



Town of Highland Beach

Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public while also working to ensure the safety and health of the town's staff, the community, and visitors alike.

The following information is guidance for preregistration for Zoom or telephone participation, and for viewing and providing public comments at the meeting:

ZOOM PARTICIPATION:

Online or Telephone Access – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at publiccomments@highlandbeach.us or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.**).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by click on the following link: <https://support.zoom.us/hc/en-us>.

Viewing Only - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

PROVIDING PUBLIC COMMENT:

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

TO SEND COMMENTS IN ADVANCE VIA EMAIL:

- To submit public comments, click on the link <https://mmportal6.teamunicode.com//> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to publiccomments@highlandbeach.us.
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.

- Live Zoom Video Participation - If attending via Zoom online, please follow Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting will allow public participants (audio only) into the meeting from the waiting room, to provide live public comment.
- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comment.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING AGENDA

Tuesday, November 01, 2022 AT 1:30 PM

TOWN HALL COMMISSION CHAMBERS

3614 S. OCEAN BOULEVARD
HIGHLAND BEACH, FL 33487

Town Commission

Douglas Hillman	Mayor
Natasha Moore	Vice Mayor
Peggy Gossett-Seidman	Commissioner
Evalyn David	Commissioner
John Shoemaker	Commissioner
Marshall Labadie	Town Manager
Lanelda Gaskins	Town Clerk
Glen J. Torcivia	Town Attorney

-
1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **PLEDGE OF ALLEGIANCE**
 4. **APPROVAL OF THE AGENDA**
 5. **PRESENTATIONS / PROCLAMATIONS**

[A.](#) Veterans Day Proclamation

[B.](#) National Hunger & Homelessness Awareness Week Proclamation

6. **PUBLIC COMMENTS**

Public Comments will be limited to five (5) minutes per speaker.

7. **ANNOUNCEMENTS**

Board Vacancies

Board of Adjustment and Appeals - Two (2) vacancies for a three-year term

Meetings and Events

November 02, 2022 - 9:30 A.M.	Natural Resources Preservation Advisory Board Regular Meeting
November 09, 2022 - 1:00 P.M.	Code Enforcement Board Regular Meeting
November 09, 2022 – 6:00 P.M.	Public Meeting Accessory Marine Facility Regulations
November 10, 2022 - 9:30 A.M.	Planning Board Regular Meeting
November 10, 2022 – 6:00 P.M.	Public Meeting Accessory Marine Facility Regulations
November 11, 2022	Town Hall closed in observance of Veterans Day
November 15, 2022 - 1:30 P.M.	Town Commission Meeting
December 07, 2022 – 6:00 P.M.	Public Meeting Accessory Marine Facility Regulations

Board Action Report

A. Natural Resources Preservation Advisory Board Chairperson Update

8. ORDINANCES

A. None.

9. CONSENT AGENDA

A. None

10. UNFINISHED BUSINESS

[A.](#) Consideration of a Right of Way Permit for AT&T to work along State Road A1A.

B. Fire Rescue Implementation Update

[C.](#) Water and Sewer October 01, 2023 Billing Rate Review. - Vice Mayor Moore

11. NEW BUSINESS**A.** Resolution No. 2022-026

A Resolution of the Town Commission of the Town of Highland Beach, Florida, becoming a "Hidden Heroes Town" in support of Highland Beach's military and veteran caregivers; providing for conflicts; and providing for an effective date.

B. RESOLUTION No 2022-027

A Resolution of the Town Commission of the Town of Highland Beach, Florida, amending resolution No 2022-020, which appropriated funds for the 2022-2023 fiscal year budget, and providing an effective date.

C. Consideration to approve and authorize the Mayor to execute an agreement with Odyssey Manufacturing Company in the amount of \$69,900.00 to furnish and replace a sodium hypochlorite tank in accordance with Invitation to Bid No. 22-003.**D.** Consideration to approve and authorize Town staff to enter into an agreement with the top-ranked firm for the Request for Proposal (RFP) No. 22-004 for Annual Audit Services and the Mayor to execute an agreement with Nowlen, Holt & Miner for Annual Audit Services.**E.** Consideration to approve and authorize the Mayor to execute the Vote Processing Equipment Use and Elections Services Agreement with the Palm Beach County Supervisor of Elections (SOE) Office in an estimated amount of \$15,667.52 for the Town's 2023 Municipal General Election on Tuesday, March 14, 2023.**F.** Approval of Meeting Minutes

October 18, 2022 - Commission Meeting Minutes

G. Consideration to approve and authorize the Mayor to execute an agreement with CAP Government Services for supplemental building inspection and plan review services.**12. TOWN COMMISSION COMMENTS**

Commissioner John Shoemaker

Commissioner Evalyn David

Commissioner Peggy Gossett-Seidman

Vice Mayor Natasha Moore

Mayor Douglas Hillman

13. TOWN ATTORNEY'S REPORT

14. TOWN MANAGER'S REPORT

15. ADJOURNMENT

NOTE: Any person, firm or corporation decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is to be based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall 561-278-4548 within a reasonable time prior to this meeting in order to request such assistance

File Attachments for Item:

A. Veterans Day Proclamation



Town of Highland Beach, Florida

Proclamation

Recognition of Veterans Day, November 11, 2022

WHEREAS, November 11 is Veterans Day, a federal holiday that is meant to honor all veterans of the uniformed services who served or are still serving during times of peace as well as war; and

WHEREAS, Veterans Day has its origins at the end of World War I when at the 11th hour of the 11th day of the 11th month of 1918, the fighting ended with the signing of an armistice; and

WHEREAS, on November 11th, 1919, President Woodrow Wilson formally declared the day as Armistice Day in order to reflect on and honor the sacrifices made by service members during World War I; and,

WHEREAS, the name was changed to Veterans' Day by an Act of Congress on May 24, 1954. In October of that year, President Eisenhower called on all citizens to observe the day by remembering the sacrifices of all those who fought so gallantly and through rededication to the task of promoting an enduring peace. The President referred to the change of name to Veterans' Day in honor of the servicemen of all America's wars; and

WHEREAS, we recognize all active duty veterans serving around the world today; and

WHEREAS, the theme for Veterans Day 2022 is "Honor." Veterans are proud of their military service in defending our Nation. Honor reflects the military value and tradition of answering the call to duty. There is distinct honor in serving to protect our way of life and the Constitution of the United States of America.

NOW, THEREFORE, I DOUGLAS HILLMAN, MAYOR of the Town of Highland Beach, Florida, on behalf of the Town Commission do hereby acknowledge and recognize November 11, 2022, as

Veterans Day

We call upon all Highland Beach residents to commend and thank our veterans for their courage, honor, and dedication to the United States Armed Forces.

IN WITNESS WHEREFORE, I have hereunto set my hand and caused the official seal of the Town of Highland Beach, Florida to be affixed this 1st day of November 2022.

DOUGLAS HILLMAN
MAYOR

File Attachments for Item:

B. National Hunger & Homelessness Awareness Week Proclamation



Homeless Coalition

PALM BEACH COUNTY

Homelessness Funding, Collaboration, & Advocacy

CC: Town Clerk Galkins

RECEIVED

Homeless Coalition of Palm Beach County
345 S. Congress Avenue
Delray Beach, FL 33445
561-355-4663
www.homelesscoalitionpbc.org

AUG 26 11:22

Town of Highland Beach, FL
Town Clerk's Office

Dear Mayor,

National Hunger and Homeless Awareness Week is November 12-20, 2022. The week provides an excellent opportunity for our city to show its support to end hunger and homelessness on the local level. Moreover, it is a wonderful opportunity to educate the public on the seriousness of homelessness and the prevalence of this crisis in Palm Beach County.

The Homeless Coalition would be honored if your city could sponsor an official proclamation to recognize National Hunger and Homeless Awareness Week. Your proclamation would lend official recognition to the important work of educating the public on homelessness, as well as emphasizing your commitment to ending this crisis. I have enclosed a sample proclamation which may help your office compose an appropriate proclamation for your municipality.

We will be working in partnership with the Homeless Advisory Board, the Homeless and Housing Alliance, The Lord's Place, Gulfstream Goodwill Industries, Adopt-a-Family, and PBC Food Bank on this proclamation, because working together is the only way to reduce homelessness and end food insecurity in our community.

If you or your staff have any questions concerning our request, the sample proclamation, or National Hunger and Homeless Awareness Week, please call me directly at 561-385-4473. I will follow up with your office on this request in the next few days. As always, we appreciate your support of National Hunger and Homeless Awareness Week and its goal.

Thank you for kind consideration of this special request, and for your service to the citizens of your municipality.

Sincerely,

Pamela Payne

Chief Executive Officer

Enclosure

*Proclamations can be mailed to: Homeless Coalition PBC – 345 S. Congress Ave. Delray Beach, FL 33445



Town of Highland Beach, Florida

Proclamation

Declaring November 15-20 as National Hunger & Homelessness Awareness Week

WHEREAS, the State of Florida ranks fifteenth in the nation for the highest homeless population and one in seven of the state's population struggles with hunger; and

WHEREAS, the last Palm Beach County Point-In-Time Count in 2022 identified 1,404 individuals and families experiencing homelessness, and the Palm Beach County Hunger Relief Plan indicates that more than 300,000 residents struggle with hunger, and;

WHEREAS, the purpose of Hunger and Homelessness Awareness Month is to educate the public about the many reasons people are hungry and homeless including the shortage of affordable housing in Palm Beach County for very low-income residents, and to encourage support for homeless assistance service providers, as well as community service opportunities for students and school service organizations; and

WHEREAS, the Palm Beach County Homeless Advisory Board has developed Leading the Way Home, a robust ten-year plan, designed as the next phase of ending homelessness in Palm Beach County; and

WHEREAS, the intent of Hunger and Homelessness Awareness Week is consistent with the activities of the Homeless Advisory Board, Homeless Coalition, Homeless and Housing Alliance, Palm Beach County Food Bank, The Lord's Place, Gulfstream Goodwill Industries, Adopt-A-Family, and other service providers in Palm Beach County.

NOW, THEREFORE, I DOUGLAS HILLMAN, MAYOR of the Town of Highland Beach, Florida, on behalf of Town Commission do hereby proclaim the week of November 15 – 22, 2022as:

National Hunger and Homelessness Awareness Week In Palm Beach County

IN WITNESS WHEREFORE, I have hereunto set my hand and caused the official seal of the Town of Highland Beach, Florida to be affixed this 1st day of November 2022.

DOUGLAS HILLMAN
MAYOR

File Attachments for Item:

A. Consideration of a Right of Way Permit for AT&T to work along State Road A1A.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting
MEETING DATE 11/18/2022
SUBMITTED BY: Building Department
SUBJECT: AT&T Right of Way Permit on A1A

SUMMARY:

At the October 18, 2022 meeting, Town Commission made a motion to table the AT&T Right of Way Permit until an AT&T representative is available to attend a Commission meeting.

AT&T has submitted a ROW permit to install 6,545' of PVC conduit underground using the directional boring method. 5,580' will be in grassy areas of the ROW and 965' will be below paved areas. They will install 34 handholes (in ground junction boxes). There will be 4 points where they will tie into the ROW on the west side of A1A. Each of those points are at the end of Highland Beach Dr, Bel Lido Dr, Bel Air Dr, and Russel Dr where they will install handholes and remove and restore the grass in these small areas to equal or better condition with no change in elevation. In addition, they will be installing 5,242' of PVC conduit on A1A from north of Highland Beach Dr to just south of Russell Dr, partly on the west side and partly on the east side. AT&T has secured approval and a permit from FDOT for the work in these 4 areas.

FISCAL IMPACT:

N/A

ATTACHMENTS:

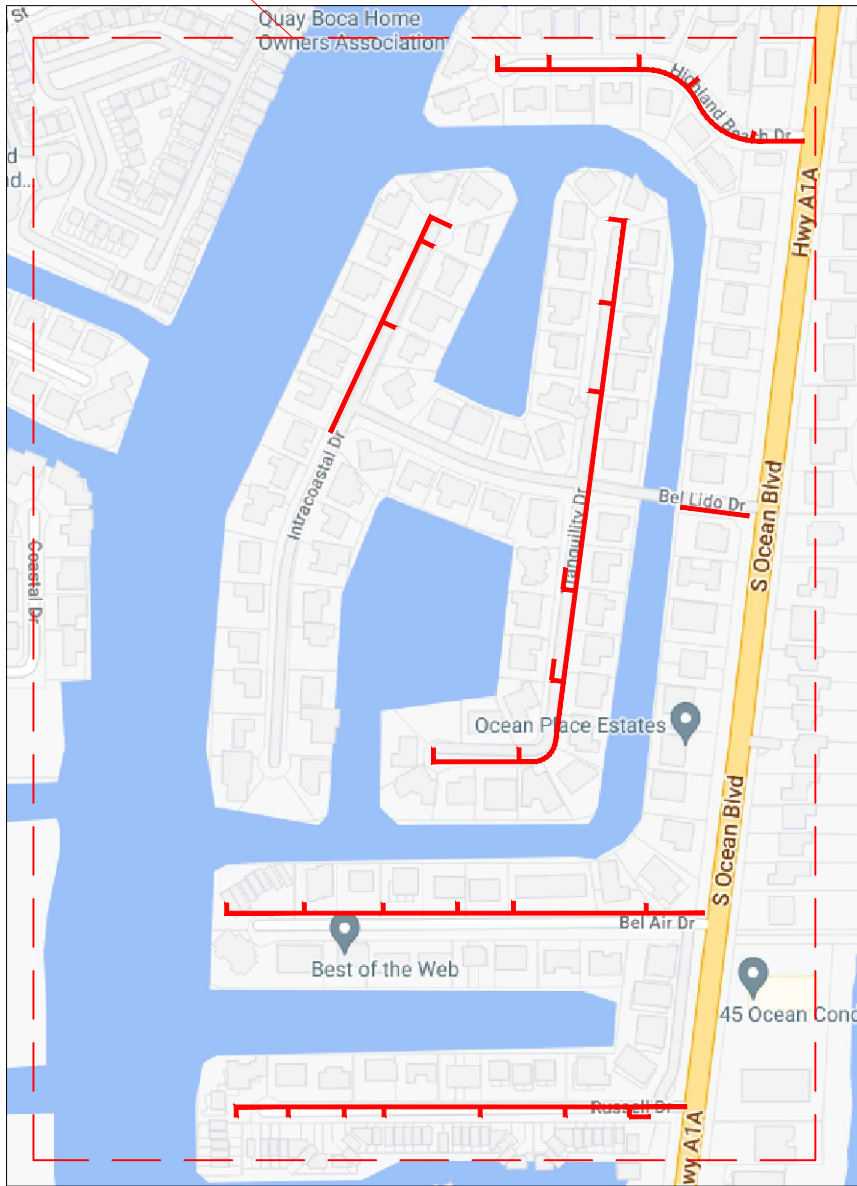
Town of Highland Beach plan, A1A FDOT approval and plans

RECOMMENDATION:

Approval as submitted

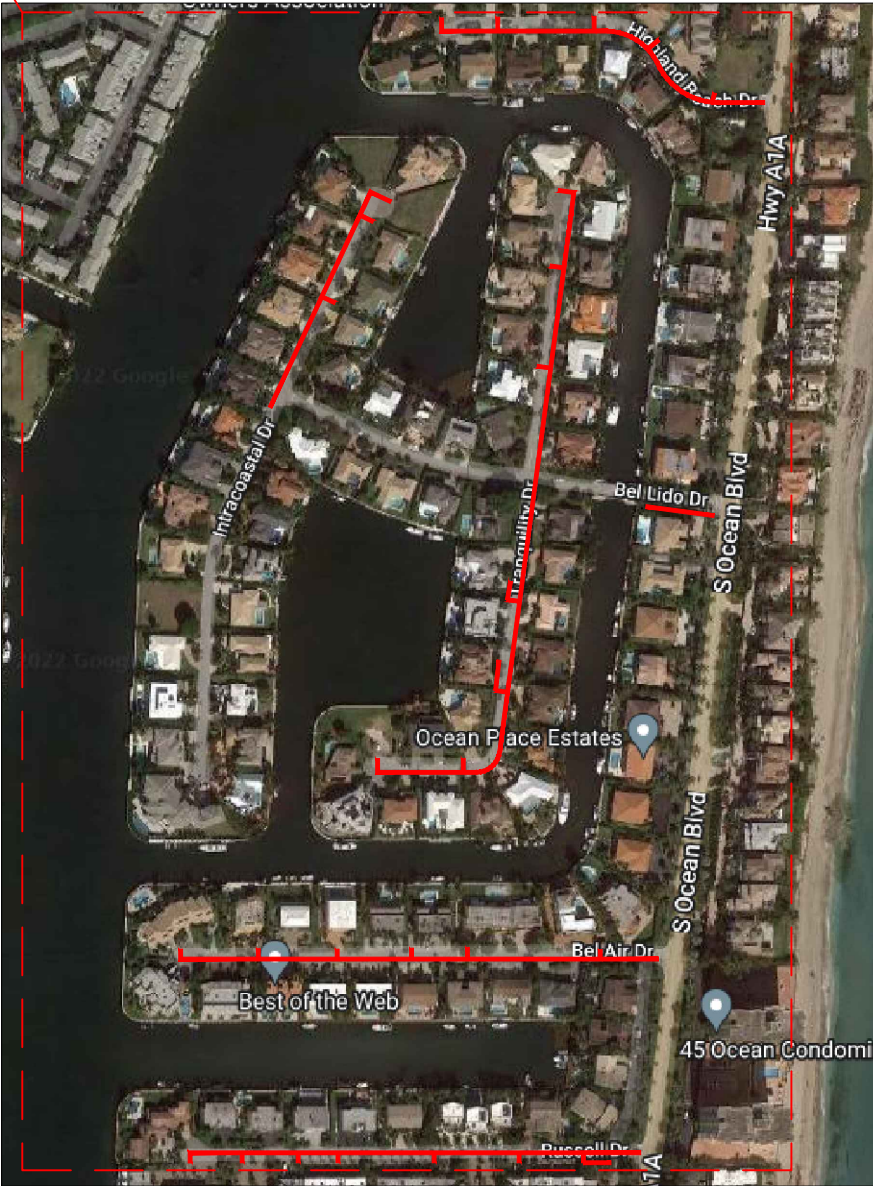
TOTAL PAGE FOOTAGE:	5580'
TOTAL UNDER PAVEMENT:	965'

WORK AREA



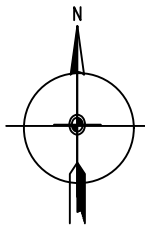
LOCATION MAP
N.T.S.

WORK AREA



VICINITY MAP
N.T.S.

SPACE RESERVED FOR PROFESSIONAL SEALS



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: N.T.S	PAGE: 001	OF: 059

CALL BEFORE YOU DIG



IT IS CONTRACTORS RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

PROJECT DESCRIPTION:

- 1.PLACE APPROXIMATELY 6545' OF HDPE CONDUIT VIA DBORE
- 2.PLACE (31) 17"Wx30"Lx24"D HANDHOLE.
- 2.PLACE (3) 30"Wx48"Lx36"D HANDHOLE.

MOT USED:

102-660
102-602

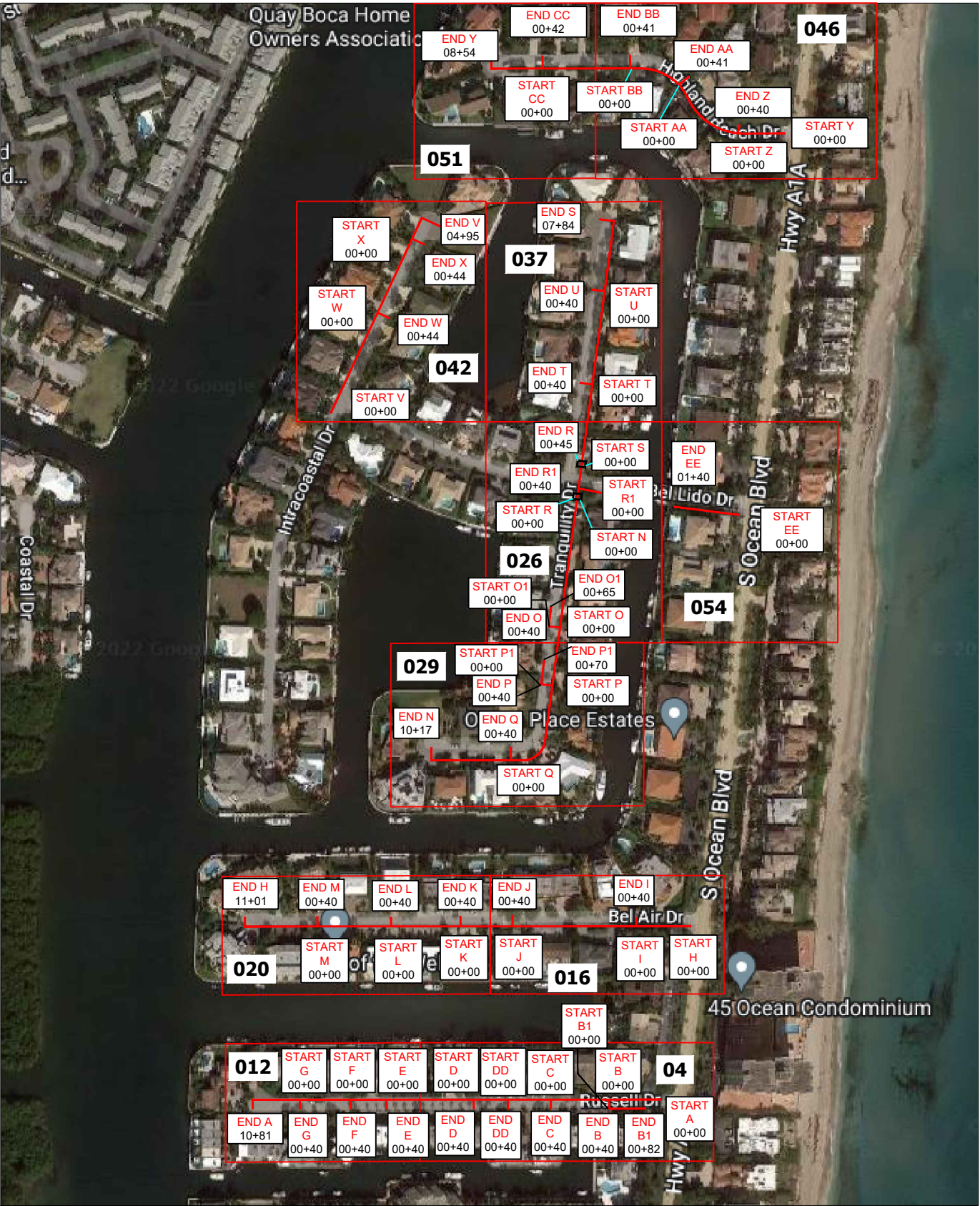
PLAT BOOK USED:

PB: 25-154
PB: 25-97

DRAWING INDEX

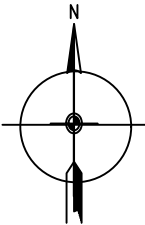
SHEET NO.	SHEET TITLE
001 OF 059	COVER SHEET
002 OF 059	OVERALL MAP
003 OF 059	GENERAL NOTES, LINETYPES & LEGEND
004 TO 055 OF 059	PLAN VIEW & PROFILES
056 TO 059 OF 059	CONSTRUCTION TYPICAL

FOOTAGE & QUANTITIES		
DESCRIPTION	QUANTITY	UNIT
BORE	5580'	LF
UNDER PAVED ROADWAY	965'	LF
HANDHOLES	34	EA
TOTAL FOOTAGE	6545'	LF



OVERALL VIEW

N.T.S.



ATTSE

PERMITTING

JURISDICTION:
* HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	4

PROJECT ADDRESS:		1117 RUSSELL DR
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	N.T.S	PAGE: 002 OF: 059

- ALL UTILITY STRUCTURES INSTALLED BELOW GRADE, OF ANY TYPE, IN THE PALM BEACH COUNTY RIGHT - OF - WAY ARE REQUIRED TO HAVE TRAFFIC BEARING TOPS. THIS INCLUDES ALL VALVES BOXES, METER BOXES, HAND HOLES, SPLICE BOXES, STORM GRATES, MANHOLE TOPS, TRAFFIC BOXES ETC. THIS REQUIREMENT APPLIES TO STRUCTURES WITHIN THE SIDEWALKS, GRASSES AREAS AND/OR PAVEMENT.
- ALL PULL BOXES, HANDHOLES, ETC., IN PALM BEACH COUNTY RIGHT - OF - WAY ARE TO BE A MINIMUM OF TIER 15, (15K DESIGN LOAD/22.5 TEST LOAD) TRAFFIC BEARING IN LOCATIONS ARE SUBJECT TO OCCASIONAL TRAFFIC. PULL BOXES, HANDHOLES, ETC. IN THE ROADWAY (DELIBERATE VEHICULAR TRAFFIC APPLICATIONS) ARE TO BE A MINIMUM OF TIER 20.
- ANY DAMAGE TO PBC-TRAFFIC-ITS FACILITIES CAUSED BY THE CONSTRUCTION OF THIS PROJECT, MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY TRAFFIC ITS.
- DAMAGE TO LOOPS OR ANY SIGNAL EQUIPMENT CAUSED BY THE CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.
- NO EXCAVATION AROUND PALM BEACH COUNTY SIGNAL POLES WITHIN A 6 FOOT RADIUS FROM THE CENTER OF THE POLE. PLEASE SEE PALM BEACH COUNTY TRAFFIC SIGNAL INSTALLATION STANDARDS AND DETAILS 2019 DRAWING T-53.
- CONTRACTOR SHALL CONTACT PALM BEACH COUNTY TRAFFIC OPERATIONS AT 561-233-3900 FORTY-EIGHT (48) HOURS PRIOR TO CONSTRUCTION IF WORK IS BEING DONE WITHIN 10 FEET OF ANY SIGNAL EQUIPMENT.

ROAD AND BRIDGE GENERAL NOTES:

1. ANY AND ALL PB COUNTY STORMDRAIN / SIDEWALK / PATHWAY / C&G / ADA AND OR ADDITIONAL ROADWAY THAT IS AFFECTED BY THE PROPOSED CONSTRUCTION MUST BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION TO INCLUDE ALL APPLICABLE FDOT / PB COUNTY DETAILS AND SPECIFICATIONS (APPLICABLE THOROUGHFARE / NON-THROUGHFARE).
2. SIDEWALK AFFECTED TO INCLUDE ONE FLAG ON EITHER SIDE OF THE DISTURBED AREA. SIDEWALKS WILL BE RESTORED BY REPLACING: TWO FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED AT A CONTROL JOINT AND THREE FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED BETWEEN CONTROL JOINTS. NO PARTIAL JOINTS ACCEPTED. (PER SITUATION)
3. ROADWAY LANES AFFECTED WILL REQUIRE THE AFFECTED LANES AND/OR ADDITIONAL LANES BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION AND TO EQUAL DIMENSIONS AS THE ADJACENT LANES (EOP TO EOP).
4. ALL AFFECTED ROADWAYS ARE TO BE RESTORED FROM EOP TO EOP, LANE WIDTH MIN. AND 50' IN EITHER DIRECTION (THOROUGHFARE) AND 25' MIN. RESTORATION (NON-THOROUGHFARE).
- 5.MILL AND PAVE TRANSITION AREA IN PALM BEACH COUNTY R/W, (ADD NAME OF STREET(S)) WILL BE REQUIRED TO INCLUDE THE INTERSECTION IN ITS ENTIRETY, (25' IN ALL DIRECTIONS).
6. FLOWABLE FILL IS NOT AN APPROVED WEAR COURSE IN PB COUNTY. PBC THOROUGHFARE ROAD RESTORATION DETAIL / LANE WIDTH NEEDS TO REFLECT A MIN. 50' OUTSIDE THE PC IN ALL DIRECTIONS.
7. IF PROPOSED CONSTRUCTION/CROSSING ANY EXISTING PB COUNTY STORM DRAIN PIPE/STRUCTURES ARE AFFECTED IN ANY WAY. PB COUNTY R&B REQUIRES FULL RESTORATION OF THE AFFECTED SYSTEM TO LIKE OR BETTER THEN LIKE CONDITION AND TO PB COUNTY/FDOT STANDARD.
8. ANY DRAINAGE SWALES AFFECTED BY THE PROPOSED CONSTRUCTION, SHALL BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION TO INCLUDE ORIGINAL DESIGN ELEVATIONS.

TRAFFIC GENERAL NOTES:

1. ANY DAMAGE TO SIGNAL EQUIPMENT CAUSED BY CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.
2. NO EXCAVATION AROUND PBC SIGNAL POLES WITHIN A 6 FT. RADIUS FROM THE CENTER OF THE POLE. PLEASE SEE "PBC TRAFFIC SIGNAL INSTALLATION AND DETAILS 2018" DRAWING T-5.3
3. NO EQUIPMENT (INCLUDING PULL BOXES/HAND HOLES) TO BE INSTALLED WITHIN THE PEDESTRIAN RAMPS.

PBC UTILITY CONTACTS		
COMPANY	ENGINEERING & SURVEING CONTACT	PHONE
AMERICAN TRAFFIN SOLUTIONS	SANTIAGO MARTINEZ	(480) 596-4595
AT&T DISTRIBUTION	STEVE LOW	(954) 723-2540
PALM BEACH COUNTY	MATT BUCKNER	(561) 493-6101
COMCAST-BOCA DELRAY	TONY SPRINGSTEEL	(561) 804-0903
PALM BEACH COUNTY STORMWATER	TRACY WARD	(561) 494-1040
FLORIDA PUBLIC UTILITIES	DALE M. BUTCHER	(561) 366-1635
FPL- FIBERNET	DANNY HASKETT	(305) 552-2931
FPL- PALM BEACH	MARIO ESCALONA	(480) 219-9143
LEVEL 3 COMMUNICATIONS	NETWORK RELATIONS	(877) 366-8344 EXT 2
PALM BEACH COUNTY TRAFFIC OPERATION	SUPERINTENDENT	(561) 233-3900

LINE TYPES	
	EXISTING BURIED CABLE
	EXISTING FOC
	DIRECTIONAL BORE
	TRENCH
	AERIAL FOC
	PROPOSED AERIAL
	FENCE
	GRADE LEVEL
	EDGE OF PAVEMENT
	RIGHT OF WAY
	UTILITY EASEMENT
	CENTER LINE
	SIDEWALK
	PROPERTY LINE
	BUILDING
	RAILROAD
	POWER UNDERGROUND
	POWER AERIAL
	TRAFFIC
	TELCO
	GAS
	WATER MAIN
	SANITARY SEWER
	STORM DRAIN
	FORCE MAIN
	RECLAIMED WATER
	STREET LIGHT
	CATV BURIED

EXISTING UTILITY LOCATIONS OBTAINED FROM RECORD DRAWINGS AND/OR PROVIDED BY DEVELOPMENT ENGINEER.
ALL FACILITIES SUBJECT TO FIELD VERIFICATION.

LEGEND	
	POWER MANHOLE
	POWER TRANSFORMER
	POWER PEDESTAL
	TRAFFIC SIGNAL CABINET
	STREET LIGHT
	WATER VAULT/ SPRINKLER
	WATER METER
	WATER CAP
	FIRE HYDRANT
	SANITARY SEWER MANHOLE
	SANITARY CAP
	STORM DRAIN MANHOLE
	STORM DRAIN
	TELCO MANHOLE
	GAS VALVE
	PRPOSED NEW HANDHOLE
	EXISTING HANDHOLE
	DIG PIT
	EXISTING MANHOLE
	PROPOSED NEW MANHOLE
	CONCRETE POLE
	WOOD POLE
	METAL POLE
	TELCO POLE
	PROPOSED POLE
	LIGHT POLE
	POWER POLE
	PROPOSED ANCHOR & GUY
	PROPOSED SIDEWALK DOWNGUY
	EXISTING CABINET
	PROPOSED CABINET

UG CONSTRUCTION NOTES	
RESTORE ALL SURFACES TO EQUAL OR BETTER CONDITION	NO PROPOSED RUNNING LINE CHANGES ARE TO BE DONE WITHOUT AT&T APPROVAL.
VERIFY ALL MEASUREMENTS AND DISTANCES	
COORDINATE WITH THE LOCAL UTILITY PROVIDER AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 4 FT OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UG UTILITIES (WALL TO WALL) AND A MINIMUM OF 12 INCHES OF VERTICAL CLEARANCE	MAINTAIN A MINIMUN BENDING RADIUS OF 5' ON ALL DUCT CONFIGURATION.

ATTSE


PERMITTING

JURISDICTION:	
* HIGHLAND BEACH CITY	

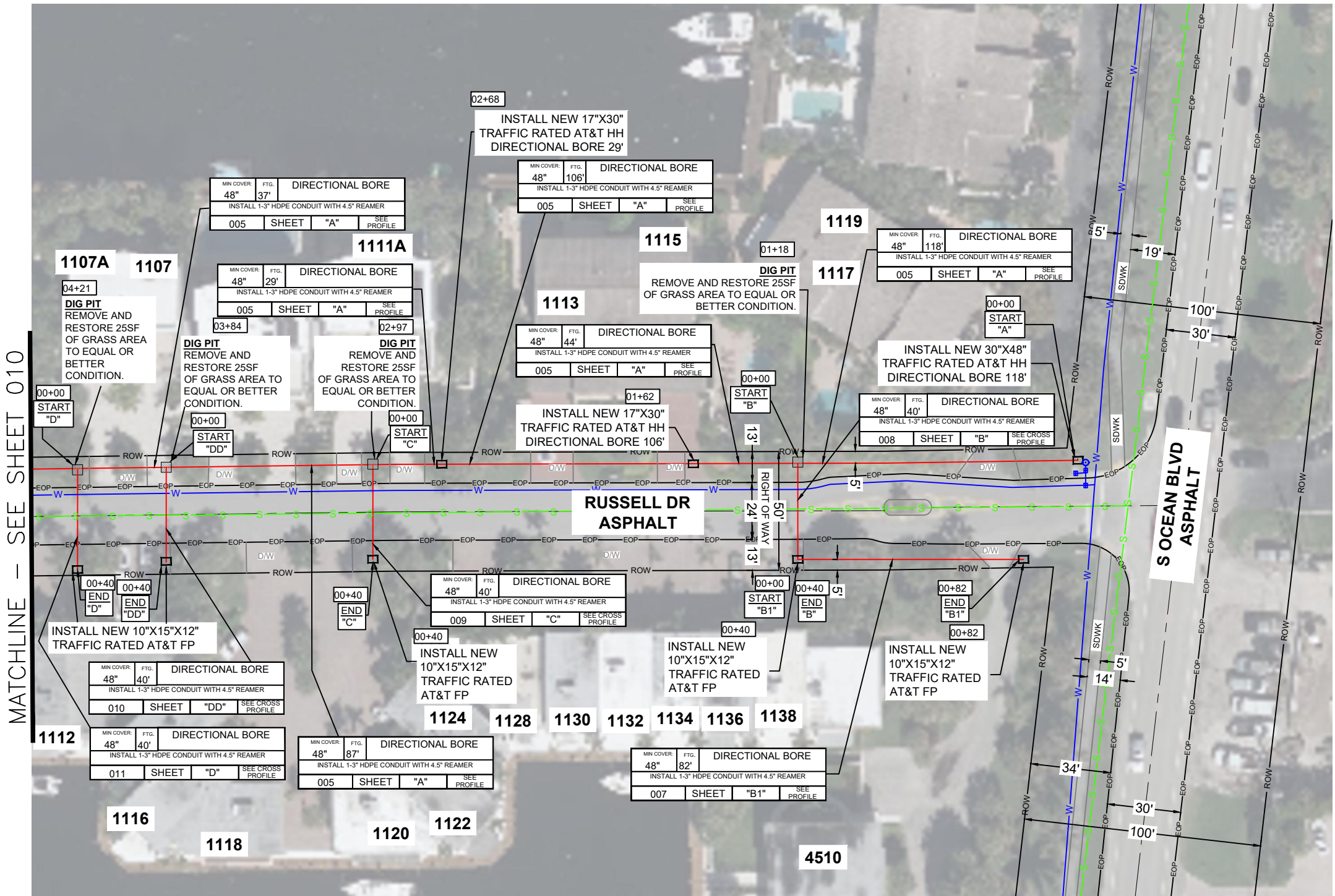
STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHLMA

REVISIONS/APPROVALS

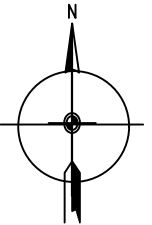
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH		
	CITY: HIGHLAND BEACH		
	TOWNSHIP: 47S		
	RANGE: 43E		SECTION: 4
	PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER: HERNANDEZ, JAVIER		ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N		CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY			
SCALE: N.T.S	PAGE: 003		OF: 059

TOTAL PAGE FOOTAGE:	523'
TOTAL UNDER PAVEMENT:	160'



MATCHLINE - SEE SHEET 010



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what's below.
Call before you dig.

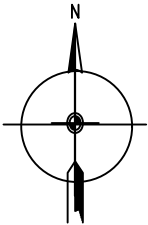
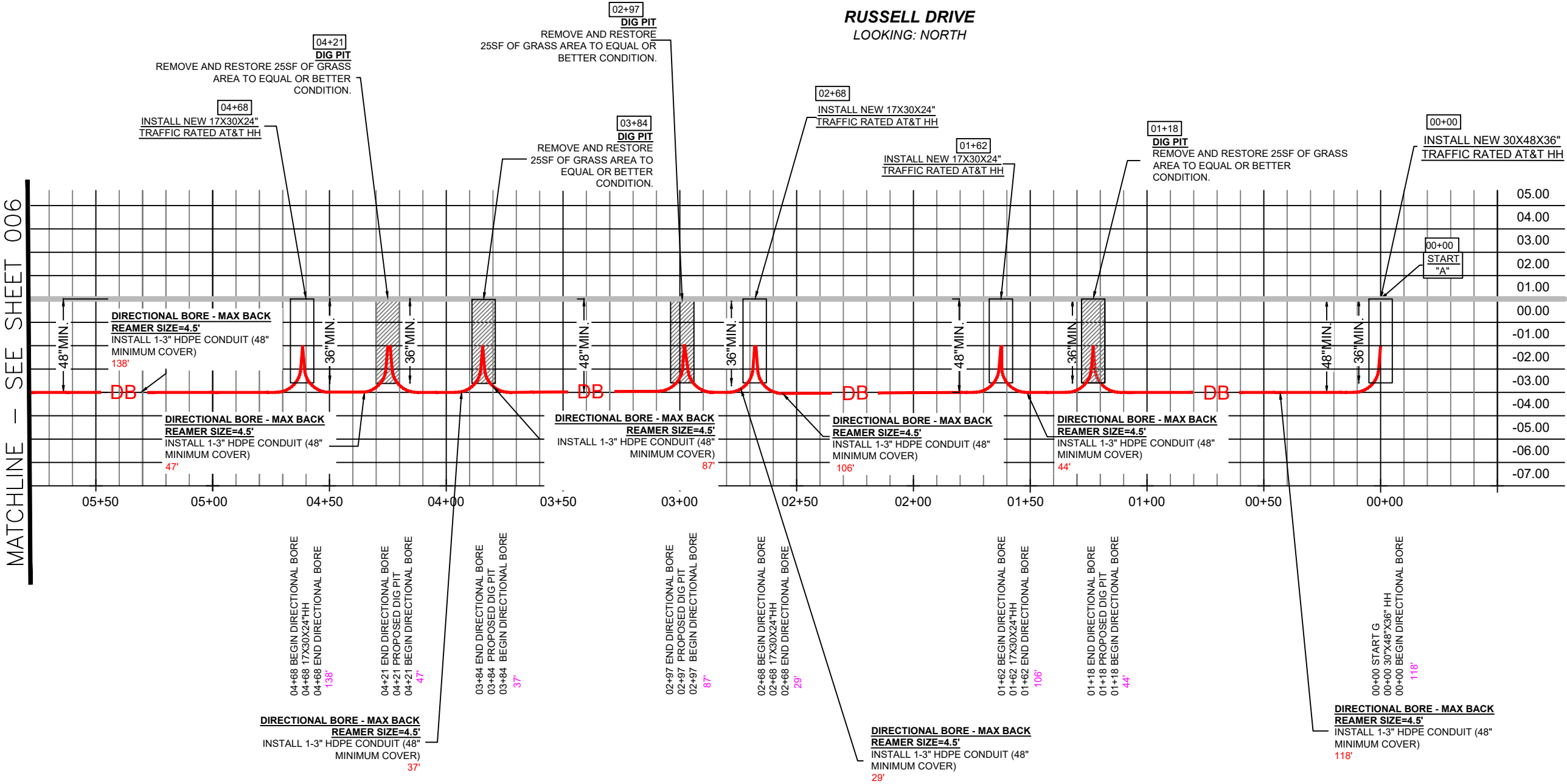
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	4

PROJECT ADDRESS: 1117 RUSSELL DR	
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY	
SCALE: 1:50	PAGE: 004 OF: 059

PROFILE - RUSSELL DRIVE

HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1" =10"

RUSSELL DRIVE
LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 20

PROJECT ADDRESS:
1117 RUSSELL DR

ENGINEER: HERNANDEZ, JAVIER ENG PH #: 305-929-2166

JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL

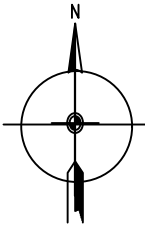
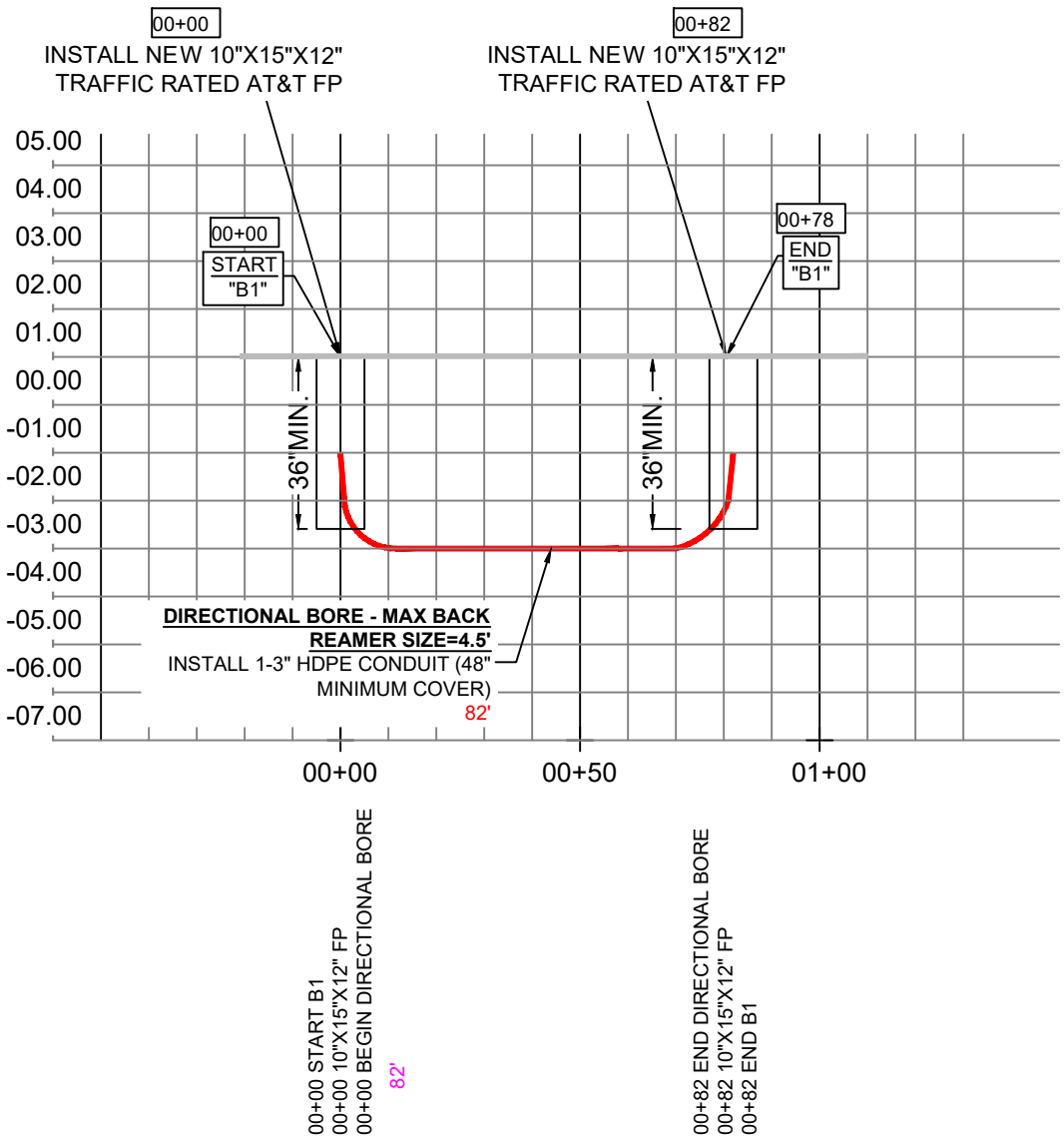
FILE NAME:
1W842020N_HIGHLAND BEACH CITY

SCALE: 1:50 PAGE: 005 OF: 059

PROFILE 'B1' - RUSSELL DRIVE

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

RUSSELL DRIVE
LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

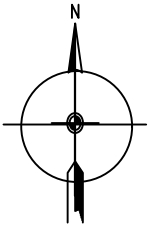
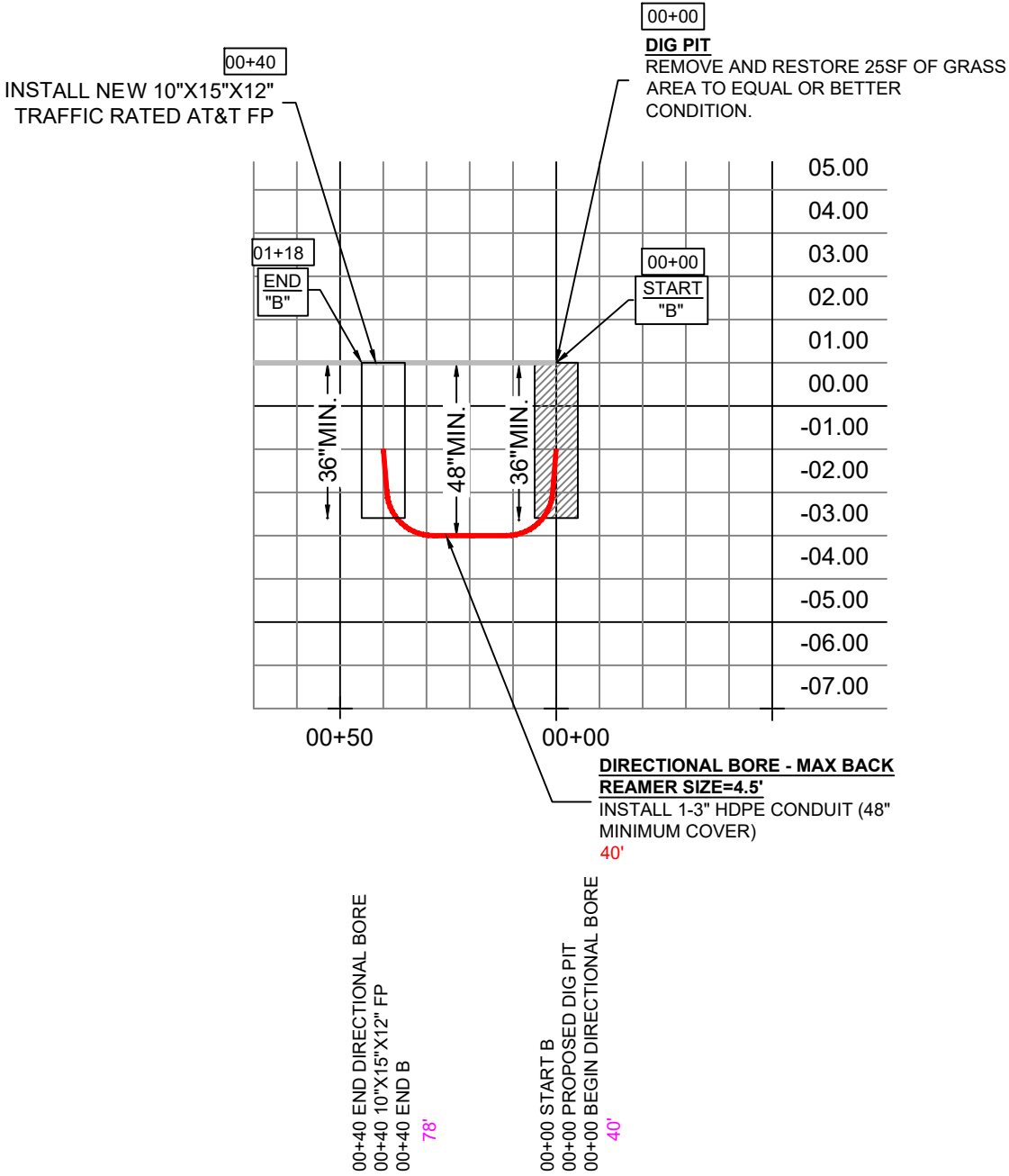
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		1117 RUSSELL DR
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:		1W842020N_HIGHLAND BEACH CITY
SCALE:	1:40	PAGE: 007 OF: 059

CROSS SECTION - VIEW "B"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

RUSSELL DRIVE
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

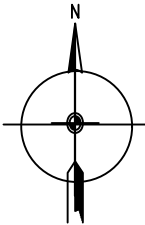
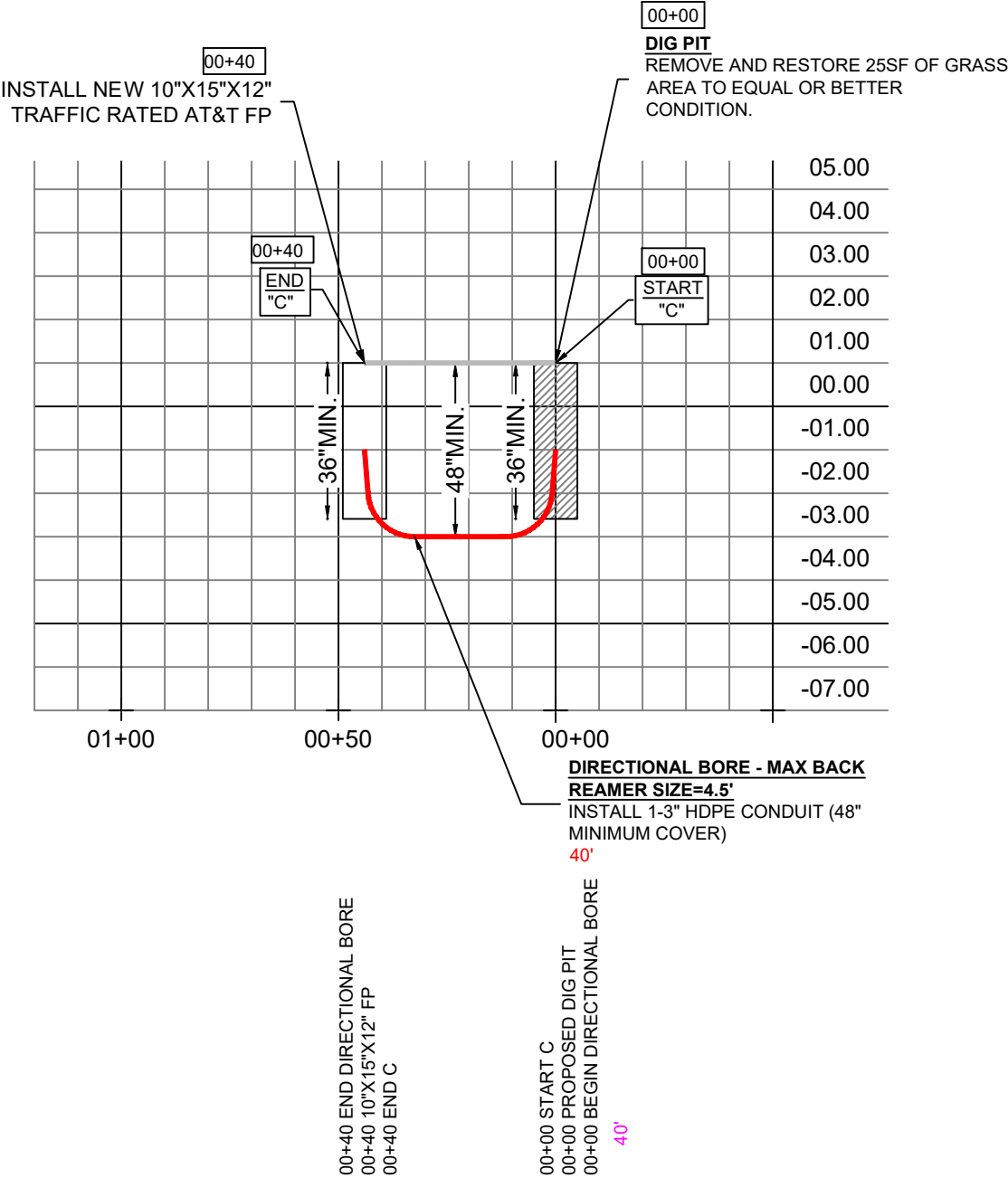
REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY: PALM BEACH	
	CITY: HIGHLAND BEACH	
	TOWNSHIP: 47S	
	RANGE: 43E	
	SECTION: 04	
PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 008	OF: 059

CROSS SECTION - VIEW "C"

HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1" =10"

RUSSELL DRIVE
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHFLMA

REVISIONS/APPROVALS

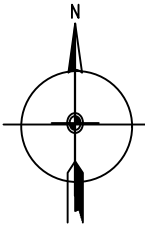
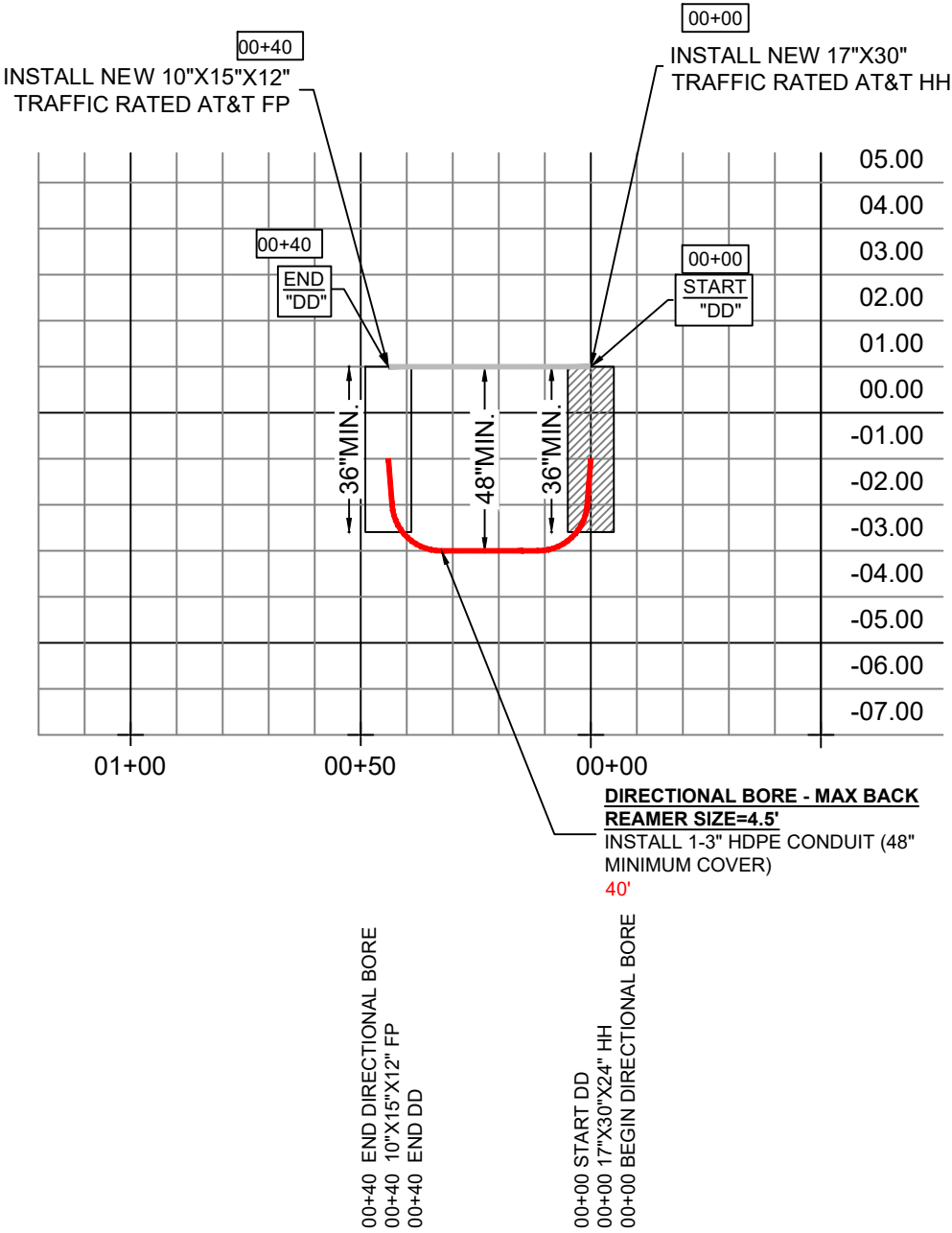
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	PAGE:	OF:
1:40	009	059

CROSS SECTION - VIEW "DD"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

RUSSELL DRIVE
LOOKING: WEST



ATTSE


PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

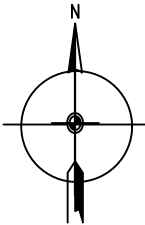
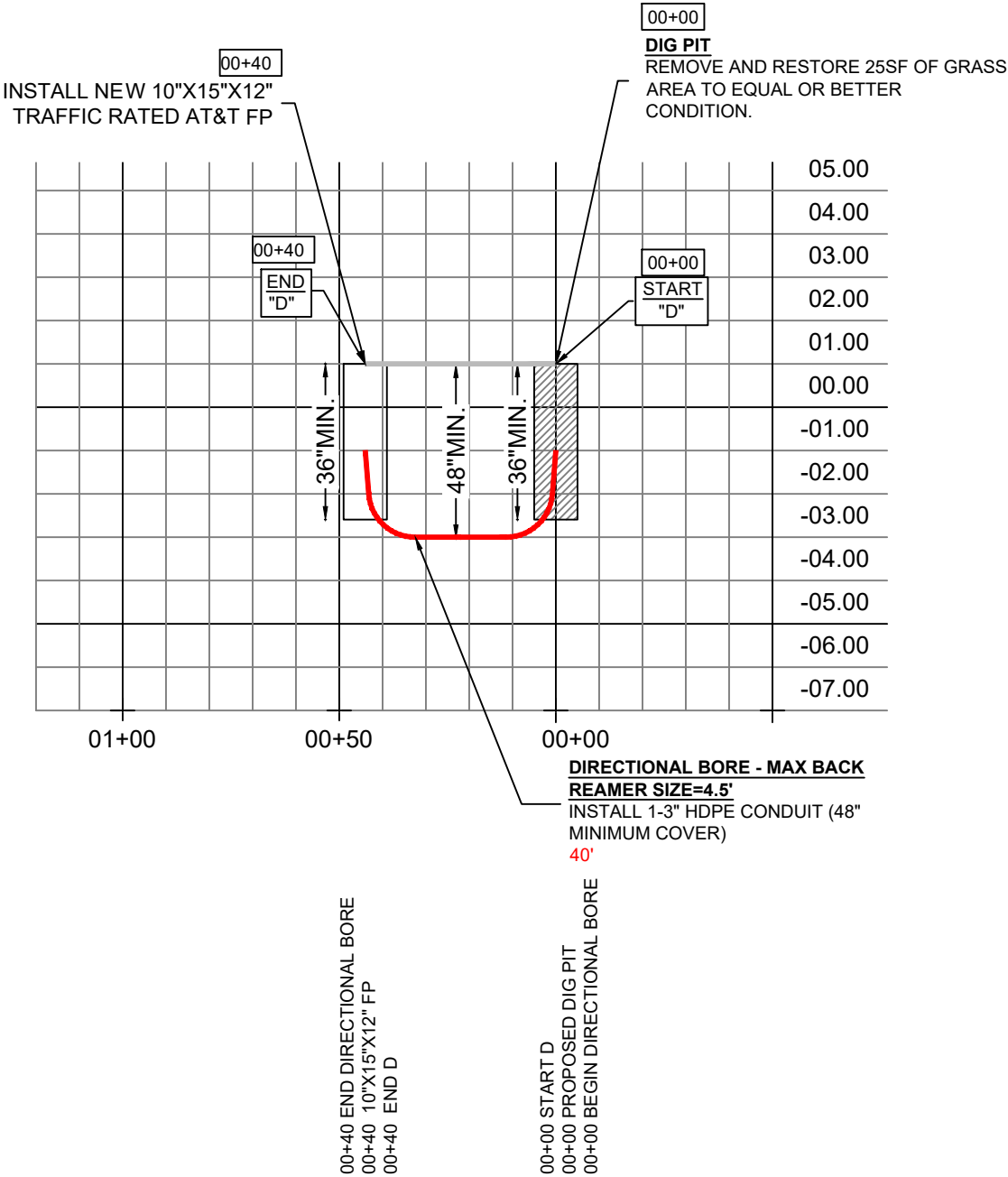
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH	
	CITY: HIGHLAND BEACH	
	TOWNSHIP: 47S	
	RANGE: 43E	
	SECTION: 04	
PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 010	OF: 059

CROSS SECTION - VIEW "D"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

RUSSELL DRIVE
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

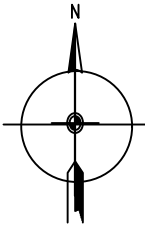
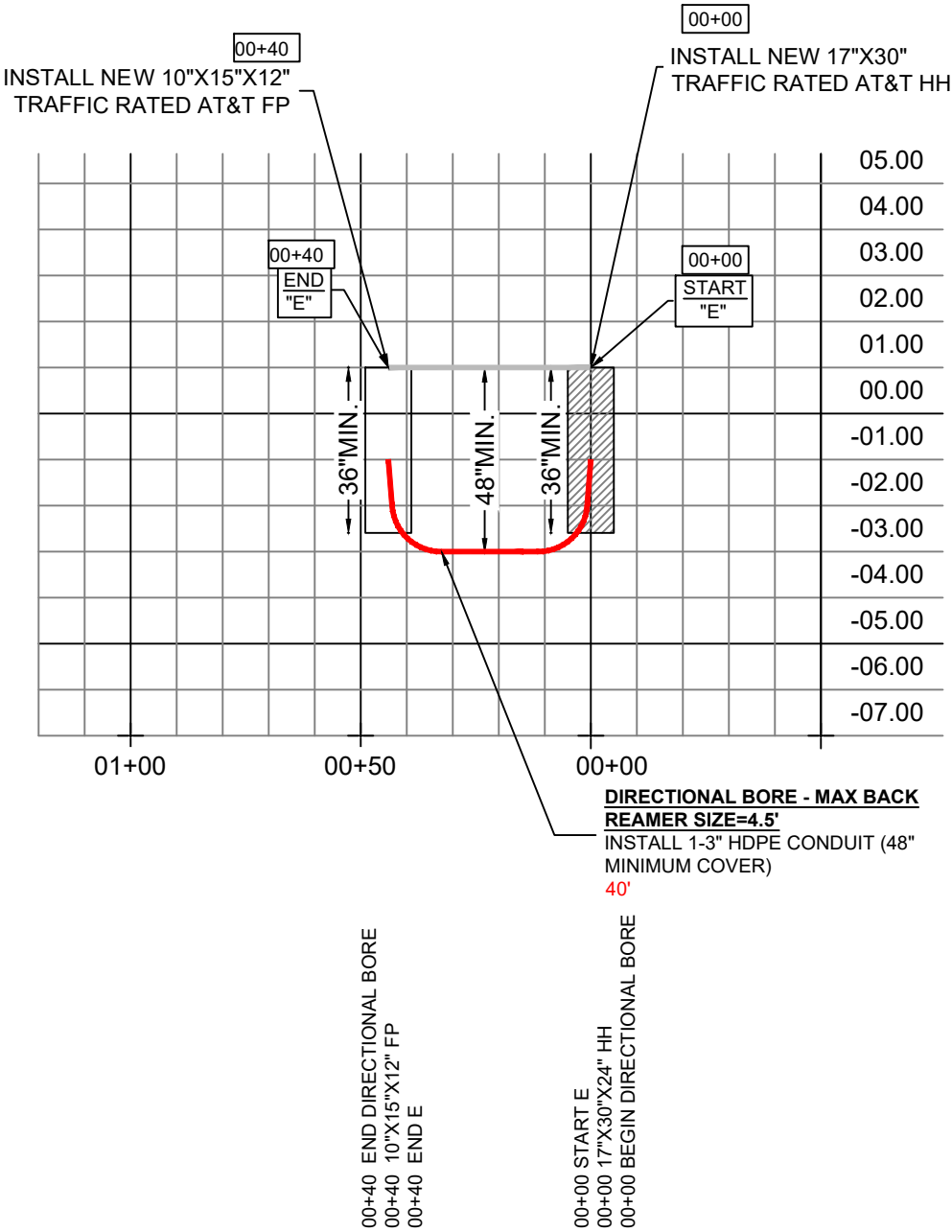
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	PAGE:	OF:
1:40	011	059

CROSS SECTION - VIEW "E"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

RUSSELL DRIVE
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

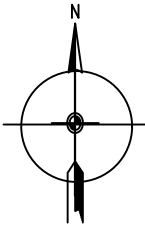
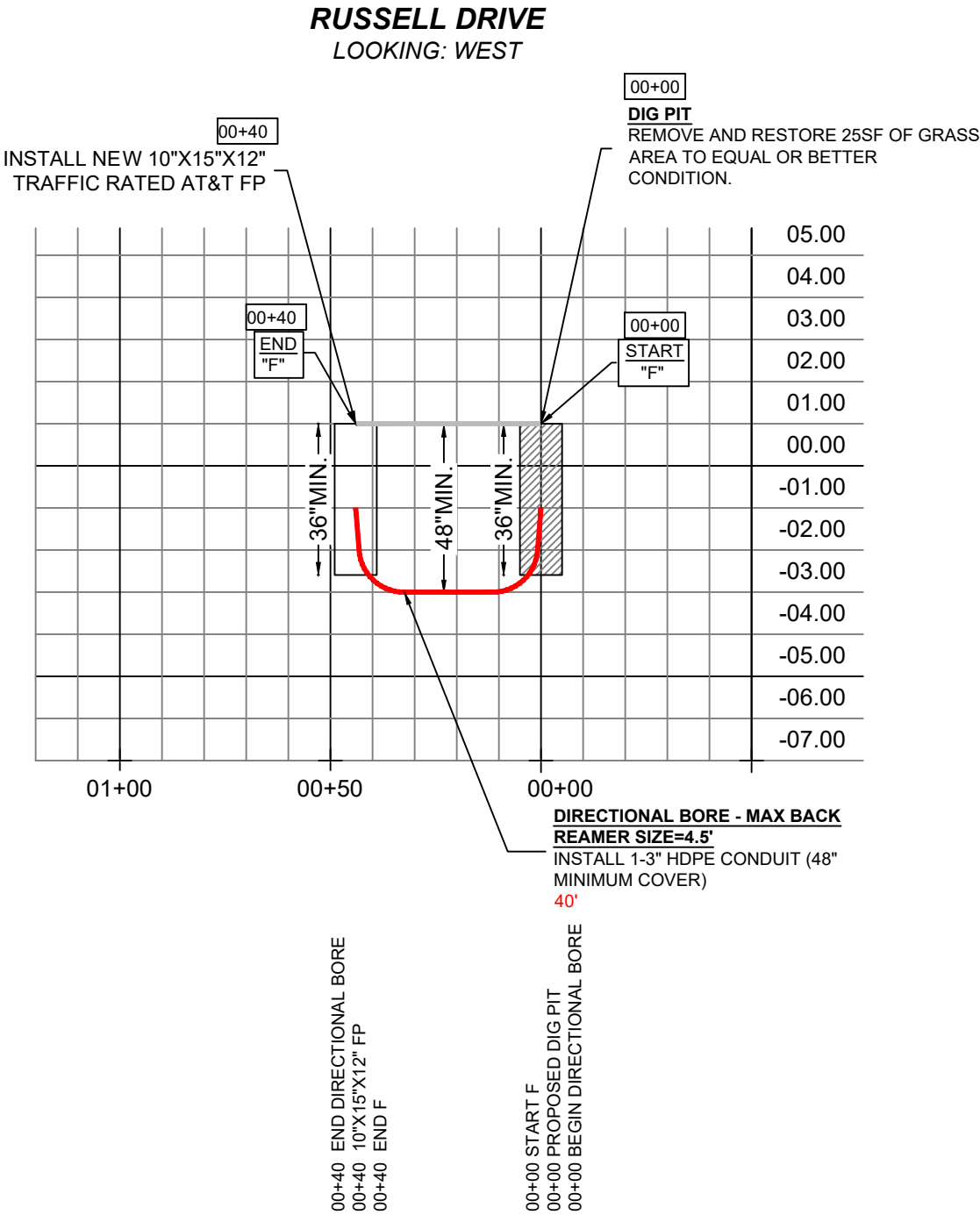
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 013	OF: 059

CROSS SECTION - VIEW "F"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

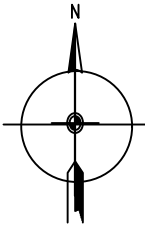
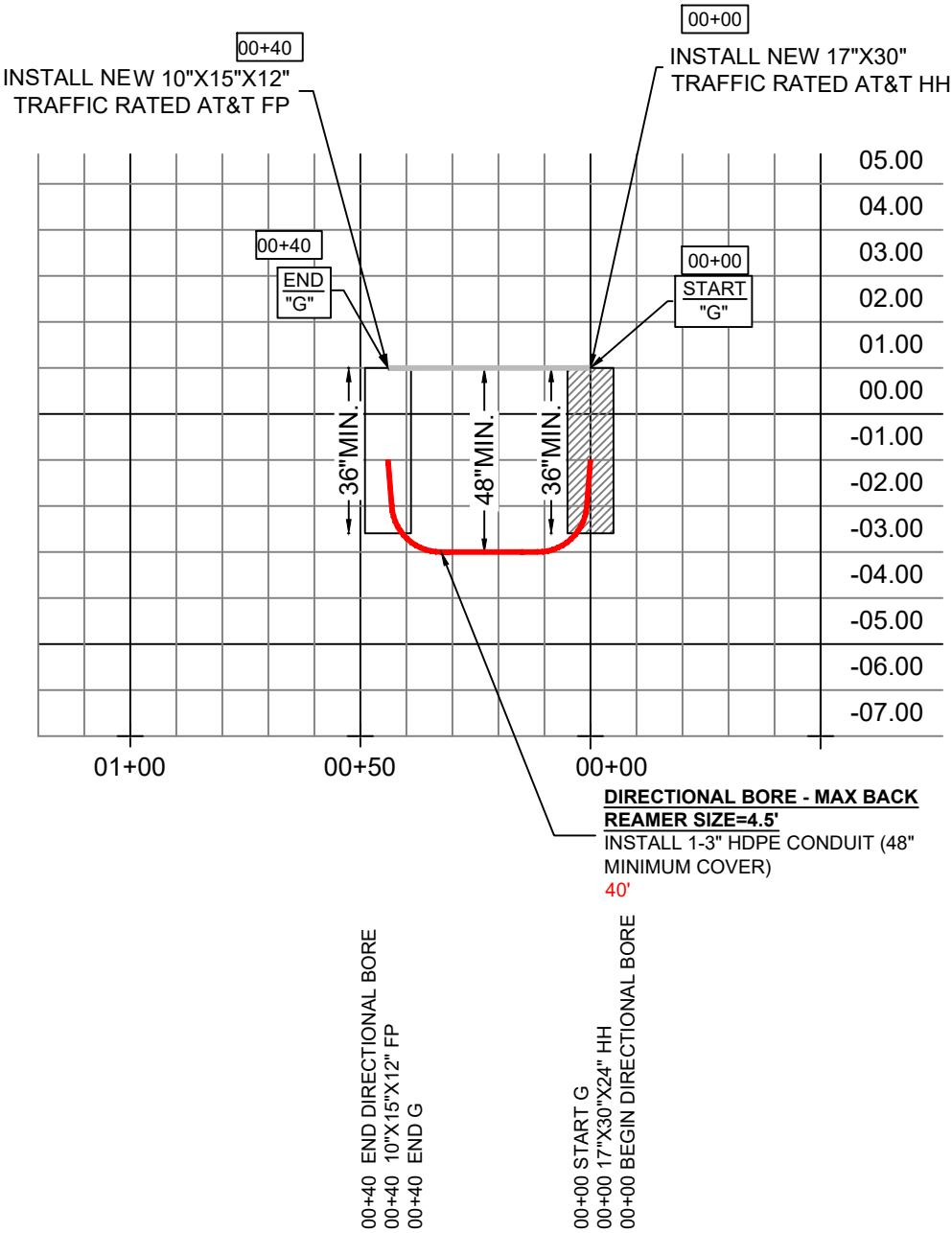
REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		1117 RUSSELL DR
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 014 OF: 059

CROSS SECTION - VIEW "G"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

RUSSELL DRIVE
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

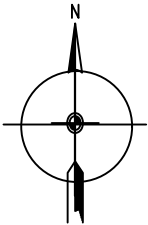
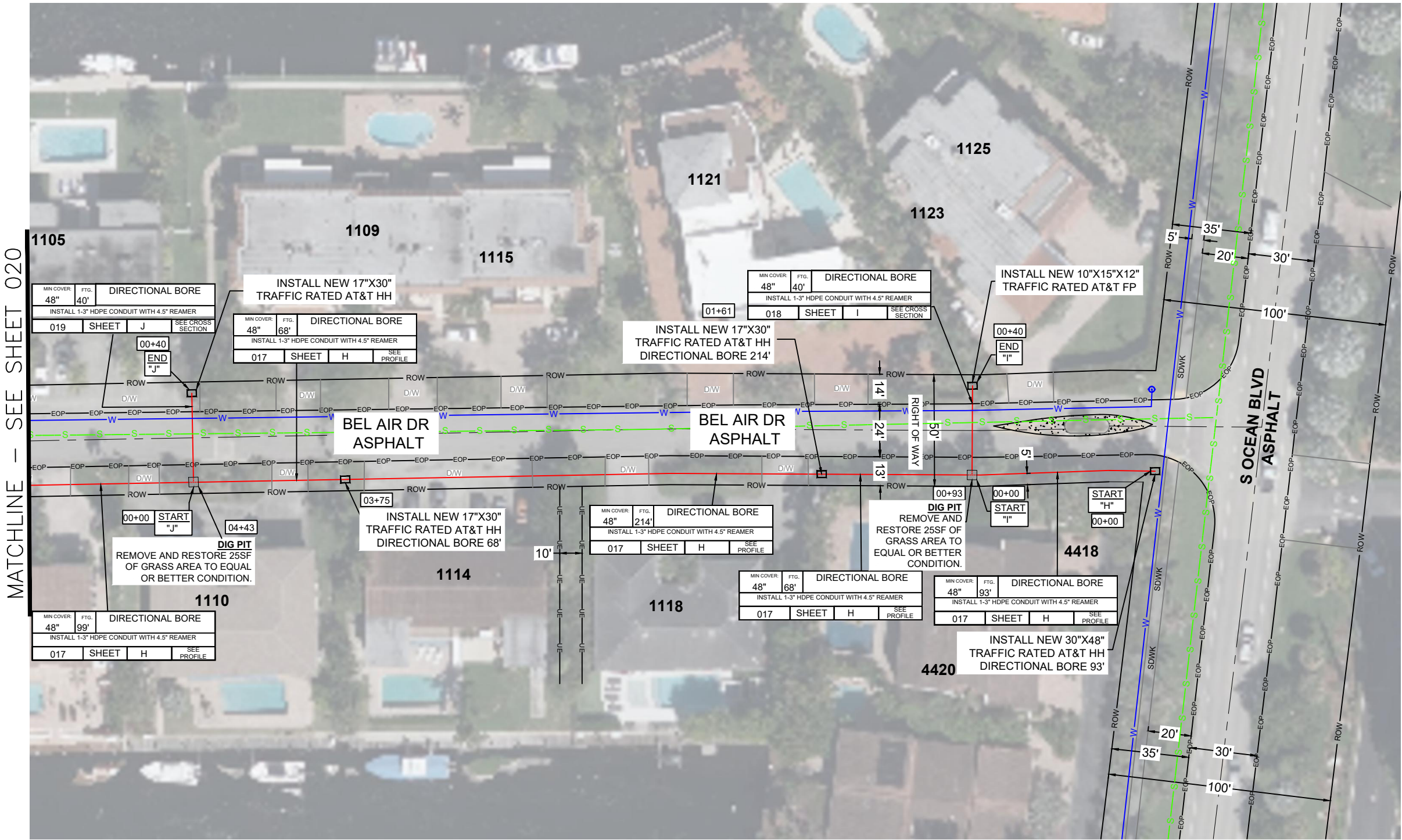
REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS: 1117 RUSSELL DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 015 OF: 059

TOTAL PAGE FOOTAGE:	503'
TOTAL UNDER PAVEMENT:	80'



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



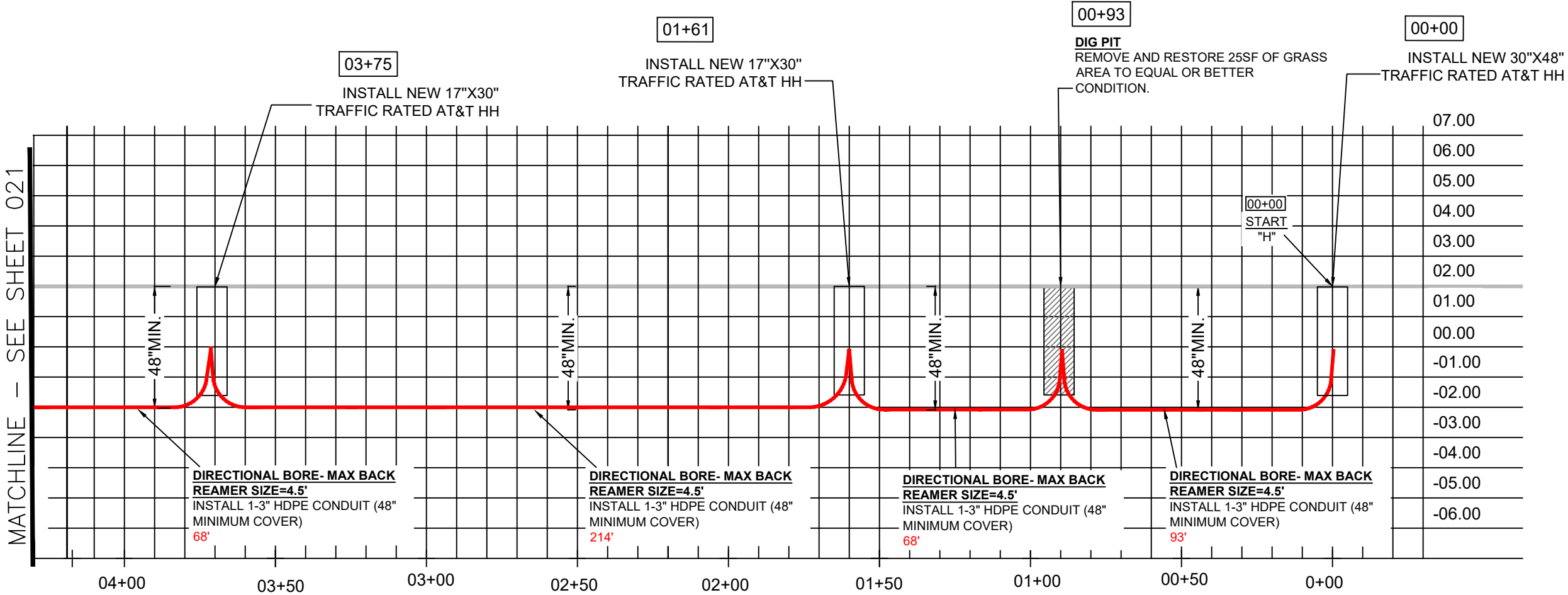
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:			
4418 S OCEAN BLVD			
ENGINEER:		ENG PH #:	
HERNANDEZ, JAVIER		305-929-2166	
JOB NUMBER:		CFAS PROJECT NUMBER:	
1W842020N		A029ELL	
FILE NAME:			
1W842020N_HIGHLAND BEACH CITY			
SCALE:		PAGE:	OF:
1:50		016	059

PROFILE - BEL AIR DR

HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1" =10'

BEL AIR DR
LOOKING: NORTH

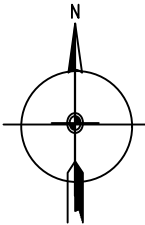


03+75 END DIRECTIONAL BORE
03+75 17X30X24 HH
03+75 BEGIN DIRECTIONAL BORE
68'

01+61 END DIRECTIONAL BORE
01+61 17X30X24 HH
01+61 BEGIN DIRECTIONAL BORE
214'

00+93 END DIRECTIONAL BORE
00+93 PROPOSED DIG PIT
00+93 BEGIN DIRECTIONAL BORE
68'

00+00 START H
00+00 30X48X36 HH
00+00 BEGIN DIRECTIONAL BORE
93'



ATTSE


PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH
	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04

PROJECT ADDRESS: 4418 S OCEAN BLVD		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 017	OF: 059

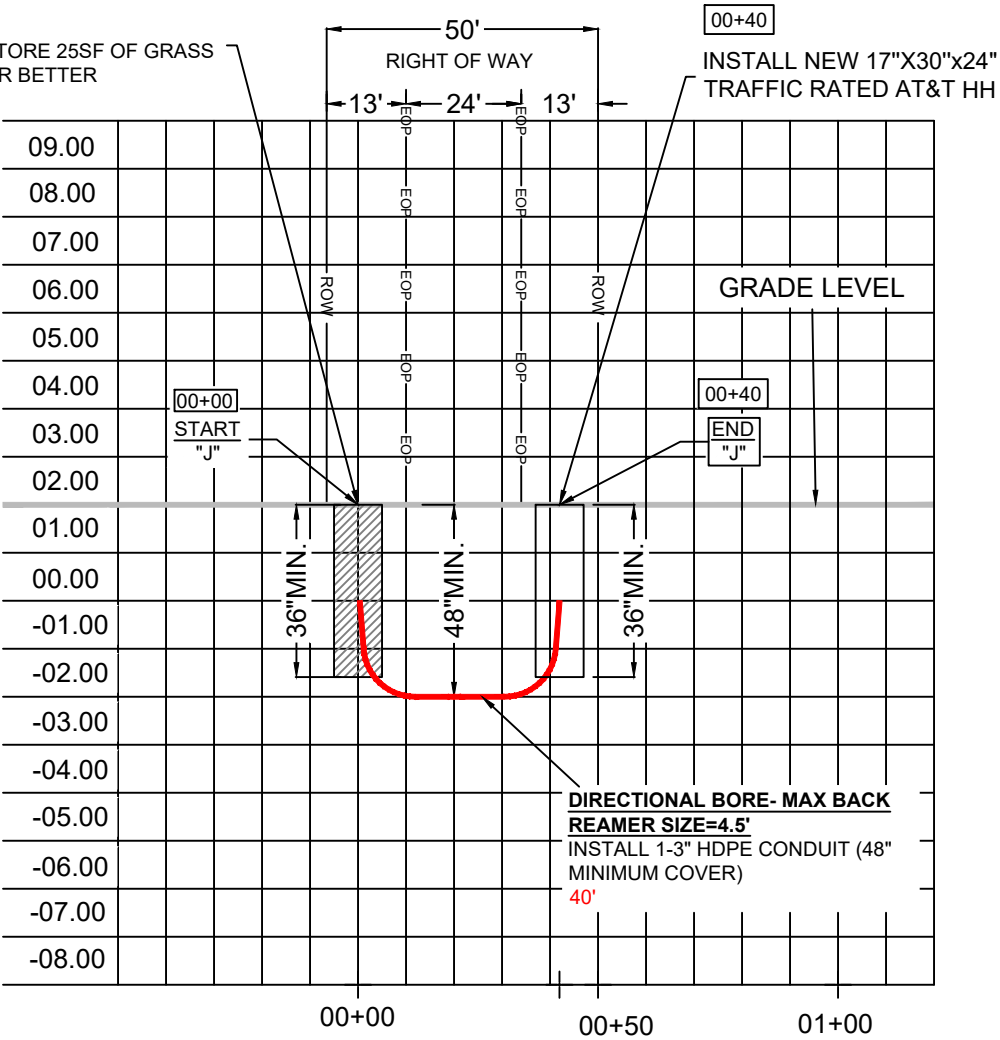
CROSS SECTION - VIEW "J"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

BEL AIR DR
LOOKING: WEST

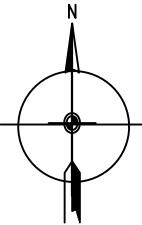
00+00

DIG PIT
REMOVE AND RESTORE 25SF OF GRASS
AREA TO EQUAL OR BETTER
CONDITION.



00+00 START J
00+00 PROPOSED DIG PIT
00+00 BEGIN DIRECTIONAL BORE
40'

00+40 END DIRECTIONAL BORE
00+40 17X30X24"HH
00+40 END J



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

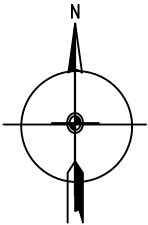
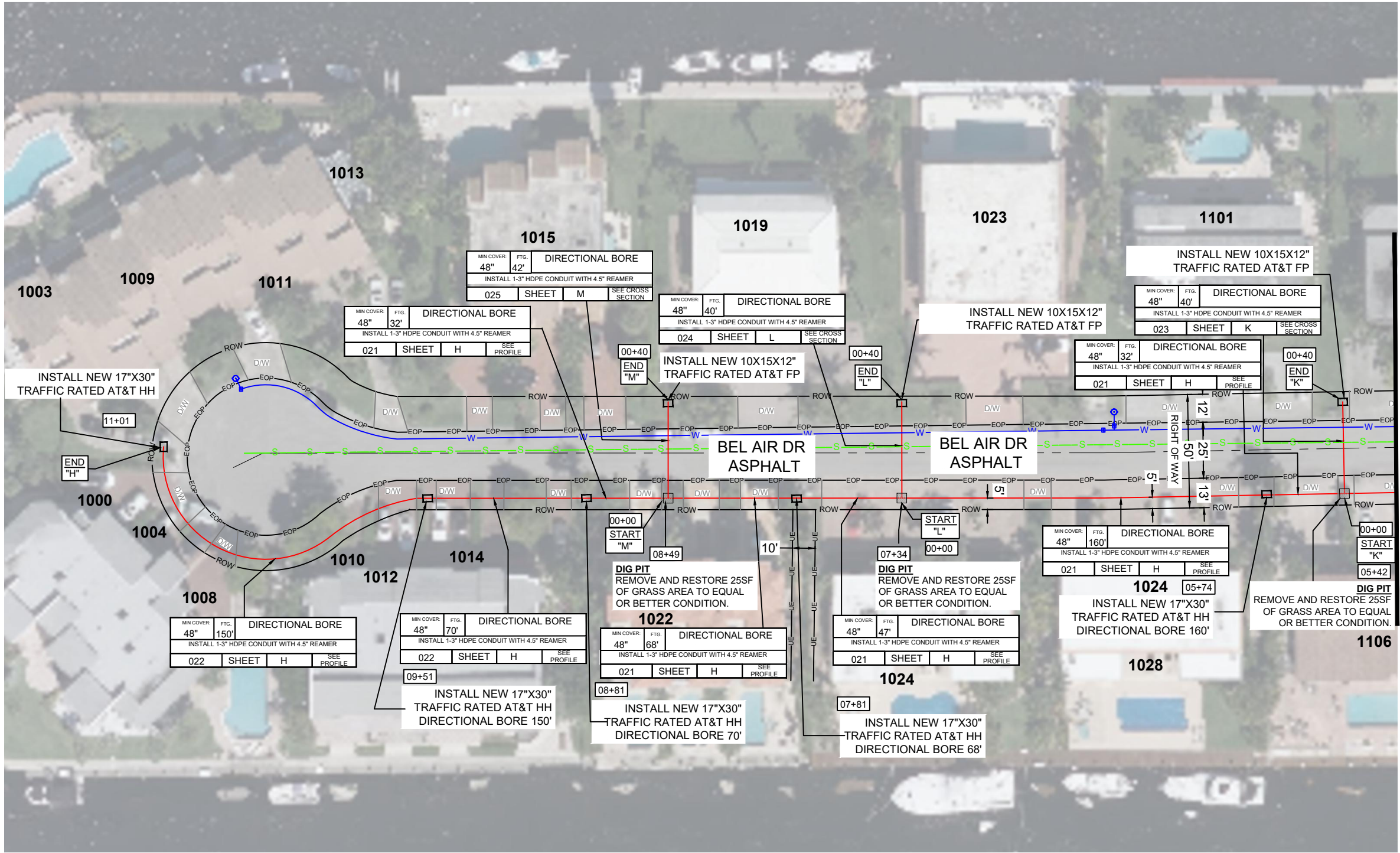
STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4418 S OCEAN BLVD
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:		1W842020N_HIGHLAND BEACH CITY
SCALE:	1:40	PAGE: 019 OF: 059

TOTAL PAGE FOOTAGE:	581'
TOTAL UNDER PAVEMENT:	120'



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



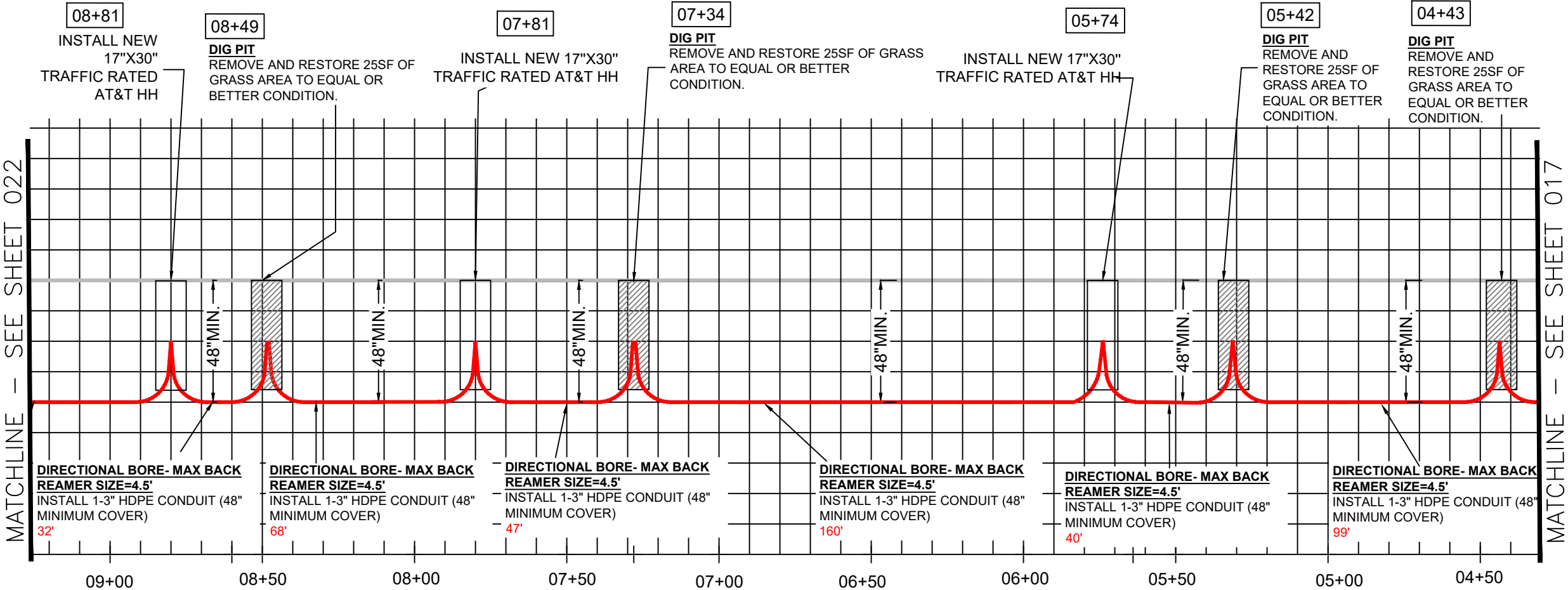
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CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:			
4418 S OCEAN BLVD			
ENGINEER:		ENG PH #:	
HERNANDEZ, JAVIER		305-929-2166	
JOB NUMBER:		CFAS PROJECT NUMBER:	
1W842020N		A029ELL	
FILE NAME:			
1W842020N_HIGHLAND BEACH CITY			
SCALE:		PAGE:	OF:
1:50		020	059

PROFILE - BEL AIR DR

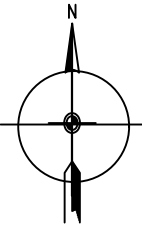
HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1"=10"

BEL AIR DR
LOOKING: NORTH



MATCHLINE - SEE SHEET 022

MATCHLINE - SEE SHEET 017



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



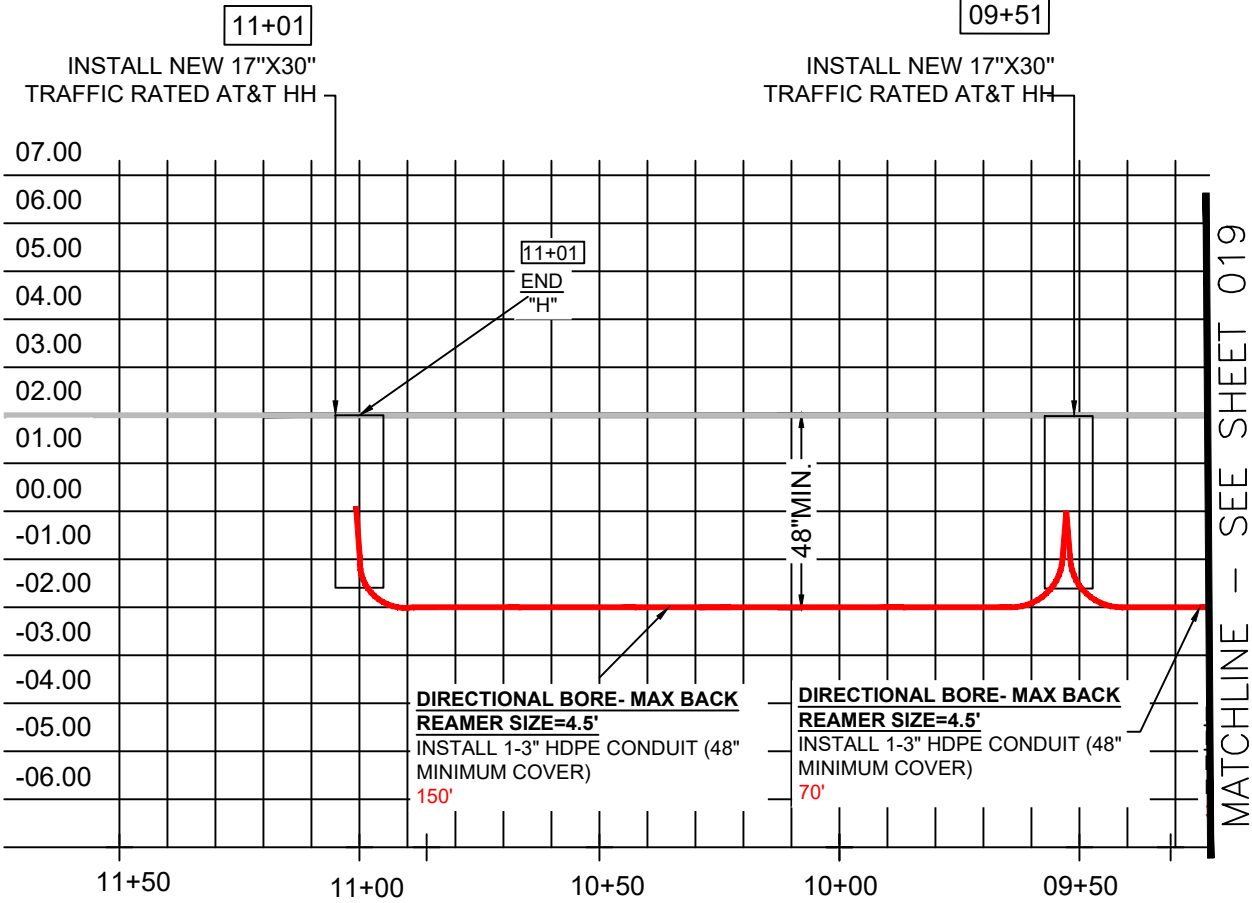
COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS: 4418 S OCEAN BLVD		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 021	OF: 059

PROFILE - BEL AIR DR

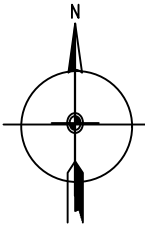
HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

BEL AIR DR
LOOKING: NORTH



11+01 END DIRECTIONAL BORE
11+01 PROPOSED DIG PIT
11+01 END H

09+51 END DIRECTIONAL BORE
09+51 17X30X24 HH
09+51 BEGIN DIRECTIONAL BORE
150'



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY:
PALM BEACH
CITY:
HIGHLAND BEACH
TOWNSHIP:
47S
RANGE:
43E
SECTION:
04

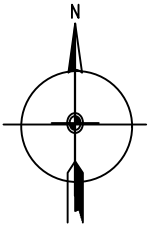
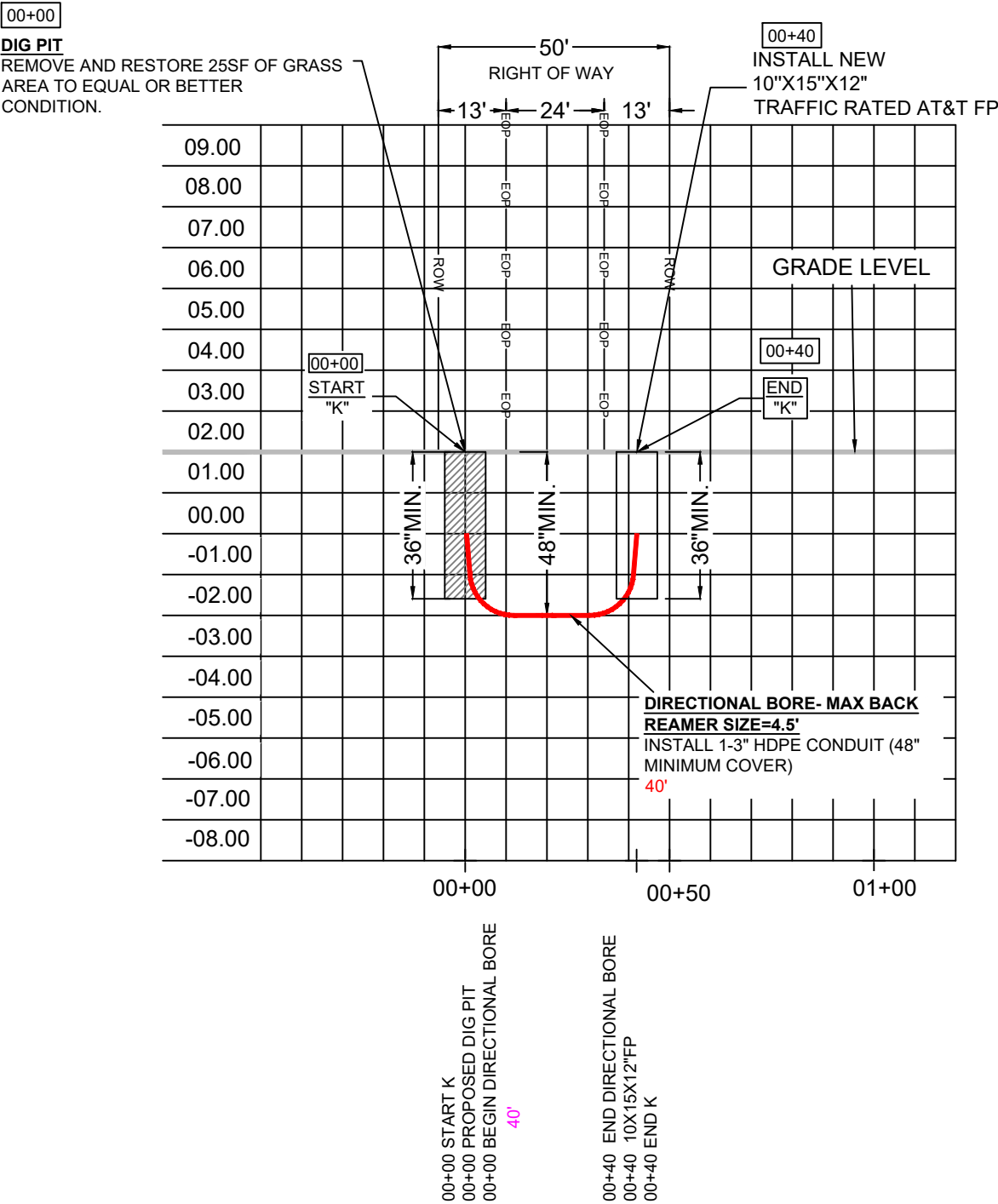
PROJECT ADDRESS:
4418 S OCEAN BLVD

ENGINEER:	HERNANDEZ, JAVIER	ENG PH #:	305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER:	A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE:	022
		OF:	059

CROSS SECTION - VIEW "K"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

BEL AIR DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

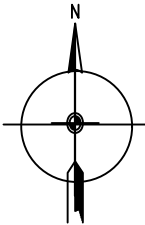
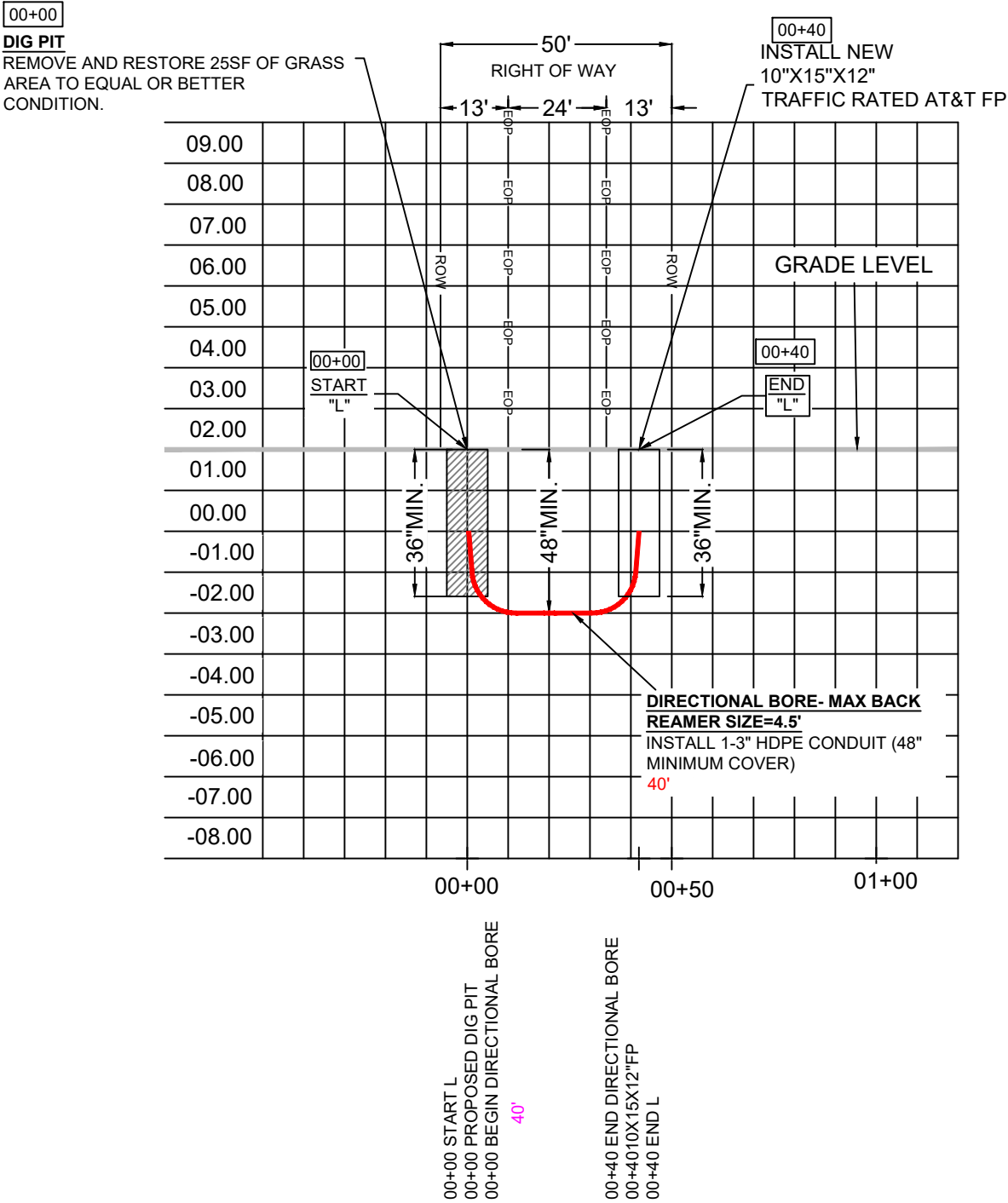
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	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS: 4418 S OCEAN BLVD		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	1:40	PAGE: 023 OF: 059

CROSS SECTION - VIEW "L"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

BEL AIR DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY: PALM BEACH	
	CITY: HIGHLAND BEACH	
	TOWNSHIP: 47S	
	RANGE: 43E	
	SECTION: 04	
PROJECT ADDRESS: 4418 S OCEAN BLVD		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 024	OF: 059

CROSS SECTION - VIEW "M"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

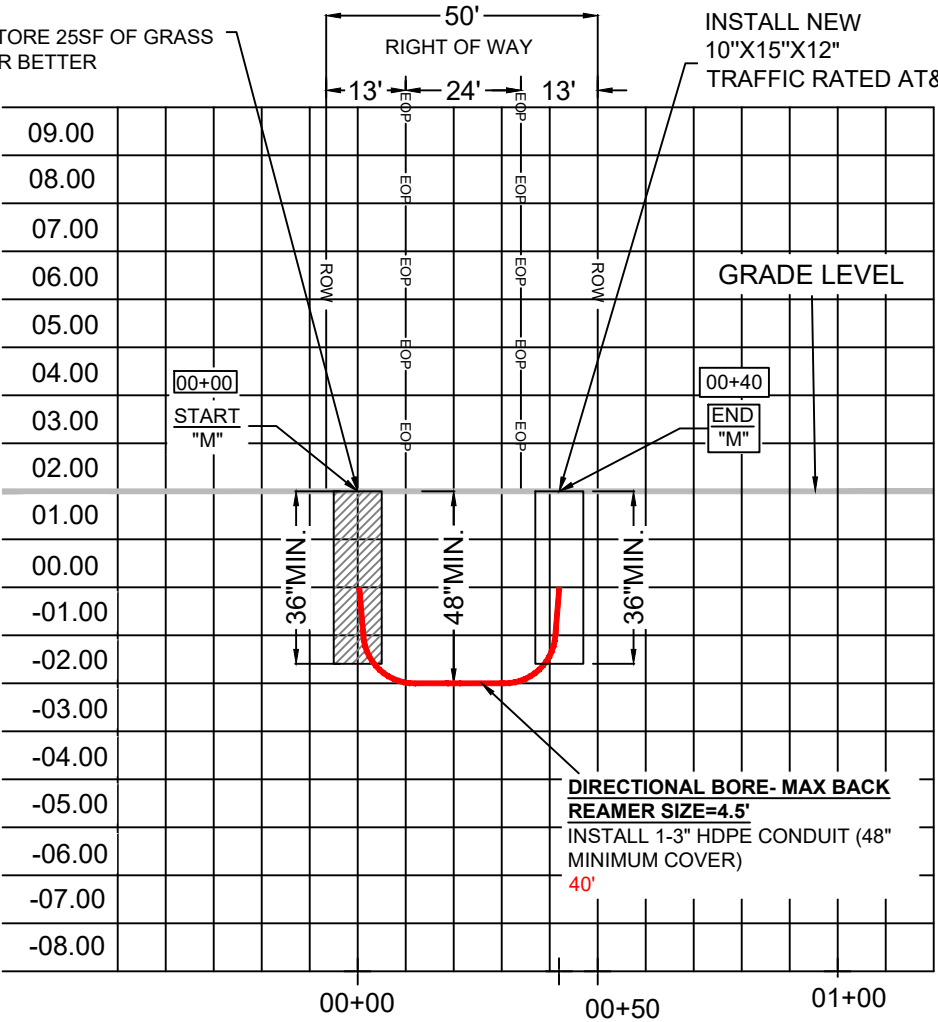
BEL AIR DR
LOOKING: WEST

00+00

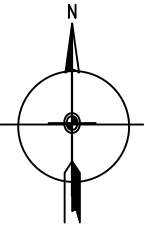
DIG PIT
REMOVE AND RESTORE 25SF OF GRASS
AREA TO EQUAL OR BETTER
CONDITION.

00+40

INSTALL NEW
10"X15"X12"
TRAFFIC RATED AT&T FP



00+00 START M
00+00 PROPOSED DIG PIT
00+00 BEGIN DIRECTIONAL BORE
40'
00+40 END DIRECTIONAL BORE
00+40 10X15X12"FP
00+40 END M



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

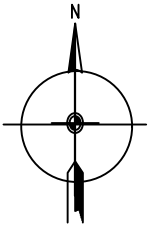
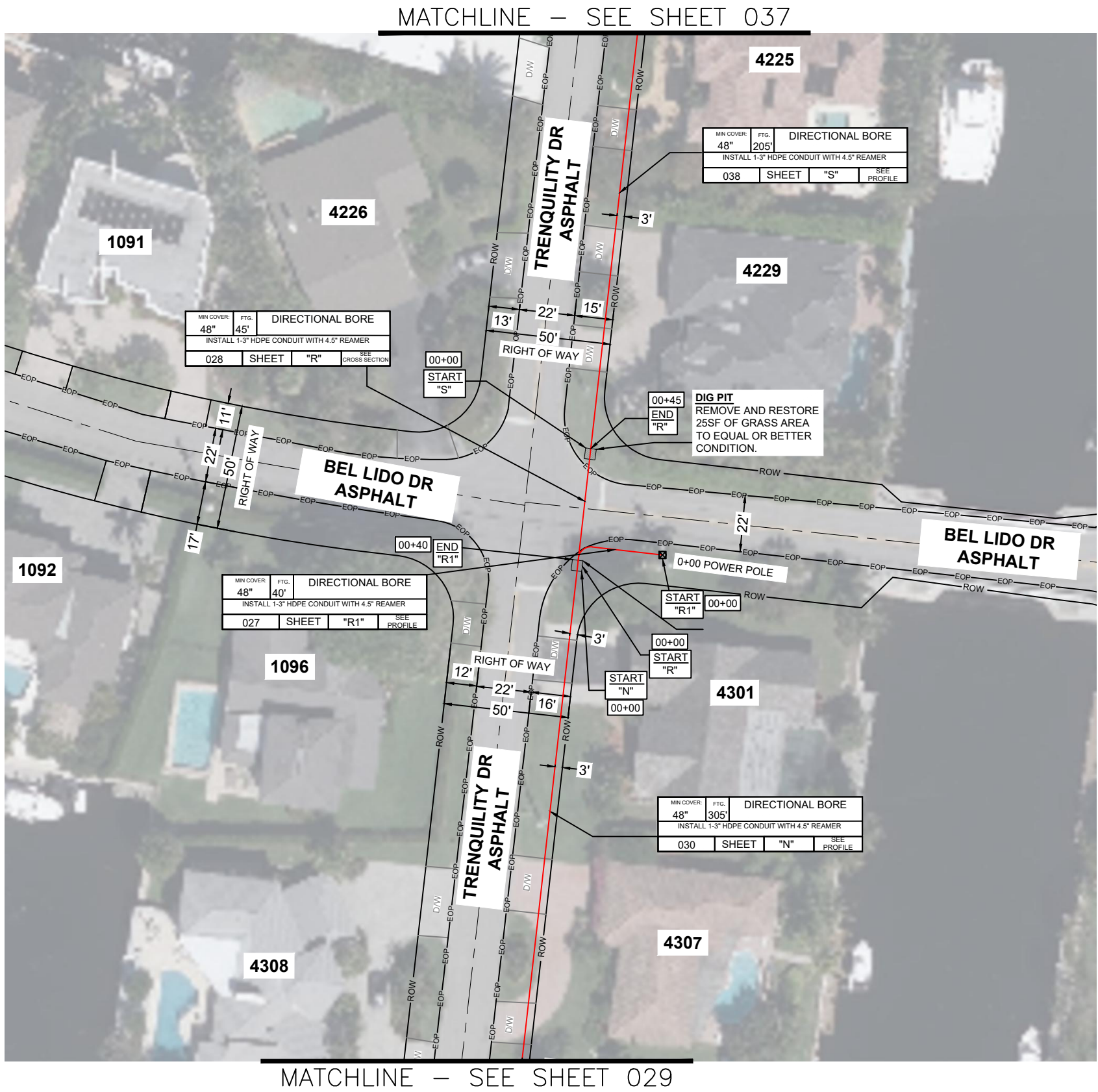
STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4418 S OCEAN BLVD
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:		1W842020N_HIGHLAND BEACH CITY
SCALE:	1:40	PAGE: 025 OF: 059

TOTAL PAGE FOOTAGE:	481'
TOTAL UNDER PAVEMENT:	45'



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

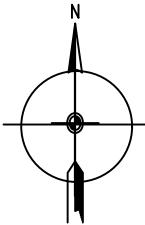
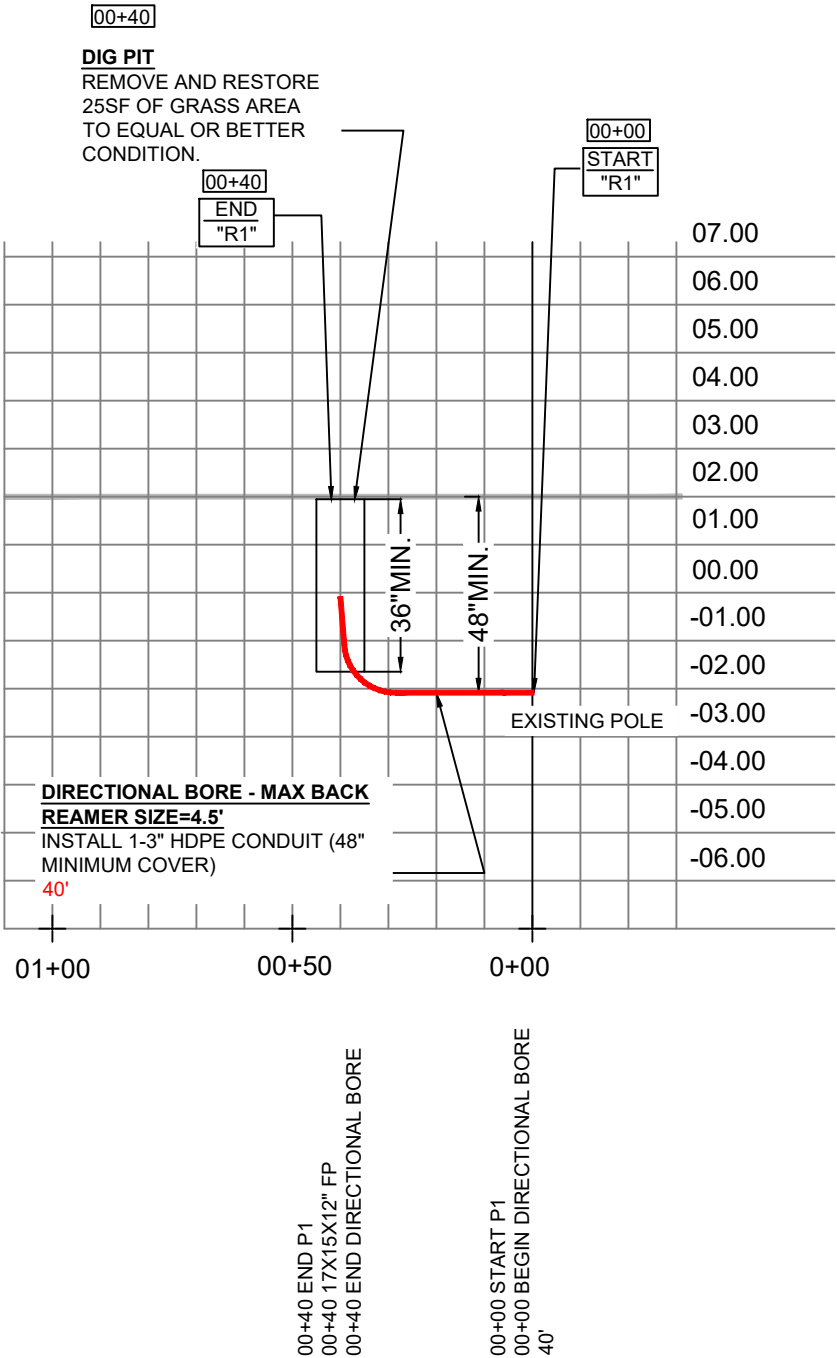
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		
4301 TRANQUILITY DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #:
JOB NUMBER:	1W842020N	305-929-2166
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	CFAS PROJECT NUMBER:
SCALE:	1:50	A029ELL
PAGE:	026	OF:
059		

PROFILE VIEW 'R1' - BEL LIDO DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

BEL LIDO DR
LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS		
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03/21/2022	ORIGINAL SUBMITTAL	MT

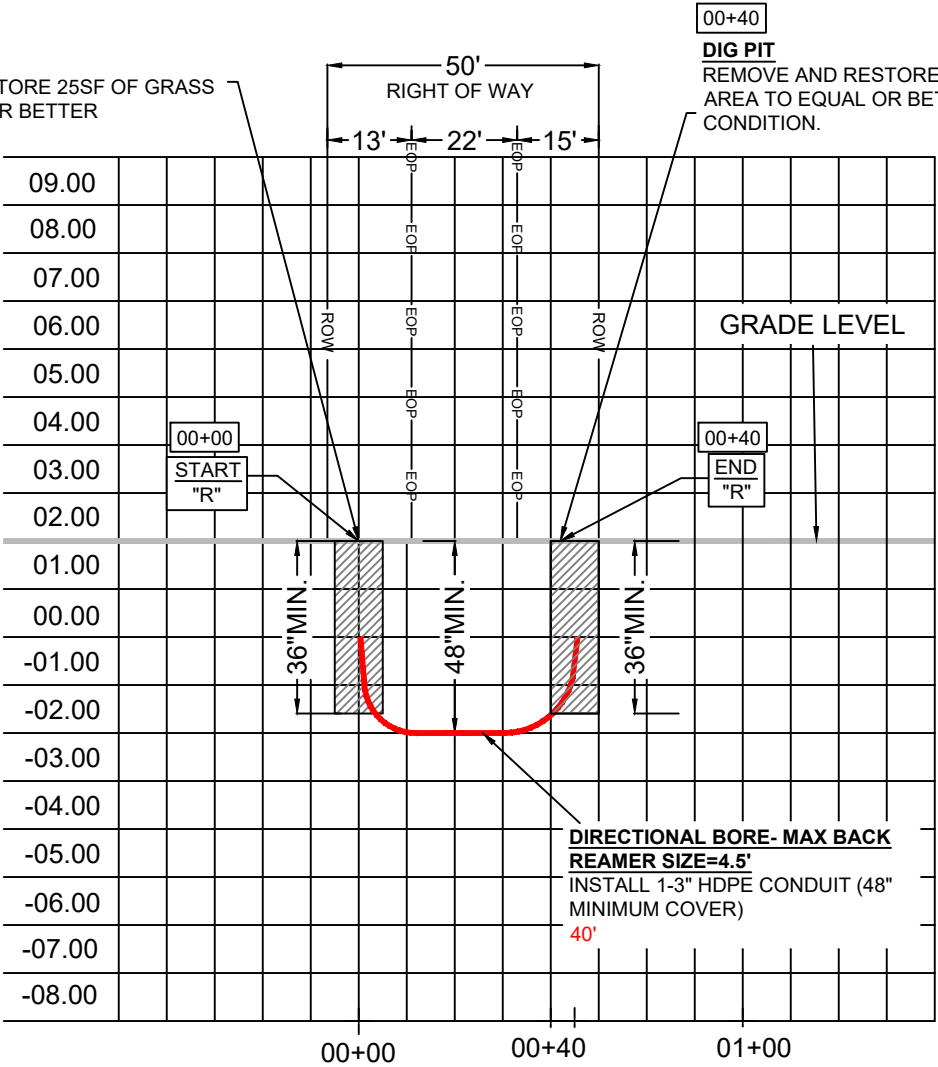
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	CITY: HIGHLAND BEACH	
	TOWNSHIP: 47S	
	RANGE: 43E	
	SECTION: 04	
PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 027	OF: 059

CROSS SECTION - VIEW "R"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

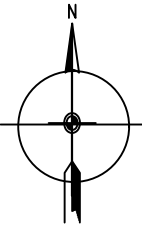
TRENQUILITY DR
LOOKING: WEST

DIG PIT
REMOVE AND RESTORE 25SF OF GRASS
AREA TO EQUAL OR BETTER
CONDITION.



00+40

DIG PIT
REMOVE AND RESTORE 25SF OF GRASS
AREA TO EQUAL OR BETTER
CONDITION.



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

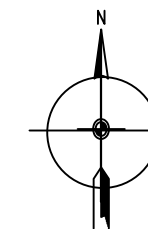
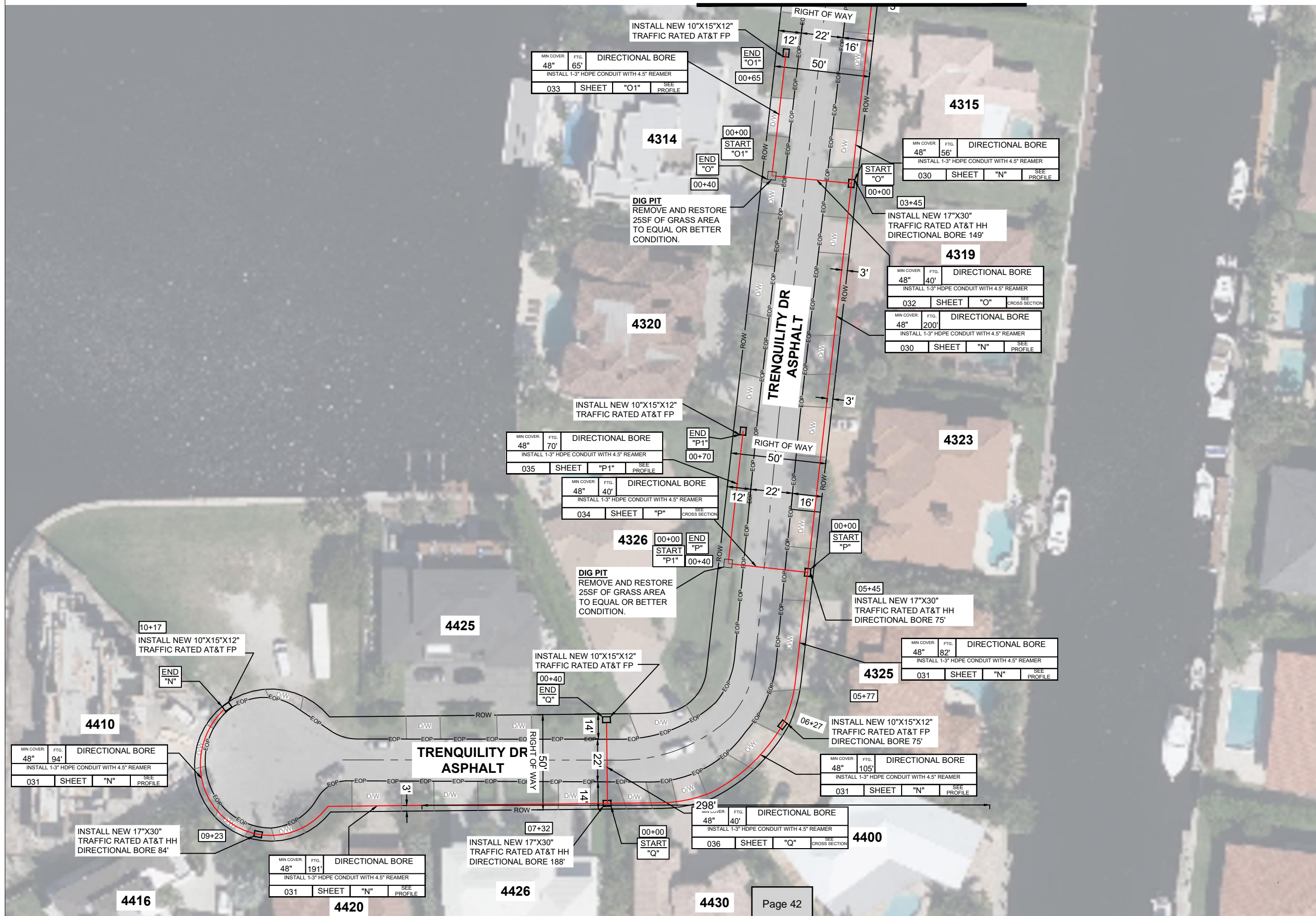


Know what's below.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	1:40	PAGE: 028 OF: 059

MATCHLINE — SEE SHEET 026



ATTSE

PERMITTING

JURISDICTION:

* HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIALS
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what's below.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:
4301 TRANQUILITY DR

ENGINEER:	ENG PH #:
HERNANDEZ, JAVIER	305-929-2166

JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER A029ELL
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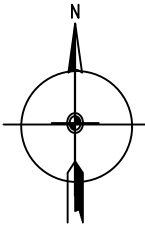
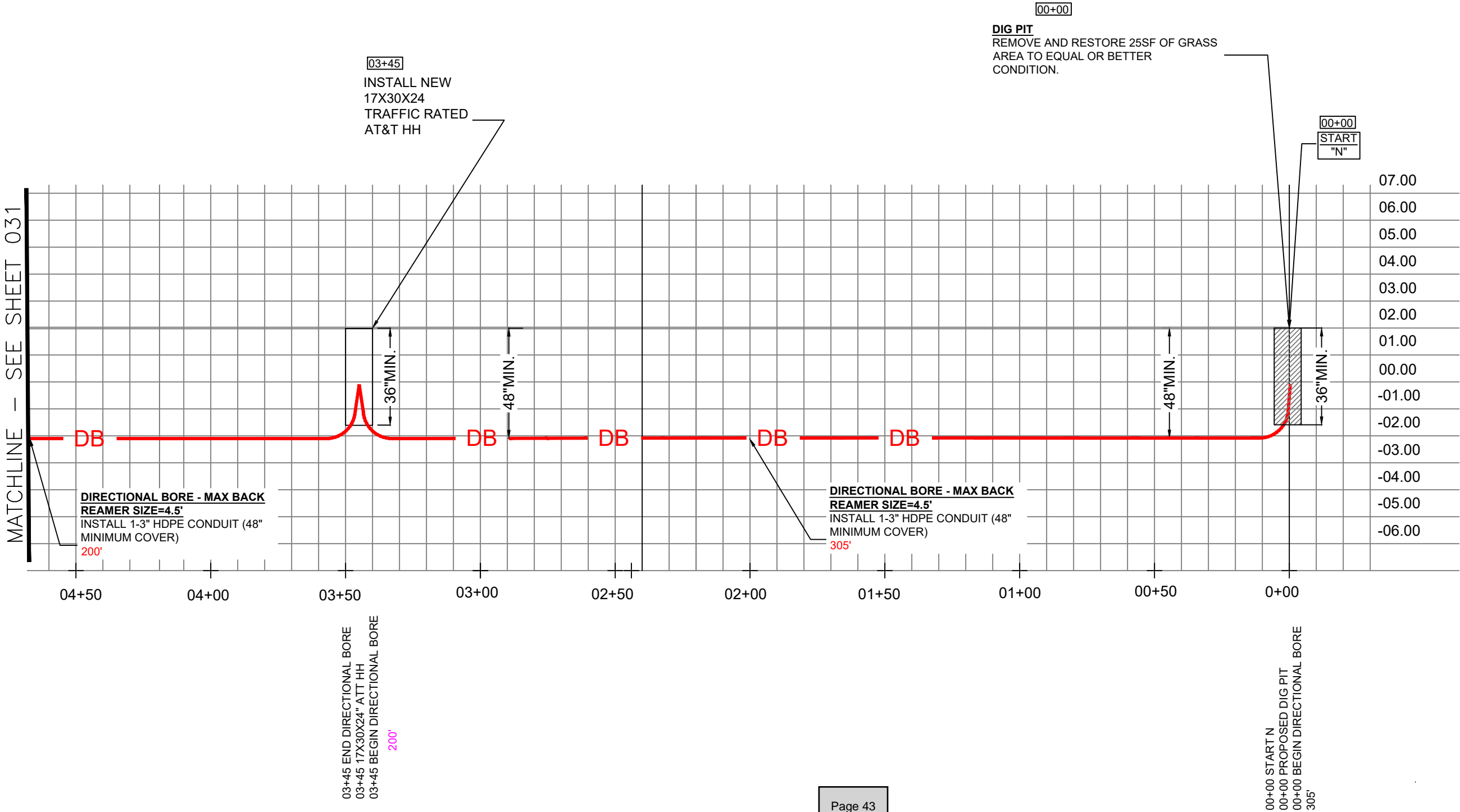
FILE NAME: 1W842020N_HIGHLAND BEACH CITY

SCALE:	1:50	PAGE:	029	OF:	059
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PROFILE VIEW 'N' - TRENQUILITY DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TRNQUILITY DR
LOOKING: WEST



ATTSE


PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

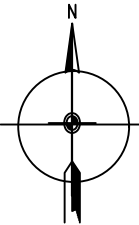
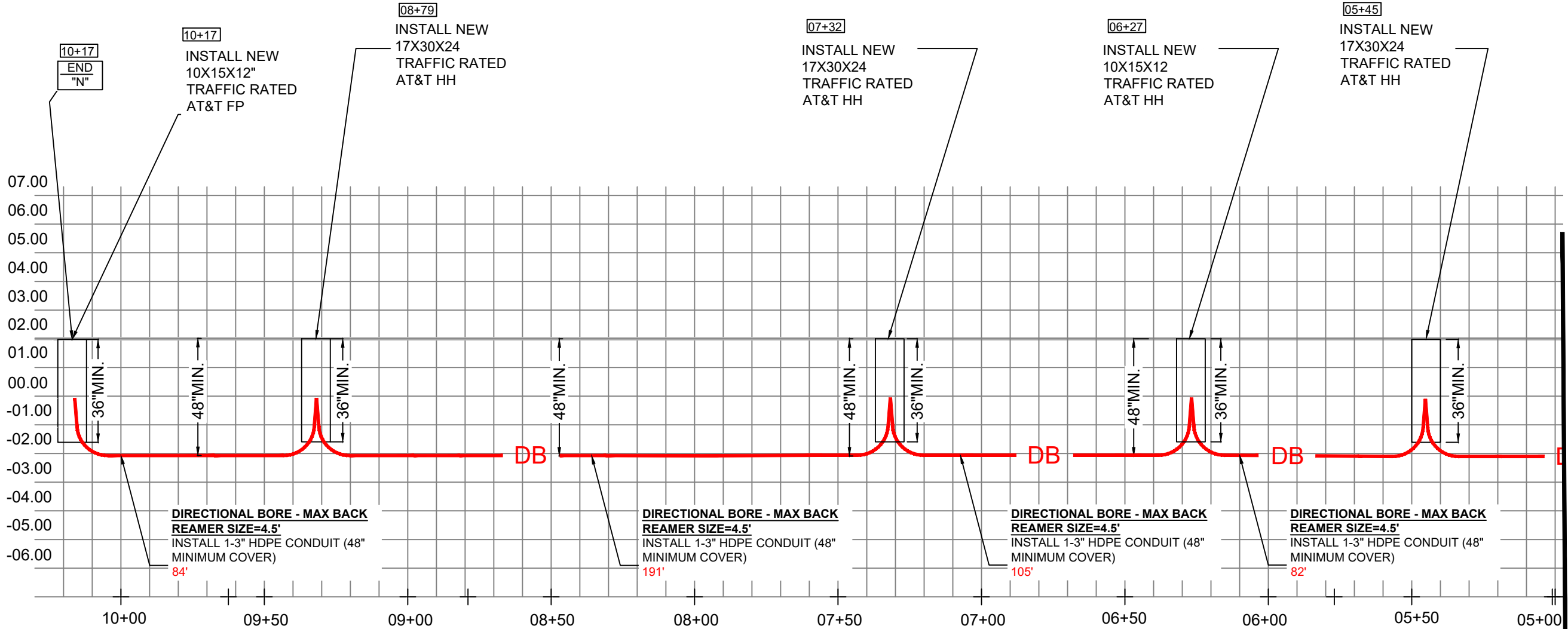
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
SECTION:		04
PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 030 OF: 059

PROFILE VIEW 'N' - TRENQUILITY DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TRNQUILITY DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

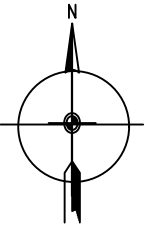
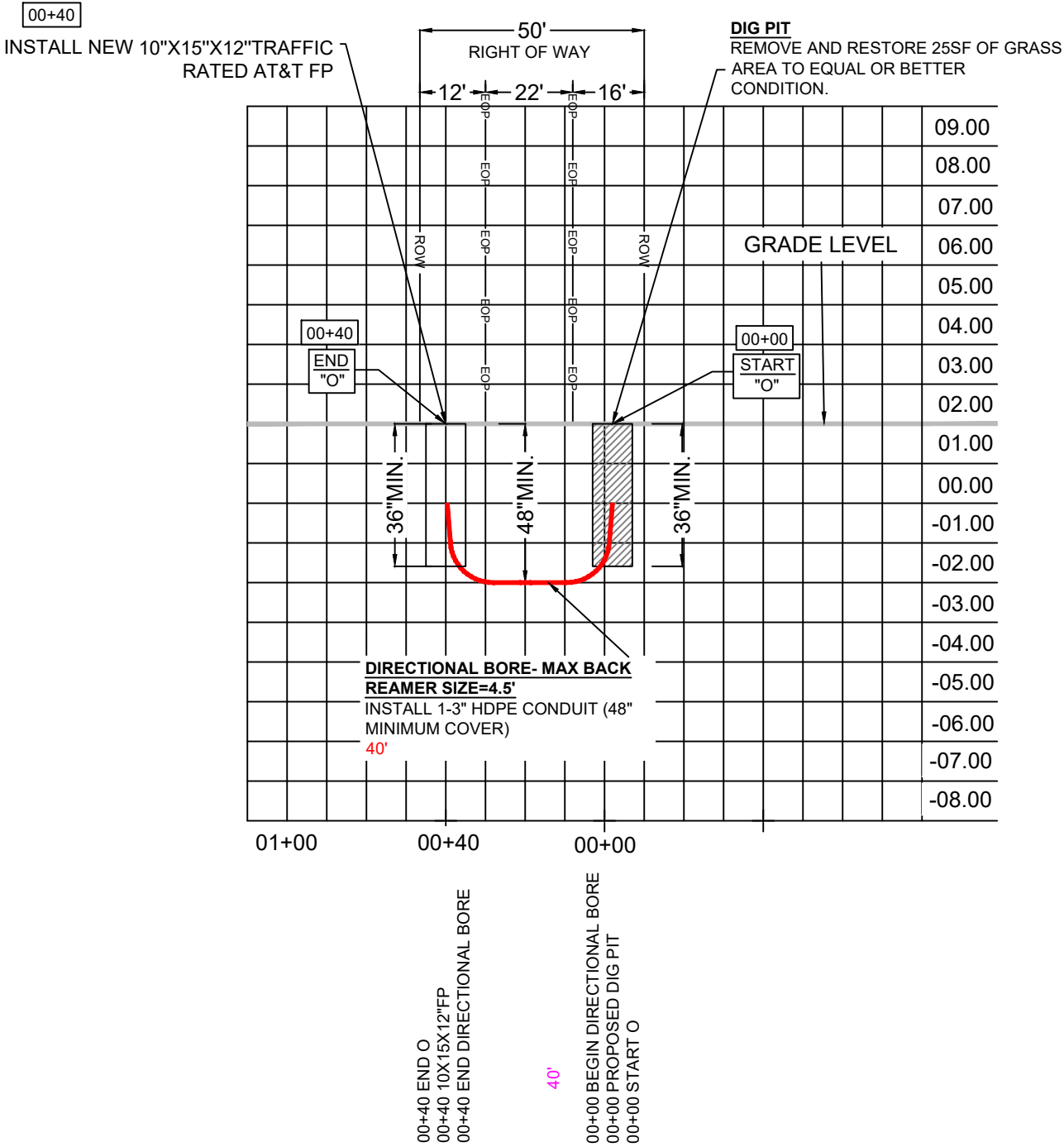
PROJECT ADDRESS:
4301 TRANQUILITY DR

ENGINEER: HERNANDEZ, JAVIER ENG PH #: 305-929-2166
JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY
SCALE: 1:40 PAGE: 031 OF: 059

CROSS SECTION - VIEW "O"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TRENQUILITY DR
LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

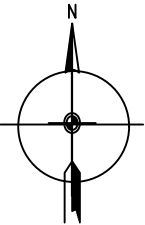
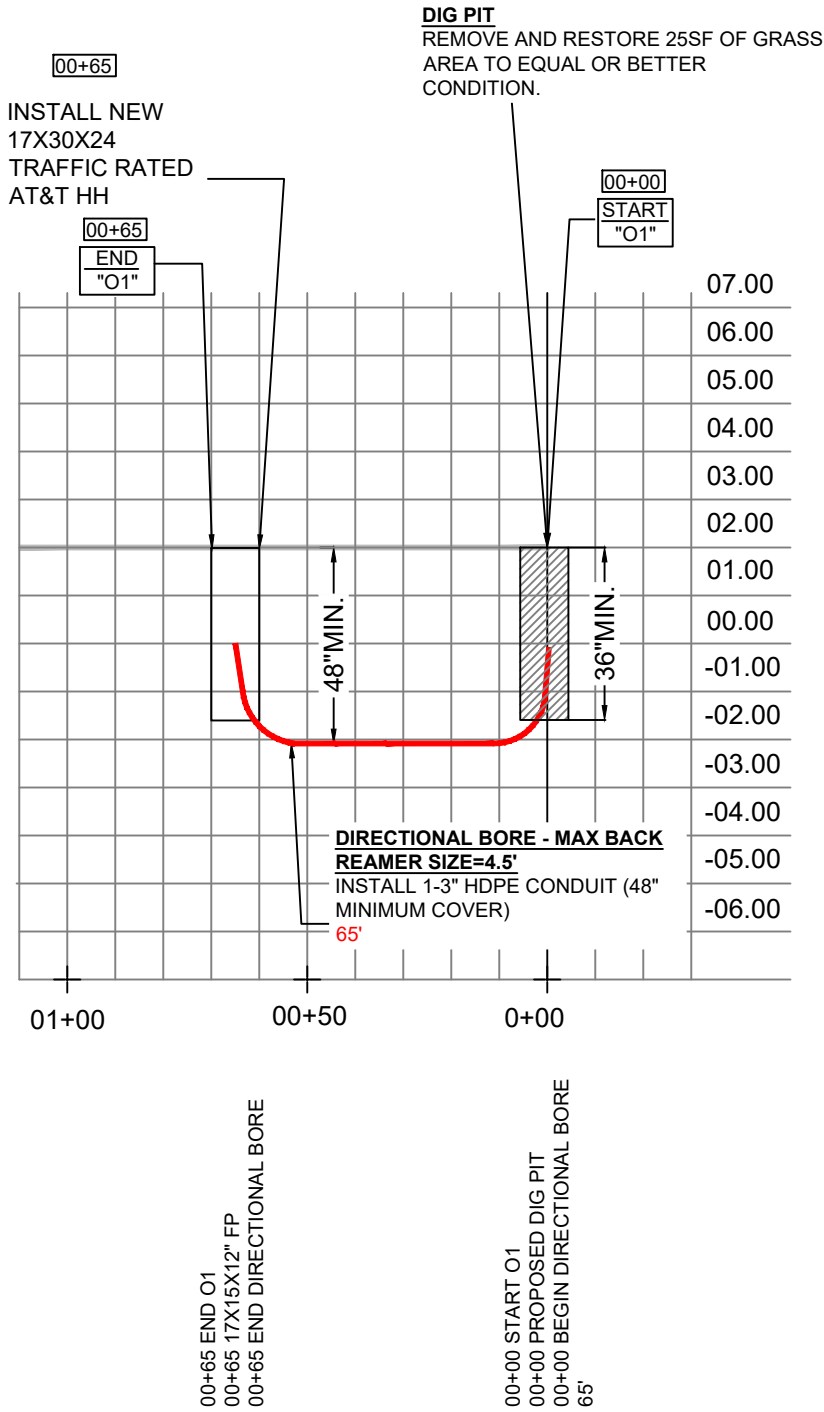
	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	1:40	PAGE: 032 OF: 059

PROFILE VIEW 'O1' - TRENQUILITY DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TRNQUILITY DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

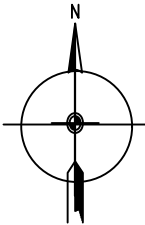
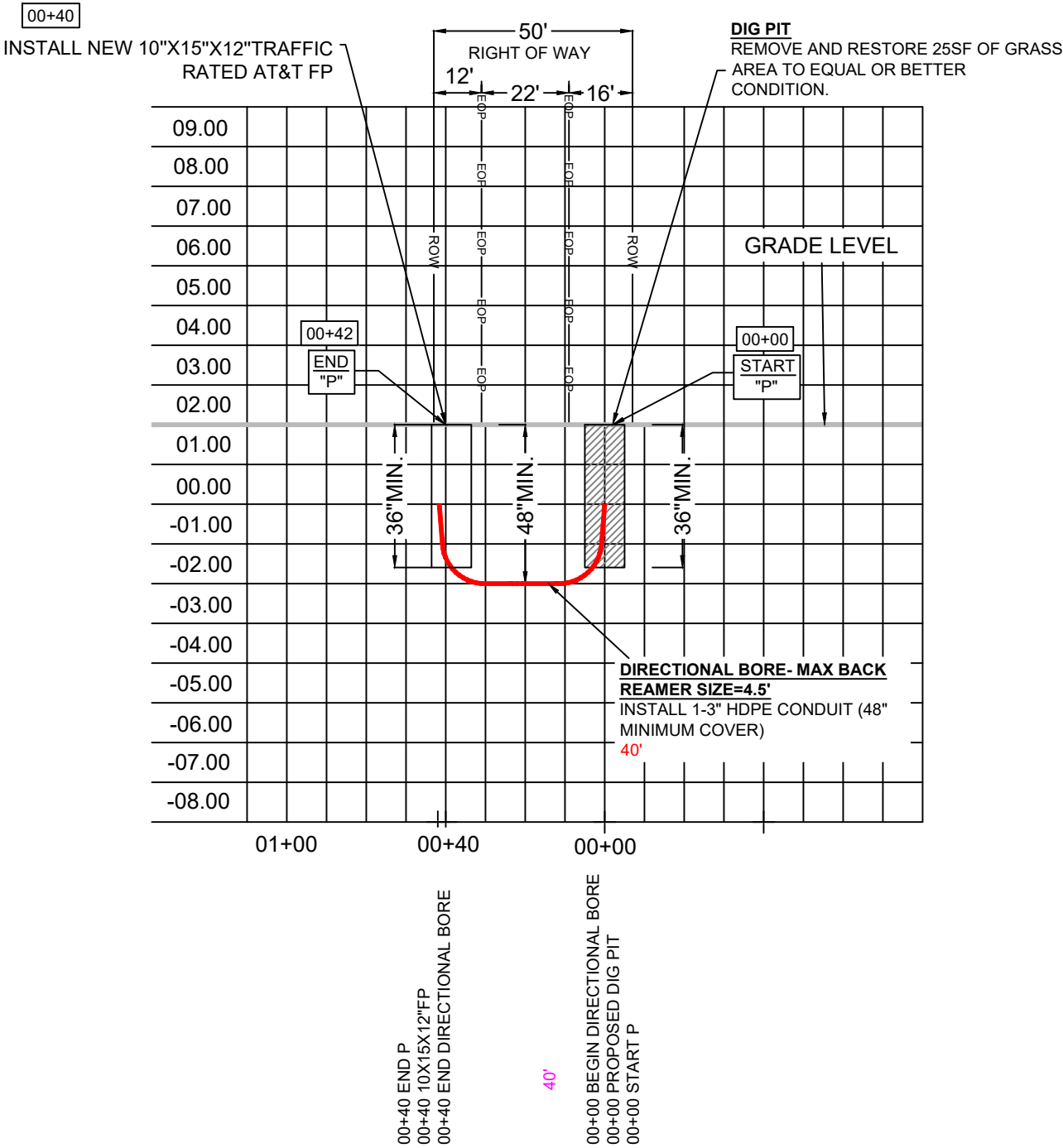
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4301 TRANQUILITY DR
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 033 OF: 059

CROSS SECTION - VIEW "P"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

TREQUILITY DR
LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHLMA

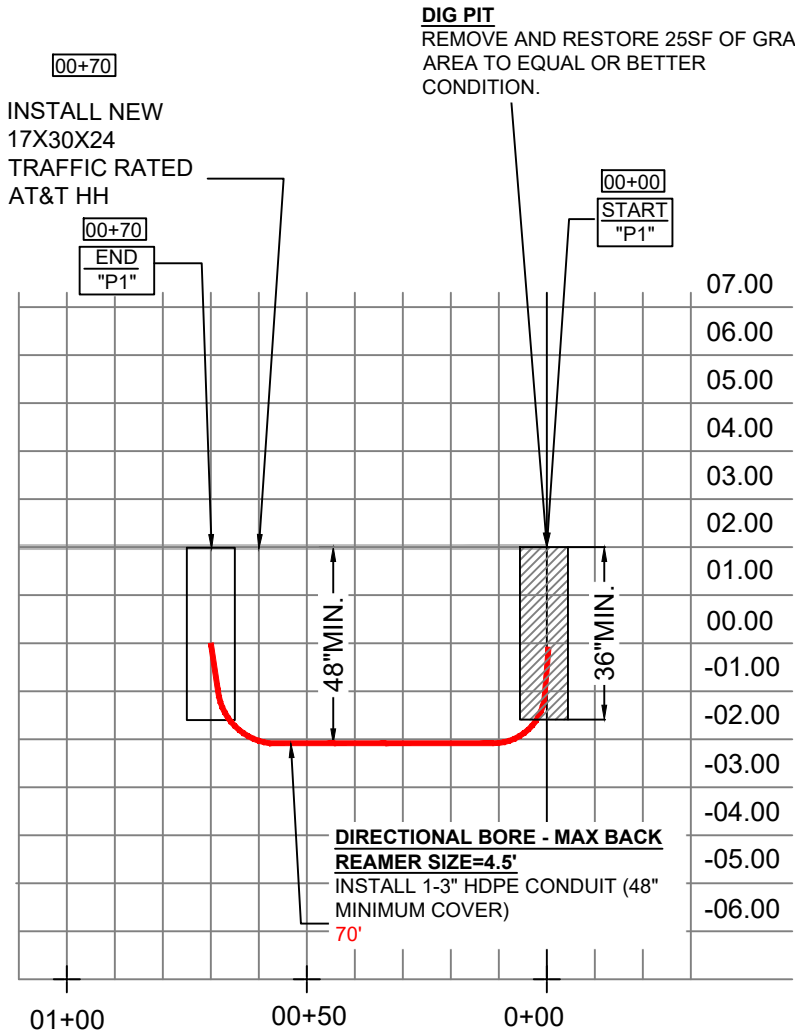
REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4301 TRANQUILITY DR
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:		1W842020N_HIGHLAND BEACH CITY
SCALE:	1:40	PAGE: 034 OF: 059

PROFILE VIEW 'P1' - TRENQUILITY DR

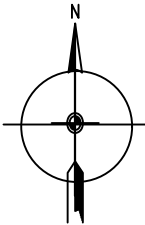
HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TRNQUILITY DR
LOOKING: WEST



00+70 END P1
00+70 17X15X12" FP
00+70 END DIRECTIONAL BORE

00+00 START P1
00+00 PROPOSED DIG PIT
00+00 BEGIN DIRECTIONAL BORE
70'



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 035 OF: 059

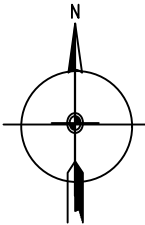
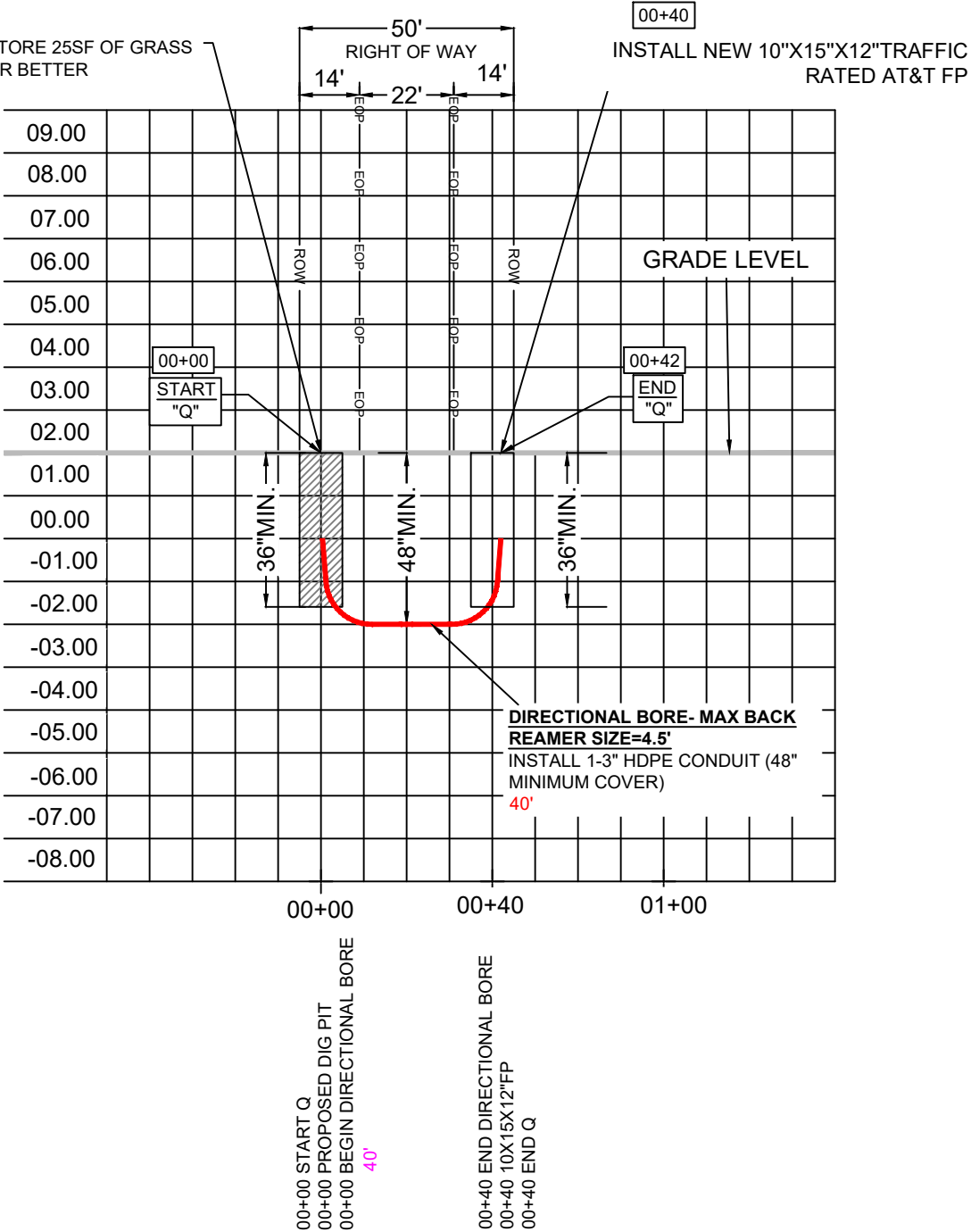
CROSS SECTION - VIEW "Q"

HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1" =10"

TRENQUILITY DR
LOOKING: WEST

DIG PIT

REMOVE AND RESTORE 25SF OF GRASS
AREA TO EQUAL OR BETTER
CONDITION.



ATTSE

PERMITTING


JURISDICTION:

• HIGHLAND BEACH CITY

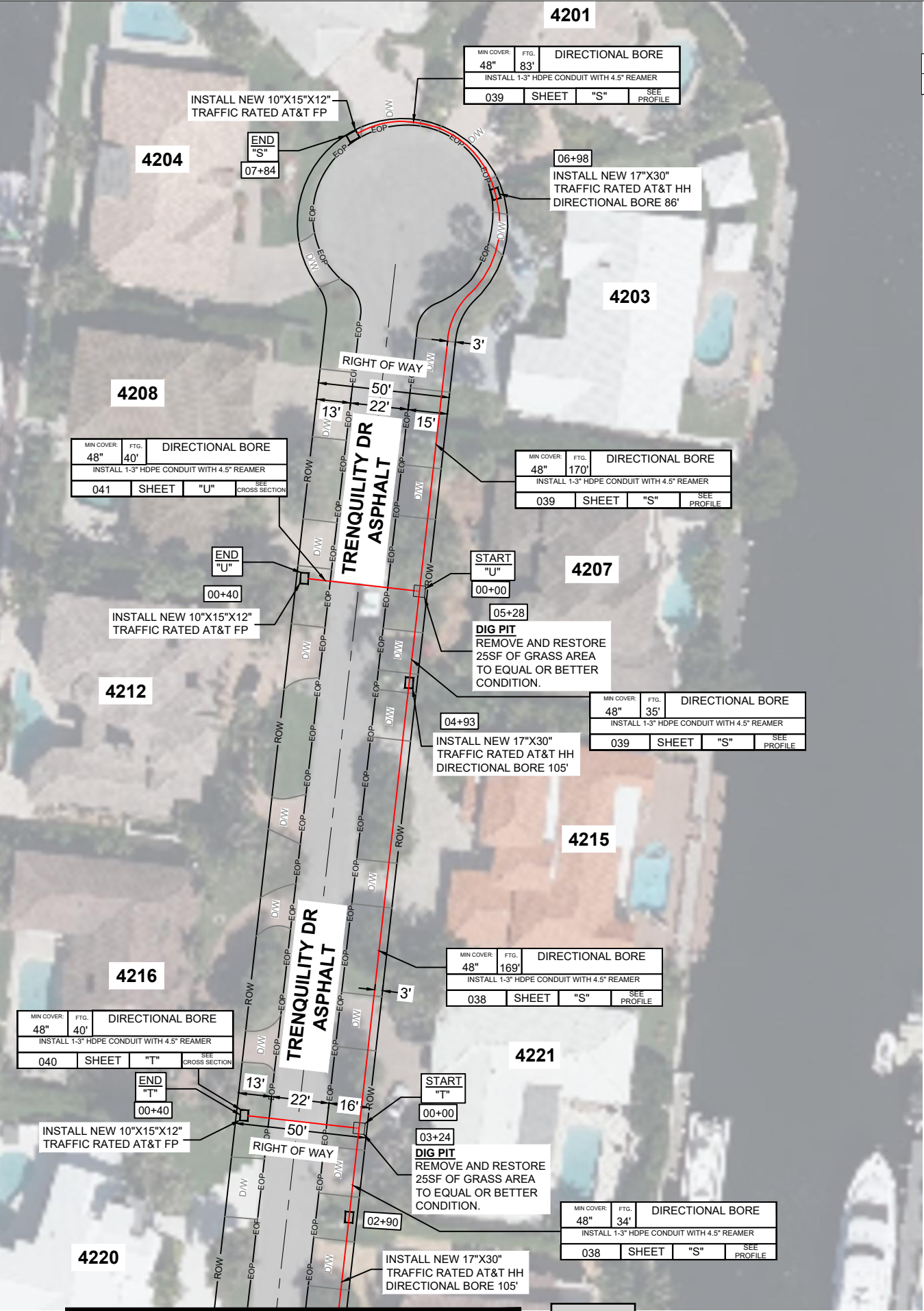
STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

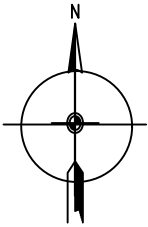
 Know what's below. Call before you dig.	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER:	HERNANDEZ, JAVIER	
JOB NUMBER:	1W842020N	
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	PAGE:	OF:
1:40	036	059



MATCHLINE — SEE SHEET 026

TOTAL PAGE FOOTAGE:	498'
TOTAL UNDER PAVEMENT:	80'



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	20

PROJECT ADDRESS:
525 SW 6TH AVE

ENGINEER:
HERNANDEZ, JAVIER

ENG PH #:
305-929-2166

JOB NUMBER:
1W842020N

CFAS PROJECT NUMBER:
A029ELL

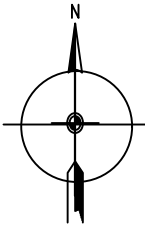
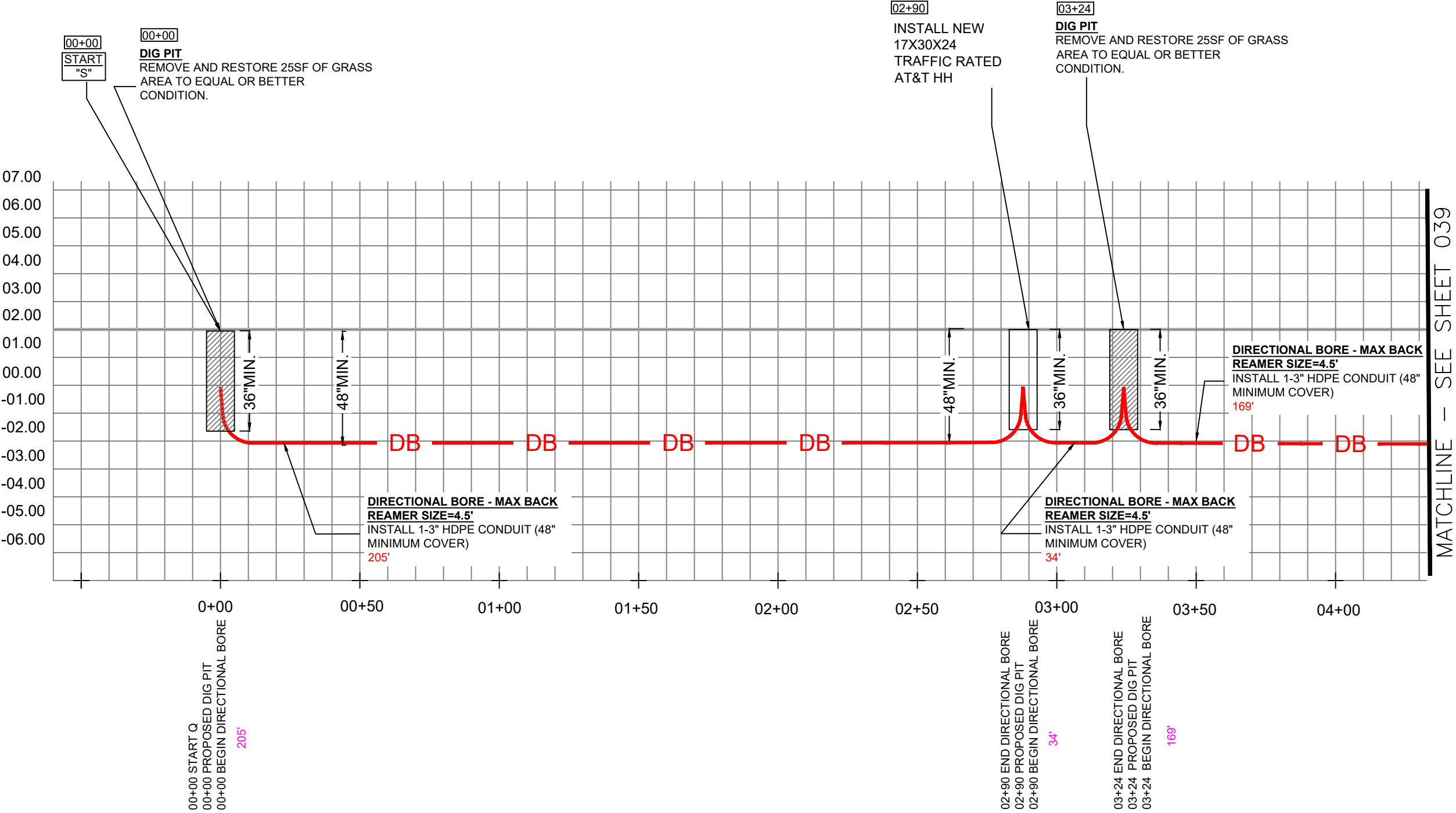
FILE NAME:
1W842020N_PALM BEACH COUNTY

SCALE: 1:50 PAGE: 037 OF: 059

PROFILE VIEW 'S' - TRENQUILITY DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TRNQUILITY DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



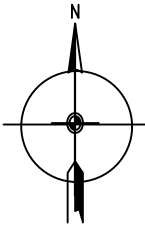
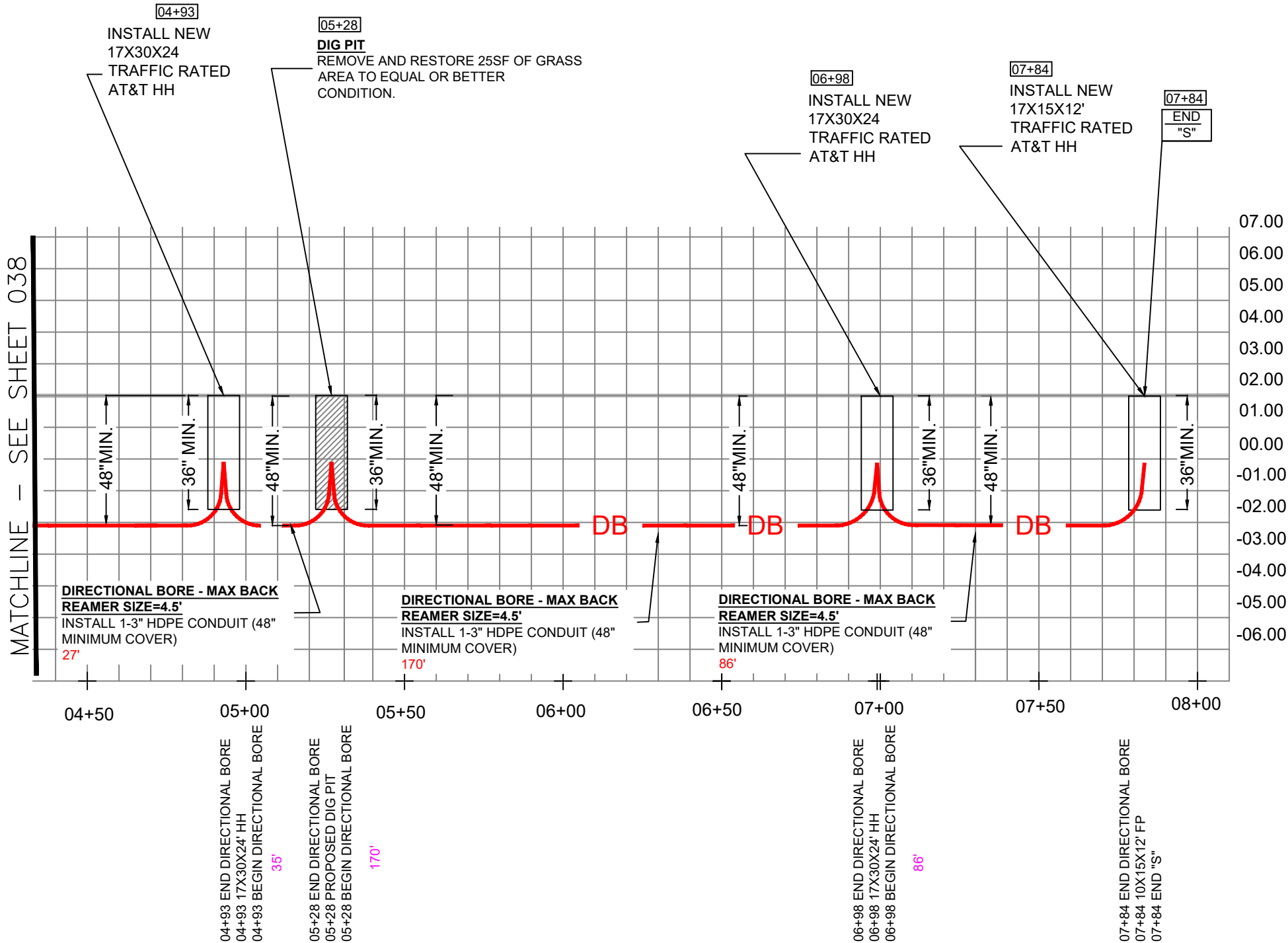
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:		
4301 TRANQUILITY DR		
ENGINEER:	ENG PH #:	
HERNANDEZ, JAVIER	305-929-2166	
JOB NUMBER:	CFAS PROJECT NUMBER:	
1W842020N	A029ELL	
FILE NAME:		
1W842020N_HIGHLAND BEACH CITY		
SCALE:	PAGE:	OF:
1:40	038	059

PROFILE VIEW 'S' - TRENQUILITY DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

TRNQUILITY DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS:
4301 TRANQUILITY DR

ENGINEER: HERNANDEZ, JAVIER ENG PH #: 305-929-2166

JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL

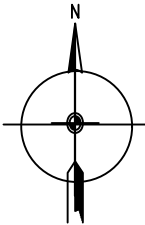
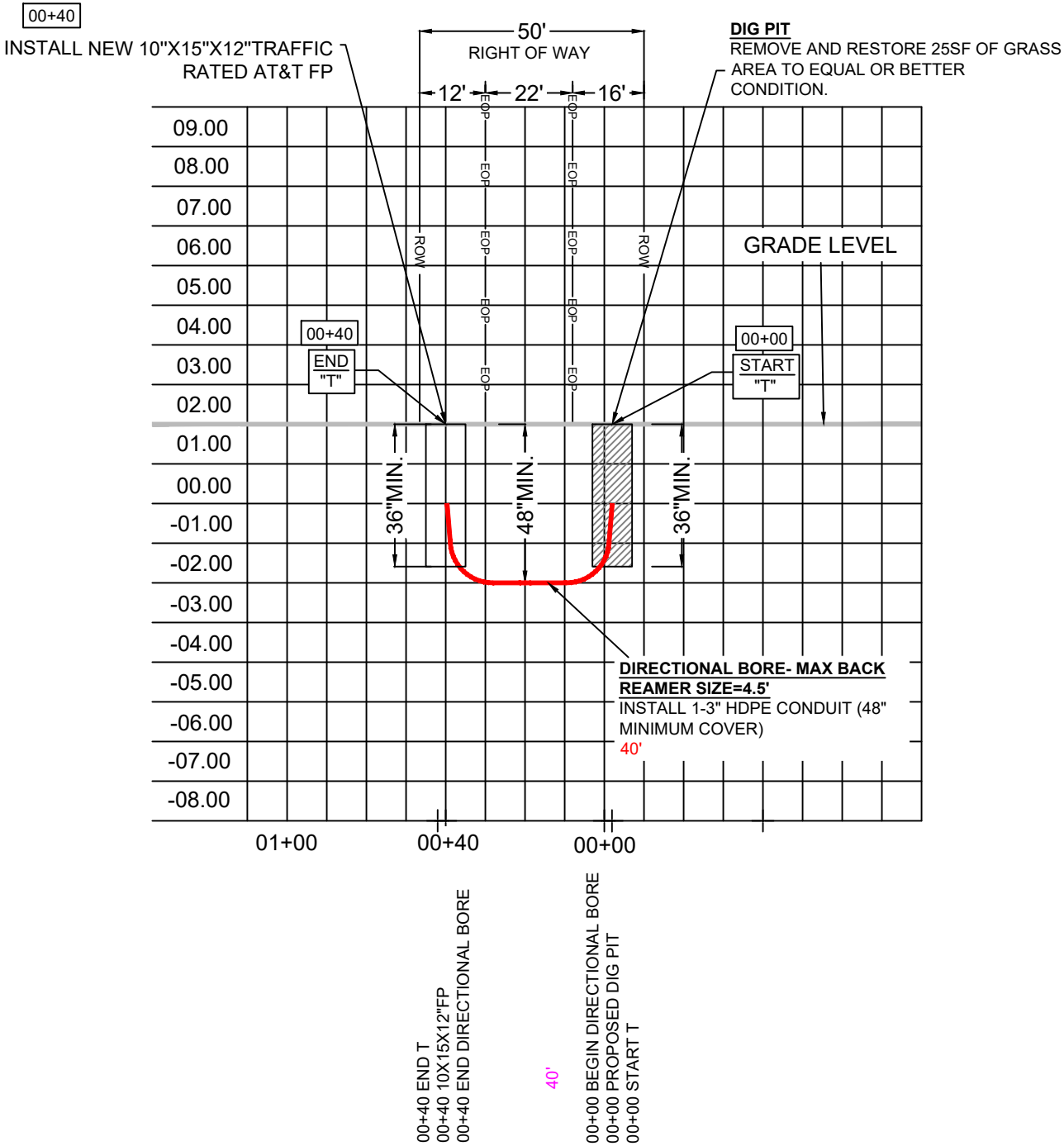
FILE NAME:
1W842020N_HIGHLAND BEACH CITY

SCALE: 1:40 PAGE: 039 OF: 059

CROSS SECTION - VIEW "T"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TRENQUILITY DR
LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHLMA

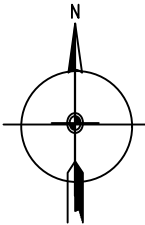
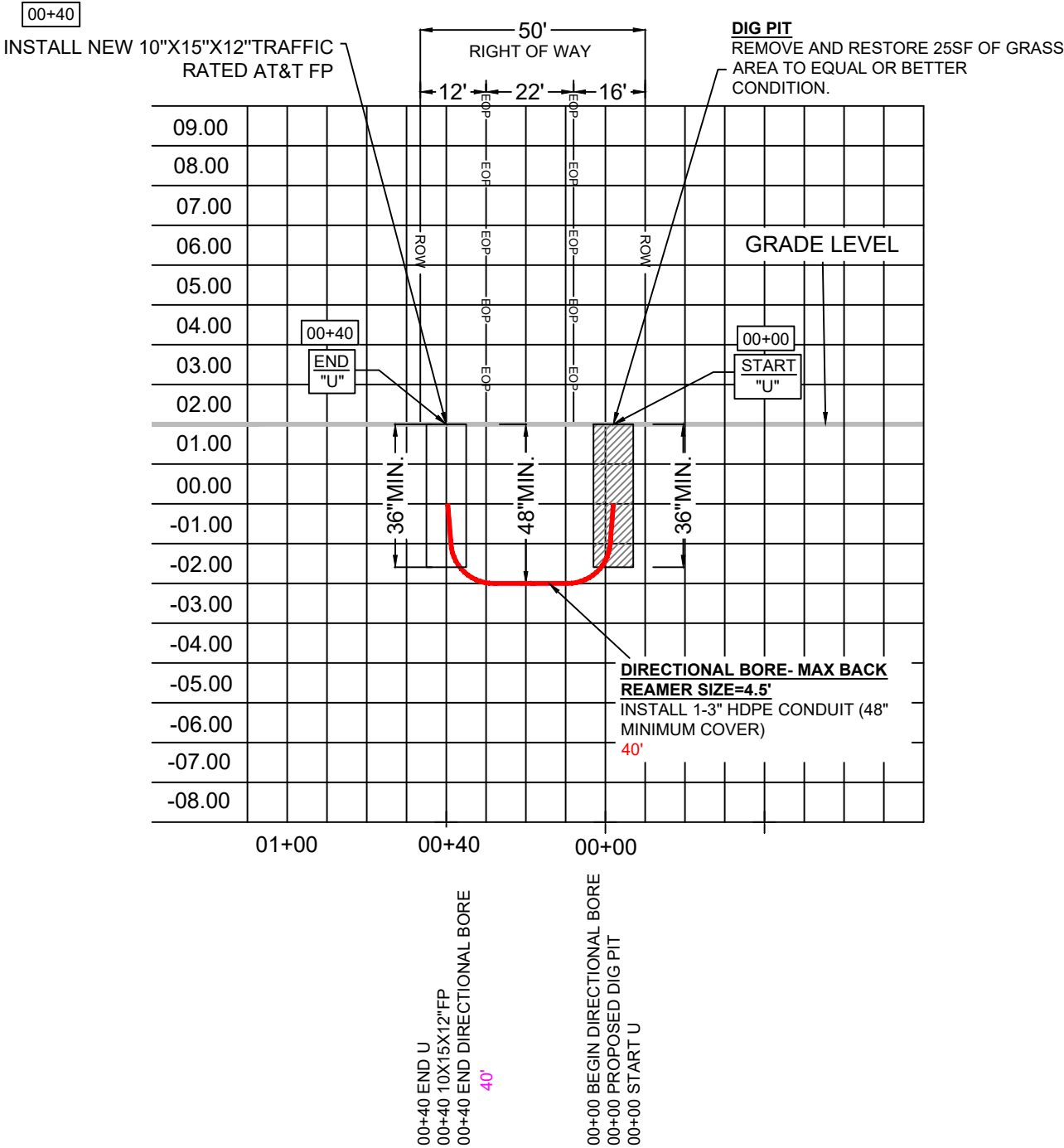
REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH	
	CITY:	HIGHLAND BEACH	
	TOWNSHIP:	47S	
	RANGE:	43E	
	SECTION:	04	
PROJECT ADDRESS:		4301 TRANQUILITY DR	
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #:	305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER:	A029ELL
FILE NAME:			
1W842020N_HIGHLAND BEACH CITY			
SCALE:	1:40	PAGE:	040
		OF:	059

CROSS SECTION - VIEW "U"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

TREQUILITY DR
LOOKING: NORTH



ATTSE

PERMITTING

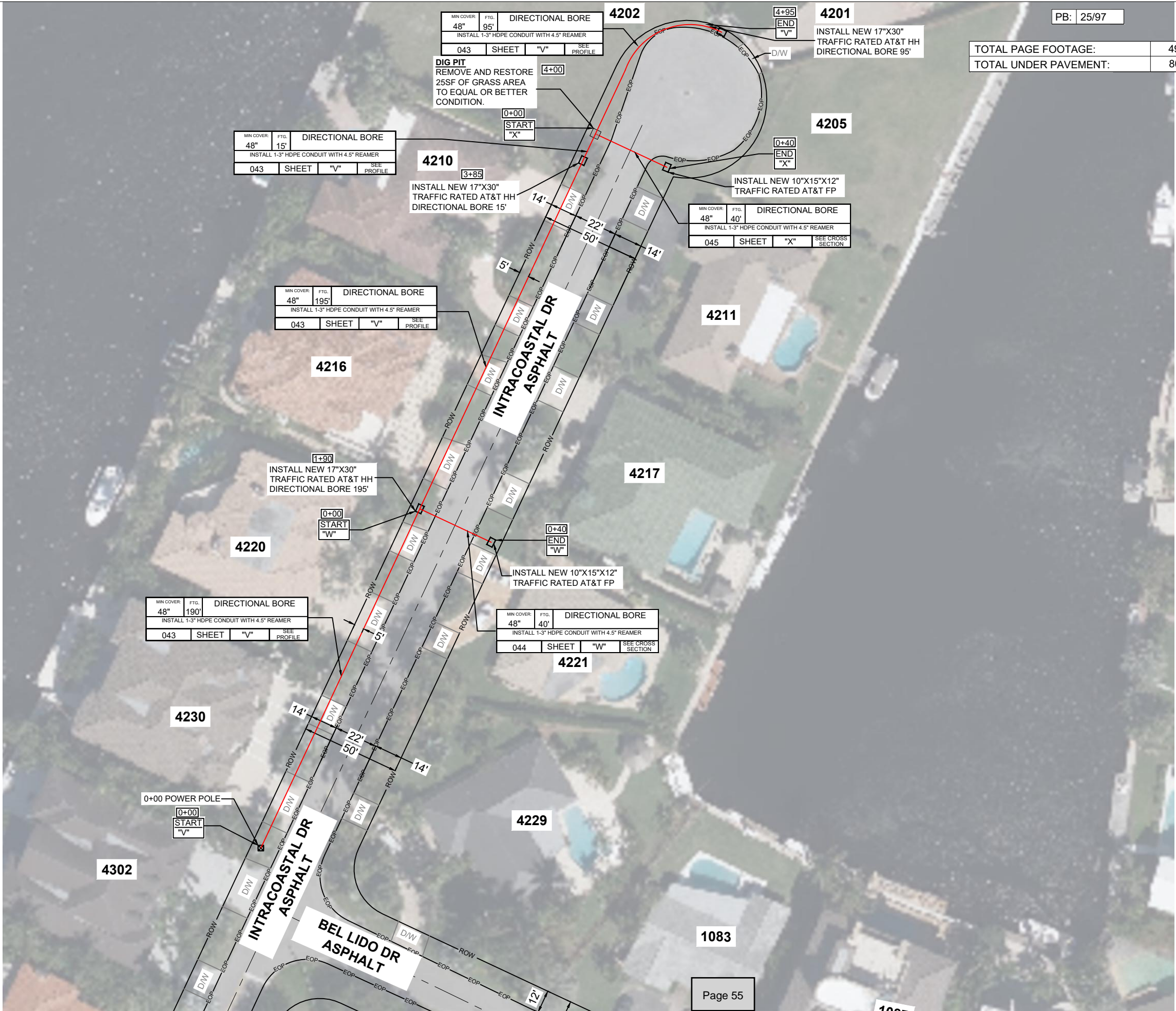
JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

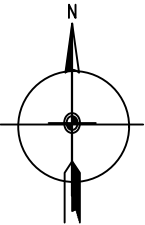
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER:	HERNANDEZ, JAVIER	
JOB NUMBER:	1W842020N	ENG PH #: 305-929-2166
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	1:40	PAGE: 041 OF: 059



PB: 25/97

TOTAL PAGE FOOTAGE:	495'
TOTAL UNDER PAVEMENT:	80'



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

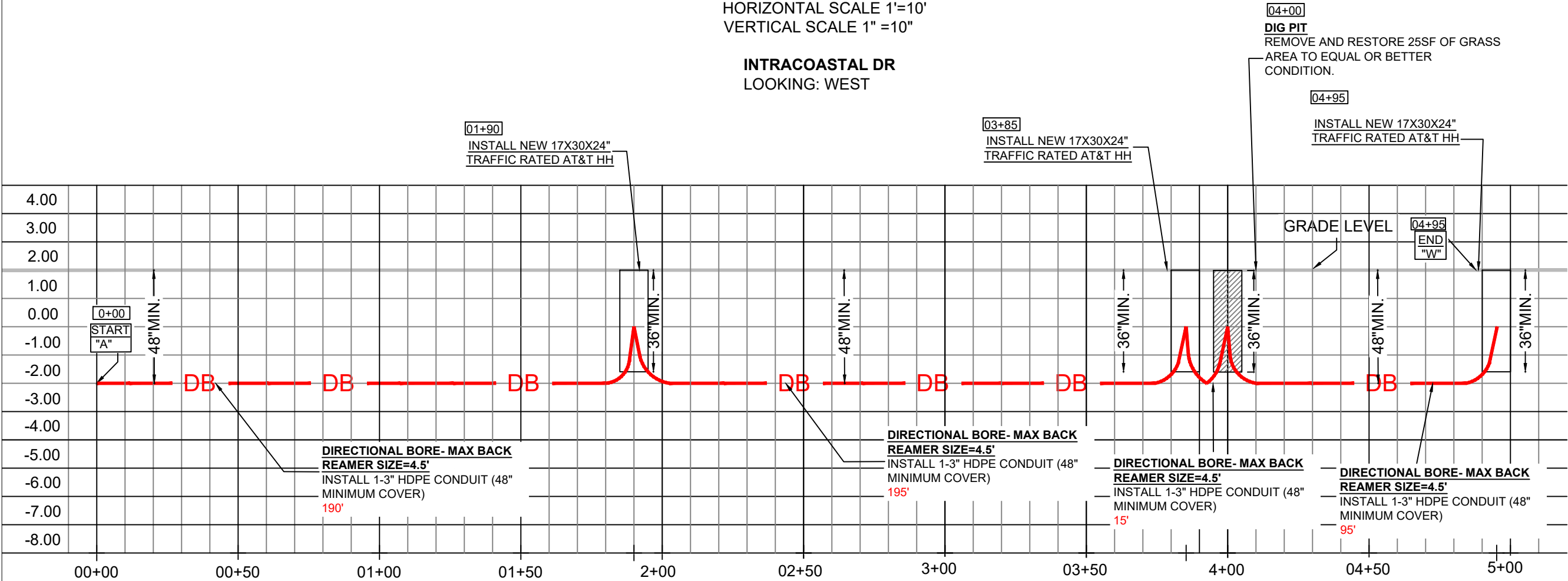
	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS:			4302 INTRACOASTAL DR
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #:	305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER:	A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:50	PAGE:	042
		OF:	059

CROSS SECTION -VIEW "V"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

INTRACOASTAL DR
LOOKING: WEST

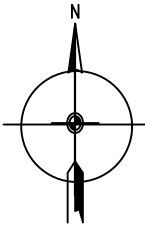


00+00 START V
00+00 POWER POLE
00+00 BEGIN DIRECTIONAL BORE
190'

01+90 BEGIN DIRECTIONAL BORE
01+90 17X30X34\"/>

03+85 BEGIN DIRECTIONAL BORE
03+85 17X30X34\"/>

04+95 END V
04+95 17X30X34\"/>



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



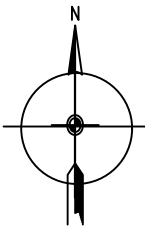
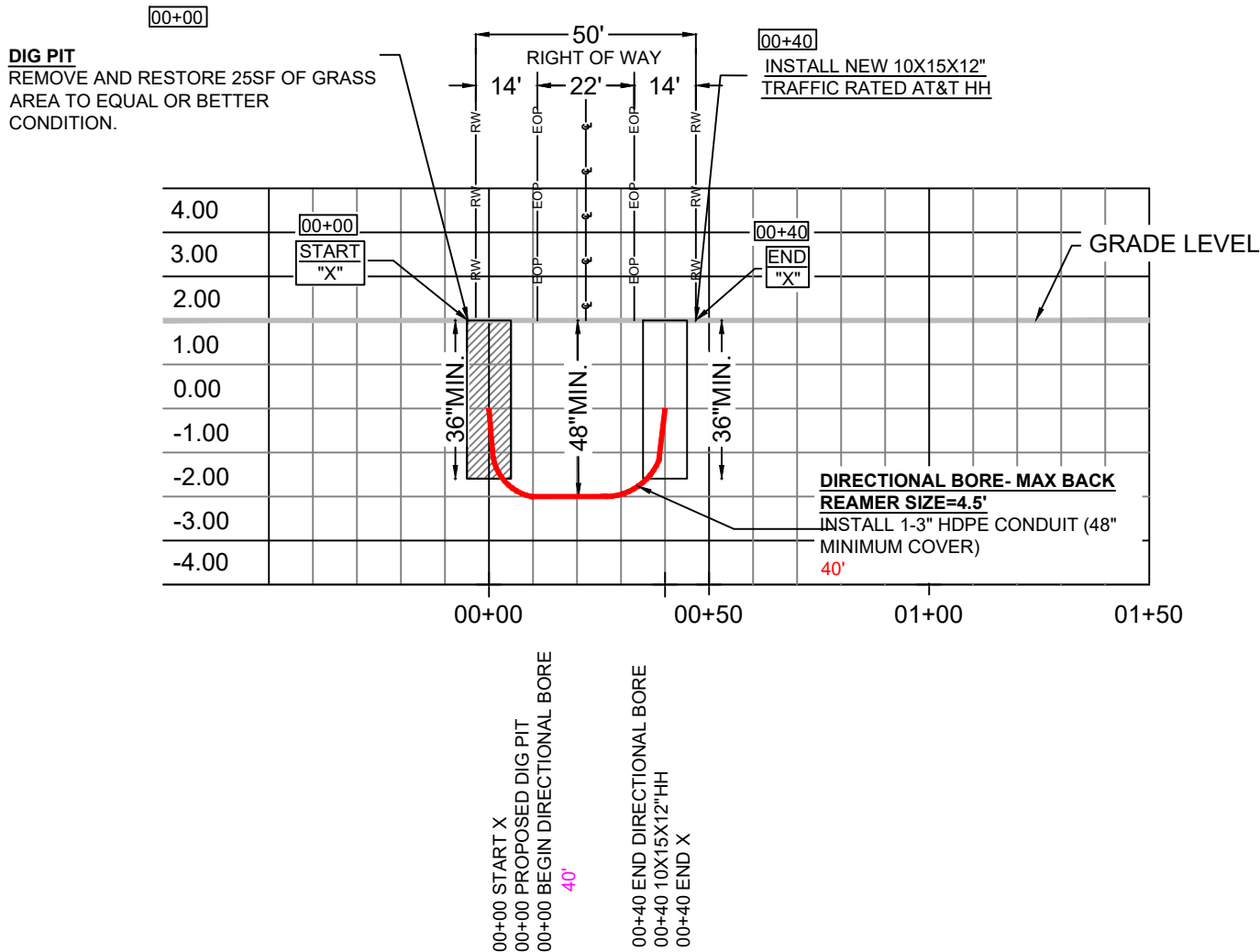
COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS: 4301 TRANQUILITY DR		
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166	
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL	
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE: 1:40	PAGE: 043	OF: 059

CROSS SECTION -VIEW "X"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

INTRACOASTAL DR
LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

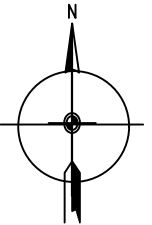
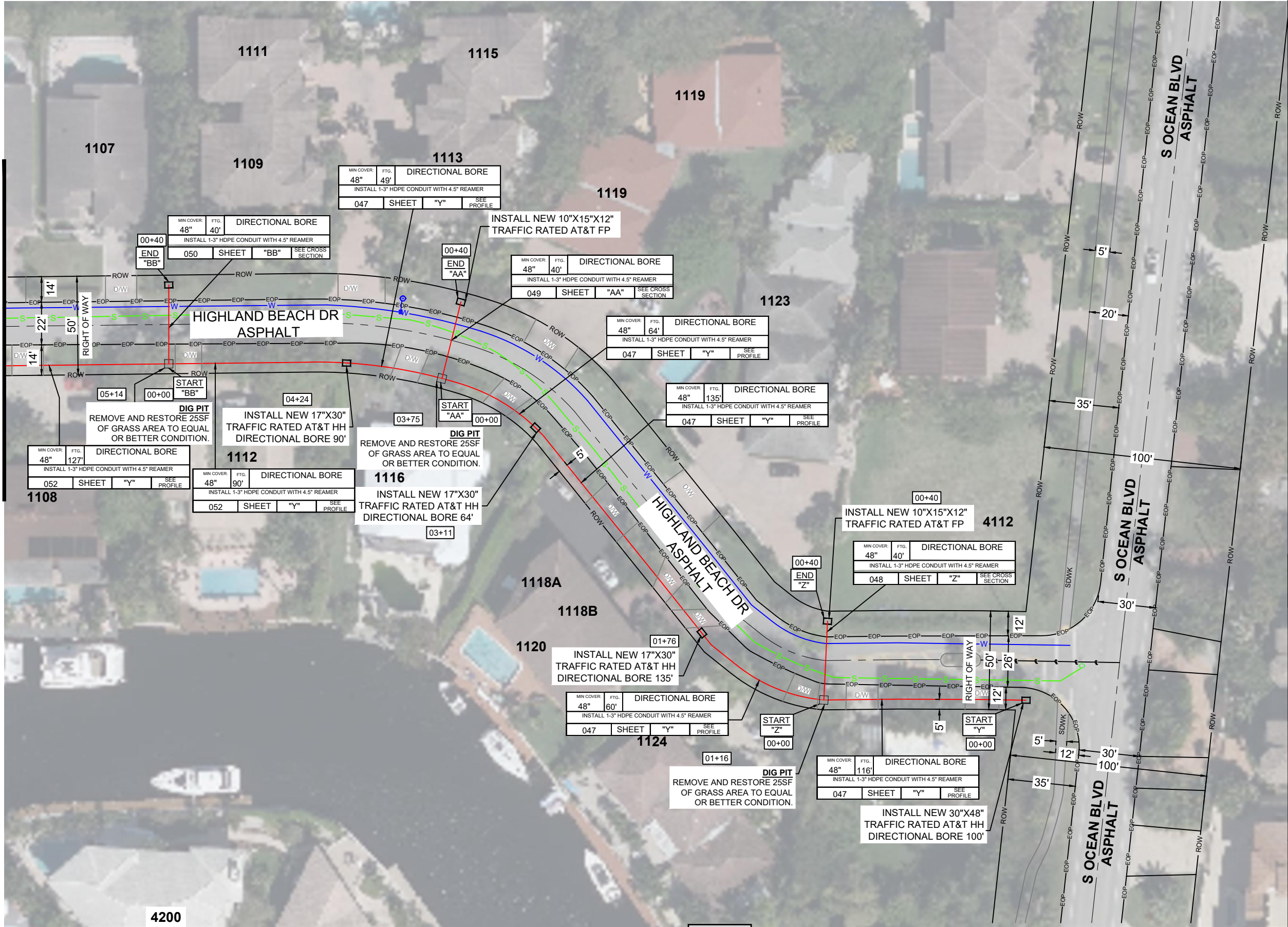
REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04

PROJECT ADDRESS: 4302 INTRACOASTAL DR		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 045 OF: 059

MATCHLINE - SEE SHEET 051



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



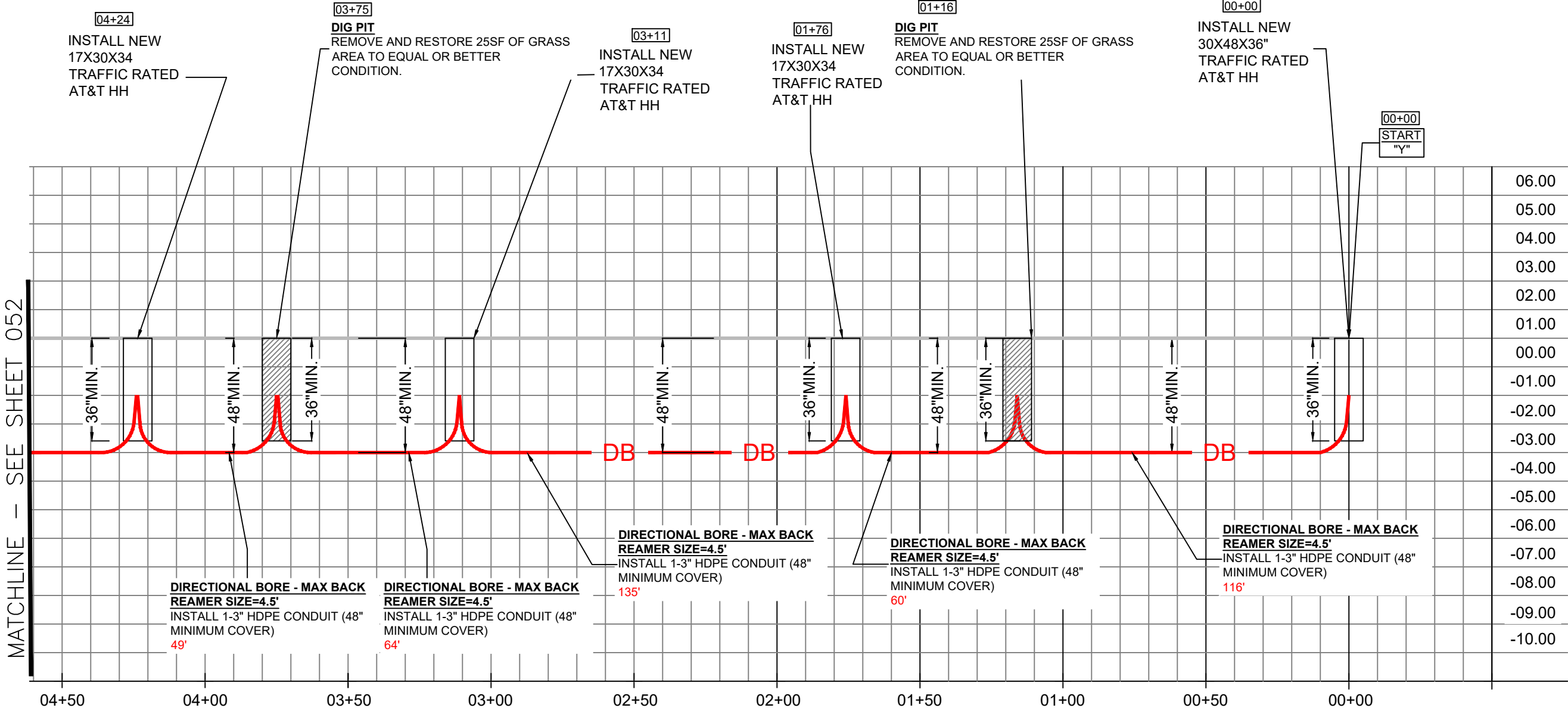
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:		
4118 S OCEAN BLVD		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #:
		305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER:
		A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	1:50	PAGE:
		046
		OF:
		059

PROFILE - HIGHLAND BEACH DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

HIGHLAND BEACH DR
LOOKING: NORTH



MATCHLINE - SEE SHEET 052

04+24 BEGIN DIRECTIONAL BORE
04+24 17X30X34"HH
04+24 END DIRECTIONAL BORE
90'

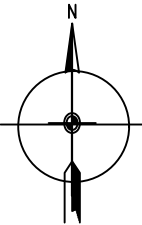
03+75 BEGIN DIRECTIONAL BORE
03+75 PROPOSED DIG PIT
03+75 END DIRECTIONAL BORE
49'

03+11 BEGIN DIRECTIONAL BORE
03+11 17X30X34"HH
03+11 END DIRECTIONAL BORE
64'

01+76 BEGIN DIRECTIONAL BORE
01+76 17X30X34"HH
01+76 END DIRECTIONAL BORE
135'

01+16 BEGIN DIRECTIONAL BORE
01+16 PROPOSED DIG PIT
01+16 END DIRECTIONAL BORE
60'

00+00 START Y
00+00 30X48X36"HH
00+00 BEGIN DIRECTIONAL BORE
116'



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS:
4118 S OCEAN BLVD

ENGINEER: HERNANDEZ, JAVIER ENG PH #: 305-929-2166
JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL

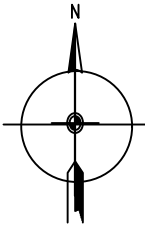
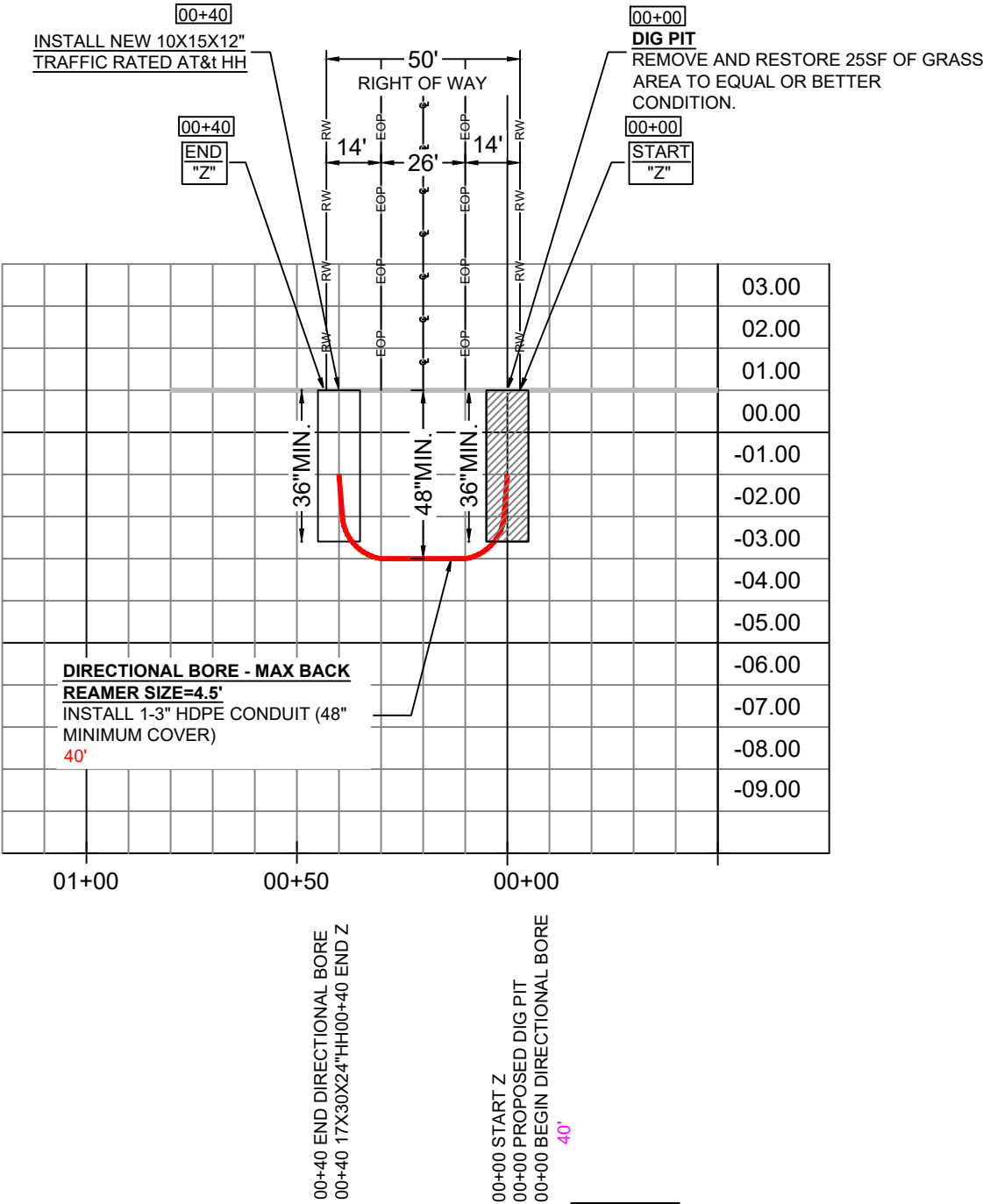
FILE NAME:
1W842020N_HIGHLAND BEACH CITY

SCALE: 1:40 PAGE: 047 OF: 059

CROSS SECTION- VIEW "Z"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

HIGHLAND BEACH DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHFLMA

REVISIONS/APPROVALS

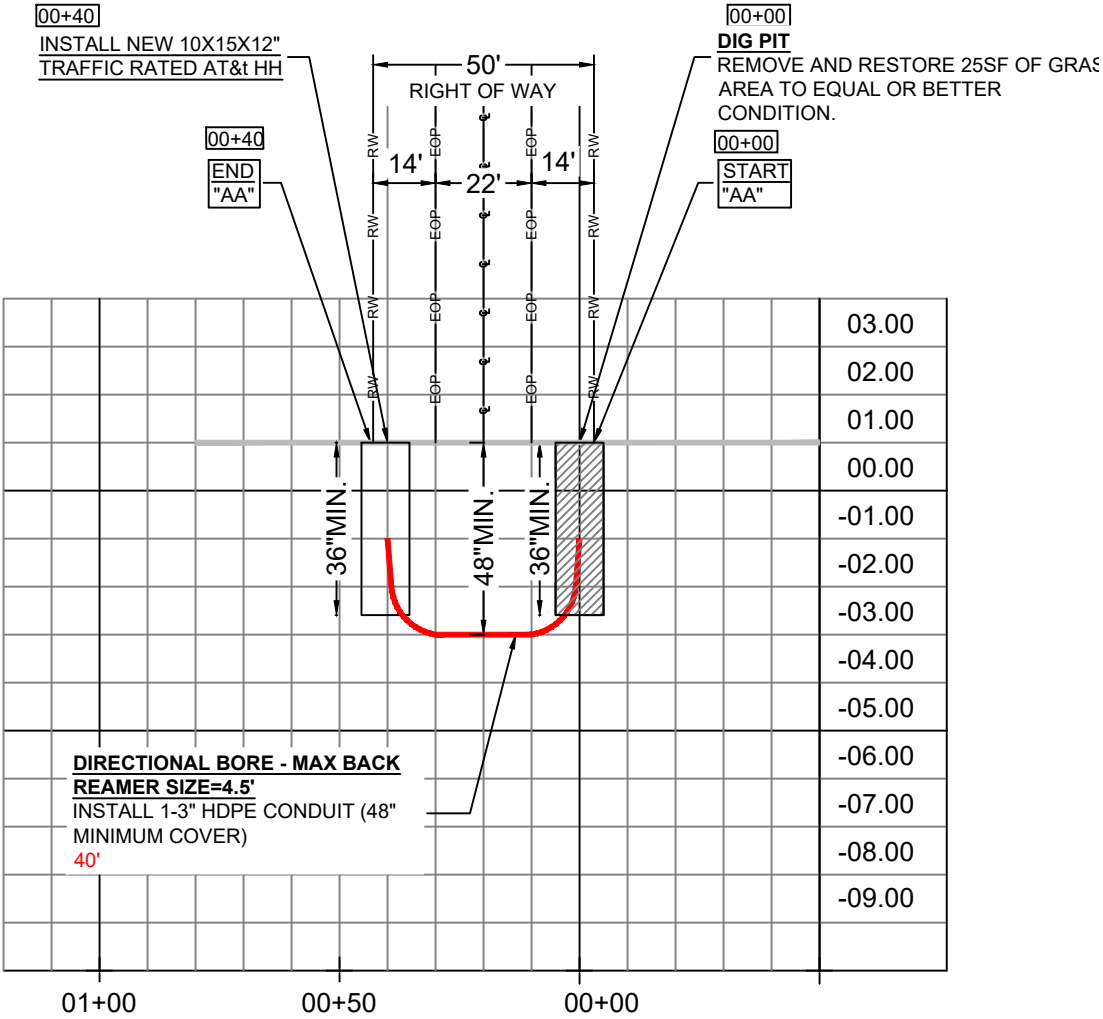
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4118 S OCEAN BLVD
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	PAGE:	OF:
1:40	048	059

CROSS SECTION- VIEW "AA"

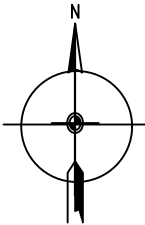
HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

HIGHLAND BEACH DR
LOOKING: WEST



0 END DIRECTIONAL BORE
0 17X30X24\"HH
0 END AA

0 START AA
0 PROPOSED DIG PIT
0 BEGIN DIRECTIONAL BORE
40'



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

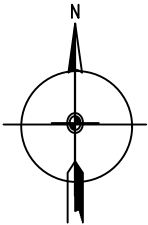
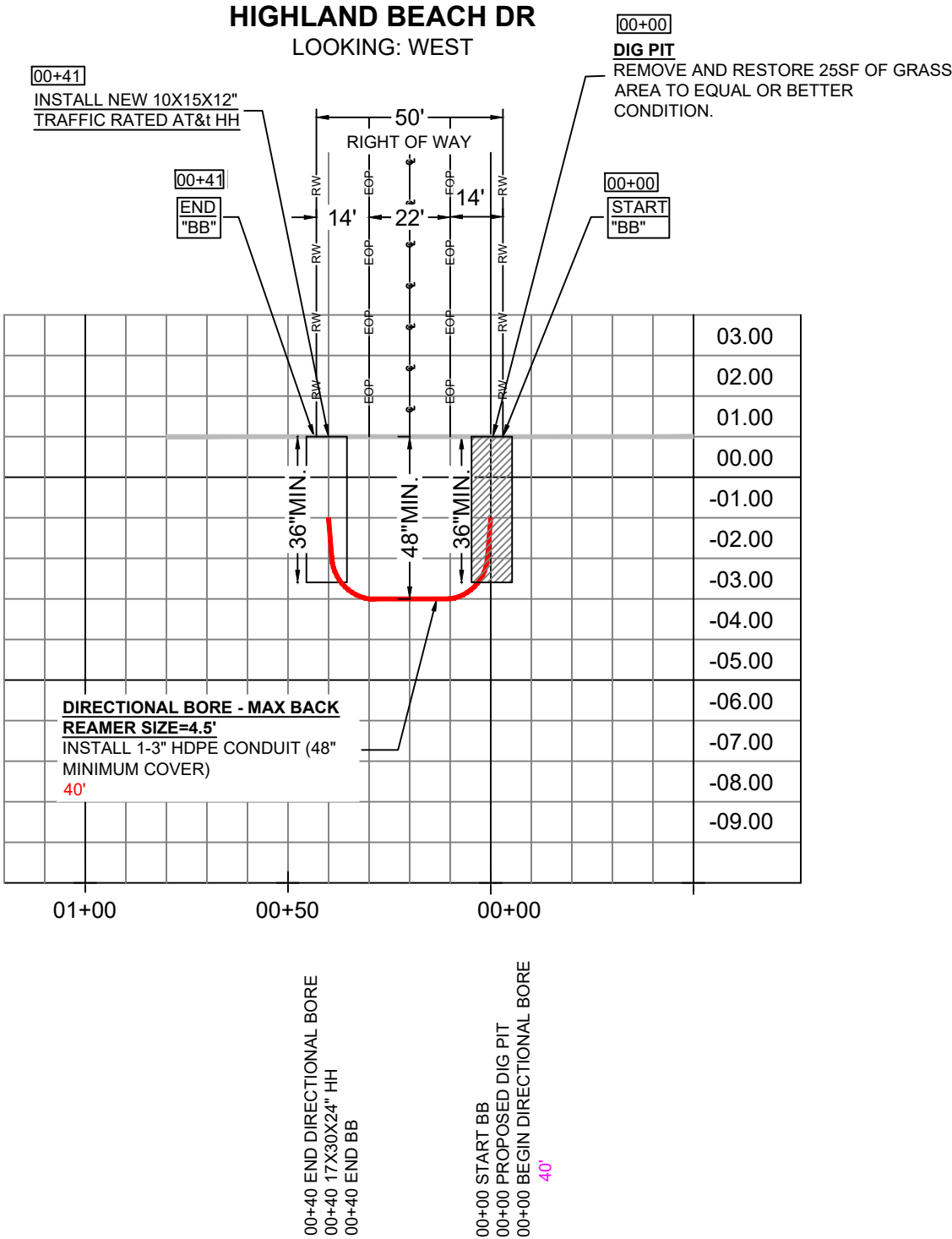
REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4118 S OCEAN BLVD
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:		1W842020N_ HIGHLAND BEACH CITY
SCALE:	1:40	PAGE: 049 OF: 059

CROSS SECTION- VIEW "BB"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

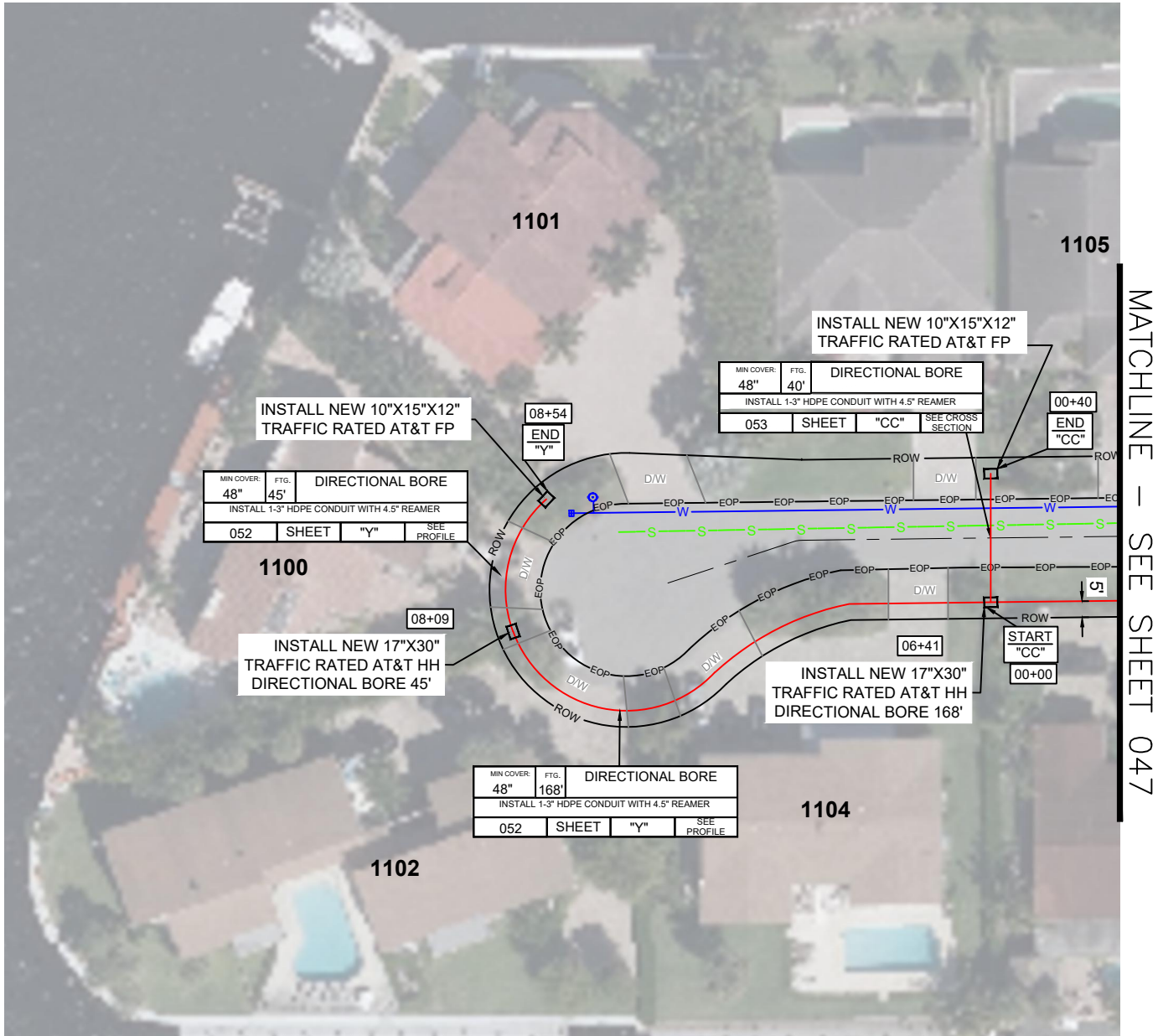
STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

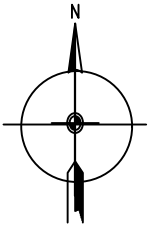
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS: 4118 S OCEAN BLVD		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 050 OF: 059

TOTAL PAGE FOOTAGE:	259'
TOTAL UNDER PAVEMENT:	40'



MATCHLINE – SEE SHEET 047



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

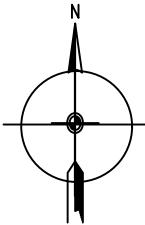
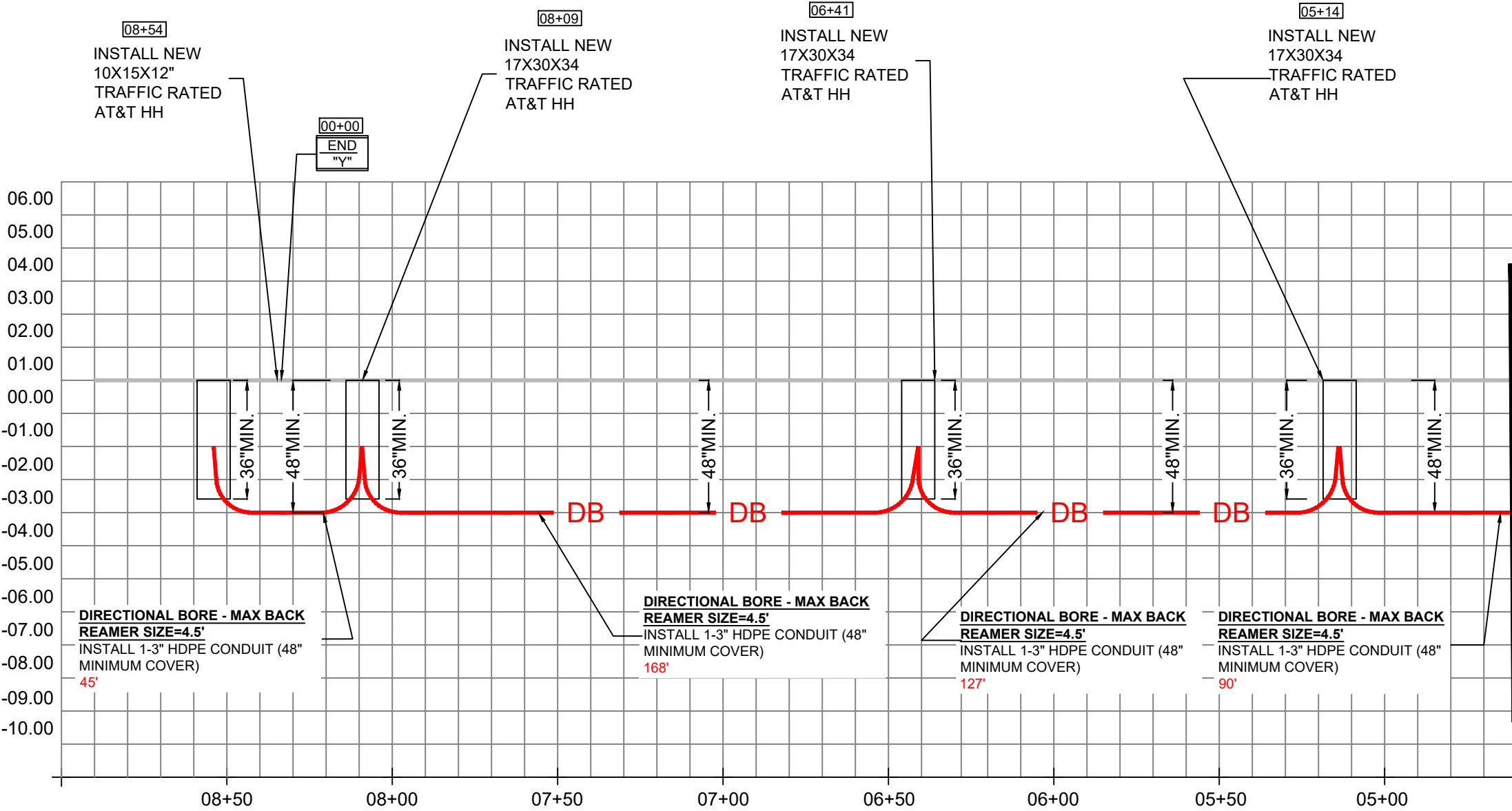
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	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		
4118 S OCEAN BLVD		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	1:50	PAGE: 051 OF: 059

PROFILE - HIGHLAND BEACH DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

HIGHLAND BEACH DR

LOOKING: NORTH



ATTSE

PERMITTING

JURISDICTION:

HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



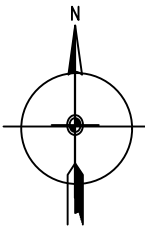
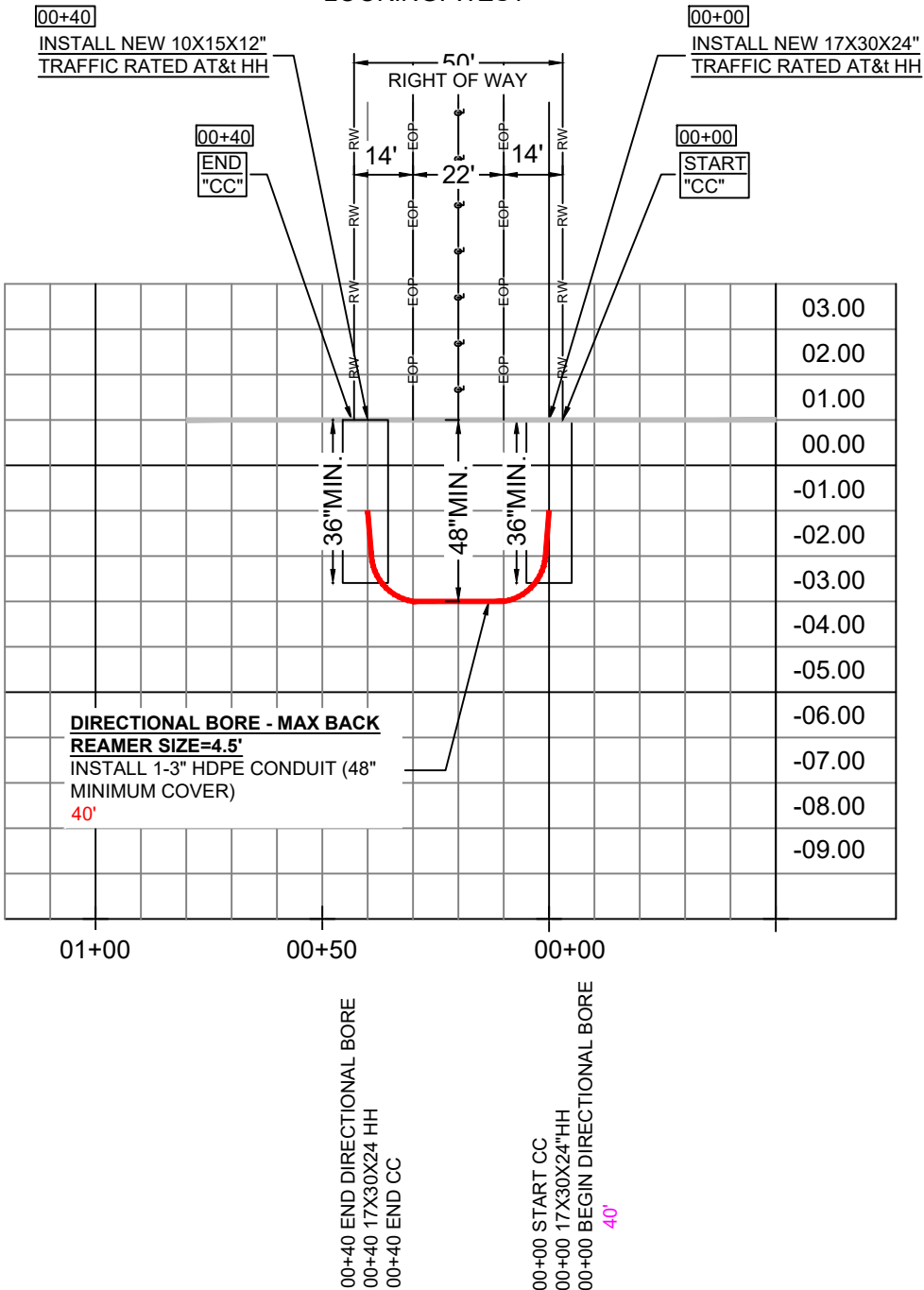
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:		
4118 S OCEAN BLVD		
ENGINEER:	ENG PH #:	
HERNANDEZ, JAVIER	305-929-2166	
JOB NUMBER:	CFAS PROJECT NUMBER:	
1W842020N	A029ELL	
FILE NAME:		
1W842020N_HIGHLAND BEACH CITY		
SCALE:	PAGE:	OF:
1:40	052	059

CROSS SECTION- VIEW "CC"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

HIGHLAND BEACH DR
LOOKING: WEST



ATTSE

PERMITTING

JURISDICTION:
• HIGHLAND BEACH CITY

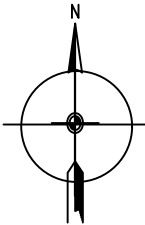
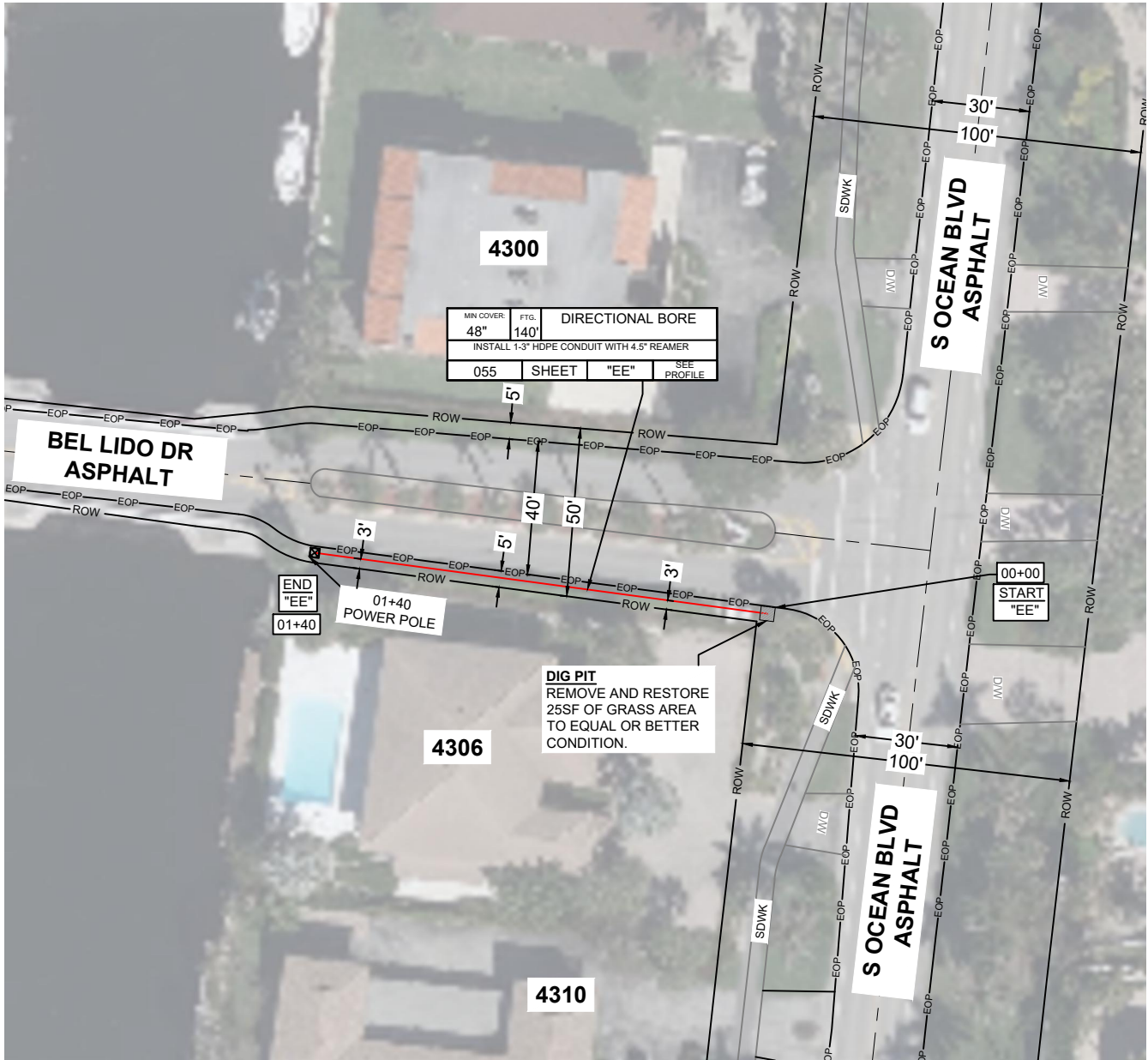
STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4118 S OCEAN BLVD
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:40	PAGE: 053 OF: 059

TOTAL PAGE FOOTAGE:	140'
TOTAL UNDER PAVEMENT:	0'



ATTSE

PERMITTING

JURISDICTION:	
• HIGHLAND BEACH CITY	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

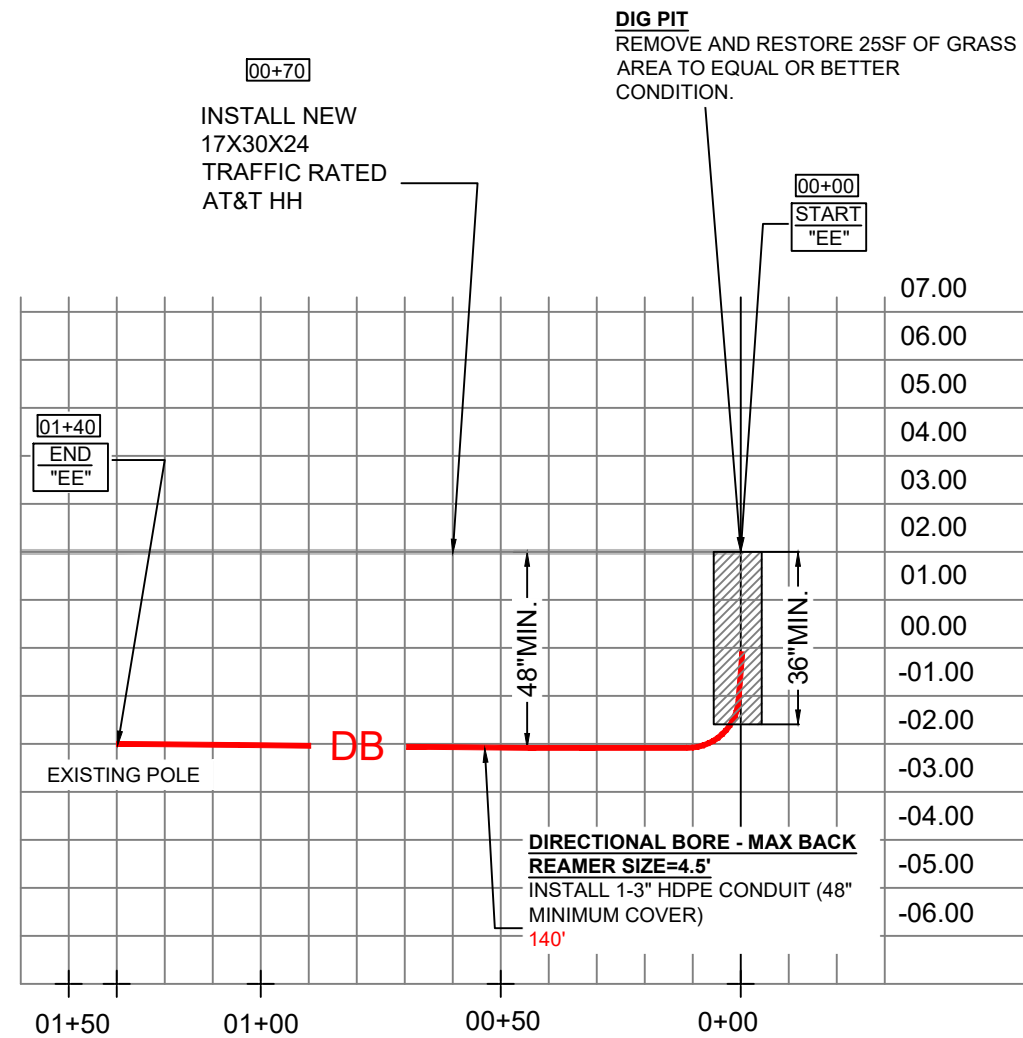
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	CITY:	HIGHLAND BEACH
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	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4118 S OCEAN BLVD
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY		
SCALE:	1:50	PAGE: 054 OF: 059

PROFILE VIEW 'EE' - BEL LIDO DR

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

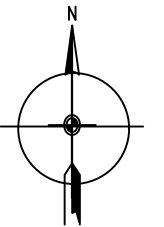
BEL LIDO DR

LOOKING: NORTH



01+40 END EE
01+40 END DIRECTIONAL BORE

00+00 START EE
00+00 PROPOSED DIG PIT
00+00 BEGIN DIRECTIONAL BORE
140'



ATTSE

PERMITTING

JURISDICTION:

- * HIGHLAND BEACH CITY

STATE: FLORIDA

DISTRICT:
HIGHLAND BEACH

EXCHANGE:
561272

WIRE CENTER:
DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what's **below**.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:	4118 S OCEAN BLVD
------------------	-------------------

ENGINEER:
HERNANDEZ, JAVIER

ENG PH #:
305-929-2166

JOB NUMBER:
1W842020N

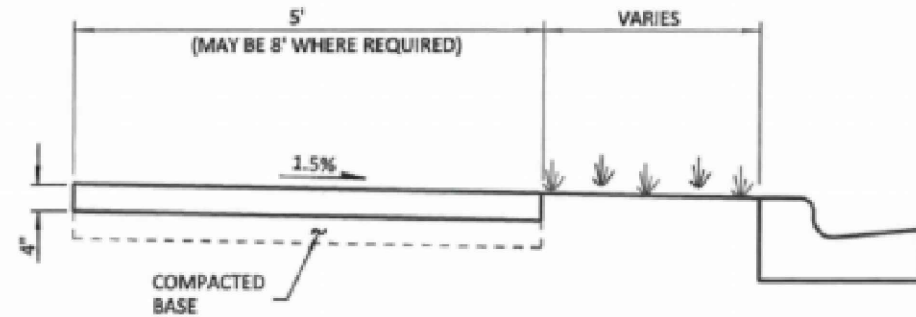
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A029ELL

FILE NAME: 1W842020N_HIGHLAND BEACH CITY

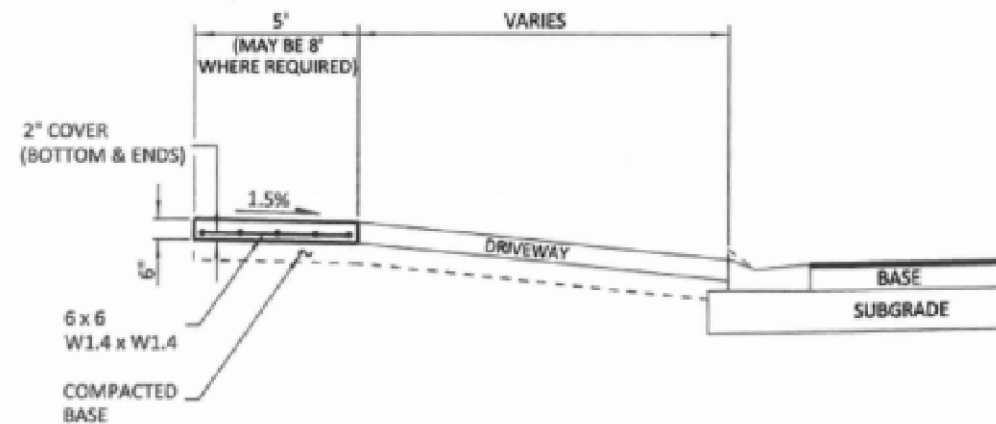
SCALE: 1:40

PAGE: 055

059



STANDARD SECTION



DRIVEWAYS (RESIDENTIAL AND NON-RESIDENTIAL AREAS)

NOTES:

1. SIDEWALKS TO BE PORTLAND CEMENT CONCRETE, MIN. 2500 P.S.I. @ 28 DAYS.
2. BASE TO BE A MINIMUM 4 INCHES OF CLEAN SAND OR SANDY LOAM, FULLY COMPACTED, FULL WIDTH.
3. SIDEWALKS TO BE BROOM FINISHED WITH EVEN, DUSTLESS SURFACE.
4. MAXIMUM LONGITUDINAL SLOPE IS 1.0%
5. SIDEWALK THICKNESS TO BE 6 INCHES MINIMUM IN ALL AREAS SUBJECT TO VEHICULAR TRAFFIC.

FILEPATH: P:\DGN\ENG SER\LAND DEVELOPMENT STANDARDS\DWG FORMAT\400.1A

PALM BEACH COUNTY DEPARTMENT
OF ENGINEERING & PUBLIC WORKS

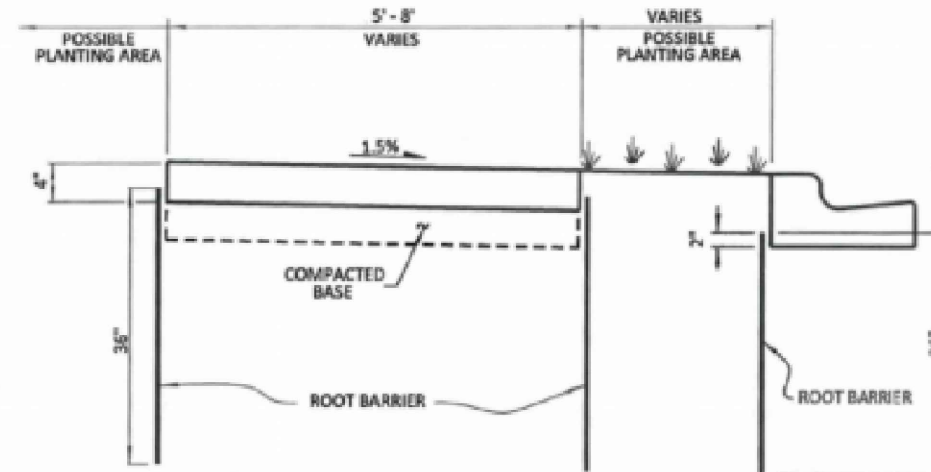
PATHWAY:
CONCRETE SIDEWALK

DRAWING NO.

400.1

DRAWN BY:	DATE:	REVISED BY:	DATE:
K.L.	05/23/90	J.M.K.	02/01/2018

APPROVED: *[Signature]* EFFECTIVE: 2/9/18
COUNTY ENGINEER OR DESIGNEE



STANDARD SECTION

NOTES:

1. ROOT BARRIER IS REQUIRED FOR LOCATIONS WHERE TREE(S) AND/OR ASSOCIATED ROOTS ARE LOCATED WITHIN 10 FT. OF A REQUIRED IMPROVEMENT".
2. ROOT BARRIER MATERIAL SHALL BE HDPE OR AS OTHERWISE APPROVED BY THE COUNTY ENGINEER.
3. ROOT BARRIER INSTALLED 15 FT. ON CENTER OF TREE(S) AND/OR ROOTS.

FILEPATH: P:\DGN\ENG SER\LAND DEVELOPMENT STANDARDS\DWG FORMAT\400.1B

PALM BEACH COUNTY DEPARTMENT
OF ENGINEERING & PUBLIC WORKS

PATHWAY
WITH ROOT BARRIER

DRAWING NO.

400.2

DRAWN BY:	DATE:	REVISED BY:	DATE:
K.L.	10/03/2017	J.M.K.	02/01/2018

APPROVED: *[Signature]* EFFECTIVE: 2/9/18
COUNTY ENGINEER OR DESIGNEE

ATTSE

PERMITTING

JURISDICTION:

- HIGHLAND BEACH CITY

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

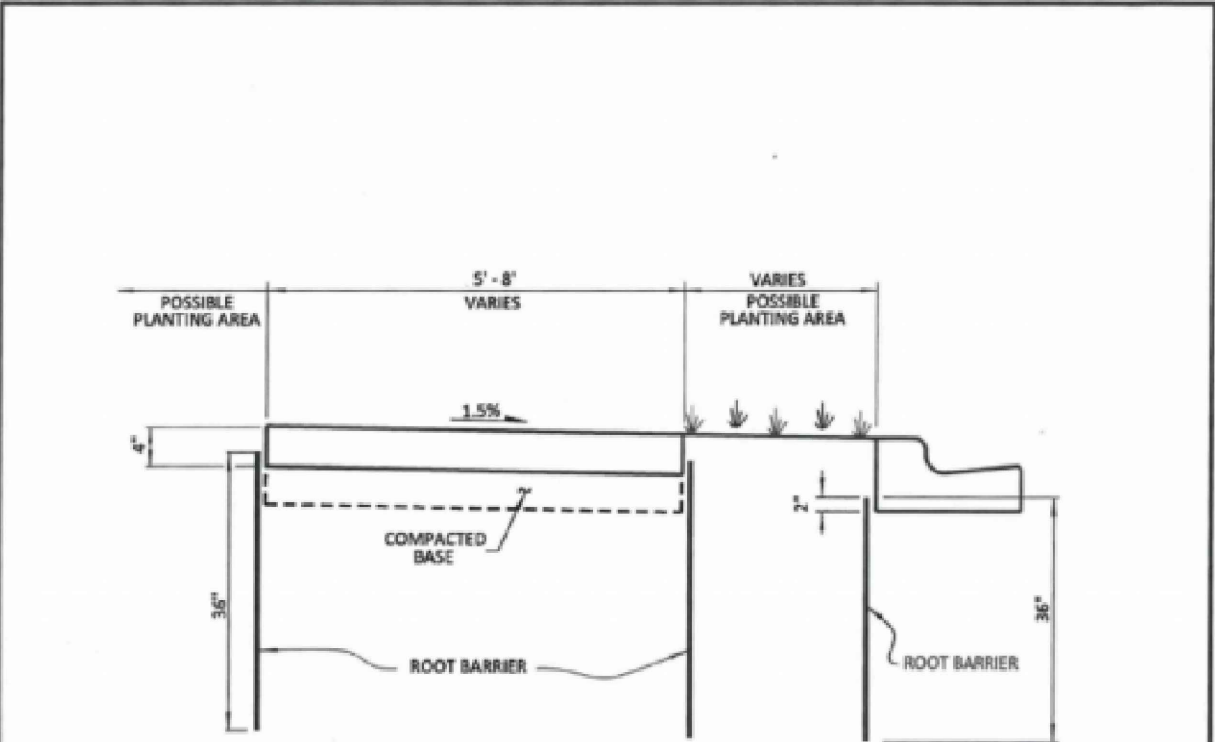


Know what's below.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:
4118 S OCEAN BLVD

ENGINEER:		ENG PH #:	
HERNANDEZ, JAVIER		305-929-2166	
JOB NUMBER:		CFAS PROJECT NUMBER:	
1W842020N		A029ELL	
FILE NAME:			
1W842020N_HIGHLAND BEACH CITY			
SCALE:	PAGE:	OF:	
AS SHOWN	056	059	




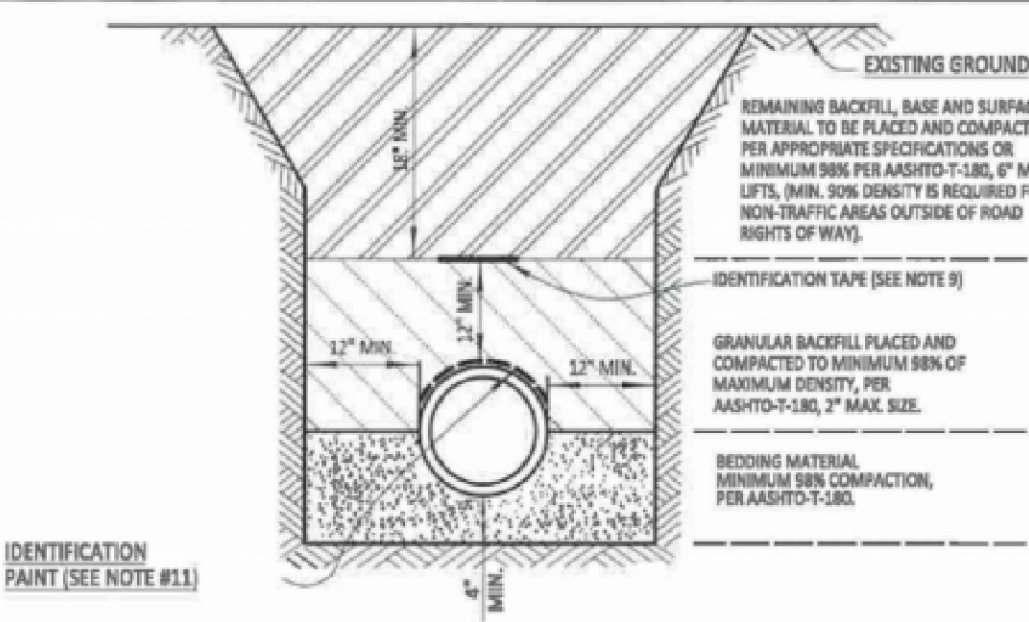
STANDARD SECTION

NOTES:

1. ROOT BARRIER IS REQUIRED FOR LOCATIONS WHERE TREE(S) AND/OR ASSOCIATED ROOTS ARE LOCATED WITHIN 10 FT. OF A REQUIRED IMPROVEMENT".
2. ROOT BARRIER MATERIAL SHALL BE HDPE OR AS OTHERWISE APPROVED BY THE COUNTY ENGINEER.
3. ROOT BARRIER INSTALLED 15 FT. ON CENTER OF TREE(S) AND/OR ROOTS.

FILEPATH: P:\DGN\ENG_SER\LAND DEVELOPMENT STANDARDS\DWG FORMAT\400.1B

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				PATHWAY WITH ROOT BARRIER		DRAWING NO. 400.2
DRAWN BY:	DATE:	REVISED BY:	DATE:	APPROVED:	EFFECTIVE:	
K.L.	10/03/2017	J.M.K.	02/01/2018		02/01/2018	
				COUNTY ENGINEER OR DESIGNEE		

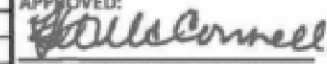


IDENTIFICATION PAINT (SEE NOTE #11)

NOTES:

1. BEDDING SHALL CONSIST OF IN-SITU GRANULAR MATERIAL OR WASHED AND GRADED LIMEROCK 3/8" - 7/8" SIZING WITH EQUAL OR GREATER STRUCTURAL ADEQUACY AS EXISTING. UNSUITABLE IN-SITU MATERIALS SUCH AS MUCK, DEBRIS AND LARGER ROCKS SHALL BE REMOVED.
2. THE PIPE SHALL BE FULLY SUPPORTED FOR ITS ENTIRE LENGTH WITH APPROPRIATE COMPACTION UNDER THE PIPE HAUNCHES.
3. THE PIPE SHALL BE PLACED IN A DRY TRENCH.
4. BACKFILL SHALL BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK AND DEBRIS.
5. DENSITY TESTS SHALL BE TAKEN IN 1 FOOT LIFTS ABOVE THE PIPE AT INTERVALS OF 400' MAXIMUM, (MINIMUM 1 SET) OR AS DIRECTED BY THE CONSTRUCTION COORDINATION DIVISION. RESULTS SHALL BE SUBMITTED TO CONSTRUCTION COORDINATION AS PART OF THEIR FIELD REVIEW.
6. THE PERMITTEE/DEVELOPER/CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH ALL TRENCH SAFETY LAWS AND REGULATIONS.
7. SEE SEPARATE DETAIL FOR PAVED AREAS (OPEN CUT FOR THOROUGHFARE AND NON-THOROUGHFARE ROADS).
8. THE AFFECTED AREA SHALL BE RESTORED TO EQUAL OR BETTER CONDITION OR AS SPECIFIED IN PERMIT/CONTRACT DOCUMENTS.
9. APPROVED MAGNETIC TAPE IS REQUIRED FOR ALL MAIN PRESSURE PIPES AND CONDUIT IN THE COUNTY'S RIGHT-OF-WAY. INSTALL TAPE 18" BELOW FINISHED GRADE.
10. ROOT BARRIER IS REQUIRED FOR APPROVED PIPE INSTALLATION CLOSER THAN 10 FEET FROM AN EXISTING TREE. SEE SEPARATE DETAIL FOR ROOT BARRIER.
11. CONTINUOUS 4" WIDE PAINT STRIPING IS REQUIRED FOR DIP/PCCP WATER MAINS (BLUE), DIP SANITARY FORCE MAINS (GREEN), DIP RECLAIMED WATER MAINS (PURPLE), GAS MAINS (YELLOW), OR AS REQUIRED BY THE APWA.
12. PERMANENT ABOVE GROUND UTILITY MARKER SHALL BE INSTALLED IF REQUIRED.

FILEPATH: P:\DGN\ENG_SER\LAND DEVELOPMENT STANDARDS\1.DGN

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				TYPICAL TRENCH DETAIL (NON-PAVED AREAS)		DRAWING NO. 1
DRAWN BY:	DATE:	REVISED BY:	DATE:	APPROVED:	EFFECTIVE:	
K.L.	05/23/90	J.M.K.	02/01/2018		02/01/2018	
				COUNTY ENGINEER OR DESIGNEE		

ATTSE

PERMITTING

JURISDICTION:

• HIGHLAND BEACH CITY

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
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COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS: 4118 S OCEAN BLVD		
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_HIGHLAND BEACH CITY	
SCALE:	AS SHOWN	PAGE: 057 OF: 059

3048

OLDCASTLE POLYMER

(formerly H-Series)

COVER

Style: Flush 2-Piece
Material: Polymer Concrete
Model: 30" x 48"
Weight: Tier 15: 110 lbs. (per half)
Tier 22: 169 lbs. (per half)
Std. Fasteners: 1/2-13 Stainless Steel Hex Head Bolt, Washer and Floating Nut
Options: Logos and Special Markings
Surface: Slip Resistant
Performance: ANSI/SCTE-77, Tier 15 or Tier 22*


Cover comes standard with permanent markings for manufacturer, load rating, model size and manufacturing location.

BODY

Material: Polymer Concrete
Model: 30" x 48"
Weight: 18" Depth: 179 lbs.
24" Depth: 223 lbs.
36" Depth: 307 lbs.
Wall Type: Straight
Performance: ANSI/SCTE-77 Tier 22

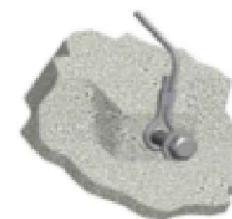
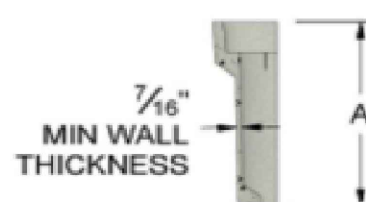
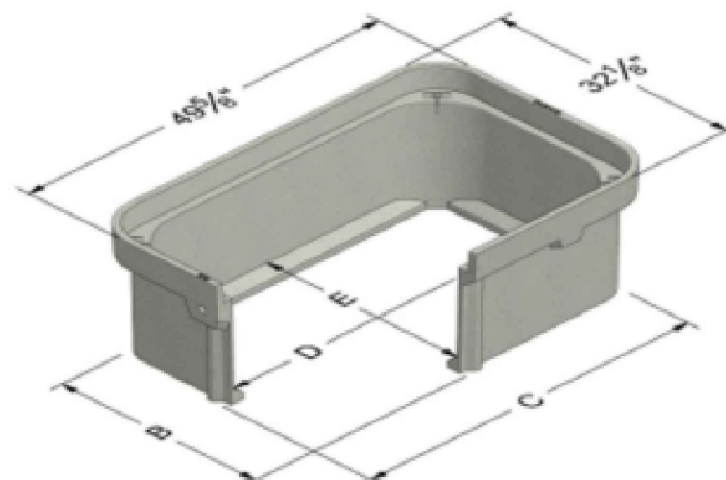
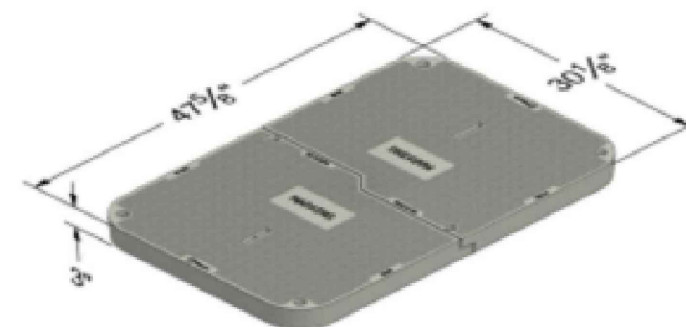
LOAD RATING / NOTES

 MEDIUM DUTY
ANSI/SCTE TIER 15

 HEAVY DUTY
ANSI/SCTE TIER 22

For use in non-vehicular traffic situations only.
Weights and dimensions may vary slightly.
Actual load rating is determined by the box and cover combination.

* Based upon lid and body combination, this unit can be Tier 15 or Tier 22. T22 rating when paired with T22 polymer concrete lid.



Lifting Strap Detail

Bolt Down Detail

	A	B	C	D	E
3048-18	18	29-7/16	46-15/16	44-1/2	27
3048-24	24	29-5/16	46-13/16	44-1/4	26-3/4
3048-36	36	29	46-1/2	44-1/8	26-5/8

ATTSE

PERMITTING


JURISDICTION:

• HIGHLAND BEACH CITY

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

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RANGE: 43E
SECTION: 04

PROJECT ADDRESS: 4118 S OCEAN BLVD
ENGINEER: HERNANDEZ, JAVIER ENG PH #: 305-929-2166
JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_HIGHLAND BEACH CITY
SCALE: AS SHOWN PAGE: 058 OF: 059

3048

OLDCASTLE POLYMER

(formerly H-Series)

COVER OPTIONS

- Oldcastle Polymer, Flush Solid
- Oldcastle Polymer, Flush 2-Piece
- Oldcastle Polymer, Flush Pedestal Provision
- Steel, Solid



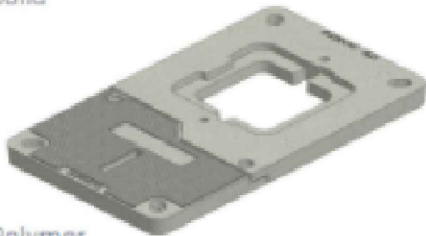
Polymer
Solid



Steel
Solid



Polymer
2-Piece



Polymer
Pedestal Provision

FASTENER OPTIONS

- Hex Head Bolt (A)
- Penta Head Bolt (B)
- Penta Head Coil Thread Bolt (B)
- Oldcastle Vandal Resistant Bolt (C)
- Captive Bolt Retainer



Standard Thread



A



B



C



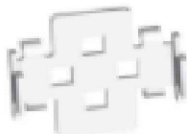
Coil Thread



Bolt Retainer
(for standard thread)

ADD ON OPTIONS

- EMS Marker
- Mouseholes/Knockouts
- Rack Mount
- Cable Racks/Cable Arms
- Unistrut
- Pulling Eye - 1,000 lb and 3,000 lb
- Ground Buss
- Dividers
- Racking Provision
- Lid Gaskets*
- Solid Bottom
- Custom Marking Plate (Polymer)



Rack Mount



Cable Rack
Cable Arm



Unistrut



Pulling Eye



EMS Marker



Ground Buss

* Lid Gaskets inhibit water flow into the box, they do not make enclosure fully waterproof.

WARNING: Cancer - www.P65Warnings.ca.gov

All information contained on this sheet is current at the time of publication.
Oldcastle reserves the right to discontinue or update product information without notice.

Revision 11/09/18
© 2018 Oldcastle Infrastructure

ATTSE


PERMITTING

JURISDICTION:
* HIGHLAND BEACH CITY

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
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FILE NAME:		1W842020N_HIGHLAND BEACH CITY
SCALE:	AS SHOWN	PAGE: 059 OF: 059

UTILITY PERMIT

PERMIT NO: 2022-H-496-00177

STATE ROAD INFORMATION

County: Palm Beach	Section: 93060000	State Road No: SR A1A	Beginning Mile Post: 5.762	Ending Mile Post: 5.762
------------------------------	-----------------------------	---------------------------------	--------------------------------------	-----------------------------------

APPLICANT INFORMATION

The Utility Agency Owner (UAO) shall be identified in this Applicant Information Box. When the UAO is a City or County and desires to have the Utility Builder make a joint permit applicant, as prescribed in Section 2.1(4) of the 2017 Utility Accommodation Manual (UAM), the Utility Builder shall also be identified in this Applicant Information Box. A Utility Builder alone cannot apply for a utility permit without the City or County adding them as a joint applicant.

Utility Agency/Owner (UAO)
Name: AT&T Florida (South Broward)
Contact Person: AT&T Florida (South Broward)
Address: South Broward
City: Broward
State: Florida
Zip: 33310
Telephone: 9544236305
Email: pv8321@att.com

Utility Builder (only applicable when the UAO is a City or County)
Name: AT&T
Contact Person: _____
Address: 400 SW 2nd Ave
City: Gainesville
State: Florida
Zip: 32601
Telephone: _____
Email: _____

WORK DESCRIPTION

The Applicant(s) requests permission from the Florida Department of Transportation (FDOT) to construct, operate, and maintain the utilities as described below and as depicted in the incorporated documentation.

1.PLACE APPROXIMATELY 4833' OF 1-4"HDPE CONDUIT VIA DBORE, 2.PLACE (24) 17"x30"x24" HANDHOLE., 3.PLACE (3) 30"x48"x36" HANDHOLE.

Utility Work No: _____

Additional sheets are attached and are incorporated into this permit Yes ☒ No ☐

For FDEP certification, the FDOT agency report is attached in accordance with UAM Section 2.4.1 (13) Yes ☐ No ☒

TRAFFIC CONTROL (TCP)

☒ The TCP will comply with the following 600 series index(es) 602

☐ A TCP has been attached and incorporated into this permit application in compliance with UAM Section 2.4.2.

MOT Technician's contact information (may be supplied at the two (2) business day notification to FDOT):

Name: TANIA CONTRERAS Telephone (954) 826-5728 ext. _____ Email: TC3655@ATT.COM

COMMENCEMENT OF WORK

The UAO and/or Utility Builder shall commence actual construction in good faith within sixty (60) calendar days after approval of the permit application. If the beginning date is more than sixty (60) calendar days from the date of approval, the UAO and/or Utility Builder must review the permit with the FDOT Approving Engineer listed to make sure no changes have occurred to the transportation facility that would affect the permit's continued approval. The UAO and/or Utility Builder shall make good faith efforts to expedite the work and complete the work within the calendar days indicated.

Anticipated Start Date: 7/11/2022

Calendar days needed to completed: 25

Florida Department of Transportation
UTILITY PERMIT

December 14, 2016

PERMIT NO: 2022-H-496-00177

APPLICANT SIGNATURE

By the below signature(s) the UAO and/or Utility Builder agree(s) to construct, operate, and maintain the work as noted in the above Work Description, shown in plans and incorporated documents, in compliance with the UAM, all instructions noted in the FDOT Special Instructions Box, and special instructions incorporated into this permit. The UAO and/or Utility Builder declares, the location of all existing utilities that it owns or has an interest in, both aerial and underground, are accurately shown on the plans of the work areas. In accordance with UAM Section 2.8, the UAO and/or Utility Builder further declares that a letter of notification was delivered to the owners of other facilities within the work areas and that those listed below are the only facility owners known to be involved or potentially impacted by the proposed work.

Date Notified: _____ Name of other facility owners (attach additional sheets if necessary). _____

Utility Agency/Owner

Utility Builder (when applicable)

Signature: PHIL VECCHIO (digital signature) Date: 3/24/2022

Name (printed): PHIL VECCHIO

Title: _____

Signature: _____ Date: _____

Name (printed): _____

Title: _____

FDOT PROJECT INFORMATION

Pursuant to UAM Section 2.1(10), the utility work is within FDOT projects listed below and must have a Utility Work Schedule for each project approved prior to commencement of work within the FDOT project limits:

There are NO FDOT constructions (proposed or underway).

This work is NOT related to an approved utility work Schedule.

FDOT SPECIAL INSTRUCTIONS

In accordance with UAM Section 2.7, FDOT incorporates the below and attached special instructions into this permit.

SEE ATTACHMENT 'A'

Additional FDOT Special Instructions are attached and incorporated into this permit. Yes ☒ No ☐

PERMIT APPROVAL

By signature below, FDOT gives permission to the UAO and /or Utility Builder to construct, operate, and maintain the utilities indicated in this Utility Permit in compliance with the UAM, all incorporated documents, and special instructions. Any changes to the approved work must be approved by the FDOT's Approving Engineer and attached and incorporated into this permit in accordance with UAM Section 2.11.

Approving Engineer: Eugene Kissner (digital signature) Date: 4/6/2022

Name: Eugene Kissner

Title: PERMITS COORDINATOR I

Notification of Utility Work to be provided to: _____ Telephone (786) 314-6067 ext. _____ or Email: pdonovan@louisberger.com

An FDOT Representative is required to be present on the worksite prior to commencement of work. Yes ☒ No ☐

Rep. Name: Paul Donovan Telephone 7863146067 Email: pdonovan@louisberger.com

2022-H-496-00177
Eugene Kissner
4/6/2022

Florida Department of Transportation
UTILITY PERMIT

December 14, 2016

PERMIT NO: 2022-H-496-00177

CERTIFICATION

I, the undersigned UAO and/or Utility Builder, hereby CERTIFY that the utilities were constructed and inspected in compliance with the UAM all incorporated documents, and special instructions. Pursuant to UAM Section 2.11, all changes have been approved by the FDOT's Approving Engineer and incorporated into this permit along with all other material certifications, test results, bore logs, approved plans changes, as-built plans or other required documentation.

I also CERTIFY that work began on _____ and was completed on _____ and that the area was left in as good or better condition than when the work began.

Utility Agency/Owner

Utility Builder (when applicable)

Signature: _____ Date _____

Signature: _____ Date _____

Name (printed): _____

Name (printed): _____

Title: _____

Title: _____

FINAL INSPECTION OF WORK

☐ The work was inspected and found to be in non-compliance as noted below:

☐ All issues of non-compliance listed above have been brought into compliance and/or FDOT has no outstanding issues that need to be addressed by the UAO and/or Utility Builder. However, this final inspection does not release the UAO and/or Utility Builder of their continuing responsibilities pursuant to Rule 14-46.001, the UAM, all incorporated documents, and special instructions.

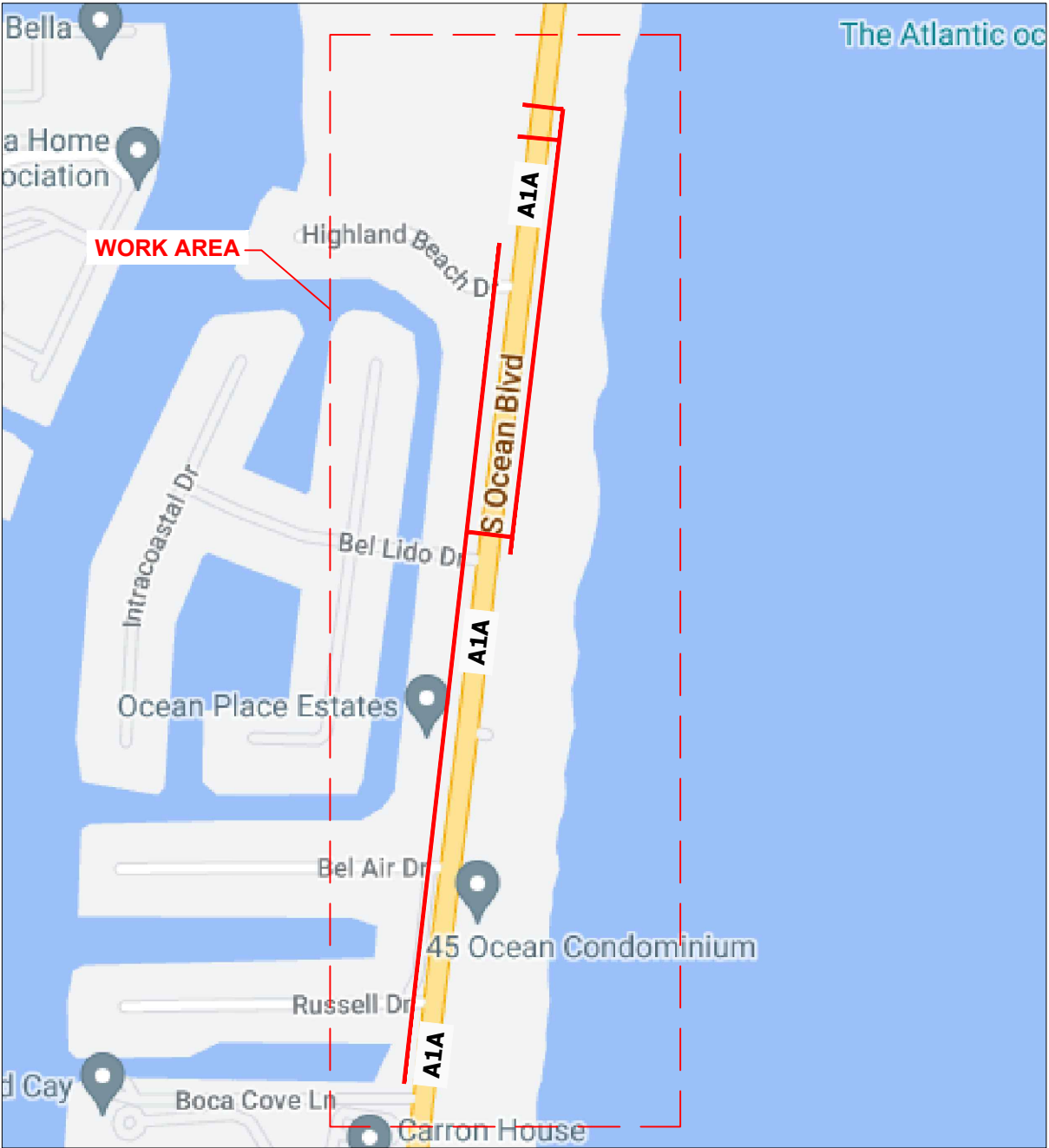
FDOT Inspector: _____ Date: _____

Name: _____

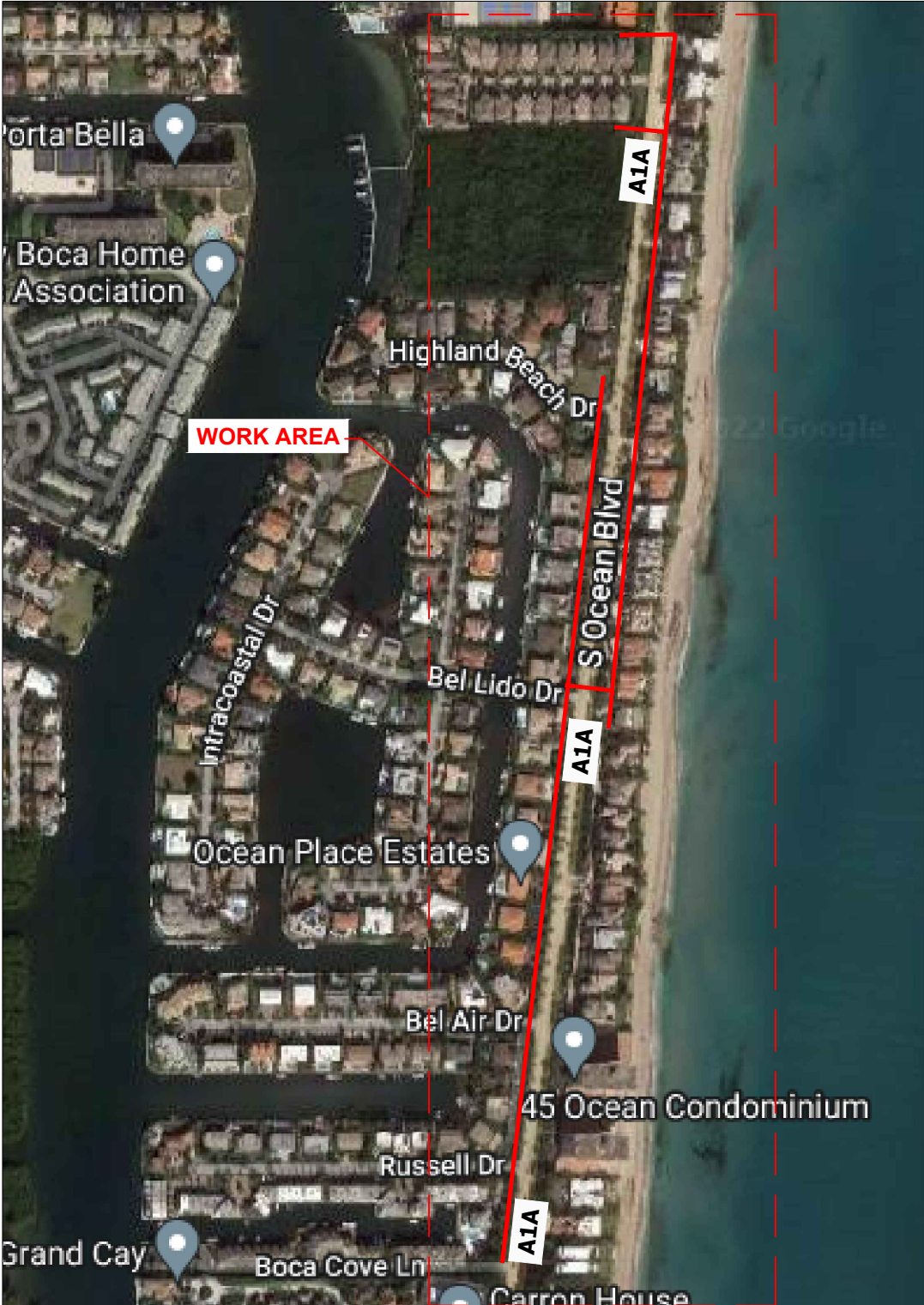
Title: _____

Approved
2022-H-496-00177
Eugene Kissner
4/6/2022

FOOTAGE & QUANTITIES		
DESCRIPTION	QUANTITY	UNIT
BORE	4992	LF
UNDER PAVED ROADWAY	250	LF
HANDHOLES	27	EA
TOTAL FOOTAGE	5242	LF



LOCATION MAP
N.T.S.



VICINITY MAP
N.T.S.

CALL BEFORE YOU DIG



IT IS CONTRACTORS RESPONSIBILITY TO CONTACT UTILITY COMPANIES PRIOR TO ANY CONSTRUCTION AS THE LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND POSSIBLY INCOMPLETE. THEREFORE CERTIFICATION TO THE LOCATION OF ALL UNDERGROUND UTILITIES IS WITHHELD.

PROJECT DESCRIPTION:

- 1.PLACE APPROXIMATELY 4833' OF 1-4"HDPE CONDUIT VIA DBORE
- 2.PLACE (24) 17"x30"x24" HANDHOLE.
- 3.PLACE (3) 30"x48"x36" HANDHOLE.

MOT USED:

102-602

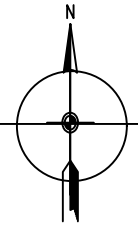
PLAT BOOK USED:

PB:	25/97
PB:	25/154
PB:	49/107

DRAWING INDEX

SHEET NO.	SHEET TITLE
001 OF 040	COVER SHEET
002 OF 040	OVERALL MAP
003 OF 040	GENERAL NOTES, LINETYPES & LEGEND
004 TO 033 OF 040	PLAN VIEW & PROFILES
034 TO 040 OF 040	CONSTRUCTION TYPICAL

SPACE RESERVED FOR PROFESSIONAL SEALS



ATTSE

PERMITTING

JURISDICTION:

* FDOT

STATE: FLORIDA

DISTRICT: HIGHLAND BEACH

EXCHANGE: 561272

WIRE CENTER: DLBHLMA

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TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS:
4300 A1A

ENGINEER: HERNANDEZ, JAVIER

ENG PH #: 305-929-2166

JOB NUMBER: 1W842020N

CFAS PROJECT NUMBER: A029ELL

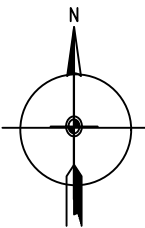
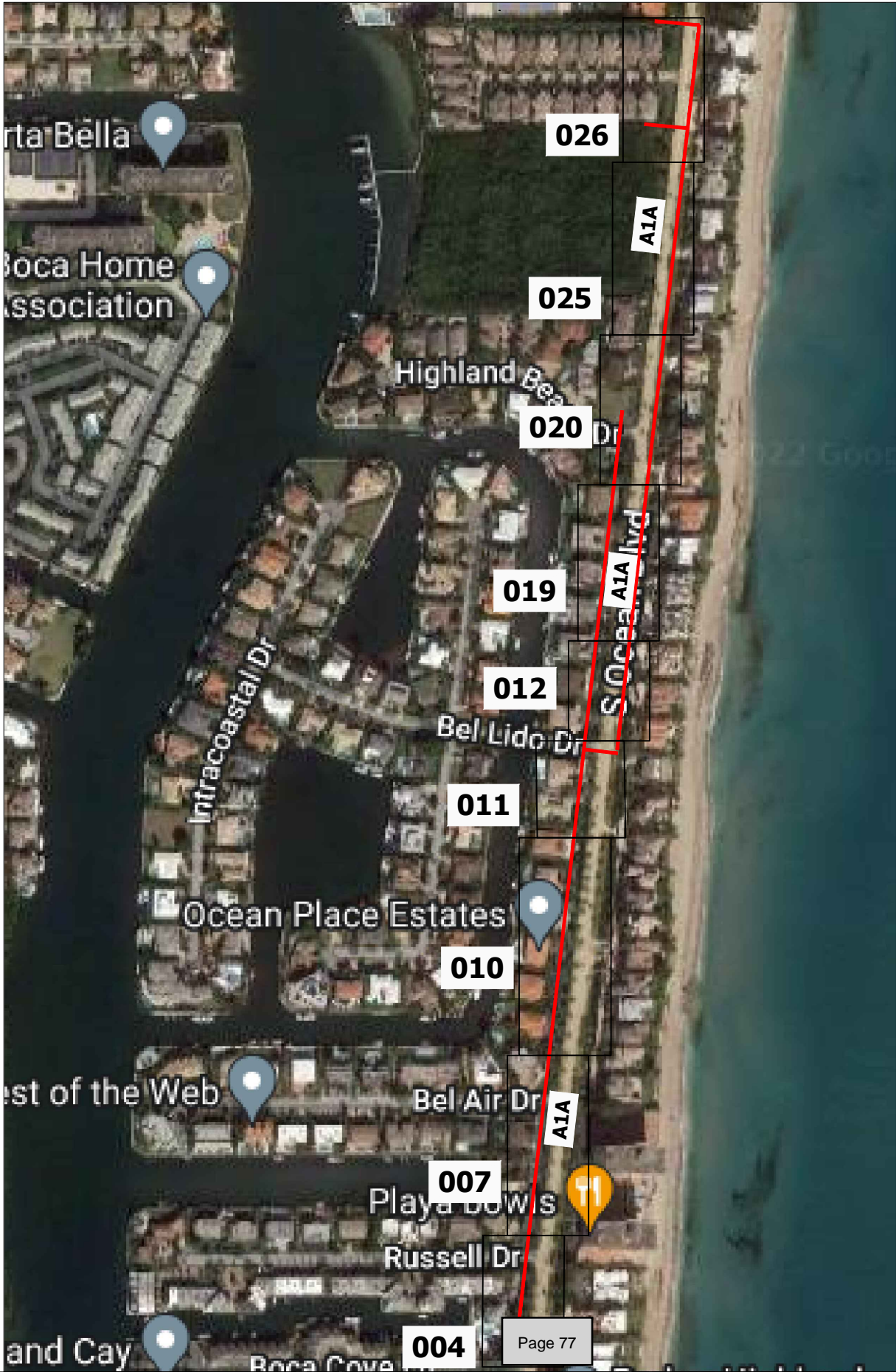
FILE NAME: 1W842020N_4300 A1A

SCALE: N.T.S

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KEY MAP



ATTSE

PERMITTING

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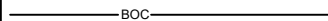









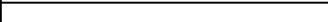


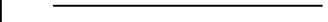
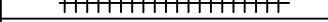













PROJECT ADDRESS:	
4300 A1A	
ENGINEER:	HERNANDEZ, JAVIER
ENG PR #:	305-929-2166
JOB NUMBER:	1W842020N
CFAS PROJECT NUMBER:	A029ELL
FILE NAME:	1W842020N_4300 A1A
SCALE:	N.T.S
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- ALL UTILITY STRUCTURES INSTALLED BELOW GRADE, OF ANY TYPE, IN THE PALM BEACH COUNTY RIGHT - OF - WAY ARE REQUIRED TO HAVE TRAFFIC BEARING TOPS. THIS INCLUDES ALL VALVES BOXES, METER BOXES, HAND HOLES, SPLICE BOXES, STORM GRATES, MANHOLE TOPS, TRAFFIC BOXES ETC. THIS REQUIREMENT APPLIES TO STRUCTURES WITHIN THE SIDEWALKS, GRASSES AREAS AND/OR PAVEMENT.
- ALL PULL BOXES, HANDHOLES, ETC., IN PALM BEACH COUNTY RIGHT - OF - WAY ARE TO BE A MINIMUM OF TIER 15, (15K DESIGN LOAD/22.5 TEST LOAD) TRAFFIC BEARING IN LOCATIONS ARE SUBJECT TO OCCASIONAL TRAFFIC. PULL BOXES, HANDHOLES, ETC. IN THE ROADWAY (DELIBERATE VEHICULAR TRAFFIC APPLICATIONS) ARE TO BE A MINIMUM OF TIER 20.
- ANY DAMAGE TO PBC-TRAFFIC-ITS FACILITIES CAUSED BY THE CONSTRUCTION OF THIS PROJECT, MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY TRAFFIC ITS.
- DAMAGE TO LOOPS OR ANY SIGNAL EQUIPMENT CAUSED BY THE CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.
- NO EXCAVATION AROUND PALM BEACH COUNTY SIGNAL POLES WITHIN A 6 FOOT RADIUS FROM THE CENTER OF THE POLE. PLEASE SEE PALM BEACH COUNTY TRAFFIC SIGNAL INSTALLATION STANDARDS AND DETAILS 2019 DRAWING T-53.
- CONTRACTOR SHALL CONTACT PALM BEACH COUNTY TRAFFIC OPERATIONS AT 561-233-3900 FORTY-EIGHT (48) HOURS PRIOR TO CONSTRUCTION IF WORK IS BEING DONE WITHIN 10 FEET OF ANY SIGNAL EQUIPMENT.


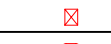
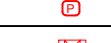
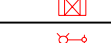
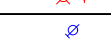

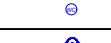
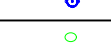
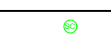






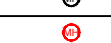
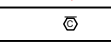
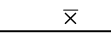
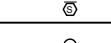

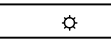


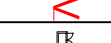
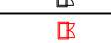






F.D.O.T NOTES:

1. LOCATE ALL UTILITIES / FACILITIES, INCLUDING STORMWATER DRAINAGE SYSTEMS,PRIOR TO START OF CONSTRUCTION. TO DETERMINE ACTUAL LOCATION & DEPTH OF OTHER FACILITIES. LOCATIONS SHOWN ON CROSS SECTIONS MAY NOT BE ACCURATE.
2. ALL UTILITY LOCATIONS WILL BE SPOT DUG FOR DEPTH VERIFICATION. TO DETERMINE DEPTH OF BORE, CONTRACTOR WILL COORDINATE THE DEPTH OF BORE WITH COUNTY INSPECTOR PRIOR TO ANY BORE BEING PERFORMED.
3. A SEPARATE PERMIT SHALL BE REQUIRED FROM COUNTY TO PERFORM SUBSURFACE UTILITY VERIFICATION (SUV) FOR TESTHOLES UNDER PAVEVENT.
4. CURRENT A.D.A STANDARDS SHALL BE UPHELD AT ALL TIMES.
5. CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTY IN THE VICINITY OF THE CONSTRUCTION SITE
6. CONTRACTOR SHALL PROVIDE SAFE ACCESS PER F.O.O.1 STANDARD 600 SERIES REGULATIONS FOR ALL PEDESTRIAN TRAFFIC AND STANDARD 400 SERIES REGULATIONS ON ALL EXCAVATIONS OPENED IN THE TRAFFIC ZONE CONTROL AREA.
7. ALL CASINGS (HOPE) / DIRECTIONAL BORES SHALL EXTEND A MINIMUM OF SIX FEET (6) BEYOND EACH EDGE OF PAVEMENT (COMMERCIAL DRIVEWAYS INCLUDED).
8. ALL BURIED FACILITIES SHALL REQUIRE A MINIMUM DEPTH OF 36" AND 24" CLEARANCE FROM OTHER EXISTING UTILITIES.
9. ALL PROPOSED CABLE AND CONDUIT SHALL BE INSTALLED A MINIMUM OF 36" BELOW THE BOTTOM OF EXISTING AND PROPOSED SWALES AND DITCHES AND FEET BELOW THE BOTTOM OF CANALS. PRIMARY AND SECONDARY ORAINAGE SYSTEMS AND BOX CULVERTS.
10. ALL HANDHOLES WILL BE RATED TRAFFIC BEARING.
11. A MINIMUM CLEARANCE OF OVERHEAD WIRES AND CABLES SHALL BE 18 FEET OVER ROADWAYS AND 15 FEET OVER DRIVEWAYS.
12. CONTRACTOR SHALL RESTORE RIGHT-OF-WAY TO EQUAL OR BETTER CONDITION UPON COMPLETION OF WORK
13. ALL WORK PERFORMED WITHIN THE FOOT RIGHT-OF-WAY WITH THE 2021-22 FDOT STANDARD PLANS 2018 STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION AND THE 2017 UTILITY ACCOMMODATION MANUAL.
14. PERMITTEE SHALL NOT BEGIN A DIRECTIONAL BORE ACROSS A STATE ROAD UNTIL AN FDOT INSPECTORS PRESENT AT THE JOB SITE AND AGREES THAT PROPER PREPARATION HAVE BEEN MADE.
15. AT &T MILL MAINTAIN 2' CLEARANCE BETWEEN PROPOSED BURIED CABLE AND EXISTING UTILITIES.

PBC UTILITY CONTACTS		
COMPANY	ENGINEERING & SURVEING CONTACT	PHONE
AMERICAN TRAFFIN SOLUTIONS	SANTIAGO MARTINEZ	(480) 596-4595
AT&T DISTRIBUTION	STEVE LOW	(954) 723-2540
PALM BEACH COUNTY	MATT BUCKNER	(561) 493-6101
COMCAST-BOCA DELRAY	TONY SPRINGSTEEL	(561) 804-0903
PALM BEACH COUNTY STORMWATER	TRACY WARD	(561) 494-1040
FLORIDA PUBLIC UTILITIES	DALE M. BUTCHER	(561) 366-1635
FPL- FIBERNET	DANNY HASKETT	(305) 552-2931
FPL- PALM BEACH	MARIO ESCALONA	(480) 219-9143
LEVEL 3 COMMUNICATIONS	NETWORK RELATIONS	(877) 366-8344 EXT 2
PALM BEACH COUNTY TRAFFIC OPERATION	SUPERINTENDENT	(561) 233-3900

LINE TYPES	
	EXISTING BURIED CABLE
	EXISTING FOC
	DIRECTIONAL BORE
	TRENCH
	AERIAL FOC
	PROPOSED AERIAL
	FENCE
	GRADE LEVEL
	EDGE OF PAVEMENT
	RIGHT OF WAY
	UTILITY EASEMENT
	CENTER LINE
	SIDEWALK
	PROPERTY LINE
	BUILDING
	RAILROAD
	POWER UNDERGROUND
	POWER AERIAL
	TRAFFIC
	TELCO
	GAS
	WATER MAIN
	SANITARY SEWER
	STORM DRAIN
	FORCE MAIN
	RECLAIMED WATER
	STREET LIGHT
	CATV BURIED

EXISTING UTILITY LOCATIONS OBTAINED FROM RECORD DRAWINGS AND/OR PROVIDED BY DEVELOPMENT ENGINEER.
ALL FACILITIES SUBJECT TO FIELD VERIFICATION.

LEGEND	
	POWER MANHOLE
	POWER TRANSFORMER
	POWER PEDESTAL
	TRAFFIC SIGNAL CABINET
	STREET LIGHT
	WATER VAULT/ SPRINKLER
	WATER METER
	WATER CAP
	FIRE HYDRANT
	SANITARY SEWER MANHOLE
	SANITARY CAP
	STORM DRAIN MANHOLE
	STORM DRAIN
	TELCO MANHOLE
	GAS VALVE
	PRPOSED NEW HANDHOLE
	EXISTING HANDHOLE
	DIG PIT
	EXISTING MANHOLE
	PROPOSED NEW MANHOLE
	CONCRETE POLE
	WOOD POLE
	METAL POLE
	TELCO POLE
	PROPOSED POLE
	LIGHT POLE
	POWER POLE
	PROPOSED ANCHOR & GUY
	PROPOSED SIDEWALK DOWNGUY
	EXISTING CABINET
	PROPOSED CABINET

UG CONSTRUCTION NOTES	
RESTORE ALL SURFACES TO EQUAL OR BETTER CONDITION	NO PROPOSED RUNNING LINE CHANGES ARE TO BE DONE WITHOUT AT&T APPROVAL.
VERIFY ALL MEASUREMENTS AND DISTANCES	
COORDINATE WITH THE LOCAL UTILITY PROVIDER AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 4 FT OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UG UTILITIES (WALL TO WALL) AND A MINIMUM OF 12 INCHES OF VERTICAL CLEARANCE	MAINTAIN A MINIMUN BENDING RADIUS OF 5' ON ALL DUCT CONFIGURATION.

ATTSE

PERMITTING

JURISDICTION:

* FDOT

STATE: FLORIDA


DISTRICT: HIGHLAND BEACH

EXCHANGE: 561272

WIRE CENTER: DLBHFMLA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what'sbelow.
Call before you dig.

COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS:
4300 A1A

ENGINEER: HERNANDEZ, JAVIER

ENG PH #: 305-929-2166

JOB NUMBER: 1W842020N

C/FAS PROJECT NUMBER: A029ELL

FILE NAME: 1W842020N_4300 A1A

SCALE: N.T.S

PAGE: 003

OF: 040

Approved

2022-H-177

Ernest Kissner

4/6/2022

1117

00+45

INSTALL NEW 30X48X36" TRAFFIC RATED AT&T HH DIRECTIONAL BORE 389'

00+00 START S03

00+45 END S02

MIN COVER	FTG.	DIRECTIONAL BORE
50"	45'	
INSTALL 1-4" HDPE CONDUIT WITH 5" REAMER		
006	SHEET	S02

006 SHEET S02 SEE CROSS SECTION

RUSSELL DR ASPHALT

02+62

DIG PIT

REMOVE AND RESTORE 25SF OF GRASS AREA TO EQUAL OR BETTER CONDITION.

00+00 START S02

02+62 END S01

1138

MIN COVER	FTG.	DIRECTIONAL BORE
50"	262'	
INSTALL 1-4" HDPE CONDUIT WITH 5" REAMER		
005	SHEET	"S01"

005 SHEET "S01" SEE PROFILE

4510

4513

4515

4517

4519

100'

RIGHT OF WAY

22'

5'

9'

32'

33'

00+00 START S01

00+53 END S15

DIG PIT

REMOVE AND RESTORE 25SF OF GRASS AREA TO EQUAL OR BETTER CONDITION.

BOCA COVE LN ASPHALT

00+00 START S15

00+00

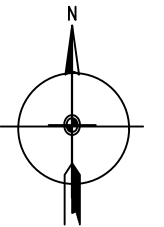
DIG PIT

REMOVE AND RESTORE 25SF OF GRASS AREA TO EQUAL OR BETTER CONDITION.

BEGIN FDOT WORK AREA STA 00+00 MILE POST 50.568

Page 70

TOTAL PAGE FOOTAGE:	426'
TOTAL UNDER PAVEMENT:	71'



ATTSE

PERMITTING

★ FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what's **below**.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:
4300 A1A

ENGINEER:	ENG PH #
HERNANDEZ, JAVIER	305-929-2166

JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
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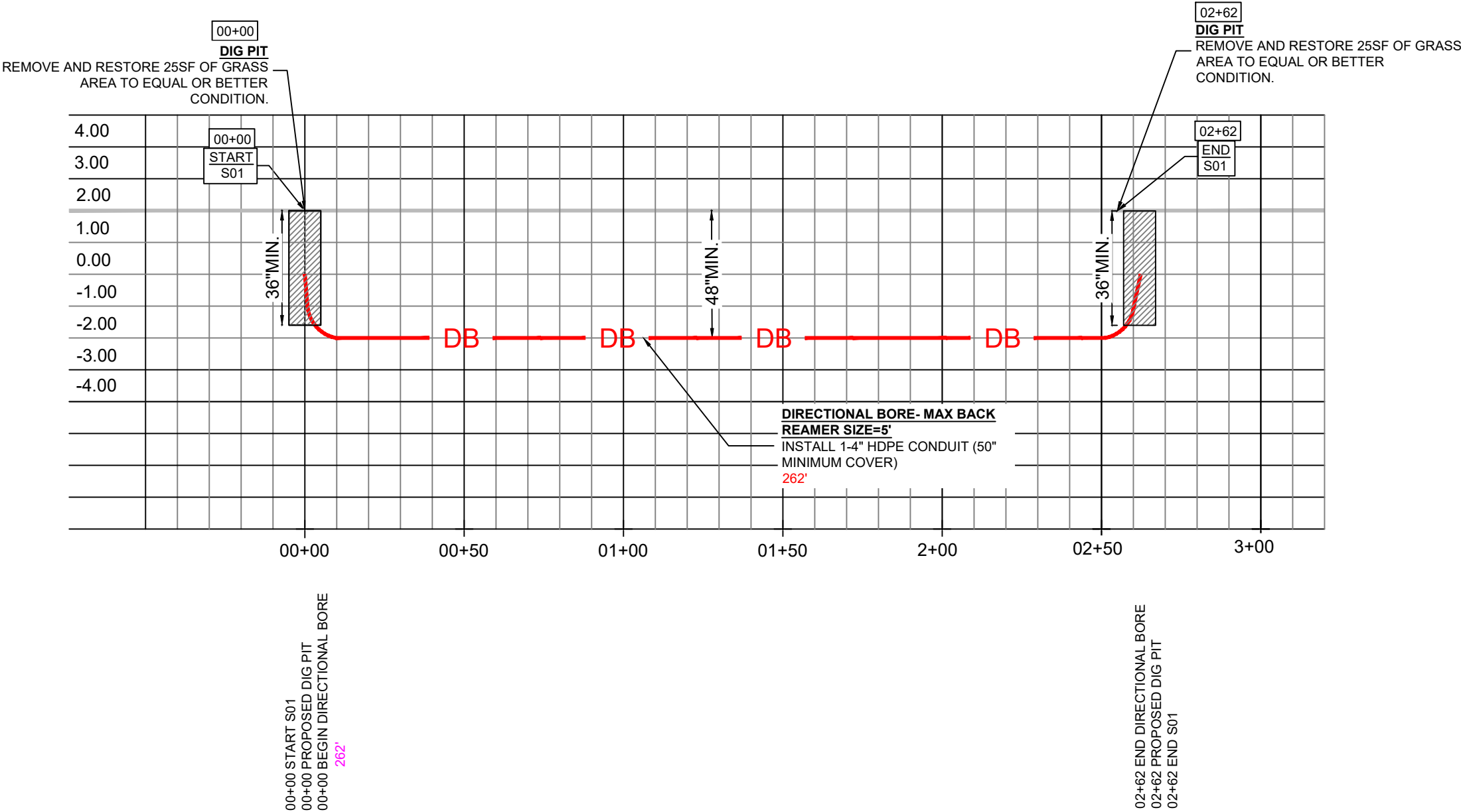
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SCALE:	PAGE:	OF:
1:50	004	040

PROFILE "S01" - A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1' =10'

A1A LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.


ATTSE

PERMITTING

JURISDICTION:
* FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

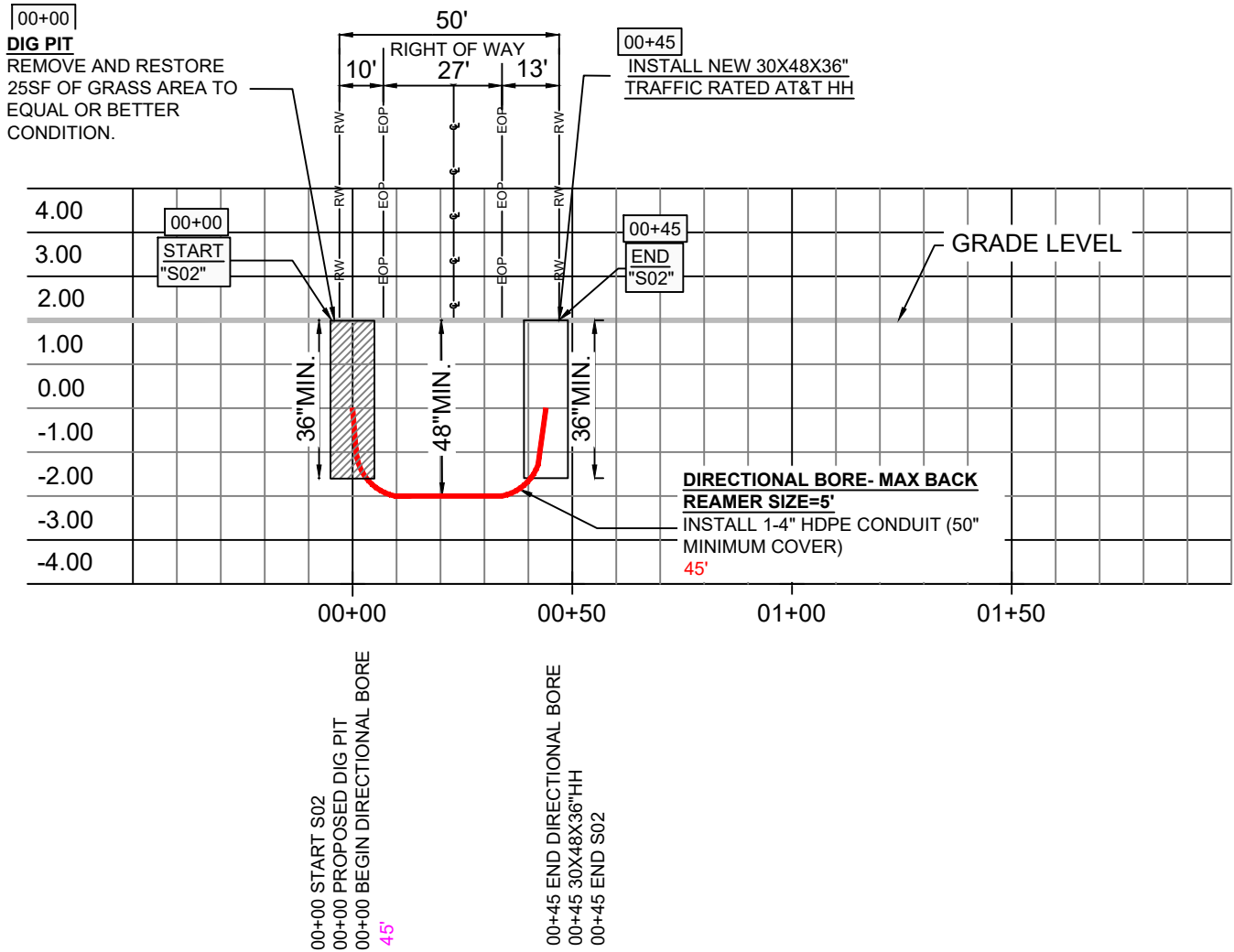
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DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

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	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04
PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 005 OF 040

CROSS SECTION -VIEW "S02"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

RUSSELL DR
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.


ATTSE

PERMITTING

JURISDICTION:
* FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHLMA

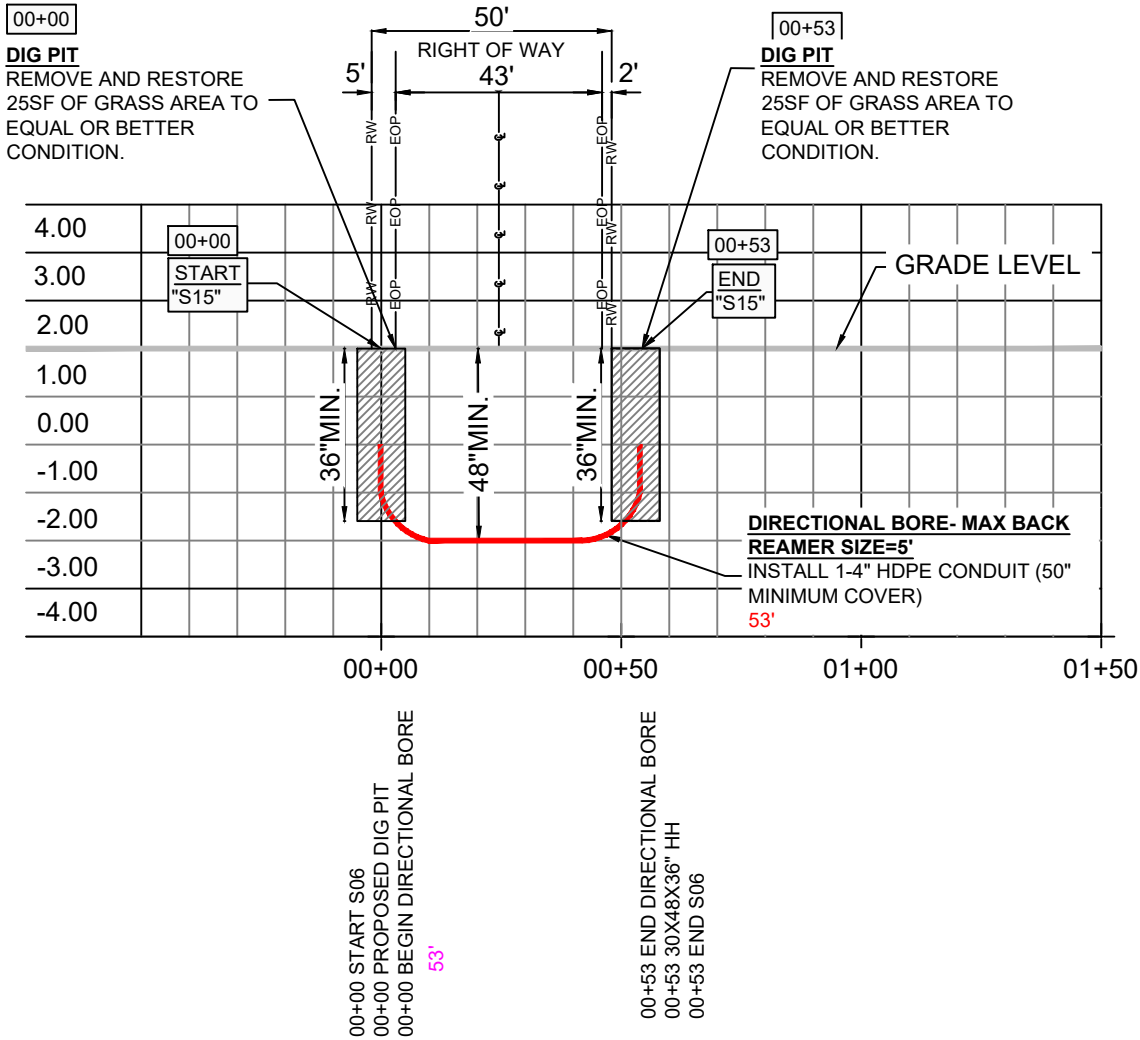
REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH
	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04
PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 006 OF 040

CROSS SECTION -VIEW "S15"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

BOCA COVE LN
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

ATTSE


PERMITTING

JURISDICTION:

* FDOT

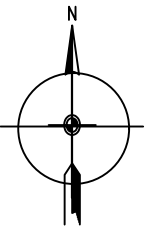
STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH
	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04
PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 007 OF 040

Page 83

TOTAL PAGE FOOTAGE:	439'
TOTAL UNDER PAVEMENT:	24'



ATTSE

PERMITTING

JURISDICTION:

★ FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what's **below**.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:	4300 A1A
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ENGINEER:	ENG PH #
HERNANDEZ, JAVIER	305-929-2166

JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
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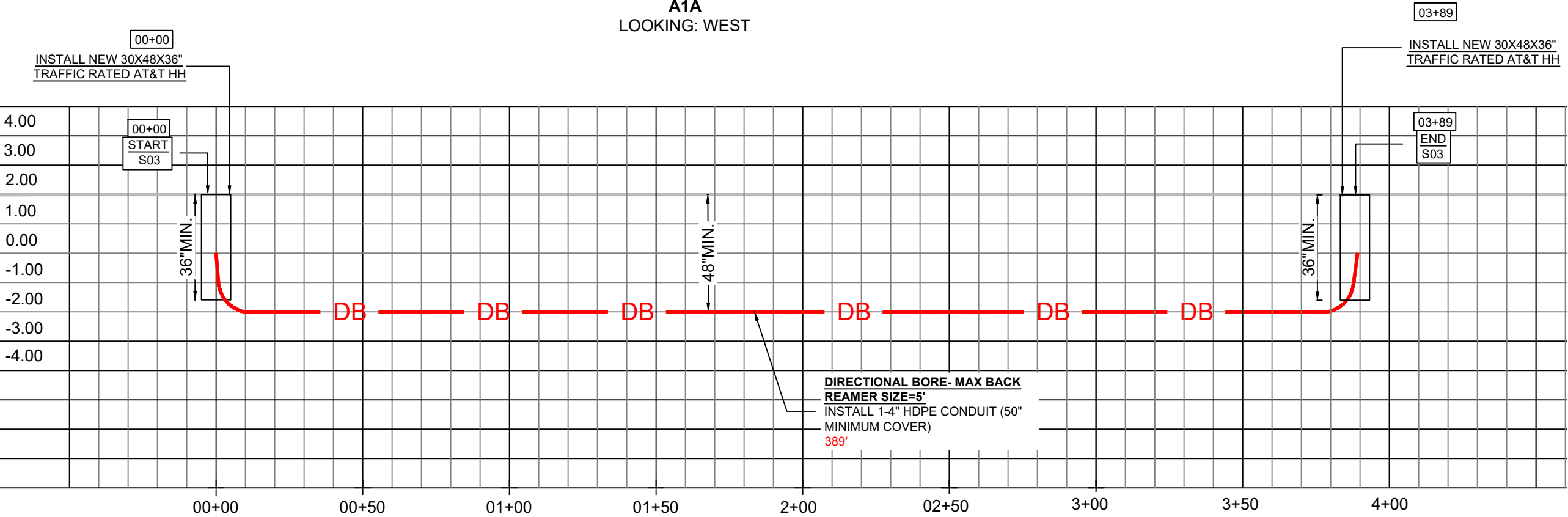
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SCALE:	PAGE:	OF:
1:50	008	040

PROFILE "S03" - A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1' =10'

A1A
LOOKING: WEST



00+00 START S03
00+00 30X48X36" HH
00+00 BEGIN DIRECTIONAL BORE
389'

03+89 END DIRECTIONAL BORE
03+89 30X48X36" HH
03+89 END S03

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

ATTSE

PERMITTING

JURISDICTION:

* FDOT

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS:
4300 A1A

ENGINEER: HERNANDEZ, JAVIER ENG PH # 305-929-2166

JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL

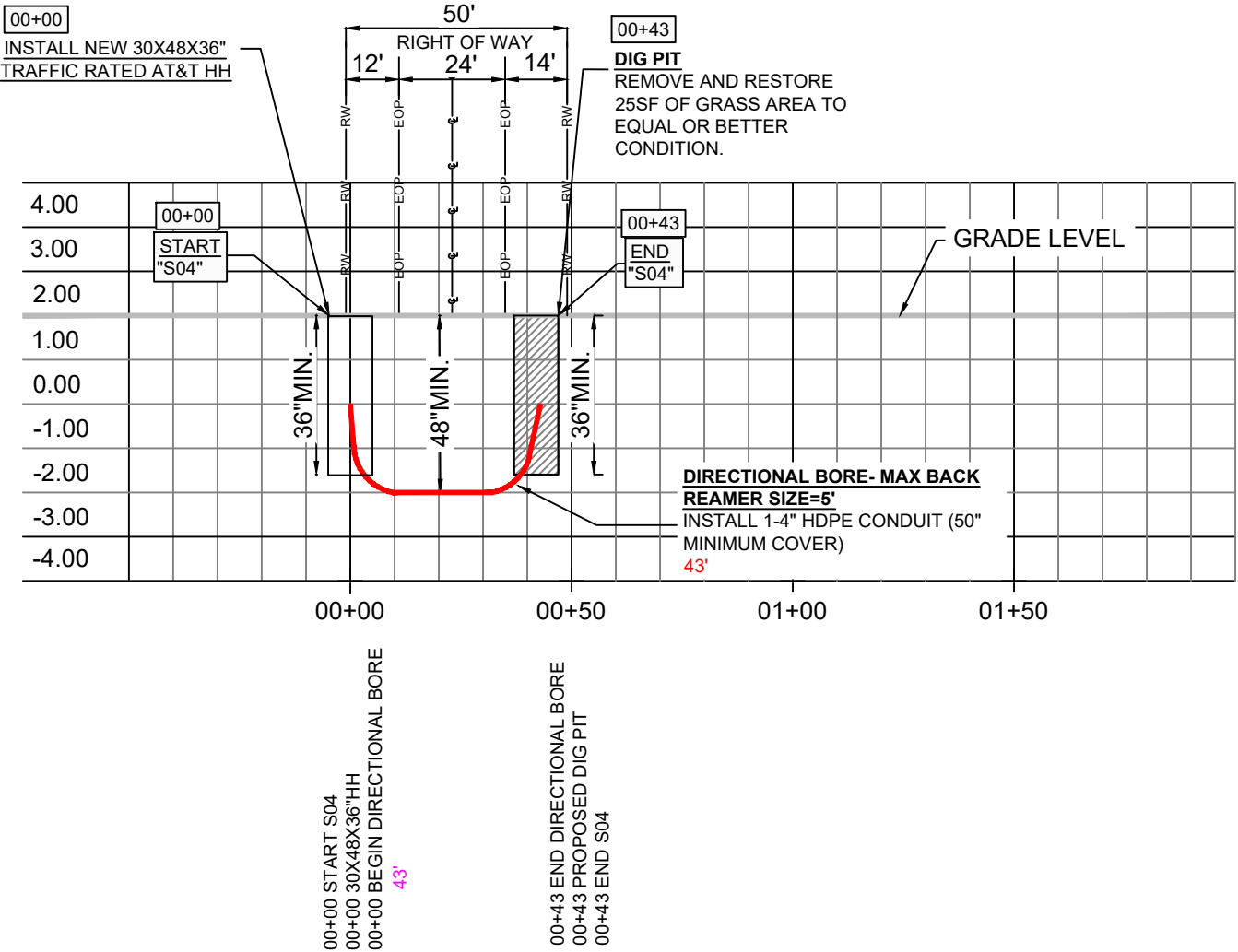
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SCALE: 1:40 PAGE: 009 OF 040

CROSS SECTION -VIEW "S04"

HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1" =10"

BEL AIR DR
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.


ATTSE

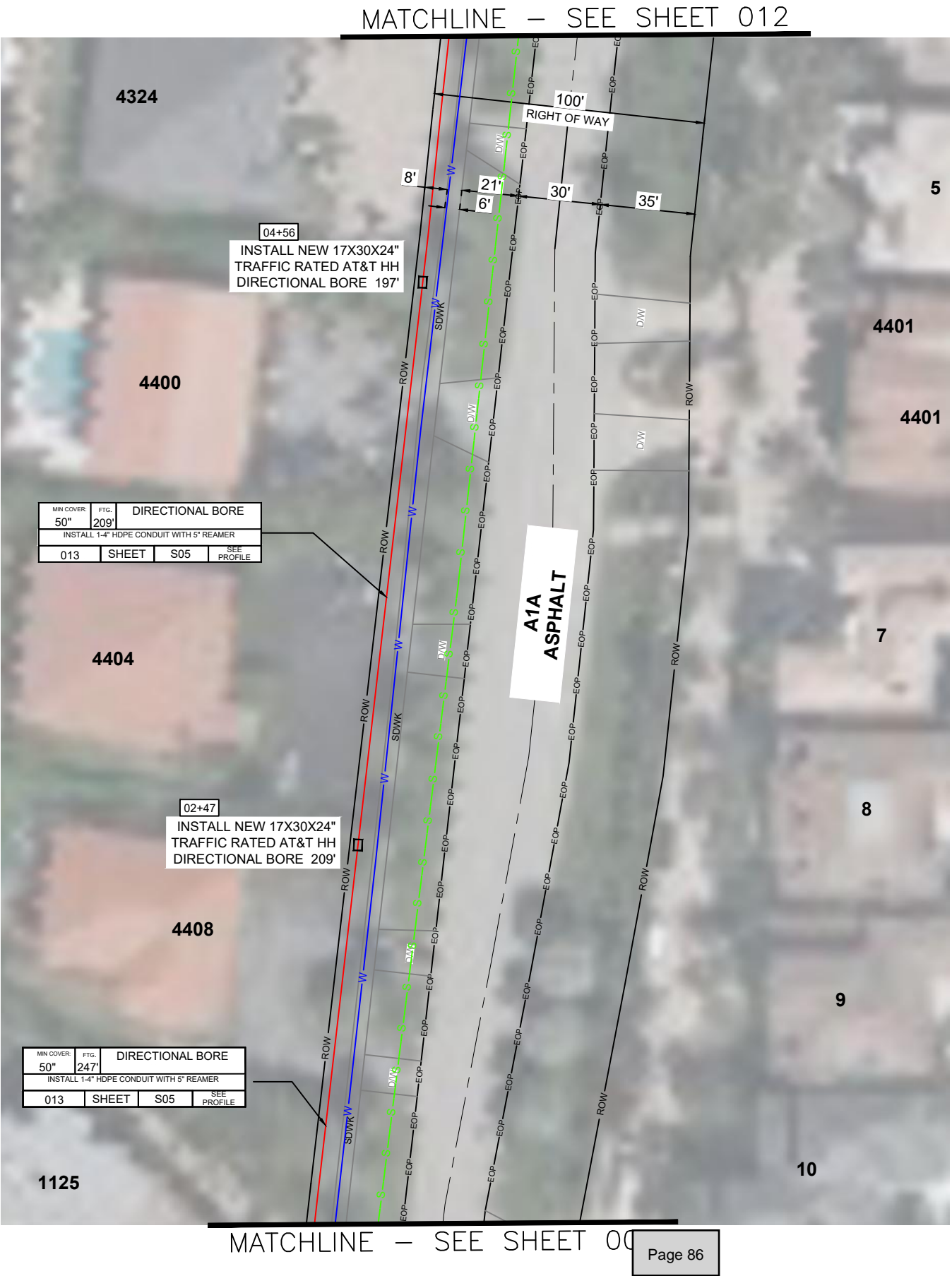
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JURISDICTION:
* FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

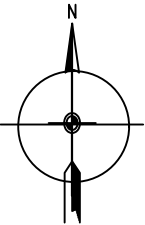
REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH
	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04
PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 010 OF 040



PB:	25/97
PB:	25/154
PB:	49/107

TOTAL PAGE FOOTAGE:	440'
TOTAL UNDER PAVEMENT:	0'



ATTSE

PERMITTING

JURISDICTION:
* FDOT

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHFLMA

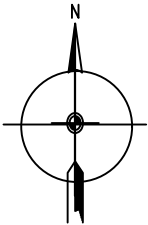
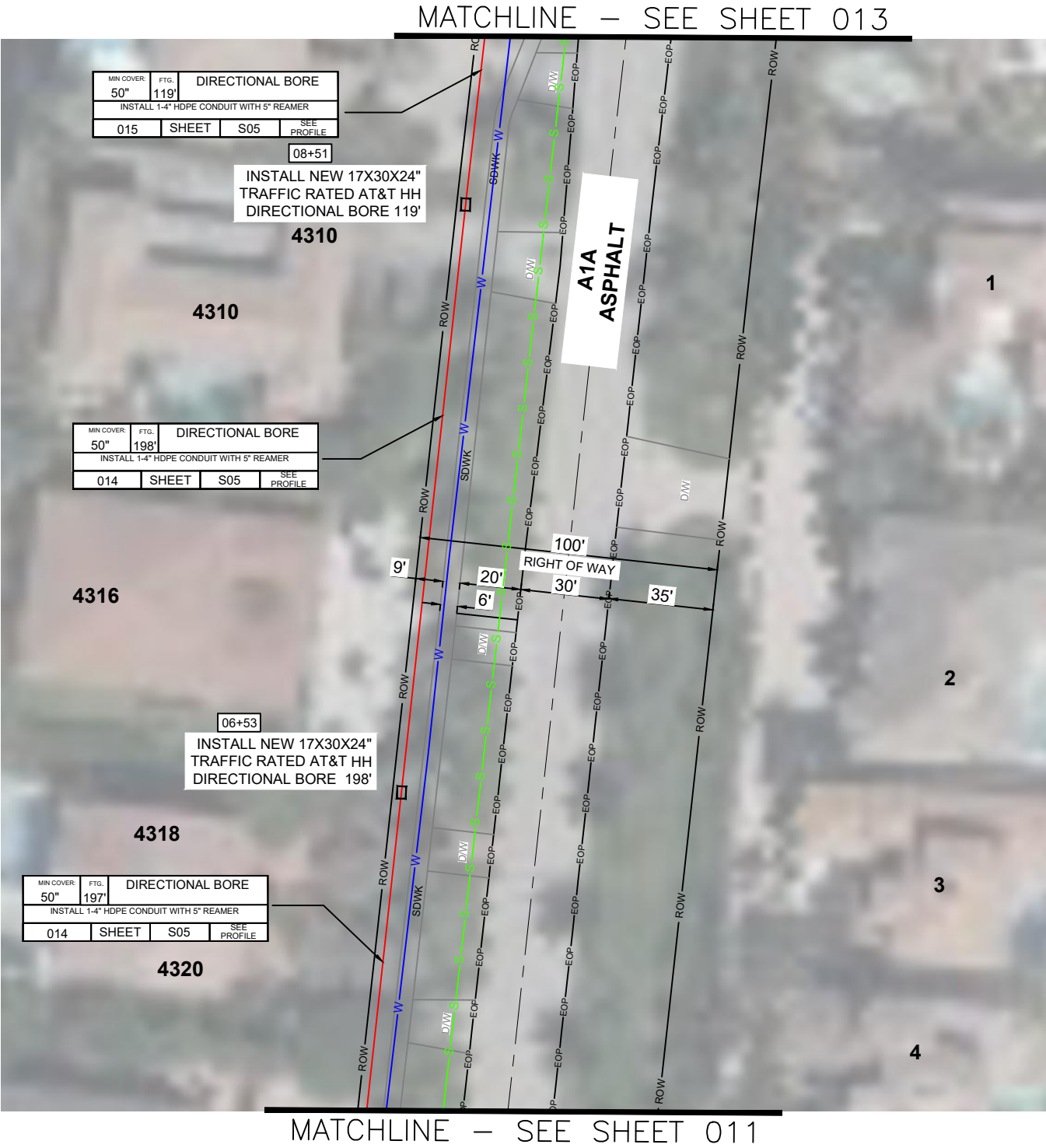
REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		
4300 A1A		
ENGINEER:		
HERNANDEZ, JAVIER		
JOB NUMBER:		
1W842020N		
FILE NAME:		
1W842020N_4300 A1A		
SCALE:		
1:50		
PAGE:		
011		
OF:		
040		

PB:	25/97
PB:	25/154
PB:	49/107

TOTAL PAGE FOOTAGE:	361'
TOTAL UNDER PAVEMENT:	0'



ATTSE

PERMITTING

JURISDICTION:	
* FDOT	

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHFLMA

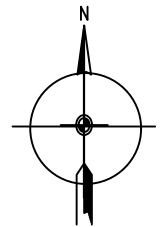
REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		
4300 A1A		
ENGINEER:	HERNANDEZ, JAVIER	
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_4300 A1A	
SCALE:	1:50	PAGE: 012 OF 040

TOTAL PAGE FOOTAGE:	909'
TOTAL UNDER PAVEMENT:	75'

Page 88



ATTSE

PERMITTING

JURISDICTION:

★ FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what's **below**.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:
4300 A1A

ENGINEER:	ENG PH #
HERNANDEZ, JAVIER	305-929-2166

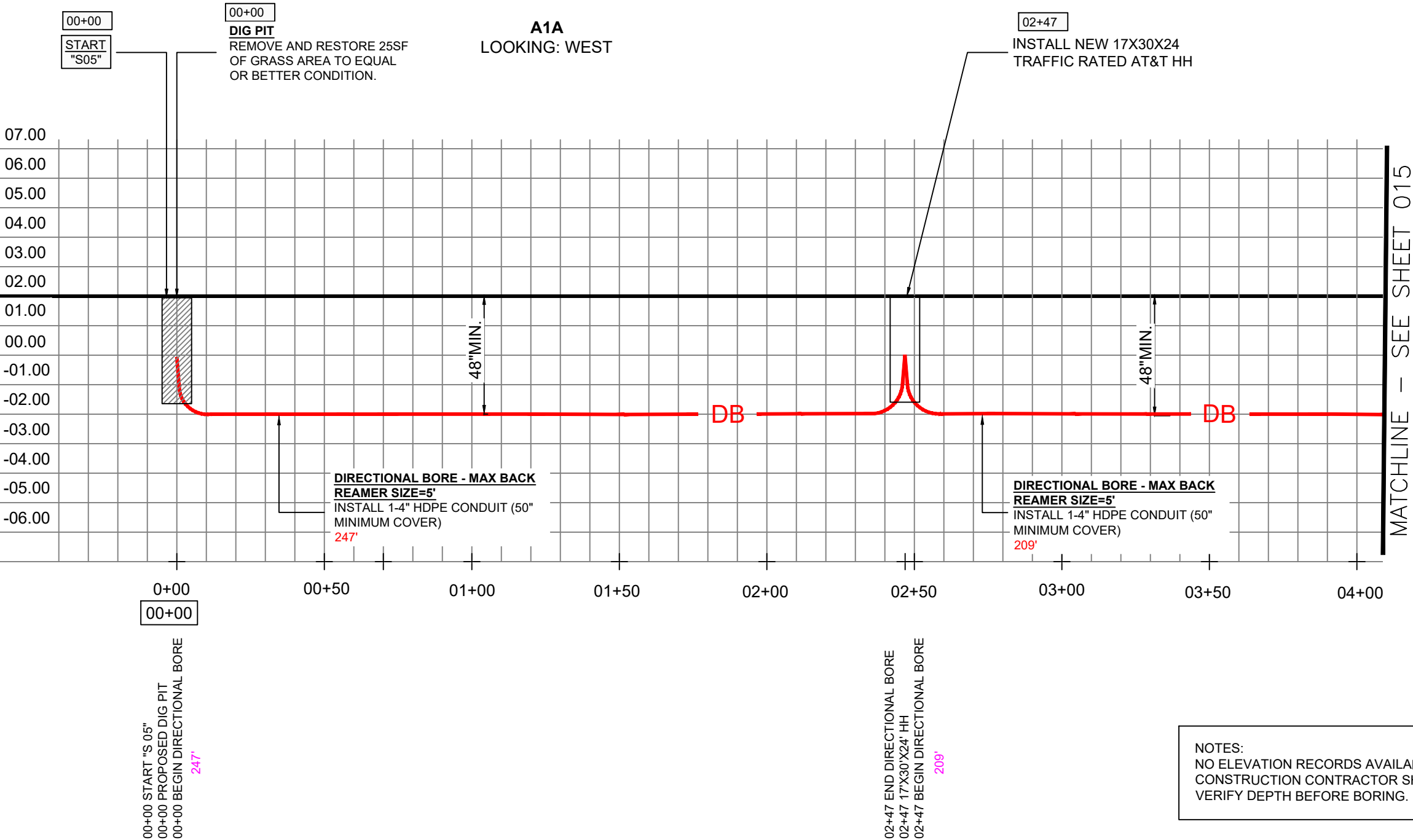
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FILE NAME:
1W842020N 4300 A1A

SCALE:	PAGE:	OF:
1:50	013	040

PROFILE VIEW "S05"- A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

ATTSE

PERMITTING

JURISDICTION:
* FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



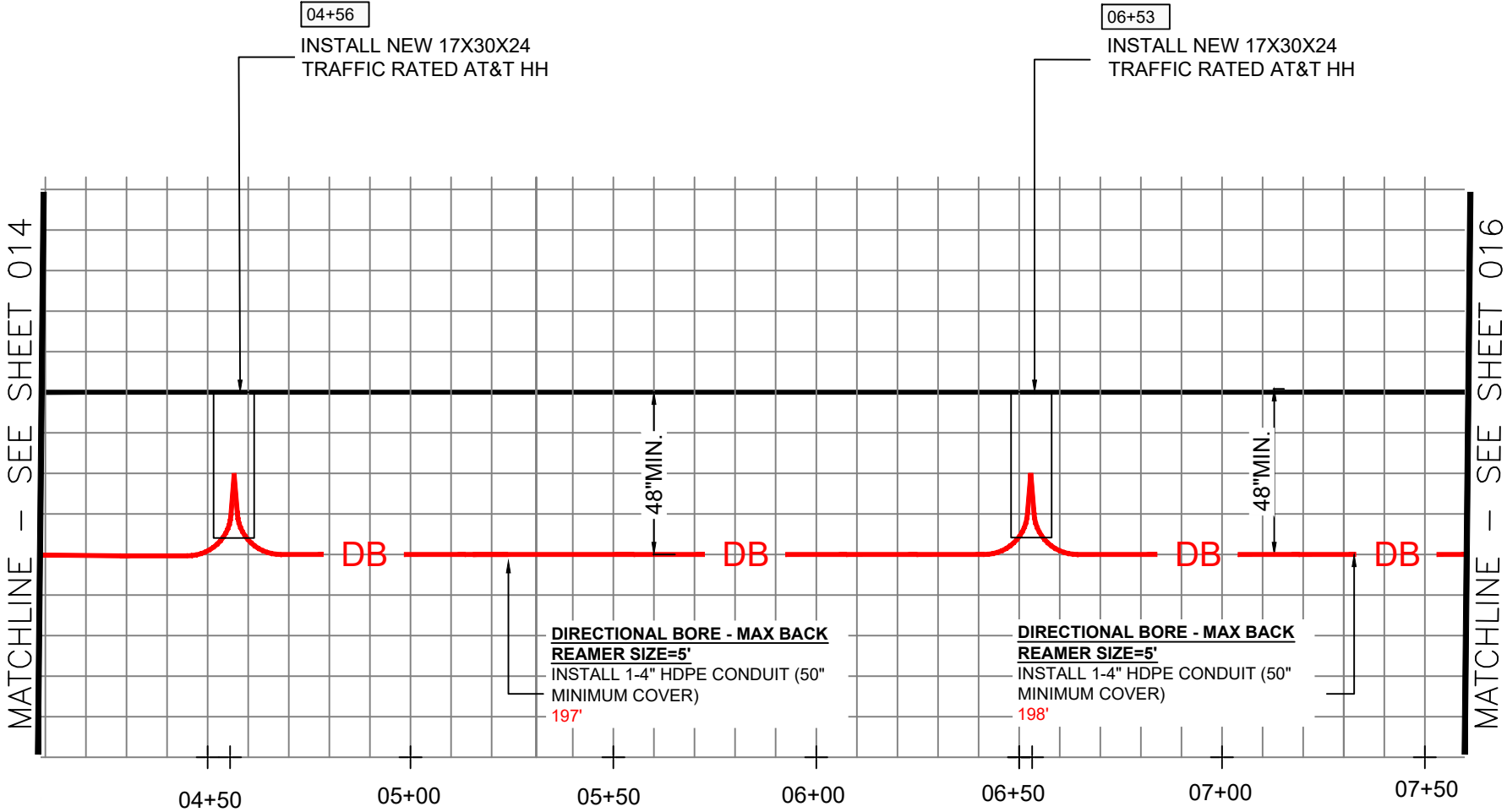
COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH #: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 014 OF 040

PROFILE VIEW "S05" - A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

A1A
LOOKING: WEST



04+56 END DIRECTIONAL BORE
04+56 17'X30'X24" HH
04+56 BEGIN DIRECTIONAL BORE
197'

06+53 END DIRECTIONAL BORE
06+53 17'X30'X24" HH
06+53 BEGIN DIRECTIONAL BORE
198'

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

ATTSE


PERMITTING

JURISDICTION:
• FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

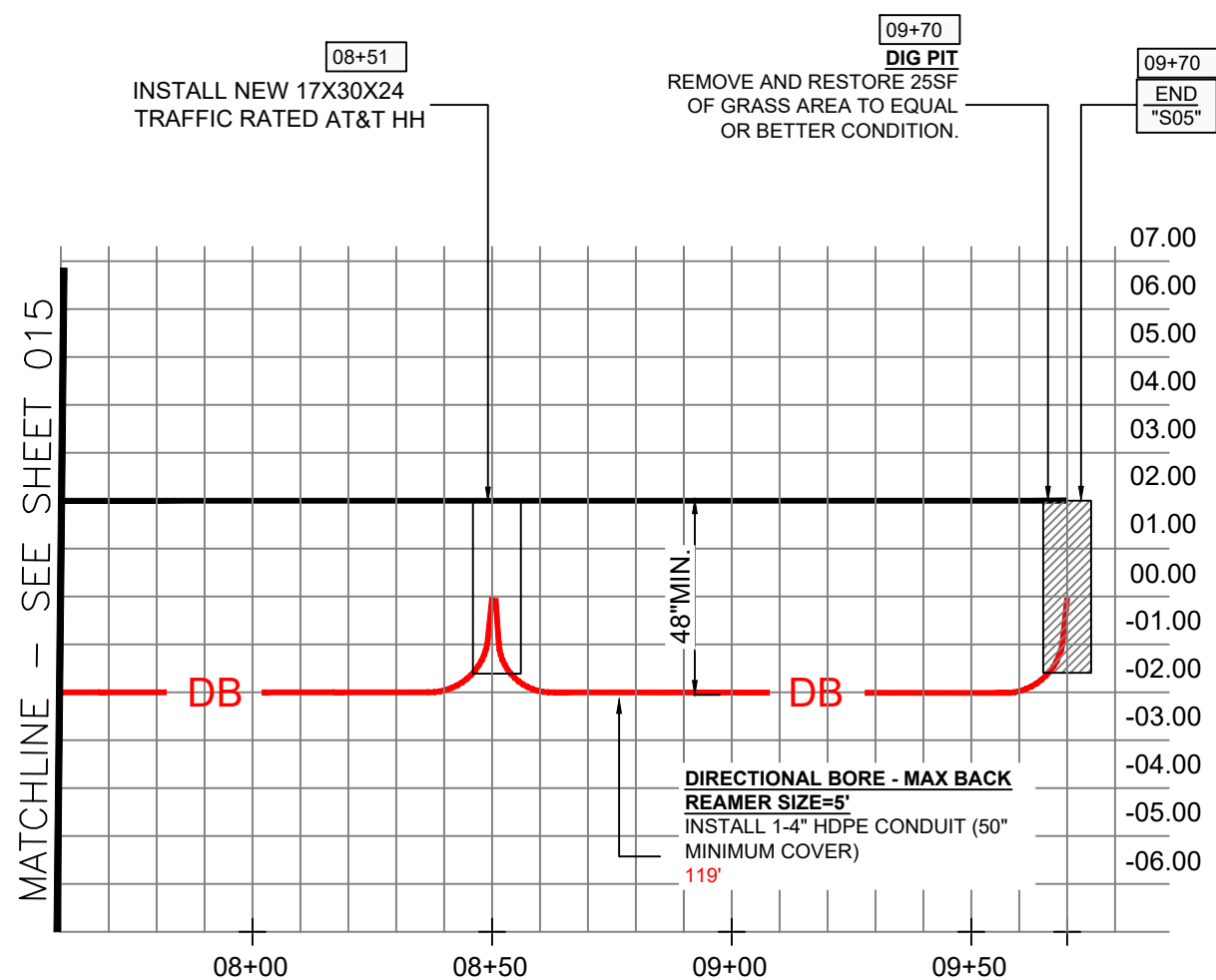
 Know what's below. Call before you dig.	COUNTY: PALM BEACH
	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04

PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 015 OF 040

PROFILE VIEW "S05"- A1A

HORIZONTAL SCALE 1' = 10'
VERTICAL SCALE 1" = 10"

A1A
LOOKING: WEST



08+51 END DIRECTIONAL BORE
08+51 17X30X24' HH
08+51 BEGIN DIRECTIONAL BORE

09+70 END DIRECTIONAL BORE
09+70 PROPOSED DIG PIT
09+70 END "S"

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

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JURISDICTION:

* FDOT

STATE:	FLORIDA
EXCHANGE:	561272

DISTRICT:	HIGHLAND BEACH
WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIALS
03/21/2022	ORIGINAL SUBMITTAL	MT



Know what's **below**.
Call before you dig.

COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:
4300 A1A

ENGINEER:	ENG PH #
HERNANDEZ, JAVIER	305-929-2166

JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
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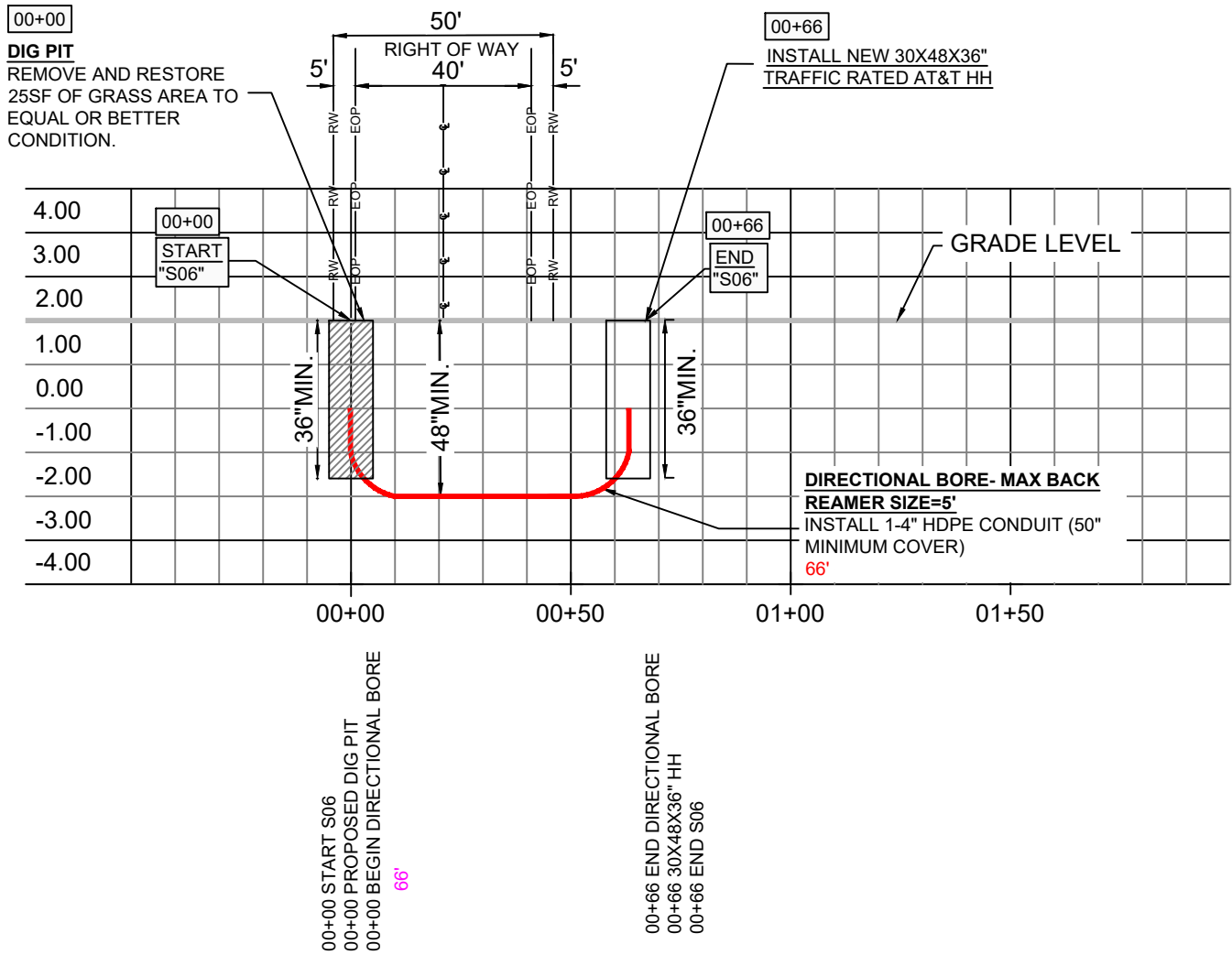
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1W842020N 4300 A1A

SCALE:	PAGE:	OF:
1:40	016	040

CROSS SECTION -VIEW "S06"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

BEL LIDO DR
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

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JURISDICTION:

• FDOT

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

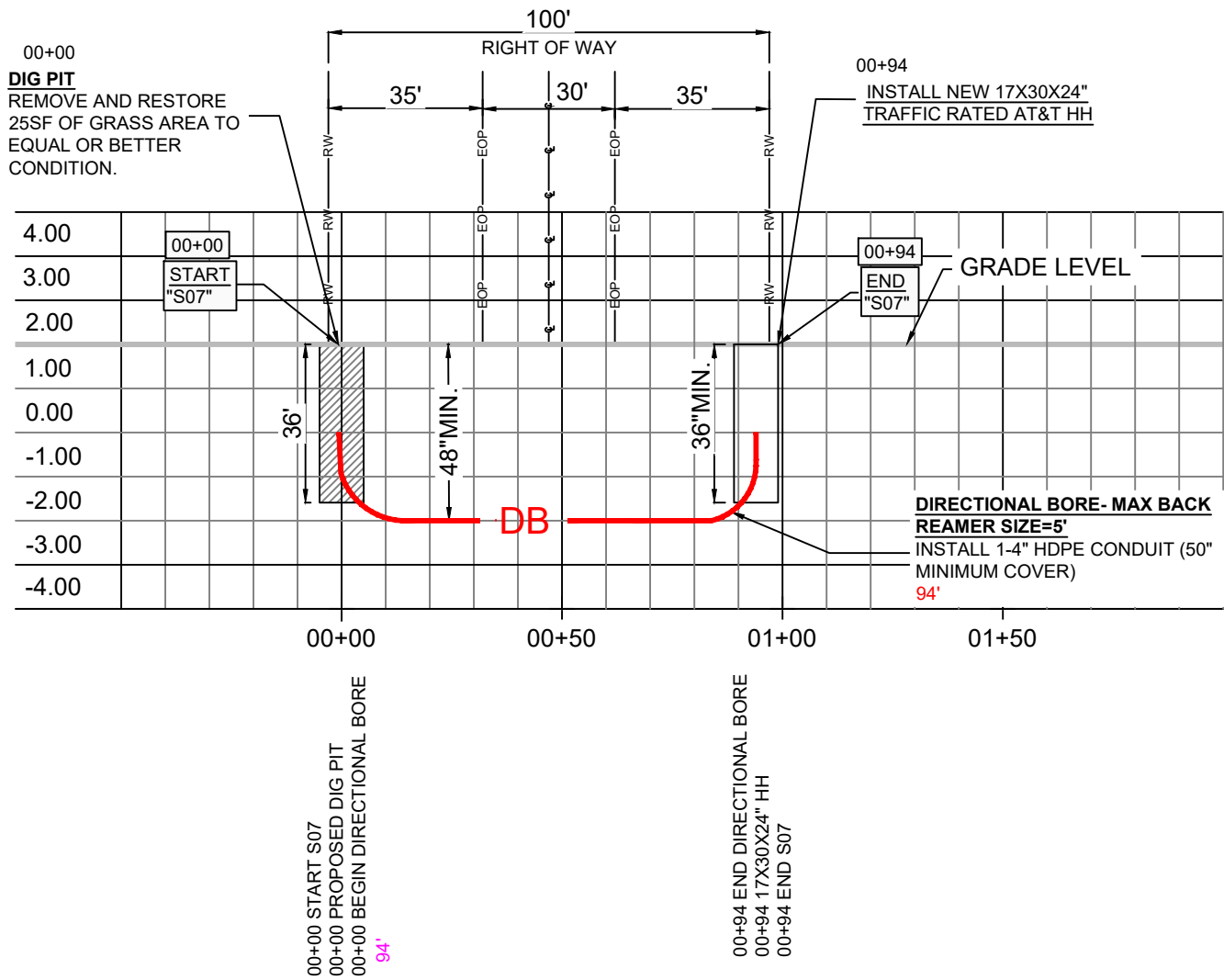
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03/21/2022	ORIGINAL SUBMITTAL	MT

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	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		4300 A1A
ENGINEER:	HERNANDEZ, JAVIER	ENG. PH.# 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_4300 A1A	
SCALE:	1:40	PAGE: 017 OF 040

CROSS SECTION -VIEW "S07"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

A1A LOOKING: NORTH



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

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* FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

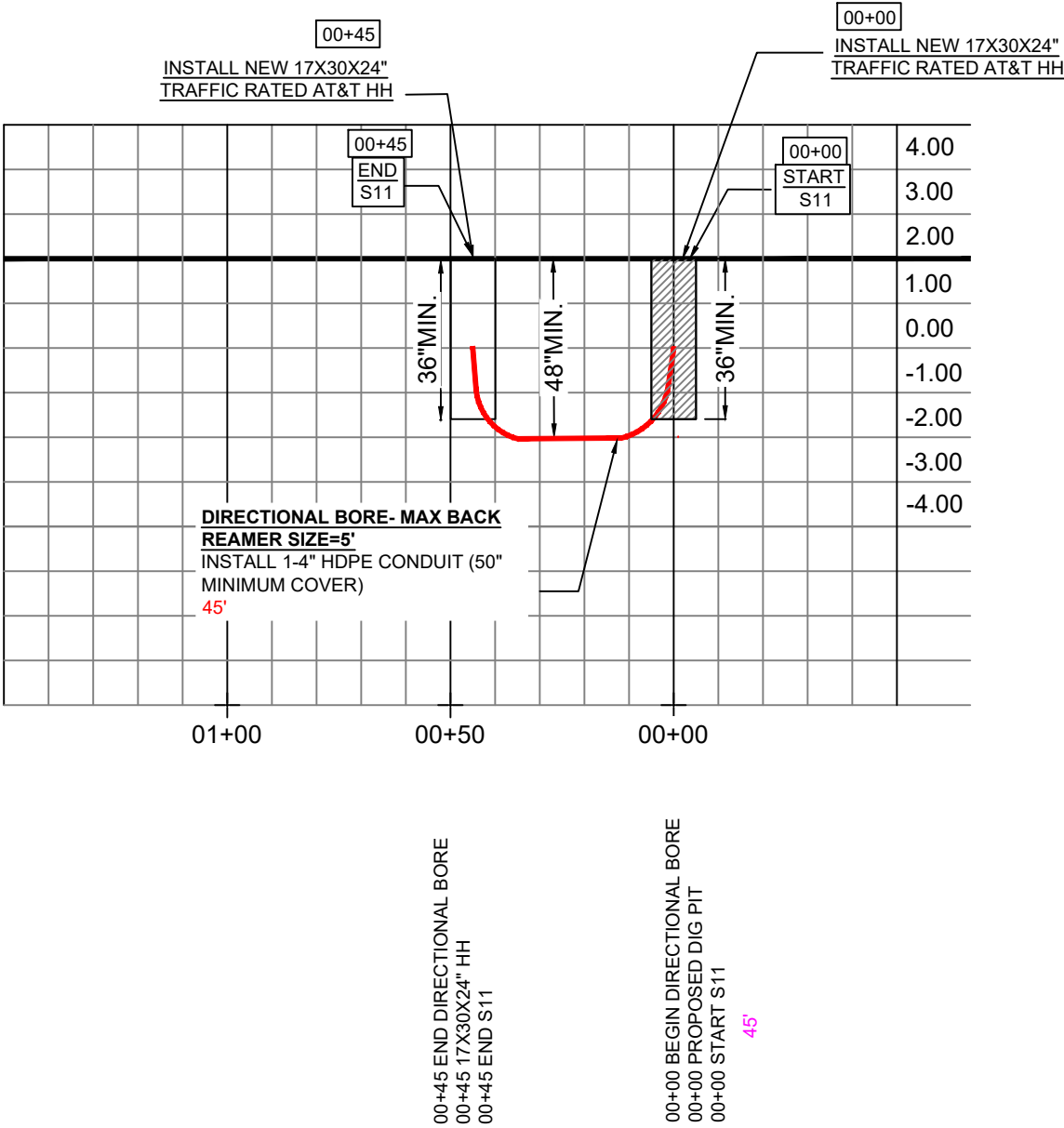
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	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04

PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH #: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 018 OF 040

PROFILE VIEW "S11" - A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

A1A
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.


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JURISDICTION:
* FDOT

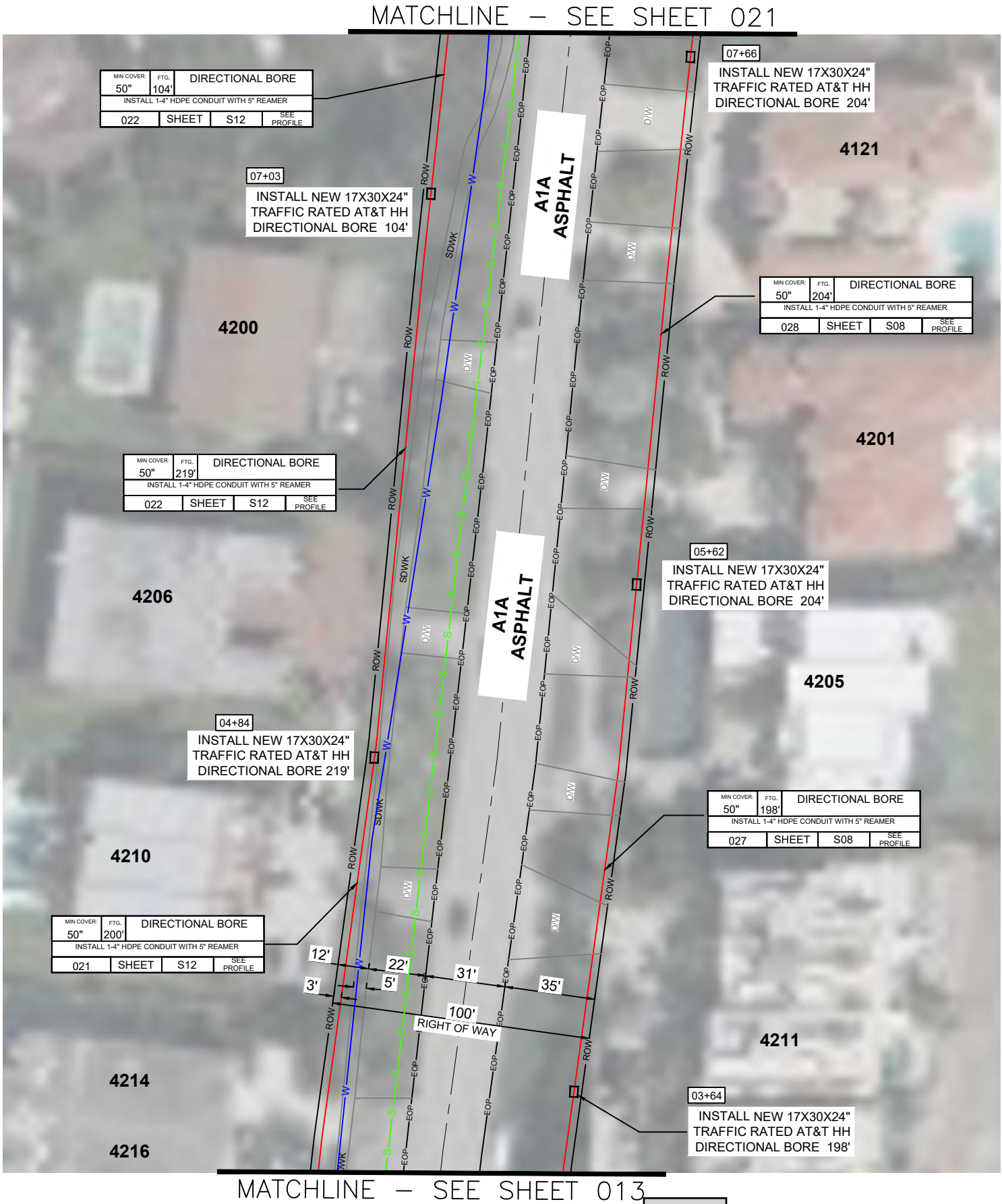
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EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS		
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03/21/2022	ORIGINAL SUBMITTAL	MT

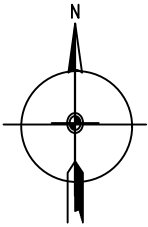
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	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04
PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 019 OF 040

PB:	25/97
PB:	25/154
PB:	49/107

TOTAL PAGE FOOTAGE:	880'
TOTAL UNDER PAVEMENT:	0'



MATCHLINE – SEE SHEET 013



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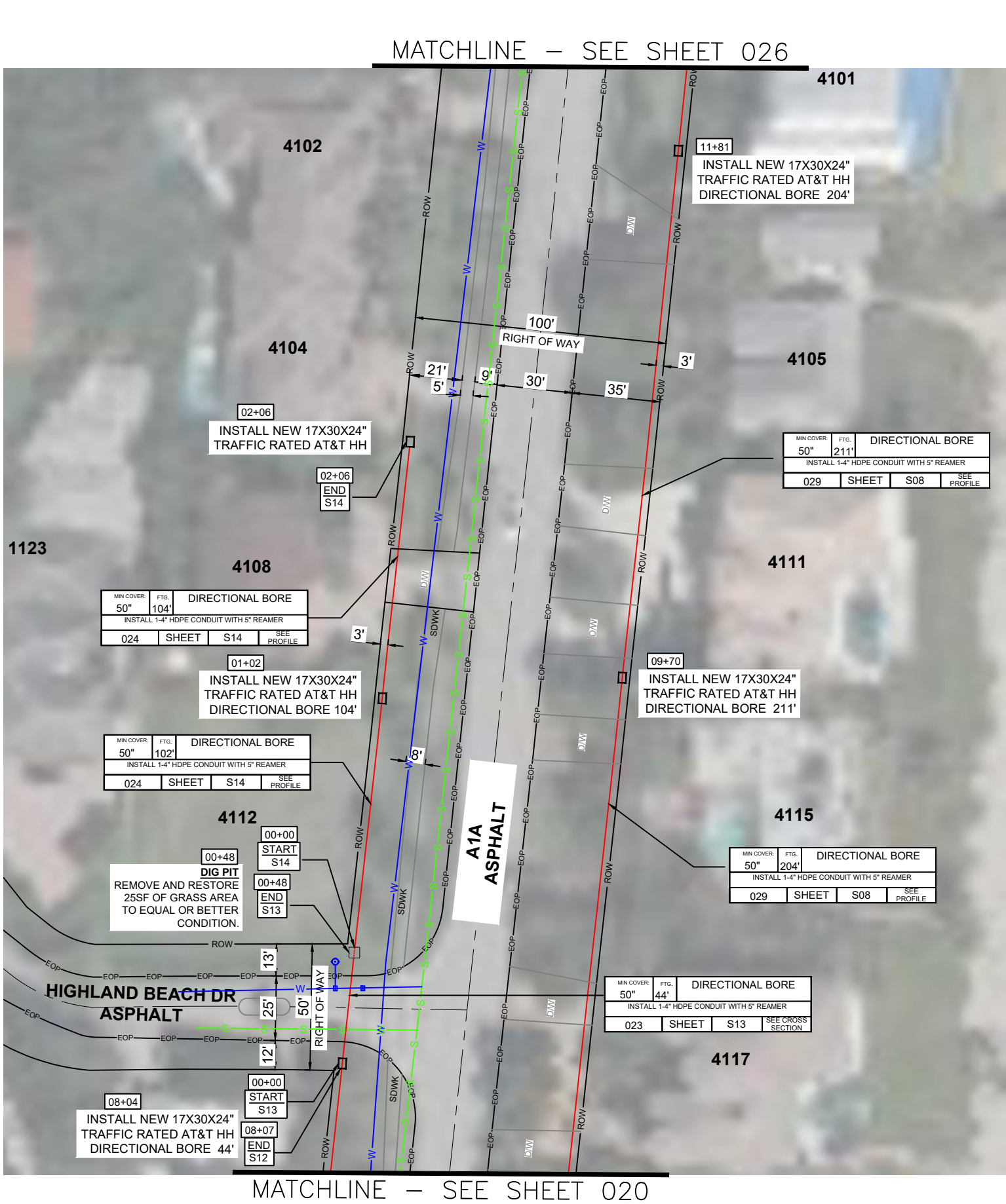
JURISDICTION:	
• FDOT	

STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

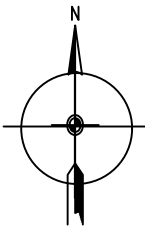
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03/21/2022	ORIGINAL SUBMITTAL	MT

	COUNTY:	PALM BEACH
	CITY:	HIGHLAND BEACH
	TOWNSHIP:	47S
	RANGE:	43E
	SECTION:	04
PROJECT ADDRESS:		
4300 A1A		
ENGINEER:	HERNANDEZ, JAVIER	ENG. PH.# 305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME:	1W842020N_4300 A1A	
SCALE:	1:50	PAGE: 020 OF 040



PB:	25/97
PB:	25/154
PB:	49/107

TOTAL PAGE FOOTAGE:	734'
TOTAL UNDER PAVEMENT:	27'



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EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



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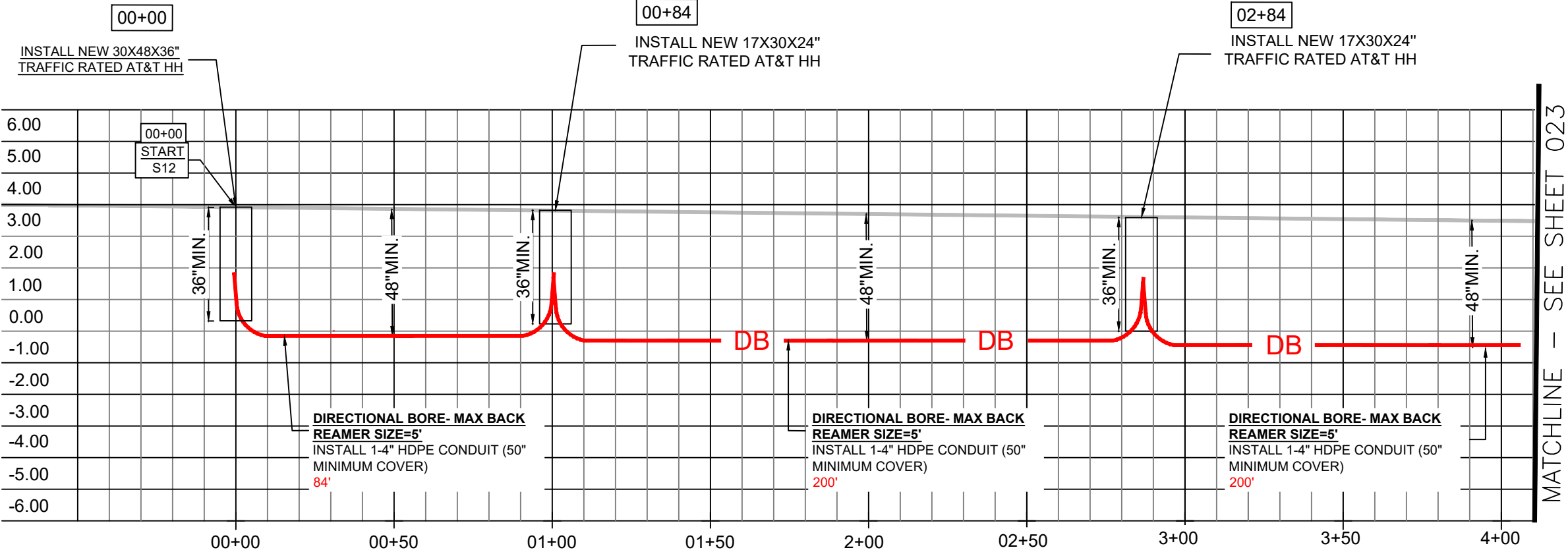
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:		4300 A1A	
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #:	305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER:	A029ELL
FILE NAME: 1W842020N_4300 A1A			
SCALE:	1:50	PAGE:	021 OF 040

PROFILE VIEW "S12"- A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1' =10'

A1A DR
LOOKING: WEST



00+00 START S12
00+00 30X48X36" HH
00+00 BEGIN DIRECTIONAL BORE 84'

00+84 END DIRECTIONAL BORE
00+84 17X30X24" HH
00+84 BEGIN DIRECTIONAL BORE 200'

02+84 END DIRECTIONAL BORE
02+84 17X30X24" HH
02+84 BEGIN DIRECTIONAL BORE 200'

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

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STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

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DATE	DESCRIPTION	INITIAL
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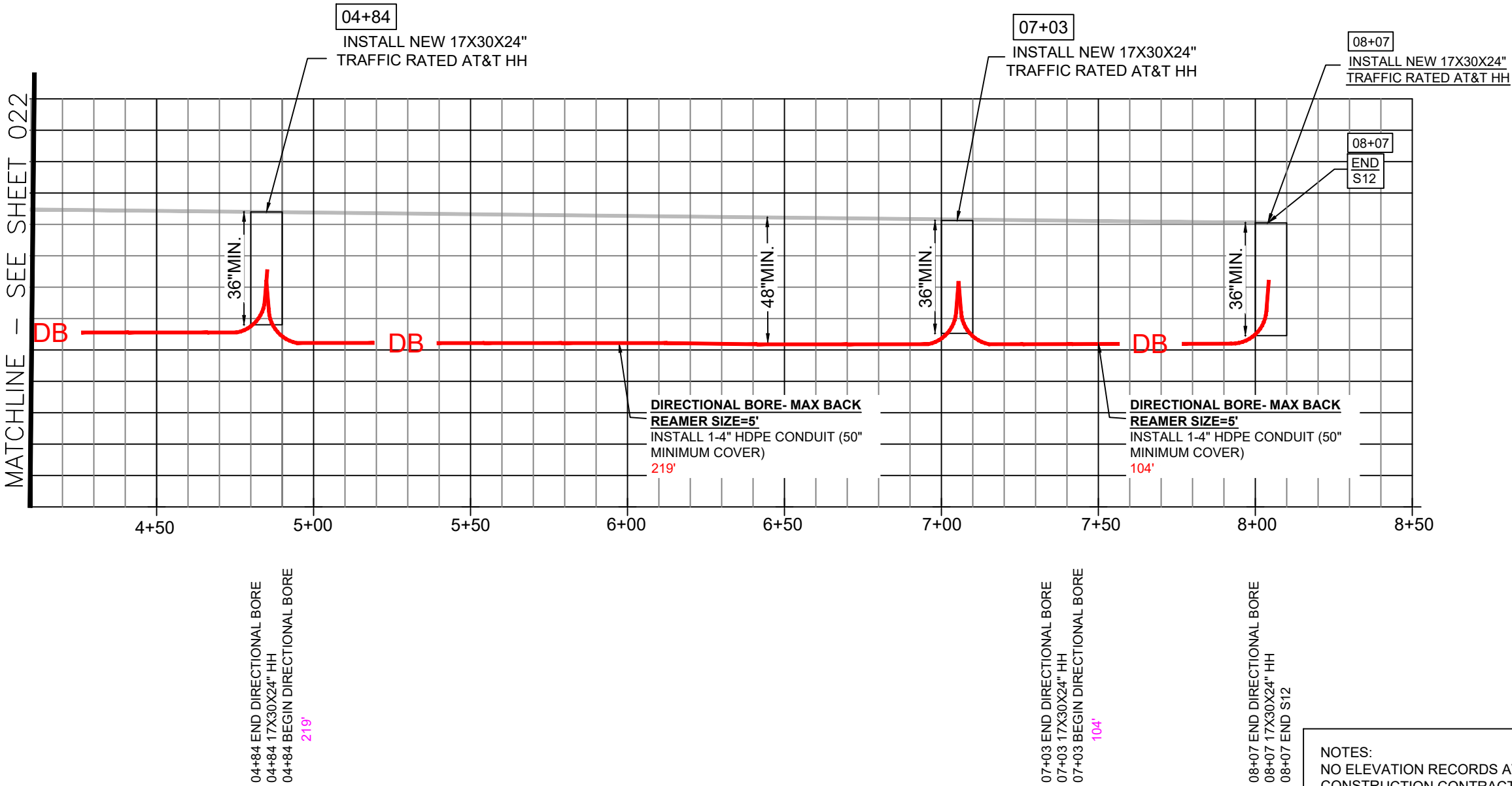
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:	
4300 A1A	
ENGINEER:	HERNANDEZ, JAVIER
JOB NUMBER:	1W842020N
FILE NAME:	1W842020N_4300 A1A
SCALE:	1:40
PAGE:	022
OF:	040

PROFILE VIEW "S12"- A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1' =10'

A1A DR
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

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STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



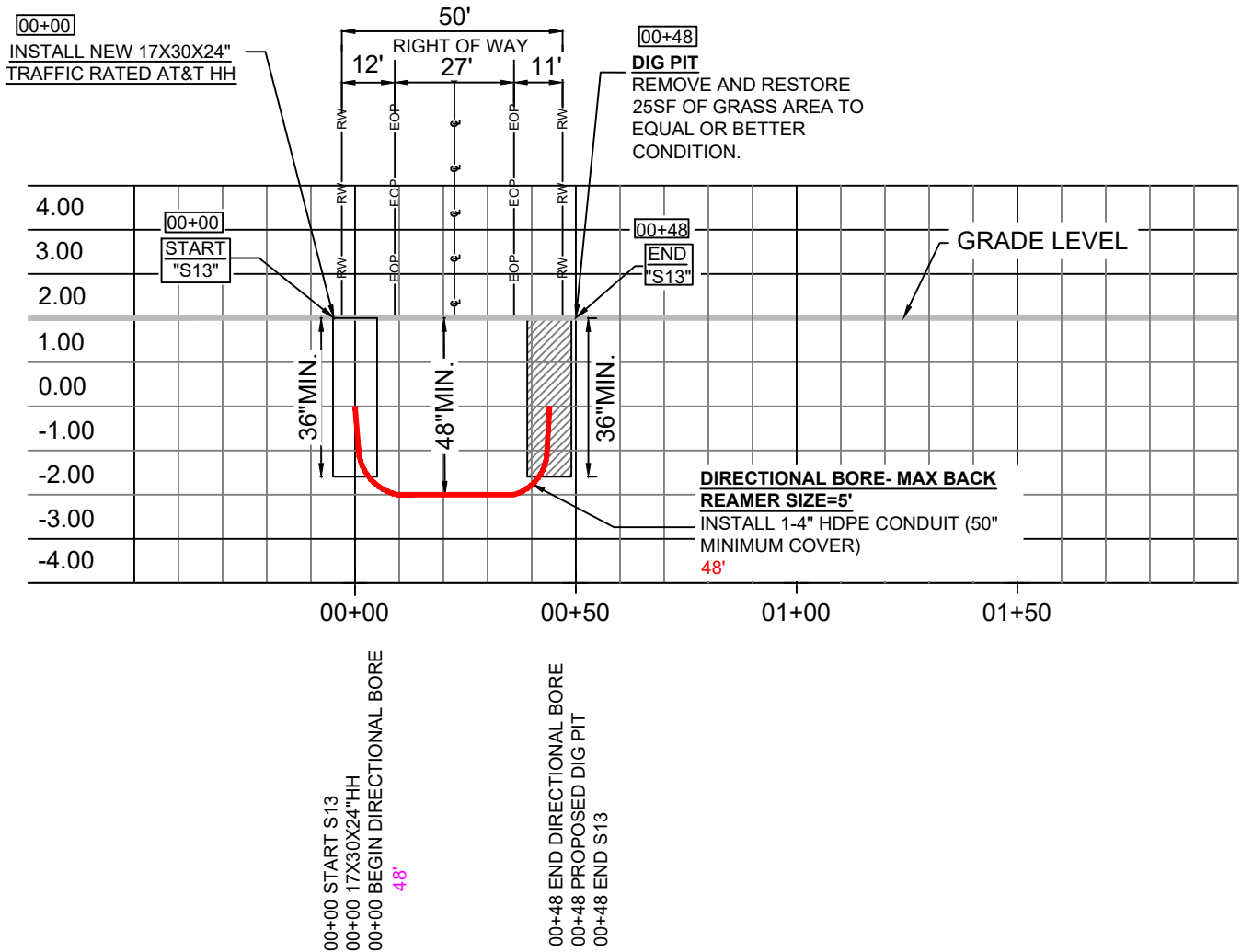
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG. PH.# 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 023 OF 040

CROSS SECTION -VIEW "S13"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

HIGHLAND BEACH DR
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

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STATE:	FLORIDA	DISTRICT:	HIGHLAND BEACH
EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



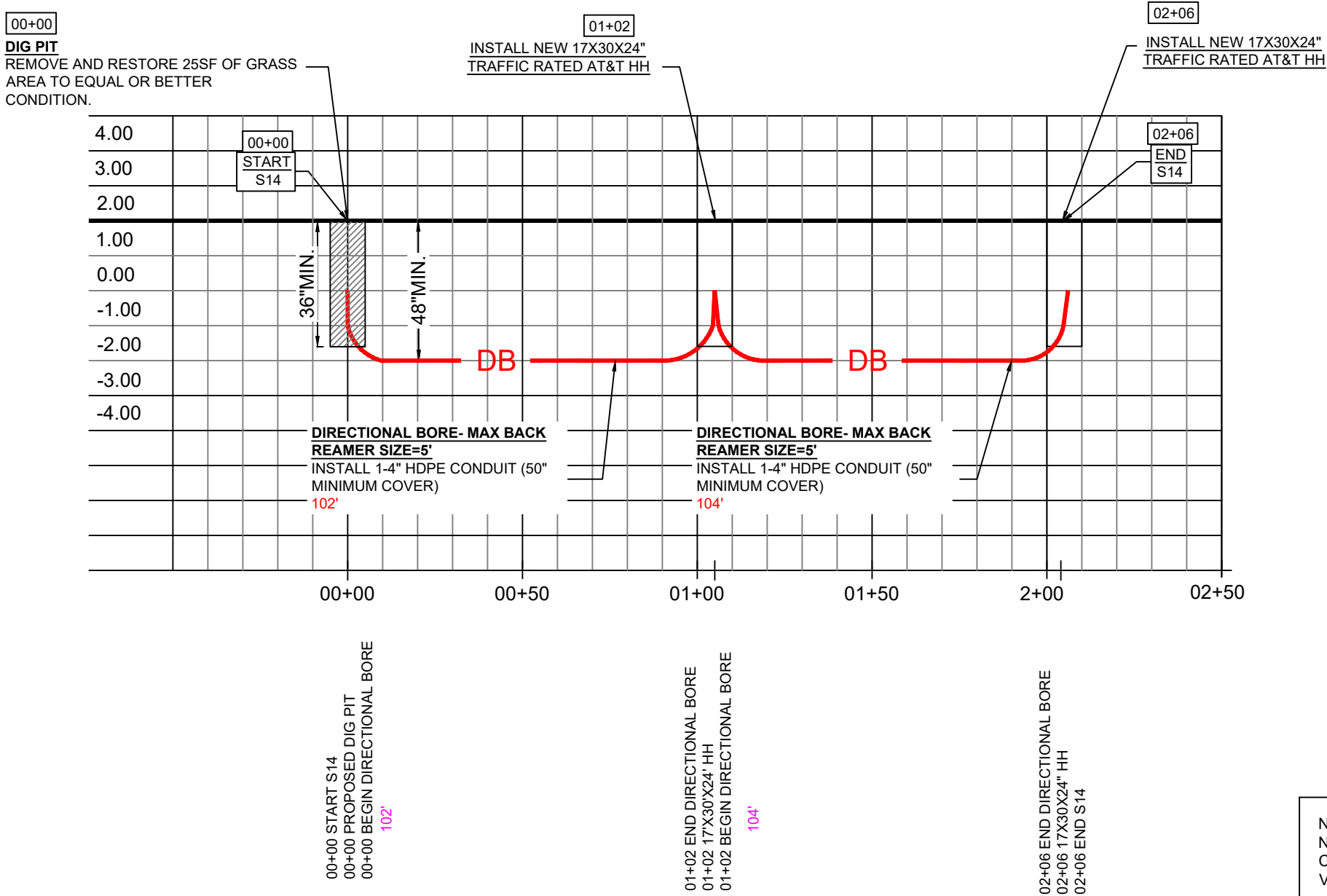
COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:			4300 A1A		
ENGINEER:			HERNANDEZ, JAVIER		
			ENG. PH. #		
			305-929-2166		
JOB NUMBER:			CFAS PROJECT NUMBER:		
1W842020N			A029ELL		
FILE NAME:					
1W842020N_4300 A1A					
SCALE:		PAGE:		OF:	
1:40		024		040	

PROFILE VIEW 'S14'- A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1' =10'

A1A
LOOKING: WEST



NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

ATTSE

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JURISDICTION:

* FDOT

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHFUMA

REVISIONS/APPROVALS

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COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS:
4300 A1A

ENGINEER: HERNANDEZ, JAVIER ENG. PH.# 305-929-2166
JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A
SCALE: 1:40 PAGE: 025 OF 040

Map Details:

- Highway Labels:** 4011, 4015, 4019, 4023
- Proposed Bore Locations:**
 - Station 15+88:** INSTALL NEW 17X30X24" TRAFFIC RATED AT&T HH DIRECTIONAL BORE 203'
 - Station 13+85:** INSTALL NEW 17X30X24" TRAFFIC RATED AT&T HH DIRECTIONAL BORE 203'
- Right of Way (ROW) and Lane Markings:** SDWK, W, S, EOP, ROW.
- Dimensions:** 21', 5', 9', 30', 35', 3'.
- Callout Box 1 (Top Right):**

MIN COVER: 50"	FTG. 203'	DIRECTIONAL BORE	
INSTALL 1-4" HDPE CONDUIT WITH 5" REAMER			
030	SHEET	S08	SEE PROFILE
- Callout Box 2 (Bottom Right):**

MIN COVER: 50"	FTG. 204'	DIRECTIONAL BORE	
INSTALL 1-4" HDPE CONDUIT WITH 5" REAMER			
029	SHEET	S08	SEE PROFILE
- Other Labels:** A1A ASPHALT, RIGHT OF WAY.

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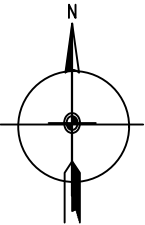
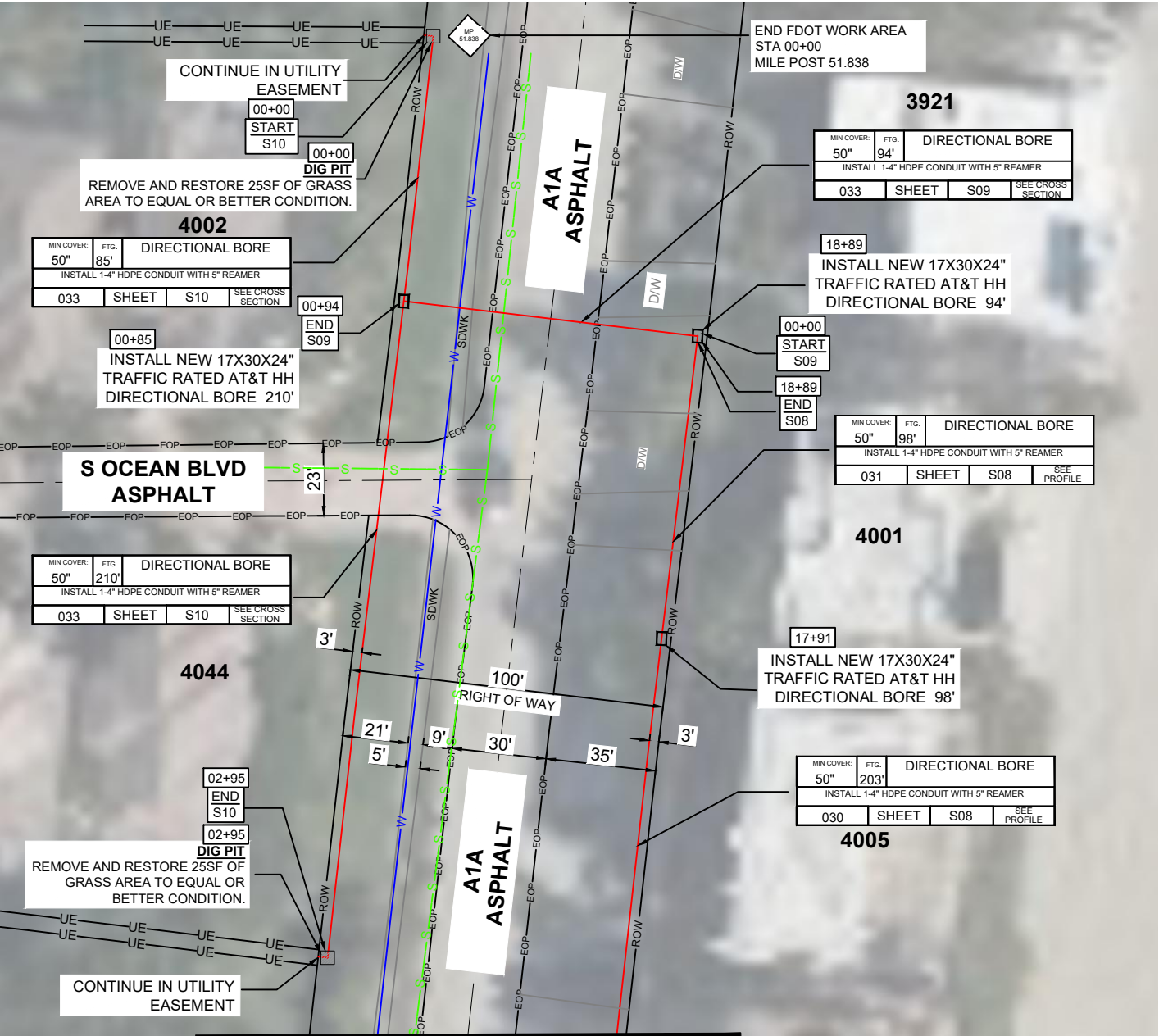
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TOTAL UNDER PAVEMENT:	0'



SCALE:	PAGE:	OF:
1:50	026	040

PB:	25/97
PB:	25/154
PB:	49/107

TOTAL PAGE FOOTAGE:	613'
TOTAL UNDER PAVEMENT:	53'



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EXCHANGE:	561272	WIRE CENTER:	DLBHFLMA

REVISIONS/APPROVALS

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03/21/2022	ORIGINAL SUBMITTAL	MT



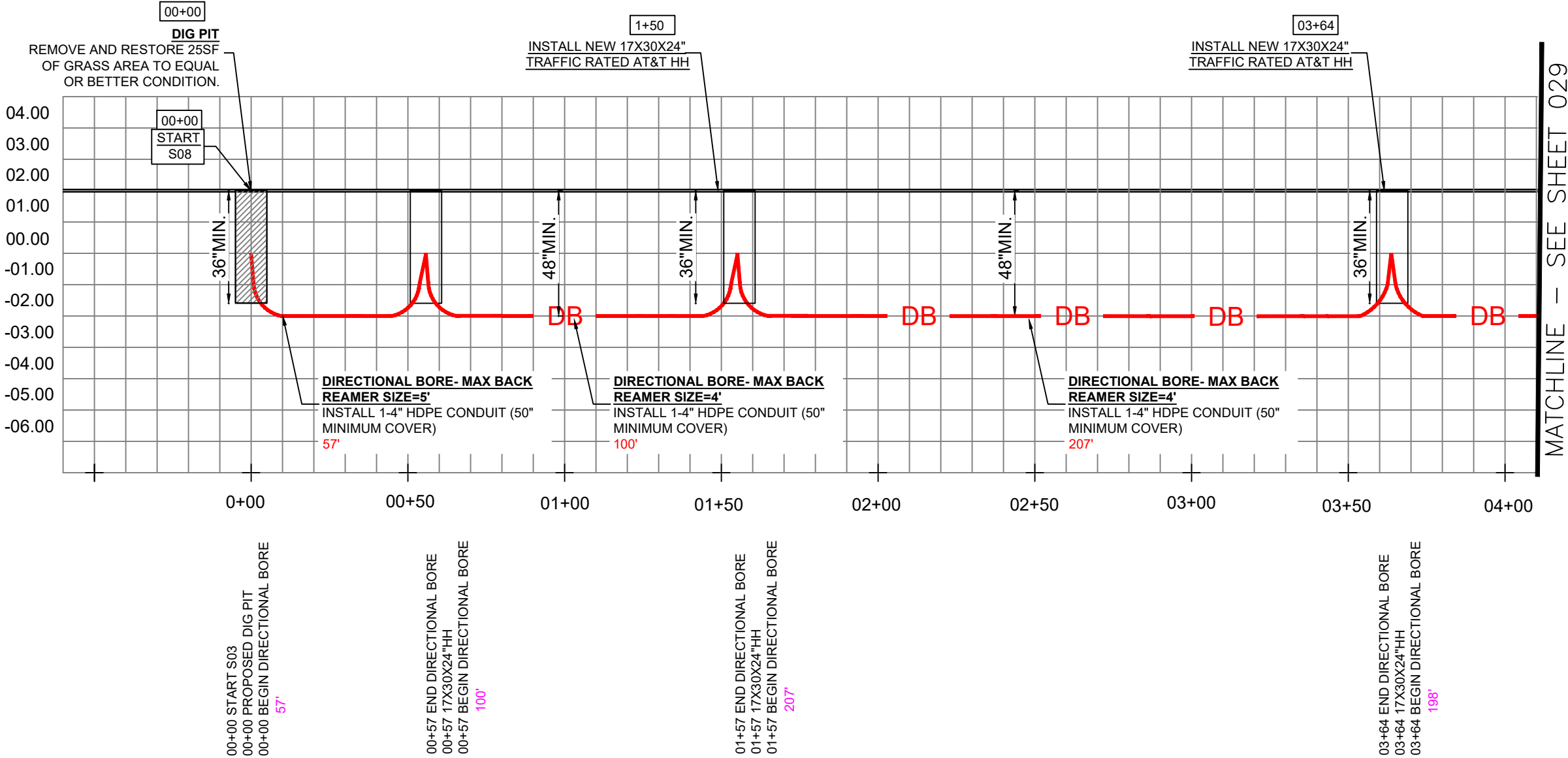
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CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:		4300 A1A	
ENGINEER:	HERNANDEZ, JAVIER	ENG PH #:	305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER:	A029ELL
FILE NAME:	1W842020N_4300 A1A		
SCALE:	1:50	PAGE:	027 OF 040

PROFILE VIEW 'S08' - A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

A1A
LOOKING: WEST



MATCHLINE - SEE SHEET 029

ATTSE

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JURISDICTION:
* FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT



COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

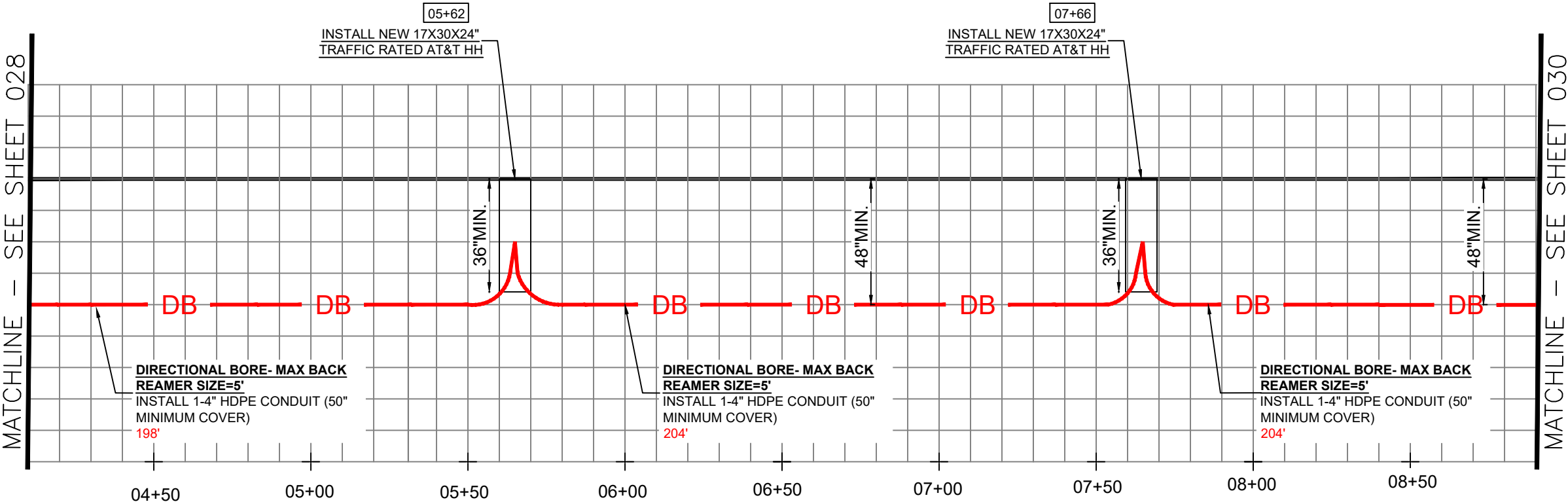
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ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 028 OF 040

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

PROFILE VIEW 'S08' - A1A

HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1" =10"

A1A
LOOKING: WEST



05+62 END DIRECTIONAL BORE
05+62 17X30X24"HH
05+62 BEGIN DIRECTIONAL BORE
204'

07+66 END DIRECTIONAL BORE
07+66 17X30X34"HH
07+66 BEGIN DIRECTIONAL BORE
204'

NOTES:
NO ELEVATION RECORDS AVAILABLE,
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VERIFY DEPTH BEFORE BORING.

ATTSE


PERMITTING

JURISDICTION:
• FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFUMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH
	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04

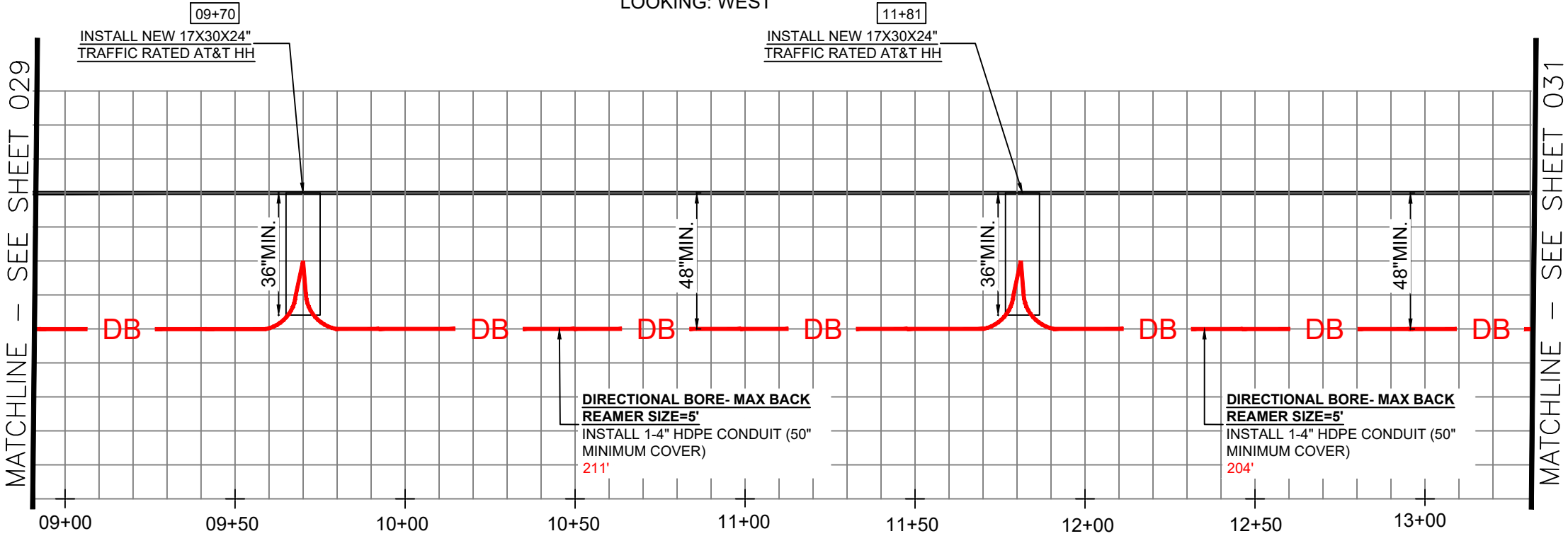
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ENGINEER: HERNANDEZ, JAVIER	ENG. PH.#: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 029 OF 040

PROFILE VIEW 'S08' - A1A

HORIZONTAL SCALE 1"=10'
VERTICAL SCALE 1" =10"

A1A
LOOKING: WEST



09+70 END DIRECTIONAL BORE
09+70 17X30X24"HH
09+70 BEGIN DIRECTIONAL BORE
211'

11+81 END DIRECTIONAL BORE
11+81 17X30X24"HH
11+81 BEGIN DIRECTIONAL BORE
204'

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
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* FDOT

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHFLMA

REVISIONS/APPROVALS

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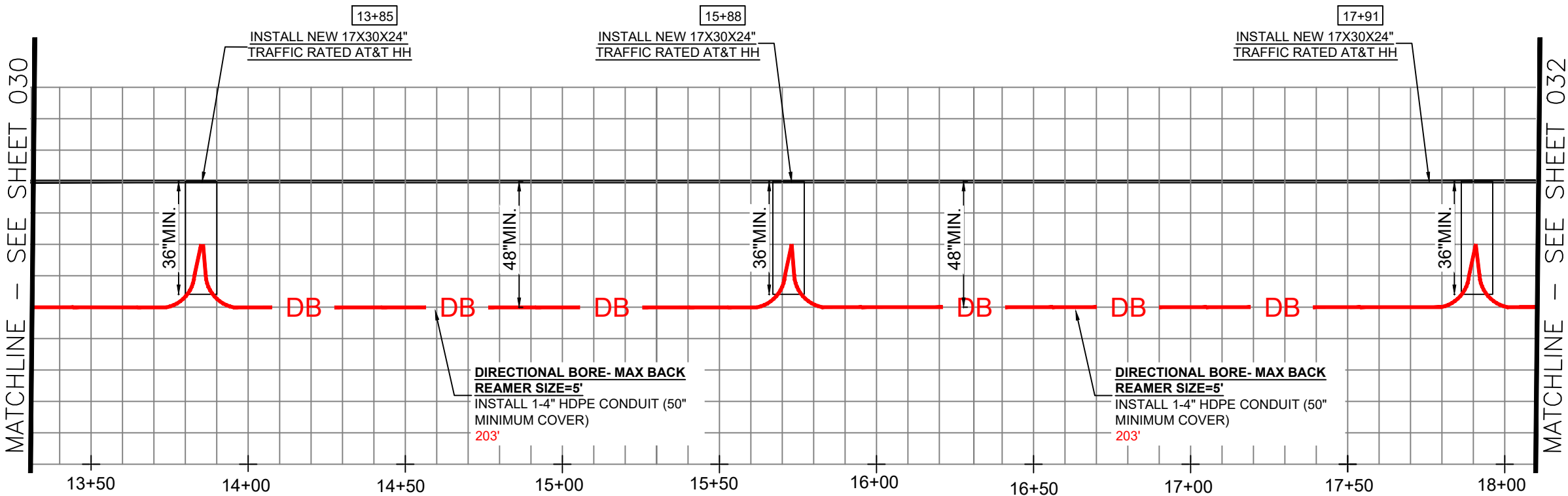
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CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS: 4300 A1A
ENGINEER: HERNANDEZ, JAVIER ENG. PH. # 305-929-2166
JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A
SCALE: 1:40 PAGE: 030 OF: 040

PROFILE VIEW 'S08' - A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1"=10"

A1A
LOOKING: WEST



13+85 END DIRECTIONAL BORE
13+85 17X30X24"HH
13+85 BEGIN DIRECTIONAL BORE
203'

15+88 END DIRECTIONAL BORE
15+88 17X30X24"HH
15+88 BEGIN DIRECTIONAL BORE
203'

17+91 END DIRECTIONAL BORE
17+91 17X30X24"HH
17+91 BEGIN DIRECTIONAL BORE
98'

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
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* FDOT

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
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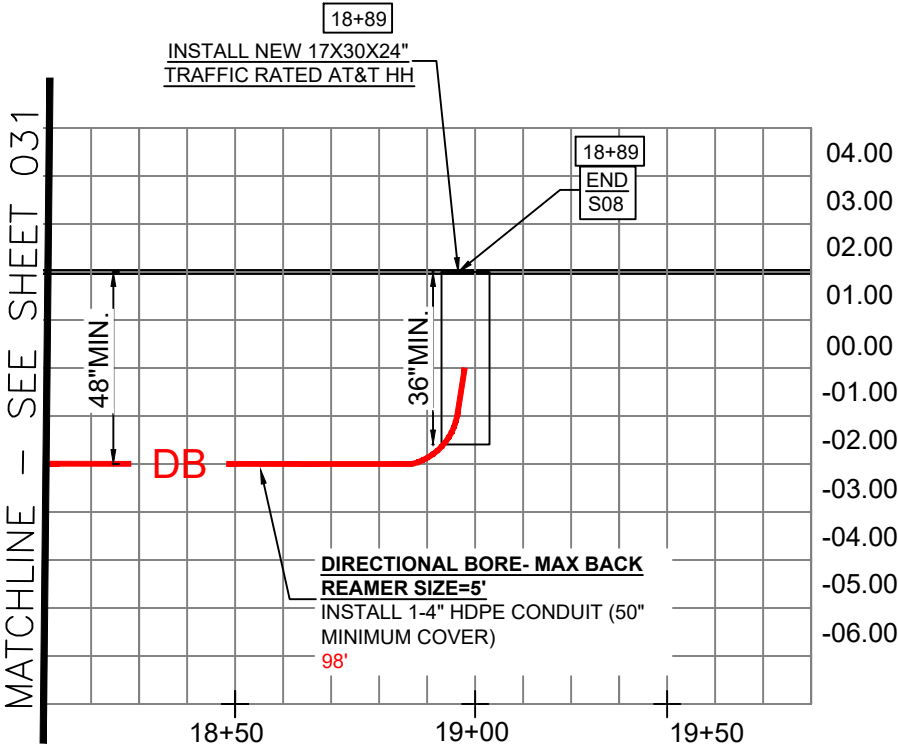
COUNTY: PALM BEACH
CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS: 4300 A1A
ENGINEER: HERNANDEZ, JAVIER ENG. PH. # 305-929-2166
JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A
SCALE: 1:40 PAGE: 031 OF 040

PROFILE VIEW 'S08' - A1A

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

A1A
LOOKING: WEST



19+06 END S08
19+06 30X48X36\"/>

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.


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PERMITTING

JURISDICTION:
* FDOT

STATE: FLORIDA	DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272	WIRE CENTER: DLBHFLMA

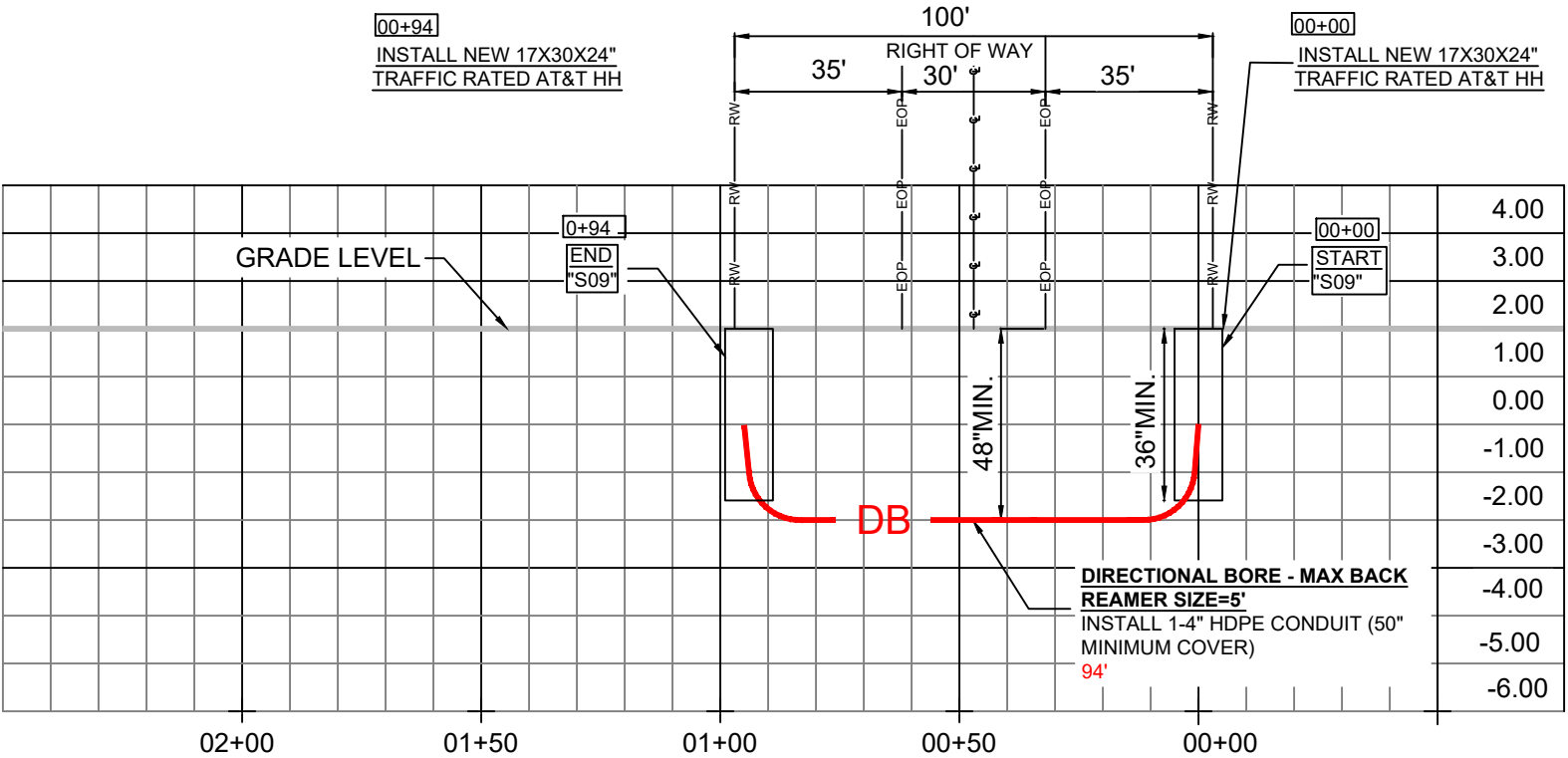
REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

 Know what's below. Call before you dig.	COUNTY: PALM BEACH
	CITY: HIGHLAND BEACH
	TOWNSHIP: 47S
	RANGE: 43E
	SECTION: 04
PROJECT ADDRESS: 4300 A1A	
ENGINEER: HERNANDEZ, JAVIER	ENG PH #: 305-929-2166
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	PAGE: 032 OF 040

CROSS SECTION- VIEW "S09"

HORIZONTAL SCALE 1'=10'
VERTICAL SCALE 1" =10"

A1A
LOOKING: NORTH



00+94 END DIRECTIONAL BORE
00+94 17X30X24" HH
00+94 END S09

00+00 START S09
00+00 17X30X24" HH
00+00 BEGIN DIRECTIONAL BORE

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

ATTSE

PERMITTING

JURISDICTION:

* FDOT

STATE: FLORIDA DISTRICT: HIGHLAND BEACH
EXCHANGE: 561272 WIRE CENTER: DLBHLMA

REVISIONS/APPROVALS

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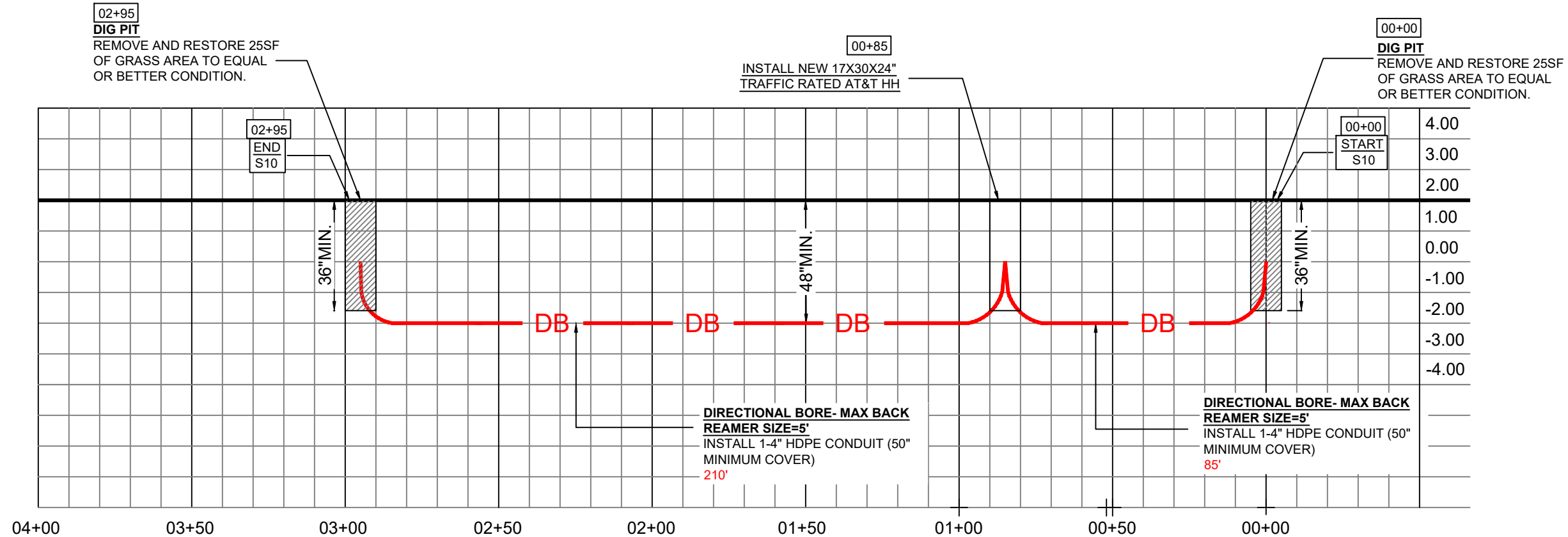
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CITY: HIGHLAND BEACH
TOWNSHIP: 47S
RANGE: 43E
SECTION: 04

PROJECT ADDRESS: 4300 A1A
ENGINEER: HERNANDEZ, JAVIER ENG. PH. # 305-929-2166
JOB NUMBER: 1W842020N CFAS PROJECT NUMBER: A029ELL
FILE NAME: 1W842020N_4300 A1A
SCALE: 1:40 PAGE: 033 OF: 040

PROFILE VIEW"S10" - A1A

HORIZONTAL SCALE 1' = 10'
VERTICAL SCALE 1" = 10"

A1A
LOOKING: WEST



02+95 END S10
02+95 17X30X24" HH
02+95 END DIRECTIONAL BORE

00+85 END DIRECTIONAL BORE
00+85 17X30X24" HH
00+85 BEGIN DIRECTIONAL BORE

00+00 BEGIN DIRECTIONAL BORE
00+00 PROPOSED DIG PIT
00+00 START S11

NOTES:
NO ELEVATION RECORDS AVAILABLE,
CONSTRUCTION CONTRACTOR SHALL
VERIFY DEPTH BEFORE BORING.

ATTSE

PERMITTING

JURISDICTION:

★ FDOT

STATE:
FLORIDA

EXCHANGE:
561272

DISTRICT:	HIGHLAND BEACH
WIRE CENTER:	DLBHFLMA

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RANGE:	43E
SECTION:	04

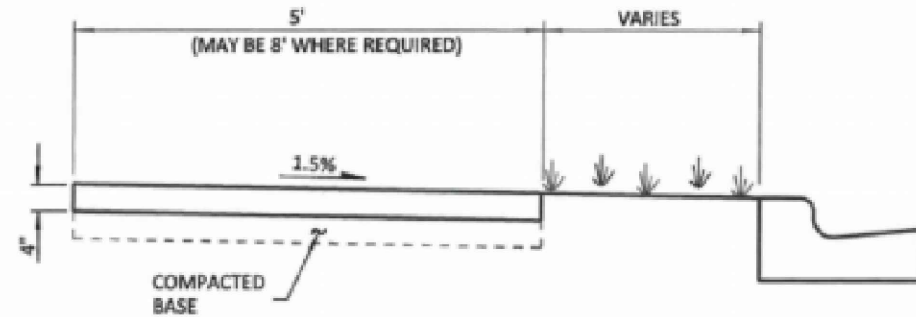
PROJECT ADDRESS:
4300 A1A

ENGINEER:	ENG PH #
HERNANDEZ, JAVIER	305-929-2166

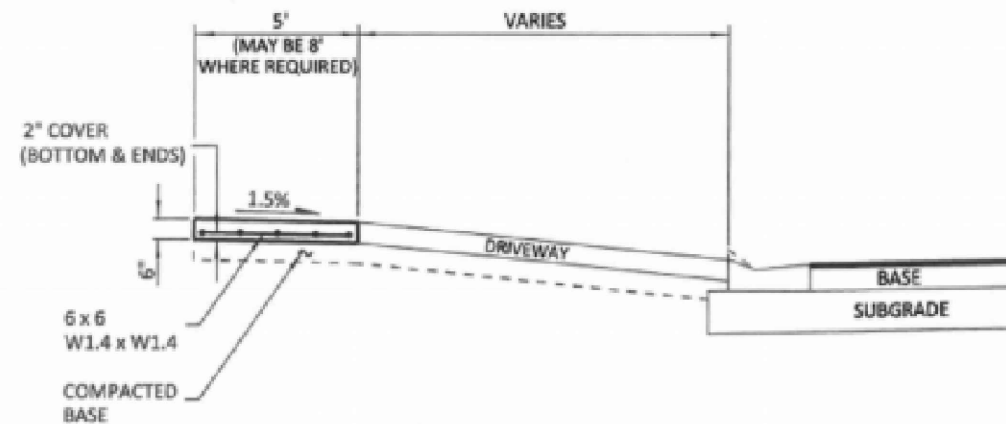
JOB NUMBER: 1W842020N	CFAS PROJECT NUMBER: A029ELL
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FILE NAME:
1W842020N_4300 A1A

SCALE:	PAGE:	OF:
1:40	034	040



STANDARD SECTION



DRIVEWAYS (RESIDENTIAL AND NON-RESIDENTIAL AREAS)

NOTES:

1. SIDEWALKS TO BE PORTLAND CEMENT CONCRETE, MIN. 2500 P.S.I. @ 28 DAYS.
2. BASE TO BE A MINIMUM 4 INCHES OF CLEAN SAND OR SANDY LOAM, FULLY COMPACTED, FULL WIDTH.
3. SIDEWALKS TO BE BROOM FINISHED WITH EVEN, DUSTLESS SURFACE.
4. MAXIMUM LONGITUDINAL SLOPE IS 1.0%
5. SIDEWALK THICKNESS TO BE 6 INCHES MINIMUM IN ALL AREAS SUBJECT TO VEHICULAR TRAFFIC.

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PALM BEACH COUNTY DEPARTMENT
OF ENGINEERING & PUBLIC WORKS

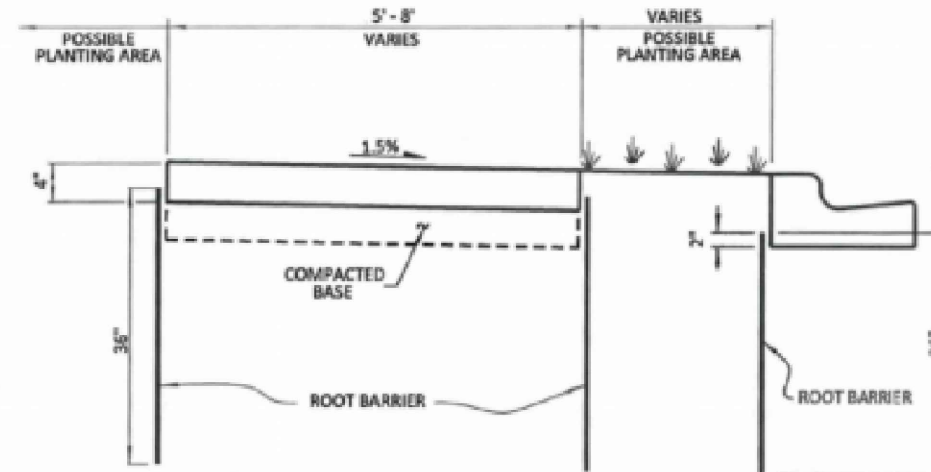
PATHWAY:
CONCRETE SIDEWALK

DRAWING NO.

400.1

DRAWN BY:	DATE:	REVISED BY:	DATE:
K.L.	05/23/90	J.M.K.	02/01/2018

APPROVED: *[Signature]* EFFECTIVE: 2/9/18
COUNTY ENGINEER OR DESIGNEE



STANDARD SECTION

NOTES:

1. ROOT BARRIER IS REQUIRED FOR LOCATIONS WHERE TREE(S) AND/OR ASSOCIATED ROOTS ARE LOCATED WITHIN 10 FT. OF A REQUIRED IMPROVEMENT.
2. ROOT BARRIER MATERIAL SHALL BE HDPE OR AS OTHERWISE APPROVED BY THE COUNTY ENGINEER.
3. ROOT BARRIER INSTALLED 15 FT. ON CENTER OF TREE(S) AND/OR ROOTS.

FILEPATH: P:\DGN\ENG SER\LAND DEVELOPMENT STANDARDS\DWG FORMAT\400.1B

PALM BEACH COUNTY DEPARTMENT
OF ENGINEERING & PUBLIC WORKS

PATHWAY:
WITH ROOT BARRIER

DRAWING NO.

400.2

DRAWN BY:	DATE:	REVISED BY:	DATE:
K.L.	10/03/2017	J.M.K.	02/01/2018

APPROVED: *[Signature]* EFFECTIVE: 2/9/18
COUNTY ENGINEER OR DESIGNEE

ATTSE

PERMITTING

JURISDICTION:

* FDOT

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHLMA

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
03/21/2022	ORIGINAL SUBMITTAL	MT

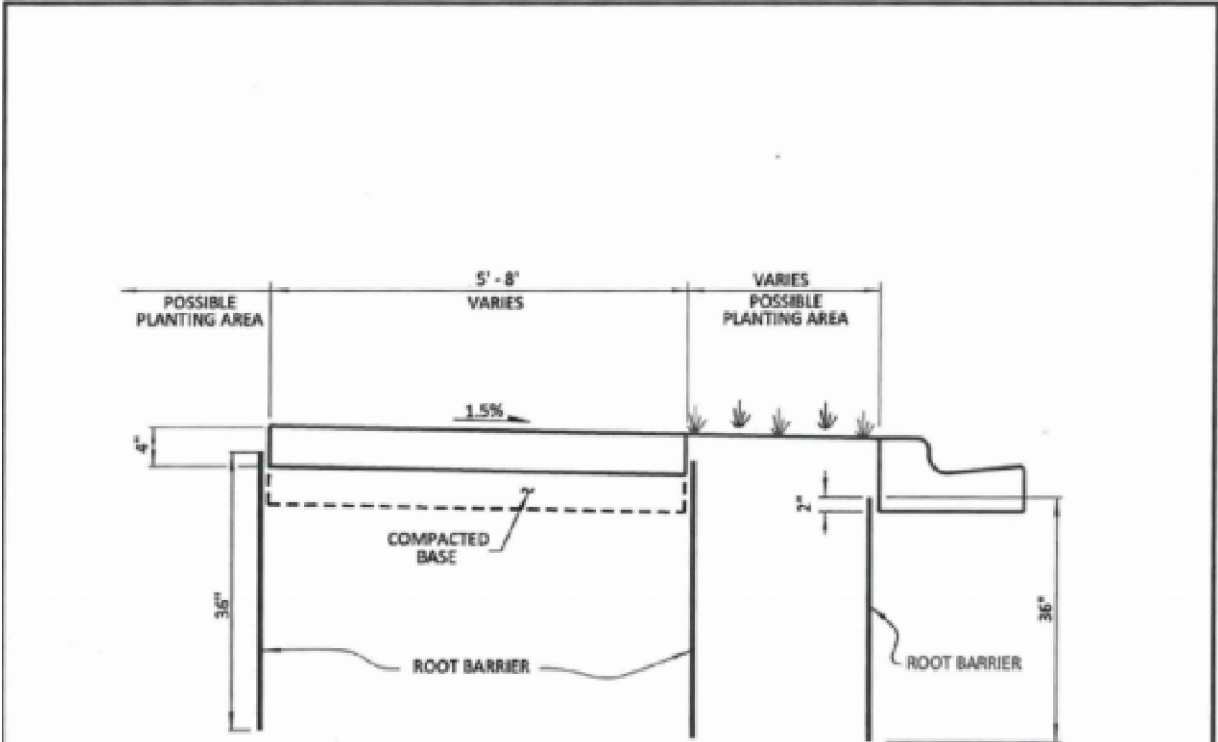


Know what's below.
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COUNTY:	PALM BEACH
CITY:	HIGHLAND BEACH
TOWNSHIP:	47S
RANGE:	43E
SECTION:	04

PROJECT ADDRESS:
4300 A1A

ENGINEER:	HERNANDEZ, JAVIER	ENG. P.H. #:	305-929-2166
JOB NUMBER:	1W842020N	CFAS PROJECT NUMBER:	A029ELL
FILE NAME:	1W842020N_4300 A1A		
SCALE:	AS SHOWN	PAGE:	035 OF 040



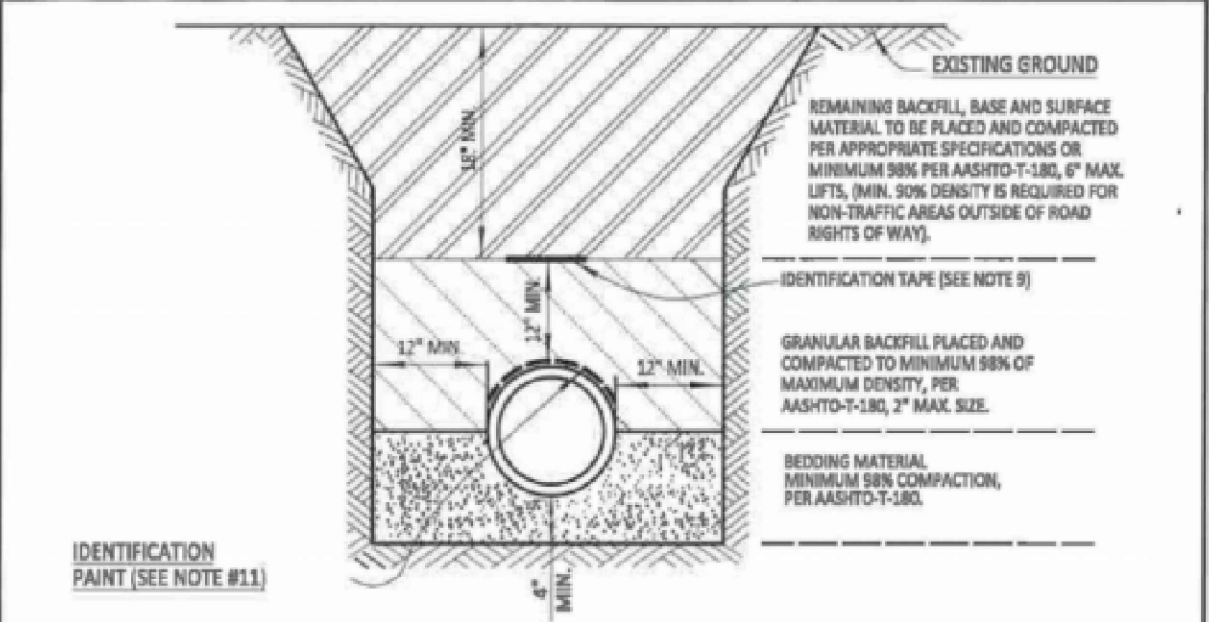
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3. ROOT BARRIER INSTALLED 15 FT. ON CENTER OF TREE(S) AND/OR ROOTS.

FILEPATH: P:\DGN\ENG_SER\LAND DEVELOPMENT STANDARDS\DWG FORMAT\400.1B

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				PATHWAY WITH ROOT BARRIER		DRAWING NO. 400.2
DRAWN BY:	DATE:	REVISED BY:	DATE:	APPROVED:	EFFECTIVE:	
K.L.	10/03/2017	J.M.K.	02/01/2018	<i>[Signature]</i>	3/19/18	



IDENTIFICATION PAINT (SEE NOTE #11)

NOTES:

1. BEDDING SHALL CONSIST OF IN-SITU GRANULAR MATERIAL OR WASHED AND GRADED LIMEROCK 3/8" - 7/8" SIZING WITH EQUAL OR GREATER STRUCTURAL ADEQUACY AS EXISTING. UNSUITABLE IN-SITU MATERIALS SUCH AS MUCK, DEBRIS AND LARGER ROCKS SHALL BE REMOVED.
2. THE PIPE SHALL BE FULLY SUPPORTED FOR ITS ENTIRE LENGTH WITH APPROPRIATE COMPACTION UNDER THE PIPE HAUNCHES.
3. THE PIPE SHALL BE PLACED IN A DRY TRENCH.
4. BACKFILL SHALL BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK AND DEBRIS.
5. DENSITY TESTS SHALL BE TAKEN IN 1 FOOT LIFTS ABOVE THE PIPE AT INTERVALS OF 400' MAXIMUM, (MINIMUM 1 SET) OR AS DIRECTED BY THE CONSTRUCTION COORDINATION DIVISION. RESULTS SHALL BE SUBMITTED TO CONSTRUCTION COORDINATION AS PART OF THEIR FIELD REVIEW.
6. THE PERMITTEE/DEVELOPER/CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH ALL TRENCH SAFETY LAWS AND REGULATIONS.
7. SEE SEPARATE DETAIL FOR PAVED AREAS (OPEN CUT FOR THOROUGHFARE AND NON-THOROUGHFARE ROADS).
8. THE AFFECTED AREA SHALL BE RESTORED TO EQUAL OR BETTER CONDITION OR AS SPECIFIED IN PERMIT/CONTRACT DOCUMENTS.
9. APPROVED MAGNETIC TAPE IS REQUIRED FOR ALL MAIN PRESSURE PIPES AND CONDUIT IN THE COUNTY'S RIGHT-OF-WAY. INSTALL TAPE 18" BELOW FINISHED GRADE.
10. ROOT BARRIER IS REQUIRED FOR APPROVED PIPE INSTALLATION CLOSER THAN 10 FEET FROM AN EXISTING TREE. SEE SEPARATE DETAIL FOR ROOT BARRIER.
11. CONTINUOUS 4" WIDE PAINT STRIPING IS REQUIRED FOR DIP/PCCP WATER MAINS (BLUE), DIP SANITARY FORCE MAINS (GREEN), DIP RECLAIMED WATER MAINS (PURPLE), GAS MAINS (YELLOW), OR AS REQUIRED BY THE APWA.
12. PERMANENT ABOVE GROUND UTILITY MARKER SHALL BE INSTALLED IF REQUIRED.

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PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				TYPICAL TRENCH DETAIL (NON-PAVED AREAS)		DRAWING NO. 1
DRAWN BY:	DATE:	REVISED BY:	DATE:	APPROVED:	EFFECTIVE:	
K.L.	05/23/90	J.M.K.	02/01/2018	<i>[Signature]</i>	4/27/18	

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PERMITTING

JURISDICTION:

- FDOT

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHFLMA

REVISIONS/APPROVALS

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	PALM BEACH
	CITY:
	HIGHLAND BEACH
	TOWNSHIP:
	47S
	RANGE:
	43E
	SECTION:
	04

PROJECT ADDRESS:	
4300 A1A	
ENGINEER:	ENG. PH.#
HERNANDEZ, JAVIER	305-929-2166
JOB NUMBER:	CPAS PROJECT NUMBER:
1W842020N	A029ELL
FILE NAME:	
1W842020N_4300 A1A	
SCALE:	PAGE: OF:
AS SHOWN	036 040

3048

OLDCASTLE POLYMER

(formerly H-Series)

COVER

- Style: Flush 2-Piece
- Material: Polymer Concrete
- Model: 30" x 48"
- Weight: Tier 15: 110 lbs. (per half)
Tier 22: 169 lbs. (per half)
- Std. Fasteners: 1/2-13 Stainless Steel Hex Head Bolt, Washer and Floating Nut
- Options: Logos and Special Markings
- Surface: Slip Resistant
- Performance: ANSI/SCTE-77, Tier 15 or Tier 22*

Cover comes standard with permanent markings for manufacturer, load rating, model size and manufacturing location.

BODY

- Material: Polymer Concrete
- Model: 30" x 48"
- Weight: 18" Depth: 179 lbs.
24" Depth: 223 lbs.
36" Depth: 307 lbs.
- Wall Type: Straight
- Performance: ANSI/SCTE-77 Tier 22

LOAD RATING / NOTES

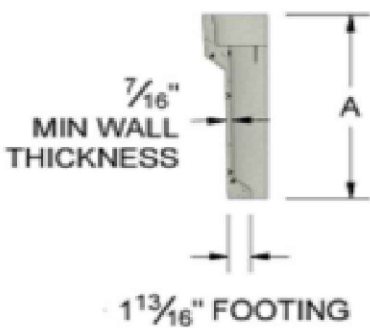
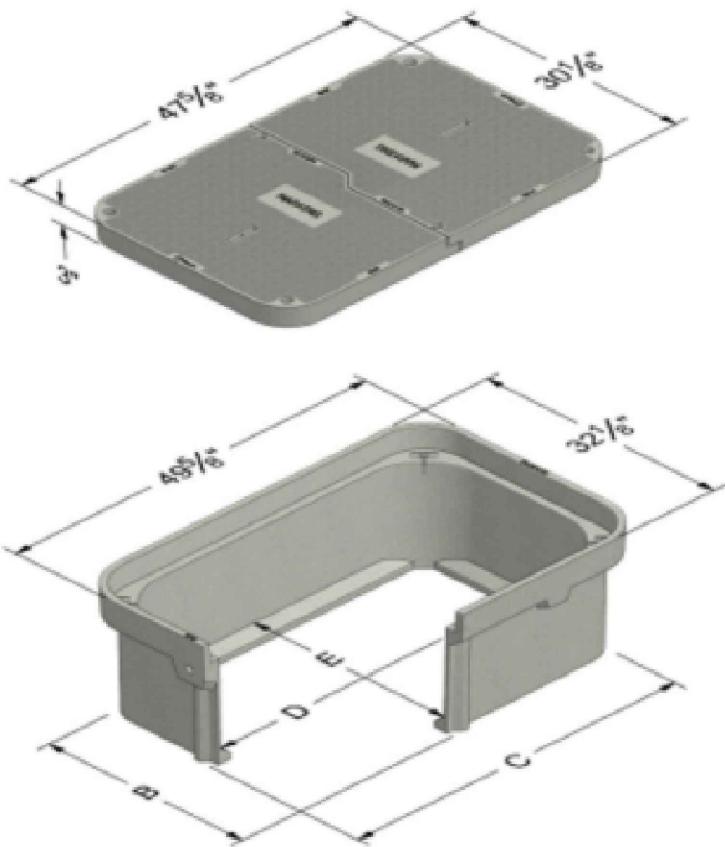
- 6

MEDIUM DUTY
ANSI/SCTE TIER 15
- TRUCK

HEAVY DUTY
ANSI/SCTE TIER 22

For use in non-vehicular traffic situations only. Weights and dimensions may vary slightly. Actual load rating is determined by the box and cover combination.

* Based upon lid and body combination, this unit can be Tier 15 or Tier 22. T22 rating when paired with T22 polymer concrete lid.



	A	B	C	D	E
3048-18	18	29-7/16	46-15/16	44-1/2	27
3048-24	24	29-5/16	46-13/16	44-1/4	26-3/4
3048-36	36	29	46-1/2	44-1/8	26-5/8

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JURISDICTION:

*

FDOT

STATE: FLORIDA

DISTRICT: HIGHLAND BEACH

EXCHANGE: 561272

WIRE CENTER: DLBHLMA

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Know what's below.
Call before you dig.

COUNTY: PALM BEACH

CITY: HIGHLAND BEACH

TOWNSHIP: 47S

RANGE: 43E

SECTION: 04

PROJECT ADDRESS: 4300 A1A

ENGINEER: HERNANDEZ, JAVIER

ENG P/H #: 305-929-2166

JOB NUMBER: 1W842020N

CFAS PROJECT NUMBER: A029ELL

FILE NAME: 1W842020N_4300 A1A

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3048

OLDCASTLE POLYMER

(formerly H-Series)

COVER OPTIONS

- Oldcastle Polymer, Flush Solid
- Oldcastle Polymer, Flush 2-Piece
- Oldcastle Polymer, Flush Pedestal Provision
- Steel, Solid



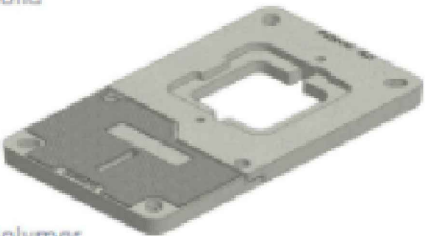
Polymer
Solid



Steel
Solid



Polymer
2-Piece



Polymer
Pedestal Provision

FASTENER OPTIONS

- Hex Head Bolt (A)
- Penta Head Bolt (B)
- Penta Head Coil Thread Bolt (B)
- Oldcastle Vandal Resistant Bolt (C)
- Captive Bolt Retainer



Standard Thread



A



B



C



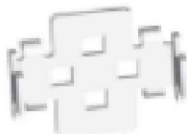
Coil Thread



Bolt Retainer
(for standard thread)

ADD ON OPTIONS

- EMS Marker
- Mouseholes/Knockouts
- Rack Mount
- Cable Racks/Cable Arms
- Unistrut
- Pulling Eye - 1,000 lb and 3,000 lb
- Ground Buss
- Dividers
- Racking Provision
- Lid Gaskets*
- Solid Bottom
- Custom Marking Plate (Polymer)



Rack Mount



Cable Rack
Cable Arm



Unistrut



Pulling Eye



EMS Marker



Ground Bus

* Lid Gaskets inhibit water flow into the box, they do not make enclosure fully waterproof.

WARNING: Cancer - www.P65Warnings.ca.gov

All information contained on this sheet is current at the time of publication.
Oldcastle reserves the right to discontinue or update product information without notice.

Revision 11/09/18
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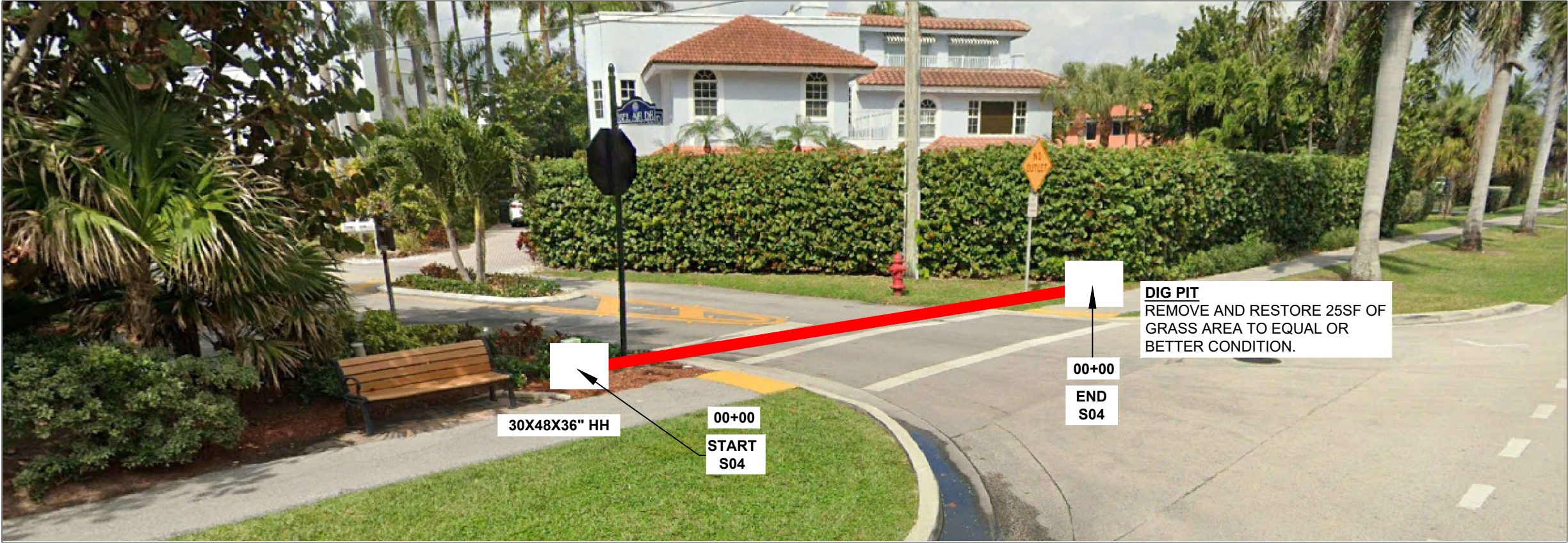
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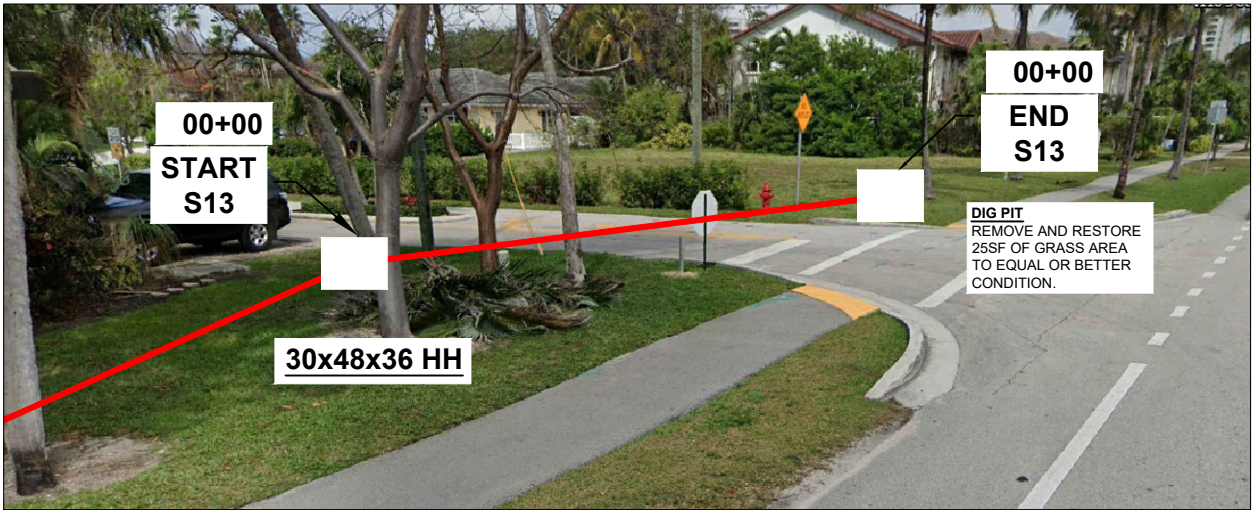
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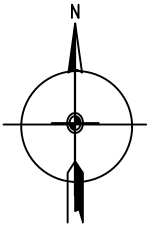
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ENGINEER:	HERNANDEZ, JAVIER	305-929-2166
JOB NUMBER:	1W842020N	A029ELL
FILE NAME:	1W842020N_4300 A1A	
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BEL AIR DRIVE



HIGHLAND BEACH DR



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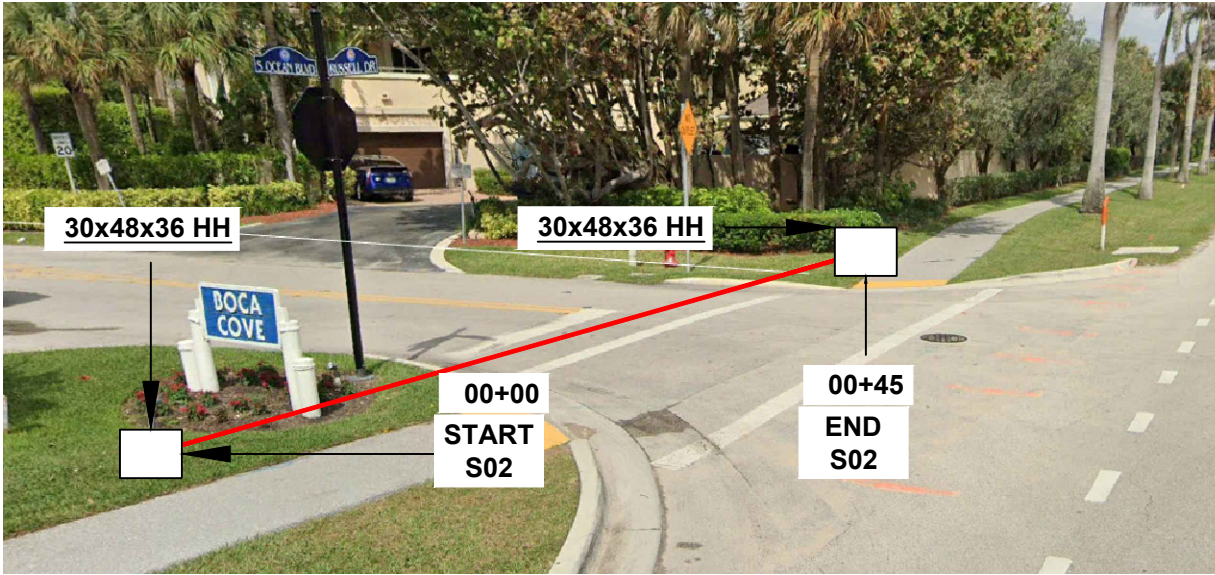
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ENGINEER: HERNANDEZ, JAVIER	
JOB NUMBER: 1W842020N	
FILE NAME: 1W842020N_4300 A1A	
SCALE: 1:40	

ENG PH # 305-929-2166	CFAS PROJECT NUMBER: A029ELL
PAGE: 39	
OF: 040	



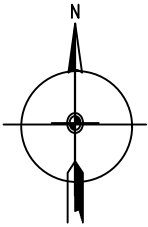
RUSSELL DRIVE



BOCA COVE LN



BEL LIDO DRIVE



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JURISDICTION:

• FDOT

STATE:	DISTRICT:
FLORIDA	HIGHLAND BEACH
EXCHANGE:	WIRE CENTER:
561272	DLBHFLMA





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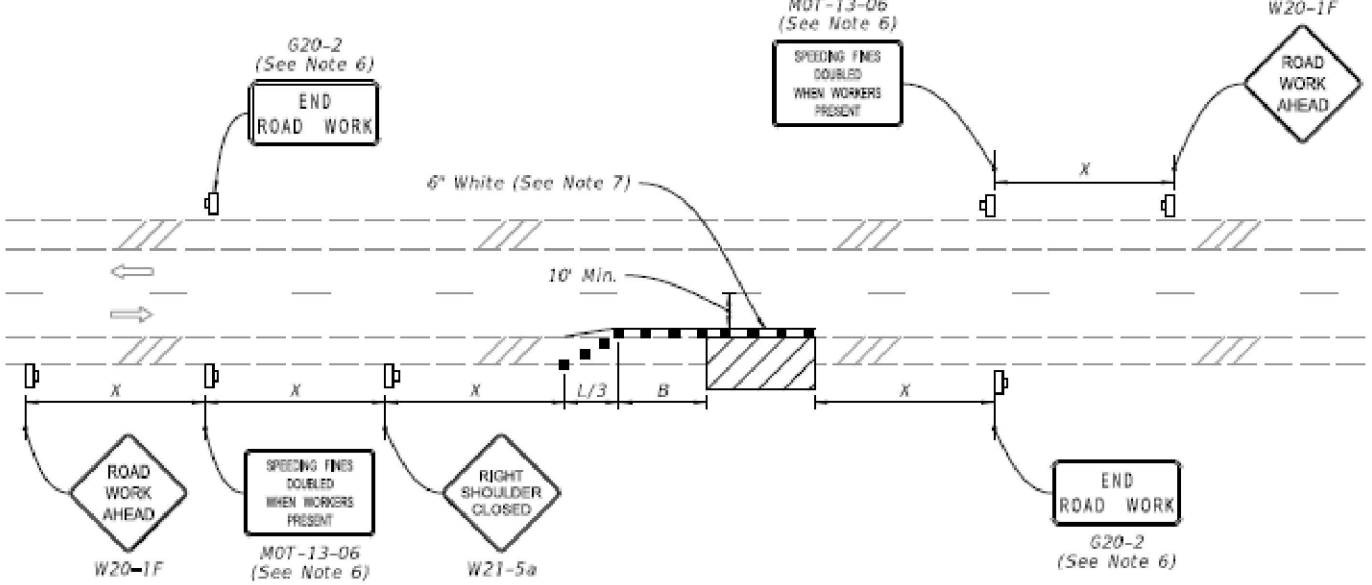
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ENGINEER:		HERNANDEZ, JAVIER
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NOTE:

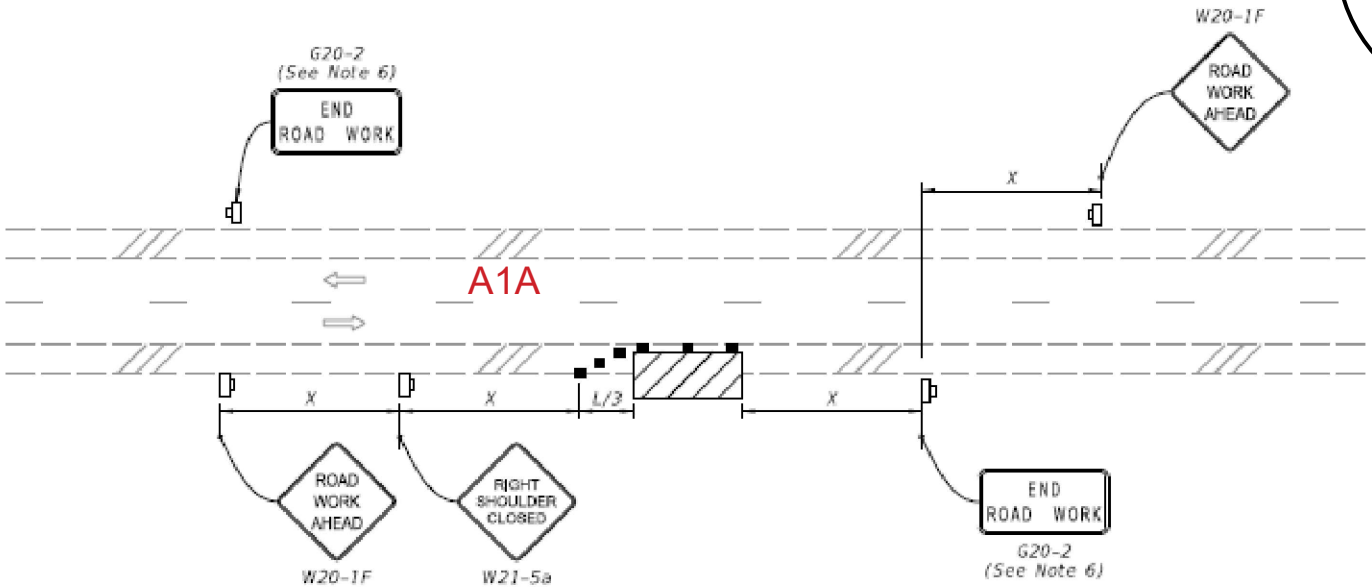
1. This Index applies to Two-Lane, Two-Way and Multilane Roadways, including Medians of divided roadways, with work on the shoulder.
2. L = Taper Length
 X = Work Zone Sign Spacing
 B = Buffer Length
See Index 102-600 for " L ", " X ", " B ", and channelizing device spacing values.
3. Where work activities are between 2' and 15' from the edge of traveled way, the Engineer may omit signs and channelizing devices for work operations 60 minutes or less.
4. When four or more work vehicles enter the through traffic lanes in a one hour period (excluding establishing and terminating the work area), use a flagger or lane closure to accommodate work vehicle ingress and egress.
5. For work less than 2' from the traveled way and work zone speed is greater than 45 MPH, use a lane closure.
6. The "Speeding Fines Doubled When Workers Present" signs (MOT-13-06) and "End Road Work" Signs (G20-2) along with the associated work zone sign spacing distances may be omitted when the work operation is in place for 24 hours or less.
7. Temporary pavement markings may be omitted when the work operation is in place for 3 days or less.
8. Omit "Shoulder Closed" signs (W21-5a) along with associated work zone sign spacing distances for work on the median.
9. When there is no paved shoulder, the "Worker" sign (W21-1) may be used instead of the "Shoulder Closed" sign (W21-5a).

SYMBOLS:

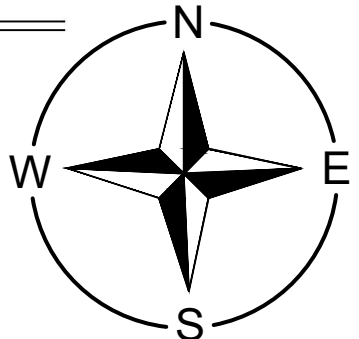
-  Work Area
-  Channelizing Device (See Index 102-600)
-  Work Zone Sign
-  Lane Identification and Direction of Traffic



TWO-LANE ROADWAY
SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY
WITH WORK ZONE SPEED OF 45 MPH OR LESS



TWO-LANE ROADWAY
SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY



LAST
REVISION
11/01/21

REVISION

DESCRIPTION:



FY 2022-23
STANDARD PLANS

TWO-LANE AND MULTILANE, WORK ON SHOULDER

INDEX
102-602

SHEET
1 of 2

Approved
2022-H-496-00177
Eugene Kissner
4/6/2022

SECTION 555

DIRECTIONAL BORE

555-1 Description.

555-1.1 Scope of Work: The work specified in this Section documents the approved construction methods, procedures and materials for Directional Boring; also commonly called Horizontal Directional Drilling (HDD).

555-1.2 General: HDD is a trenchless method for installing a product that serves as a conduit for liquids, gasses, or as a duct for pipe, cable, or wire line products. It is a multi-stage process consisting of site preparation and restoration, equipment setup, and drilling a pilot bore along a predetermined path and then pulling the product back through the drilled space. When necessary, enlargement of the pilot bore hole may be necessary to accommodate a product larger than the pilot bore hole size. This process is referred to as back reaming and is done at the same time the product is being pulled back through the pilot bore hole.

Accomplish alignment of the bore by proper orientation of the drill bit head as it is being pushed into the ground by a hydraulic jack. Determine orientation and tracking of the drill bit by an above ground radio detection device which picks up a radio signal generated from a transmitter located within the drill bit head. Then electronically translate the radio signal into depth and alignment. In order to minimize friction and prevent collapse of the bore hole, introduce a soil stabilizing agent (drilling fluid) into the annular bore space from the trailing end of the drill bit. The rotation of the bit in the soil wetted by the drilling fluid creates a slurry. The slurry acts to stabilize the surrounding soil and prevent collapse of the bore hole as well as provides lubrication. Select or design drilling fluids for the site specific soil and ground water conditions. Confine free flowing (escaping) slurry or drilling fluids at the ground surface during pull back or drilling. Accomplish this by creating sump areas or vacuum operations to prevent damage or hazardous conditions in surrounding areas. Remove all residual slurry from the surface and restore the site to preconstruction conditions.....

555-6 Documentation Requirements.

555-6.1 Boring Path Report: Furnish a Bore Path Report to the Engineer within seven days of the completion of each bore path. Include the following in the report:

- (a) Location of project and financial project number including the Permit Number when assigned
- (b) Name of person collecting data, including title, position and company name
- (c) Investigation site location (Contract plans station number or reference to a permanent structure within the project right-of-way)
- (d) Identification of the detection method used
- (e) Elevations and offset dimensions as required in 555-4.2

555-6.2 As-Built Plans: Provide the Engineer a complete set of As-Built Plans showing all bores (successful and failed) within 30 calendar days of completing the work. Ensure that the plans are dimensionally correct copies of the Contract plans and include roadway plan and profile, cross-section, boring location and subsurface conditions as

directed by the Engineer. The plans must show appropriate elevations and be referenced to a Department Bench Mark when associated with a Department project, otherwise to a USGS grid system and datum, or a specific location on top of an existing Department head wall. Plans must be same scale in black ink on white paper, of the same size and weight as the Contract plans. Submittal of electronic plans data in lieu of hard copy plans is preferred and may be approved by the Engineer if compatible with the Department software. Specific plans content requirements include but may not be limited to the following:

- (a) The Contract plan view shows the center line location of each facility installed, or installed and placed out of service, to an accuracy of 1 inch at the ends and other points physically observed in accordance with the bore path report.
- (b) As directed by the Engineer, provide either a profile plan for each bore path, or a cross-section of the roadway at a station specified by the Engineer, or a roadway centerline profile. Show the ground or pavement surface and crown elevation of each facility installed, or installed and placed out of service, to an accuracy within 1 inch at the ends and other exposed locations. On profile plans for bore paths crossing the roadway show stationing of the crossing on the Contract plans. On the profile plans for the bore paths paralleling the roadway, show the Contract plans stationing. If the profile plan for the bore path is not made on a copy of one of the Contract profile or crosssection sheets, use a 10 to 1 vertical exaggeration.
- (c) If, during boring, an obstruction is encountered which prevents completion of the installation in accordance with the design location and specification, and the product is left in place and taken out of service, show the failed bore path along with the final bore path on the plans. Note the failed bore path as "Failed Bore Path - Taken Out of Service". Also show the name of the Utility owner, location and length of the drill head and any drill stems not removed from the bore path.
- (d) Show the top elevation, diameter and material type of all utilities encountered and physically observed during the subsoil investigation. For all other obstructions encountered during a subsoil investigation or the installation, show the type of material, horizontal and vertical location, top and lowest elevation observed, and note if the obstruction continues below the lowest point observed.
- (e) Include bore notes on each plan stating the final bore path diameter, product diameter, drilling fluid composition, composition of any other materials used to fill the annular void between the bore path and the product, or facility placed out of service. Note if the product is a casing as well as the size and type of carrier pipe placed within the casing as part of the Contract work.

UTILITY WORK PERMITS

(a) DOCUMENTS REQUIRED PRIOR TO A PRE-CON MEETING:

****UPLOAD INTO OSP - Pdf Format; 1 pdf file combine All please**

- All Contractor's / Sub Contractor's Licenses
- All Contractor's / Sub Contractor's Local Business Tax Receipt
- Contractor's Work Site Safety Supervisor's Advanced MOT Certificate - with his/her email address and a 24/7 contact number attached to the certificate.

(b) DOCUMENTS REQUIRED PRIOR TO FINAL INSPECTION:

****UPLOAD INTO OSP - Pdf Format; 1 pdf file combined for all docs, except the As Built & Certification Letter please submit these two docs separately.**

(*As Applicable to Your Permit *)

- Permit Final Inspection Certification Letter
- Request for Final Inspection Letter
- Directional Bore Logs
- Density Reports
- As Built Plans (w/Plan & Section Views for ALL Bores)
- Producers Certification for Concrete CL I NS 2500 psi (sidewalk, curb & gutter, ditch pavement & traffic separator)
- Asphalt Tickets
 - *Include SP & FC types/thickness used on Excavation Restoration and Milled & Resurfaced area.

*****OSP WEB URL: <https://osp.fdot.gov>*****

***NOTE:** As mandated by our Legal Department; All Contractors/Sub Contractors working within or adjacent to the Department's Right of Way must furnish their License & Local Business Tax Receipt and their MOT Cert unless MOT is being done by the Prime Contractor.

If you have any further concerns, please do not hesitate to contact us at your earliest convenience.
Brett T. Drouin – Permits Manager

**SPECIAL PROVISIONS/CONDITIONS
FOR UTILITY PERMITS, INCLUDING
DIRECTIONAL AND JACK & BORES
ATTACHMENT "A"**

Permittee's representative & an FDOT Inspector must be on site during all boring activities. Upon completion of the boring activities, Permittee shall provide all documentation to be in accordance with FDOT Standard Specifications, Section 555 or 556, whichever is applicable.

All maintenance of traffic (MOT) will be in accordance with the Department's current edition of the Standard Plans (102-600) series. The Operations Engineer or his designee reserves the right to direct the removal/relocation/Modification of any traffic device(s) at the Permittee's sole expense.

Restricted Hours for Single Lane Closures:
9 am to 3: 30 pm & 7 pm to 6 am, Monday through Friday, (No Weekends)
Multi-Lane Closure must occur during nighttime hours only, Monday through Friday, (No Weekends) unless otherwise approved by the Local Operations Engineer or designee.

PERMITTEE: PLEASE NOTE:

Permittee's contractors that are performing directional drilling and/or jack and bore activities shall provide the Department (Permits Office) proof of a proper state contractor's license prior to any commencement of permitted work.

All HDPE conduit used for traffic signals or other electrically powered or operated traffic control devices, shall use a Standard Dimension Ratio of 11 (SDR 11).

Note:

A staff member of the Permittee/UAO shall attend all required FDOT field meetings and/or inspections.

Permittee shall coordinate all work with Louis Berger @ 1-888-238-6215, Extension 701 or email: US1-A1A-Permits@louisberger.com
Coordination will include a Pre-construction meeting.

SEE ATTACHMENT B & C

Permittee will provide the Department with certified "As-Built" plans prior to final acceptance of the permitted work.

Permittee will provide the necessary densities in accordance w/Section 125-8 of the Standard Specifications for Road & Bridge Construction, (latest edition) prior to final acceptance by the Department.

Permittee shall provide the Producer's Certification (Delivery Ticket) for the NS Concrete-2500 PSI (used for sidewalk, Curb & Gutter, Ditch Pavement and Traffic Separator) prior to final acceptance by the Department. The delivery ticket shall certify the concrete was batched, delivered and placed in accordance with Section 347 of the Department's Standard Specifications for Road and Bridge Construction (current edition)

Permittee will provide the Producer's Certification for the handhole/manhole (H-20, load rating) capacity prior to final acceptance by the Department. The certification must bear the original signature of a legally responsible person from the producer and is provided on the producer's letterhead.

All pull boxes shall have a 1' wide (min) x 6" deep continuous concrete apron sloped away from the box. (Typically 1%).

Sodded areas will be in accordance with Standard Plans, 570-010 and Sections 162, 570, 981, 982, 983 of the Department's Standard Specifications (latest editions). All disturbed areas will be sodded within one (1) week of installation of said permitted work.

Approved
2022-H-496-00177
Eugene Kissner
4/6/2022

***SPECIAL PROVISIONS/CONDITIONS
UTILITY PERMITS
ATTACHMENT "B"***

PURSUANT TO THE UAM, SECTION 2.7(1), PERMITTEE SHALL EXPEDITOUSLY COMPLETE THE PERMITTED WORK, RESTORE THE RIGHT OF WAY AND OBTAIN FINAL ACCEPTANCE OF SAID WORK (PER UAM 2.11) FROM THE DEPARTMENT WITHIN SIX (6) MONTHS OF THE ISSUANCE DATE, UNLESS OTHERWISE APPROVED BY THE LOCAL OPERATIONS ENGINEER, OR DESIGNEE.

**FAILURE TO OBTAIN FINAL ACCEPTANCE WILL RESULT IN NON-COMPLIANCE AND VOIDING OF SAID PERMIT.
FURTHERMORE, THE UTILITY FACILITY SHALL BE BROUGHT INTO COMPLIANCE OR REMOVED FROM THE RIGHT OF WAY (ROW) AT THE PERMITTEE'S SOLE EXPENSE (EXCEPT FOR REIMBURSEMENT RIGHTS, AS APPLICABLE)**

PERMITTEE SHALL PROVIDE A UTILITY WORK SCHEDULE (UWS) AND COORDINATE WITH CONTRACTOR PRIOR TO START OF WORK WITHIN A CONSTRUCTION ZONE.

ATTACHMENT C

LCIS LANGUAGE FOR PLANNED LANE CLOSURES

Prior to any work requiring **planned lane closures, mobile operations, or traffic pacing operations** the Contractor or Permittee shall submit a request to the LCIS system. Each request will be reviewed by the appropriate Department personnel for compliance with permit requirements, **and coordination with adjacent projects or work activities.**

All lane closure approvals **shall be obtained prior** to establishing pre work meetings in the field. All submissions should be made a **minimum of 14 days prior to proposed closure date** and must be approved by the Department before work requiring the closure may begin within FDOT Right of Way.

LCIS SYSTEM

Please register all requests at <https://LCISV2.com/home>. See guidelines below:

- Create new Username and Password

you will receive status updates via email which may be routed to users' **junk mail.**
- Select N/A for proposed County and City (**not set up currently**)
- Select state roadway # (**EX. SR786**)
- All attachments uploaded **shall be in PDF format only**
- Work events lasting longer than 2 weeks, should include a detailed work schedule (**PDF**)
- Select timeframe. **Time will automatically default to 5AM unless manually changed.** Select the pencil on the top right to edit work event times.

work event hours, and road closures cannot be requested for more than 7 hours per day.
- Closure locations must be detailed. (**EX. Eastbound Glades Rd at the intersection of St. Andrews BLVD.**)
- Work description shall include the following:
 1. Full FDOT permit number associated with lane closure (**Ex. 2018-H-496-0001-93001**)
 2. Type of work being performed (**EX. gas line installation or directional bore**)
 3. Contact information for Agent in field as well as Project Manager

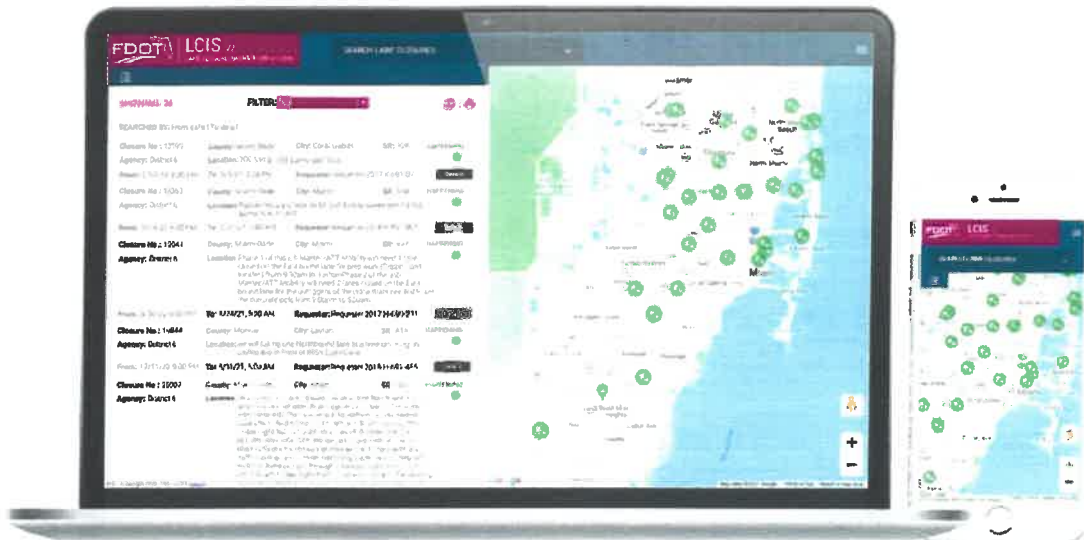
****PLEASE NOTE****

Requests are for Palm Beach County **ONLY**

Contact Carmen Beltran for questions or assistance. Email : Carmen.beltran@dot.state.fl.us Phone: (954)847-2785

May 2021

INTRODUCING THE NEW LANE CLOSURE INFORMATION SYSTEM (LCISv2)



The Traffic Operations team is pleased to announce the soft launch of LCISv2 (Beta 2.1), improving the system used so far. Please note that the system is still under test and there are many closures used as a test mode.

VISIT LCISv2

TO START USING THE SYSTEM FOLLOW THE STEPS BELOW:

STEP 1

In your browser visit:
<https://LCISv2.com>, then click on "Register" at top right, to register. Please use a real email address.

STEP 2

Then, to create a request, click on "New Request", complete the required fields and submit your request. Note that to submit your request, you need to select who will be your first Reviewer. The system will send you a confirmation to your email address.

STEP 3

After receiving the email confirmation, you can check the status of your request by clicking on the "Dashboard". Here you will be able to see all the closures related to your user.

Note that without logging into the system, you can view all closures that have already been approved by our office.

FOR QUESTIONS OR COMMENTS, PLEASE CONTACT:

✉ Alejandro Diaz, Sr. Software Engineer & System Administrator
Alejandro.Diaz@dot.state.fl.us

✉ Saud Khan, District Six Maintenance of Traffic Specialist
Saud.Khan@dot.state.fl.us

Approved
2022-H-496-00177
Eugene Kissner
4/6/2022

File Attachments for Item:

C. Water and Sewer October 01, 2023 Billing Rate Review. - Vice Mayor Moore



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE *November 1, 2022*

SUBMITTED BY: Natasha Moore, Vice Mayor - Commissioner

SUBJECT: Water and Sewer 10/1/2023 Billing Rate Review

SUMMARY:

The purpose of this item is to continue the analysis for the next change in water and sewer billing rates to be effective 10/1/2023.

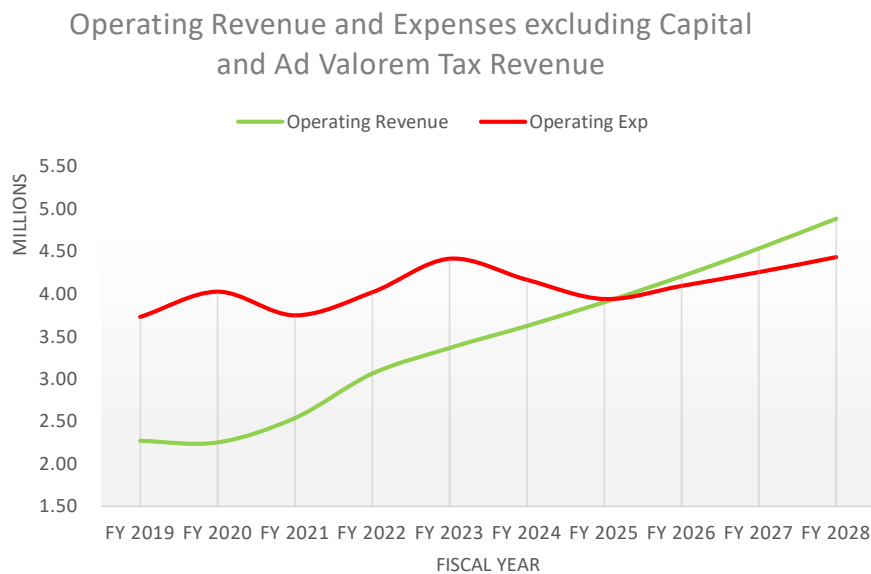
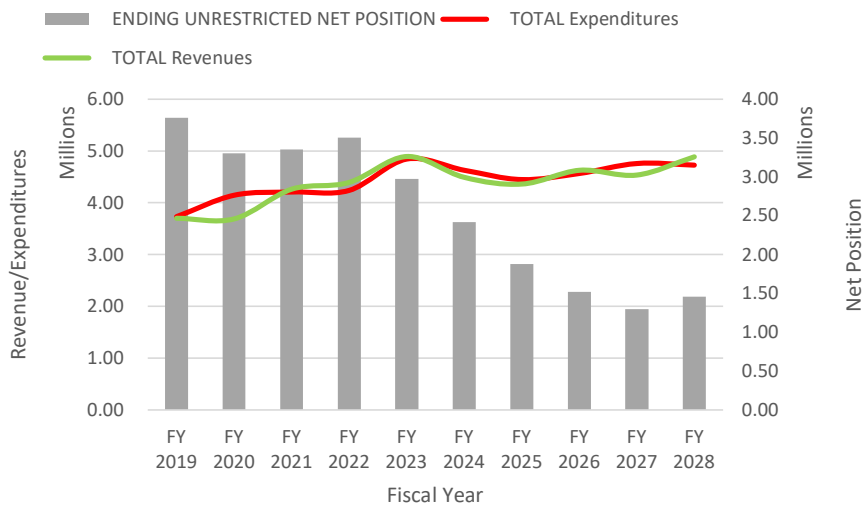
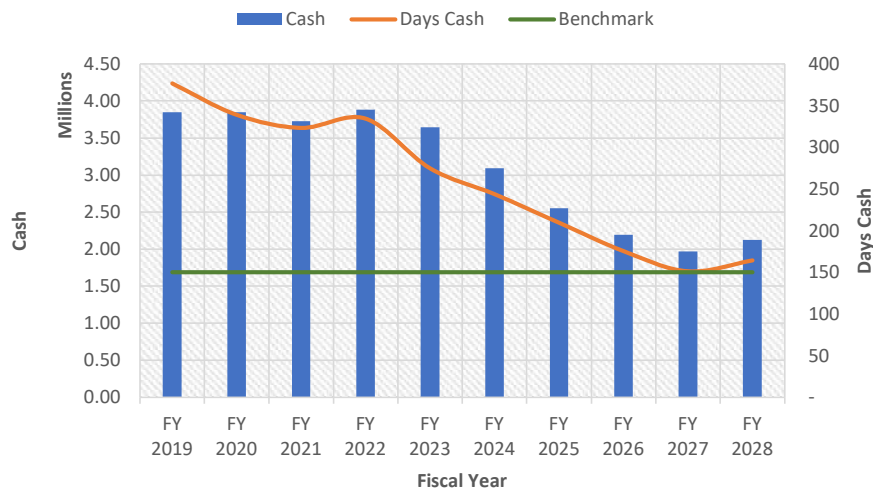
RECOMMENDATION:

Review the results of the budget forecasts for the Water Fund and the Sewer Fund. Commission to discuss the 10/1/2023 rate change.

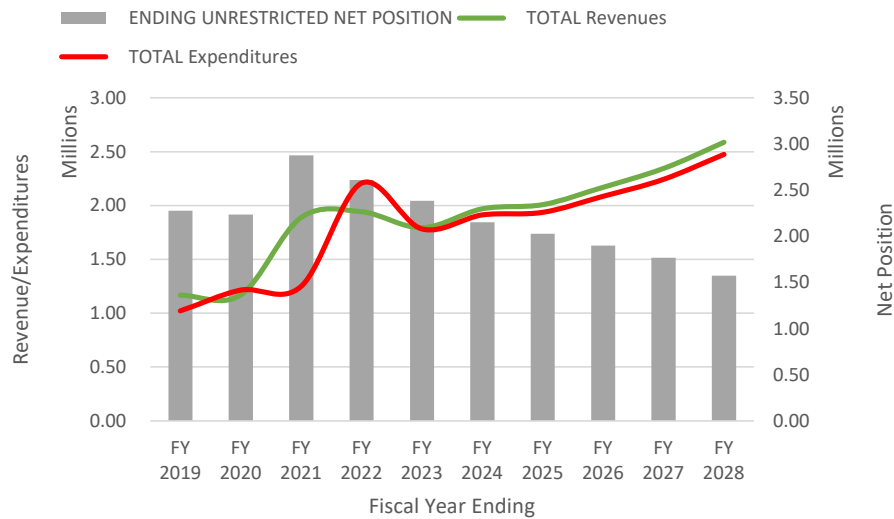
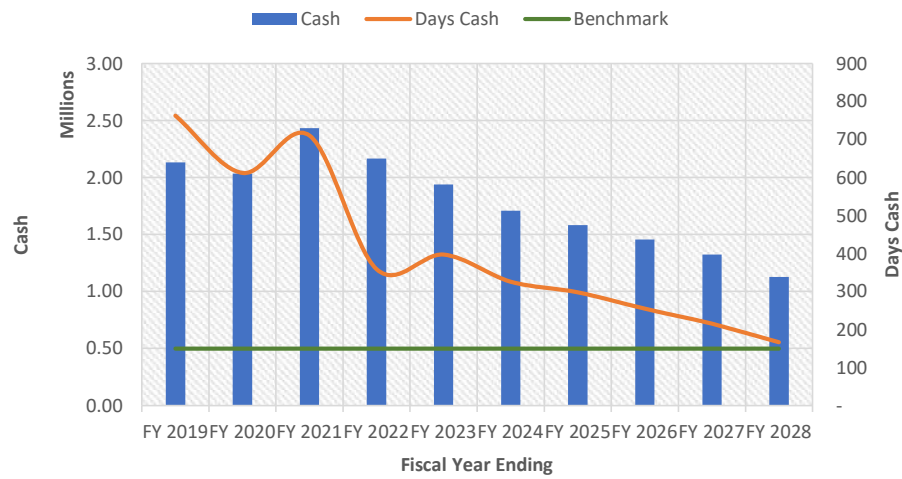
Highland Beach Water and Sewer Revenue Rate Changes

	Date	Water	Sewer
Actual	10/1/2019	2.5%	2.5%
Actual	10/1/2020	3.0%	3.0%
Actual	4/1/2021	10.5%	16.5%
Actual	10/1/2022	10.0%	12.0%
Proposed	10/1/2023	8.0%	8.0%
Alternative	10/1/2023	10.0%	10.0%
Raftelis	10/1/2023	5.0%	5.0%

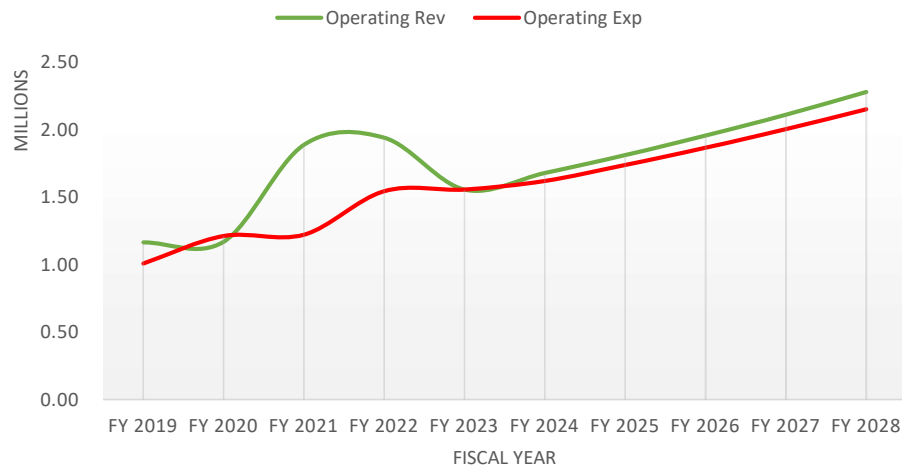
Water Fund Five Year Budget Forecast with 8% Rate Change



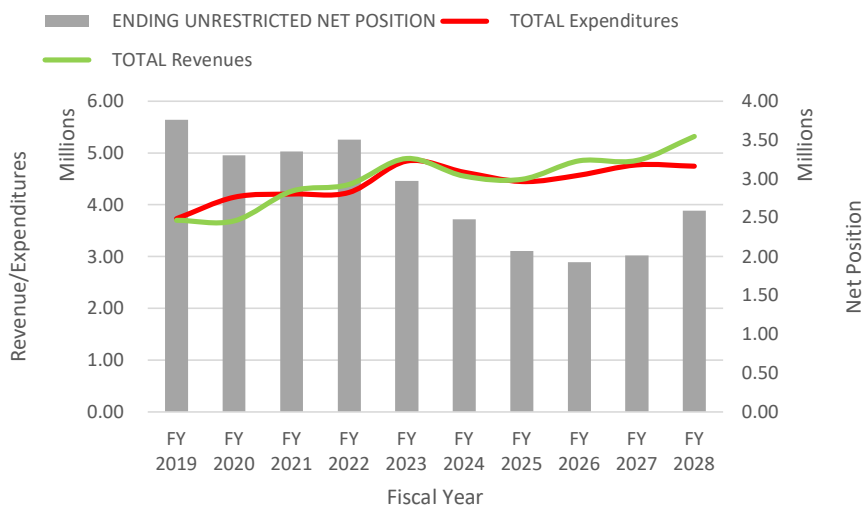
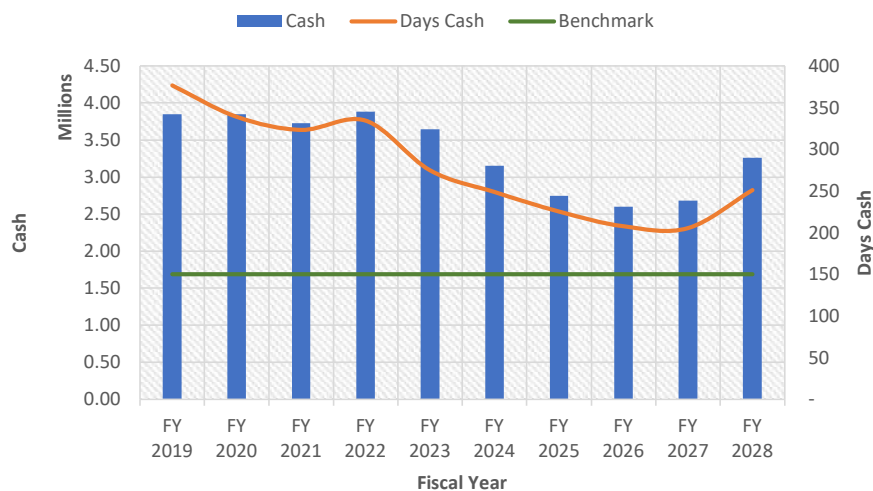
Sewer Fund Five Year Budget Forecast with 8% Rate Change



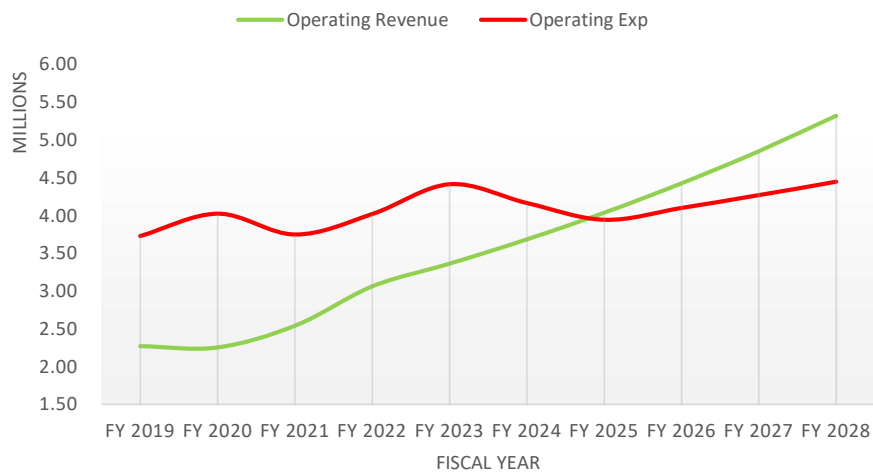
Operating Revenue & Expenses (Excluding Capital)



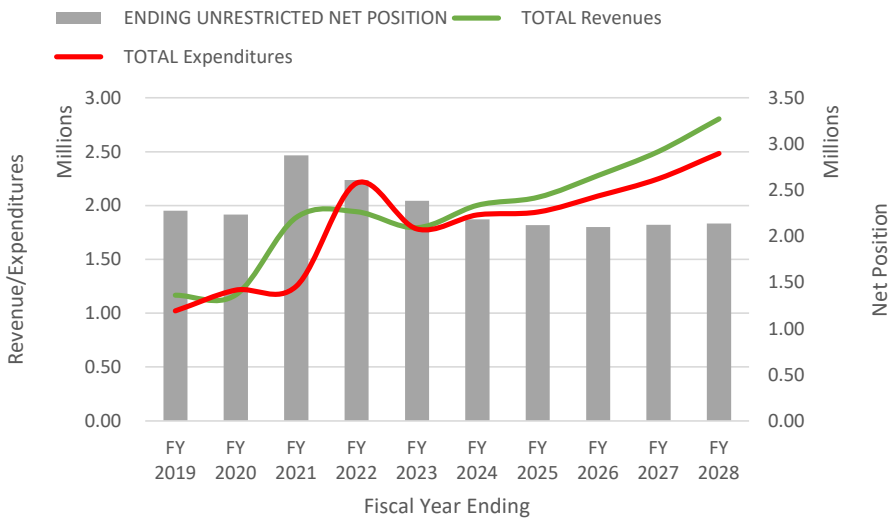
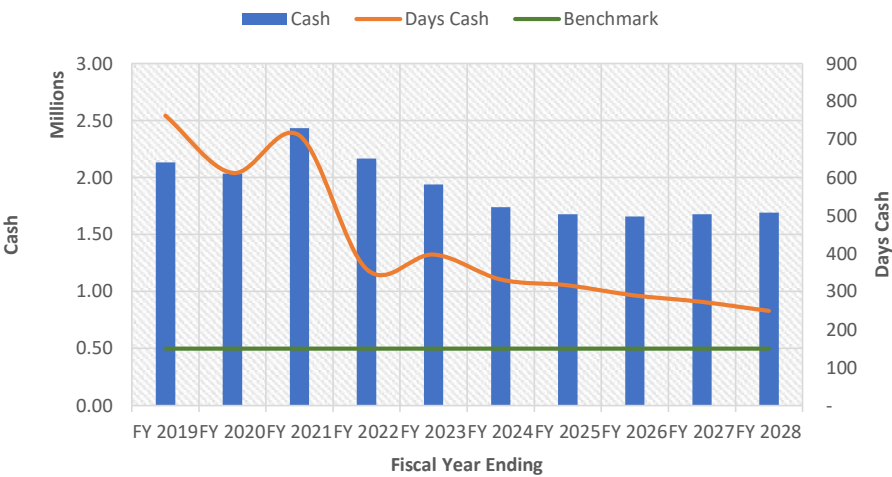
Water Fund Five Year Budget Forecast with 10% Rate Change



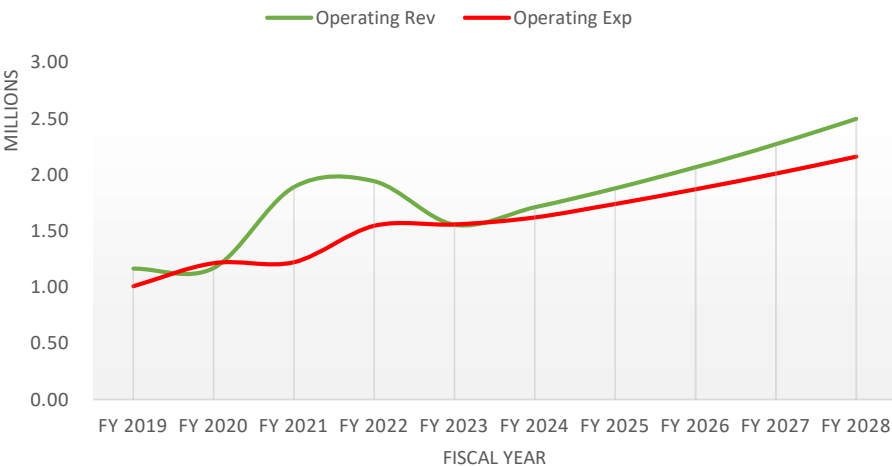
Operating Revenue and Expenses excluding Capital and Ad Valorem Tax Revenue



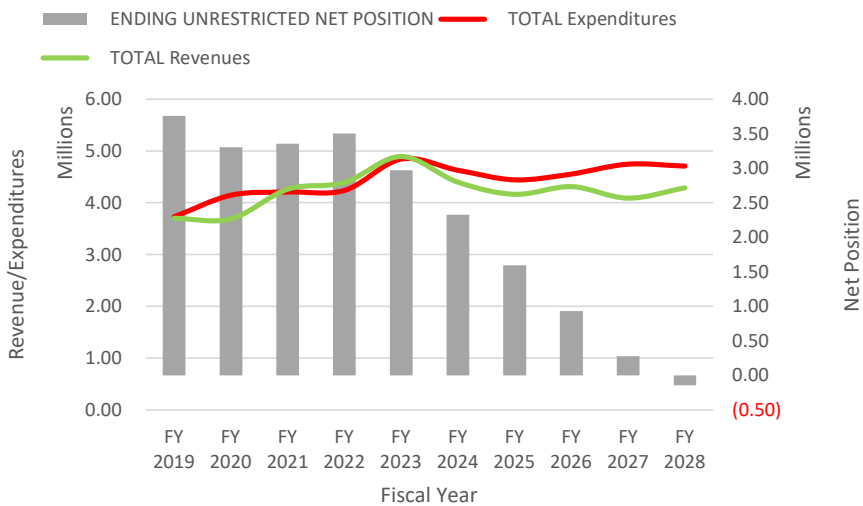
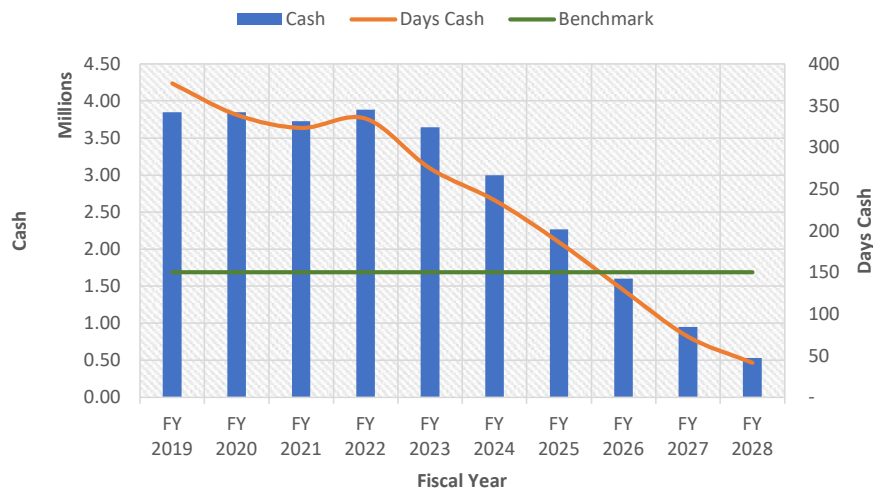
Sewer Fund Five Year Budget Forecast with 10% Rate Change



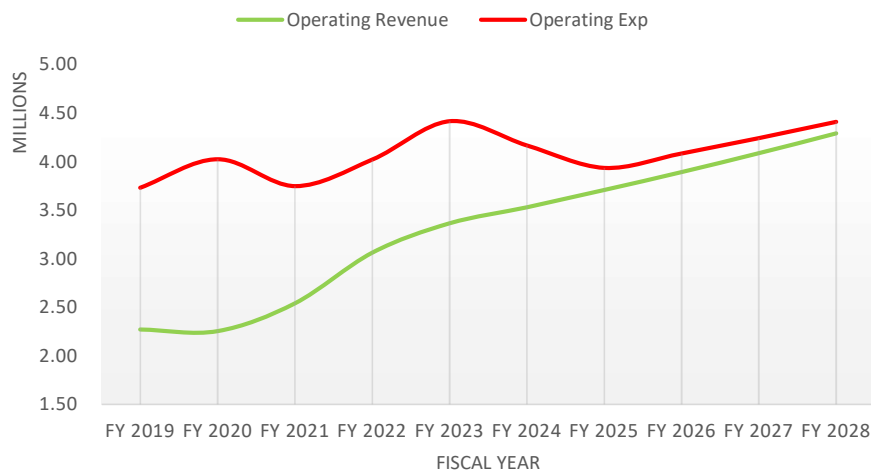
Operating Revenue & Expenses (Excluding Capital)



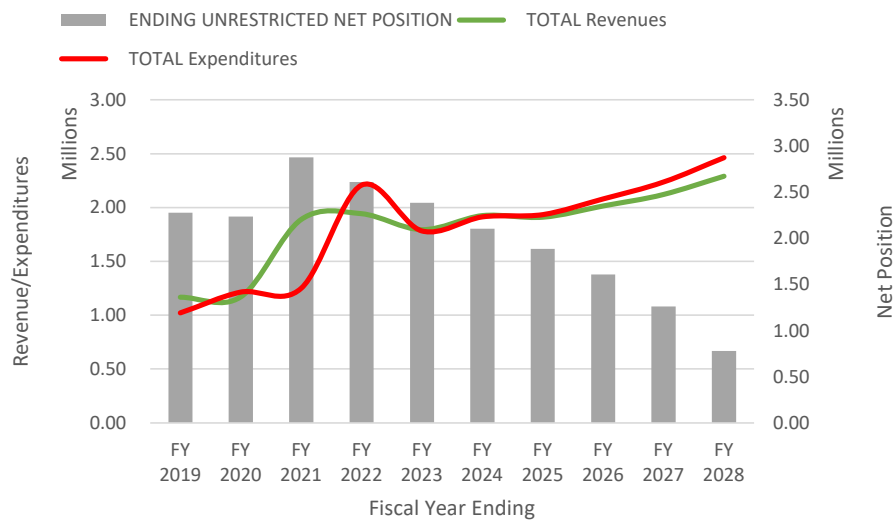
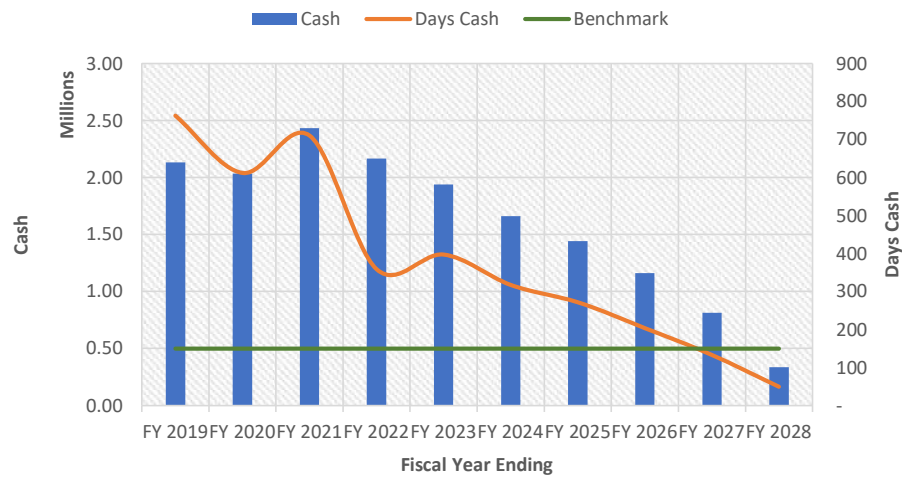
Water Fund Five Year Budget Forecast with 5% Rate Change



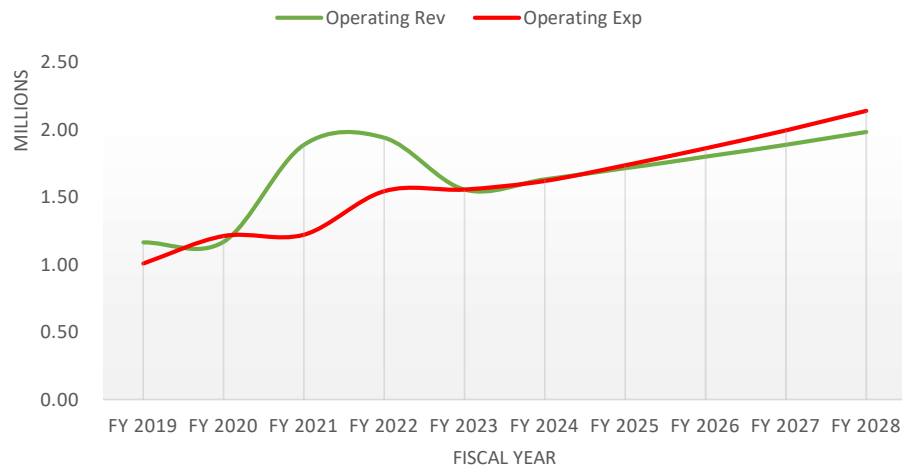
Operating Revenue and Expenses excluding Capital and Ad Valorem Tax Revenue



Sewer Fund Five Year Budget Forecast with 5% Rate Change



Operating Revenue & Expenses (Excluding Capital)



Water Fund Five Year Budget Forecast with 8% Rate Change

DESCRIPTION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Basis	Forecasted Percentage Change			
Revenues	Actual	Actual	Actual	Estimate	Budget / Forecast	Forecast	Forecast	Forecast	Forecast	Forecast					
ARPA FEDERAL GRANT FUNDS			287,240	287,241	0			0	0	0					
WATER UTILITY REVENUE	2,014,193	2,036,762	2,336,579	2,321,941	2,554,135	2,758,466	2,979,143	3,217,475	3,474,873	3,752,862	Pct	8%	8%	8%	8%
FIRE HYDRANT- MAINTENANCE	30,720	25,920	30,720	30,720	31,000	32,550	34,178	35,886	37,681	39,565	Pct	5%			
IRRIGATION UTILITY REVENUE				481,718	529,890	572,281	618,063	667,509	720,909	778,582	Pct	8%	8%	8%	8%
INTEREST ON INVESTMENTS	84,797	30,286	2,114	8,000	29,000	29,870	30,766	31,689	32,640	33,619	+3%/Yr				
DISPOSITION OF FIXED ASSETS		(8,859)	16,251	0											
ADMINISTRATIVE REIMBURSE	140,000	147,000	154,350	220,000	220,000	231,000	242,550	254,678	267,411	280,782	Fixed from SF				
INSURANCE REIMBURSEMENT	2,965	24,471		0											
OTHER MISCELLANEOUS REVENUE	289				0	0	0	0	0	0					
TRANSFER FROM GENERAL FUND	1,429,500	1,430,004	1,430,003	1,039,445	945,519	451,753	0	0	0	0	Plan				
APPROPRIATION FROM RESERVE - PRIOR CONNEC FEES					296,880										
APPROPRIATION FROM RESERVE					285,766										
APPROPRIATION FROM R & R					4,892,190	4,488,420	4,358,450	4,628,014	4,533,514	4,885,410	Match to Capital Plan				
TOTAL Revenues	3,702,464	3,685,584	4,259,549	4,389,065	4,892,190	4,488,420	4,358,450	4,628,014	4,533,514	4,885,410					
YoY % Chng		-0.5%	15.6%	3.0%	11.5%	-8.3%	-2.9%	6.2%	-2.0%	7.8%					
Expenditures															
REGULAR SALARIES & WAGE	575,386	595,038	602,700	621,000	692,860	727,503	763,878	802,072	842,176	884,284	+5%/Yr				
BONUS				0	18,200	0	0	0	0	0					
OVERTIME	39,812	35,611	38,355	45,000	42,259	41,820	42,656	43,510	44,380	45,267	Avg \$41K + %				
SHIFT DIFFERENTIAL PAY	6,039	7,542	10,574	14,000	8,986	9,180	9,364	9,551	9,742	9,937	Avg \$9K + %				
EDUCATION INCENTIVE PAY				6,000	6,000	6,000	6,000	6,000	6,000	6,000	Fixed				
FICA TAXES	50,125	39,022	47,798	54,880	57,383	62,760	65,752	68,891	72,184	75,639	Ratio to Salaries				
BONUS FICA TAXES				0	1,400	0	0	0	0	0					
RETIREMENT CONTRIBUTION	137,404	209,300	86,383	95,000	113,255	116,653	120,152	123,757	127,470	131,294	+3%/Yr				
BONUS RETIREMENT CONTRIBUTION				0	2,800	0	0	0	0	0					
OPEB EXPENSE	(3,225)	7,339	(516)	0	0	0	0	0	0	0					
HEALTH INSURANCE/ALLOWANCE	162,333	156,497	149,229	147,000	170,682	187,750	206,525	227,178	249,896	274,885	+10%/Yr				
WORKERS' COMPENSATION	35,000	28,435	33,920	6,000	16,933	18,626	20,489	22,538	24,792	27,271	+10%/Yr				
COMPENSATED ABSENCES	7,430	8,028	7,430	15,000	0	0	0	0	0	0					
PROFESSIONAL FEES	21,705	3,406	70,061	50,000	50,000	52,500	55,125	57,881	60,775	63,814	+10%/Yr				
OTHER CONTRACTUAL SERV	10,390	124,375	69,224	24,000	41,000	45,100	45,100	45,100	45,100	45,100	+10%/Yr				
TRAVEL AND PER DIEM	1,571	1,377	1,600	1,600	3,745	3,932	4,129	4,335	4,552	4,780	+5%/Yr				
TRAINING & DEVELOPMENT	2,955	2,349	335	2,400	2,700	2,835	2,977	3,126	3,282	3,446	+5%/Yr				
COMMUNICATIONS	1,714	3,062	3,344	3,500	0	0	0	0	0	0					
POSTAGE & FREIGHT	88	53	336	105	300	315	331	347	365	383	+5%/Yr				
UTILITY SERVICES	222,292	204,732	227,876	285,000	315,988	338,107	361,775	387,099	414,196	443,190	+7%/Yr				
INSURANCE & BONDS	106,419	137,979	100,262	150,000	130,997	144,097	158,506	174,357	191,793	210,972	+10%/Yr				
REPAIRS & MAINTENANCE- CAPITAL	207,148	59,373	103,103	65,000	125,000	131,250	137,813	144,703	151,938	159,535	+10%/Yr				
REPAIRS & MAINTENANCE- NON-CAPITAL	1,831	4,115	730	2,000	2,500	2,875	3,306	3,802	4,373	5,028	+15%/Yr				
RENEWALS & REPLACEMENT	110,437	188,172	17,570	90,000	140,000	155,751	168,165	181,569	196,043	211,673	5% PY Rev				
OTH CURR CHG- LICENSE & PERMITS	4,275	4,275	4,975	5,000	5,450	5,723	6,009	6,309	6,625	6,956	+5%/Yr				
ADMINISTRATIVE CHARGES	298,550	327,870	325,433	550,000	550,000	550,000	550,000	550,000	550,000	550,000	Fixed				
OPERATING SUPPLIES	124,679	207,557	197,282	210,000	325,000	341,250	358,313	376,228	395,040	414,792	+5%/Yr				
UNIFORMS	5,277	4,549	9,313	6,000	6,000	6,300	6,615	6,946	7,293	7,658	+5%/Yr				
OPERATING SUPPLIES- SAFETY	1,213	873	1,846	1,700	3,500	3,675	3,859	4,052	4,254	4,467	+5%/Yr				
OPERATING SUPPLIES-GASOLINE	28,640	5,627	3,620	3,000	4,321	4,753	5,288	5,751	6,326	6,959	+10%/Yr				
BOOKS, DUES, EDUCATION SUPPLIES	1,024	2,603	1,888	2,000	3,000	3,150	3,308	3,473	3,647	3,829	+5%/Yr				
BUILDINGS	0	118,203	88,692	10,000	50,000	50,000	50,000	50,000	50,000	50,000	Fixed				
IMPROVEMENTS OTHER THAN BUILDINGS	0	1,969	333,568	190,000	0	412,500	453,750	420,778	450,232	244,580	Cap Plan or % PYF				
MACHINERY AND EQUIPMENT		400	37,420	16,000	378,689						Cap Plan				
PRINCIPAL-DWSRFS502901 R	635,758	654,146	673,069	692,540	712,602	363,989	0	0	0	0	Set by Sch				
PRINCIPAL-R.O. EXPANSION	211,436	218,767	226,353	234,869	242,981	251,408	260,126	269,147	278,481	288,139	RO Exp BOA				
PRINCIPAL-DWSRFS500201 A	38,443	39,453	40,490	41,554	42,645	43,765	44,915	46,095	47,306	48,549	Set by Sch				
PRINCIPAL-DWSRFS500200 A1	142,711	146,764	150,932	155,219	159,627	164,160	168,822	173,616	178,547	183,617	Set by Sch				
SRF LOAN PRINCIPAL- WIP 2	210,273	212,563	215,078	217,624	220,199	222,805	225,442	228,110	230,810	233,541	Set by Sch				
INTEREST- DWSRFS502901 R	102,665	84,277	64,561	45,884	25,822	5,223	0	0	0	0	Set by Sch				
INTEREST-R.O. EXPANSION	85,442	78,113	62,498	62,016	53,868	45,441	36,723	27,702	18,368	8,710	Set by Sch				
INTEREST-DWSRFS500201 A1	13,693	12,683	11,603	10,583	9,491	8,371	7,221	6,041	4,830	3,587	Set by Sch				
INTEREST-DWSRFS500200 AR	55,599	51,547	47,205	43,092	38,684	34,151	29,489	24,695	19,764	14,694	Set by Sch				
SRF LOAN INTERST- WIP 201	53,200	50,910	48,905	45,849	40,667	38,031	35,363	32,663	29,931	27,191	Set by Sch				
RESERVE FOR CONTINGENCY	13,198	104,395	72,045	15,000	25,000	25,000	25,000	25,000	25,000	25,000	Fixed				
TOTAL Expenditures	3,730,930	4,146,203	4,208,518	4,235,415	4,843,140	4,629,385	4,444,892	4,565,121	4,758,240	4,727,505					
YoY % Chng total		11.1%	1.5%	0.6%	14.3%	-4.4%	-4.0%	2.7%	4.2%	-0.6%					
NET OF REVENUES/APPROPRIATIONS	(28,466)	(460,619)	51,031	153,650	49,050	(140,965)	(86,442)	62,893	(224,726)	157,905					
BEGINNING UNRESTRICTED N	3,789,988	3,761,522	3,300,903	3,351,934	2,922,938	2,559,488	1,964,772	1,457,553	1,520,446	1,295,720					
ENDING UNRESTRICTED N	3,761,522	3,300,903	3,351,934	3,505,584	2,971,988	2,418,522	1,878,331	1,520,446	1,295,720	1,453,625					

Sewer Fund Five Year Budget Forecast with 8% Rate Change

DESCRIPTION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Basis	Percentage Change
	Actual	Actual	Actual	Estimate	Budget / Forecast	Forecast	Forecast	Forecast	Forecast	Forecast		
Revenues												
ARPA FEDERAL GRANT FUNDS			693,431	565,675	0	0	0	0	0	0		
SEWER UTILITIES REVENUE	1,128,148	1,155,248	1,188,036	1,370,646	1,535,124	1,657,933	1,790,568	1,933,814	2,088,519	2,255,600	Rate plan	
INTEREST ON INVESTMENTS	37,590	15,708	893	5,000	21,000	21,630	22,279	22,947	23,636	24,345	+3%/Yr	
DISPOSITION OF FIXED ASSETS			7,350									
INSURANCE REIMBURSEMENTS	35											
APPROPRIATION FROM RESERVE												
APPROPRIATION FROM R & R					237,358	290,898	195,833	213,163	231,323	306,805	Match to Capital Plan	
TOTAL Revenues	1,165,773	1,170,956	1,889,710	1,941,321	1,793,482	1,970,461	2,008,680	2,169,924	2,343,477	2,586,750		
YoY % Chng		0.4%	61.4%	2.7%	-7.6%	9.9%	1.9%	8.0%	8.0%	10.4%		
Expenditures												
PROFESSIONAL FEES	25,617	37,829	38,730	150,848	90,000	73,500	77,175	81,034	85,085	89,340	Avg \$70K + 5%	5%
OTHER CONTRACTUAL SERVICES	1,175	14,449	39,621	19,000	25,000	27,500	30,250	33,275	36,603	40,263	10%/Yr	10%
UTILITY SERVICES	32,805	30,227	30,526	40,000	38,750	42,625	46,888	51,576	56,734	62,407	10%/Yr	10%
SEWAGE TREATMENT-CITY OF DELRA	618,185	799,975	920,150	900,000	985,000	1,063,800	1,148,904	1,240,816	1,340,082	1,447,288	8%/Yr	8%
INSURANCE & BONDS		4,998	3,613	9,000	2,942	3,236	3,560	3,916	4,307	4,738	10%/Yr	10%
REPAIRS & MAINTENANCE - GENERAL	75,822	162,443	12,374	60,000	50,000	75,600	79,380	83,349	87,516	91,892	Avg \$72K + 5%	5%
RENEWALS & REPLACEMENTS	96,698	13,292	21,920	120,675	120,000	76,756	82,897	89,528	96,691	104,426	5% PY Rev	5%
ADDITIONAL CHARGES	140,000	147,000	154,350	220,000	220,000	231,000	242,550	254,678	267,411	280,782	Fixed to WF	
OTHER SUPPLIES	327	3,188	952	1,000	1,000	2,000	3,000	4,000	5,000	6,000	+1K/Yr	1,000
BONDS	6,084											
INVESTMENTS OTHER THAN BIDS.	7,141		24,480	661,000	225,000	290,898	197,465	217,309	239,148	322,537	Capital Plan Tab	
MAINTENANCE AND EQUIPMENT			2,970									
RESERVE CONTINGENCY												
TOTAL Expenditures	1,021,028	1,213,401	1,249,686	2,206,523	1,782,692	1,911,916	1,937,068	2,084,481	2,243,577	2,474,673		
YoY % Chng		18.8%	3.0%	76.6%	-19.2%	7.2%	1.3%	7.6%	7.6%	10.3%		
NET OF REVENUES/APPROPRIATION	144,745	(42,445)	640,024	(265,202)	10,790	58,546	71,612	85,442	99,900	112,077		
BEGINNING UNRESTRICTED NET POS	2,133,349	2,275,094	2,235,649	2,875,673	2,373,113	2,093,005	1,955,717	1,814,166	1,668,286	1,461,381		
ENDING UNRESTRICTED NET POSITIC	2,278,094	2,235,649	2,875,673	2,610,471	2,383,903	2,151,550	2,027,329	1,899,609	1,768,186	1,573,458		

Water Fund Five Year Budget Forecast with 10% Rate Change

DESCRIPTION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Forecasted Percentage Change			
Revenues	Actual	Actual	Actual	Estimate	Budget / Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Basis			
ARPA FEDERAL GRANT FUNDS		287,240	287,241		0									
WATER UTILITY REVENUE	2,014,193	2,036,762	2,336,579	2,321,941	2,554,135	2,809,549	3,090,503	3,399,554	3,739,509	4,113,460	Pct			
FIRE HYDRANT- MAINTENANCE	30,720	25,920	30,720	30,720	31,000	32,550	34,178	35,886	37,681	39,565	Pct			
IRRIGATION UTILITY REVENUE				481,718	529,890	582,879	641,167	705,283	775,812	853,393	Pct			
INTEREST ON INVESTMENTS	84,797	30,286	2,114	8,000	29,000	29,870	30,766	31,689	32,640	33,619	+3%/Yr			
DISPOSITION OF FIXED ASSETS		(8,859)	16,251	0										
ADMINISTRATIVE REIMBURSE	140,000	147,000	154,350	220,000	220,000	231,000	242,550	254,678	267,411	280,782	Fixed from SF			
INSURANCE REIMBURSEMENT	2,965	24,471		0										
OTHER MISCELLANEOUS REVENUE	289				0	0	0	0	0	0				
TRANSFER FROM GENERAL FUND	1,429,500	1,430,004	1,430,003	1,039,445	945,519	451,753	0	0	0	0	Plan			
APPROPRIATION FROM RESERVE - PRIOR CONNEC FEES					296,880									
APPROPRIATION FROM RESERVE					285,766									
APPROPRIATION FROM R & R						412,500	453,750	420,778	0		Match to Capital Plan			
TOTAL Revenues	3,702,464	3,685,584	4,259,549	4,389,065	4,892,190	4,550,100	4,492,914	4,847,868	4,853,053	5,320,819				
YoY % Chng		-0.5%	15.6%	3.0%	11.5%	-7.0%	-1.3%	7.9%	0.1%	9.6%				
Expenditures														
REGULAR SALARIES & WAGE	575,386	595,038	602,700	621,000	692,860	727,503	763,878	802,072	842,176	884,284	+5%/Yr			
BONUS					18,200	0	0	0	0	0				
OVERTIME	39,812	35,611	38,355	45,000	42,259	41,820	42,656	43,510	44,380	45,267	Avg \$41K + %			
SHIFT DIFFERENTIAL PAY	6,039	7,542	10,574	14,000	8,986	9,180	9,364	9,551	9,742	9,937	Avg \$9K + %			
EDUCATION INCENTIVE PAY					6,000	6,000	6,000	6,000	6,000	6,000	Fixed			
FICA TAXES	50,125	39,022	47,798	54,880	57,383	62,760	65,752	68,891	72,184	75,639	Ratio to Salaries			
BONUS FICA TAXES					1,400	0	0	0	0	0				
RETIREMENT CONTRIBUTION	137,404	209,300	86,383	95,000	113,255	116,653	120,152	123,757	127,470	131,294	+3%/Yr			
BONUS RETIREMENT CONTRIBUTION					2,800	0	0	0	0	0				
OPEB EXPENSE	(3,225)	7,339	(516)	0	0	0	0	0	0	0				
HEALTH INSURANCE/ALLOWANCE	162,333	156,497	149,229	147,000	170,682	187,750	206,525	227,178	249,896	274,885	+10%/Yr			
WORKERS' COMPENSATION	35,000	28,435	33,920	6,000	16,933	18,626	20,489	22,538	24,792	27,271	+10%/Yr			
COMPENSATED ABSENCES	7,430	8,028	23,081	15,000	0	0	0	0	0	0				
PROFESSIONAL FEES	21,705	3,406	70,061	50,000	50,000	52,500	55,125	57,881	60,775	63,814	+10%/Yr			
OTHER CONTRACTUAL SERV	10,390	124,375	69,224	24,000	41,000	45,100	45,100	45,100	45,100	45,100	+10%/Yr			
TRAVEL AND PER DIEM	1,571	1,377	1,600	1,600	3,745	3,932	4,129	4,335	4,552	4,780	+5%/Yr			
TRAINING & DEVELOPMENT	2,955	2,349	335	2,400	2,700	2,835	2,977	3,126	3,282	3,446	+5%/Yr			
COMMUNICATIONS	1,714	3,062	3,344	3,500	0	0	0	0	0	0				
POSTAGE & FREIGHT	88	53	336	105	300	315	331	347	365	383	+5%/Yr			
UTILITY SERVICES	222,292	204,732	227,876	285,000	315,988	338,107	361,775	387,099	414,196	443,190	+7%/Yr			
INSURANCE & BONDS	106,419	137,979	100,262	150,000	130,997	174,357	158,506	170,972	191,793	210,972	+10%/Yr			
REPAIRS & MAINTENANCE- CAPITAL	207,148	59,373	103,103	65,000	125,000	131,250	137,813	144,703	151,938	159,535	+10%/Yr			
REPAIRS & MAINTENANCE- NON-CAPITAL	1,831	4,115	730	2,000	2,500	2,875	3,306	3,802	4,373	5,028	+15%/Yr			
RENEWALS & REPLACEMENT	110,437	188,172	17,570	90,000	140,000	155,751	171,249	188,292	207,036	227,650	5% PY Rev			
OTH CURR CHG-LICENSE & PERMITS	4,275	4,275	4,975	5,000	5,450	5,723	6,009	6,309	6,625	6,956	+5%/Yr			
ADMINISTRATIVE CHARGES	298,550	327,870	325,433	550,000	550,000	550,000	550,000	550,000	550,000	550,000	Fixed			
OPERATING SUPPLIES	124,679	207,557	197,282	210,000	325,000	341,250	358,313	376,228	395,040	414,792	+5%/Yr			
UNIFORMS	5,277	4,549	9,313	6,000	6,000	6,300	6,615	6,946	7,293	7,658	+5%/Yr			
OPERATING SUPPLIES- SAFE	1,213	873	1,846	1,700	3,500	3,675	3,859	4,052	4,254	4,467	+5%/Yr			
OPERATING SUPPLIES-GASOIL	28,640	5,627	3,620	3,000	4,321	4,753	5,288	5,751	6,326	6,959	+10%/Yr			
BOOKS, DUES, EDUCATION SUPPLIES	1,024	2,603	1,888	2,000	3,000	3,150	3,308	3,473	3,647	3,829	+5%/Yr			
BUILDINGS	0	118,203	88,692	10,000	50,000	50,000	50,000	50,000	50,000	50,000	Fixed			
IMPROVEMENTS OTHER THAN BUILDINGS	0	1,969	333,568	190,000	0	412,500	453,750	420,778	450,232	244,580	Cap Plan or % PYF			
MACHINERY AND EQUIPMENT		400	37,420	16,000	378,689						Cap Plan			
PRINCIPAL-DWSR502901 R	635,758	654,146	673,069	692,540	712,602	363,989	0	0	0	0	Set by Sch			DW502901
PRINCIPAL-R.O. EXPANSION	211,436	218,767	226,353	234,869	242,981	251,408	260,126	269,147	278,481	288,139	Set by Sch			RO Exp BOA
PRINCIPAL-DWSR500201 A	38,443	39,453	40,490	41,554	42,645	43,765	44,915	46,095	47,306	48,549	Set by Sch			DW500201
PRINCIPAL-DWSR500200 A1	142,711	146,764	150,932	155,219	159,627	164,160	168,822	173,616	178,547	183,617	Set by Sch			DW500200
SRF LOAN PRINCIPAL- WIP 2	210,273	212,563	215,078	217,624	220,199	222,805	225,442	228,110	230,810	233,541	Set by Sch			DW500210
INTEREST- DWSR502901 R	102,665	84,277	64,561	45,884	25,822	5,223	0	0	0	0	Set by Sch			DW502901
INTEREST-R.O. EXPANSION	85,442	78,113	62,498	62,016	53,868	45,441	36,723	27,702	18,368	8,710	Set by Sch			RO Exp BOA
INTEREST-DWSR500201 A1	13,693	12,683	11,603	10,583	9,491	8,371	7,221	6,041	4,830	3,587	Set by Sch			DW500201
INTEREST-DWSR500200 AR	55,599	51,547	47,205	43,092	38,684	34,151	29,489	24,695	19,764	14,694	Set by Sch			DW500200
SRF LOAN INTERST- WIP 201	53,200	50,910	48,905	45,849	40,667	38,031	35,363	32,663	29,931	27,194	Set by Sch			DW500210
RESERVE FOR CONTINGENCY	13,198	104,395	72,045	15,000	25,000	25,000	25,000	25,000	25,000	25,000	Fixed			
TOTAL Expenditures	3,730,930	4,146,203	4,208,518	4,235,415	4,843,140	4,629,385	4,447,976	4,571,844	4,769,232	4,743,482				
YoY % Chng total		11.1%	1.5%	0.6%	14.3%	-4.4%	-3.9%	2.8%	4.3%	-0.5%				
NET OF REVENUES/APPROPRIATIONS	(28,466)	(460,619)	51,031	153,650	49,050	(79,285)	44,938	276,024	83,820	577,336				
BEGINNING UNRESTRICTED N	3,789,988	3,761,522	3,300,903	3,351,934	2,922,938	2,559,488	2,026,453	1,650,613	1,926,637	2,010,457				
ENDING UNRESTRICTED N	3,761,522	3,300,903	3,351,934	3,505,584	2,971,988	2,480,203	2,071,390	1,926,637	2,010,457	2,587,794				

Sewer Fund Five Year Budget Forecast with 10% Rate Change

DESCRIPTION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Basis	Percentage Change
	Actual	Actual	Actual	Estimate	Budget / Forecast	Forecast	Forecast	Forecast	Forecast	Forecast		
Revenues												
ARPA FEDERAL GRANT FUNDS			693,431	565,675	0	0	0	0	0	0		
SEWER UTILITIES REVENUE	1,128,148	1,155,248	1,188,036	1,370,646	1,535,124	1,688,636	1,857,499	2,043,249	2,247,574	2,472,332	Rate plan	
INTEREST ON INVESTMENTS	37,590	15,708	893	5,000	21,000	21,630	22,279	22,947	23,636	24,345	+3%/Yr	
DISPOSITION OF FIXED ASSETS			7,350									
INSURANCE REIMBURSEMENTS	35											
APPROPRIATION FROM RESERVE												
APPROPRIATION FROM R & R					237,358	290,898	195,833	213,163	231,323	306,805	Match to Capital Plan	
TOTAL Revenues	1,165,773	1,170,956	1,889,710	1,941,321	1,793,482	2,001,164	2,075,611	2,279,360	2,502,533	2,803,482		
Yo% Chng		0.4%	61.4%	2.7%	-7.6%	11.6%	3.7%	9.8%	9.8%	12.0%		
Expenditures												
PROFESSIONAL FEES	25,617	37,829	38,730	150,848	90,000	73,500	77,175	81,034	85,085	89,340	Avg \$70K + 5%	5%
OTHER CONTRACTUAL SERVICES	1,175	14,449	39,621	19,000	25,000	27,500	30,250	33,275	36,603	40,263	10%/Yr	10%
UTILITY SERVICES	32,805	30,227	30,526	40,000	38,750	42,625	46,888	51,576	56,734	62,407	10%/Yr	10%
SEWAGE TREATMENT-CITY OF DELRA	618,185	799,975	920,150	900,000	985,000	1,063,800	1,148,904	1,240,816	1,340,082	1,447,288	8%/Yr	8%
INSURANCE & BONDS		4,998	3,613	9,000	2,942	3,236	3,560	3,916	4,307	4,738	10%/Yr	10%
REPAIRS & MAINTENANCE - GENERAL	75,822	162,443	12,374	60,000	50,000	75,600	79,380	83,349	87,516	91,892	Avg \$72K + 5%	5%
RENEWALS & REPLACEMENTS	96,698	13,292	21,920	120,675	120,000	76,756	84,432	92,875	102,162	112,379	5% PY Rev	5%
ADDITIONAL CHARGES	140,000	147,000	154,350	220,000	220,000	231,000	242,550	254,678	267,411	280,782	Fixed to WF	
OTHER SUPPLIES	327	3,188	952	1,000	1,000	2,000	3,000	4,000	5,000	6,000	+1K/Yr	1,000
BONDS	6,084											
INVESTMENTS OTHER THAN BIDS.	7,141		24,480	661,000	225,000	290,898	197,465	217,309	239,148	322,537	Capital Plan Tab	
MAINTENANCE AND EQUIPMENT			2,970									
RESERVE CONTINGENCY												
TOTAL Expenditures	1,021,028	1,213,401	1,249,686	2,206,523	1,782,692	1,911,916	1,938,603	2,087,828	2,249,049	2,482,626		
Yo% Chng		18.8%	3.0%	76.6%	-19.2%	7.2%	1.4%	7.7%	7.7%	10.4%		
NET OF REVENUES/APPROPRIATION	144,745	(42,445)	640,024	(265,202)	10,790	89,248	137,009	191,532	253,484	320,855		
BEGINNING UNRESTRICTED NET POS	2,133,349	2,275,094	2,235,649	2,875,673	2,373,113	2,093,005	1,986,420	1,910,265	1,870,474	1,817,153		
ENDING UNRESTRICTED NET POSITIC	2,278,094	2,235,649	2,875,673	2,610,471	2,383,903	2,182,253	2,123,428	2,101,797	2,123,958	2,138,009		

Water Fund Five Year Budget Forecast with 5% Rate Change

DESCRIPTION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Basis	Forecasted Percentage Change				
	Actual	Actual	Actual	Estimate	Budget / Forecast	Forecast	Forecast	Forecast	Forecast	Forecast		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Revenues																
ARPA FEDERAL GRANT FUNDS			287,240	287,241	0	0	0	0	0	0	Pct	5%	5%	5%	5%	5%
WATER UTILITY REVENUE	2,014,193	2,036,762	2,336,579	2,321,941	2,554,135	2,681,842	2,815,934	2,956,731	3,104,567	3,259,796	Pct	5%	5%	5%	5%	5%
FIRE HYDRANT- MAINTENAN	30,720	25,920	30,720	30,720	31,000	32,550	34,178	35,886	37,681	39,565	Pct	5%	5%	5%	5%	5%
IRRIGATION UTILITY REVENUE				481,718	529,890	556,384	584,204	613,414	644,084	676,289	Pct	5%	5%	5%	5%	5%
INTEREST ON INVESTMENTS	84,797	30,286	2,114	8,000	29,000	29,870	30,766	31,689	32,640	33,619	+3%/Yr	3%				
DISPOSITION OF FIXED ASSETS		(8,859)	16,251	0												
ADMINISTRATIVE REIMBURSE	140,000	147,000	154,350	220,000	220,000	231,000	242,550	254,678	267,411	280,782	Fixed from SF	5%				
INSURANCE REIMBURSEMENT	2,965	24,471	2,292	0	0	0	0	0	0	0	Plan					
OTHER MISCELLANEOUS REVENUE	289															
TRANSFER FROM GENERAL FUND	1,429,500	1,430,004	1,430,003	1,039,445	945,519	451,753	0	0	0	0	Ad Valorem Tax Revenue					
APPROPRIATION FROM RESERVE - PRIOR CONNEX FEES					296,880											
APPROPRIATION FROM RESERVE					285,766											
APPROPRIATION FROM R & R					4,892,190	4,395,899	4,161,381	4,313,175	4,086,383	4,290,050	Match to Capital Plan					
TOTAL Revenues	3,702,464	3,685,584	4,259,549	4,389,065	4,892,190	4,395,899	4,161,381	4,313,175	4,086,383	4,290,050						
YoY % Chng		-0.5%	15.6%	3.0%	11.5%	-10.1%	-5.3%	3.6%	-5.3%	5.0%						
Expenditures																
REGULAR SALARIES & WAGE	575,386	595,038	602,700	621,000	692,860	727,503	763,878	802,072	842,176	884,284	+5%/Yr	5%				
BONUS					18,200	0	0	0	0	0						
OVERTIME	39,812	35,611	38,355	45,000	42,259	41,820	42,656	43,510	44,380	45,267	Avg \$41K + %	2%				
SHIFT DIFFERENTIAL PAY	6,039	7,542	10,574	14,000	8,986	9,180	9,364	9,551	9,742	9,937	Avg \$9K + %	2%				
EDUCATION INCENTIVE PAY	8,000	4,231	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	Fixed	8%				
FICA TAXES	50,125	39,022	47,798	54,880	57,383	62,760	65,752	68,891	72,184	75,639	Ratio to Salaries	8%				
BONUS FICA TAXES					1,400	0	0	0	0	0						
RETIREMENT CONTRIBUTION	137,404	209,300	86,383	95,000	113,255	116,653	120,152	123,757	127,470	131,294	+3%/Yr	3%				
BONUS RETIREMENT CONTRIBUTION					2,800	0	0	0	0	0						
OPEB EXPENSE	(3,225)	7,339	(516)	0	0	0	0	0	0	0						
HEALTH INSURANCE/ALLOWANCE	162,333	156,497	149,229	147,000	170,682	187,750	206,525	227,178	249,896	274,885	+10%/Yr	10%				
WORKERS' COMPENSATION	35,000	28,435	33,920	6,000	16,933	18,626	20,489	22,538	24,792	27,271	+10%/Yr	10%				
COMPENSATED ABSENCES	7,430	8,028	23,081	15,000	0	0	0	0	0	0						
PROFESSIONAL FEES	21,705	3,406	70,061	50,000	50,000	52,500	55,125	57,881	60,775	63,814	+10%/Yr	5%				
OTHER CONTRACTUAL SERVICE	10,390	124,375	69,224	24,000	41,000	45,100	45,100	45,100	45,100	45,100	+10%/Yr	10%				
TRAVEL AND PER DIEM	1,571	1,377	1,600	1,600	3,745	3,932	4,129	4,335	4,552	4,780	+5%/Yr	5%				
TRAINING & DEVELOPMENT	2,955	2,349	335	2,400	2,700	2,835	2,977	3,126	3,282	3,446	+5%/Yr	5%				
COMMUNICATIONS	1,714	3,062	3,344	3,500	0	0	0	0	0	0						
POSTAGE & FREIGHT	88	53	336	105	300	315	331	347	365	383	+5%/Yr	5%				
UTILITY SERVICES	222,292	204,732	227,876	285,000	315,988	338,107	361,775	387,099	414,196	443,190	+7%/Yr	7%				
INSURANCE & BONDS	106,419	137,979	100,262	150,000	130,997	144,097	158,506	174,357	191,793	210,972	+10%/Yr	10%				
REPAIRS & MAINTENANCE- CAPITAL	207,148	59,373	103,103	65,000	125,000	131,250	137,813	144,703	151,938	159,535	+10%/Yr	5%				
REPAIRS & MAINTENANCE- NON-CAPITAL	1,831	4,115	730	2,000	2,500	2,875	3,306	3,802	4,373	5,028	+15%/Yr	15%				
RENEWALS & REPLACEMENT	110,437	188,172	17,570	90,000	140,000	155,751	163,539	171,716	180,302	189,317	5% PY Rev	5%				
OTHER CURRENT CHARGES- LICENSE & PERMITS	4,275	4,275	4,975	5,000	5,450	5,723	6,009	6,309	6,625	6,956	+5%/Yr	5%				
ADMINISTRATIVE CHARGES	298,550	327,870	325,433	550,000	550,000	550,000	550,000	550,000	550,000	550,000	Fixed	0%				
OPERATING SUPPLIES	124,679	207,557	197,282	210,000	325,000	341,250	358,313	376,228	395,040	414,792	+5%/Yr	5%				
UNIFORMS	5,277	4,549	9,313	6,000	6,000	6,300	6,615	6,946	7,293	7,658	+5%/Yr	5%				
OPERATING SUPPLIES- SAFETY	1,213	873	1,846	1,700	3,500	3,675	3,859	4,052	4,254	4,467	+5%/Yr	5%				
OPERATING SUPPLIES-GASOLINE	28,640	5,627	3,620	3,000	4,321	4,753	5,288	5,751	6,326	6,959	+10%/Yr	10%				
BOOKS, DUES, EDUCATION, SUPPLIES	1,024	2,603	1,888	2,000	3,000	3,150	3,308	3,473	3,647	3,829	+5%/Yr	5%				
BUILDINGS	0	118,203	88,692	10,000	50,000	50,000	50,000	50,000	50,000	50,000	Fixed	0%				
IMPROVEMENTS OTHER THAN BUILDINGS	0	1,969	333,568	190,000	0	412,500	453,750	420,778	450,232	244,580	Cap Plan or % PYF	5%				
MACHINERY AND EQUIPMENT		400	37,420	16,000	378,689						Cap Plan					
PRINCIPAL-DWSRFS502901 R	635,758	654,146	673,069	692,540	712,602	363,989	0	0	0	0	Set by Sch	DW502901				
PRINCIPAL-R.O. EXPANSION	211,436	218,767	226,353	234,869	242,981	251,408	260,126	269,147	278,481	288,139	Set by Sch	RO Exp BOA				
PRINCIPAL-DWSRFS500201 A	38,443	39,453	40,490	41,554	42,645	43,765	44,915	46,095	47,306	48,549	Set by Sch	DW500201				
PRINCIPAL-DWSRFS500200 A1	142,711	146,764	150,932	155,219	159,627	164,160	168,822	173,616	178,547	183,617	Set by Sch	DW500200				
SRF LOAN PRINCIPAL- WIIP 2	210,723	212,563	215,078	217,624	220,199	222,805	225,442	228,110	230,810	233,541	Set by Sch	DW500210				
INTEREST- DWSRFS502901 R	102,665	84,277	64,561	45,884	25,822	5,223	0	0	0	0	Set by Sch	DW502901				
INTEREST-R.O. EXPANSION	85,442	78,113	62,498	62,016	53,868	45,441	36,723	27,702	18,368	8,710	Set by Sch	RO Exp BOA				
INTEREST-DWSRFS500201 A1	13,693	12,683	11,603	10,583	9,491	8,371	7,221	6,041	4,830	3,587	Set by Sch	DW500201				
INTEREST-DWSRFS500200 AR	55,599	51,547	47,205	43,092	38,684	34,151	29,489	24,695	19,764	14,694	Set by Sch	DW500200				
SRF LOAN INTEREST- WIIP 201	53,200	50,910	48,905	45,849	40,667	38,031	35,363	32,663	29,931	27,383	Set by Sch	DW500210				
RESERVE FOR CONTINGENCY	13,198	104,395	72,045	15,000	25,000	25,000	25,000	25,000	25,000	25,000	Fixed					
TOTAL Expenditures	3,730,930	4,146,203	4,208,518	4,235,415	4,843,140	4,629,385	4,440,266	4,555,267	4,742,498	4,705,149						
YoY % Chng total		11.1%	1.5%	0.6%	14.3%	-4.4%	-4.1%	2.6%	4.1%	-0.8%						
NET OF REVENUES/APPROPRIATIONS	(28,466)	(460,619)	51,031	153,650	49,050	(233,486)	(278,885)	(242,092)	(656,114)	(415,099)						
BEGINNING UNRESTRICTED N	3,789,988	3,761,522	3,300,903	3,351,934	2,922,938	2,559,488	1,872,252	1,172,589	930,497	274,383						
ENDING UNRESTRICTED N	3,761,522	3,300,903	3,351,934	3,505,584	2,971,988	2,326,002	1,593,367	930,497		(140,717)						

Sewer Fund Five Year Budget Forecast with 5% Rate Change

DESCRIPTION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Basis	Percentage Change
	Actual	Actual	Actual	Estimate	Budget / Forecast	Forecast	Forecast	Forecast	Forecast	Forecast		
Revenues												
ARPA FEDERAL GRANT FUNDS			693,431	565,675	0	0	0	0	0	0		
SEWER UTILITIES REVENUE	1,128,148	1,155,248	1,188,036	1,370,646	1,535,124	1,611,880	1,692,474	1,777,097	1,865,952	1,959,250	Rate plan	5%
INTEREST ON INVESTMENTS	37,590	15,708	893	5,000	21,000	21,630	22,279	22,947	23,636	24,345	+3%/Yr	5%
DISPOSITION OF FIXED ASSETS			7,350									3%
INSURANCE REIMBURSEMENTS	35											
APPROPRIATION FROM RESERVE												
APPROPRIATION FROM R & R					237,358	290,898	195,833	213,163	231,323	306,805	Match to Capital Plan	
TOTAL Revenues	1,165,773	1,170,956	1,889,710	1,941,321	1,793,482	1,924,408	1,910,586	2,013,208	2,120,911	2,290,400		
YoY % Chng		0.4%	61.4%	2.7%	-7.6%	7.3%	-0.7%	5.4%	5.3%	8.0%		
Expenditures												
PROFESSIONAL FEES	25,617	37,829	38,730	150,848	90,000	73,500	77,175	81,034	85,085	89,340	Avg \$70K + 5%	5%
OTHER CONTRACTUAL SERVICES	1,175	14,449	39,621	19,000	25,000	27,500	30,250	33,275	36,603	40,263	10%/Yr	10%
UTILITY SERVICES	32,805	30,227	30,526	40,000	38,750	42,625	46,888	51,576	56,734	62,407	10%/Yr	10%
SEWAGE TREATMENT-CITY OF DELRA	618,185	799,975	920,150	900,000	985,000	1,063,800	1,148,904	1,240,816	1,340,082	1,447,288	8%/Yr	8%
INSURANCE & BONDS		4,998	3,613	9,000	2,942	3,236	3,560	3,916	4,307	4,738	10%/Yr	10%
REPAIRS & MAINTENANCE - GENERAL	75,822	162,443	12,374	60,000	50,000	75,600	79,380	83,349	87,516	91,892	Avg \$72K + 5%	5%
RENEWALS & REPLACEMENTS	96,698	13,292	21,920	120,675	120,000	76,756	80,594	84,624	88,855	93,298	5% PY Rev	5%
ADDITIONAL CHARGES	140,000	147,000	154,350	220,000	220,000	231,000	242,550	254,678	267,411	280,782	Fixed to WF	
OTHER SUPPLIES	327	3,188	952	1,000	1,000	2,000	3,000	4,000	5,000	6,000	+1K/Yr	1,000
BONDS	6,084											
INVESTMENTS OTHER THAN BIDS.	7,141		24,480	661,000	225,000	290,898	197,465	217,309	239,148	322,537	Capital Plan Tab	
MAINTENANCE AND EQUIPMENT			2,970									
RESERVE CONTINGENCY												
	17,174			25,000	25,000	25,000	25,000	25,000	25,000	25,000	Fixed	
	1,021,028	1,213,401	1,249,686	2,206,523	1,782,692	1,911,916	1,934,765	2,079,577	2,235,741	2,463,545		
TOTAL Expenditures	1,021,028	1,213,401	1,249,686	2,206,523	1,782,692	1,911,916	1,934,765	2,079,577	2,235,741	2,463,545		
YoY % Chng		18.8%	3.0%	76.6%	-19.2%	7.2%	1.2%	7.5%	7.5%	10.2%		
NET OF REVENUES/APPROPRIATION	144,745	(42,445)	640,024	(265,202)	10,790	12,492	(24,179)	(66,369)	(114,830)	(173,145)		
BEGINNING UNRESTRICTED NET POS	2,133,349	2,275,094	2,235,649	2,875,673	2,373,113	2,093,005	1,909,664	1,672,321	1,374,629	952,994		
ENDING UNRESTRICTED NET POSITIC	2,278,094	2,235,649	2,875,673	2,610,471	2,383,903	2,105,497	1,885,484	1,605,952	1,259,799	779,848		

Captial Plan for Water Utilities

2022 Baseline	Annual Percent Change Cumulative Percent Change	Water System						
		0%	10%	10%	10%	7%	7%	7%
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
Water CIP Projects								
250,000	VFD Replacements	250,000						
30,000	Vehicle Replacements		33,000					
80,000	Rehab of Well # 8	80,000						
25,000	Upgrade SCADA Software	25,000		30,250	32,368	34,633	37,058	
120,000	Replace Membrane Train Turbos		27,500					
250,000	Replace Water Plant Roof		132,000		323,675			
300,000	Paint Elevated Storage Tank interior			363,000				
100,000	Replace Cartridge Filter Vessels				-	138,533		
50,000	Replace Water Plant Blowers		55,000					
100,000	WTP De-Gasifier and Scrubber System		110,000					
150,000	Bulk Tank Repl					207,799		
50,000	Meter Replacements	23,689	55,000	60,500	64,735	69,266	74,115	
90,000	Replace West Chiller atWTP						133,407	
Total Water CIP Projects		\$ 378,689	\$ 412,500	\$ 453,750	\$ 420,778	\$ 450,232	\$ 244,580	

Captial Plan for Sewer Utilities

Baseline	0%	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Sewer System							
Sewer CIP Projects							
\$ 105,781		\$ -	116,359				7%
225,000		225,000					48%
158,672			174,539				
163,194				197,465			
167,845					217,309		
172,629						239,148	
217,592							322,537
Total Sewer CIP Projects		\$ 225,000	\$ 290,898	\$ 197,465	\$ 217,309	\$ 239,148	\$ 322,537

Water Fund - Analysis of Expenses

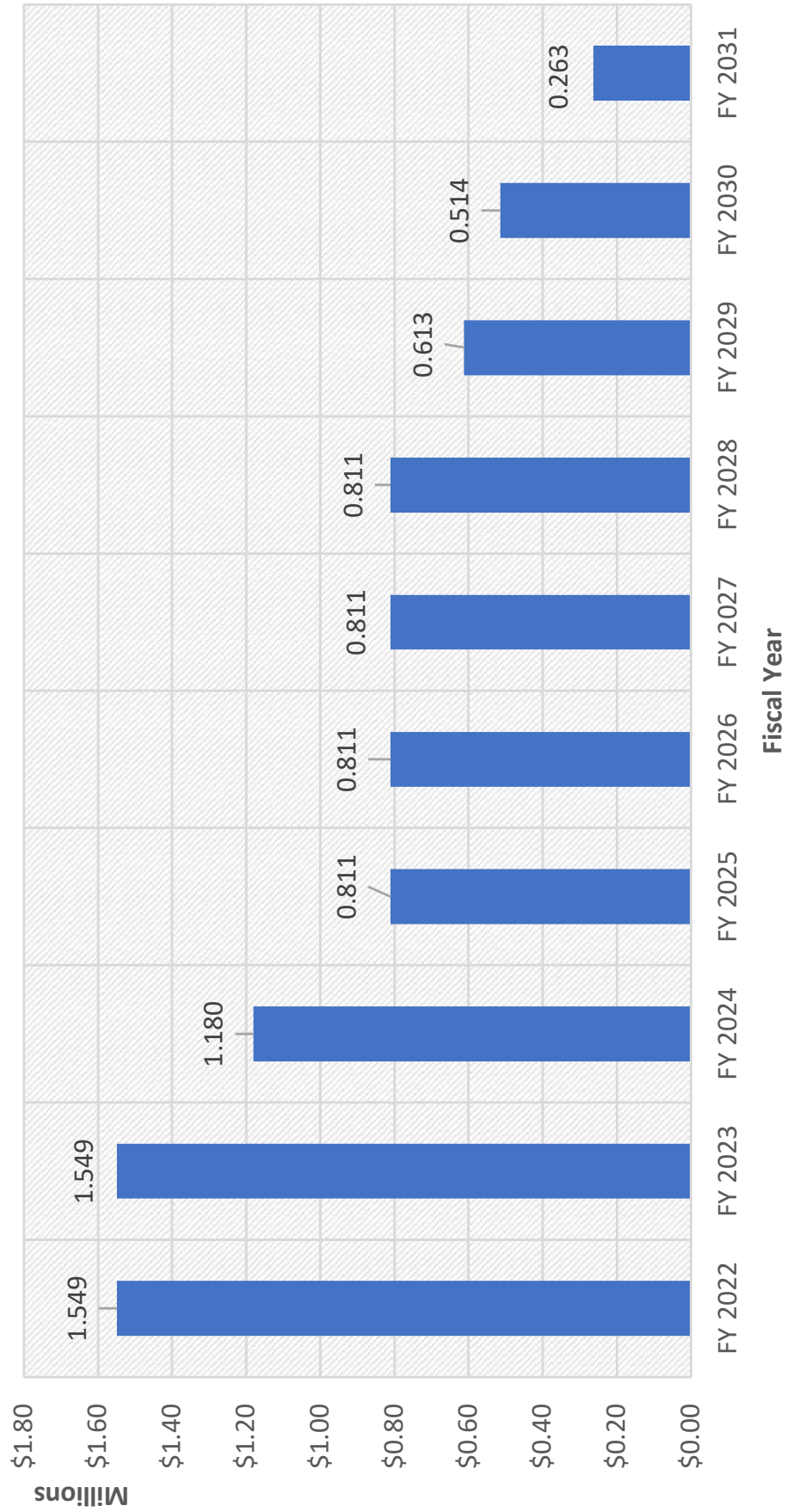
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Salaries & Related	1,018,304	1,091,043	997,524	1,003,880	1,130,758	1,170,292	1,234,816	1,303,495	1,376,638	1,454,577
Operating	1,163,406	1,385,365	1,210,620	1,466,305	1,734,501	1,816,613	1,895,557	1,980,079	2,070,601	2,167,581
Debt Service	1,549,220	1,549,223	1,540,694	1,549,230	1,549,192	1,179,980	810,769	810,769	810,769	810,768
Operating Exp	3,730,930	4,025,631	3,748,838	4,019,415	4,414,451	4,166,885	3,941,142	4,094,343	4,258,008	4,432,926
Capital	-	120,572	459,680	216,000	428,689	462,500	503,750	470,778	500,232	294,580

Annualized Growth Rate 2019 to 2023			Annualized Growth Rate 2019 to 2028		
Salaries & Related	2.7%		Salaries & Related		4.0%
Operating	10.5%		Operating		7.2%
Debt Service	0.0%		Debt Service		-6.9%
Operating Exp	4.3%		Operating Exp		1.9%
			Capital		11.8%

Sewer Fund Analysis of Expenses

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Average Annual Growth Rate
Salaries & Related	-	-	-	-	-	-	-	-	-	-	
Operating	1,007,803	1,213,401	1,222,236	1,545,523	1,557,692	1,621,017	1,739,603	1,867,173	2,004,429	2,152,136	8.8%
DS	-	-	-	-	-	-	-	-	-	-	
Operating Exp	1,007,803	1,213,401	1,222,236	1,545,523	1,557,692	1,621,017	1,739,603	1,867,173	2,004,429	2,152,136	
Capital	13,225	0	27,450	661,000	225,000	290,898	197,465	217,309	239,148	322,537	42.6%

Water Fund - Debt Balance (in millions)



File Attachments for Item:

A. Resolution No. 2022-026

A Resolution of the Town Commission of the Town of Highland Beach, Florida, becoming a "Hidden Heroes Town" in support of Highland Beach's military and veteran caregivers; providing for conflicts; and providing for an effective date.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE 11/1/2022

SUBMITTED BY: Commissioner John Shoemaker

SUBJECT: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, BECOMING A "HIDDEN HEROES TOWN" IN SUPPORT OF HIGHLAND BEACH'S MILITARY AND VETERAN CAREGIVERS; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

SUMMARY:

Hidden Heroes is a campaign run by the Elizabeth Dole Foundation aimed at supporting caregivers for both active-duty military and veterans. Hidden Heroes seeks to raise awareness of the issues military caregivers confront every day, inspire government leaders to take action in supporting military caregivers in their communities, and to establish a national registry, encouraging military caregivers to register at HiddenHeroes.org to better connect them to helpful resources and support.

To join this network, the Town must pass a resolution declaring itself a Hidden Heroes Town, establish an official point of contact within the Town, and participate in meetings with Hidden Heroes to track progress and identify opportunities for aid or awareness within the community.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Proposed Resolution

Hidden Heroes Toolkit

Hidden Heroes Action Opportunities

RECOMMENDATION:

Approve the proposed resolution which establishes the Town of Highland Beach as a Hidden Heroes Town and appoint someone as the official point of contact.



RESOLUTION NO. 2022-026

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, BECOMING A “HIDDEN HEROES TOWN” IN SUPPORT OF HIGHLAND BEACH’S MILITARY AND VETERAN CAREGIVERS; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the series of wars and conflicts in which our nation has been engaged over time, since World War II, has resulted in 5.5 million military and veteran caregivers who are parents, spouses, siblings and friends, caring for those wounded, ill or injured who have served our nation, as documented by the 2014 RAND study commissioned by the Elizabeth Dole Foundation; and

WHEREAS, the daily tasks of these military and veteran caregivers can include bathing, feeding, dressing, and caring for the grievous injuries of wounded warriors, administering medications, providing emotional support, caring for the family and the home, and working outside the home to earn essential income; and

WHEREAS, the nation provides multi-faceted support to our wounded, ill and injured veterans and service members through public, private and philanthropic resources, but their caregivers receive little support or acknowledgement; and

WHEREAS, most military and veteran caregivers consider the challenging work they do as simply carrying out their civic and patriotic duty, without realizing they are, in fact, caregivers, and do not identify themselves as such; and

WHEREAS, an alarming number of military and veteran caregivers, according to research, are suffering numerous debilitating mental, physical and emotional effects as a result of their caregiving duties; and

WHEREAS, the Town of Highland Beach desires to recognize and support those who are serving in these vital roles in our own community;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, AS FOLLOWS:

Section 1. That the Town of Highland Beach become a Hidden Heroes (City/County) in support of military and veteran caregivers.

Section 2. That the Town of Highland Beach seek to identify military and veteran caregivers residing in our community and determine the unique challenges they face.

Section 3. That the Town of Highland Beach work to ensure that our government, organizations, employers, and non-profits are aware of the unique challenges of military and veteran caregivers and are encouraged to create supportive environments and opportunities for assistance.

Section 4. That the Town of Highland Beach plan an annual observance or resource fair to recognize the community's military and veteran caregivers in partnership with the Elizabeth Dole Foundation's national Hidden Heroes campaign and connect them with local resources.

Section 5. That the Town of Highland Beach encourage all who care for and support veterans and service members to extend that support to their caregivers.

Section 6. That the Town of Highland Beach designate a point of contact for our community, from the public or private sector, for citizens and organizations wanting to offer support, and caregivers who need that support.

Section 7. That the Town of Highland Beach use the Elizabeth Dole Foundation's Military Caregiver Experience Map to understand the stages of the military caregiver journey and use it as a tool to encourage community understanding and support.

DONE AND ADOPTED by the Town Commission of the Town of Highland Beach, Florida, this **01** day of **November 2022**.

ATTEST:

Douglas Hillman, Mayor

**REVIEWED FOR LEGAL
SUFFICIENCY**

Lanelda Gaskins, MMC
Town Clerk

Glen Torcivia, Town Attorney
Town of Highland Beach

VOTES:

YES NO

Mayor Douglas Hillman
Vice Mayor Natasha Moore
Commissioner Peggy Gossett-Seidman
Commissioner Evalyn David
Commissioner John Shoemaker



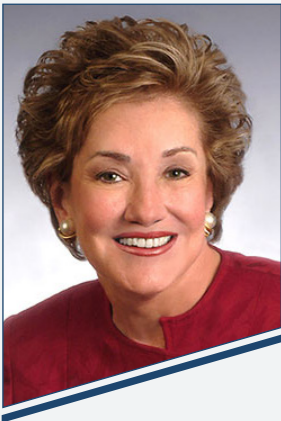
HIDDEN HEROES

CITIES & COUNTIES TOOLKIT

TO SUPPORT MILITARY AND
VETERAN CAREGIVERS



Elizabeth Dole Foundation
CARING FOR MILITARY FAMILIES



★

“ There are 5.5 million military and veteran caregivers in the United States.

These spouses, mothers, fathers, and other loved ones put their lives indefinitely on hold to care for their wounded veterans and servicemembers at home. In most cases, caregivers begin this journey in total isolation, without any support.

Hidden Heroes is our way of providing these selfless Americans with the help they need and the recognition they deserve. ”

- Senator Elizabeth Dole

ABOUT HIDDEN HEROES



Hidden Heroes brings vital attention to the untold stories of military caregivers and seeks solutions for the tremendous challenges and long-term needs they face. Hidden Heroes is a program of the Elizabeth Dole Foundation, an organization dedicated to strengthening and empowering the nation's military and veteran caregivers.

HIDDEN HEROES SEEKS TO:

- 1 Raise awareness of the issues military caregivers confront every day.
———— ★ ————
- 2 Inspire cities, counties, individuals, businesses, and civic, faith, and government leaders to take action to support military caregivers in their communities.
———— ★ ————
- 3 Encourage military caregivers to register at HiddenHeroes.org to better understand their needs and connect them to helpful resources and support.

TOOLKIT CONTENTS



HIDDEN HEROES CITIES & COUNTIES OVERVIEW

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OVERVIEW



In fall 2016, the U.S. Conference of Mayors passed a resolution to encourage cities to increase resources for military and veteran caregivers. To inspire participation, the Elizabeth Dole Foundation established Hidden Heroes Cities, a growing network dedicated to identifying local military and veteran caregivers and increasing awareness and support for them.

Through this program, cities and counties join the Foundation and participating communities across the nation to streamline services and share best practices for addressing the needs of caregivers at a local level.

**More than 135 cities and counties have already signed on.
See the full list [here](#).**



ENLIST



HOW TO BECOME A HIDDEN HEROES CITY OR COUNTY:

SIGN AND SUBMIT A RESOLUTION

As a first step, the city or county passes a Hidden Heroes Resolution or proclamation. This pledge outlines steps the city will take to identify military and veteran caregivers and increase local awareness and support services for them.

You are welcome to use the Foundation's [Resolution template](#) as a model, or you can create your own. Once the document has been approved by the mayor, city council, or county government, please send a signed copy to lhaxton@elizabethdolefoundation.org.

DESIGNATE AN INDIVIDUAL AS A POINT OF CONTACT (POC)

Next, the community designates a local point of contact, from the public or private sector, to spearhead the initiative and interact with the Hidden Heroes team.

Once you have assigned a POC, please send their name, email address, and phone number to lhaxton@elizabethdolefoundation.org. We encourage each community POC to schedule bi-monthly or quarterly check-in calls with Laurel. Through these calls, Laurel will help track progress and identify opportunities for the Foundation to support and promote community efforts.



DEPLOY



REACH MILITARY CAREGIVERS

IDENTIFY MILITARY CAREGIVERS IN YOUR COMMUNITY:

Identifying military caregivers will be your biggest challenge. Most see themselves as just the spouse, mother, father, or sibling providing daily care for a loved one at home. They often do not identify as “caregivers.” Join Hidden Heroes to encourage military caregivers living in your city to raise their hands so they can receive the help they deserve.

YOU ARE A MILITARY CAREGIVER IF YOU SUPPORT A SERVICEMEMBER OR VETERAN IN ANY OF THE FOLLOWING WAYS:

- Manage medication
- Coordinate medical appointments
- Provide emotional and physical support
- Assist with activities of daily living
- Advocate for proper treatment

When you encounter military caregivers in your community, we encourage you to direct them to **hiddenheroes.org** where they will find a carefully vetted directory of resources and a secure place to communicate with other military caregivers nationwide (for more information, see page 11).

Email lhaxton@elizabethdolefoundation.org to request a unique referral code for your community.



RESOURCES TO SHARE WITH CAREGIVERS IN YOUR COMMUNITY

Customize and add local resources for military and veteran caregivers into the Hidden Heroes customizable resource guide [**template linked here**](#).

Other resources to share:

- [AARP Prepare to Care Guide for Military Caregivers](#)
- [Hidden Heroes Resource Directory](#)
- [Caregiver Journey Map](#)
- [9 Steps for Respite Care](#)
- [Comcast Internet Essentials - Low-cost Internet for Low-income Families](#)
- [Caregiver Survey](#)

Create a flyer. To promote caregiver self-identification and spread the word about the resources available through hiddenheroes.org, customize and share the [**flyer linked here**](#).

Notify local veterans and caregiver support organizations in your community about the recent passing of the resolution. These groups will be great to loop into your efforts, as they are on the ground working with veterans and caregivers every day.

- Encourage these organizations to fill out our Hidden Heroes Resource survey so they can be added to our resource directory.



ORGANIZE COMMUNITY SUPPORT

- Work with local organizations to determine ways they can support or offer services to military caregivers. Potential organizations to consider include:
 - Businesses
 - Nonprofits
 - Military Service Organizations
 - Veteran Service Organizations
 - Faith groups and houses of worship
 - Rotary clubs
 - Service organizations
- Host conferences, webinars, or other convenings to identify the existing services specifically for military caregivers and areas of need. These events provide community members a platform to collaborate in helping military caregivers locally.
- Include military caregivers in the conversation when planning other military/veteran events. Designate a table with information about the program and resources available for military caregivers.
- Encourage local organizations that provide direct services to military caregivers to become a resource on HiddenHeroes.org. As part of our vetting process, these potential new resources will need to complete the Hidden Heroes Website National Coalition Partner [Questionnaire](#).
- Host a job fair for military and veteran caregivers. Invite local businesses interested in hiring caregivers to participate.
- Prepare your local Action Call Center or Crisis Hotline to direct military caregivers seeking resources to the Hidden Heroes Resource [Directory](#) on HiddenHeroes.org. The directory offers caregivers personalized resources that address challenges.
- Utilize local spaces such as public libraries, recreation centers, and universities for events, caregiver support group meetings, or as places to distribute Hidden Heroes information.



HONOR MILITARY CAREGIVERS AND RAISE AWARENESS ABOUT THEIR NEEDS

- Use our Hidden Heroes materials to reinforce your community's commitment to military caregivers. In the resource section of this toolkit, you will find:
 - Broadcast and print PSAs featuring Tom Hanks and Ryan Phillippe
 - Social media messaging and graphics
 - A calendar of key military caregiving events/dates
 - A promotional flyer template
- Host a community event to honor and recognize local military caregivers.
- Leverage your city or county's resources to include messages about Hidden Heroes and your commitment to military caregivers. Use communication tools such as banners, email, press releases, newsletters, events, social media, utility bill inserts to encourage more members of the community to participate.
- Create a webpage on your city or county's website that is specifically dedicated to the Hidden Heroes campaign. Offer information about resources available to local caregivers and the community's goals for the project.
- Bring local caregivers together for a round table discussion or focus group. Use this feedback and insight offered by caregivers to determine key focus areas in your community.



HIDDENHEROES.ORG

HiddenHeroes.org is the first-of-its-kind online destination for military caregivers. On the website, visitors can find the following:

- **Step Into The World of a Military Caregiver** provides testimonials from military caregivers across the nation that share helpful information about the caregiving journey. Within each profile, caregivers have answered questions about how caregiving has impacted their lives and the challenges they face. Caregivers also offer tips about resources that have been most valuable to them. You can search caregiver stories by service branch, state, type of care recipient wound, and much more.
- **Vetted Directory of Valuable Resources** is a simple-to-search directory of more than 200 of the nation's best military caregiver support programs. Featured resources and organizations have been thoroughly vetted by the Foundation to ensure their services are top quality. Users can search keywords or filter through various categories to quickly find resources specific to their individual needs.
- **Explore Our Community** is a safe and confidential online community exclusively for military and veteran caregivers. Caregivers can connect with peers and participate in virtual gatherings to share experiences, helpful resources, and words of encouragement. This section also provides access to a private Facebook group exclusively for verified military caregivers.
- **Take Action** challenges communities, businesses, nonprofits, and individuals across the nation to respond to the military caregiving crisis with helpful solutions.



REPORT



UPDATE US ON YOUR PROGRESS

The ideas presented in this toolkit are simply thought starters. Tell us what your city is doing to raise awareness and support for military caregivers.

Send photos and share compelling stories about your city's service. We would love to hear from you and find ways to recognize your ongoing commitment to military families!

Looking for inspiration? We can connect you with participating cities to collaborate, gain insight, and share ideas.

Contact Elizabeth Dole Foundation's Community Engagement Manager Laurel Haxton at lhaxton@elizabethdolefoundation.org or (202) 935-0127.



RESOURCES



HIDDEN HEROES CITIES SEAL AND LOGOS

Use this seal and logo on all official materials supporting Hidden Heroes and the Elizabeth Dole Foundation. Reference the guidelines for using these logos and find the seal [here](#).

PRESS RELEASE

Spread the word about your community joining the movement. Download the Hidden Heroes Cities press release template [here](#).

PUBLIC SERVICE ANNOUNCEMENTS

To bring national attention to the unique and important ways military caregivers serve the nation, Hidden Heroes developed a series of video and print PSAs. The Foundation invites your community to share these PSAs on your website and social media channels, publish them in newsletters and show them at local events.

Tom Hanks with military caregiver Jessica Allen, her husband Staff Sergeant Chaz Allen, and their two daughters Ryann and Deryn.

[Download the :60 and :30 spots](#)[Download the print PSA](#)

Ryan Phillippe with military caregiver Heidi Woodring and her husband, U.S. Army veteran Chris Woodring.

[Download the :60 and :30 spots](#)[Download the print PSA](#)

GRAPHICS

Shareable Hidden Heroes graphics [here](#).

SHARE, RETWEET, LIKE & FOLLOW US

 @DoleFoundation |  @ElizabethDoleFoundation |  @ElizabethDoleFoundation

JOIN THE CONVERSATION

#HiddenHeroes | #MilitaryCaregivers

MILITARY CAREGIVERS: FACTS AND FINDINGS

The Elizabeth Dole Foundation commissioned a landmark RAND study, [Hidden Heroes: America's Military Caregivers](#), which revealed that:

- There are 5.5 million military caregivers currently serving in the United States.
- 1.1 million caregivers are caring for a veteran or servicemember who served after September 11, 2001 and 4.4 million are caring for someone who served on or before September 11, 2001.
- Military caregivers provide \$14 billion of uncompensated voluntary healthcare services annually.
- Those caring for post-9/11 veterans or servicemembers are suffering depression at four times the rate of civilian caregivers. They consistently experience more personal health problems, financial challenges, workplace issues or strains in family relationships as compared to non-caregivers.
- There are seven areas of urgent need for military caregivers:
 - Mental and Physical Health
 - Community Support at Home
 - Respite Care
 - Education and Training
 - Interfaith Action and Ministry
 - Employment and Workplace Support
 - Financial and Legal Issues



FIND RESOURCE ORGANIZATIONS ON HIDDENHEROES.ORG

Reference the HiddenHeroes.org [Resource Directory](#) to learn more about national organizations that support military caregivers as well as those in your community. Encourage local organizations not on this list to complete the Hidden Heroes Website National Coalition Partner [Questionnaire](#).

CONNECT WITH OTHER HIDDEN HEROES CITIES & COUNTIES

Access the list of Hidden Heroes Cities and counties [here](#) and to connect with the designated point of contact for each city, reach out to Laurel Haxton. Collaborate on initiatives for military caregivers with communities in your region, state, and nationwide.

THE ELIZABETH DOLE FOUNDATION

600 New Hampshire Avenue NW (Tenth Floor)
Washington, DC 20037

Laurel Haxton, Community Engagement Manager
lhaxton@elizabethdolefoundation.org
(202) 935-0127





THANK
YOU





TURN YOUR PLEDGE INTO ACTION - HIDDEN HEROES CITIES & COUNTIES

Being a Hidden Heroes City or County is more than just signing a pledge to recognize military caregivers. Use these ideas as a starting point to support and engage caregivers in your community. The Foundation has Dole Caregiver Fellows in all 50 states and Puerto Rico who are ready to assist. We are happy to collaborate on activities and may even have funding available to support your efforts.

Include Caregiver Resources on Official Website and Social Media

Celebrate that your community is a Hidden Heroes City or County! Having a dedicated caregiver resource page on a city or county website can help caregivers quickly access important and relevant information. These resources can be locally tailored or nationally focused and should be shared on social media platforms as well.

Raise Awareness Through a Roundtable

Roundtables or community forums can provide valuable information and identify challenges caregivers in your community may be experiencing. Host a community roundtable with local stakeholders to raise awareness of issues facing caregivers, share available resources, and discuss potential community-wide solutions. EDF Staff and Dole Caregiver Fellows can help you get started.

Host a Recurring Event

Whether it's a monthly caregiver coffee hour or quarterly caregiver yoga session in the park, work with community partners to host regularly scheduled events for caregivers to connect and receive peer support. These can be big or small, virtual or in-person, and the Foundation may have funding to support these events.

Collaborate with Local Partners

Work with local food banks, childcare facilities, nonprofit partners, or local businesses to address unmet needs in the veteran and caregiver community. In-home delivery and distribution services can be a big help to veterans, caregivers, and military families less able to leave their homes.

Organize a Caregiver Family Night

Organizing an event for military caregivers that includes family members and friends is a great way to make caregivers and their support networks feel welcomed and appreciated. Work with community partners to host a family inclusive night for caregivers.

Invite a Caregiver to Share Their Story

Caregivers have impactful stories that can prompt action. Invite a caregiver to share their story with city and county officials and discuss how the community can better support their needs.

Include Caregiver Appreciation in Events and Holidays

While May is the Month of the Military Caregiver, show appreciation to caregivers year-round! Include and recognize military caregivers during events and holidays such as Veterans Day to make caregivers feel appreciated and raise public awareness of their important roles.

Establish a Hidden Heroes or Patriotic Committee

Creating a Hidden Heroes or Patriotic Committee within your city or county can drive local efforts to reach and serve military and veteran caregivers. Engage stakeholders including caregivers, elected officials, Veterans Service Organizations (VSOs), Military Support Organizations (MSOs), businesses, and nonprofit and faith leaders.

Encourage Local Businesses to be Caregiver Friendly

Many businesses offer special services, rates, and employment opportunities to military members and veterans. Encourage businesses in your area to become "Caregiver Friendly" and offer these opportunities to military caregivers as well.

Promote Caregiver Resources and Employment Opportunities

Hosting a community resource table or job fair? Ensure that resources and employment opportunities for caregivers are available and denoted as caregiver specific.

Engage Local Volunteers

A primary need for caregivers is time. Engage local volunteer organizations or youth groups to help caregivers with everyday tasks they may not be able to tackle on their own. This can include yard work, picking up groceries, or walking pets.

SUPPORTED BY



Need Help Getting Started?

Contact Laurel Haxton, Community Engagement Manager, at lhaxton@elizabethdolefoundation.org or 202-935-0127.

File Attachments for Item:

B. RESOLUTION NO 2022-027

A resolution of the Town Commission of the Town of The Town of Highland Beach, Florida, amending resolution No 2022-020, which appropriated funds for the 2022-2023 fiscal year budget, and providing an effective date.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE November 1, 2022

SUBMITTED BY: David DiLena, Finance Director

SUBJECT: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, AMENDING RESOLUTION NO. 2022-020, WHICH APPROPRIATED FUNDS FOR THE 2022-2023 FISCAL YEAR BUDGET, AND PROVIDING AN EFFECTIVE DATE.

SUMMARY:

In anticipation of the consideration to award a contract for the replacement of the sodium hypochlorite tank, it is necessary to properly allocate the funds for the project. The project was previously budgeted and included in the Capital Improvement Plan in Fiscal Year 2021-2022 budget. However, the project will be completed this Fiscal Year, therefore a budget amendment will transfer the necessary funds to Fiscal Year 2022-2023.

FISCAL IMPACT:

Transfer \$69,900.00 from 401-533.000-389.810 (Water Systems Operations – Appropriation from Reserve) to 401-533.000-563.000 (Improvements other than Bldg.)

ATTACHMENTS:

Resolution No. 2022-027

RECOMMENDATION:

Approval of Resolution No. 2022-027.



RESOLUTION NO. 2022-027

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, AMENDING RESOLUTION NO. 2022-020, WHICH APPROPRIATED FUNDS FOR THE 2022-2023 FISCAL YEAR BUDGET, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission adopted its 2022-2023 Fiscal Year Budget effective October 1, 2022; and

WHEREAS, the funds for the replacement of the Sodium Hypochlorite Storage Tank were included in the Fiscal Year 2021-2022 Budget and Capital Improvement Plan; and,

WHEREAS, however the project was not completed during Fiscal Year 2022-2023; and,

WHEREAS, the Sodium Hypochlorite Storage Tank Replacement project was solicited per the Town's purchasing policy (BID 22-003) and the award for the project will be considered by the Town Commission at the November 1, 2022 meeting; and,

WHEREAS, the Town Commission has determined that it is in the best interest of the residents of the Town of Highland Beach to amend the 2022-2023 Fiscal Year Budget through the adjustments set forth in the attached Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, THAT:

Section 1. That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2. That the Amendment of funding to the 2022-2023 Budget for the Town's Water Systems Operations (Fund 401) for the Fiscal Year beginning October 1, 2022, and as set forth in Exhibit 1 is adopted and authorized as an Amendment to the Water Systems Operations of the Town of Highland Beach, Florida for Fiscal Year 2023.

Section 3. This Resolution shall become effective upon its passage and approval.

DONE AND ADOPTED by the Town Commission of the Town of Highland Beach, Florida, this **1st** day of **November** 2022.

ATTEST:

Douglas Hillman, Mayor

**REVIEWED FOR LEGAL
SUFFICIENCY**

Lanelda Gaskins, MMC
Town Clerk

Glen Torcivia, Town Attorney
Town of Highland Beach

VOTES:

YES NO

Mayor Douglas Hillman

Vice Mayor Natasha Moore

Commissioner Peggy Gossett-Seidman

Commissioner Evalyn David

Commissioner John Shoemaker

EXHIBIT 1
FUND 401 –WATER SYSTEM OPERATIONS
AMENDMENT TO
FY 2023 OPERATING BUDGET

The following item is an amendment to the existing FY 2023 Water Systems Budget to recognize an additional *Appropriation from Reserve* accompanied by an increased expenditure in the *Improvements Other Than Building* to cover the replacement of the Sodium Hypochlorite Tank.

REVENUES

Account Number	Description	Amount
401-533.000-389.810	Appropriation from Reserve	<u>\$69,900.00</u>
Total Revenues		<u>\$69,900.00</u>

EXPENDITURES

Account Number	Description	Amount
401-533.000-563.000	Improvements other than Bldg.	<u>\$69,900.00</u>
Total Expenditures		<u>\$69,900.00</u>

File Attachments for Item:

C. Consideration to approve and authorize the Mayor to execute an agreement with Odyssey Manufacturing Company in the amount of \$69,900.00 to furnish and replace a sodium hypochlorite tank in accordance with Invitation to Bid No. 22-003.



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE 11/1/2022

SUBMITTED BY: Eric Marmer, Assistant Town Manager

SUBJECT: Approve and authorize the Mayor to execute an agreement with Odyssey Manufacturing Company to furnish and replace a sodium hypochlorite tank in accordance with ITB No. 22-003.

SUMMARY:

On October 17, 2022, the Town received and opened three (3) bids in response to ITB No. 22-003: Sodium Hypochlorite Tank Replacement, which were reviewed by the Support Services Department to ensure the Bid's minimum requirements were met. The lowest responsive and responsible bidder is Odyssey Manufacturing Company, with a submittal price of \$69,900.

FISCAL IMPACT:

\$69,900

ATTACHMENTS:

Odyssey Manufacturing Company Bid

Tabulation Sheet

RECOMMENDATION:

Execute an agreement with Odyssey Manufacturing Company to furnish and replace a sodium hypochlorite tank in accordance with ITB No. 22-003.

CONTRACT FOR SODIUM HYPOCHLORITE TANK REPLACEMENT

THIS CONTRACT ("Contract") is made this ____ day of _____, 2022, by and between the **Town of Highland Beach**, a Florida municipal corporation ("Town") and **Odyssey Manufacturing Co.**, a Florida corporation, with its principal address at 1484 Massaro Boulevard, Tampa, FL 33619 ("Contractor").

WHEREAS, the Town is a municipal corporation organized and existing pursuant to its Charter and the Constitution of the State of Florida; and

WHEREAS, the Town is in need of a contractor to provide labor services, materials, and equipment to replace a sodium hypochlorite tank at the Town's Water Treatment Plant and the Town issued an Invitation to Bid No. 22-003 ("ITB") regarding the same; and

WHEREAS, Contractor submitted a response to the ITB and the Town desires to accept Contractor's bid to allow Contractor to render the goods and services to the Town as provided herein; and

WHEREAS, Contractor warrants that it is experienced and capable of performing the tasks hereunder in a professional and competent manner; and

WHEREAS, the Town finds awarding the bid to Contractor as described herein serves a valid public purpose.

NOW THEREFORE, in consideration of the promises and mutual covenants herein contained, the sufficiency of which is acknowledged by both parties, it is hereby agreed between Contractor and the Town as follows:

Article 1. CONTRACT.

1.1 Contract Documents. The Contract Documents are incorporated herein by reference as if originally set forth in this Contract, and comprise the entire agreement between the Town and Contractor. The Contract Documents consist of this Contract; the Town's Bid, the Bid submitted by Contractor; and any duly executed and issued Change Orders, Work Directive Changes, Field Orders and amendments relating thereto. If, during the performance of the work, Contractor finds an ambiguity, error or discrepancy in the Contract Documents, Contractor shall so notify the Town, in writing, within five (5) business days and before proceeding shall obtain a written interpretation or clarification. Failure to obtain a written interpretation or clarification will be deemed a waiver of the ambiguity, error or discrepancy by Contractor. The Town will not be responsible for any oral instructions, clarifications, or other communications except those provided in writing in response to Contractor's request for clarification of an ambiguity, discrepancy or error.

In resolving conflicts in any of the Contract Documents, the order of precedence shall be as follows:

First Priority:	Duly executed change orders
Second Priority:	This contract
Third Priority:	Town's Bid (attached hereto as Exhibit "A")

Fourth Priority: Contractor's proposal (attached hereto as **Exhibit "B"**)

- 1.2 Contract Administrator. Whenever the term Contract Administrator is used herein, it is intended to mean **the Town Manager or designee, Town of Highland Beach, Florida**. In the administration of this Contract, all parties may rely upon instructions or determinations made by the Contract Administrator except that all determinations that result in an increase in Contract Time and/or an increase in the Contract Price, shall require a formal Change Order executed by the Town Manager or the Town Commission (depending on the authority set forth in the Town's Procurement Code).
- 1.3 Contract Price. The Contract Price shall be **\$69,900.00 (Sixty-nine thousand nine hundred dollars and no cents)**, which shall be payable in accordance with Article 3 of this Contract.
- 1.4 Contract Time. Contractor agrees to fully complete the scope of work as set out in the Town's Bid, attached hereto and incorporated herein as **Exhibit "A"**, within 30 days of receiving a written notice to proceed from the Contract Administrator.
- 1.5 Liquidated Damages. **The Town and Contractor recognize that time is of the essence for this Contract and that the Town will suffer financial loss if the services described in the Contract Documents are not completed within the times specified in paragraph 1.4 above. The Town and Contractor recognize, agree and acknowledge that it would be impractical and extremely difficult to ascertain and fix the actual damages that the Town would suffer in the event Contractor neglects, refuses, or otherwise fails to complete the services within the time specified. Accordingly, instead of requiring any such proof, the Town and Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Town \$500.00 for each day that expires after the time specified in paragraph 1.4. The Liquidated Damage shall not be the Town's sole or exclusive remedy under the Contract Documents; there shall be no limitation on the amount of the Liquidated Damages that may be assessed; and, there shall be no bonus paid to the Contractor for early completion of the services**

Article 2. SCOPE OF WORK.

- 2.1 The Scope of Work (or Work) includes providing labor, materials, and equipment to remove and replace an existing sodium hypochlorite tank at Town Hall, according to the Town's specifications as set forth in its Bid.
- 2.2 Contractor represents to the Town that the services rendered in the Scope of Work shall be in accordance with accepted and established trade practices and procedures recognized in Contractor's trade in general and that the materials shall conform to the highest standards and in accordance with this Contract.
- 2.3 Contractor represents that it is licensed to do business in the State of Florida and holds and will maintain all applicable licenses required for the work to be completed under this Contract. Contractor further warrants its capability and experience to perform the work provided for herein in a professional and competent manner.
- 2.4 The Scope of Work shall be performed by Contractor or under its supervision and all personnel engaged in performing the Scope of Work shall be fully qualified and, if required, authorized

or permitted under the state and local law to perform such Scope of Work. All of Contractor's personnel (and all subcontractors) while on the Town's premises, shall comply with all Town requirements governing safety, conduct and security.

- 2.5 The Scope of Work shall be completed in accordance with the terms and conditions set forth in the Contract Documents.

Article 3. PAYMENT PROCEDURES

- 3.1 Generally. The Contractor shall submit invoices on a monthly basis detailing all work accomplished in the prior month and all materials installed and used in the Project. Contractor's invoices shall be submitted to:

Town of Highland Beach
Attn: Finance Department
3614 S. Ocean Blvd.
Highland Beach, FL 33487

The Town's Contract Administrator will review each invoice submitted by Contractor. If approved by the Town's Finance Department, the Town will make payment in accordance with the Contract Documents. If not approved, the Town will notify Contractor within ten (10) business days of the Town's receipt and identify the action necessary to correct the invoice or a deficiency.

- 3.2 Final Payment. Upon final completion and acceptance of the Work in accordance with this Contract (including all punch-list items) and final inspection Contractor shall submit a "final invoice" to the Town. In order for both parties to close their books and records, Contractor will clearly state "FINAL" on Contractor's final invoice. This certifies that all Work has been properly completed and all charges have been invoiced to the Town. Since this account will thereupon be closed, any and other further charges if not properly included in this final invoice are waived by Contractor. If Contractor's Final Invoice is approved as set forth above, the Town shall pay the remainder of the Contract Price including any amount held as retainage.
- 3.3 Notwithstanding the foregoing, the Town shall not be required to pay or release any amount of retainage that is subject of a good faith dispute, the subject of a claim brought pursuant to section 255.05, Florida Statutes, or otherwise the subject of a claim or demand by the Town.
- 3.4 The Town is exempt from payment of Florida State Sales and Use Tax. Contractor shall not be exempted from paying sales tax to its suppliers for materials used to fill contractual obligations with the Town, nor is Contractor authorized to use the Town's Tax Exemption Number in securing such materials.

Article 4. SUBCONTRACTORS

All sub-contractors shall be properly licensed, bondable and shall be required to furnish the Town with a Certificate of Insurance in accordance with the contract general conditions.

Article 5. CONTRACTOR'S REPRESENTATIONS

In order to induce the Town to enter into this Contract, Contractor makes the following representations:

- 5.1 Contractor has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the work.
- 5.2 Contractor has obtained at its own expense and carefully studied, or assumes responsibility for obtaining and carefully studying, soil investigations, explorations, and test reports which pertain to the subsurface conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the work as Contractor considers necessary for the performance or furnishing of the work at the Contract Price, within the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents and no additional examinations, investigations, explorations, tests, reports, studies or similar information or data are or is deemed necessary by Contractor for such purposes.
- 5.3 Contractor has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
- 5.4 Contractor has given the Contract Administrator written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the resolution thereof is acceptable to the Contractor.

Article 6. INDEMNITY.

The Contractor shall defend, indemnify and hold harmless the Town, its officers and employees from and against any and all claims, costs, losses and damages including, but not limited to reasonable attorney's fees, caused by the negligent acts or omissions of the Contractor, its officers, directors, agents, partners, Subcontractor, employees and managers in the performance of audit services pursuant to this Agreement and the RFP.

The Contractor shall be fully responsible to Town for all acts and omissions of the Contractor, its employees, Subcontractor, suppliers, or other persons directly or indirectly employed by its Subcontractor or suppliers, and any other persons or organizations performing or furnishing supplies under a direct or indirect agreement with the Contractor. Nothing in the Contract Documents shall create any contractual relationship between Town and any such Subcontractor, supplier or other person or organization, nor shall it create any obligation on the part of Town to pay or to cause the payment of any money due any Subcontractor, supplier, employee or agent except as may otherwise be required by law.

The purchase of insurance by the Contractor with respect to the obligations required herein shall in no event be construed as fulfillments or discharge of such obligations.

If any Subcontractor, supplier, laborer, or materialmen of the Contractor or any other person

directly or indirectly acting for or through the Contractor files or attempts to file a lien against the real property on which the work is performed or any part or against any personal property or improvements or make a claim against any monies due or to become due from the Town to the Contractor or from the Contractor to a Subcontractor, for or on account of any audit services, labor, construction services, material, equipment, or other items furnished in connection with the audit, the Contractor agrees to satisfy, remove, or discharge such lien or claim at its own expense by bond, payment, or otherwise within ten (10) Days of the filing or from receipt of written notice from the Town.

Nothing contained in this Agreement is any way intended to be a waiver of the limitation placed upon the Town's liability as set forth in Chapter 768, Florida Statutes. Additionally, the Town does not waive sovereign immunity, and no claim or award against the Town shall include attorney's fees, investigative costs or pre-judgment interest.

Article 7. TERMINATION.

7.1 Termination by the Town for Cause: The Town may terminate the Contract and the Contract Documents if Contractor:

- (a) refuses or fails to supply enough properly skilled workers or proper materials;
- (b) fails to make payment to suppliers for materials in accordance with the respective agreements between the Contractor and suppliers
- (c) disregards or takes action contrary to any laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction;
- (d) takes action, short of declaring bankruptcy, evidencing insolvency;
- (e) fails or refuses to provide and/or maintain insurance or proof of insurance as required by the Contract Documents; or
- (f) otherwise is in breach of a provision of the Contract Documents.

When any of the above reasons exist, the Town, may without prejudice to any other rights or remedies of the Town and after giving Contractor and Contractor's surety, three (3) days' written notice, and five (5) days to cure, terminate the Contract and Contract Documents and may:

- (a) take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by or paid for by the Town; and
- (b) finish the Work by whatever reasonable method the Town may deem expedient.

Contractor and its sureties shall be liable for any damage to the Town, including additional attorney and engineering/architectural fees, resulting from the Contractor's termination under this provision by the Town, including but not limited to, and any increased costs incurred by the Town in completing the work.

When the Town terminates the Contract for one of the reasons stated above, Contractor shall not be entitled to receive further payment, if any, until the Work is finished.

Should it be determined by a mediator or a court of competent jurisdiction that the Town wrongfully terminated the Contract, then Contractor agrees to treat such termination as a termination for convenience.

7.2 Termination by the Town for Convenience: In addition to other rights the Town may have at law and pursuant to the Contract Documents with respect to cancellation and termination of the Contract, the Town may, in its sole discretion, terminate for the Town's convenience the performance of any audit services under this Contract or the ITB, in whole or in part, at any time upon written notice to the Contractor. The Town shall effectuate such Termination for Convenience by delivering to the Contractor a Notice of Termination for Convenience, specifying the applicable scope and effective date of termination, which termination shall be deemed operative as of the effective date specified therein without any further written notices from the Town required. Such Termination for Convenience shall not be deemed a breach of the Contract, and may be issued by the Town with or without cause.

Upon receipt of such Notice of Termination for Convenience from the Town, and except as otherwise directed by the Town, the Contractor shall immediately proceed with the following obligations, regardless of any delay in determining or adjusting any amounts due under this Article:

- (a) stop the Work specified as terminated in the Notice of Termination for Convenience;
- (b) immediately deliver to the Town all records, in their original/native electronic format (i.e., CAD, Word, Excel, etc.), any and all other unfinished documents, and any and all equipment or materials already installed or purchased;
- (c) take actions necessary, or that the Town may direct, for the protection and preservation of the Work; and
- (d) except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

Upon issuance of such Notice of Termination for Convenience, the Contractor shall only be entitled to payment for that work satisfactorily performed up until the date of its receipt of such Notice of Termination for Convenience, but no later than the effective date specified therein. Payment for the any work satisfactorily performed shall be determined by the Town in good faith, in accordance with the percent completion of the audit.

Article 8. INSURANCE.

Prior to commencing the Scope of Work, Contractor shall provide certificates evidencing insurance coverage as required hereunder. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. Contractor shall not commence services until the required insurance is in force and evidence of insurance acceptable to the Town has been provided to, and approved by, the Town. An appropriate Certification of Insurance shall be satisfactory evidence of insurance. Until such insurance is no longer required by this Agreement, Contractor shall provide the Town with renewal or replacement evidence of insurance at least thirty (30) days prior to the expiration or termination of such insurance. The required insurance is as follows:

<u>Type of Coverage</u>	<u>Amount of Coverage</u>
Commercial general liability (Products/completed operations Contractual, insurance broad form property, Independent consultant, personal injury)	\$1, 000,000 per occurrence \$2,000,000 annual aggregate
Automobile (owned, non-owned, & hired)	\$ 1,000,000 single limits
Worker's Compensation	\$ statutory limits

The commercial general liability and automobile liability policies will name the Town as an additional insured.

Contractor's failure to obtain, pay for, or maintain any required insurance shall constitute a material breach upon which the Town may immediately terminate or suspend this Contract. In the event of any termination or suspension, the Town may use the services of another contractor without the Town incurring any liability to Contractor.

Article 9. PUBLIC RECORDS.

Public Records: Contractor shall comply with Florida's Public Records Act, Chapter 119, Florida Statutes, and, if determined to be acting on behalf of the Town as provided under section 119.011(2), Florida Statutes, specifically agrees to:

- A. Keep and maintain public records required by the Town to perform the service.
- B. Upon request from the Town's custodian of public records or designee, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Contract and following completion of this Contract if Contractor does not transfer the records to the Town.
- D. Upon completion of this Contract, transfer, at no cost, to the Town all public records in possession of Contractor or keep and maintain public records required by the Town to perform the service. If Contractor transfers all public records to the Town upon completion of the Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the Contract Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Town, upon request from the Town's custodian of public records or designee, in a format that is compatible with the information technology systems of the Town.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS OR DESIGNEE AT 561-278-4548, lgaskins@highlandbeach.us, OR BY MAIL AT TOWN OF HIGHLAND BEACH, 3614 S. Ocean Blvd., HIGHLAND BEACH, FL 33487.

Article 10. MISCELLANEOUS.

- 10.1 *Binding Agreement; Successors & Assigns:* The Town and Contractor each binds itself, its partners, its successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.
- 10.2 *Changes to Work:* Additional work, changes to the Contract Price, or Contract Time, is subject to the Town's prior written approval. Contractor has no authority to approve such changes and has no authority to waive the requirement of prior written authorization for extra work, changes in the Contract Time, or change orders
- 10.3 *Headings and References & Exhibits:* The headings contained in this Contract are inserted for convenience of reference only and shall not be a part or control or affect the meaning hereof. All references herein to Articles are to the Articles of this Contract. All references herein to Exhibits are to the exhibits hereto, each of which shall be incorporated into and deemed to be a part of this Contract.
- 10.4 *Counterparts:* This Contract may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which shall be deemed to be an original, but each of which together shall constitute one and the same instrument.
- 10.5 *Entire Contract; Amendment and Waiver:* This Contract (together with the other Contract Documents) supersedes any and all prior negotiations and oral or written agreements heretofore made relating to the subject matter hereof and, except for written agreements, if any, executed and delivered simultaneously with or subsequent to the date of this Contract, constitutes the entire agreement of the parties relating to the subject matter hereof. This Contract may not be altered or amended except by a writing signed by the parties hereto. No waiver of any of the terms or conditions of this Contract shall be effective unless in writing and executed by the party to be changed therewith. No waiver of any condition or of the breach of any term, covenant, representation, warranty or other provision hereof shall be deemed to be construed as a further or continuing waiver of any such condition or breach or a waiver of any other condition or of any breach of any other term, covenant, representation, warranty or other provision contained in this Contract.
- 10.6 *Governing Law; Consent to Jurisdiction:* This Contract shall be governed by and construed and interpreted in accordance with the laws of the State of Florida. Each of the parties hereto (a) irrevocably submit itself to the exclusive jurisdiction of the Fifteenth Judicial

Circuit Court in and for Palm Beach County, Florida for the purposes of any suit, action or other proceeding arising out of, or relating to, this Contract; (b) waives and agrees not to assert against any party hereto, by way of motion, as a defense of otherwise, in any suit, action or other proceeding, any claim that it is not personally subject to the jurisdiction of the above-named courts for any reason whatsoever; and (ii) to the extent permitted by applicable law, any claim that such suit, action or proceeding by any part hereto is brought in an inconvenient forum or that the venue of such suit, action or proceeding is improper or that this Contract or the subject matter hereof may not be enforced in or by such courts.

- 10.7 *Third Party Beneficiary rights:* This Contract shall create no rights or claims whatsoever in any person other than a party herein.
- 10.8 *Severability:* If any one or more of the provisions of the Contract shall be held to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby.
- 10.9 *Effective date:* The effective date of this Contract is the date the Contract is approved by the Town Commission.
- 10.10 *Preparation:* This Contract shall not be construed more strongly against either party regardless of who was more responsible for its preparation.
- 10.11 *Independent Contractor:* Contractor is and shall be, in the performance of the Scope of Work under this Contract, an independent contractor, and not an employee, agent, or servant of the Town. All persons engaged in any of the Scope of Work performed pursuant to this Contract shall at all times, and in all places, be subject to Contractor's sole direction, supervision, and control. Contractor shall exercise control over the means and manner in which it and its employees perform the Scope of Work.
- 10.12 *Enforcement; Waiver of Jury Trial:* If any legal action or other proceeding is brought for the enforcement of this Contract or the Contract Documents, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Contract or the Contract Documents, each party shall be responsible for their own attorney's fees at all levels. EACH PARTY ALSO AGREES AND VOLUNTARILY WAIVES ANY RIGHT TO A JURY TRIAL ARISING OUT OF ALLEGED DISPUTE, BREACH, DEFAULT, MISREPRESENTATION OR ANY OTHER CLAIM IN CONNECTION WITH OR ARISING FROM ANY PROVISION OF THIS CONTRACT OR THE CONTRACT DOCUMENTS
- 10.13 *Continuing Obligation:* Any provision of this Contract which is of a continuing nature or imposes an obligation which extends beyond the term of this Contract shall survive its expiration or earlier termination.
- 10.14 *Waiver of Subrogation:* Contractor hereby waives any and all rights to Subrogation against the Town, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Contractor shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights

of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which a condition to the policy specifically prohibits such an endorsement, or voids coverage should Contractor enter into such an agreement on a pre-loss basis.

- 10.15 *Notice:* Any notice required to be given under the Contract Documents shall be sent by certified mail (return receipt requested) or by nationally recognized overnight courier as follows to the Town:

Town of Highland Beach
Attn: Town Manager
3614 S. Ocean Blvd.
Highland Beach, FL 33487

and to Contractor as follows:

Odyssey Manufacturing Co.
Attn: Martin T. Rakes, President
1484 Massaro Blvd.
Tampa, FL 33619

Either party may amend this provision by written notice to the other party.

- 10.16 *Public Entity Crimes:* Contractor acknowledges and agrees that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a consultant, supplier or sub-consultant/sub-contractor under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. Contractor will advise the Town immediately if it becomes aware of any violation of this statute.
- 10.17 *Force Majeure:* Neither party shall be considered in default in the performance of its obligations hereunder or any of them, if such obligations were prevented or delayed by any cause, existing or future beyond the reasonable control of such party which include but are not limited to acts of God, labor disputes or civil unrest.
- 10.18 *Palm Beach County Inspector General:* In accordance with Palm Beach County ordinance number 2011-009, Contractor acknowledges that this Contract may be subject to investigation and/or audit by the Palm Beach County Inspector General. Contractor has reviewed Palm Beach County ordinance number 2011-009 and is aware of its rights and/or obligations under such ordinance.
- 10.19 *Scrutinized Companies:* Contractor certifies that it and its subcontractors are not on the

Scrutinized Companies that Boycott Israel List and are not engaged in the boycott of Israel. Pursuant to section 287.135, Florida Statutes, the Town may immediately terminate this Contract at its sole option Contractor or any of its subcontractors are found to have submitted a false certification; or if Contractor or any of its subcontractors, are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of this Contract.

If this Contract is for one million dollars or more, Contractor certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged in business operations in Cuba or Syria as identified in Section 287.135, Florida Statutes. Pursuant to Section 287.135, the Town may immediately terminate this Contract at its sole option if Contractor, or any of its subcontractors are found to have submitted a false certification; or if Contractor or any of its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or are or have been engaged with business operations in Cuba or Syria during the term of this Contract.

- 10.20 *Protection of Property:* Contractor shall at all times guard against damage or loss to the property of the Town or of other vendors or contractors and shall be held responsible for replacing or repairing any such loss or damage. The Town may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property through negligence of Contractor or its agents. Contractor shall be responsible to safeguard all of their property such as tools and equipment while on site. The Town will not be held responsible for any loss of Contractor property due to theft or vandalism.
- 10.21 *Defects:* Contractor warrants that all goods and services provided under this Contract will be free of defects in materials and workmanship for a period of one (1) year following completion of all services unless a longer manufacturer warranty applies. The undersigned, upon notice of such defect, shall make the foregoing repairs as soon as reasonably possible or, if such repairs have already been made by the Town, the undersigned, upon receipt of evidence of the costs reasonably incurred by the Town in the making of such repairs, shall forthwith refund same to the Town. Anything herein to the contrary notwithstanding, the Town shall have the sole obligation to perform all maintenance required. Accordingly, the undersigned shall have no liability hereunder in the event that the repairs result from the failure of the Town to properly maintain same or misuse or abuse (except, however, nothing contained herein shall be construed to release the undersigned from liability for damage or defect caused by acts of the undersigned or its employees or agents in connection with the completion by the undersigned of the project).
- 10.22 *Audit:* Contractor shall permit the Town, or any authorized representatives of the Town, at all reasonable times, access to and the right to examine all records, books, papers or documents related to the Contractor's performance under this Contract including, but not limited to, expenses for sub-contractors, agents or assistants, direct and indirect charges for work performed and detailed documentation for all such work performed or to be performed under this Contract.

IN WITNESS WHEREOF the parties hereto have made and executed this Contract on the day and year first above written.

TOWN OF HIGHLAND BEACH, FLORIDA

By: _____
Mayor

ATTEST:

Approved as to form and legal sufficiency:

Lanelda Gaskins, Town Clerk

Glen Torcivia, Town Attorney

ODYSSEY MANUFACTURING CO.

By: _____

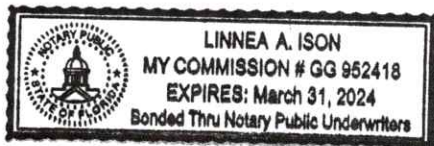
Print Name: Patrick H. Allman
Title: General Manager



[Corporate Seal]

STATE OF FLORIDA)
COUNTY OF ~~PALM BEACH~~ Hillsborough

The foregoing instrument was acknowledged before me this 19th day of October, 2022, by Patrick Allman, who was physically present, as General Manager (title), of Odyssey Manufacturing Co. which is authorized to do business in the State of Florida, and who is personally known to me or who has produced the following _____ as identification.



Notary Public
Print Name: Linnea A. Ison
My commission expires: 3/31/2024

EXHIBIT “A”

Town’s Bid

EXHIBIT “B”

Tank Specs



May 17, 2022

Re: **CORPORATE RESOLUTION FOR AUTHORITY TO SIGN BIDS, BID FORMS, CONTRACTS, BONDS & PERMITS ON BEHALF OF ODYSSEY MANUFACTURING CO.**

To Whom It May Concern,

WHEREAS, the Board of Directors of Odyssey Manufacturing Co. has determined it to be in the best interest of the Corporation to establish a Corporate Resolution. Be it: RESOLVED, The undersigned hereby certifies that Patrick H. Allman, its General Manager, is authorized to sign bids and all bid forms; to execute agreements and any documents associated with these agreements; to sign bonds of any type; and to sign any permit documents on behalf of Odyssey Manufacturing Co. Additionally, the undersigned is the duly elected and qualified Secretary and the custodian of the books and records and seal of Odyssey Manufacturing Co., a corporation duly formed pursuant to the laws of the state of Delaware and that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors and that said meeting was held in accordance with state law and the Bylaws of the above-named Corporation on May 17, 2022, and that said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 17th day of May, 2022.



Stephen Sidelko, Secretary

CORPORATE SEAL



Marvin T. Rakes, President

INVITATION TO BID
FOR
SODIUM HYPOCHLORITE TANK REPLACEMENT

BID No.: 22-003

BID FORM

Date: 9/28/22

To All Bidders:

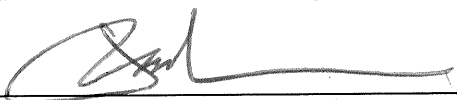
The undersigned declares that he/she has carefully examined the specifications and is thoroughly familiar with its provisions and with the quality, type and grade of product/service called for. When submitting more than one bid proposal price for this product and/or service, indicate how many individual and/or combination item(s) are to be tabulated and considered. Attach a separate sheet for each.

Basis of Award: It is the intent of the Town to award the Bid to one vendor who is the lowest responsive and responsible bidder of the option that the Town chooses. Due to budgetary constraints, the Town reserves the right to award whichever option is in the Town's best interest. ALL PRICES MUST BE HELD FOR A MINIMUM OF 120 DAYS AFTER THE BID DUE DATE.

Award will be based on the total lump sum price.

DESCRIPTION	UNIT OF MEASURE	TOTAL PRICE
FURNISH AND REPLACE SODIUM HYPOCHLORITE TANK	LS	\$69,900 ⁰⁰

Odyssey Manufacturing Company
COMPANY NAME


AUTHORIZED SIGNATURE
Patrick H. Allman
PRINTED NAME

(813) 635-0339
TELEPHONE NUMBER

General Manager
TITLE

pallman@odysseymanufacturing.com
E-MAIL ADDRESS

BIDDER ACKNOWLEDGEMENT

Submit Bids to: Clerk's Office
3614 South Ocean Blvd.
Highland Beach, FL 33487
Telephone: (561) 278-4548

Bid Title: **"SODIUM HYPOCHLORITE TANK REPLACEMENT"**

Bid Number: **22-003**

Bid Due: **October 3, 2022, NO LATER THAN 2:00 P.M. (LOCAL TIME)**

Bids will be opened on a live stream and can be accessed on the Town's YouTube page at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw> unless specified otherwise and may not be withdrawn within one hundred and twenty (120) days after such date and time.

All awards made as a result of this bid shall conform to applicable sections of the charter and codes of the Town.

Name of Bidder: Odyssey Manufacturing Company

Federal I.D. Number: 65-0846345

A Corporation of the State of: Delaware

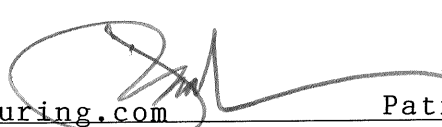
Area Code: 813 Telephone Number: 635-0339

Area Code: 813 FAX Number: 630-2589

Mailing Address: 1484 Massaro Blvd.

City/State/Zip: Tampa, Fl. 33619

Vendor Mailing Date: 9/28/22

E-Mail Address: pallman@odysseymanufacturing.com  Patrick Allman
Authorized Signature

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of Florida)

County of Hillsborough)

Patrick Allman, being first duly sworn, deposes and says that:

1) He is General Manager of Odyssey Manufacturing Company,
(Title) (Name of Corporation or Firm)

the bidder that has submitted the attached bid:

2) He is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;

3) Said bid is genuine and is not a collusive or sham bid;

4) Further, the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the Contract for which the attached bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communications or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Town of Highland Beach or any person interested in the proposed Contract; and

5) **The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.**

(Signed) 

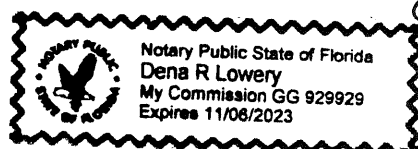
Subscribed and sworn to before me

(Title) General Manager

This 28th day of Sept. 2022

My commission expires

11/6/23



ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)

COUNTY OF PALM BEACH)

I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the Town of Highland Beach as a commission, kickback, reward of gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By:



NAME - SIGNATURE

Sworn and subscribed before me

this 28th day of Sept., 2022

Printed Information:

Patrick Allman

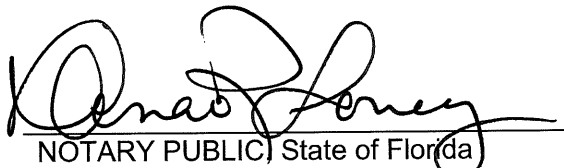
NAME

General Manager

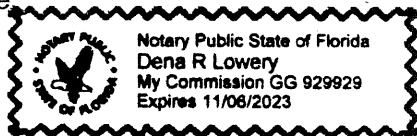
TITLE

Odyssey Manufacturing Company

COMPANY



NOTARY PUBLIC, State of Florida
at Large



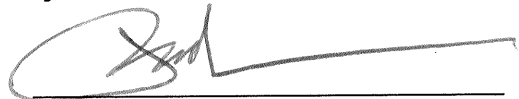
"OFFICIAL NOTARY SEAL" STAMP

CONFIRMATION OF DRUG-FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the Town of Highland Beach or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or *nolo contendere* to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature

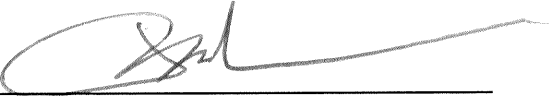
PALM BEACH COUNTY INSPECTOR GENERAL

ACKNOWLEDGMENT

The Contractor is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this contract, and in furtherance thereof may demand and obtain records and testimony from the Contractor and its subcontractors and lower tier subcontractors.

The contractor understands and agrees that in addition to all other remedies and consequences provided by law, the failure of the Contractor or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the municipality to be a material breach of this contract justifying its termination.

Odyssey Manufacturing Company
CONTRACTOR NAME

By _____

Title: General Manager

Date: 9/28/2022

CERTIFICATION PURSUANT TO FLORIDA

STATUTE § 287.135

I, Patrick Allman, General Manager on behalf of Odyssey Manufacturing Company certify

Print Name and Title

Company Name

that Odyssey Manufacturing Company does not:

Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The Town shall provide notice, in writing, to the Contractor of the Town's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the Town's determination of false, certification was made in error then the Town shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the Town from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the Town for goods or services may be terminated at the option of the Town if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Odyssey Manufacturing Company

COMPANY NAME

Patrick Allman

PRINT NAME



SIGNATURE

General Manager

TITLE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

(Print individual's name and title)

(Print name of entity submitting sworn statement)

1484 Massaro Blvd., Tampa, Fl. 33619

And (if applicable) its Federal Employer Identification Number (FEIN) is: 65-0846345

_____.)

3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), FLORIDA STATUTES, means a finding of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

a. A predecessor or successor of a person convicted of a public entity crime; or

b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one (1) person controls another person.

A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), FLORIDA STATUTES, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement (indicate which statement applies).


☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Bidder list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICE FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Date: 9/28/2022


Signature

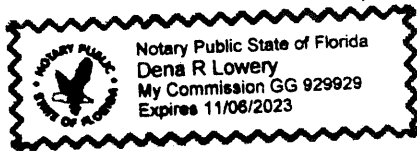
STATE OF Florida

COUNTY OF Hillsborough

The foregoing instrument was acknowledged before me this 28th day of Sept., 2022, by, as Patrick Allman, General Manager (title) of Odyssey Mfg. Company (name of company), on behalf of S Corp.-Odyssey Mfg. Co. (type of entity).

who is personally known to me,
who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)



Dena R Lowery
Signature
Dena R Lowery
Print Name
NOTARY PUBLIC-STATE OF FL
My Commission Expires: 11/6/23
Commission No. _____

A D D E N D A

**TOWN OF HIGHLAND BEACH
FLORIDA**

BID TITLE: "SODIUM HYPOCHLORITE TANK REPLACEMENT"

BID NO.: 22-003

DATE SUBMITTED: 9/28/2022

We propose and agree, if this submittal is accepted, to contract with the Town of Highland Beach, in the Contract Form, to furnish all material, means of transportation, coordination, labor and services necessary to complete/provide the work specified by the Contract documents.

Having studied the documents prepared by: The Town of Highland Beach

We propose to perform the work of this Project according to the Contract documents and the following addenda which we have received:

ADDENDUM	DATE	ADDENDUM	DATE
<u>1</u>	<u>9/8/2022</u>	<u> </u>	<u> </u>
<u>2</u>	<u>9/29/2022</u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

☐ **NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS**

Government References Preferred

REFERENCES FOR <u>Odyssey Manufacturing Company</u> (NAME OF FIRM)			
Company Name: City of Pompano Beach			
Address: 1205 NE 5th Ave.			
Pompano Beach, Fl. 33060			
Contact Name: Phil Hyer			
Phone: 954/809-5600	Fax: 954/ 545-7046	E-Mail: phil.hyer@copbfl.com	
Company Name: City of Melbourne			
Address: 6055 Lake Washington Rd.			
Melbourne , Fl 32934			
Contact Name: David Phares			
Phone: 321/288-0849	Fax: 321/255-4636	E-Mail: david.phares@mlbfl.org	
Company Name: Bay County Utilities			
Address: 3410 Transmitter Rd.			
Panama City, Fl. 32404			
Contact Name: Bobby Gibbs			
Phone: 850/814-8871	Fax: 850-872-4805	E-Mail: bgibbs@baycountyfl.gov	

REFERENCES FOR Odyssey Manufacturing Company
(NAME OF FIRM)

Company Name:		
Brevard County		
Address:		
10001 N.Wickham Road		
Melbourne, FL 32940		
Contact Name:		
Phil Bissett		
Phone:	Fax:	E-Mail:
321/210-9256	321/255-4330	phillip.bissett@brevardcounty.us
Company Name:		
City of Margate		
Address:		
5790 Margate Blvd.		
Margate, FL. 33063		
Contact Name:		
Mike Uber		
Phone:	Fax:	E-Mail:
954/999-7298	954/935-5258	rubert@margatefl.com
Company Name:		
City of Sarasota		
Address:		
1565 1st. St.		
Sarasota, FL. 34236		
Contact Name:		
Verne Hall		
Phone:	Fax:	E-Mail:
941/661-1347	941/954-4121	verne.hall@sarasotaf1.gov

SCHEDULE OF SUB-CONSULTANTS

[illegible]

Signature _____

Title/Company General Manager /Odyssey Mfg. Co.

Owner reserves the right to reject any sub-contractor who has previously failed in the proper performance of an award, or failed to deliver on time contracts in a similar nature, or who is not responsible (financial capability, lack of resources, etc.) to perform under this award. Owner reserves the right to inspect all facilities of any sub-contractor in order to make a determination as to the foregoing.

BIDDER'S QUALIFICATIONS STATEMENT

BIDDER shall furnish the following information. All questions to be answered in full, without exception. If copies of other documents will provide the appropriate answer to the question, they may be attached and clearly labeled. Failure to comply with this requirement will render Bid non-responsive and may cause its rejection. Additional sheets shall be attached as required.

1. BIDDER'S Name, Principal Address, Phone and Fax Number:

Odyssey Manufacturing Co.
1484 Massaro Blvd, Tampa, FL 33619
(813) 685-0339 (PHONE)
(813) 630-2589 (FAX)

2. Number of years as a Contractor in this type of work: 20+

3. Names and titles of all officers, partners or individuals doing business under trade name:

<u>Marvin T. Rakes</u>	<u>President</u>
<u>Stephen Sidelko</u>	<u>Secretary</u>
<u>Patrick H. Allman</u>	<u>General Manager</u>

4. The business is a: Sole Proprietorship ☐ Partnership ☐ Corporation ☒

5. What is the last project of this nature that you have completed?

Bay County WTP: Replaced two FRP chemical tanks

6. Have you ever failed to complete work awarded to you. If so, when, where, and why?

No

7. Have you personally inspected the proposed project and do you have a complete plan for its performance?

Yes

8. List two SIGNIFICANT PROJECTS completed within the past five years.

Project No. 1	FRP Sodium Hypochlorite Tank Replacement	Location: <u>Panama City, Florida</u>	Your \$ <u>283,700</u>	Date Completed: <u>July 2020</u>
Contracting Agency: <u>Bay County</u>	Contact Person: <u>Bobby Gibbs</u>	Telephone: <u>850-248-5029</u>	Email: <u>bgibbs@baycountyfl.gov</u>	
Project No. 2	FRP Sodium Hypochlorite Tank Replacement	Location: <u>Davie, Florida</u>	Your \$ <u>52,184</u>	Date Completed: <u>November 2019</u>
Contracting Agency: <u>Town of Davie</u>	Contact Person: <u>Benjamen Bagnath</u>	Telephone: <u>954-327-3768</u>	Email: <u>benjamen.bagnath@townofdaviefl.gov</u>	

36 davie-fl.gov

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

+ Patrick H. Allmon - Project Manager (Designed an overseas construction of 2,500 chemical systems in Florida)

** Chris Morgan - Superintendent (Installed over nine hundred chemical systems)

* Odyssey has five superintendents that can do prepared work

10. Has the Bidder or any principals of the Firm failed to qualify as a responsible Bidder, refused to enter into a contract after an award has been made, failed to complete a contract during the past five (5) years, or been declared to be in default in any contract in the last five (5) years? If yes, please explain below:

No

11. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

None

The BIDDER acknowledges and understands that the information contained in response to this Qualification's Statement shall be relied upon by Town in awarding the contract and such information is warranted by BIDDER to be true. The discovery of any omission or misstatement that materially affects the BIDDER'S qualifications to perform under the contract shall cause the Town to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

The BIDDER also acknowledges that all information listed above may be checked by the Town and authorizes all entities or persons listed above to answer any and all questions. BIDDER hereby indemnifies the Town and persons or entities listed above and hold them harmless from any claim arising from such authorization or the exercise thereof, including the dissemination of information requested above.

By



(Signature)

Date

9/28/22



April 14, 2021

Re: **CORPORATE RESOLUTION FOR AUTHORITY TO SIGN BIDS, BID FORMS, CONTRACTS, BONDS & PERMITS ON BEHALF OF ODYSSEY MANUFACTURING CO.**

To Whom It May Concern,


WHEREAS, the Board of Directors of Odyssey Manufacturing Co. has determined it to be in the best interest of the Corporation to establish a Corporate Resolution. Be it: RESOLVED, The undersigned hereby certifies that Patrick H. Allman, its General Manager, is authorized to sign bids and all bid forms; to execute agreements and any documents associated with these agreements; to sign bonds of any type; and to sign any permit documents on behalf of Odyssey Manufacturing Co. Additionally, the undersigned is the duly elected and qualified Secretary and the custodian of the books and records and seal of Odyssey Manufacturing Co., a corporation duly formed pursuant to the laws of the state of Delaware and that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors and that said meeting was held in accordance with state law and the Bylaws of the above-named Corporation on April 14, 2021, and that said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 14th day of April, 2021.



Stephen Sidelko, Secretary

CORPORATE SEAL



Marvin T. Rakes, President



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

ACKNOWLEDGEMENT OF ADDENDUM No. 1

22-003 – Sodium Hypochlorite Tank Replacement BID NO.: 22-003

RESPONDENT MUST SIGN, DATE, AND INCLUDE THIS "ACKNOWLEDGEMENT OF ADDENDUM NO. 1 WITH BID PACKAGE IN ORDER FOR SUBMITTAL TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

Patrick Allman, General Manager

PRINT NAME OF REPRESENTATIVE

SIGNATURE OF REPRESENTATIVE

Odyssey Manufacturing Company

NAME OF COMPANY

9/28/2022

DATE



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

ACKNOWLEDGEMENT OF ADDENDUM No. 2

22-003 – Sodium Hypochlorite Tank Replacement
BID NO.: 22-003

RESPONDENT MUST SIGN, DATE, AND INCLUDE THIS ACKNOWLEDGEMENT OF ADDENDUM NO. 2 WITH BID PACKAGE IN ORDER FOR SUBMITTAL TO BE CONSIDERED COMPLETE AND ACCEPTABLE.

Patrick H. Allman

PRINT NAME OF REPRESENTATIVE

[Signature]

SIGNATURE OF REPRESENTATIVE

Odyssey Manufacturing Co.

NAME OF COMPANY

9-30-2022

DATE



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

ADDENDUM No. 2

DATE: September 29, 2022
BID No. 22-003 – Sodium Hypochlorite Tank Replacement

This addendum to the drawings, specifications, and/or contract documents is issued to provide additional information and clarification to the original Bid specifications and proposal form and is hereby declared a part of the original drawings, specifications and/or contract documents. In case of a conflict, this Addendum No. 2 shall govern.

1. There have been questions posed in regard to the provided tank drawings and specifications for this bid. Because of the need for clarification will be a **mandatory** pre-bid meeting and site visit on October 5th, at 10 am. The address for the meeting and site visit is 3614 S Ocean Blvd. Highland Beach, FL 33487.
2. Bids must be received by 2:00 PM on October 3 17, 2022 in a sealed envelope clearly labeled "BID # 22-003: SODIUM HYPOCHLORITE TANK REPLACEMENT".

2022 - 2023 HILLSBOROUGH COUNTY BUSINESS TAX RECEIPT

EXPIRES SEPTEMBER 30, 2023

OCC. CODE
190.000038 CLEANING PRODUCTS MANUFACTURER

40 Employees

Receipt Fee	120.00
Hazardous Waste Surcharge	40.00
Law Library Fee	0.00

ACCOUNT NO.
215900
RENEWAL

BUSINESS ODYSSEY MANUFACTURING CO
1484 MASSARO BLVD
TAMPA, FL 33619

2022 - 2023

NAME ODYSSEY MANUFACTURING CO
1484 MASSARO BOULEVARD
MAILING TAMPA, FL 336190000
ADDRESS

Paid 21-0-494501
07/10/2022 160.00

BUSINESS TAX RECEIPT

HAS HEREBY PAID A PRIVILEGE TAX TO ENGAGE
IN BUSINESS, PROFESSION, OR OCCUPATION SPECIFIED HEREON

NANCY C MILLAN, TAX COLLECTOR
813-635-5200
THIS BECOMES A TAX RECEIPT WHEN VALIDATED.

2022 - 2023 HILLSBOROUGH COUNTY BUSINESS TAX RECEIPT

EXPIRES SEPTEMBER 30, 2023

OCC. CODE
090.000004 CONTRACTOR

1 Employees

Receipt Fee	18.00
Hazardous Waste Surcharge	40.00
Law Library Fee	0.00

CGC1516698

ACCOUNT NO.
66971
RENEWAL

BUSINESS COGDILL MICHAEL J
ODYSSEY MANUFACTURING CO
1484 MASSARO BLVD
TAMPA, FL 33619

2022 - 2023

NAME COGDILL MICHAEL J
ODYSSEY MANUFACTURING CO
MAILING 1484 MASSARO BLVD
ADDRESS TAMPA, FL 33619

Paid 21-0-494501
07/10/2022 58.00

BUSINESS TAX RECEIPT

HAS HEREBY PAID A PRIVILEGE TAX TO ENGAGE
IN BUSINESS, PROFESSION, OR OCCUPATION SPECIFIED HEREON

NANCY C MILLAN, TAX COLLECTOR
813-635-5200
THIS BECOMES A TAX RECEIPT WHEN VALIDATED.

2022 - 2023 HILLSBOROUGH COUNTY BUSINESS TAX RECEIPT

EXPIRES SEPTEMBER 30, 2023

OCC. CODE
090.020001 PLUMBING CONTRACTOR

1 Employees

Receipt Fee	18.00
Hazardous Waste Surcharge	40.00
Law Library Fee	0.00

CFC057182

ACCOUNT NO.
66972
RENEWAL

BUSINESS WING DAVID ALBERT
ODYSSEY MANUFACTURING CO
1484 MASSARO BLVD
TAMPA, FL 33619

2022 - 2023

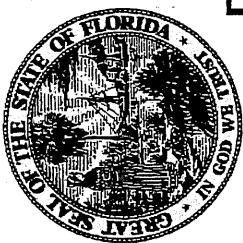
NAME WING DAVID ALBERT
ODYSSEY MANUFACTURING CO
MAILING 1484 MASSARO BLVD
ADDRESS TAMPA, FL 33619

Paid 21-0-494501
07/10/2022 58.00

BUSINESS TAX RECEIPT

HAS HEREBY PAID A PRIVILEGE TAX TO ENGAGE
IN BUSINESS, PROFESSION, OR OCCUPATION SPECIFIED HEREON

NANCY C MILLAN, TAX COLLECTOR
813-635-5200
THIS BECOMES A TAX RECEIPT WHEN VALIDATED.



Ron DeSantis, Governor

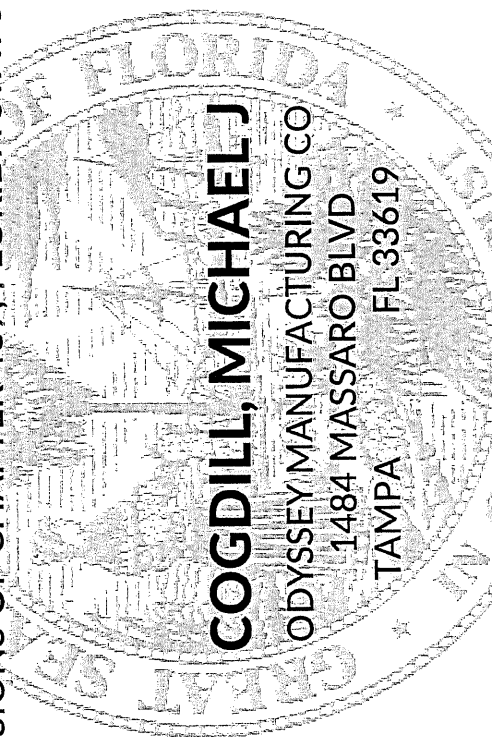
Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES



COGDILL, MICHAEL J

ODYSSEY MANUFACTURING CO

1484 MASSARO BLVD

TAMPA FL 33619

LICENSE NUMBER: CGC1516698

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE PLUMBING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

WING, DAVID ALBERT

ODYSSEY MANUFACTURING CO
9500 134TH WAY NORTH
SEMINOLE FL 33776

LICENSE NUMBER: CFC057182

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



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BIDDER: Odyssey Manufacturing Co.

PROJECT NAME:

BID/CONTRACT NO.:

The following "major" chemical system projects were completed by Odyssey Manufacturing Co. over the past ten years. Odyssey performed over one thousand smaller chemical system projects during this same period and countless amounts of chemical system service work. We have listed one hundred fifty-nine (159) major projects during this period. In 140 of the 159, we served as the primary contractor (we work as a subcontractor for the chemical systems on many projects but only listed a handful) and we have shown 110 projects where we had design responsibility and did the FDEP permitting. During this period, Odyssey installed over 500 bulk sodium hypochlorite systems, 40 ammonium sulfate systems, 3 ammonium hydroxide systems, 3 anhydrous ammonia systems, 4 lime slaker systems, 2 carbon dioxide systems, 25 caustic systems, 25 HFS systems, 20 aluminum sulfate systems, 20 corrosion inhibitor systems, 15 sulfuric acid systems, 35 polymer systems, 2 muriatic acid systems and 9 on-site sodium hypochlorite generation (OSHG) systems. Additionally, Odyssey has installed over 1,000 temporary chemical systems (including over 500 hundred temporary sodium hypochlorite systems) during this period. We have also installed tank mixers in over twenty-five Ground Storage Tanks (including three elevated storage tanks), THM removal systems in five Ground Storage Tanks and residual control systems at ten Booster Stations. We have also furnished and installed biological odor control systems at over thirty sites in Florida.

1) Owner: Cedar Key Utilities

Project Title: Wastewater Treatment Plant Sodium Hypochlorite and Sodium Bisulfite Conversions

Owner's Representative: James McCain (james@ckwater.org)

Chief Operator

Ph.: 352/543-5285

Cell: 352/949-0603

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$4,950

Completion Date: October 2004

2) Owner: Cedar Key Utilities

Project Title: Water Treatment Plant Sodium Hypochlorite Conversion

Owner's Representative: James McCain (james@ckwater.org)

Chief Operator

Ph.: 352/543-5285

Cell: 352/949-0603

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$6,450

Completion Date: October 2004

3) Owner: Town of Lake Placid

Project Title: Sodium Hypochlorite Conversions for Two Water Plants

Owner's Representative: Gary Freeman (gary_freeman@mylakeplacid.org)

Utilities Director

Ph.: 863/ 699-3747

Cell: 863/ 441-2014

Engineer: Envisors

Contractor: Flow Line, Inc.

Contract Amount: \$ 78,625.74

Completion Date: March 2008

4) Owner: City of Lake Wales

Project Title: Sodium Hypochlorite Conversions for Three Water Plants

Owner's Representative: Holly Britt (holbritt@cityoflakewales.com)

Water Operations Superintendent

Ph.: 863/ 678-4182, Ext. 249

Cell: 863/ 528-7639

Engineer: Odyssey Manufacturing Co. (Three FDEP Permits)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$130,740

Completion Date: April 2008

5) Owner: Citrus County

Project Title: Sodium Hypochlorite Conversions for Four Plants

Owner's Representative: Gary Loggins (gloggins@bocc.citrus.fl.us)

Utilities Operations Manager

Ph.: 352/ 527-7650

Cell: 352/ 302-6152

Engineer: Odyssey Manufacturing Co. (Four FDEP Permits)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 198,000

Completion Date: August 2008

6) Owner: City of Arcadia

Project Title: Water Plant Sodium Hypochlorite and Ammonium Sulfate Conversion

Owner's Representative: Larry Johnson (lbullion@arcadia-fl.gov)

Lead Water Operator

Ph.: 863/ 494-1626

Cell: 863/ 244-1562

Engineer: Boyle Engineering (now AECOM)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 206,613

Completion Date: September 2008

7) Owner: TOHO Water Authority

Project Title: Design, Construction and Permitting of Chloramine System for Harmony WTP
(Sodium hypochlorite and ammonium sulfate systems)

Owner's Representative: Bobby Bennett (bbennett@tohowater.com)

Lead Water Operator

Ph.: 407/ 390-9107

Cell: 407/ 908-4905

Engineer: Odyssey Manufacturing Co. (FDEP Permit)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 86,250

Completion Date: October 2008

8) Owner: City of Cocoa

Project Title: Sodium Hypochlorite Tank Replacement

Owner's Representative: Don Stevens (dstevens@cocoafl.org)

WWTP Superintendent

Ph.: 321/ 433-8744

Cell: 407/ Unknown

Engineer: Odyssey Manufacturing Co. (FDEP Notification Only)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 44,800

Completion Date: November 2008

9) Owner: City of Boca Raton

Project Title: On-Site Sodium Hypochlorite Generation Equipment Replacement Project (Bid No.
2008-048)

Owner's Representative: Norm Wellings (nwellings@ci.boca-raton.fl.us)

Utilities Operations Manager

Ph.: 561/ 338-7322

Cell: 561/ 239-3071

Engineer: Odyssey Manufacturing Co. (FDEP Notification Only)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 143,200

Completion Date: February 2009

10) Owner: City of Largo

Project Title: Sodium Hypochlorite Booster Station Conversion Projects

Owner's Representative: David Black (dblack@largo.com)

Trades Foreman - Reuse

Ph.: 727/ 507-4463

Cell: 727/ 439-8428

Engineer: Odyssey Manufacturing Co. (Two FDEP Permits)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 34,200

Completion Date: May 2009

11) Owner: Lee County

Project Title: Waterway Estates WTP - Fluoride Injection System Project

Owner's Representative: Gary Waters (gwaters@leegov.com)

WTP Chief Operator

Ph.: 239/ 997-1861

Cell: 239/ 357-0056

Engineer: Stantec

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 107,772.82

Completion Date: June 2009

12) Owner: City of Avon Park

Project Title: Wastewater Treatment Plant Sodium Hypochlorite System Conversion Project

Owner's Representative: Jim Bedingfield (jbedingfield@avonpark.cc)

WWTP Superintendent

Ph.: 863/ 452-4426

Cell: 863/ 449-0610

Engineer: Odyssey Manufacturing Co. (FDEP Permit)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 34,240

Completion Date: September 2009

13) Owner: City of Cocoa

Project Title: Weewahootie Wellfield Sodium Hypochlorite Conversion Project

Owner's Representative: Troy Howell (thowell@cocoafl.org)

Water Treatment Plant Superintendent

Ph.: 321/ 635-7772

Cell: 321/ Unknown

Engineer: Odyssey Manufacturing Co. (FDEP Permit)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 160,000

Completion Date: September 2009

14) Owner: Town of Longboat Key

Project Title: Longboat Key South Key Pump Station Modifications (Furnished and Installed Sodium Hypochlorite and Ammonium Sulfate Systems)

Owner's Representative: Brad "Doc" Walker (bwalker@longboatkey.org)

Water Quality Specialist

Ph.: 941/ 316-1988

Cell: 941/ 650-5271

Engineer: Camp, Dresser & McKee

Contractor: TLC Diversified

Contract Amount: \$ 40,000

Completion Date: May 2010

15) Owner: Immokalee Water & Sewer District

Project Title: Water Treatment Plant Sodium Hypochlorite and Ammonium Sulfate Conversion Project

Owner's Representative: Jerry Warden (jerrywarden@iw-sd.com)

Utility Superintendent

Ph.: 239/ 658-3631

Cell: 239/ Unknown

Engineer: AECOM

Contractor: MAJ Contracting, Inc.

Contract Amount: \$ 232,140

Completion Date: June 2010

16) Owner: City of Palm Coast

Project Title: WTP #1 Chemical Storage and Pumping (Sulfuric Acid and Ammonium Sulfate Systems)

Owner's Representative: Mary Kronenberg, P.E. (mkronenberg@ci.palm-coast.fl.us)

Project Manager

Ph.: 407/ 986-2306

Cell: 407/ 931-6348

Engineer: CPH Engineers

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$128,800

Completion Date: August 2010

17) Owner: Miccosukee Indian Tribe

Project Title: WTP Sodium Hypochlorite Conversion

Owner's Representative: Guy Barrett (gbarrett@jjgservices.com)

Utility Superintendent

Ph.: 305/ 223-8380, Ext. 2275

Cell: 786/ 258-1794

Engineer: Craig A. Smith and Associates, Inc.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$89,554

Completion Date: October 2010

18) Owner: Orlando Utilities Commission (OUC)

Project Title: Brine Concentrate Sodium Hypochlorite Conversion

Owner's Representative: Alan Planeta, P.E. (aplaneta@ouc.com)

Operations Manager

Ph.: 407/ 658-6444, Ext. 43091

Cell: 407/ 579-4837

Engineer: Odyssey Manufacturing Co. (None Required)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$67,600

Completion Date: January 2011

19) Owner: City of West Palm

Project Title: Bulk Hypochlorite Storage and Feed System (Sodium Hypochlorite System)

Owner's Representative: Daniel Roberge, P.E. (droberge@wpb.org)

Engineering Services, 4th Floor

401 Clematis Street, PO Box 3366

West Palm Beach, FL 33402

Ph.: 561/ 494-1088

Fax: 561/ 659-7458

Cell: 561/ 644-7427

Engineer: Jacobs Engineering

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$1,571,477.50

Completion Date: April 2011

20) Owner: Hillsborough County

Project Title: Additional Ammonia Tanks and Roof Replacement Project (Aqueous Ammonia System)

Owner's Representative: Bill Bozeman (Bozemanw@hillsboroughcounty.org)

Ph.: 813/ 272-5977, Ext. 43331

Cell: 813/ Unknown

Engineer: McKim and Creed Engineering

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$342,392

Completion Date: April 2011

21) Owner: City of West Palm

Project Title: Corrosion Control System

Owner's Representative: Rolando Nigaglioni, P.E. (migaglioni@cityofpsl.com)

Ph.: 561/ 494-1086

Cell: 561/ 628-9442

Engineer: Jacobs Engineering

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$179,523.03

Completion Date: May 2011

22) Owner: Sarasota County

Project Title: T. Mabry Carlton WTF Liquid Ammonium Sulfate System

Owner's Representative: Jim Conley (jconley@scgov.net)

Water Operations Manager

Ph.: 941/ 494-1088

Cell: 941/ 650-9162

Engineer: Stantec

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$312,523.02

Completion Date: May 2011

23) Owner: Progress Energy

Project Title: Anclote Power Plant Sodium Hypochlorite, Sodium Bisulfite and Bromine Systems

Owner's Representative: Suzanne Hamilton (suzanne.hamilton@pgnmail.com)

Chemistry Manager

Ph.: 727/ 943-3001

Cell: 407/ Unknown

Engineer: Odyssey Manufacturing Co. (None Required)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$110,000

Completion Date: May 2011

24) Owner: Town of Longboat Key

Project Title: Longboat Key Mid-Key Pump Station (Furnished and Installed Sodium Hypochlorite and Ammonium Sulfate Systems)

Owner's Representative: Brad "Doc" Walker (bwalker@longboatkey.org)

Water Quality Specialist

Ph.: 941/ 316-1988

Cell: 941/ 650-5271

Engineer: Camp, Dresser & McKee

Contractor: RTD Construction

Contract Amount: \$ 85,123
Completion Date: May 2011

25) Owner: Dunes Community Development District

Project Title: WTP and WWTP Sodium Hypochlorite Conversions
Owner Representative: Tim Sheehan, P.E. (tsdcdd@bellsouth.net)
Utilities Director
Ph.: 386 / 445-9045
Cell: 386 / 569-8543

Engineer: Odyssey Manufacturing Co. (Two FDEP Permits)
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$79,200
Completion Date: August 2011

26) Owner: City of Altamonte Springs

Project Title: Wastewater Treatment Plant Sodium Hypochlorite and Sodium Bisulfite Conversions
Owner's Representative: Jay Diceglie, P.E. (jguiffreda@altamonte.org)
Director of Engineering
Ph.: 407/ 571-8338
Cell: 407/ 383-7462

Engineer: Odyssey Manufacturing Co. (FDEP Permit)
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$125,100
Completion Date: August 2011

27) Owner: Orlando Utilities Commission (OUC)

Project Title: Cooling Towers Sodium Hypochlorite Conversions (Main Unit/CCB)
Owner's Representative: Alan Planeta, P.E. (aplaneta@ouc.com)
Operations Manager
Ph.: 407/ 658-6444, Ext. 43091
Cell: 407/ 579-4837

Engineer: Odyssey Manufacturing Co. (None Required)
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$130,000 / \$41,600
Completion Date: August 2011

28) Owner: Progress Energy (now Duke Energy)

Project Title: North Water Treatment Plant Sodium Hypochlorite Conversion
Owner's Representative: Nick Maltese, Jr. (nick.maltese@pgnmail.com)
Crystal River Maintenance Manager
Ph.: 352/ 563-2943

Cell: 352/ 464-7511

Engineer: Odyssey Manufacturing Co. (FDEP Permit)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$44,573

Completion Date: September 2011

29) Owner: Bonita Springs Utilities

Project Title: On-Site Sodium Hypochlorite Generation System Upgrade

Owner's Representative: Andy Koebel, P.E. (akoebel@bsu.com)

Director of Operations

Ph.: 239/ 390-4820

Cell: 239/ 872-3514

Engineer: Odyssey Manufacturing Co. (FDEP Notification Only)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$175,000

Completion Date: October 2011

30) Owner: Cutrale Citrus

Project Title: WWTF Re-Use System Sulfuric Acid System

Owner's Representative: Ed Priest (epriest@cutrale.com)

Maintenance Supervisor

Ph.: 863/ 965-5000

Cell: 352/ 267-9941

Engineer: Odyssey Manufacturing Co. (None Required)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$46,000

Completion Date: October 2011

31) Owner: Collier County

Project Title: South County WRF Bleach Storage and Feed Facility (Sodium Hypochlorite System)

Owner Representative: Oscar Martinez (oscarmartinez@colliergov.net)

Senior Project Manager

Ph.: 239/252-6214

Cell: 239/ 580-9380

Engineer: Hole Montes

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$537,647

Completion Date: January 2012

32) Owner: City of Maitland

Project Title: Water Treatment Plant #4, #5, #6 Sodium Hypochlorite Conversions

Owner's Representative: Tom Thorne (tthorne@itsmymaitland.com)

Water Plant Chief Operator

Ph.: 407/ 875-2115

Cell: 407/ 448-3691

Engineer: Odyssey Manufacturing Co. (Three FDEP Permits)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$172,649

Completion Date: January 2012

33) Owner: City of West Palm

Project Title: Aqua Ammonia Chemical Feed and Storage System

Owner's Representative: Rolando Nigaglioni, P.E. (migaglioni@cityofpsl.com)

Ph.: 561/ 494-1086

Cell: 561/ 628-9442

Engineer: MWH / Global Tech

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$614,181.28

Completion Date: February 2012

34) Owner: Indian River County

Project Title: South Reverse Osmosis Plant Chemical System Upgrade (Caustic, Corrosion
Inhibitor, Sulfuric Acid, HFS, Anti-scalant system upgrades)

Owner's Representative: Mike Vernon (mvernon@irc.gov)

Water Treatment Superintendent

Ph.: 772/ 770-5068

Cell: 772/ Unknown

Engineer: Odyssey Manufacturing Co. (FDEP Notification)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 132,040

Completion Date: February 2012

35) Owner: Town of Lake Hamilton

Project Title: New Water Treatment Plant (Sodium Hypochlorite, Sulfuric Acid and Corrosion
Inhibitor Systems)

Owner's Representative: Harvey Sims (pwlakehamilton@yahoo.com)

Utility Superintendent

Ph.: 863/ 439-1910

Cell: 863/ 651-6062

Engineer: Envisors

Contractor: Odyssey Manufacturing Co. (Vogel Brothers)

Contract Amount: \$ 91,440

Completion Date: March 2012

36) Owner: TOHO Water Authority

Project Title: South Bermuda Water WRF Sodium Hypochlorite Conversion

Owner's Representative: Roger Bihl (rbihl@tohowater.com)

Waste Water Plant Superintendent

Ph.: 407/ 944-5077

Cell: 407/ 709-7111

Engineer: Hydro SC

Contractor: Odyssey Manufacturing Co. (Wharton-Smith)

Contract Amount: \$208,050

Completion Date: September 2012

37) Owner: Hillsborough County

Project Title: Chemical Feed Systems Rehabilitation Project (CIP 10195) (Sodium Hypochlorite, Alum and Sodium Bisulfite Systems Installation/Conversion)

Owner's Representative: Al Martini, P.E. (martinia@hillsboroughcounty.org)

Project Manager

Ph.: 813/ 272-5977, Ext. 43349

Cell: 813/ Unknown

Engineer: Parsons Engineering

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 1,312,172

Completion Date: October 2012

38) Owner: Desoto County

Project Title: South Booster Station Conversion – Bid No. 12-07-00ITB (Sodium Hypochlorite and Ammonium Sulfate Retrofits)

Owner's Representative: Mike Vuolo (m.vuolo@desotobocc.com)

Chief Water Operator

Ph.: 863/ 491-7500

Cell: 863/ 990-4976

Engineer: Odyssey Manufacturing Co. (FDEP Permit)

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$39,900

Completion Date: October 2012

39) Owner: City of Port Orange

Project Title: Port Orange WTP Ammonia Conversion

Description: Designed, installed and permitted ammonium sulfate system to replace anhydrous ammonia system for the City of Port Orange Water Treatment Plant.

Owner's Representative: Steve Miller (stmiller@port-orange.org)

Water Plant Manager

Ph.: 386/ 756-5380

Cell: 386/ 295-4735
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 56,200
Completion Date: November 2012

40) Owner: Hillsborough County
Project Title: Falkenberg AWWTP Sodium Hypochlorite System Upgrade
Owner's Representative: Katherine McAuliffe, P.E. (mcauliffek@hillsboroughcounty.org)
Project Manager
Ph.: 813/ 272-5977, Ext. 43342
Cell: 813/ Unknown
Engineer: Odyssey Manufacturing Co. (FDEP Notification)
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 68,600
Completion Date: October 2012

41) Owner: City of Melbourne
Project Title: Sodium Hypochlorite Feed System Conversion Work (ITB-07-083-0-2012)
Owner's Representative: Harold Nantz, P.E. (hnantz@melbourneflorida.org)
Assistant Public Works and Utility Director
Ph.: 321/ 674-5761, Ext. 5762
Cell: 321/ 288-3591
Engineer: Odyssey Manufacturing Co. (FDEP Permit)
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 365,318.50
Completion Date: February 2013

42) Owner: Bonita Springs Utilities
Project Title: Ammonium Sulfate Conversion
Owner's Representative: Andy Koebel, P.E. (akoebel@bsu.com)
Director of Operations
Ph.: 239/ 390-4820
Cell: 239/ 872-3514
Engineer: Odyssey Manufacturing Co. (FDEP Permit)
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 92,000
Completion Date: March 2013

43) Owner: City of Plant City
Project Title: Installation of Fluoride Systems at Four Water Plants
Owner's Representative: Frank Coughenhour, P.E. (fcoughenhour@plantcitygov.com)

Director of Utilities
Ph.: 813/ 757-9191
Cell: 813/ Unknown

Engineer: Jones Edmunds
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 380,645
Completion Date: March 2013

44) Owner: City of Dade City
Project Title: WWT Modifications - Sodium Hypochlorite Conversion
Owner's Representative: Jeff Lanphere (jlanphere@dadecityfl.com)
Utilities Manager
Ph.: 352/ 523-5054
Cell: 239/ Unknown
Engineer: Baskerville Donovan
Contractor: Vogel Brothers
Contract Amount: \$ 62,500
Completion Date: May 2013

45) Owner: Town of Longboat Key
Project Title: Potable Water Storage Tank Mixer (for Mid-Key and South Booster Stations)
Owner's Representative: Brad "Doc" Walker (bwalker@longboatkey.org)
Water Quality Specialist
Ph.: 941/ 316-1988
Cell: 941/ 650-5271
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 119,500
Completion Date: August 2013

46) Owner: JEA
Project Title: Arlington East WRF Micro C Chemical System Installation Project
Owner's Representative: Charles Stevens (stevcm@jea.com)
Plant Manager
Ph.: 904/ 665-5825
Cell: Unknown
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 22,727
Completion Date: June 2014 (Project was completed in 30 days because of consent order)

47) Owner: Tampa Bay Water

Project Title: Cypress Creek Chemical System Rehabilitation Project (Sodium Hypochlorite System Upgrade)

Owner's Representative: Don Howard (dhoward@tampabaywater.org)

Project Manager

Ph.: 727/ 796-2355

Cell: 813/ 929-4565

Engineer: Arcadis

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 615,000

Completion Date: November 2014 (Project was completed in December 2013 – extended for additional work in Ammonia Building)

48) Owner: City of Dunedin

Project Title: RO WTP Replacement of Bulk Chemical Storage Tanks

Owner's Representative: Joseph Golbach, P.E. (jgolbach@dunedinfl.net)

City Engineer

Ph.: 727/ 298-3186

Cell: 727/ Unknown

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 213,101

Completion Date: February 2014

49) Owner: City of Boca Raton

Project Title: On-Site Sodium Hypochlorite Generation Systems Upgrade for WTP and WWTP

Owner's Representative: Norm Wellings (nwellings@ci.boca-raton.fl.us)

Utilities Operations Manager

Ph.: 561/ 338-7322

Cell: 561/ 239-3071

Engineer: Hazen and Sawyer

Contractor: Wharton Smith

Contract Amount: \$ 3,000,000 (Ballpark Amount – Actual Amount Confidential)

Completion Date: March 2015

50) Owner: City of Punta Gorda

Project Title: City of Punta Gorda Bal Harbor Booster Station Chlorination Project

Description of Project: Install sodium hypochlorite, ammonium sulfate and Ground Storage Tank mixer at Booster Station

Owner's Representative: Brian Fuller

WTP Superintendent

Ph.: 941/ 639-2057

Cell: 941/ 628-4504

Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 87,542.50
Completion Date: February 2014

51) Owner: City of Coconut Creek
Project Title: City of Coconut Creek Chlorine Booster Station Project
Description: Install sodium hypochlorite and ammonium sulfate systems at two different water booster stations
Owner's Representative: Carlo Nuesa (cnuesa@coconutcreek.net)
Capital Projects Administrator
Ph.: 954/ 956-1545
Cell: 954/ Unknown
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 200,500
Completion Date: February 2014 (Chemical Systems were on-line in less 90 days)

52) Owner: City of Wildwood
Project Title: Coleman Water Treatment Plant Upgrades Project
Project Description: Redo most systems at existing WTP including new MCC, distribution piping, high service pumps, building addition and conversion to sodium hypochlorite
Owner's Representative: Lewis Bryant (lewis.bryant@kimley-horn.com)
Project Engineer
Ph.: 352/ 338-3000
Cell: 352/ 572-5493
Engineer: Kimley-Horn
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 1,000,020
Completion Date: December 2014

53) Owner: City of Tampa
Project Title: David L. Tippin Water Treatment Facility Caustic Soda Piping Improvements
Owner's Representative: James King (james.king@tampagov.net)
Project Engineer
Ph.: 813/ 635-3416
Cell: 813/ 781-7023
Engineer: Hazen and Sawyer
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 206,500
Completion Date: November 2014

54) Owner: City of Punta Gorda

Project Title: City of Punta Gorda Burnt Store Elevated Water Tank Chemical Upgrade
Description: Installation of Ammonium sulfate and sodium hypochlorite systems along with elevated storage tank mixing system
Owner's Representative: Brian Fuller
WTP Superintendent
Ph.: 941/ 639-2057
Cell: 941/ 628-4504
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 174,000.00
Completion Date: August 2018

55) Owner: Desoto County

Project Title: Desoto County Correctional Institute Water and Wastewater Treatment Plants Sodium Hypochlorite Conversions
Owner's Representative: Eddie Miller (e.miller@desotobocc.com)
Utility Director
Ph.: 863/ 491-7500
Cell: 863/ 525-4145
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 51,900
Completion Date: October 2014

56) Owner: New England Fertilizer Company (NEFCO) Bio-solids Facility

Project Title: Scrubber Cleaning Project
Description: Clean out two odor control scrubbers using chemical treatment
Owner's Representative: Robert Flynn (rflynn@nefcobiosolids.com)
Plant Manager
Ph.: 561/ 961-1455
Cell: 561/ 225-3405
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 10,680
Completion Date: August 2014

57) Owner: Broward County

Project Title: Broward County Everglades Holiday Park WTP Renovations
Description: Replace wells, hydro tank and all piping and add new sodium hypochlorite and ammonium sulfate chemical systems and new plant control system
Owner's Representative: Martin Gross (mgross@broward.org)
Project Manager

Ph.: 954/ 370-3810
Cell: 954/ Unknown
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 242,800
Completion Date: December 2015

58) Owner: Tampa Electric Company

Project Title: Polk Power Station Re-Use Water Project
Description: Provided chemical feed equipment and did equipment installation for nine chemical systems including sodium hypochlorite aqua ammonia systems.
Owner's Representative: Catherine Magliocco, PE (cmagliocco@tecoenergy.com)
Project Manager
Ph.: 813/228-1346
Cell: 813/334-5987
Engineer: Odyssey Manufacturing Co. (Original Engineer fired)
Contractor: Garney Construction
Contract Amount: \$ 800,000
Completion Date: December 2015

59) Owner: City of Deltona

Project Title: Group A Water Treatment Plant Improvements Project
Description: Install ammonium sulfate systems and piping work to achieve 4-log virus inactivation at six water plants
Owner's Representative: Matt Doan (mdoan@deltonafl.gov)
Project Manager
Ph.: 386/ 878-8973
Cell: 386/ Unknown
Engineer: Tetra Tech
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 2,510,000
Completion Date: September 2016

60) Owner: City of Deltona

Project Title: Group B Water Treatment Plant Improvements Project
Description: Install ammonium sulfate systems and piping work to achieve 4-log virus inactivation at six water plants
Owner's Representative: Matt Doan (mdoan@deltonafl.gov)
Project Manager
Ph.: 386/ 878-8973
Cell: 386/ Unknown
Engineer: Tetra Tech
Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 2,690,000
Completion Date: September 2016

61) Owner: City of North Port

Project Title: WTP Chemical Tank Replacement

Description: Replace steel horizontal alum and caustic tanks, rebuild hypochlorite feed equipment and replace existing sulfuric acid tank at main water plant

Owner's Representative: John Evano (jevano@cityofnorthport.com)

Project Manager

Ph.: 941/ 426-1807

Cell: 941/ 626-0907

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 443,000

Completion Date: October 2015

62) Owner: City of Margate

Project Title: West WWTP On-Site Sodium Hypochlorite Generation System Replacement

Description: Replace existing OSHG system at West WWTP including new piping controls

Owner's Representative: Wendell Wheeler (wwheeler@margatefl.com)

Project Manager

Ph.: 954/ 972-0828

Cell: 954/ 605-0373

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 361,000

Completion Date: March 2015

63) Owner: City of North Port

Project Title: WTP Polymer System Replacement

Description: Replace existing polymer system at main water plant

Owner's Representative: John Evano (jevano@cityofnorthport.com)

Project Manager

Ph.: 941/ 426-1807

Cell: 941/ 626-0907

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 72,000

Completion Date: April 2015

64) Owner: Broward County

Project Title: North Regional WWTP Chlorination Project

Description: Setup and lease six 6,500-gallon double-wall tanks, three pump skids and associated piping for temporary sodium hypochlorite system while chlorine gas system is demolished and replaced. As of 7/1/16, the system worked so well the County is now in the process of purchasing it from Odyssey and staying on sodium hypochlorite as opposed to returning to chlorine gas.

Owner's Representative: Ralph Aliseo (raliseo@broward.org)

Plant Superintendent

Ph.: 954/ 831-3075

Cell: 954/ 553-2857

Engineer: Hazen and Sawyer

Contractor: Intercounty Engineering

Contract Amount: \$ 151,134.28

Completion Date: March 2015

65) Owner: Seminole Tribe

Project Title: Immokalee WTP Chemical System Improvements

Description: Replace all of the existing chemical systems at an RO plant

Owner's Representative: Lance Littrell (lrilittrell@reisseng.com)

Project Manager

Ph.: 407/ 679-5358

Cell: None

Engineer: Reiss Environmental

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 998,500

Completion Date: Estimated September 2016

66) Owner: City of St. Petersburg

Project Title: NE WRF Air Diffuser Project

Description: Design new system and install air diffusers in Aerator Basin #4 at the City of St.

Petersburg NE WWTP

Owner's Representative: Craven Askew (craven.askew@stpete.org)

Plant Superintendent

Ph.: 727/ 893-7779

Cell: 727/ 892-5216

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 165,500

Completion Date: March 2015

67) Owner: City of Port Orange

Project Title: Replacement of WTP Sodium Hypochlorite Chemical Feed Equipment

Description: Designed, installed and permitted replacement sodium hypochlorite system for the City of Port Orange Water Treatment Plant. Work included temporary system during transition.
Owner's Representative: Steve Miller (stmiller@port-orange.org)
Water Plant Manager
Ph.: 386/ 756-5380
Cell: 386/ 295-4735
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 100,950
Completion Date: July 2015

68) Owner: New England Fertilizer Company (NEFCO) Bio-solids Facility
Project Title: Cooling Tower Chemical System Addition
Description: Design/Build for a sodium hypochlorite and a sulfuric acid chemical system injection of two on-site process cooling towers.
Owner's Representative: Robert Flynn (rflynn@nefcobiosolids.com)
Plant Manager
Ph.: 561/ 961-1455
Cell: 561/ 225-3405
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 63,450
Completion Date: August 2015

69) Owner: City of Leesburg
Project Title: Main WTP Disinfection System Conversion Project
Description: Replace existing chlorine gas system with sodium hypochlorite system
Owner's Representative: Al Purvis (al.purvis@leesburgflorida.gov)
Project Manager
Ph.: 352/728-9843
Cell: 352/516-7129
Engineer: Hydro Solutions, SC
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 243,422
Completion Date: September 2015

70) Owner: City of Margate
Project Title: WTP On-Site Sodium Hypochlorite Generation System Replacement
Description: Replace existing OSHG system at WTP including new piping controls
Owner's Representative: Mike Uber (ruber@margatefl.com)
Project Manager
Ph.: 954/ 972-4210

Cell: 954/ 999-7298
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 467,100
Completion Date: November 2015

71) Owner: Sarasota County

Project Title: Bee Ridge WWTP Sodium Hypochlorite Tank Replacement
Description: Design new system and replace existing sodium hypochlorite tanks at Bee Ridge WWTP including all new piping
Owner's Representative: David Hawkins (dhawkins@scgov.net)
Superintendent
Ph.: 914/ 316-1288
Cell: 914/ 650-4619
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 60,400
Completion Date: August 2015

72) Owner: Pasco County

Project Title: Little Road WTP Pre-Disinfection System
Description: Design/build new sodium hypochlorite and ammonia sulfate systems to provide pre-disinfection at Little Road Booster Station.
Owner's Representative: Joseph Viciere P.E. BCEE (JViciere@pascocountyfl.net)
Engineer
Ph.: 813/235-6189
Cell: 813/235-6194
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 84,485
Completion Date: December 2015

73) Owner: JEA

Project Title: Sodium Hypochlorite Tank Replacement at Brierwood and Deerwood WTP's
Description: Design new storage and feed system and replace existing sodium hypochlorite tanks at Deerwood and Brierwood WTP's including all new piping.
Owner's Representative: Ryan Popko, P.E. (popkrr@jea.com)
Engineer
Ph.: 904/ 665-8516
Cell: 904/ Unknown
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 227,800
Completion Date: November 2015

74) Owner: TOHO Water Authority

Project Title: HFS Addition Project

Description: Design/Build to install new HFS systems at the Harmony, BVL, Bella Lago, Huron and Peabody WTP's. Work included replacement of sodium hypochlorite injection piping also.

Owner's Representative: George Eversole (geversole@tohowater.com)

Project Manager

Ph.: 407/ 944-5077

Cell: 407/ 709-7111

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$300,235

Completion Date: January 2016

75) Owner: City of Melbourne

Project Title: Chemical Storage Tank Replacement at Lake Washington Surface WTP

Description: Setup 50,000-gallon of temporary chemical system storage and replace storage tanks for caustic, ferric sulfate and HFS chemical systems including all new piping.

Owner's Representative: David Phares (dphares@melbourneflorida.org)

WTP Superintendent

Ph.: 321/ 255-4622

Cell: 321/ 288-0849

Engineer: Reiss Engineering

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 1,274,000

Completion Date: February 2017

76) Owner: Town of Davie

Project Title: Town of Davie System No. 5 WTP Sulfuric Acid System Upgrades

Description: Design/Build to change out chemical feed equipment, transfer pump and all piping inside containment at the Town of Davie System No. 5 WTP

Owner's Representative: Raul Sotelo (rsotelo@davie-fl.gov)

WTP Chief Operator

Ph.: 954/ 327-3478

Cell: 954/ 643-5683

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 37,480

Completion Date: April 2016

77) Owner: Town of Davie

Project Title: Town of Davie System No. 3 WTP Caustic System Addition

Description: Design/Build of a new caustic system for the Town of Davie System No. 3 WTP

Owner's Representative: Raul Sotelo (rsotelo@davie-fl.gov)

WTP Chief Operator

Ph.: 954/ 327-3478

Cell: 954/ 643-5683

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 97,300

Completion Date: November 2016

78) Owner: Manatee County

Project Title: SW WRF Upgrades to Chlorine Residual Lines

Description: Replace existing sodium hypochlorite lines, sample lines and add chlorine analyzers at the Manatee County SW WRF.

Owner's Representative: Ricardo Colon (ricardo.colon@mymanatee.org)

Project Manager

Ph.: 941/ 708-7450

Cell: 941/ 547-7076

Engineer: Carollo Engineering

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 310,200

Completion Date: August 2016

79) Owner: City of Tampa

Project Title: Lease of Temporary Sodium Hypochlorite System

Description: Designed, installed and permitted temporary sodium bisulfite system for 100 MGD surface water plant to dechlorinate finished water used to backwash filters.

Owner's Representative: Chris Wetz (Christopher.wetz@tampagov.net)

Plant Manager

Ph.: 813/ 231-5243

Cell: 727/ 215-3514

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 15,500

Completion Date: Installed in June 2016, Ongoing Lease

80) Owner: City of Largo

Project Title: Lease of Temporary Sodium Bisulfite System

Description: Designed, installed and permitted temporary sodium bisulfite system for 25 MGD wastewater treatment plant.

Owner's Representative: Gary Glasscock (gjonesgl@largo.com)
Assistant Utilities Director
Ph.: 727/ 518-3079
Cell: 727/ 365-3768
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 33,500
Completion Date: Installed in July 2015 and Lease ended December 2017

81) Owner: Minute Maid

Project Title: Installation of Chemical Systems
Description: Design and installation of six chemical systems (sodium hypochlorite, 93% sulfuric acid, 50% caustic, citric acid, phosphoric acid and urea) for new wastewater treatment plant at the Minute Maid Plant in Dunedin, Florida
Owner's Representative: Richard Dei (Richard.C.Dei@mwhglobal.com)
Project Manager
Ph.: 813/221-1981
Cell: 850/491-1935
Engineer: MWH
Contractor: MWH
Contract Amount: \$ 321,340
Completion Date: March 2016

82) Owner: City of Pompano Beach

Project Title: City of Pompano Beach Re-Use System Sodium Hypochlorite Upgrade Project
Description: Design/Build new sodium hypochlorite system to replace existing system at the re-use site. Work included temporary system.
Owner's Representative: Phil Hyer (phil.hyer@copbfl.com)
WTP Superintendent
Ph.: 954/ 545-7030
Cell: 954/ 809-5600
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 75,010
Completion Date: March 2016

83) Owner: City of Sarasota

Project Title: Replacement of WWTP Diffused Aeration System
Description: Design new system and replace existing air diffusers for all aerator basins at the City of Sarasota WWTP
Owner's Representative: Verne Hall (verne.hall@sarasotagov.com)
Operations Manager

Ph.: 941/ 365-2200, Ext 6230
Cell: 941/ 661-1347
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 271,850
Completion Date: April 2016

84) Owner: Manatee County

Project Title: MARS Chlorination Project at the SW WRF
Description: Furnished and installed sodium hypochlorite system including sample lines and chlorine analyzers at the Manatee County SW WRF.
Owner's Representative: Olga Valcich (ricardo.colon@mymanatee.org)
Project Manager
Ph.: 941/ 749-3055
Cell: Unknown
Engineer: McKim and Creed
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 105,550
Completion Date: June 2016

85) Owner: Odyssey Manufacturing Co.

Project Title: Sodium Hypochlorite Terminal in Tampa, Florida
Description: Installation of 400' or railroad track, containment area, eight 40,000-gallon FRP storage tanks, two dilution systems, three loading stations and ancillary equipment system to unload railcars of sodium hypochlorite and reload tankers for distribution of product.
Owner's Representative: Patrick H. Allman (pallman@odysseymanufacturing.com)
Project Manager
Ph.: 813/ 635-0339
Cell: 813/ 340-8728
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 4,250,000.00
Completion Date: January 2017 (October 2016)

86) Owner: City of Tampa

Project Title: Lease of Temporary Sodium Hypochlorite System
Description: Designed, installed and permitted temporary sodium hypochlorite system to support burnout for MacDill AFB distribution system at the City of Tampa Interbay Booster Station.
Owner's Representative: Chris Wetz (Christopher.wetz@tampagov.net)
Plant Manager
Ph.: 813/ 231-5243

Cell: 727/ 215-3514

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 24,500

Completion Date: Performed in December 2016/January 2017

87) Owner: City of Largo

Project Title: Lease of Temporary Sodium Hypochlorite System

Description: Designed, installed and permitted temporary sodium hypochlorite system for 25 MGD wastewater treatment plant.

Owner's Representative: Gary Glasscock (gjonesgl@largo.com)

Assistant Utilities Director

Ph.: 727/ 518-3079

Cell: 727/ 365-3768

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 63,000

Completion Date: Installed in January 2016 – Lease ended in December 2017

88) Owner: Hillsborough County

Project Title: Valrico AWT Clarifier Launder Covers

Description: Furnish and install launder covers for eight clarifiers at Valrico AWT Plant

Owner's Representative: Glenn Yaney (yaneyg@hillsboroughcounty.org)

Project Manager

Ph.: 813/ 272-5977

Cell: 813/ 448-4090

Engineer: Hazen and Sawyer

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 945,136

Completion Date: May 2017

89) Owner: Babcock Ranch

Project Title: Babcock Ranch Utility Community Site

Description: Furnish and install nine chemical systems (two sodium hypochlorite, two caustic, carbon dioxide, 50% sulfuric acid, corrosion inhibitor, aluminum sulfate, glycerin) for a new water and wastewater treatment plant for the Babcock Ranch Community.

Owner's Representative: Mike Acosta, P.E. (macosta@kitsonpartners.com)

Project Manager / Director of Utilities

Ph.: 941/ 235-6900

Cell: 941/ 979-7260

Engineer: Carollo Engineers

Contractor: Mitchell & Stark

Contract Amount: \$ 197,600

Completion Date: April 2017

90) Owner: Hillsborough County

Project Title: Lake Park WTP On-Site Sodium Hypochlorite Generator (OSHG) Replacement

Description: Furnish and install a 2,000-ppd Microclor OSGH unit to replace a 1,500-ppd ClorTec OSHG system including an FRP stack vent for the Lake Park WTP

Owner's Representative: Paul Kavanagh (kavanaghp@hillsboroughcounty.org)

Project Manager

Ph.: 813/ 264-3855, Ext. 43781

Cell: 813/ 787-1559

Engineer: Greeley and Hansen

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 705,000

Completion Date: December 2017

91) Owner: City of Sarasota

Project Title: Sodium Hypochlorite System Upgrade

Description: Design/Build new sodium hypochlorite system at the City of Sarasota WWTP

Owner's Representative: Verne Hall (verne.hall@sarasotagov.com)

Operations Manager

Ph.: 941/ 365-2200, Ext 6230

Cell: 941/ 661-1347

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 239,100

Completion Date: June 2017

92) Owner: New Smyrna Beach

Project Title: WRF Sodium Hypochlorite Conversion

Description: Replace existing chorine gas system with sodium hypochlorite system at WRF

Owner's Representative: Dave Hoover (dhoover@ucnsb.org)

Project Manager

Ph.: 386/ 424-3072

Cell: 386/ 275-2475

Engineer: Hazen and Sawyer

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 582,000

Completion Date: December 2017

93) Owner: City of North Port

Project Title: Chemical Feed and Piping Improvements

Description: Install new ammonium sulfate system, distribution piping and PLC work at the City of North Port WTP

Owner's Representative: John Evano (jevano@cityofnorthport.com)

Project Manager

Ph.: 941/ 426-1807

Cell: 941/ 626-0907

Engineer: Hazen and Sawyer

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 301,220

Completion Date: July 2017

94) Owner: Town of Davie

Project Title: Town of Davie HFS System Upgrade Project

Description: Design/Build to upgrade existing HFS systems at the Town of Davie System No. 3 and System No. 5 WTP's

Owner's Representative: Raul Sotelo (rsotelo@davie-fl.gov)

WTP Chief Operator

Ph.: 954/ 327-3478

Cell: 954/ 643-5683

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 68,390

Completion Date: July 2017

95) Owner: City of Hallandale Beach

Project Title: City of Hallandale Beach HFS System Upgrade Project

Description: Design/Build to upgrade existing HFS systems at the City of Hallandale Beach WTP

Owner's Representative: John Fawcett (jfawcett@cohb.org)

Water Treatment Plant Manager

Ph.: 954/ 457-1610

Cell: 954/ 248-9620

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 49,950

Completion Date: July 2017

96) Owner: City of North Miami

Project Title: City of North Miami HFS System Upgrade Project

Description: Design/Build to upgrade existing HFS systems at the City of North Miami WTP

Owner's Representative: Augustin "Gus" Fleur-Aime (afleur-Aime@northmiamifl.gov)

Water Treatment Plant Manager

Ph.: 305/ 953-2855

Cell: 786/ 543-5346
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 116,600
Completion Date: July 2017

97) Owner: City of St. Petersburg

Project Title: Oberly Booster Station Emergency Chlorination System
Description: Completed entire design/build temporary sodium hypochlorite system for City of St. Petersburg Oberly Booster Station with four days' notice and did startup day before Hurricane Irma hit Tampa.
Owner's Representative: Wanda Barcus (waunda.barcus@stpete.org)
Water Treatment Plant Manager
Ph.: 813/920-5312
Cell: 727/277-0563
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 8,900
Completion Date: October 2017

98) Owner: City of Pompano Beach

Project Title: City of Pompano Beach Carbon Dioxide System Replacement
Description: Design/Build new carbon dioxide system for the City of Pompano Beach WTP.
Owner's Representative: Phil Hyer (phil.hyer@copbfl.com)
WTP Superintendent
Ph.: 954/ 545-7030
Cell: 954/ 809-5600
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 597,325
Completion Date: February 2018

99) Owner: Manatee County

Project Title: Manatee County SW WRF Recharge Well Discharge Project
Description: Provided chemical systems for project including an ammonium sulfate system at the Manatee County SW WRF.
Owner's Representative: Ryan Messer (ryan.messer@ch2m.com)
Project Manager
Ph.: 352 / 384 7086
Cell: Unknown
Engineer: CH2M Hill
Contractor: Vogel Brothers

Contract Amount: \$ 173,550
Completion Date: November 2017

- 100) Owner: City of Dunedin
Project Title: City of Dunedin Wastewater Treatment Plant Conversion
Description: Convert existing chlorine gas and sulfur dioxide disinfection systems to sodium hypochlorite and sodium bisulfite and install new RAS flowmeter
Owner's Representative: Brian Antonian (bantonian@dunedinfl.net)
WTP Superintendent
Ph.: 727/ 298-3256
Cell: 727/
Engineer: City of Dunedin
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 740,010
Completion Date: September 2018
- 101) Owner: City of Punta Gorda
Project Title: City of Punta Gorda Burnt Store Elevated Water Tank Chemical Upgrade
Description: Installation of Ammonium sulfate and sodium hypochlorite systems along with elevated storage tank mixing system and a control system to feed chemicals
Owner's Representative: Brian Fuller (bfuller@ci.punta-gorda.fl.us)
WTP Superintendent
Ph.: 941/ 639-2057
Cell: 941/ 628-4504
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 174,000.00
Completion Date: August 2018
- 102) Owner: Manatee County
Project Title: New Sodium Hypochlorite Feed System for Water Treatment Plant
Owner's Representative: David Rodriguez (david.rodriguez@mymanatee.org)
WTP Superintendent
Ph.: 941/ 746-3020, Ext. 324
Cell: 941/ 345-0036
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 126,940.00
Completion Date: July 2018
- 103) Owner: City of Port Orange
Project Title: City of Port Orange WRF PAC Tank Replacement Project

Description: Replacement of two Poly Aluminum Chloride Tanks and associated piping along with roof of this chemical building.

Owner's Representative: Steve Parnell (sparnell@port-orange.org)

WRF Manager

Ph.: 386/ 506-5785

Cell: 386/ 566-4347

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 108,000.00

Completion Date: August 2018

104) Owner: Miami-Dade

Project Title: Northwest Wellfield Potassium Permanganate Raw Water Treatment System

Description: Installed two 6,550-gallon double-walled tanks and associated piping for leased system to treat raw water.

Owner's Representative: Art Baldwin (abald@miamidade.gov)

WTP Superintendent

Ph.: 305/ None

Cell: 305/ 607-0318

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 80,000.00 (estimated)

Completion Date: July 2018

105) Owner: City of Bradenton

Project Title: City of Bradenton Elevated Water Storage Tank #6 Improvements

Description: Installation of Ammonium sulfate and sodium hypochlorite systems along with elevated storage tank mixing system and a control system to feed chemicals

Owner's Representative: Kim Clayback, P.E. (kim.clayback@cityofbradenton.com)

Project Manager

Ph.: 941/ 708-6300, Extension 224

Cell: 941/

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 127,799.00

Completion Date: August 2018

106) Owner: Brevard County

Project Title: Lift Station Odor Control Project

Description: Furnish and install new biological odor control systems at five lift stations (Plumosa, M-15, T-16, South Beaches WWTP and South Central WWTP) and provide monthly odor control services.

Owner's Representative: Robert Edmiston (Robert.edmiston@brevardfl.gov)

Project Manager

Ph.: 321 / 255-4328

Cell: 321 / 255-4328

Engineer: Various

Contractor: Odyssey Manufacturing Co. / Heyward Florida, Inc.

Contract Amount: \$ 405,500

Completion Date: Completed between May 2018 and February 2019

107) Owner: Odyssey Manufacturing Co.

Project Title: Sodium Hypochlorite and Sodium Hydroxide Terminal in Lantana, Florida

Description: Installation of 2,000' or railroad track, containment area, eight 34,000-gallon FRP storage tanks, two dilution systems, three loading stations and ancillary equipment system to unload railcars of sodium hypochlorite and sodium hydroxide and reload tankers for distribution of these products.

Owner's Representative: Patrick H. Allman (pallman@odysseymanufacturing.com)

Project Manager

Ph.: 813/ 635-0339

Cell: 813/ 340-8728

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 3,950,000.00

Completion Date: October 2018 (Operations commenced June 2018)

108) Owner: City of Pompano Beach

Project Title: City of Pompano Beach Lime Slaker Polymer System Replacement

Description: Design/Build new lime slaker polymer system or the City of Pompano Beach WTP.

Owner's Representative: Phil Hyer (phil.hyer@copbfl.com)

WTP Superintendent

Ph.: 954/ 545-7030

Cell: 954/ 809-5600

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 406,200

Completion Date: October 2018

109) Owner: Bonita Springs Utilities

Project Title: On-Site Sodium Hypochlorite Generation System Addition

Owner's Representative: Andy Koebel, P.E. (akoebel@bsu.com)

Director of Operations

Ph.: 239/ 390-4820

Cell: 239/ 872-3514

Engineer: Jacobs Engineering
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$379,000
Completion Date: February 2019

110) Owner: Utilities, Inc.

Project Title: Sabal Master Lift Station #5
Description: Install new biological odor control system at Lift Station #5 in Longwood, Florida.
Owner's Representative: Scott Gosnell (sgosnell@uiwater.com)
Project Manager
Ph.: 407 / 682-5651
Cell: 407 / 509-4979
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 55,500
Completion Date: February 2019

111) Owner: JEA

Project Title: Lift Station Odor Control Project
Description: Furnish and install new biological odor control systems at six lift stations (Southside #1, Pulaski, Balboa Road, Greenland Road, Bluewater, Greenbriar Road, Southside #2)
Owner's Representative: Ryan Popko (popkrr@jea.gov)
Project Manager
Ph.: 904 / 665-8516
Cell: 413 / 454-8081
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co. / Heyward Florida, Inc.
Contract Amount: \$ 501,500
Completion Date: Completed March 2019

112) Owner: Seminole County

Project Title: SER WTP Fluoride System Improvements
Description: Furnish and install new replacement HFS system including new FRP bulk tank, day tank, feed equipment, transfer pump, SCADA work, piping and new concrete block building at the Seminole County SE Regional WTP.
Owner's Representative: David Ornberg (dornberg@seminolecountyfl.gov)
Project Manager
Ph.: 407 / 665-2041
Cell: 407 / 252-0348
Engineer: Reiss Engineering
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 358,800

Completion Date: Completed April 2019

113) Owner: City of Clearwater

Project Title: City of Clearwater Marshall Street and NE WRF Alum Feed System Improvements Project

Description: Install new alum systems at the City of Clearwater Marshall Street and NE WR facilities which included two FRP tanks at each site and install Micro C system at the NE WRF

Owner's Representative: Todd Kuhnel (tkuhnel@myclearwater.com)

Project Manager

Ph.: 727 / 562-4798

Cell: Unknown

Engineer: Metzger and Willard

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 629,200

Completion Date: September 2019

114) Owner: City of Ormond Beach

Project Title: WTP Improvements Project

Description: Furnish and install two new lime slakers, new bulk sodium hypochlorite system and new MCC at Ormond Beach Water Treatment Plant

Owner's Representative: Unknown

Project Manager

Ph.: Unknown

Cell: Unknown

Engineer: Reiss Engineering Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 1,196,500

Completion Date: September 2020

115) Owner: City of Tampa

Project Title: WTP Hydrogen Peroxide Replacement Project

Description: Furnish and install two new hydrogen peroxide tanks along with associated piping and re-coat the containment area.

Owner's Representative: Chris Wetz (Christopher.Wetz@tampagov.net)

Project Manager

Ph.: 813/ 231-5243

Cell: 727 / 215-3514

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 86,000

Completion Date: August 2019

116) Owner: City of Tampa

Project Title: Hanna Pumping Station Odor Control Replacement Project

Description: Furnish and install biological odor control system.

Owner's Representative: Davey Henderson (Davey.henderson@tampagov.net)

Project Manager

Ph.: 813/ 630-3910

Cell: 813 / 470-8764

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 193,400

Completion Date: December 2020

117) Owner: Sarasota County

Project Title: Venice Gardens RO Plant Caustic Tank Replacement Project

Description: Engineer and Pour concrete support pedestals and furnish and install replacement FRP horizontal sodium hydroxide tank.

Owner's Representative: Kevin Brown (kbrown@scgov.net)

Project Manager

Ph.: 941/ 480-3250

Cell: 941 / 650-0751

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 59,215

Completion Date: September 2019

118) Owner: City of Coconut Creek

Project Title: City of Coconut Creek Hillsboro Booster Station Disinfection Improvements

Description: The purpose of this project is to install a ground storage tank mixing system and to automate the existing disinfection chemical feed systems by utilizing Residual Control System (RCS) at the Hillsboro Booster Station to provide optimum water quality to its end users.

Owner's Representative: Jean Duglypui (JDupuis@coconutcreek.net)

Director of Utilities

Ph.: 954-973-6786

Fax: 954-571-4146

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 160,820

Completion Date: August 2019

119) Owner: City of Pompano Beach

Project Title: City of Pompano Beach HFS System Replacement

Description: Design/Build new HFS system for the City of Pompano Beach WTP.

Owner's Representative: Phil Hyer (phil.hyer@copbfl.com)

WTP Superintendent

Ph.: 954/ 545-7030

Cell: 954/ 809-5600

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 107,000

Completion Date: September 2019

120) Owner: University of South Florida

Project Title: Water Treatment Plant Sodium Hypochlorite Conversion Project

Description: Design/Build sodium hypochlorite system to replace chlorine gas disinfection system at the WTP. Also, did four-log analysis for FDEP permit.

WTP Superintendent

Ph.: 813/ 974-2307

Cell: 813/

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 56,000

Completion Date: November 2019

121) Owner: Town of Davie

Project Title: Town of Davie System No. 3 WTP Sodium Hypochlorite Tank Replacement Project

Description: Design/Build to change out existing sodium hypochlorite tank with new 4,820-gallon FRP tank at the Town of Davie System No. 3 WTP.

Owner's Representative: Raul Sotelo (rsotelo@davie-fl.gov)

WTP Chief Operator

Ph.: 954/ 327-3478

Cell: 954/ 643-5683

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 52,184

Completion Date: November 2019

122) Owner: Volusia County

Project Title: Deltona North Water Treatment Plant Improvements for Volusia County

Description: Furnish and install a THM Removal System for two Ground Storage Tanks at the Volusia County North Deltona WTP.

Owner's Representative: Robert Beedle (rbeedle@volusia.org)

Plant Operations Manager

Ph.: 386/ 943-7027

Cell: 386/ 566-9164
Engineer: CDM Smith, Inc.
Contractor: McMahan Construction Co., Inc.
Contract Amount: \$ 174,500
Completion Date: December 2019

123) Owner: JEA

Project Title: JEA Bartram Repump THM Removal Project
Description: Furnished and Installed THM Removal System in two 5 MGD Storage Tanks at the Bartram Re-Pump Station.
Owner's Representative: Micky Willoughby (willml@jea.com)
Project Manager
Ph.: 904/ Unknown
Cell: 865/ 661-7494
Engineer: Carollo Engineers, Inc.
Contractor: Sawcross, Inc.
Contract Amount: \$ 572,312
Completion Date: March 2020

124) Owner: Volusia County

Project Title: Ground Storage Tank Aeration and Mixing System
Description: Design/Build Ground Storage Tank THM Removal System for the Glenn Abbey WTP.
Owner's Representative: Robert Beedle (rbeedle@volusia.org)
Plant Operations Manager
Ph.: 386/ 943-7027
Cell: 386/ 566-9164
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 377,500
Completion Date: June 2021

125) Owner: Town of Mangonia Park

Project Title: WTP Sodium Hypochlorite and Ammonium Sulfate Conversion Project
Description: Design/Build sodium hypochlorite and ammonium sulfate systems to replace chlorine gas and ammonium hydroxide disinfection systems at the WTP. Also, changed injection points to reduce finished water color to meet secondary drinking water standards.
Owner's Representative: Roosevelt Jones (rjones@townofmangoniapark.com)
Utility Manager
Ph.: 561/ 848-1235
Cell: 561/ 291-2881
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 49,247.84

Completion Date: June 2020

126) Owner: City of Fort Myers

Project Title: Chemical System Upgrade Project

Description: Setup Temporary Chemical Systems to coat chemical rooms and containment areas for six chemical systems at WTP. As part of the work, replace bulk storage and day tanks and associated piping for 5 of the 6 chemical systems including four FRP tanks and two SS304 tanks.

Owner's Representative: Jesse Victory (jvictory@fortmyers.com)

WTP Superintendent

Ph.: 941/ 321-7650

Cell: 941/ 940-1686

Engineer: Black & Veatch

Contractor: Westco Builders of Florida, Inc.

Contract Amount: \$ 536,130

Completion Date: December 2020

127) Owner: Odyssey Manufacturing Co.

Project Title: Muriatic Acid Terminal in Tampa, Florida

Description: Installation of dual track railcar unloading platform, containment area, four 8,000-gallon storage tanks, water scrubber system, one loading/unloading station and ancillary equipment system to unload railcars of hydrochloric acid and reload tankers for distribution of product.

Owner's Representative: Patrick H. Allman (pallman@odysseymanufacturing.com)

Project Manager

Ph.: 813/ 635-0339

Cell: 813/ 340-8728

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 230,000

Completion Date: March 2020

128) Owner: Bay County

Project Title: Sodium Hypochlorite Tank Replacement Project

Description: Replaced four 8,460 FRP sodium hypochlorite tanks including all piping and accessories for feed pumps.

Owner's Representative: Bobby Gibbs (bgibbs@pgorda.us)

WWTP Superintendent

Ph.: 850/ 248-5029

Cell: 850/ 814-8871

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 283,700

Completion Date: July 2020

129) Owner: City of Punta Gorda

Project Title: System Conversion WWTP – Chlorine Gas to Sodium Hypochlorite

Description: Design/Build sodium hypochlorite system to replace chlorine gas disinfection system at the WWTP. Implemented compound loop when previously manually feeding chlorine.

Owner's Representative: David Brooks (dbrooks@pgorda.us)

WWTP Superintendent

Ph.: 941/ 639-1883

Cell: 941/ 740-4696

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 136,600

Completion Date: August 2020

130) Owner: City of Leesburg

Project Title: Sodium Hypochlorite Conversion Project – Mall & Airport Water Treatment Plant

Description: Furnish and install sodium hypochlorite systems to replace chlorine gas disinfection systems at two WTP's.

Owner's Representative: Al Purvis (al.purvis@leesburgflorida.gov)

WTP Superintendent

Ph.: 352/ 728-9843

Cell: 352/ 516-7129

Engineer: Hydro SC

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 228,578

Completion Date: October 2020

131) Owner: Mosaic (Plant City)

Project Title: Return WTP Back to Service

Description: Furnish and install sodium hypochlorite and poly-orthophosphate systems and perform permitting and oversight to return potable water treatment plant back to service.

Owner's Representative: Richard Milam (Richard.milam@mosaicco.com)

Project Manager

Ph.: 863/ 430-1457

Cell: 863/ 430-1457

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 34,500

Completion Date: May 2020

- 132) Owner: City of Plant City
Project Title: Furnish and Install Sodium Hypochlorite Tanks
Description: Redesign/replace FRP sodium hypochlorite tanks at WTP #2.
Owner's Representative: Patrick Murphy (pmurphy@plantcitygov.com)
Utility Superintendent
Ph.: 813/ 757-9191
Cell: 813/ 707-2349
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 77,700
Completion Date: October 2020
- 133) Owner: Bonita Springs Utilities
Project Title: On-Site Sodium Hypochlorite Generation (OSHG) System for West WWTP
Description: Retrofit ClorTec OSHG with Microclor OSHG system including new FRP stack vent.
Owner's Representative: Andy Koebel, P.E. (akoebel@bsu.com)
Director of Operations
Ph.: 239/ 390-4820
Cell: 239/ 872-3514
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$471,000
Completion Date: January 2021
- 134) Owner: Town of Micanopy
Project Title: Engineering and Installation of Chloramines at the Water Treatment Plant
Description: Design/Build to convert WTP from free chlorine to chloramines because of DBP problem. Project included redesign of sodium hypochlorite system and addition of an ammonium sulfate system at the WTP.
Owner's Representative: Debbie Gonano (townhall@micanopytown.com)
Town Administrator
Ph.: 352/ 466-3121
Cell: 352/
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 21,670
Completion Date: August 2020
- 135) Owner: Mosaic (Plant City)
Project Title: On-site Pond Water Cleanup Project
Description: Furnish and install six chemical systems to feed chemicals at eight different points to support membrane system used to cleanup on-site line pond water.

Owner's Representative: Richard Milam (Richard.milam@mosaicco.com)

Project Manager

Ph.: 863/ 430-1457

Cell: 863/ 430-1457

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 215,600

Completion Date: July 2020

136) Owner: Brevard County

Project Title: Sodium Hypochlorite System Upgrade Project

Description: Replace sodium hypochlorite tanks, pump skid and injection piping. Coat sodium hypochlorite building and replace lights.

Owner's Representative: Phil Bissett (Phillip.Bissett@brevardfl.gov)

Project Manager

Ph.: 321/ 255-4328

Cell: 321/ 210-9256

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 136,098

Completion Date: September 2020

137) Owner: Polk County

Project Title: Lift Station No. 302 Conversion

Description: Converted existing carbon filter odor control system to a biological odor control system.

Owner's Representative: Terry Marvin (TerryMarvin@polk-county.net)

Project Manager

Ph.: 863/ 534-5018, Ext. 4303

Cell: 863/ 344-2596

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 74,263

Completion Date: September 2020

138) Owner: City of Pompano Beach

Project Title: City of Pompano Beach Ammonium Sulfate Conversion Project

Description: Design/Build new Ammonium Sulfate System to replace existing anhydrous ammonia system for the City of Pompano Beach WTP.

Owner's Representative: Phil Hyer (phil.hyer@copbfl.com)

WTP Superintendent

Ph.: 954/ 545-7030

Cell: 954/ 809-5600
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 87,910
Completion Date: October 2020

- 139) Owner: City of Margate
Project Title: Brinemaker Replacement Project
Description: Replace existing brine tanks at the City of Margate West WWTP and WTP with new FRP 60-ton brine tank.
Owner's Representative: Mike Uber (ruber@margatefl.com)
Project Manager
Ph.: 954/ 972-0828, Ext. 219
Cell: 954/ 999-7298
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 172,384.78
Completion Date: September 2020

- 140) Owner: City of Cocoa Beach
Project Title: De-Chlorination System Conversion Project
Description: Designed, permitted, and installed new sodium bisulfite system to replace existing sulfur dioxide de-chlorination system.
Owner's Representative: Brad Kalsow (bkalsow@cityofcocoabeach.com)
Utilities Manager
Ph.: 321/ 868-3308
Cell: 321/ 302-2608
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 75,350
Completion Date: December 2020

- 141) Owner: City of Margate
Project Title: East WWTP Coagulant Feed System
Description: Furnish and install coagulant system at the City of Margate East WWTP.
Owner's Representative: Wendell Wheeler (wwheelerwh@margatefl.com)
Project Manager
Ph.: 954/ 972-0828
Cell: 954/ 605-0373
Engineer: Carollo
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 448,730.00

Completion Date: August 2021

142) Owner: Brevard County

Project Title: Alum Tank Replacement Project

Description: Replaced existing FRP aluminum sulfate tank with new FRP tank at Brevard County South Central WWTP.

Owner's Representative: Phil Bissett (Phillip.Bissett@brevardfl.gov)

Project Manager

Ph.: 321/ 255-4328

Cell: 321/ 210-9256

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 58,278

Completion Date: May 2021

143) Owner: City of Cocoa Beach

Project Title: Aluminum Sulfate System Upgrades Project

Description: Replaced Aluminum Sulfate Tank and Redesigned and Installed New Injection Piping for Alum and Micro-C systems.

Owner's Representative: Brad Kalsow (bkalsow@cityofcocoabeach.com)

Utilities Manager

Ph.: 321/ 868-3308

Cell: 321/ 302-2608

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 46,780

Completion Date: May 2021

144) Owner: City of Miramar

Project Title: West WTP Corrosion Inhibitor Feed System Replacement

Description: Construct containment area, coat containment and furnish and install new corrosion inhibitor storage, feed equipment and piping at the City of Miramar West WTP.

Owner's Representative: Balki Bisram (bbisram@miramarfl.gov)

West WTP Superintendent

Ph.: 954/ 438-1228

Cell: 954/ 295-1438

Engineer: Kimley-Horn

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 192,600

Completion Date: August 2021

145) Owner: City of Tarpon Springs

Project Title: Chlorine Conversion Project
Description: Construct two new buildings and furnish and install two sodium hypochlorite systems to replace the existing chlorine gas system at the City of Tarpon Springs WWTP.
Owner's Representative: Tom Kiger, P.E. (tkiger@ctsfl.us)
Wastewater Division Manager
Ph.: 727/ 942-5616, Extension 2300
Cell: Unknown
Engineer: Arrdura (Formerly King Engineering)
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 871,000
Completion Date: 96% Complete (Estimated Completion September 2022)

146) Owner: City of Fort Myers
Project Title: Carbon Dioxide System Replacement Project
Description: Furnish and install new CO2 System Including Removal of Existing System.
Owner's Representative: Jesse Victory (jvictory@fortmyers.com)
WTP Superintendent
Ph.: 941/ 321-7650
Cell: 941/ 940-1686
Engineer: Black & Veatch
Contractor: Westco Builders of Florida, Inc.
Contract Amount: \$ 618,550
Completion Date: 98% Complete (Estimated Completion September 2022)

147) Owner: City of Palm Bay
Project Title: North Regional WTP Lime Silo Replacement Project
Description: Remove existing Lime Slakers and demolish existing lime silos. Furnish and install two new replacement 45' tall lime silos and re-install lime slakers at the City of Palm Bay North WTP.
Owner's Representative: Bic Ramjit (ramjib@palmbayflorida.org)
WTP Superintendent
Ph.: 321/ 952-3478
Cell: 321/ 288-2583
Engineer: Wade Trim
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 824,000
Completion Date: 95% Complete (Estimated Completion September 2022)

148) Owner: Bay County
Project Title: Zinc Orthophosphate and HFS Tank Replacement Project
Description: Replaced two 8,080 FRP chemical system tanks and associated piping at the Bay County WTP.

Owner's Representative: Bobby Gibbs (bgibbs@pgorda.us)
Utilities Director
Ph.: 850/ 248-5029
Cell: 850/ 814-8871
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 147,800
Completion Date: December 2021

149) Owner: Forest Utilities

Project Title: Sodium Hypochlorite Conversion
Description: Design/Building including FDEP permitting to convert WWTP from chlorine gas to bulk sodium hypochlorite. Work also included electrical system redesign and rewiring work.
Owner's Representative: Jim Elliot (jelliot@source-inc.com)
Engineering Consultant
Ph.: 239/ 549-2345
Cell: Unknown
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 57,682
Completion Date: July 2021

150) Owner: North Port Utilities

Project Title: West Villages WTP
Description: Furnish and installed six chemical systems (sodium hypochlorite, ammonium sulfate, caustic, HFS, corrosion inhibitor, anti-scalant) for new WTP.
Owner's Representative: Ted Dundas (tdundas@garney.com)
Project Manager
Ph.: None
Cell: 407/ 385-2047
Engineer: Kimley-Horne
Contractor: Garney Construction
Contract Amount: \$ 447,761
Completion Date: 98% Complete (Estimated Completion Date is October 2022)

151) Owner: City of Lake Wales

Project Title: Sodium Hypochlorite Conversions for Park Water Treatment Plant
Description: Converted Park WTP from chlorine gas to sodium hypochlorite and did 4-log analysis for facility
Owner's Representative: Holly Britt (holbritt@cityoflakewales.com)
Water Operations Superintendent
Ph.: 863/ 678-4182, Ext. 249

Cell: 863/ 528-7639
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$58,250
Completion Date: September 2021

152) Owner: Brevard County

Project Title: Barefoot Bay WTP Sodium Hypochlorite Tank Replacement Project
Description: Redesign sodium hypochlorite system and replaced existing tank
Owner's Representative: Matt Prendergast (Matthew.Prendergast@brevardfl.gov)
Project Manager
Ph.: 321/ 350-8376
Cell: 321/ 449-6620
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 11,600
Completion Date: December 2021

153) Owner: Brevard County

Project Title: North Brevard WWTP Sodium Hypochlorite Tank Replacement Project
Description: Redesign sodium hypochlorite system and replaced two existing 500-gallon tanks with three 1,050-gallon tanks at the Brevard County North County WWTP.
Owner's Representative: Matt Prendergast (Matthew.Prendergast@brevardfl.gov)
Project Manager
Ph.: 321/ 350-8376
Cell: 321/ 449-6620
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 41,500
Completion Date: January 2022

154) Owner: City of Bartow

Project Title: Sodium Hypochlorite Conversion
Description: Design/Building including FDEP permitting to convert WWTP from chlorine gas to bulk sodium hypochlorite.
Owner's Representative: Wiley Pratt (wpratt.wrf@cityofbartow.net)
WWTP Superintendent
Ph.: 863 / 534-0147
Cell: 863 / 698-2365
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 109,570

Completion Date: April 2022

155) Owner: Gainesville Regional Utilities

Project Title: Sodium Hypochlorite FRP Tank Relining at Kanapaha and Main Street WRF's

Description: Inspected and relined sodium hypochlorite FRP storage tanks at GRU WRF's

Owner's Representative: Tom Mikell (mikelltj@GRU.com)

Main Street WRF Superintendent

Ph.: 352/ 393-6620

Cell: 352/ 213-0723

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 185,080

Completion Date: June 2022

156) Owner: Town of Davie

Project Title: Town of Davie System No. 3 WTP Ammonium Sulfate Addition

Description: Design/Build ammonium sulfate addition to include 4-log analysis certification and FDEP permitting.

Owner's Representative: Carlos Aguilera (caguilera@davie-fl.gov)

WTP Chief Operator

Ph.: 954/ 327-3478

Cell: 954/ 381-6007

Engineer: Odyssey Manufacturing Co.

Contractor: Odyssey Manufacturing Co.

Contract Amount: \$ 117,919.76

Completion Date: 96% Complete (Expected to be completed in September 2022)

157) Owner: Sarasota County

Project Title: Sarasota County Central WRF Phase III Improvements Project

Description: Replaced Sodium Hypochlorite System including tanks, feed equipment and all piping

Owner's Representative: Cole Milliken (ColeM@pkflorida.com)

Project Manager

Ph.: 813/ 251-2438

Cell: 813/ 546-4324

Engineer: Carollo Engineers

Contractor: Poole & Kent

Contract Amount: \$ 209,430.00

Completion Date: 99% Complete (Expected to be completed in September 2022)

158) Owner: City of Sarasota

Project Title: City of Sarasota WTP Chemical Storage & Feed System Replacement

Description: Install new sodium hydroxide and two sodium hypochlorite systems
Owner's Representative: Verne Hall (verne.hall@sarasotagov.com)
Operations Manager
Ph.: 941/ 365-2200, Ext 6230
Cell: 941/ 661-1347
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 388,400.00
Completion Date: 1% Complete (Expected to be completed November 2022)

- 159) Owner: City of Panama City Beach
Project Title: City of Panama City Beach Odor Control Projects
Description: Furnish and install six new biological odor control systems at the wastewater treatment plant and four lift stations
Owner's Representative: Mark Shaeffer (mshaefferj@pcbgove.com)
Utilities Engineer
Ph.: 850/ 233-5054 (Extension 2321)
Cell: 850/ 832-9327
Engineer: Odyssey Manufacturing Co.
Contractor: Odyssey Manufacturing Co.
Contract Amount: \$ 1,241,600
Completion Date: 70% Complete (Estimated Completion Date is January 2023)

BID TABULATION
Town of Highland Beach
SODIUM HYPOCHLORITE TANK REPLACEMENT
BID No. 2022-003

Odyssey Manufacturing Company				
Item No.	Description	Unit	Quantity	Total
1	FURNISH AND REPLACE SODIUM HYPOCHLORITE TANK	LS	1	\$ 69,900.00
TOTAL ITEMS				\$ 69,900.00

RF Environmental Services, Inc.				
Item No.	Description	Unit	Quantity	Total
1	FURNISH AND REPLACE SODIUM HYPOCHLORITE TANK	LS	1	\$ 127,699.00
TOTAL ITEMS				\$ 127,699.00

Southern Underground Industries, Inc.				
Item No.	Description	Unit	Quantity	Total
1	FURNISH AND REPLACE SODIUM HYPOCHLORITE TANK	LS	1	\$ 134,499.00
TOTAL ITEMS				\$ 134,499.00

File Attachments for Item:

D. Consideration to approve and authorize Town staff to enter into an agreement with the top-ranked firm for the Request for Proposal (RFP) No. 22-004 for Annual Audit Services and the Mayor to execute an agreement with Nowlen, Holt & Miner for Annual Audit Services.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting

MEETING DATE 11/1/2022

SUBMITTED BY: Eric Marmer, Assistant Town Manager

SUBJECT: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE TOP-RANKED FIRM FOR RFP NO. 22-004: ANNUAL AUDIT SERVICES

SUMMARY:

On September 27th, 2022, the Support Services Department received and opened four (4) proposals in response to the RFP for Annual Audit Services, which the Support Services Department reviewed to ensure the proposals met the RFP's minimum requirements. All four (4) proposals were deemed responsive and were forwarded to the Selection Committee for review.

On October 12th, 2022, the Selection Committee convened to certify the scoring criteria established in the RFP.

On October 19th, 2022, The Selection Committee voting members Evalyn David, Jason Chudnofsky, and Mara Frederiksen reviewed, scored, and ranked the proposals. The Selection Committee agreed to short-list the top three (3) ranked firms: 1. Nowlen, Holt & Miner, P.A., 2. Grau & Associates, and 3. Mauldin & Jenkins. The Selection Committee was unanimous in their decision to recommend the final rankings and proceed with recommending the award of a Contract with the number one (1) ranked firm, Nowlen, Holt & Miner, P.A.

FISCAL IMPACT:

\$99,000.00 over the initial three (3) year contract with two (2) optional (1) year renewals for \$35,000.00 per renewal year.

ATTACHMENTS:

Evaluation Committee Final Scores and Ranking

Nowlen, Holt & Miner, P.A. Proposal

RECOMMENDATION:

Approve the recommendation of the Selection Committee and authorize staff to enter a contract with the first ranked firm, Nowlen, Holt & Miner, P.A., in accordance with the Request for Proposals (RFP) No. 22-004 for Annual Audit Services.

RFP FOR ANNUAL AUDIT SERVICES

RFP No.: 22-004

SUMMARY OF REVIEWERS SCORES - EVALUATION COMMITTEE MEETING (RANKING) - 10/19/22 at 2:00 PM

	Expertise and Experience	Audit Approach	Total Audit Fees Over 3 Year Period	Individual Score Totals	TOTALS	RANK
	MAX - 50	MAX - 30	MAX - 20	MAX - 100 Per Person	MAX - 300	
Grau & Associates						
Evalyn David	40.00	24.00	20.00	84.00	239.00	2
Jason Chudnofsky	40.00	20.00	20.00	80.00		
Mara Frederiksen	38.00	17.00	20.00	75.00		
James Moore & Co., P.L.						
Evalyn David	40.00	25.00	15.90	80.90	230.70	4
Jason Chudnofsky	40.00	20.00	15.90	75.90		
Mara Frederiksen	38.00	20.00	15.90	73.90		
Mauldin & Jenkins						
Evalyn David	40.00	25.00	18.60	83.60	235.80	3
Jason Chudnofsky	30.00	20.00	18.60	68.60		
Mara Frederiksen	40.00	25.00	18.60	83.60		
Nowlen, Holt & Miner, P.A.						
Evalyn David	45.00	26.00	19.70	90.70	284.10	1
Jason Chudnofsky	50.00	30.00	19.70	99.70		
Mara Frederiksen	46.00	28.00	19.70	93.70		

**RFP No.: 22-004: Proposal for
Annual Audit Services**

Town of Highland Beach, Florida

September 27, 2022



Nowlen, Holt & Miner, P.A.

Edward T. Holt, Managing Partner

515 N. Flagler Drive, Suite 1700
Post Office Box 347
West Palm Beach, FL 33402
Telephone: (561) 659-3060
Fax: (561) 835-0628
eth@nhmcpa.com



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NOWLEN, HOLT & MINER, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

WEST PALM BEACH OFFICE
NORTHBRIDGE CENTRE
515 N. FLAGLER DRIVE, SUITE 1700
POST OFFICE BOX 347
WEST PALM BEACH, FLORIDA 33402-0347
TELEPHONE (561) 659-3060
FAX (561) 835-0628
WWW.NHMCPA.COM

EVERETT B. NOWLEN (1930-1984), CPA
EDWARD T. HOLT, CPA
WILLIAM B. MINER, RETIRED
ROBERT W. HENDRIX, JR., CPA
JANET R. BARICEVICH, RETIRED, CPA
TERRY L. MORTON, JR., CPA
N. RONALD BENNETT, CVA, ABV, CFF, CPA
ALEXIA G. VARGA, CFE, CPA
EDWARD T. HOLT, JR., PFS, CPA
BRIAN J. BRESCIA, CFP®, CPA

MARK J. BYMASTER, CFE, CPA
RYAN M. SHORE, CFP®, CPA
WEI PAN, CPA
WILLIAM C. KISKER, CPA
RICHARD E. BOTTS, CPA

September 27, 2022

Town of Highland Beach Clerk's Office
c/o Valerie Oakes Town Clerk
3614 South Ocean Blvd
Highland Beach, Florida 33487

BELLE GLADE OFFICE
333 S.E. 2nd STREET
POST OFFICE BOX 338
BELLE GLADE, FLORIDA 33430-0338
TELEPHONE (561) 996-5612
FAX (561) 996-6248

Ladies and Gentleman:

Thank you for giving us the opportunity to present our proposal to serve as external auditors for the Town of Highland Beach, Florida (the "Town") for the fiscal years ending September 30, 2022, 2023, and 2024, with an option to renew for 2025 and 2026.

We understand the scope of services requested by the Town as outlined in the Town's RFP. We are committed to exceeding the performance specifications outlined and meeting all the Town's time requirements.

Nowlen, Holt & Miner, P.A. ("NH&M") believes our expansive governmental experience, quality of team members, and emphasis on client satisfaction makes our firm the best qualified to provide audit services to the Town.

Our firm is best qualified to perform the engagement and provide the Town with the following added advantages:

- **Experience Auditing the Town** – Nowlen, Holt & Miner, P.A. has audited the Town of Highland Beach for 11 years ending in 2014. Ronald Bennett, Audit Partner, has worked on the engagement for all years that our firm has audited the Town. Mark Bymaster has also worked on the Town's audit several times during the time which we have been engaged as the Town's auditors. If awarded the contract, both Ron and Mark will work on the Town's audit on a full-time basis. Our experience with the Town provides us with the extensive knowledge necessary to perform an efficient and effective audit. During our 11 years of providing auditing services to the Town, we have become familiar with its operations, accounting system and internal controls, providing us with a first-hand understanding of the Town's needs and requirements. We will update our understanding of the Town if selected again as the Town's Auditors.
- **Certificates of Achievement** – We regularly assist our governmental clients in preparing ACFRs. In addition to previously assisting the Town of Highland Beach with their ACFR preparation, we have assisted the City of Parkland, the City of Belle Glade, the Town of Palm Beach, the Town of Lake Park, the Village of North Palm Beach, the City of Greenacres, and numerous other governmental entities. These clients were all awarded Certificates of Achievement for Excellence in Financial Reporting. In addition, one of our professional staff members serve on the GFOA Special Review Committee, which grades ACFR's submitted for the Certificate of Achievement.

- **Industry Focus** – NH&M has served a remarkable number of South Florida governmental entities for over 50 years. Unlike many other firms, NH&M's primary focus is governmental entities. Consequently, our team has mastered the elements of the audit process and is prepared to resolve issues typical to governmental entities such as the Town.
- **Communication** – NH&M strives to build strong relationships with our clients. An essential part of this relationship is communication. NH&M has a firm policy to respond to phone calls and/or emails within 24 hours. We encourage clients to call year-round to discuss questions or concerns as they arise. Our team is always prepared to answer questions or discuss audit issues at no additional charge.
- **Staff Continuity/Professional Qualifications** – We are proud to have high staff retention and minimal turnover. Our engagement team will remain consistent from year-to-year and will include experienced individuals. Such continuity, stability and team work give our employees valuable client and industry-specific knowledge, which in turn, maximizes audit efficiency and strengthens our working relationship with the Town.
- **Additional Resources** – We are members of CPAmerica International, Inc. an international association of independent accounting firms. For this reason, we can draw from the vast consulting resources of CPAmerica member firms with 500 offices in more than 370 cities around the globe (see Appendix A).

Our proposal outlines our qualifications and expertise further. Thank you for giving us the opportunity to present our credentials. We are confident our qualifications make us the ideal firm to fulfill your audit needs and would like to emphasize our desire to serve as the Town's auditors. Again, thank you for your consideration, and we look forward to serving as your auditors.

FIRM CONTACT AND INFORMATION

Edward T. Holt, President, 515 N. Flagler Drive, Suite 1700, West Palm Beach, Florida 33401, (561) 659-3060. Mr. Holt is authorized to bind the offeror. This proposal is a firm and irrevocable offer for one hundred twenty (120) days. If you have any questions about this proposal, please contact Ed Holt at (561) 659-3060.

Sincerely,

Edward T. Holt

Nowlen, Holt & Miner, P.A.

Profile of the Firm

About Nowlen, Holt & Miner, P.A.

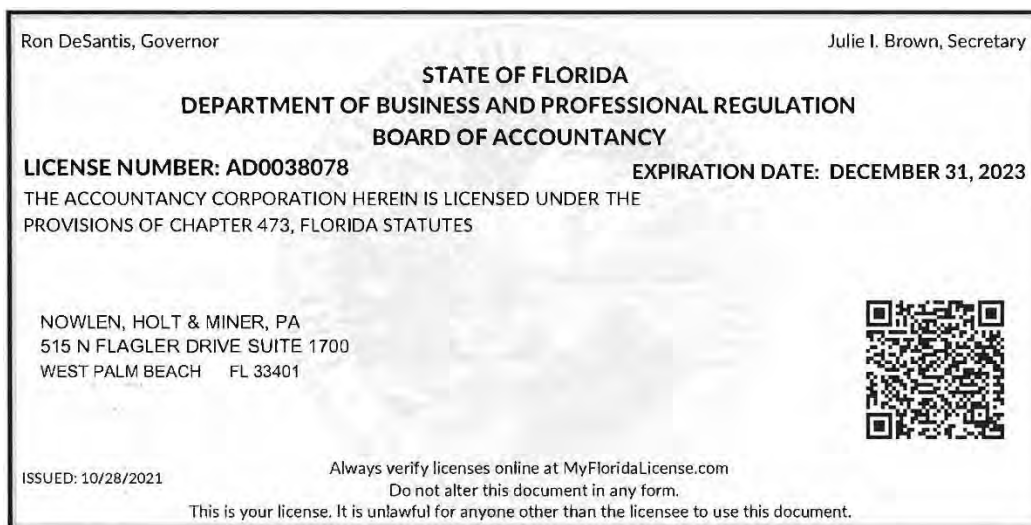
NH&M is a local firm of certified public accountants. Established in 1961, we have offices in West Palm Beach and Belle Glade, Florida. We are a full-service firm that provides audit, accounting, tax, business valuation, forensic accounting, litigation support and management services. NH&M's philosophy is to combine the knowledge of experienced professionals with the responsiveness and flexibility of a local CPA firm. We have flipped the typical staff "pyramid" where much of the work is performed by partners and managers instead of first year team members.

Independence

As defined by generally accepted auditing standards and the U.S. General Accounting Office's Government Auditing Standards, Nowlen, Holt & Miner, P.A. is independent of the Town of Highland Beach and any component units of the Town. Our proposal is made without collusion with any other person or entity submitting a proposal pursuant to this RFP.

Licensed to Practice in Florida

NH&M is an entity licensed to practice in Florida. All team members are Certified Public Accountants, are properly licensed to practice in Florida, and are qualified to perform governmental audits. Our firm and all professionals are members in good standing of the American Institute of Certified Public Accountants (AICPA) and the Florida Institute of Certified Public Accountants (FICPA) and comply with the continuing professional education requirements of the AICPA, including those educational requirements established by quality control standards. A copy of NH&M's State of Florida Board of Accountancy Business License is shown below.



Partner, Supervisory, and Staff Qualifications and Experience

Organization Chart

Hiring and retaining highly qualified professionals is at the core of our firm's business philosophy. We believe staff retention is a crucial factor in increasing audit efficiency and maintaining high levels of client satisfaction. The following table outlines our staff's experience and length of employment with the firm.

Professional Staff	Years of Experience in Public	Years of Employment with NH&M
Partners		
Edward T. Holt, CPA	51	51
Robert W. Hendrix, CPA	44	44
Terry L. Morton, CPA	34	34
N. Ronald Bennett, CPA, CFF	34	34
Alexia G. Varga, CPA, CFE	21	21
Edward T. Holt, Jr., CPA	18	18
Brian J. Brescia, CPA, CFP®	17	14
Sub-Total	219	216
Managers		
William C. Kisker, CPA	47	17
Mark Bymaster, CPA, CFE	15	15
Sub-Total	62	32
Supervisors		
Ryan Shore, CPA	10	9
Wei Pan, CPA	10	10
Sub-Total	20	19
Staff		
Kristy Rowe	3	3
Sub-Total	3	3
Professional Staff Total	304	270



Audit Team Members

Managing Partner

Edward T. Holt, CPA

Key Roles

- Responsible for overall audit practice
- Assumes responsibility for quality control throughout firm
- Assures all commitments to clients are timely met
- Selects and assigns appropriate staff to engagements
- Reviews audit documentation, financial statements, reports and management letters
- Meets with clients on material matters
- Signs audit reports and management letters

Audit Partner

Robert W. Hendrix, Jr., CPA
Terry L. Morton, CPA
N. Ronald Bennett, CPA

Key Roles

- Develops overall audit approach, including preparing audit programs
- Coordinates audit planning, development and timeline
- Maintains client contact and communications regarding audit progress, significant findings and any client questions
- Supervises audit team members to ensure quality control throughout audit engagement
- Reviews workpapers, audit reports and financial statements

Manager

William C. Kisker, CPA
Mark Bymaster, CPA

Key Roles

- Implements audit approach
- Performs risk assessment procedures to document understanding of client, including internal controls
- Maintains client contact and communication regarding any client questions
- Researches technical accounting and audit issues as necessary
- Recommends audit adjustments for partners review
- Reviews workpapers of seniors and staff accountants
- Reviews financial statements and audit reports
- Prepares management letter for partners review

Senior/Staff

Kristy Rowe

Key Roles

- Performs audit procedures as required by audit programs
- Documents understanding of client's internal control
- Prepares financial statements and audit reports for management's review
- Maintains and update audit documentation records
- Confirms asset and liability account balances
- Performs analytical procedures
- Performs tests of compliance

Audit Team

To provide the Town with optimal audit service, we have assembled a talented audit team whose knowledge and experience will be ideal to meet the requirements of the Town. All of our key team members have more than fifteen years of governmental auditing experience and 100% of our team is a licensed CPA. It is NH&M's policy not to assign first year staff to a new engagement; therefore the Town will not have to train their auditors. The proposed engagement team is as follows:

Edward T. Holt, CPA – Audit Engagement Partner, in our West Palm Beach office, oversees responsibility for the engagement team and signing the final reports. Ed has managed the audits of over 100 different entities throughout his 51 years of auditing experience. His diverse experience includes governmental, non-profit, retail and construction industries.

Terry L. Morton, CPA – Quality Control Review Partner, in our West Palm Beach office, responsible for reviewing the form and content of the audit workpapers, the independent auditor's report, and other documents to ensure firm and industry standards have been met. Terry has been with the firm for 34 years and received a Certificate of Educational Achievement in both Governmental and Non-Profit Accounting and Auditing from the AICPA.

N. Ronald Bennett, CPA (Key Member) – Technical Review Partner, in our West Palm Beach office, responsible for assigning personnel, reviewing the financial statements, independent auditor's report and other documents, maintaining client contact and overall engagement team oversight. Ron has been with the firm for 34 years and has extensive experience in auditing governmental entities and grant compliance testing.

William C. Kisker, CPA and Mark J. Bymaster, CPA, CFE (Key Member) – Audit Managers, in our West Palm Beach office, responsible for daily client contact, executing and supervising the day-to-day fieldwork during the audit, developing audit programs, preparing the financial statements and reports, reviewing the work of senior and staff, and reporting to the partners on the status of the engagement. Both Bill and Mark have over 15 years of experience auditing local governments in Florida including municipalities and special districts.

Senior/Staff Members – Will execute the day-to-day fieldwork during the audit and will report directly to the audit managers.

Katherine Allen, CPA, CISA, CRISC – Certified Information Systems Auditor responsible for technology related audit standards, as well as assisting with data extraction (services will be utilized on an as needed basis).

EDWARD T. HOLT, CPA

Edward T. Holt is a partner with Nowlen, Holt & Miner, P.A. with 51 years of experience. He received his B.B.A from Arkansas A&M. He has managed the audits of over 100 different entities. His diverse experience includes governmental, non-profit, retail, construction, and coordinating the firm's continuing professional education program. He is licensed as a CPA in Florida and affiliated with the following organizations:

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- Florida Government Finance Officers' Association (FGFOA)
- Government Finance Officers' Association
- Chamber of Commerce of the Palm Beaches
- CPAmerica International – Council Member

Relevant Continuing Professional Education

Some of Ed's more current seminars include the following:

- 01/17 SSARS 21
- 06/17 Fraud Examination for Managers and Auditors
- 10/17 GASB Fair Value Audit & Accounting Issues
- 10/17 New Single Audit Uniform Guidance Requirements
- 11/17 Fraud Risk in the SLG Environment
- 11/17 Efficient Single Audits and Changes to the Federal Audit Clearing House
- 05/18 Non-Profit Update
- 08/18 Government Accounting and Financial Reporting
- 12/18 Government Accounting
- 06/19 2018 Yellow Book
- 09/19 GASB Implementation Guides for Fiduciary Activities and Leases
- 06/20 FGFOA 2020 Annual Conference
- 05/21 FGFOA 2021 Annual Conference
- 06/22 Annual Accounting and Auditing Update & Review

Non-Profit Experience


As partner or our auditing team, Ed has directed the following audits of non-profit organizations:

- Adopt-A-Family of the Palm Beaches, Inc.
- Alzheimer's Association, Southeast Florida Chapter
- Area Agency on Aging of Palm Beach/Treasure Coast, Inc.
- Better Business Bureau of Palm Beach County, Inc.
- Catholic Charities of the Dioceses of Palm Beach
- Center for Children in Crisis, Inc.
- Comprehensive Aids Program of Palm Beach County, Inc.
- District IX Health Council, Inc.
- Early Learning Coalition of Broward
- Early Learning Coalition of Palm Beach
- Executive Service Corps of Southeast Florida
- Florida Community Health Centers, Inc.
- Glades Area ARC
- Haitian Center for Family Services, Inc.
- Hanley Center, Inc.
- Hanley Center Foundation, Inc.
- Hospice Foundation of Palm Beach County, Inc.
- H.E.A.R.T., Inc.
- Help Becomes Hope, Inc.
- Hendry-Glades Mental Health Clinic, Inc.
- Institute for Ethnomedicine, Inc.
- New Beginnings Development Center, Inc.
- Parent-Child Center, Inc.
- Palm Beach County Chapter, The American Red Cross
- Palm Beach Dramaworks, Inc.
- Preservation Foundation of Palm Beach County, Inc.
- St. Andrew's Residence of the Palm Beaches, Inc.
- Seagull Industries for the Disabled, Inc.
- South America Mission, Inc.
- The Lords Place, Inc.
- Urban League of Palm Beach County
- World Servants, Inc.
- Young Women's Christian Association

Governmental Experience


Ed has also directed the audits of the following governmental entities:

- Children's Services Council of Broward County
- Children's Services Council of Palm Beach County
- City of Boynton Beach
- City of Greenacres
- City of Lake Worth
- City of Pahokee
- City of Palm Beach Gardens
- City of Parkland
- City of Riviera Beach
- City of Riviera Beach CRA
- City of South Bay
- Conventional Low-Income Housing Development of Commerce – Economic Development Administration
- Crossings at Fleming Island Community Development District
- Department of Housing and Urban Development – Community Development Block Grants
- Department of Labor, CETA
- Florida Governmental Utility Authority
- Glades Utility Authority
- Hendry County
- Housing Authority of West Palm Beach
- Jupiter Inlet Colony
- Jupiter Inlet District
- Loxahatchee River Environmental Control District
- North Palm Beach Heights Water Control District
- Okeechobee Utility Authority
- Palm Beach County
- Palm Beach County Solid Waste Authority
- Port of Palm Beach
- Revenue Sharing Financial and Compliance Audits
- School Board of Palm Beach County – Internal Accounts and Tangible Personal Property
- Seacoast Utility Authority
- Section 8 Housing Assistance Payments
- Section 23 Low Income Housing
- South Lake Worth Inlet District
- Town of Gulf Stream
- Town of Highland Beach
- Town of Juno Beach
- Town of Lake Clarke Shores
- Town of Lake Park
- Town of Lantana
- Town of Loxahatchee Groves
- Town of Mangonia Park
- Town of Ocean Ridge
- Town of Ocean Breeze
- Town of Palm Beach
- Town of Palm Beach Shores
- Town of Sewall's Point
- Town of South Palm Beach
- Village of North Palm Beach
- Village of Palm Springs
- Village of Royal Palm Beach
- Village of Tequesta
- West Palm Beach Golf Commission



Ron DeSantis, Governor

Melanie S. Griffin, Secretary

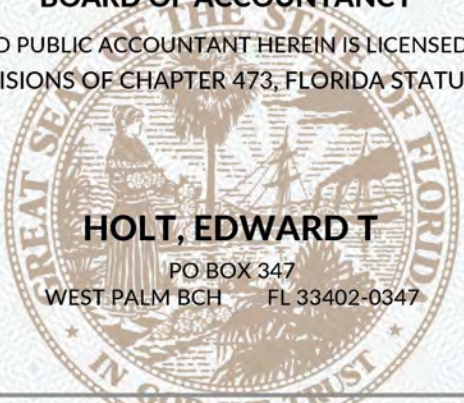


STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ACCOUNTANCY

THE CERTIFIED PUBLIC ACCOUNTANT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 473, FLORIDA STATUTES




HOLT, EDWARD T

PO BOX 347
WEST PALM BCH FL 33402-0347

LICENSE NUMBER: AC0004484

EXPIRATION DATE: DECEMBER 31, 2023

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TERRY L. MORTON, JR., CPA

Terry L. Morton, Jr. is a partner with Nowlen, Holt & Miner, P.A. and has been with the firm for 34 years. His education includes a B.S. (with honors) and M.Acc. from the University of Florida. He has also received a Certificate of Educational Achievement in both Governmental and Non-Profit Accounting and Auditing from the AICPA. He is licensed as a CPA in Florida and affiliated with the following organizations:

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- Florida Government Finance Officers' Association (FGFOA)
- Association of Certified Fraud Examiners
- Gold Coast Area, Kairos Prison Ministry, Chairman

Relevant Continuing Professional Education

Some of Terry's more current seminars include the following:

- | | |
|---|---|
| • 04/19 Fraud, Automated Controls & Cybersecurity | • 09/19 Common Errors in Not-for-Profit Financial Reporting |
| • 06/19 Changes to <i>Government Auditing Standards</i> | • 09/19 GASB Implementation - Leases Using |
| • 06/19 Ethics and Professional Conduct | • 05/20 Microsoft Teams for Remote Work |
| • 06/19 Auditing Developments | • 06/20 FGFOA 2020 Annual Conference |
| • 08/19 COSO Internal Controls | • 05/21 FGFOA 2021 Annual Conference |
| • 09/19 • FICPA State and Local Government Conference | • 06/22 Annual Accounting and Auditing Update & Review |

Governmental Experience


While with the firm Terry has managed the audits of the following governmental entities:

- | | |
|--|---|
| • Belle Glade Housing Authority | • Marsh Harbour CDD |
| • Children's Services Council of Broward County | • North Palm Beach Heights Water Control District |
| • Children's Services Council of Palm Beach County | • Okeechobee Utility Authority |
| • City of Belle Glade | • Palm Beach County |
| • City of Greenacres | • Palm Beach Plantation CDD |
| • City of Pahokee | • Port of Palm Beach |
| • City of Palm Beach Gardens | • Riverside Park CDD |
| • City of Riviera Beach | • Seacoast Utility Authority |
| • City of Riviera Beach CRA | • Solid Waste Authority of Palm Beach County |
| • Crossings at Fleming Island CDD | • Town of Gulf Stream |
| • Everglades Agricultural Area Environmental Protection District | • Town of Jupiter Inlet Colony |
| • Florida Governmental Utility Authority | • Town of Lake Park |
| • Glades Utility Authority | • Town of Loxahatchee Groves |
| • Hendry County | • Town of Mangonia Park |
| • High Ridge/Quantum CDD | • Town of Palm Beach Shores |
| • Jupiter Inlet District | • Town of Sewall's Point |
| • Loxahatchee River Environmental Control District | • Village of North Palm Beach |
| | • Village of Tequesta |
| | • West Palm Beach Golf Commission |

Non-Profit Experience


While with the firm Terry has worked on the audits of the following non-profit entities:

- Adopt-A-Family of the Palm Beaches, Inc.
- Alzheimer's Association, Southeast Florida Chapter
- Area Agency on Aging of Palm Beach/Treasure Coast, Inc.
- Better Business Bureau of PBC, Inc.
- Catholic Charities of the Dioceses of Palm Beach
- Center for Children in Crisis, Inc.
- Comprehensive Aids Program of Palm Beach County, Inc.
- Doveland, Inc.
- Early Learning Coalition of Broward
- Early Learning Coalition of Palm Beach
- Executive Service Corps of Southeast Florida
- Florida Community Health Centers, Inc.
- Florida Community Health Centers, Inc. Retirement Plan
- Glades Area ARC
- Glades Community Development Corporation
- Glades Diamond, Inc.
- Glades Pioneers, Inc.
- Haitian Center for Family Services, Inc.
- Hanley Center, Inc
- Hanley Center Foundation, Inc.
- Healthy Start Prenatal and Infant Care, Inc.
- Help Becomes Hope, Inc.
- Hospice Foundation of Palm Beach County, Inc.
- Hospice of Palm Beach County, Inc.
- Institute for Ethnomedicine, Inc.
- Loxahatchee River District
- Milagro Foundation, Inc.
- New Beginnings Community Development Center, Inc.
- NOAH Development Corporation
- NOAH, Inc.
- Parent-Child Center, Inc.
- Palm Beach County Chapter, The American Red Cross
- Palm Beach Dramaworks, Inc.
- Palm Beach County Resource Center, Inc.
- South America Mission, Inc.
- Street Beat, Inc.
- The Lord's Place, Inc.
- Urban League of Palm Beach County
- Western Palm Beach County Mental Health Clinic
- World Servants, Inc.
- Young Women's Christian Association



Ron DeSantis, Governor

Julie I. Brown, Secretary

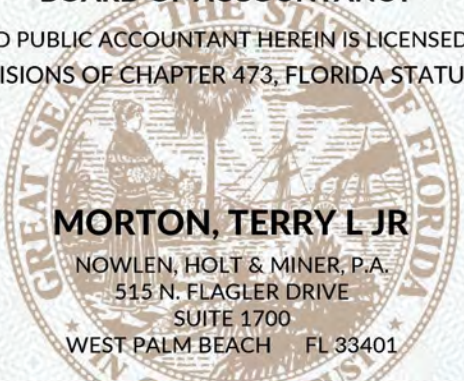


STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

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MORTON, TERRY L JR

NOWLEN, HOLT & MINER, P.A.
515 N. FLAGLER DRIVE
SUITE 1700
WEST PALM BEACH FL 33401

LICENSE NUMBER: AC0020054

EXPIRATION DATE: DECEMBER 31, 2023

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N. RONALD BENNETT, CPA, ABV, CVA, CFF

N. Ronald Bennett is a partner with Nowlen, Holt & Miner, P.A. and has been with the firm for 34 years. His education includes an MBA in Finance from Florida State University where he was also a member of Beta Gamma Sigma Honor Society, and a Bachelor of Aerospace Engineering (with high honors) from Georgia Institute of Technology. He is licensed as a CPA in Florida and affiliated with the following organizations:

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- Florida Government Finance Officers' Association (FGFOA)
- American Society of Mechanical Engineers
- National Association of Certified Valuation Analysts
- Association of Certified Fraud Examiners

Relevant Continuing Professional Education

Some of Ron's more current seminars include the following:

- 05/16 GASB Statements 74 and 75
- 06/16 FGFOA 2016 Annual Conference
- 10/16 GASB Fair Value: Audit and Accounting Issues
- 10/16 New Single Audit Uniform Guidance Requirements
- 11/16 Efficient Single Audits and Changes to the Federal Audit Clearing House
- 11/16 Fraud Risk in the SLG Environment
- 04/17 Fraud Examination for Managers and Auditors
- 05/17 2017 Not-For-Profit Organizations Conference
- 06/17 FGFOA 2017 Annual Conference
- 06/18 FGFOA 2018 Annual Conference
- 07/18 Government Accounting
- 09/19 GASB Implementation Guides for Fiduciary Activities and Leases
- 06/20 FGFOA 2020 Annual Conference
- 05/21 FGFOA 2021 Annual Conference
- 06/22 Annual Accounting and Auditing Update & Review

Governmental Experience

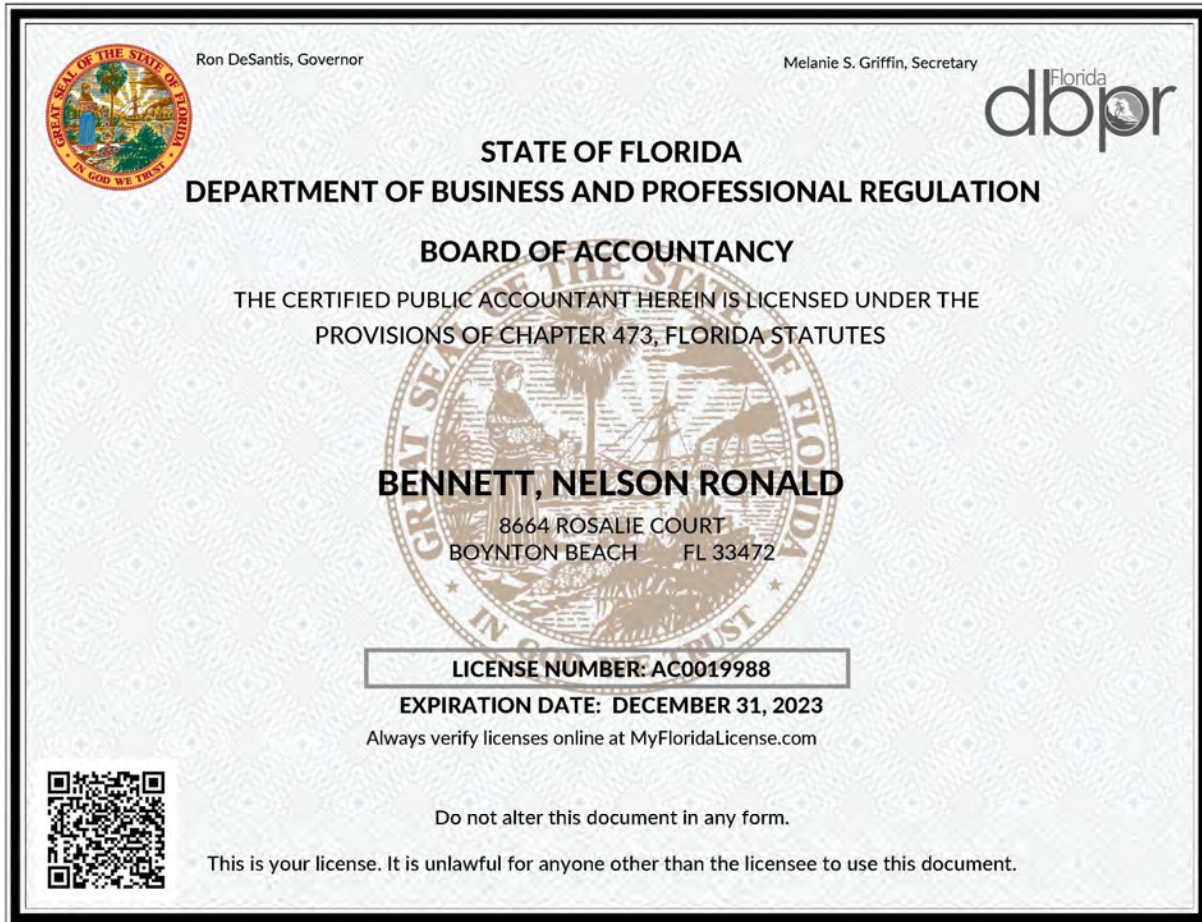
While with the firm Ron has managed the audits of the following governmental entities:

- Bolles Drainage District
- City of Boynton Beach
- City of Greenacres
- City of Lake Worth
- City of Pahokee
- City of Parkland
- City of Riviera Beach
- City of Riviera Beach CRA
- Clewiston Drainage District
- Disston Island Conservancy District
- East Beach Water Control District
- East Shore Water Control District
- Gladeview Water Control District
- Highland Glades Water Control District
- North Palm Beach Heights Water Control District
- Pahokee Water Control District
- Pelican Lake Water Control District
- Pine Tree Water Control District
- Ritta Drainage District
- Port of Palm Beach District
- School Board of Palm Beach County – Internal Accounts and Tangible Personal Property
- Shawano Water Control District
- Solid Waste Authority of Palm Beach County
- South Florida Conservancy District
- South Lake Worth Inlet District
- South Shore Drainage District
- Town of Gulf Stream
- Town of Highland Beach
- Town of Lake Clarke Shores
- Town of Manalapan
- Town of Ocean Ridge
- Town of Palm Beach
- Town of Palm Beach Shores
- Town of South Palm Beach
- West Palm Beach Downtown Development Authority

Non-Profit Experience

While with the firm Ron has worked on the audits of the following non-profit entities:

- Area Agency on Aging of Palm Beach/Treasure Coast, Inc.
- Better Business Bureau of Palm Beach County, Inc.
- Palm Beach County Chapter, The American Red Cross
- South American Mission, Inc.
- Western Palm Beach County Mental Health Clinic
- World Servants, Inc.



MARK J. BYMASTER, CPA, CFE

Mark Bymaster is a manager at Nowlen, Holt & Miner, P.A. with 15 years of experience. His education includes a B.S. in Finance and Information Studies from Florida State University. He received a MAcc. and a Masters in Economics from Florida Atlantic University. He is licensed as a CPA in Florida and is a Certified Fraud Examiner. Mark is affiliated with the following organizations:

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- Florida Government Finance Officers' Association (FGFOA)
- Association of Certified Fraud Examiners
- The School District of Palm Beach County – Audit Committee Member

Relevant Continuing Professional Education


Some of Mark's more current seminars include the following:

- 05/16 GASB Statements No. 74 and 75
- 07/16 Fraud Examination for Managers and Auditors
- 10/16 New Single Audit Uniform Guidance Requirements
- 10/16 GASB Fair Value
- 11/16 Fraud Risk in the SLG Environment
- 11/16 Efficient Single Audits and Changes to the Federal Audit Clearing House
- 05/17 Non-Profit Update
- 06/17 FGFOA 2017 Annual Conference
- 06/18 Government Accounting
- 09/19 GASB Implementation Guides for Fiduciary Activities and Leases
- 06/20 FGFOA 2020 Annual Conference
- 05/21 FICPA Non-For-Profit Conference
- 05/21 FGFOA 2021 Annual Conference
- 06/22 Annual Accounting and Auditing Update & Review

Governmental and Non-Profit Experience


While with the firm Mark has worked on the audits of the following governmental and non-profit entities:

- Area Agency on Aging of Palm Beach/Treasure Coast, Inc.
- Bolles Drainage District
- City of Boynton Beach
- City of Greenacres
- City of Riviera Beach
- City of Riviera Beach CRA
- City of Pahokee
- Clewiston Drainage District
- Disston Island Conservancy District
- East Beach Water Control District
- East Shore Water Control District
- Everglades Agricultural Area Environmental Protection District
- Gladeview Water Control District
- Hanley Center, Inc.
- Hanley Center Foundation, Inc.
- Highland Glades Water Control District
- High Ridge/Quantum CDD
- Loxahatchee River Environmental Control District
- Marsh Harbour CDD
- Okeechobee Utility Authority
- Pahokee Water Control District
- Palm Beach County Chapter, The American Red Cross
- Palm Beach Plantation CDD
- Pelican Lake Water Control District
- Pine Tree Water Control District
- Port of Palm Beach
- Ritta Drainage District
- Riverside Park CDD
- Shawano Water Control District
- South Florida Conservancy District
- South Shore Drainage District
- Town of Gulf Stream
- Town of Highland Beach
- Town of Juno Beach
- Town of Lake Clarke Shores
- Town of Manalapan
- Town of Ocean Breeze
- Town of Ocean Ridge
- Town of Palm Beach
- Seacoast Utility Authority
- Solid Waste Authority of Palm Beach County
- West Palm Beach Downtown Development Authority
- Young Women's Christian Association



Ron DeSantis, Governor

Julie I. Brown, Secretary

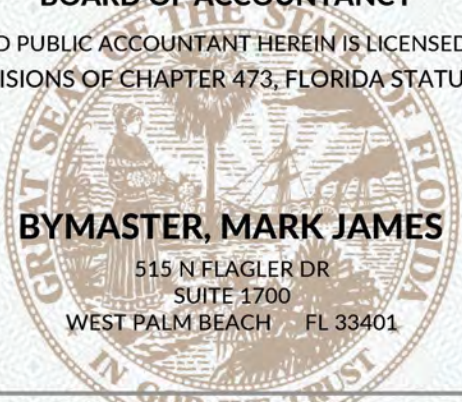


STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

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BYMASTER, MARK JAMES

515 N FLAGLER DR
SUITE 1700
WEST PALM BEACH FL 33401

LICENSE NUMBER: AC44933

EXPIRATION DATE: DECEMBER 31, 2023

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WILLIAM C. KISKER, CPA

William C. Kisker is a manager at Nowlen, Holt & Miner, P.A. with 47 years of experience. His education includes a B.S. in Business Administration from Florida State University. He is licensed as a CPA in Florida and is affiliated with the following organizations:

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- Florida Government Finance Officers' Association (FGFOA)

Relevant Continuing Professional Education

Some of Bill's more current seminars include the following:

- | | |
|---|--|
| • 11/16 Internal Control and Fraud in Governmental and Nonprofit Entities | • 12/17 Reporting on Noncorporate Entities and Internal Control |
| • 11/16 Governmental Auditing Standards – Yellow Book | • 06/18 Government Accounting |
| • 11/16 Audits of State-Local Governments | • 09/19 GASB Implementation Guides for Fiduciary Activities and Leases |
| • 12/16 Overview of Governmental Accounting | • 06/20 FGFOA 2020 Annual Conference |
| • 12/17 Assessing and Responding to Identified Risk | • 05/21 FGFOA 2021 Annual Conference |
| | • 06/22 Annual Accounting and Auditing Update & Review |

Governmental Experience


While with the firm Bill has worked on the audits of the following governmental entities:

- | | |
|---|----------------------------------|
| • Bolles Drainage District | • Ritta Drainage District |
| • City of Belle Glade | • Seacoast Utility Authority |
| • Disston Island Conservancy District | • Shawano Water Control District |
| • Gladeview Water Control District | • Town of Jupiter Inlet Colony |
| • Highland Glades Water Control District | • Town of Lake Park |
| • North Palm Beach Heights Water Control District | • Town of Mangonia Park |
| • Okeechobee Utility Authority | • Town of Palm Beach Shores |
| • Pine Tree Water Control District | • Village of North Palm Beach |



Ron DeSantis, Governor

Julie I. Brown, Secretary



STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ACCOUNTANCY

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KISKER, WILLIAM C JR

PO BOX 347
WEST PALM BEACH FL 33402

LICENSE NUMBER: AC0004789

EXPIRATION DATE: DECEMBER 31, 2023

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Continuing Professional Education

All team members hold accounting degrees from accredited universities. Several of our team members have advanced degrees and/or multiple degrees in related areas. NH&M believes that, not only to comply with professional standards, but in order to consistently offer our clients the best and most current information, continuing education is a necessity.

Training our team members is important in order to meet the needs of our clients and assist them with new accounting standards. All professionals receive at least the required 80 hours of continuing professional education, as required by Government Auditing Standards and the State Board of Accountancy, every two years. Our professionals attend in-house seminars as well as seminars provided by the AICPA, FICPA, FGFOA and GFOA. Due to our commitment to remain current on the technical pronouncements, we will keep the Town informed of any new reporting requirements and will discuss any situations involving options in reporting formats.

Quality of Staff

Staff retention is an important part of NH&M's strategy for increasing audit efficiency. Because of our firm's low employee turnover rate, the Town will see the same audit team members year-after-year.

Team members, consultants, and firm specialists will not be changed without the express prior written permission of the Town. If staff rotation is necessary, team members will be replaced with someone of comparable skills and experience. However, the Town retains the right to approve or reject replacements. Consistency of audit team members from one year to the next, results in a more efficient audit by enhancing both client-specific and industry-specific experience.

Availability of Firm

NH&M is able and willing to commit and maintain staffing, both number and level, to successfully conclude the audit within the specified time constraints. Ron Bennett, Audit Partner, and Mark Bymaster, Manager, will be free to meet with the administration and Town Commission for discussion of the audit report, or any other material matters that could affect the financial position or results of operations, as deemed necessary by the Town.

Certified Fraud Examiners

Alexia Varga and Mark Bymaster are members of the Association of Certified Fraud Examiners (ACFE) and are Certified Fraud Examiners (CFE). In addition, both Terry L. Morton and N. Ronald Bennett are members of the ACFE. The ACFE is the world's largest organization and premier provider of anti-fraud training and education. The CFE credential denotes proven expertise in fraud prevention, detection and deterrence. CFEs are trained to identify the warning signs and red flags that indicate evidence of fraud and fraud risk. CFEs also help entities, not only by uncovering fraud, but by assisting in implementing processes to prevent fraud from occurring in the first place.

The ACFE's Board of Regents awards this designation only to select professionals who meet a stringent set of criteria, including character, experience, and education. CFEs have a unique set of skills that are not found in any other career field or discipline; the combined knowledge of complex financial transactions with an understanding of methods, law and how to resolve allegations of fraud.

Certified in Financial Forensics

In addition to the ACFE membership, N. Ronald Bennett is Certified in Financial Forensics (CFF). The CFF credential is the mark of excellence in forensic accounting. It identifies those forensic accounting professionals who have the ability to provide sound and reliable forensic accounting services. Those who earn the CFF credential must:

- Be a member in good standing of the AICPA
- Hold a valid CPA certificate or license
- Demonstrate experience in forensic accounting
- Demonstrate a history of continuing education and commitment to lifelong learning

Information Technology Specialist

In accordance with auditing standards, we may determine that specialized skills are needed for the audit. If considered necessary, NH&M will utilize the services of a Certified Information Systems Auditor (CISA) to review the Information Technology (IT) system. This review would be conducted in accordance with the relevant professional and ethical standards issued by the Information Systems Audit and Control Association. The objectives of this type of IT review include the following:

- Identify areas of greatest IT risk exposure as it relates to financial data to focus resources
- Assess the confidentiality, integrity and availability of information systems
- Evaluate the effectiveness of management's planning and oversight of IT activities
- Evaluate the adequacy of operating processes and internal controls
- Assess enterprise wide compliance efforts related to IT policies and internal control procedures

Firm Qualifications and Experience

Experience in Governmental Audits and Single Audits

Nowlen, Holt & Miner, P.A. has been auditing South Florida governmental entities for over 50 years. Several of our clients receive Federal and/or State funding which require compliance audits under Federal Single Audit (Uniform Guidance) and Chapter 10.550, Rules of the Florida Auditor General. Because NH&M's main focus is governmental auditing, our team has an extensive understanding of issues related to government auditing and the accounting requirements.

GFOA Experience

NH&M has assisted a number of our past and current governmental clients with their ACFR preparation. This program is recognized as the highest award in governmental financial reporting. We assisted both the Children's Services Council of Broward County and the City of Belle Glade with their initial ACFR preparation and are currently assisting several of our other governmental clients with their ACFR preparation. All governments we have assisted with their ACFR preparation have been awarded Certificates of Achievement for Excellence in Financial Reporting.

State and National Affiliations

NH&M is a member in good standing of the Florida Institute of Certified Public Accountants (FICPA), FICPA State and Local Government Section, Government Finance Officers Association (GFOA), and Florida Government Finance Officers Association (FGFOA). Terry L. Morton currently serves on the GFOA's ACFR Review Committee, which reviews ACFRs of governmental entities in order to determine whether a ACFR meets the reporting requirements necessary to obtain a Certificate of Achievement of Excellence in Financial Reporting.

External Quality Control Review Report

Nowlen, Holt & Miner P.A. is a member of the AICPA's Center for Audit Quality, and participates in the AICPA Peer Review Program every three years. Our most recent external peer review resulted in a peer review rating of pass on the quality of our accounting and auditing practice with no letters of comment, which is the highest level of achievement in the peer review program. This review included a review of specific government engagements. We will provide the Town with a copy of each peer review report and any letters of comment for each review conducted during the time period engaged by the Town. A copy of NH&M's 2021 peer review report and the FICPA / AICPA acceptance letter are included on the following pages.



Report on the Firm's System of Quality Control

December 1, 2021

To the Owners of Nowlen, Holt & Miner, PA
and the FICPA Peer Review Committee

I have reviewed the system of quality control for the accounting and auditing practice of Nowlen, Holt, & Miner, PA (the firm) in effect for the year ended May 31, 2021. My peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

My responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on my review.

Member: AICPA, FICPA
4215 Old Road 37 • Lakeland, Florida 33813
Telephone: 863-701-7885 • 863-709-8306 • Fax: 863-701-7857 • Email: david@davidramoscpa.com

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*.

As a part of my peer review, I considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of my procedures.

Opinion

In my opinion, the system of quality control for the accounting and auditing practice of Nowlen, Holt & Miner, PA in effect for the year ended May 31, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Nowlen, Holt & Miner, PA has received a peer review rating of *pass*.

David R. Ramos, CPA

February 17, 2022

Edward Holt
Nowlen, Holt & Miner, P. A.
515 N Flagler Dr Ste 1700
West Palm Beach, FL 33401-4023

Dear Edward Holt:

It is my pleasure to notify you that on February 17, 2022, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is November 30, 2024. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

FICPA Peer Review Committee

Peer Review Team
FICPA Peer Review Committee

850.224.2727, x5957

cc: David Ramos, Robert Hendrix

Firm Number: 900010052085

Review Number: 588393

Federal or State Desk Reviews

NH&M is committed to maintaining the highest level of quality control in our accounting and auditing practice. Our firm has never been involved in disciplinary actions with the State of Florida Board of Accountancy or any other professional organizations. NH&M has not received any comments from a Federal or State desk review, nor has NH&M undergone a field audit in the past three years.

Disciplinary Actions

No disciplinary actions have ever been taken nor are pending against the firm or any of its officers, directors, executives, partners, shareholders, employees, members, or agents by any State regulatory bodies or professional organizations. In the event that any disciplinary actions or complaints arise, we agree to notify the Town immediately and submit a written report of all irregularities and illegal actions.

Additional Services

If during the course of the audit, the Town requires advice for items such as taxation services, computer consulting, accounting services or management advisory services, we will be able to assist you. NH&M has provided consulting services to governmental entities, non-profit organizations and small businesses for over 50 years. These services include, but are not limited to the following:

- Taxation
- Organization structure improvement
- Staffing
- Costs and expense control
- Budgets, business plans, and management incentive program development
- Cash management
- Inventory control and management
- Internal controls
- Utility and franchise tax audits
- Arbitration
- Accounting systems and Computer system evaluations

Proof of Insurance

Nowlen, Holt & Miner, P.A. maintains the following insurance policies:

- Workers' Compensation Insurance and Employers' Liability Insurance
- General Liability Insurance
- Professional Liability Insurance

Please see the following pages for copies of the of the declaration page from our current policies. If awarded the contract, Nowlen, Holt & Miner, P.A. agrees to provide a Certificate of Insurance naming the Town of Highland Beach as an additional insured for all liability purposes.



NOWLHOL-01

URIBE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/8/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E67768
Insurance Office of America
Abacoa Town Center
1200 University Blvd, Suite 200
Jupiter, FL 33458

CONTACT: Annie Uribe

PHONE (A/C, No, Ext): (561) 296-5966 26059

FAX (A/C, No): (561) 776-0670

E-MAIL: Annie.Uribe@joausa.com

ADDRESS:

INSURED

Nowlen Hoyt & Miner PA
PO Box 347
West Palm Beach, FL 33401

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Main Street America Protection Insurance Company

13026

INSURER B: National Union Fire Insurance Company of Pittsburgh PA

19445

INSURER C: Zenith Insurance Company

13269

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR (T/R)	TYPE OF INSURANCE	ADDL INSR	SUBR VWR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		BPG1058K	2/20/2022	2/20/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000 HIRED NON OWNED \$ 1,000,000 COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>						
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			EBU084786443	2/20/2022	2/20/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	Z127566707	1/1/2022	1/1/2023	<input checked="" type="checkbox"/> PER-STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Solid Waste Authority of Palm Beach County is named as additional insured with regards to General Liability insurance as per endorsement BP0448 01-06 as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CAMICO Insurance Services 1800 Gateway Drive, Suite 200 San Mateo, CA 94404	CONTACT NAME: James Rauch	
	PHONE (A/C, No, Ext): 800-652-1772	FAX (A/C, No): 800-227-2090
	E-MAIL ADDRESS: jrauch@camico.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Great Divide Insurance Company	25224
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRG-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		FL8202380	04/21/2022	04/21/2023	Per Claim: \$5,000,000 Per Aggregate: \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Should any of the above described policies be canceled before the expiration date thereof, CAMICO will mail 30 days written notice to the certificate holder.

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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ACORD 25 (2016/03)

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Similar Engagements with other Government Entities

Governmental Audits Performed by Our Audit Team

Below is a list of NH&M's governmental municipality clients for which we are currently providing auditing services. A contact person, and related phone number for each, is also included. We encourage you to contact these individuals regarding the audit services we have provided to their respective organizations.

Audit Engagement	Audit Term	Partners	ACFR*	Single Audit	Client Contact
City of Belle Glade 110 Dr. Martin Luther King Jr., Blvd West Belle Glade, FL 33430	1977-Current	Robert Hendrix Terry Morton	✓	✓	Diana Hughes Finance Director 561-996-0100
City of Greenacres 5800 Melaleuca Lane Greenacres, FL 33463	2015-Current	Edward T. Holt Ronald Bennett	✓	✓	Teri Beiriger Finance Director 561-642-2019
Town of Gulf Stream 100 Sea Rd. Gulf Stream, FL 33483	2000-Current	Edward T. Holt Ronald Bennett			Greg Dunham Town Manager 561-276-5116
Town of Juno Beach 340 Ocean Drive Juno Beach, FL 33408	2019-Current	Edward T. Holt Terry Morton	✓		Matthew Pazanski Finance Director 561-656-0320
Town of Lake Park 535 Park Ave. Lake Park, FL 33403	2007-Current	Edward T. Holt Terry Morton	✓		Jeffrey Duvall Finance Director 561-881-3351
Town of Manalapan 600 South Ocean Blvd. Manalapan, FL 33462	2004-Current	Robert Hendrix Ronald Bennett			Linda Stumpf Town Manager 561-383-2540
Town of Mangonia Park 1755 E. Tiffany Dr. Mangonia Park, FL 33407	2011-Current	Edward T. Holt Terry Morton			Ken Metcalf Town Manager 561-848-1235
Town of Ocean Ridge 6450 N. Ocean Blvd. Ocean Ridge, FL 33435	2006-Current	Edward T. Holt Ronald Bennett			Lynne Ladner Interim Town Manager 561-732-2635
Town of Ocean Breeze 1508 NE Jensen Beach Blvd. Jensen Beach, FL 34957	2020-Current	Edward T. Holt Terry Morton			Pamela Orr Town Clerk 772-334-6826
Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores, FL 33404	2004-Current	Edward T. Holt Terry Morton			Wendy Wells Town Administrator 561-844-3457
Village of North Palm Beach 501 US Highway 1 North Palm Beach, FL 33408	2005-Current	Edward T. Holt Terry Morton	✓		Samia Janjua Finance Director 561-841-3360

*ACFR – Annual Comprehensive Financial Report

Below is a list of NH&M's Special District clients for which we are currently providing auditing services. A contact person, and related phone number for each, is also included. We encourage you to contact these individuals regarding the audit services we have provided to their respective organizations.

Audit Engagement	Audit Term	Partners	ACFR*	Single Audit	Client Contact
Bolles Drainage District P.O. Box 1685 Clewiston, FL 33440	2021-Current	Edward T. Holt Ronald Bennett			Betty Camplin Bookkeeper 863-228-0400
Clewiston Drainage District 2832 North Main Street Belle Glade, FL 33430	2021-Current	Edward T. Holt Ronald Bennett			David R. Davis District Manager 561-996-2940
Disston Island Conservancy District P.O. Box 1685 Clewiston, FL 33440	2021-Current	Edward T. Holt Ronald Bennett			Betty Camplin Bookkeeper 863-228-0400
East Beach Water Control District 2832 North Main Street Belle Glade, FL 33430	2021-Current	Edward T. Holt Ronald Bennett			David R. Davis District Manager 561-996-2940
East Shore Water Control District 2832 North Main Street Belle Glade, FL 33430	2021-Current	Edward T. Holt Ronald Bennett			David R. Davis District Manager 561-996-2940
Everglades Agricultural Area Environmental Protection District 1555 Palm Beach Lakes Blvd., Suite 1200 West Palm Beach, FL 33401	2016-Current	Edward T. Holt Terry Morton			Charles F. Schoech Administrator 561-655-0620
Gladeview Water Control District 1555 Palm Beach Lakes Blvd., Suite 1200 West Palm Beach, FL 33401	2021-Current	Edward T. Holt Ronald Bennett			Charles F. Schoech Administrator 561-655-0620
Highland Glades Water Control District 1555 Palm Beach Lakes Blvd., Suite 1200 West Palm Beach, FL 33401	2021-Current	Edward T. Holt Ronald Bennett			Charles F. Schoech Administrator 561-655-0620
Jupiter Inlet District 400 N. Delaware Blvd. Jupiter, FL 33458	2004-Current	Edward T. Holt Terry Morton			Joseph Chaison Executive Director 561-746-2223
Loxahatchee River Environmental Control District 2500 Jupiter Park Dr. Jupiter, FL 33458	2017-Current	Edward T. Holt Terry Morton	✓		Kara Fraraccio Director of Finance 561-401-4095
Marsh Harbour CDD 2501A Burns Road Palm Beach Gardens, FL 33410	2014-Current	Edward T. Holt Terry Morton			Jeff Walker Finance Director 561-630-4922

*ACFR – Annual Comprehensive Financial Report

Audit Engagement	Audit Term	Partners	ACFR*	Single Audit	Client Contact
NPB Heights Water Control District 601 Heritage Dr., #130A Jupiter, FL 33458	1988-Current	Edward T. Holt Terry Morton			Lynn McCullough Chairman 561-743-7674
Okeechobee Utility Authority 100 SW 5 th Ave. Okeechobee, FL 34974	2004-Current	Edward T. Holt Terry Morton			George Gall Finance Director 863-763-9460
Pahokee Water Control District 2832 North Main Street Belle Glade, FL 33430	2021-Current	Edward T. Holt Ronald Bennett			David R. Davis District Manager 561-996-2940
Pelican Lake Water Control District 2832 North Main Street Belle Glade, FL 33430	2021-Current	Edward T. Holt Ronald Bennett			David R. Davis District Manager 561-996-2940
Pine Tree Water Control District P.O. Box 2811 Clewiston, FL 33440	2021-Current	Edward T. Holt Ronald Bennett			Betty Camplin Bookkeeper 863-228-0400
Ritta Drainage District P.O. Box 1685 Clewiston, FL 33440	2021-Current	Edward T. Holt Ronald Bennett			Betty Camplin Bookkeeper 863-228-0400
Riverside Park CDD 2501A Burns Road Palm Beach Gardens, FL 33410	2014-Current	Edward T. Holt Terry Morton			Jeff Walker Finance Director 561-630-4922
Shawano Water Control District 1555 Palm Beach Lakes Blvd., Suite 1200 West Palm Beach, FL 33401	2021-Current	Edward T. Holt Ronald Bennett			Charles F. Schoech Secretary 561-655-0620
Solid Waste Authority of Palm Beach County 7501 N. Jog Rd. West Palm Beach, FL 33412	2015-Current	Edward T. Holt Terry Morton	✓	✓	Paul Dumars Chief Financial Officer 561-640-4000
South Florida Conservancy District 2832 North Main Street Belle Glade, FL 33430	2021-Current	Edward T. Holt Ronald Bennett			David R. Davis District Manager 561-996-2940
South Shore Drainage District 2832 North Main Street Belle Glade, FL 33430	2021-Current	Edward T. Holt Ronald Bennett			David R. Davis District Manager 561-996-2940
West Palm Beach Downtown Development Authority 300 Clematis Street #200 West Palm Beach, FL 33401	2021-Current	Edward T. Holt Ronald Bennett			Vivian Ryland Director of Administration 561-833-8873

*ACFR – Annual Comprehensive Financial Report

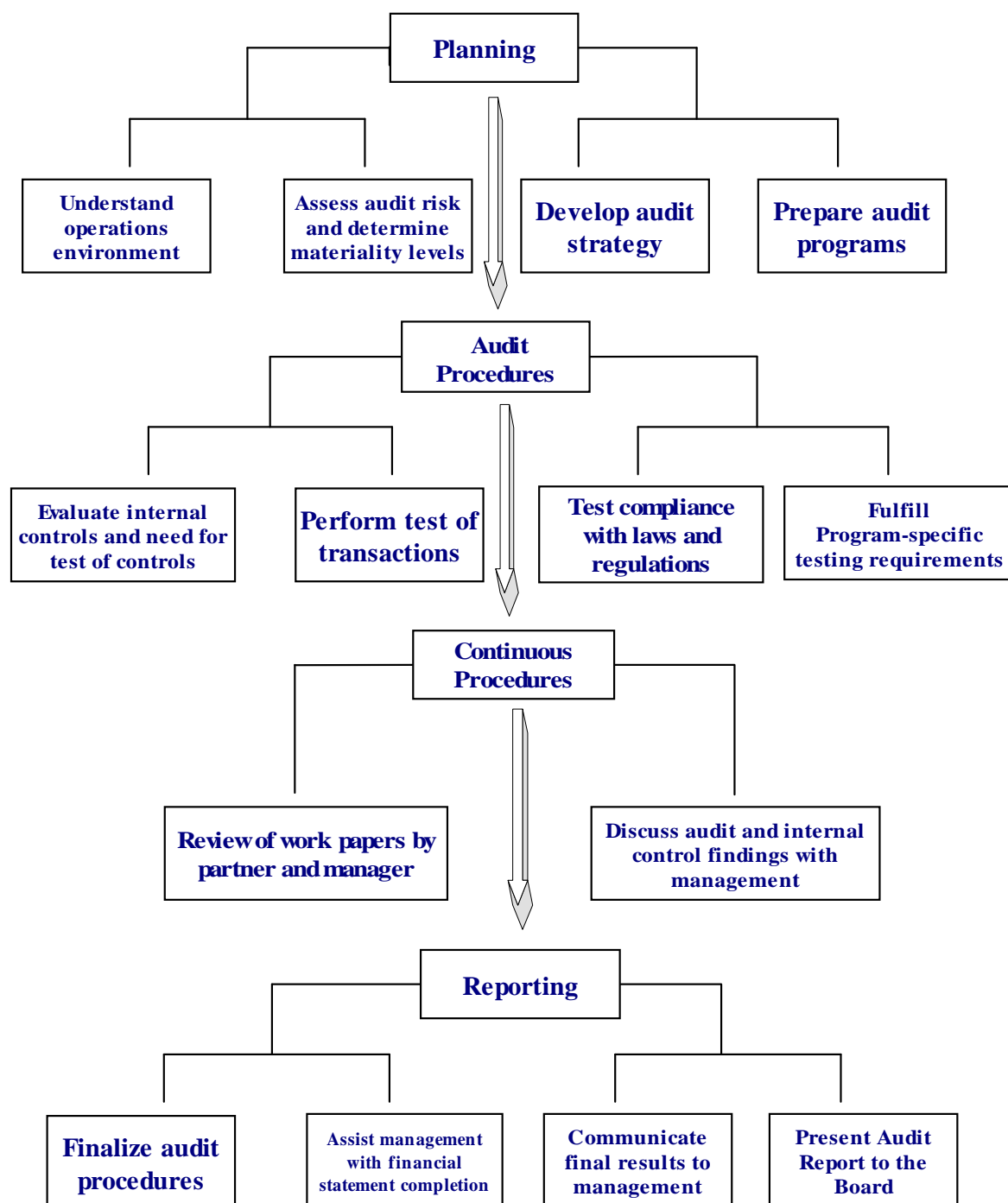
Similar Engagements with Governmental Entities

NH&M has audited, reviewed and compiled the financial statements of numerous governmental entities. Our experience qualifies us to provide the Town with efficient and thorough auditing services. We are proud of our history and our abilities to understand and work within the complex guidelines of Generally Accepted Auditing Standards and *Government Auditing Standards*.

Below are three engagements performed in the last year which are similar to the Town's engagement. A copy of municipal audit reports listed below can be found at https://flauditor.gov/pages/municipalities_efiles.html. The Town may contact any of these entities regarding the audit services we have provided to their respective organizations.

Client	Contact	Address	Length of Service	Engagement Partner
Village of North Palm Beach	Samia Janjua Director of Finance 561-841-3360 sjanjua@village-npb.org	501 US Highway 1 North Palm Beach, FL 33408	2006-Current	Edward T. Holt Terry L. Morton
<ul style="list-style-type: none"> Performed Financial Statement Audit conducted in accordance with U.S. generally accepted auditing standards of the AICPA, the standard for financial and compliance audits contained in <i>Government Auditing Standards</i>, Florida Statutes, and other rules as applicable Assisted with ACFR preparation 				
City of Belle Glade	Diana L. Hughes Finance Director 561-996-0100 diana@belleglade-fl.com	110 Dr. Martin Luther King Jr., Blvd. West Belle Glade, FL 33430	> 20 years	Robert W. Hendrix Terry L. Morton
<ul style="list-style-type: none"> Performed Financial Statement Audit conducted in accordance with U.S. generally accepted auditing standards of the AICPA, the standard for financial and compliance audits contained in <i>Government Auditing Standards</i>, Florida Statutes, and other rules as applicable. Performed Federal and State Single Audit Assisted with ACFR preparation 				
Town of Gulf Stream	Greg Dunham Town Manager 561-276-5116 gdunham@gulf-stream.org	100 Sea Road Gulf Stream, FL 33483	2000-Current	Edward T. Holt N. Ronald Bennett
<ul style="list-style-type: none"> Performed Financial Statement Audit conducted in accordance with U.S. generally accepted auditing standards of the AICPA, the standard for financial and compliance audits contained in <i>Government Auditing Standards</i>, Florida Statutes, and other rules as applicable Assisted with financial statement preparation 				

Specific Audit Approach



Audit Approach

NH&M understands the scope of work to be performed for the Town of Highland Beach, and commits to meet, if not exceed, the Town's expectations. NH&M will provide an examination of Town's financial statements as described in FS 218.39, and a compliance audit required by Uniform Guidance (if applicable), and Rules of the Auditor General. Following the completion of the audit of each year's financial statements, NH&M will compile the financial statements and footnotes based on information provided by the Town.

Along with information gathered from the Town, we will use our broad experience with other governmental entities to plan an efficient and effective audit strategy. Our audit will be conducted in accordance with Generally Accepted Auditing Standings and *Government Auditing Standards*. We will also consider state statutes and local ordinances applicable to the Town.

The audit engagement will be segmented into the following stages:

- Develop an Audit Plan
- Execute the Audit Plan
- Completion and Reporting

1. Develop an Audit Plan

In order to provide the Town with the most efficient audit services, NH&M will need to develop an in-depth understanding of the Town and its operations. To obtain this understanding, NH&M will discuss operations with Town staff and review budgets, organizational charts, Town manuals and other sources of information. During this time the engagement partner and supervisory team members will meet with Town staff to discuss timing and other expectations the Town has regarding the audit process. During this phase we will perform the following:

- Conduct an entrance conference
- Communicate with the predecessor auditor and review prior year workpapers, financial statements, and management letters
- Document the nature, timing, and extent of procedures to be performed to obtain sufficient and appropriate audit evidence
- Perform risk assessment procedures
- Document the Town's internal control procedures and perform walk-throughs and interviews with Town staff
- Prepare audit programs based on risk assessments
- Perform analytical procedures on account balances
- Request assistance from Town staff in the preparation of certain schedules and have staff pull requested documentation

Risk Assessment

Our audit will be conducted on a risk-based approach. Risk assessment procedures will be performed to provide a basis for the identification and assessment of risks of material misstatement at both the financial statement and relevant assertion levels. Assessed risk considers planning materiality and the identification of significant accounts. Significant accounts are identified based on quantifiable information and the extent to which they are affected by subjective judgments.

Consideration of Fraud

Generally Accepted Auditing Standards establishes standards and provides guidance on the auditor's responsibility to consider the risk of fraud and to design the audit to provide reasonable assurance of detecting fraud that result in the financial statements being materially misstated. The auditor's consideration of fraud is not separate from consideration of risk, but is integrated into the overall risk assessment process. There are two types of misstatements that are relevant to the auditor's consideration of fraud in a financial statement audit:

- Misstatements resulting from fraudulent financial reporting
- Misstatements resulting from misappropriation of assets

When assessing the risk of material misstatement due to fraud, NH&M will consider the type of risk, the significance of the risk, the likelihood of fraud occurring, and the pervasiveness of the risk. The following risk assessment process is used to identify fraud risks:

- Hold a discussion among engagement team members to consider the susceptibility of the Town's financial statements to material misstatements due to fraud
- Make inquiries of management and other Town staff
- Evaluate unusual or unexpected relationships identified by analytical procedures

Assistance to be Provided by Town Staff

In order to perform an effective and efficient audit, we will rely on Town staff to prepare reconciling and back-up schedules, as well as retrieve back-up documents as necessary. Management level employees will also be relied upon to answer various audit questions and explain particular variances as they arise. Staff and management will be allowed necessary time to comply with our audit requests for documents; our staff will always be available to answer any questions Town staff may have on documents or schedules requested.

2. Execute the Audit Plan

After obtaining a thorough understanding of the Town, the audit team will perform the majority of transaction testing and complete audit requirements during the execution of the audit plan. During this segment of the audit we will:

- Obtain third party confirmations
- Test account balances and details
- Perform analytical procedures
- Test transactions and controls
- Test compliance with applicable laws and regulations

Computer Assisted Audit Techniques

Computer Assisted Audit Techniques are used to automate and simplify the data analysis process. NH&M uses IDEA Data Analysis Software which allows us to extract and look at data from different angles to gain greater insight into the Town's operations. The IDEA software can accept electronic records from virtually any bookkeeping/financial accounting system. With the help of IDEA we can quickly select a statistically valid sample of transactions on which to base our audit, evaluate general ledger accounts and journal entries, and even detect fraud. We do this work from our office, saving your staff time and inconvenience.

Communications

Our firm's working relationship with the Town will stress communication and prompt discussion of all important matters as they arise. We will report at least bi-weekly to the Town on the status of any potential audit adjustments, so that the Town may have adequate opportunity to investigate, gather information, and respond as necessary. If necessary, the partner and manager in charge will meet with Town representatives on any material matters that could affect the financial position or results of operations and will attend the audit committee meeting and Commission meetings, on an as needed basis, for discussion of the audit reports as deemed necessary by the Town.

We maintain open communication with clients and respond within 24 hours to requests for assistance with, or information on, accounting and other reporting matters. We encourage clients to call year-round to discuss questions or concerns as they arise, at no additional charge.

3. Completion and Reporting

The final step in the audit process is the completion and reporting segment. During this segment all audit documentation will be reviewed by the partners to ensure that the testing performed supports the conclusions reached. This stage also includes preparing the financial statements in accordance with auditing and firm standards.

The final segment will include, but is not limited to the following:

- Perform final analytical procedures
- Review draft financial statements and prepare draft reports for the Town to review
- Discuss audit findings with management
- Conduct an exit conference with Town management and/or audit committee
- Presents the audit report to Town Commission

Approach to the Management Letter

We are required to comply with certain professional standards regarding reporting on internal control, compliance, illegal acts, and errors and irregularities. In addition, it is our firm's philosophy to assist our clients in improving their accounting policies and procedures. We do not recommend change for the sake of change. Our recommendations will focus on the effectiveness and efficiency of the operations and financial reporting of the Town. We will not suggest any change if it is not practical and cost effective.

Reports

Following the completion of the audit, we will issue the following reports:

- A. A report on the fair presentation of the financial statements in conformity with generally accepted accounting principles.
- B. A report on internal control structure based on the auditor's understanding of the control structure and assessment of control risk.
- C. Reports on compliance with applicable laws and regulations.
- D. Schedules of federal and state financial assistance and related reports on the administering of federal and state financial assistance programs, if applicable.
- E. A report to management (management letter).
- F. An immediate, written report of all irregularities and illegal acts discovered.

In the required report(s) on internal controls, we will communicate any significant deficiencies found during the audit. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control. Significant deficiencies that are also material weaknesses will be identified as such in the report. The report on compliance will include all material instances of noncompliance.

Analytical Procedures

Analytical procedures are an important part of the audit process and range from simple comparisons to the use of complex models involving many relationships and elements of data.

Understanding financial relationships is essential in planning and evaluating the results of analytical procedures and requires knowledge of the client and the industry in which the client operates. Understanding the purpose of analytical procedures and the limitations of those procedures is also important. Accordingly, the relationships and types of data used, as well as conclusions reached when recorded amounts are compared to expectations, require the auditor's judgment.

We will use analytical procedures to:

- Assist in planning the nature, timing, and extent of other auditing procedures
- Obtain evidential matter about particular assertions related to account balances of classes of transactions
- Review of financial information in the final review stage of the audit

When used as substantive tests, analytical procedures may include, but not be limited to, the following:

- Comparison of prior year and current year balances
- Comparison of actual and budgeted amounts
- Ratio and trend analysis
- Predictive tests based upon relationships between financial and nonfinancial information

Internal Control Procedures

The Town's Commission, management, and other personnel establish the internal control structure of the Town, which is an important source of information about the types and risks of potential material misstatements that could occur in financial statements. We will use this information to design appropriate substantive tests that will provide reasonable assurance of detecting material misstatements.

We usually perform these procedures only to gain a general understanding of the overall internal control structure and the way the Town operates. Under most circumstances, we believe formal documentation of control activities, including tests of controls, is not the most efficient method of achieving audit objectives in most entities your size. We will use all the internal control information we gather as a supplement to our industry and audit knowledge to ensure the development of the most efficient audit possible for the Town.

In evaluating the control environment of the Town we will consider items such as the following:

- Frequency of Commission meetings
- Qualifications and involvement of Commission members
- Other external factors

Control activities are policies and procedures that help ensure that management's directives are carried out and the Town's objectives are met. The types of items we will consider in understanding your control activities are:

- Policies for comparing actual results to budgeted amounts
- Billing and collection procedures
- Purchasing procedures, such as the use of competitive bidding
- Payment procedures

Availability of Automated Audit Software

Our office uses computers extensively to perform audit steps that a computer can accomplish faster and more efficiently than manual calculations. The following will be performed on computers:

- **Development of trial balances and lead schedules** – We will download your trial balance to our firm's specialized audit software. As we make adjusting journal entries, they will be electronically posted, and an updated trial balance will be available immediately.
- **Analytical Review** – After being downloaded and updated, the trial balance will be available for analytical review. The information can also be imported into Excel spreadsheets for additional calculations and analysis.
- **Efficient paperless environment** – Our firm utilizes AdvanceFlow software, which allows us to conduct paperless engagements. Paperless audits facilitate our firm with the following advantages:
 - Simultaneous access to workpapers by multiple users
 - Enhanced collaboration among audit team members for sharing and reviewing workpapers
 - Linking CSA, Excel, and Word documents/files to generate reports
 - Faster turnaround time for financial statements and the auditor's report
- **Electronic Reports** – We provide our clients with original PDF copies of the auditor's report rather than a scanned version of the report.
- **Citrix® ShareFile®** – NH&M uses ShareFile, a web-based software that helps us exchange files, regardless of size, easily, securely and professionally with our clients.

REQUIRED FORMS

PROPOSAL FORM

In completing the information questions below, if additional space is needed, attachments to this form are acceptable.

_____Individual X Corporation _____Partnership _____Other (Specify)

Name of Organization or Individual Nowlen, Holt & Miner, P.A.

Address 515 N. Flagler Drive, Suite 1700 City West Palm Beach State Florida

Zip Code 33401

Telephone Number (561) 659-3060 Tax ID# 59-2749772

Proposer's Representative Edward T. Holt

Title President

Proposed total Audit Fee

Year 2022	\$ <u>32,000</u>
Year 2023	\$ <u>33,000</u>
Year 2024	\$ <u>34,000</u>
 TOTAL	 \$ <u>99,000</u>

If renewed	Year 2025	\$ <u>35,000</u>
	Year 2026	\$ <u>35,000</u>

If a Federal or State Single audit is required the fee will not be more than \$5,000, per major program.

The Price Proposal assumes that no significant audit adjustments will be necessary and no significant deficiencies in internal control or significant non-compliance will be noted. Invoices for audit services will be rendered each month as work progresses and are payable upon presentation. In accordance with our firm's policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full.

PRICES SET FORTH ABOVE ARE FIRM PROPOSALS AND ARE NOT SUBJECT TO PRICE ADJUSTMENTS UNLESS THE AGREEMENT IS AMENDED.

ATTEST:

Mark J. Bymaster

Mark J. Bymaster

Signature

Audit Manager

Title

September 22, 2022

Date

PROPOSER:

Edward T. Holt

Edward T. Holt

Signature

President

Title

September 22, 2022

Date

PROPOSER ACKNOWLEDGEMENT

Submit RFP's to: Clerk's Office
3614 South Ocean Blvd.
Highland Beach, FL 33487
Telephone: 561-278-4548

RFP Title: **"ANNUAL AUDIT SERVICES"**

RFP Number: **22-004**

RFP Due: **September 27, 2022, NO LATER THAN 2:00 P.M. (LOCAL TIME)**

Proposals will be publicly opened and recorded for acknowledgement of receipt, unless specified otherwise, on the date and time indicated above and may not be withdrawn within ninety (90) days after such date and time.

All awards made as a result of this RFP shall conform to applicable sections of the charter and codes of the Town.

Name of Proposer: Nowlen, Holt & Miner, P.A.

Federal I.D. Number: 59-2749772

A Corporation of the State of Florida

Telephone No.: (561) 659-3060

Mailing Address: 515 N. Flagler Drive, Suite 1700

City / State / Zip: West Palm Beach, FL 33460

Email Address: ETH@nhmcpa.com

Edward T. Hart

Authorized Signature

CONFIRMATION OF DRUG-FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the Town of Highland Beach or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Edward T. Haet

Authorized Signature

PALM BEACH COUNTY INSPECTOR GENERAL

ACKNOWLEDGMENT

The Contractor is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this contract, and in furtherance thereof may demand and obtain records and testimony from the Contractor and its subcontractors and lower tier subcontractors.

The contractor understands and agrees that in addition to all other remedies and consequences provided by law, the failure of the Contractor or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the municipality to be a material breach of this contract justifying its termination.

Nowlen, Holt & Miner, P.A.
CONTRACTOR NAME

By: Edward T. Hact

Title: President

Date: 09/27/2022

CERTIFICATION PURSUANT TO FLORIDA
STATUTE § 287.135

I, Edward T. Holt, President, on behalf of Nowlen, Holt & Miner, P.A. certify
Print Name and Title Company Name

That Nowlen, Holt & Miner, P.A. does not:
Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The Town shall provide notice, in writing, to the Contractor of the Town's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the Town's determination of false certification was made in error then the Town shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the Town from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the Town for goods or services may be terminated at the option of the Town if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Nowlen, Holt & Miner, P.A.
COMPANY NAME

Edward T. Holt
SIGNATURE

Edward T. Holt
PRINT NAME

President
TITLE

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A), FLORIDA
STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Town of Highland Beach (the "Town") by:

Edward T. Holt, President
(Print individual's name and title)

For: Nowlen, Holt & Miner, P.A.
(Print name of entity submitting sworn statement)

Whose business address is:

515 N. Flagler Drive, Suite 1700, West Palm Beach, FL 33401

And (if applicable) its Federal Employer Identification Number (FEIN) is: 59-2749772

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

_____)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), FLORIDA STATUTES, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), FLORIDA STATUTES, means a finding of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), FLORIDA STATUTES, means:

- a. A predecessor or successor of a person convicted of a public entity crime; or
- b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (1) person controls another person.

A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), FLORIDA STATUTES, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or

services let by a public entity or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement (indicate which statement applies).

 X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Bidder list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICE FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Date: 09/27/2022

Edward T. Haef

Signature

STATE OF FLORIDA

COUNTY OF PALM BEACH

ADDENDA ACKNOWLEDGEMENT

TOWN OF HIGHLAND BEACH, FLORIDA

RFP TITLE: "ANNUAL AUDIT SERVICES"

RFP NO.: 22-004

DATE SUBMITTED: 09/27/2022

We propose and agree, if this submittal is accepted, to contract with the Town of Highland Beach, in the Contract Form, to furnish all material, means of transportation, coordination, labor and services necessary to complete/provide the work specified by the Contract documents.

Having studied the documents prepared by: The Town of Highland Beach

We propose to perform the work of this Project according to the Contract Documents and the following addenda which we have received:

ADDENDUM	DATE	ADDENDUM	DATE
<u>1</u>	<u>08/30/2022</u>	<u> </u>	<u> </u>
<u>2</u>	<u>08/30/2022</u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

 NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS RFP

Signature: Edward T. Haet



APPENDIX A

PROFESSIONAL RESOURCES/U.S. CITIES

CPAmerica International, Inc.

As described in the proposal, CPAmerica International is an association of accounting firms with offices and professionals in more than 370 cities world-wide. CPAmerica International, in partnership with Horwath International, provides our firm with access to limitless world-wide accounting and consulting services and expertise. The following pamphlets depict in further detail CPAmerica's mission, services, activities and locations.

The CPAmerica International *Advantage*

The best of both worlds for clients

- **Personalized service of a local firm**
- **Knowledge and resources of a global association**

The power and resources of a strong national association are not just the domain of multinational corporations.

There is another choice ... a very attractive choice.

CPAmerica International is one of the world's largest associations of independent CPA firms. It might surprise you to know that through our firm's affiliation with CPAmerica, we are able to offer you comparable services to anything a national firm can offer ... and often more.

The firms of CPAmerica are ethics-driven, local firms that have significant presence in their communities. They're on a first-name basis with their clients. They pride themselves on providing honesty, hard work and solutions that make sense.

The clients of CPAmerica firms receive the best of both worlds – the regional knowledge and sincere concern of a local firm coupled with the vast resources and experience of a progressive worldwide association. For you, this means we will meet all of your unique financial management challenges – no matter how large or small.

As a member of one of the largest associations of CPA firms in the world, our firm has instant online access to the expertise and resources of nearly 2,600 CPAs at more than 80 large, independent firms across America.

In addition, we have the ability to communicate with more than 28,000 CPAs and consultants around the world through CPAmerica's strategic alliance with Crowe Horwath International.

These affiliations enable us to bring powerful solutions to meet all of your needs, without costly overhead and bureaucracy. We pass that savings on to you.



Our firm and CPAmerica ... working together for you

Whether you're looking for business and financial advice, estate planning, management consulting or a host of other accounting and financial services, the strength of CPAmerica is working for you. Many CPAmerica advisers are among the top in their fields in the nation.

- Tax consultation on state, national and international issues
- Access to business and management consultation on a worldwide scale
- Knowledge of the unique requirements of tax-exempt organizations
- Advice on new and pending tax legislation
- Availability of business valuation experts with knowledge of your industry
- Access to professionals with solid expertise in mergers and acquisitions
- Advice from professionals with industry-specific knowledge in a broad range of fields
- Consultation on strategic planning for your business
- Assistance with establishing internal controls for your company
- Assurance and accounting services
- Individual services



We have all you really want from your CPA firm

When it comes right down to it, what do you really want from your accounting firm?
If you're like most businesses, there are four essential elements:

- A high level of personal attention
- Professional knowledge pertinent to your business
- Solutions that work and meet your needs
- Reasonable fees

A local firm – one with strong ties in your community – that also has national and international connections is by far the most capable of delivering those four necessities.

Our local firm is in the position to provide you with everything you really want from your CPA:

- We listen to you.
- We get to know you and your organization.
- We offer you insights and creative recommendations.
- We take immediate action to meet your needs.
- We make the extra effort for you.
- We understand your industry.
- We connect you with national and international expertise from our association.
- We always follow through for you.
- We have experienced professionals who will be there for you over the long term.
- We work as a team for you.
- We have reasonable fees – we give you excellent value.



Put the talents of thousands to work for you

The client base of CPAmerica firms is diverse. Association members across the country have a proven track record in assisting thousands of clients to solve their most complex financial management issues.

CPAmerica firms are poised to respond to the rapid changes in your competitive marketplace. CPAmerica members nationwide work on call as a team to ensure you receive the very best of our association's resources and expertise.



➤ Real estate	8,100 clients	➤ Wholesale distributors	1,500 clients
➤ Nonprofit organizations	5,400 clients	➤ Government agencies	800 clients
➤ Healthcare	5,200 clients	➤ Securities dealers/investment companies	550 clients
➤ Professionals (attorneys, engineers, architects, etc.)	5,100 clients	➤ Automobile dealerships	400 clients
➤ Construction contractors	4,300 clients	➤ Utilities (including telephone companies)	350 clients
➤ Retail trades	4,000 clients	➤ Franchisers	200 clients
➤ Agriculture, livestock, forestry	2,900 clients	➤ Lending institutions	100 clients
➤ Manufacturers	2,400 clients		

Wouldn't you like to have these resources and this specialized knowledge working for you?

Exceeding client expectations ... locally, nationally, internationally

CPAmerica International™ • 104 N. Main St., 5th FL • Gainesville, FL 32601 • (352) 727-4070 • Fax: (352) 727-4031 • E-mail: info@cpamerica.org • www.cpamerica.org

Full disclosure statement: CPAmerica International is an international association of independent CPA firms. It is not a licensed CPA firm. The capabilities set forth in this flyer may be provided only by the affiliated CPA firms of the CPAmerica International association.

CPA AMERICA
INTERNATIONAL
Member Crowe Horwath International

Accounting Organizations U.S. and World Ranking

CPAmerica International/Crowe Horwath International

U.S. Ranking

RANK	Name	Network or Alliance	REVENUE (\$m)	PARTNERS	EMPLOYEES	OFFICES
5	BDO	N/A	\$ 2,900.0	446	5,383	63
6	RSM & McGladrey Alliance	N/A	\$ 2,688.6	1,683	14,302	274
7	LEA Global	A	\$ 2,066.2	1,343	10,390	210
8	Praxity	A	\$ 2,064.6	1,182	10,219	127
9	CPAmerica/Crowe Horwath Intl.	N/A	\$ 1,600.0	1,275	8,269	191
10	Grant Thornton International	N	\$ 1,480.6	565	7,497	58
11	Nexia International	N	\$ 1,467.6	918	7,633	99
12	Allinial Global	A	\$ 1,460.0	1,588	9,167	227
13	Baker Tilly International	N	\$ 1,318.9	892	6,641	106
14	Moore Stephens International	N/A	\$ 1,131.3	822	5,412	106
15	PrimeGlobal	A	\$ 908.1	567	4,847	132

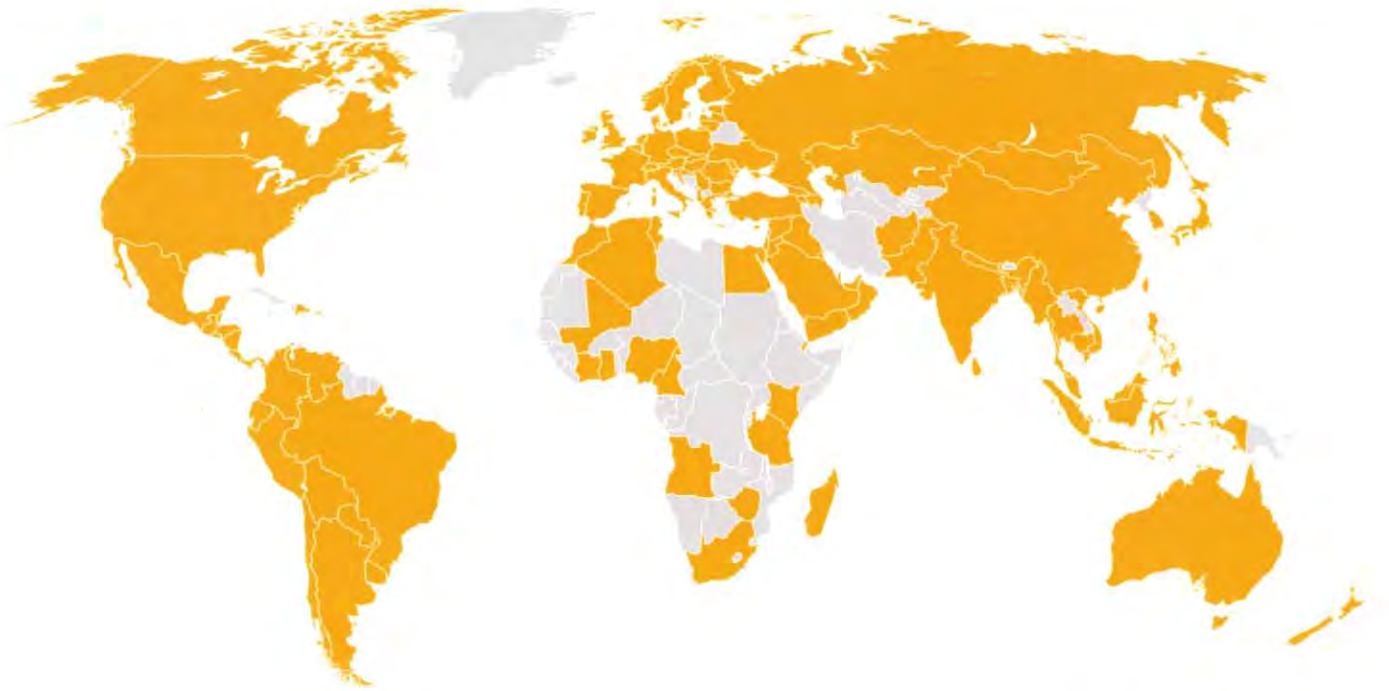
World Ranking

RANK	Name	Network or Alliance	REVENUE (\$m)	PARTNERS	EMPLOYEES	OFFICES
5	BDO	N/A	\$ 7,303.9	5,413	64,303	1,408
6	RSM International	N/A	\$ 4,641.4	3,384	38,353	763
7	Grant Thornton International	N	\$ 4,632.8	3,087	42,204	733
8	Praxity	A	\$ 4,487.1	3,291	39,064	633
9	Baker Tilly International	N	\$ 3,807.0	2,729	27,986	745
10	CPAmerica/Crowe Horwath Intl.	N/A	\$ 3,506.7	3,699	33,207	752
11	Nexia International	N	\$ 3,082.7	2,587	24,781	565
12	LEA Global	A	\$ 3,022.9	2,270	23,014	618
13	Moore Stephens International	N/A	\$ 2,659.9	2,727	27,613	657
14	GGI	A	\$ 2,311.0	1,916	17,422	701
15	Kreston International	N	\$ 2,045.2	1,667	21,715	663

Based on 2015 figures from *International Accounting Bulletin*

On The Map

CPAmerica International/Crowe Horwath International



Through its membership in Crowe Horwath International, CPAmerica is affiliated with more than 200 independent accounting and advisory services firms in more than 130 countries around the world.

Afghanistan	China	Ireland	Mongolia	Slovenia
Albania	Colombia	Israel	Morocco	South Africa
Algeria	Costa Rica	Italy	Myanmar	Spain
Andorra	Croatia	Ivory Coast	Nepal	Sri Lanka
Angola	Cyprus	Japan	Netherlands	South Korea
Argentina	Czech Republic	Jersey	New Zealand	Sweden
Armenia	Denmark	Jordan	Nicaragua	Switzerland
Australia	Dominican Republic	Kazakhstan	Nigeria	Syria
Austria	Ecuador	Kenya	Norway	Taiwan ROC
Azerbaijan	Egypt	Kuwait	Oman	Tajikistan
Bahamas	El Salvador	Latvia	Pakistan	Tanzania
Bahrain	Estonia	Lebanon	Palestine	Thailand
Bangladesh	Ethiopia	Libya	Panama	Tunisia
Barbados	Finland	Liechtenstein	Paraguay	Turkey
Belarus	France	Lithuania	Peru	Ukraine
Belgium	French Polynesia	Luxembourg	Philippines	United Arab Emirates
Belize	Georgia	Macau	Poland	United Kingdom
Bolivia	Germany	Madagascar	Portugal	Uruguay
Brazil	Greece	Malaysia	Puerto Rico	Uzbekistan
Brunei Darussalam	Guatemala	Maldives	Qatar	Venezuela
Bulgaria	Honduras	Mali	Romania	Vietnam
Cameroon	Hong Kong	Malta	Russia	Yemen
Cambodia	Hungary	Mauritania	Saudi Arabia	Zimbabwe
Canada	India	Mauritius	Serbia	
Caymen Islands	Indonesia	Mexico	Singapore	
Chile	Iraq	Moldova	Slovakia	

File Attachments for Item:

E. Consideration to approve and authorize the Mayor to execute the Vote Processing Equipment Use and Elections Services Agreement with the Palm Beach County Supervisor of Elections (SOE) Office in an estimated amount of \$15,667.52 for the Town's 2023 Municipal General Election on Tuesday, March 14, 2023.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission

MEETING DATE 11/01/2022

SUBMITTED BY: Lanelda Gaskins, Town Clerk's Office

SUBJECT: Voting Processing Equipment Use and Elections Services Agreement

SUMMARY:

Consideration to approve and authorize the Mayor to execute the Vote Processing Equipment Use and Elections Services Agreement with the Palm Beach County Supervisor of Elections (SOE) Office for the Town's 2023 Municipal General Election on Tuesday, March 14, 2023.

The responsibilities of the Palm Beach County Supervisor of Elections Office and the Town (Town Clerk/Qualifying Officer) are set forth in the attached agreement.

FISCAL IMPACT:

\$15,667.52

ATTACHMENTS:

2023 Municipal Election Voting Processing Equipment Use and Elections Services Agreement

Exhibit A Municipal Election Cost Examples/Uniform Municipal Election

RECOMMENDATION:

Staff recommends the approval of the 2023 Municipal Election Voting Processing Equipment Use and Elections Services Agreement for the March 14, 2023, General Election.

Municipal Election Cost Examples**Uniform Municipal Election (not in a Presidential Election Year)****2023****EXAMPLES**

		Municipal Size:		
		<u>Small</u>	<u>Medium</u>	<u>Large</u>
# of Precincts		4	17	47
# of Registered Voters		2,000	25,000	45,000
Estimated Voter Turnout %		20%	20%	20%
Estim. # of Voters Actually Voting		400	5,000	9,000
Estim. # of Vote By Mail Ballots Sent Out (40% of # Registered)		800	10,000	18,000
Estim. # of Vote By Mail Ballots In (40% of # Actually Voting)		160	2,000	3,600
Estim. # of Regular Ballots (60% of # Registered)		1,200	15,000	27,000
# of Poll Worker Training Locations		1	3	5
Staff Time Multiple		1	2	3
<hr/>				
		Municipal Size:		
		<u>Small</u>	<u>Medium</u>	<u>Large</u>
	<u>Unit Cost</u>			
Muni Package Flat Rate (Uniform Election) *	\$7,195.66	\$7,195.66	\$7,195.66	\$7,195.66
Precinct Services	\$596.24	\$2,384.95	\$10,136.02	\$28,023.11
Vote-By-Mail Ballots				
Ballots Out	\$6.71	\$5,369.55	\$67,119.42	\$120,814.95
Ballots In	\$0.60	\$96.00	\$1,200.00	\$2,160.00
Regular Ballots				
Onsite Support -- ClearBallot	\$0.20	\$240.00	\$3,000.00	\$5,400.00
Onsite Support -- ES&S	\$0.20	\$240.00	\$3,000.00	\$5,400.00
Staff Time				
Acctg/Billing (flat rate)	\$141.36	\$141.36	\$141.36	\$141.36
TOTAL ESTIMATE *		<u>\$15,667.52</u>	<u>\$91,792.46</u>	<u>\$169,135.08</u>

File Attachments for Item:

F. Approval of Meeting Minutes

October 18, 2022 - Commission Meeting Minutes



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers
3614 South Ocean Boulevard
Highland Beach, Florida 33487

Date: October 18, 2022
Time: 1:30 PM

1. CALL TO ORDER

Mayor Hillman called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner John Shoemaker
Commissioner Evalyn David
Commissioner Peggy Gossett-Seidman
Vice Mayor Natasha Moore (arrived at 1:31 P.M.)
Mayor Douglas Hillman
Town Attorney Glen Torcivia
Town Manager Marshall Labadie
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: David/Gossett-Seidman - Moved to approve the agenda as presented, which passed unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. Resolution No. 2022-025

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Board of Adjustments and Appeals; and providing for an effective date.

Mayor Hillman read the title of Resolution No. 2022-025.

The Town Commission interviewed Mr. Fred Rosen, followed by a motion to reappoint Mr. Rosen to serve as a member of the Board of Adjustment and Appeal Board for a three-year term ending October 18, 2026.

MOTION: David/Gossett-Seidman - Moved to approve Resolution No. 2022-025, which passed unanimously 5 to 0.

B. Lightening Protection Presentation by Cole Newman and Mike Dillion

Mayor Hillman read the title of Item 5.B.

Mr. Mike Dillion, Lightning Safety Alliance Corporation, provided a comprehensive PowerPoint presentation highlighting elements of the lightning protection systems.

Mayor Hillman opened the item for public comments:

Mr. David Newman asked if the Town maintained records related to lightning strikes on condominiums or residential properties. He was informed that the Town does not possess such documents.

Ms. Judith Goldberg inquired about grants or tax credits for lightning prevention. She was informed that there were none.

6. PUBLIC COMMENTS

Mr. Paul Resnick from Braemar Isle commented about the Town and the City of Delray Beach's fire code related to the use of grills or electrical appliances on condominium balconies.

Mr. David Newman spoke about the negative impact of using gas leaf blowers.

Mr. Fred Rosen talked about research he had completed on gas leaf blowers.

7. ANNOUNCEMENTS

Mayor Hillman read the following announcement:

Board Vacancies

Board of Adjustment and Appeals - One vacancy for a three-year term

Meetings and Events

October 27, 2022 - 11:30 A.M. Financial Advisory Board Regular Meeting

October 27, 2022 - 5:00 - 7:00 P.M. Food Truck Event

November 01, 2022 - 1:30 P.M. Town Commission Meeting

November 02, 2022 - 9:30 A.M. Natural Resources Preservation Advisory Board Regular Meeting

November 09, 2022 - 1:00 P.M. Code Enforcement Board Regular Meeting

November 10, 2022 - 9:30 A.M. Planning Board Regular Meeting

Board Action Report

None.

8. ORDINANCES

A. None.

9. CONSENT AGENDA

A. None.

10. UNFINISHED BUSINESS

A. Fire Rescue Implementation Update

1. Discussion on Fire Station Construction

Town Manager Labadie presented PowerPoint slides displaying renderings of the new fire station building. Afterward, there were conversations about additional parking, the flow of traffic, and the demand for construction materials and labor costs. Town Manager Labadie advised that the next steps are to dress up the renderings for public display at the October 27, 2022, Food Truck event. In addition, he hopes to have more detailed renderings for the next Town Commission meeting.

Mayor Hillman asked Town Manager Labadie to share the timeline for the Town Commission to decide on the fire rescue building plans. Town Manager Labadie mentioned that the drop-dead date is Thanksgiving.

Fire Chief Glen Joseph provided background information about acquiring fire rescue vehicles. He is currently looking at a preowned 2017 fire rescue vehicle.

11. NEW BUSINESS

A. Introduction of the proposed amendment to the Town Code of Ordinances to incorporate sea turtle protection lighting standards.

Mayor Hillman read the title of Item 11.A.

Town Manager Labadie introduced this item. Town Planner Ingrid Allen described the proposed amendment to the Town Code of Ordinances to incorporate sea turtle protection lighting standards. After that, Building Official Jeff Remas commented on the complaints that Town staff received during turtle season and the continuous enforcement by staff.

The Town Commission suggested that Town staff include additional language to Section 4-8(c)(4) - Lighting restrictions for the protection of sea turtles regarding wavelength colors definition. Besides, it was the consensus of the Town Commission to refer the proposed amendment to the Natural Resources Preservation Advisory Board for review.

MOTION: David/Gossett-Seidman - Moved to send the turtle lighting statute to the Natural Resources Preservation Advisory Board and invite the Turtle Permit Holder, a Gumbo Limbo representative, and the Florida Fish and Wildlife Conservation Commission to the meeting. The motion passed unanimously 5 to 0.

B. Introduction of Zoning District density review.

Town Planner Allen presented the zoning district density review. The Town Commission discussed the complexity of the zoning district density and suggested that public participation and, input from the Planning Board was necessary.

Additionally, the Town Commission referred this matter to the Planning Board. The Planning Board must look at the density by category and district, modify the code and take a long, careful look at the issue, the history of changes to the code, and the footprint.

Mayor Hillman suggested a joint meeting with the Planning Board after their review of the zoning district density.

Mayor Hillman opened this item for public comments:

Mr. David Gunther from Boca Raton commented on Residential Multiple-Family Low-Density Zoning District (RML) and the comprehensive plan.

Mr. Matthew Scott spoke about the use of zoning codes in various municipalities.

C. Consideration of a Right of Way Permit for AT&T to work along State Road A1A.

Mayor Hillman read the title of Item 11.C.

Town Manager Labadie presented this item. He encouraged the resident to be careful because subcontractors are performing the work on behalf of AT&T.

A representative from AT&T was not present at the meeting. Therefore, it was suggested to table the item, and Town staff will bring it back when an AT&T representative is available to attend a Town Commission meeting.

Mayor Hillman mentioned that the Town staff does not need to copy the supporting documents for the next meeting.

MOTION: David/Shoemaker - Moved to **TABLE** AT&T Right of Way Permit until they have an AT&T representative present. The motion passed unanimously 5 to 0.

- D. Consideration to approve and authorize the Mayor to execute an additional contract agreement with AXON Enterprise, Inc. extending the term of the contract ten years for the purchase of body cameras, in-car cameras, LPR cameras, docking stations, mounts, redaction assistant, battery packs, automated activation feature, licensing, and warranty for the Police Department.**

Major Michael Oh presented this item. He explained the advantages associated with extending the AXON contract.

MOTION: David/Shoemaker - Moved to approve the extension of the AXON contract for another eight years, which passed unanimously 5 to 0.

- E. Water and Sewer October 01, 2023, Billing Rate Review. - Vice Mayor Moore**

Vice Mayor Moore provided a PowerPoint presentation. She spoke about the analysis related the combined summary of water and sewer bills by fiscal year, the summary of sewer bills by fiscal year, and the summary of water bills by fiscal year.

Finance Director David DiLena also commented on the matter.

Vice Mayor Moore and Finance Director DiLena will work together to forecast the budgets of the water fund and sewer fund to estimate the water and sewer rate changes to be effective October 1, 2023, and forward. The analysis will be presented at the November 01, 2022, Town Commission meeting.

Vice Mayor Moore mentioned that Town staff should communicate the rate change to the residents in August 2023. She suggested an annual analysis of the water and sewer billing rates.

F. Discussion of the process to fill the temporary vacancy of Commissioner Seat Expiring March 2024.

Town Manager Labadie presented this item. The Town Commission discussed the process to fill the temporary vacancy of the Commissioner seat. The next steps for this process are as follows:

On October 24, 2022, Town staff will make a public announcement about the process to fill the vacancy of the Commissioner seat. Those residents interested in filling the vacant Commission seat must complete an application and provide a resume along with a letter of interest to the Town Clerk's Office by November 15, 2022, at noon.

On November 22, 2022, the Town Commission will hold a Special Meeting at 1:30 P.M., to interview the applicants.

G. Approval of Meeting Minutes

October 04, 2022 - Commission Meeting Minutes

MOTION: David/Moore - Moved to accept the minutes as corrected, which passed unanimously 5 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner John Shoemaker had no comments.

Commissioner Evalyn David had no comments.

Commissioner Peggy Gossett-Seidman spoke about a meeting that she attended at the West Boca Library regarding workforce housing. She also talked about the shortage of affordable workforce housing in the southeast county area. Town Manager Labadie will provide the Town Commission with a copy of the Florida City and County Management Association (FCCMA) presentation or the links to other county agencies regarding affordable and workforce housing.

Vice Mayor Natasha Moore had no comments.

Mayor Douglas Hillman inquired about the two (2) construction sites on the south side of Bel Air Drive. Building Official Remas explained that one of the properties was being demolished and the other property was being renovated.

There was a dialogue about floodplain elevations.

13. TOWN ATTORNEY'S REPORT

Town Attorney Torcivia had no comments.

14. TOWN MANAGER'S REPORT

Town Manager Labadie mentioned that the Water Treatment Plant won the number one (#1) South Florida best-tasting water award. A formal presentation will be held at a future Town Commission meeting. Also, there will be a competition in the Orlando area in a few weeks.

15. ADJOURNMENT

The meeting adjourned at 5:44 P.M.

APPROVED November 01, 2022, Town Commission Meeting.

ATTEST:

Douglas Hillman, Mayor

Transcribed by
Lanelda Gaskins and Jaclyn DeHart

Lanelda Gaskins, MMC
Town Clerk

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.

File Attachments for Item:

G. Consideration to approve and authorize the Mayor to execute an agreement with CAP Government Services for supplemental building inspection and plan review services.



TOWN OF HIGHLAND BEACH AGENDA MEMORANDUM

MEETING TYPE: Town Commission Meeting
MEETING DATE 11/01/2022
SUBMITTED BY: Jeff Remas, BCO, Building Department
SUBJECT: CAP Government Contract Renewal

SUMMARY:

The current CAP Government contract expires November 15th, 2022 and was procured using Palm Beach County's contract. PBC renewed their CAP contract for 5 years, however per our purchasing policy any contract that we use as a "piggyback" must ensure that they have the lowest price. We were able to determine that the City of Boynton Beach has a lower rate, therefore the contract we will be using for procurement is Boynton Beach.

FISCAL IMPACT:

No fiscal impact. Some rates go up minimally, some rates go down. (see attached fees)

ATTACHMENTS:

CAP Government Contract, Exhibit A (fees)

RECOMMENDATION:

Staff recommends approval of CAP contract

The City of Boynton Beach



Finance/Procurement Services
100 E. Ocean Avenue
Boynton Beach, FL 33435
P.O. Box 310
Boynton Beach, Florida 33425-0310
Telephone No: (561) 742-6310

December 7, 2021

Carlos A. Penin, P.E.
C.A.P. Government, Inc.
343 Almeria Avenue
Coral Gables, FL 33134

VIA EMAIL TRANSMITTAL TO: cap@capfla.com

RFP: SUPPLEMENTAL BUILDING INSPECTIONS AND PLAN REVIEW SERVICES

RFP No.: 021-2411-20/RW

CURRENT AGREEMENT TERM: FEBRUARY 17, 2021 – FEBRUARY 16, 2022

Dear Mr. Penin:

The current agreement term for "**SUPPLEMENTAL BUILDING INSPECTIONS AND PLAN REVIEW SERVICES**" expires February 16, 2022.

The agreement documents allow for three (3) additional one (1) year extensions. The City of Boynton Beach would like to extend the bid for its 1st renewal for an additional one-year period with the same terms and conditions.

Please indicate your response on the following page and return it to Procurement Services along with the company's update COI via email to prattt@bbfl.us at your earliest convenience. If you should have any questions, please do not hesitate to contact Taralyn Pratt, Contract Administrator at (561) 742-6308.

Sincerely,

A handwritten signature in black ink that reads "Mara Frederiksen". The signature is fluid and cursive, with the first name "Mara" being more prominent than the last name "Frederiksen".

Mara Frederiksen
Director of Financial Services

tp

The City of Boynton Beach



Finance/Procurement Services
100 E. Ocean Avenue
Boynton Beach, FL 33435
P.O. Box 310
Boynton Beach, Florida 33425-0310
Telephone No: (561) 742-6310

December 7, 2021

RFP: SUPPLEMENTAL BUILDING INSPECTIONS AND PLAN REVIEW SERVICES

RFP No.: 021-2411-20/RW

Agreement between the CITY OF BOYNTON BEACH and C.A.P. GOVERNMENT, INC.

AGREEMENT RENEWAL TERM: FEBRUARY 17, 2022 – FEBRUARY 16, 2023

☒ Yes, I agree to renew the existing agreement under the same terms and conditions for an additional one-year term.

☐ No, I do not wish to renew the bid for the following reason(s) _____

C.A.P. GOVERNMENT, INC.

NAME OF COMPANY

Carlos A. Penin, PE

NAME OF REPRESENTATIVE
(please print)

12/07/2021

DATE

cap@capfla.com

E-MAIL

SIGNATURE

President

TITLE

(305) 448-1711

(AREA CODE) TELEPHONE NUMBER

Schedule of Prices

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner (unless otherwise specified).

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Proposal

All hourly rates provided shall be inclusive of all reimbursable expenses (travel, mileage, copies, etc.)

Description of Services	Hourly Rate Per Individual *	Estimated Hours Annually	Total Annual Cost	
Single Discipline Field Inspector	\$72.5000	5613	\$ 406,942.50	*
Single Discipline Plans Examiner	\$78.5000	2406	\$ 188,871.00	*
Subtotal:			\$ 595,813.50	

Optional Services

All hourly rates provided shall be inclusive of all reimbursable expenses (travel, mileage copies, etc.)

Description of Services	Hourly Rate Per Individual *	
Multi Discipline Field Inspector	\$76.0000	
Multi Discipline Plans Examiner	\$82.0000	
Business Inspector	\$45.0000	
Application Technician	\$40.0000	

Price Proposal - COPY

All hourly rates provided shall be inclusive of all reimbursable expenses (travel, mileage, copies, etc.)

Description of Services	Hourly Rate Per Individual *	Estimated Hours Annually	Total Annual Cost	
Single Discipline Field Inspector	\$72.5000	5613	\$ 406,942.50	*
Single Discipline Plans Examiner	\$78.5000	2406	\$ 188,871.00	*
Subtotal:			\$ 595,813.50	

Summary Table

Bid Form	Amount
Price Proposal	\$ 595,813.50
Price Proposal - COPY	\$ 595,813.50
Subtotal Contract Amount:	\$ 1,191,627.00

1. Letter of interest

The Letter of Interest shall summarize the Proposer's primary qualifications and a firm commitment to provide the proposed services.

Description	Response *
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CONTRACT FOR BUILDING INSPECTIONS AND PLAN REVIEW SERVICES

THIS CONTRACT is made this _____ day of _____, 2022, between the **Town of Highland Beach, Florida**, a municipal corporation with its office located at 3614 So. Ocean Blvd., Florida 33487, hereinafter referred to as the “Town,” and **C.A.P. Government, Inc.**, a Florida corporation, with its office located at 1910 N. Mango Road, West Palm Beach, FL 33409, hereinafter referred to as “Contractor.”

RECITALS

WHEREAS, the Town is a municipal corporation organized and existing pursuant to its charter and the laws of the State of Florida; and

WHEREAS, the City of Boynton Beach issued Request for Proposal No. 021-2411-20/RW for Supplemental Building Inspections and Plan Review Services and awarded the Contractor a Professional Services Agreement for these services; and,

WHEREAS, the Town is in need of building inspections and plan review services and Contractor has agreed to provide those services as requested by utilizing the Contractor’s City of Boynton Beach agreement which is valid until February 16, 2023 (with two (2) additional one (1) year extension options); and

WHEREAS, Contractor further warrants that it is experienced and capable of performing the tasks hereunder in a professional and competent manner; and

WHEREAS, the Town finds utilizing the existing City of Boynton Beach Agreement described herein serves a valid public purpose.

NOW, THEREFORE, the Town hereby engages the services of Contractor, and in consideration of the mutual promises herein contained, the sufficiency of which is hereby acknowledged by both parties, the parties agree as follows:

I. GENERAL CONDITIONS

1.1 **Contract Documents.** The Contract Documents are incorporated herein by reference as if originally set forth in this Contract and comprise the entire agreement between the Town and Contractor. The Contract Documents consist of RFP No. 021-2411-20/RW (the “RFP”), the Professional Services Agreement for Supplemental Building Inspections and Plan Review Services between the Contractor and the City of Boynton Beach (the “Boynton Beach Contract”) (as amended herein), this Contract, and any duly executed and issued Change Orders, Work Directive Changes, Field Orders and amendments relating thereto. If, during the performance of the Services, Contractor finds an ambiguity, error or discrepancy in the Contract Documents, Contractor shall so notify the Town, in writing, at once and before proceeding shall obtain a written interpretation or clarification. In resolving conflicts in any of the Contract Documents, the order of

[1]

precedence shall be as follows:

- First Priority: Duly executed Change Orders; Work Direct Changes; and, Amendments
- Second Priority: This Contract
- Third Priority: The Boynton Beach Contract
- Fourth Priority: The RFP.

The Town will not be responsible for any oral instructions, clarifications, or other communications except those provided in writing in response to Contractor's request for clarification of an ambiguity, discrepancy or error.

1.2 Contract Administrator. Contractor shall follow the instructions of the Town's Contract Administrator. The Contract Administrator shall be the Town Manager or the Town Manager's designee. In the administration of this Contract, as contrasted with matters of policy, all parties may rely upon instructions or determinations made by the Contract Administrator.

1.3 Contract Rates. The Town engages Contractor to provide the Services at the rates established in the Boynton Beach Contract (see **Exhibit A** attached hereto and incorporated herein).

1.4 Term. The term of this Contract shall be from the execution by the Town for a period of one (1) year. The Town Manager is authorized to extend the Contract for one additional year. The Town, however, may terminate this Contract as stated herein.

II. SCOPE OF SERVICES/WORK

2.1 Services. Contractor agrees to provide to the Town the building inspections and plan review services as set forth in the RFP and the Boynton Beach Contract, as amended herein, and in accordance with the Town's Code of Ordinances (collectively, the "Services"). The Town does not guarantee the Contractor any minimum amount of hours or annual earnings under this Contract.

2.2 Schedule. Contract shall perform the Services hereunder during normal business hours of 8:00 A.M. to 4:30 P.M., Monday through Friday, as needed, or as may be altered by mutual agreement.

2.3 Quality. Contractor represents to the Town that the Services to be performed under this Contract shall be in accordance with accepted and established trade practices and procedures recognized in Contractor's trade in general and that Contractor's Services shall conform to the highest standards and in accordance with this Contract.

[2]

2.4 **Licensed.** Contractor represents that it is licensed to do business in the State of Florida and further warrants its capability and experience to perform the Services provided for herein in a professional and competent manner.

III. PERSONNEL; SUBCONTRACTORS

3.1 **Personnel.** The Contractor represents that it has, or will secure at its own expense, all necessary personnel required to perform the Services under this Contract. All of the Services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in performing the Services shall be fully qualified and, if required, licensed and/or permitted under state and local law to perform such Services. All of Contractor's personnel (and all subcontractors, if any) shall comply with all Town requirements governing conduct, safety, and security, while on Town property. The Town reserves the right to reject the use of a particular employee to perform the Services, and the Contractor shall replace said employee to the reasonable satisfaction of the Town.

3.2 **Subcontractors.** The Town reserves the right to accept the use of a particular subcontractor or to reject the selection of a particular subcontractor to perform the Services. All subcontractors shall be required to provide their own insurance coverage identical to those required of the Contractor under this Contract. In the event that a subcontractor does not have the appropriate insurance, the Contractor shall indemnify and hold harmless the Town for any claim in excess of the subcontractor's insurance coverage, arising out of the acts, errors or omissions of the subcontractor.

IV. PROJECT MANAGEMENT

4.1 Both parties shall appoint a person who shall meet to coordinate, review and insure performance by Contractor under this Contract. The Contract Administrator will oversee the daily administration of the tasks to be performed by Contractor under this Contract.

V. EQUIPMENT

5.1 Contractor shall provide all the equipment and fuel necessary to complete the Services to be performed hereunder. In the event Contractor requires equipment from the Town, Contractor shall meet and confer with the Contract Administrator before work commences. In the event the Town's equipment is to be utilized, any costs chargeable to Contractor shall be agreed upon in advance of the commencement of work.

VI. FEE AND ORDERING MECHANISM

6.1 **Fee.** For Services rendered in accordance with this Contract, Contractor shall be entitled to a fee for actual Services performed and accepted by the Town. Such fee shall be in accordance with the hourly rates set forth in **Exhibit A**.

[3]

6.2 Purchase Orders. The Town's ordering mechanism for all work performed under this Contract shall be a Town Purchase Order. Contractor shall not perform work under this Contract without a Town Purchase Order specifically for this purpose. Contractor shall not perform work which is out of scope, nor exceed any not to exceed amounts expressed on the Purchase Order. Note that the Town's Fiscal Year ends on September 30th of each calendar year. The Town cannot authorize work beyond September 30th of each calendar year, prior to the annual budget being approved by the Town Commission. Additionally, the Town must have budgeted appropriate funds for this work in any subsequent Fiscal Year. The Town will issue a new Purchase Order each Fiscal Year, for required and approved Services.

VII. MAXIMUM COSTS

7.1 Contractor expressly acknowledges and agrees that the total cost to complete all Services as specified herein shall not exceed the hourly billing rates provided for in the Boynton Beach Contract (see **Exhibit A**) without prior written approval from the Town.

VIII. BILLING; PAYMENTS

8.1 Invoices. Contractor shall submit an itemized monthly bill to the Contract Administrator for approval prior to receiving compensation. Billing shall include an itemized summary of total costs billed. If the Town disputes any invoice or part of an invoice, the Town shall notify the Contractor within fifteen (15) days of receipt of the invoice. The Town reserves the right to off-set, reduce or withhold any payment to the Contractor until such dispute is resolved. The Contractor shall correct all defective work and re-perform defective services at no cost to the Town.

8.2 Payments. Except as otherwise set forth in this Contract, the Contractor shall be paid within thirty (30) days receipt of approved invoice for Services.

IX. AUDIT BY TOWN

9.1 Contractor shall permit the Town, or any authorized representatives of the Town, at all reasonable times, access to and the right to examine all records, books, papers or documents related to Contractor's performance under this Contract including, but not limited to, expenses for sub-contractors, agents or assistants, direct and indirect charges for work performed and detailed documentation for all such work performed or to be performed under this Contract.

X. COPIES OF DATA/DOCUMENTS

10.1 Copies or original documents prepared by Contractor in relation to work associated with this Contract shall be provided to the Town. Data collected, stored, and/or provided shall be in a form acceptable to the Town and agreed upon by the Town.

XI. OWNERSHIP

11.1 Each and every report, draft, work product, map, record, and other document reproduced, prepared, or caused to be prepared by Contractor pursuant to or in connection with this Contract shall be the exclusive property of the Town.

XII. WRITTEN AUTHORIZATION REQUIRED

12.1 Contractor shall not make changes to the Services or perform any additional services without first obtaining written authorization from the Town for such additional services. Additional labor or materials provided without written authorization shall be done at Contractor's risk and without payment.

XXIII. DEFAULTS, TERMINATION OF CONTRACT

13.1 **Contractor Default.** If the Contract Administrator deems that Contractor is in default for failure to supply an adequate working force, or service of proper quality, or has failed in any other respect to satisfactorily perform the Services specified in this Contract, the Contract Administrator may give written notice to Contractor specifying defaults to be remedied within ten (10) days. Such notice, made in accordance with this Contract, shall set forth the basis for any dissatisfaction and suggest corrective measures.

A. If Contractor does not remedy defaults within ten (10) days or commence steps to remedy default to the reasonable satisfaction of the Contract Administrator, the Town may secure such services from another Contractor and the Town may withhold any money due or which may become due to Contractor for such task related to the claimed default; or

B. If after ten (10) days Contractor has not remedied defaults or commenced steps to remedy defaults to the satisfaction of the Contract Administrator, the Town may elect to terminate this Contract.

13.2 **Termination.** Notwithstanding paragraph 13.1, the Town reserves the right and may elect to terminate this Contract at any time, with or without cause. At such time, Contractor would be compensated only for Services which have been satisfactorily completed to the date of termination. No compensation shall be paid for de-mobilization, take-down, disengagement wind-down or other costs incurred due to termination of this Contract.

XIV. INSURANCE

14.1 Prior to the effective date of this contract, Contractor shall be required to submit to the Town Clerk's Office, a copy of its Certificates of Insurance, reflecting, at a minimum, the coverages required under the Boynton Beach Contract.

The Town of Highland Beach shall be named as "Additional Insured" on Contractor's General Liability Policy, and if Contractor's vehicles will be operating on Town-owned

property, the Town of Highland Beach must also be named as "Additional Insured" on Contractor's Automobile Liability policy.

Copies must be provided to the Town Clerk and Contract Administrator prior to beginning work or within specified number of days following execution of Contract. If there is a cancellation of or change to the policy submitted as proof of coverage, it is the responsibility of Contractor to insure it or the Insurance carrier, notifies the Town of Highland Beach's Contract Administrator, at least thirty (30) days before expiration of or any changes to the policy.

XV. WAIVER OF BREACH

15.1 The waiver of either party of any breach of any provision of this Contract shall not operate or be construed as a waiver of any subsequent breach of that same or any other provision.

XVI. INDEMNITY

16.1 **Generally.** Contractor shall indemnify, defend and hold harmless, to the maximum extent permitted by law, the Town and its officers, agents, employees and representatives, from and against any and all liability, suite, actions, proceedings, judgments, claims, losses, liens, damages, injuries (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), costs and expenses (including attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part arise out of or are connected with, or which are alleged to have arisen out of or to have been connected with, Contractor's performance of this Contract (including performance by its agents, employees, subcontractors or by anyone Contractor directly or indirectly employed). Nothing contained in the foregoing indemnification shall be construed as a waiver of any immunity or limitation of liability the Town may have under the doctrine of sovereign immunity or Section 768.28, Florida Statutes.

16.2 **Survivability.** Contractor's obligation to indemnify, defend and hold harmless shall remain in effect and shall be binding upon Contractor whether such injury or damage shall accrue, or may be discovered, before or after termination of this Contract.

16.3 **Breach.** Contractor's failure to comply with this section's provisions shall constitute a material breach upon which the Town may immediately terminate or suspend this Contract.

XVII. ENTIRE CONTRACT

17.1 **Generally.** This Contract supersedes any and all other Contracts, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other

Contract, statement, or promise relating to the subject matter of this Contract which is not contained herein shall be valid or binding.

17.2 **Recitals Incorporated.** The recitals (whereas clauses) above are incorporated herein and hereby made a part of this Contract.

XVIII. THIRD-PARTY BENEFICIARIES; ASSIGNMENT

18.1 **No Third-Party Beneficiaries.** Nothing under this Contract shall be construed to give any rights or benefits to any party other than the Town and Contractor. All duties and responsibilities under this Contract shall be for the sole and exclusive benefit of the Town and Contractor and not for the benefit of any other party. Contractor shall not assign any right or interest in this Contract, and shall not delegate any duty owned, without the Town's prior written consent. Any attempted assignment or delegation shall be void and totally ineffective for all purposes, and shall constitute a material breach upon which the Town may immediately terminate or suspend this Contract.

18.2 **Assignment.** In the event the Town consents to an assignment or delegation, the assignee, delegate, or its legal representative shall agree in writing to personally assume, perform, and be bound by this Contract's covenants, conditions, obligations and provisions.

XIX. SUCCESSORS AND ASSIGNS

19.1 Subject to the provision regarding assignment, this Contract shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.

XX. WAIVER OF TRIAL BY JURY

20.1 TO ENCOURAGE PROMPT AND EQUITABLE RESOLUTION OF ANY LITIGATION, EACH PARTY HEREBY WAIVES ITS RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED TO THIS CONTRACT.

XXI. GOVERNING LAW AND REMEDIES

21.1 **Applicable Laws; Venue.** The validity of this Contract and of any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Florida and venue shall be in Palm Beach County, Florida.

21.2 **Remedies.** No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

XXII. TIME IS OF THE ESSENCE; DAMAGES

22.1 Time is of the Essence. Time is of the essence in the completion of Services as specified herein. Contractor and the Town agree that the ongoing performance and completion of all Services specified in this Contract are of vital importance to the Town and the Town will suffer irreparable harm and injury of a nature not capable of being calculated with reasonable certainty if they are not timely completed.

22.2 Damages. The Town may recover from Contractor any amounts paid by the Town for damages suffered to third parties as a result of Contractor's failure to complete the Services as required in this Contract.

XXIII. NOTICES

23.1 All notices hereunder must be in writing and, unless otherwise provided herein, shall be deemed validly given on the date personally delivered to the address indicated below or delivered by nationally recognized overnight courier to the address indicated below or on the third (3rd) business day following deposit, postage prepaid, using certified mail, return receipt requested, in any U.S. postal mailbox or at any U.S. Post Office to the address indicated below. Should the Town or Contractor have a change of address, the other party shall immediately be notified in writing of such change, provided, however, that each address for notice must include a street address and not merely a post office box. All notices, demands or requests from Contractor to the Town shall be given to the Town address as follows:

Town Manager
Town of Highland Beach
3614 So. Ocean Blvd.
Highland Beach, Florida 33487

All notices, demands or requests from the Town to Contractor shall be given to Contractor address as follows:

C.A.P. Government, Inc.
1910 N. Florida Mango Road
West Palm Beach, FL 33409

XXIV. SEVERABILITY

24.1 Should any part, term or provision of this Contract or any document required herein to be executed be declared invalid, void or unenforceable, all remaining parts, terms and provisions hereof shall remain in full force and effect and shall in no way be invalidated, impaired or affected thereby.

XXV. FORCES OF NATURE

25.1 Neither party shall be considered in default in the performance of its obligations hereunder or any of them, if such obligations were prevented or delayed by any cause, existing or future beyond the reasonable control of such party which include but are not limited to acts of God, labor disputes or civil unrest. Any delays beyond the control of either party shall automatically extend the time schedule as set forth in this Contract by the period of any such delay.

XXVI. COUNTERPARTS

26.1 This Contract may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same document. The parties agree to accept the execution and delivery of this document by electronic means and shall treat the same as an original. Each of the parties shall sign a sufficient number of counterparts, so that each party will receive a fully executed original of this Contract.

XXVII. PUBLIC ENTITY CRIMES

27.1 Contractor acknowledges and agrees that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Contractor, supplier or sub-Contractor under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. Contractor will advise the Town immediately if it becomes aware of any violation of this statute.

XXVIII. PREPARATION

28.1 This Contract shall not be construed more strongly against either party regardless of who was more responsible for its preparation.

XXIX. PALM BEACH COUNTY IG

29.1 In accordance with Palm Beach County ordinance number 2011-009, Contractor acknowledges that this Contract may be subject to investigation and/or audit by the Palm Beach County Inspector General. Contractor has reviewed Palm Beach County ordinance number 2011-009 and is aware of its rights and/or obligations under such ordinance.

XXX. PUBLIC RECORDS

30.1 Contractor shall comply with Florida's Public Records Act, Chapter 119, Florida Statutes, and, if determined to be acting on behalf of the Town as provided under

section 119.011(2), Florida Statutes, specifically agrees to:

- (a) Keep and maintain public records required by the Town to perform the service.
- (b) Upon request from the Town's custodian of public records or designee, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Contract and following completion of this Contract if the Contractor does not transfer the records to the Town.
- (d) Upon completion of this Contract, transfer, at no cost, to the Town all public records in possession of Contractor or keep and maintain public records required by the Town to perform the service. If Contractor transfers all public records to the Town upon completion of the Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Town, upon request from the Town's custodian of public records or designee, in a format that is compatible with the information technology systems of the Town.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS OR DESIGNEE AT 561-278-4548, lgaskins@highlandbeach.us, OR BY MAIL AT TOWN OF HIGHLAND BEACH, 3614 S. OCEAN BLVD., HIGHLAND BEACH, FL 33487.

XXXI. FEDERAL AND STATE TAX

31.1 The Town of Highland Beach is exempt from Federal Tax and State Tax for Tangible Personal Property. Vendors or contractors doing business with the Town of Highland Beach shall not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the Town, nor shall any vendor/contractor be authorized to use the Town's tax Exemption Number in securing such materials.

XXXII. PROTECTION OF PROPERTY

32.1 Contractor shall at all times guard against damage or loss to the property of the

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Town or of other vendors or contractors and shall be held responsible for replacing or repairing any such loss or damage. The Town may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property through negligence of the successful Contractor or its agents. Contractor shall be responsible to safeguard all of their property such as tools and equipment while on site. The Town will not be held responsible for any loss of Contractor property due to theft or vandalism.

XXXIII. DAMAGE TO PERSONS OR PROPERTY

33.1 The responsibility for all damage to person or property arising out of or on account of services performed under this Contract shall rest upon Contractor, and he/she shall save the Town and political unit thereof harmless from all claims made on account of such damages.

XXXIV. ENFORCEMENT COSTS

34.1 All parties shall be responsible for their own attorneys' fees, court costs and expenses if any legal action or other proceeding is brought for any dispute, disagreement, or issue of construction or interpretation arising hereunder whether relating to the Agreement's execution, validity, the obligations provided therein, or performance of this Agreement, or because of an alleged breach, default or misrepresentation in connection with any provisions of this Agreement.

XXXV. INDEPENDENT CONTRACTOR

35.1 No employer/employee relationships shall be deemed to be established by this Contract, and Contractor, its agents and employees shall be deemed independent contractors at all times.

XXXVI. SCRUTINIZED COMPANIES

36.1 Contractor certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List and are not engaged in the boycott of Israel. Pursuant to section 287.135, Florida Statutes, the Town may immediately terminate the Contract at its sole option if the Contractor or any of its subcontractors are found to have submitted a false certification; or if the Contractor or any of its subcontractors, are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Contract.

36.2 The Contractor agrees to observe the above requirements for applicable subcontracts entered into for the performance of services under the Contract.

36.3 The Contractor agrees that the certifications in this section shall be effective and relied upon by the Town for the term of the Contract, including any and all renewals.

36.4 The Contractor agrees that if it or any of its subcontractors' status changes in

regards to any certification herein, the Contractor shall immediately notify the Town of the same.

36.5 As provided in Subsection 287.135(8), Florida Statutes, if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

XXXVII. E-VERIFY

37.1 Pursuant to Section 448.095(2), Florida Statutes, the Contractor shall:

1. Register with and use the E-Verify system to verify the work authorization status of all newly hired employees and require all subcontractors (providing services or receiving funding under this Contract) to register with and use the E-Verify system to verify the work authorization status of all the subcontractors' newly hired employees;
2. Secure an affidavit from all subcontractors (providing services or receiving funding under this Contract) stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien;
3. Maintain copies of all subcontractor affidavits for the duration of this Contract;
4. Comply fully, and ensure all of its subcontractors comply fully, with Section 448.095, Florida Statutes;
5. Be aware that a violation of Section 448.09, Florida Statutes (Unauthorized aliens; employment prohibited) shall be grounds for termination of this Contract; and
6. Be aware that if the Town terminates this Contract under Section 448.095(2)(c), Florida Statutes, the Contractor may not be awarded a public contract for at least 1 year after the date on which the Contract is terminated and will be liable for any additional costs incurred by the Town as a result of the termination of the Contract.

XXXVIII. SURVIVABILITY

38.1 Any provision of the Contract which is of a continuing nature or imposes an obligation which extends beyond the term of the Contract shall survive its expiration or earlier termination.

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract on the day and year first above written.

TOWN OF HIGHLAND BEACH, FLORIDA

By: _____
Douglas Hillman, Mayor

ATTEST:

Lanelda Gaskins, MMC, Town Clerk

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Approved as to form and legal sufficiency:

Glen J. Torcivia, Town Attorney

C.A.P. GOVERNMENT, INC.

BY: _____ [SEAL, IF REQUIRED]

Print Name: _____

Title: _____

STATE OF _____)
COUNTY OF _____)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this _____ day of _____, 2022, by _____ [name], as _____ [title] of C.A.P. GOVERNMENT, INC., a Florida corporation, and who is personally known to me or who has produced the following as identification: _____.

[Notary Stamp]

Signature of Notary Public