service to both towns as we will have inspectors and plan reviewers dedicated to our town. We currently use SmartGov software to handle the permitting process and will use the same software for Gulf Stream.

FISCAL IMPACT:

The average annual permit revenue for the Town of Gulf Stream over the past five years for the fiscal year ending 2021 is \$472,000. The additional revenue for the Building Department will cover the increased expenses of our CAP Government contract, software implementation, and administrative costs.

ATTACHMENTS:

Town Attorney prepared Interlocal Agreement

RECOMMENDATION:

Approval of the interlocal agreement

INTERLOCAL AGREEMENT BETWEEN THE TOWN OF HIGHLAND BEACH AND THE TOWN OF GULF STREAM FOR BUILDING DEPARTMENT SERVICES

THIS AGREEMENT for Florida Building Code and other land development plan review and inspection services ("Agreement") Is made and entered into this _____ day of _____, 2022 by and between the TOWN OF HIGHLAND BEACH, FLORIDA, a Florida municipal corporation located at 3614 South Ocean Blvd., Highland Beach, FL 33487, ("Highland Beach"), and the TOWN OF GULF STREAM, FLORIDA, a Florida municipal corporation located at 100 Sea Road, Gulf Stream, FL 33483 ("Gulf Stream") (collectively, the "Parties").

W I T N E S S E T H:

WHEREAS, pursuant to Section 163.01, Florida Statutes, Highland Beach and Gulf Stream have the authority to enter into agreements for sharing of certain governmental powers and obligations; and

WHEREAS, Gulf Stream wants to contract with Highland Beach to provide building department and related services, as further set forth herein; and

WHEREAS, Highland Beach agrees to provide said building department and related services in accordance with the terms of this Agreement; and

WHEREAS, the health, safety, and welfare of the residents of both Highland Beach and Gulf Stream will best be served by Highland Beach performing plan review and inspections for projects located within Gulf Stream's Town limits; and

WHEREAS, this Agreement evidences the intentions of the respective Parties to cooperate with each other in the furtherance of the public's interest.

NOW THEREFORE, in consideration of the foregoing, and of the mutual covenants and conditions set forth herein, Highland Beach and Gulf Stream hereby agree as follows:

Section 1. Definitions

Building Official: When used herein, the term "Building Official" shall mean the Chief Building Official for Highland Beach.

Code: When used herein, the term "Code" shall mean the Florida Building Code as amended, in addition to all applicable codes that require plan review and inspection.

Department: When used herein, the term “Department” shall mean the Highland Beach Building Department.

Fee(s): When used herein, the term “Fee” or “Fees” shall mean the fee(s) charged as a condition for plan review of Florida Building Code permits and/or the inspection fee charged for inspection of work; both made a part hereof.

Inspector: When used herein, the term “inspector” shall mean any Building Inspector in the employ of or hired by Highland Beach to perform inspection services for the Department.

Permit(s): When used herein, the term “permit” or “permits” shall mean permit(s) issued by Highland Beach for any construction work.

Permittee: When used herein, the term “permittee” shall mean any individual, corporation or other business entity applying for and/or holding a valid permit.

Structures: When used herein, the term “structures” shall mean any and all above-ground, in-ground, and/or underground structures, and any and all construction, mechanical, electrical and/or plumbing work for which a permit must be obtained.

Zoning Code: The Zoning Code and Land Development Regulations of the Town of Gulf Stream.

Section 2. Building Department Plan Review and Inspection Services

- A. The purpose of this Agreement is to provide Gulf Stream with the expertise and assistance of the Department for the inspection and permitting of certain construction projects within Gulf Stream for compliance with the Code. The City of Highland Beach, by and through the Department, shall serve to provide all building construction related services, in their entirety, except for the review of Gulf Stream’s zoning code, which shall continue to be the responsibility of Gulf Stream.
- B. The method by which this purpose will be accomplished is as follows:
 - 1. Gulf Stream shall adopt an ordinance which vests the responsibility for reviewing plans for compliance with the Code, issuing permits, and performing inspections within Gulf Stream in the Department.
 - 2. Applications for approval will be submitted and processed as follows:
 - a. Plans for Construction shall be submitted to Gulf Stream via the Gulf Stream online Building Department Portal by the applicant, and upon

payment of all applicable Zoning Code fees, shall be reviewed by Gulf Stream for compliance with Gulf Stream's Zoning Code. The applicant will be required to submit any Zoning Code payment to Gulf Stream, and ensure that the construction plans comply with the Zoning Code and are approved by Gulf Stream before the permits will be released to Highland Beach, through the online Building Department Portal, for review by the Department. NPDES inspections and paperwork needed to compile yearly reports will be provided to Gulf Stream at the end of the year for state reporting purposes.

- b. The Department shall review and process all plans submitted in the manner above, checking the same for compliance with the Code, and determine the subsidiary permits necessary and the amount of Fees. For processing and the inspection service, Highland Beach shall receive one hundred percent (100%) of the permit Fee, which shall be in accordance with building department Fees charged under the Town of Highland Beach Schedule of Fees. Fees charged to Gulf Stream properties shall be the same as those charged to Highland Beach properties, and all permits shall be processed on a first-come, first serve basis, with permits from neither municipality receiving priority over the other. After reviewing and processing said construction plans, Highland Beach shall indicate approval in Gulf Stream's online Building Department Portal, which will notify Gulf Stream and the Permittee regarding the approval status of the construction plans.
- c. Applications for all permits shall be submitted to Highland Beach on Highland Beach approved forms using Gulf Stream's online Building Department Portal, as approved by the Department. Highland Beach shall process and prepare all permits within Gulf Stream, once the permit application has received Gulf Stream approval consistent with those requirements set forth herein. Any authorized individual may request the Department to inspect a project on a given time and date. The permit inspection card and construction plans shall be on the construction site at all times, and the inspector, upon the completion of his inspection, will mark the card either as to acceptance and the date thereof, or will note reason for rejection and the date thereof.

- d. Upon satisfactory completion of the project and final inspection, the Building Official will prepare the Certificate of Occupancy and will forward said Certificate of Occupancy to Gulf Stream, which will release the Certificate of Occupancy to the permittee, or authorized agent thereof, upon confirming compliance with the Zoning Code. A copy of the Certificate of Occupancy will be provided to Highland Beach. Highland Beach shall not issue any Certificate(s) of Occupancy directly to any Permittee.
3. Gulf Stream shall be solely responsible for the enforcement of violations of the provisions of said Code by persons, firms, or corporations engaged in construction within Gulf Stream.
4. Gulf Stream shall assume responsibility for the administration of all consumer inquiries. The Building Official will assist Gulf Stream to answer inquiries that require input from the Department.
5. The Building Official shall have the right to refuse to perform any inspection within Gulf Stream should they deem it in the best interest of Highland Beach.
6. Subject to the limitations of 768.28 *Florida Statutes*, Gulf Stream shall hold harmless and indemnify Highland Beach against any and all claims for damages of every kind and nature including but not limited to claims for property damage, personal injury or death, arising out of the plan review and inspection process. Nothing contained in this provision shall be construed or interpreted as a waiver of sovereign immunity beyond the waiver provided in Section 768.28, *Florida Statutes* by either Highland Beach or Gulf Stream.
7. Gulf Stream shall annually supply Highland Beach with a Certificate of Insurance from Gulf Stream's insurance carrier evidencing all the necessary insurance coverage for Highland Beach and employees of the Department.

Section 3. Duration and Notice

This Agreement shall be a continuing nature unless cancelled by either party for any reason and without penalty, on no less than ninety (90) days written notice. Any Fees paid to Highland Beach where inspection services are not completed shall be prorated in accordance with the percentage of inspection completed and any excess shall be refunded to Gulf Stream. Notice shall be considered sufficient when sent by certified mail or hand delivered to the other party during regular business hours at the following addresses:

Gulf Stream	Highland Beach
Town of Gulf Stream c/o Town Manager 100 Sea Road Gulf Stream, FL 33483	Town of Highland Beach c/o Town Manager 3614 South Ocean Blvd Highland Beach, FL 33487

Section 4. Miscellaneous

- A. This Interlocal Agreement shall be filed pursuant to the requirements of Section 163.01(11) of the Florida Statutes.
- B. This Agreement shall be governed by and in accordance with the Laws of Florida. The venue for any action arising from this Agreement shall be in Palm Beach County, Florida.
- C. Neither party shall assign or transfer any rights or interest in this Agreement without the written consent of the other party.
- D. This six (6) page Agreement constitutes the entire agreement between the Parties; no modification shall be made to this Agreement unless such modification is in writing, agreed to by both Parties and attached hereto as an addendum to this Agreement.
- E. Should any provision contained within this Agreement be determined by a court of competent jurisdiction to be unenforceable, such determination will not affect the validity or enforceability of any other section or part herein.
- F. This Agreement shall not be valid until signed by the Mayor and the Town Clerk of each party.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their duly authorized officers on the date set forth above.

TOWN OF HIGHLAND BEACH

ATTEST:

Mayor

Town Clerk

Approved as to form:

Town Attorney

TOWN OF GULF STREAM

ATTEST:

Mayor

Town Clerk

Approved as to form:

Town Attorney