



# Town of Highland Beach

## Notice of Public Meeting Protocol

The Town of Highland Beach is committed to serving the needs of the public.

The following information is guidance for preregistration for Zoom or telephone participation, and for viewing and providing public comments at the meeting:

### ZOOM PARTICIPATION:

**Online or Telephone Access** – Access to the meeting will begin on the date and time of the meeting.

- To Join Meeting: All interested persons **must preregister** to participate by contacting Town Clerk Lanelda Gaskins at [publiccomments@highlandbeach.us](mailto:publiccomments@highlandbeach.us) or by calling (561) 278-4548 no later than one (1) business day prior to the meeting date (**e.g. by 4:30 P.M. on a Monday if the meeting is scheduled for that Tuesday; and by 4:30 P.M.**).
- Meeting access information and instructions will be provided to those persons two hours prior to the meeting.
- The video camera display feature will only be enabled for Public Hearing Quasi-Judicial matters and during public comments only. The video camera display feature will be disabled for public use.

For additional information on using Zoom, please visit Zoom Support by click on the following link: <https://support.zoom.us/hc/en-us>.

**Viewing Only** - To view the meeting, preregistration is not required. The public can view the meeting on the following:

- Highland Beach TV Channel 99 online streaming on the Town's website and via Highland Beach YouTube at <https://www.youtube.com/channel/UCTAGr8WCa44Y3Q2Bb6UN2mw>.

### PROVIDING PUBLIC COMMENT:

Persons desiring to provide public comments must do so by one of the methods listed below. Public comments will be limited to five minutes (three minutes for special Commission meeting items only) per person during the designated section of the agenda. If an interested person desires to provide written public comment, all comments must be directed to Lanelda Gaskins, Town Clerk as follows:

### TO SEND COMMENTS IN ADVANCE VIA EMAIL:

- To submit public comments, click on the link <https://mmportal6.teamunicode.com/> to go to the Agendas and Meeting webpage. At the top of the page click on "Public Comments" to submit your comments, or
- Submit your comments to [publiccomments@highlandbeach.us](mailto:publiccomments@highlandbeach.us).
- The Town will receive such public comments no later than two (2) hours prior to the meeting. If timely received, Town staff will read the public comment at the meeting.

- Live Zoom Video Participation - If attending via Zoom online, please follow Zoom instructions above. Once the meeting gets to the applicable public comment period, the host of the meeting will allow public participants (audio only) into the meeting from the waiting room, to provide live public comment.
- Live Zoom Telephone Participation - If attending via Zoom by telephone, please follow the instructions above. Once the meeting gets to the appropriate public comment period, the host of the meeting will allow public participants into the meeting from the waiting room, to provide live public comment.

Should you have any questions, please feel free to contact the Town Clerk's Office at (561) 278-4548.



# **TOWN OF HIGHLAND BEACH TOWN COMMISSION SPECIAL MEETING AGENDA**

**Tuesday, March 21, 2023 AT 1:30 PM**

## **TOWN HALL COMMISSION CHAMBERS**

3614 S. OCEAN BOULEVARD  
HIGHLAND BEACH, FL 33487

### **Town Commission**

**Douglas Hillman  
Natasha Moore  
Evalyn David  
John Shoemaker  
David Stern**

**Mayor  
Vice Mayor  
Commissioner  
Commissioner  
Commissioner**

**Marshall Labadie  
Lanelda Gaskins  
Glen J. Torcivia**

**Town Manager  
Town Clerk  
Town Attorney**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

Public Comments will be limited to three (3) minutes per speaker.

**5. DECLARING THE GENERAL ELECTION RESULTS**

**A. Resolution No. 2023-006**

A Resolution of the Town Commission of the Town of Highland Beach, Florida, declaring the results of the Municipal General Election held on March 14, 2023; providing for an effective date; and for other purposes.

**6. DECLARING THE GENERAL ELECTION RESULTS****A.** Resolution No. 2023-007

A Resolution of the Town Commission of the Town of Highland Beach, Florida, declaring an unopposed candidate elected to office and providing for an effective date.

**7. COMMENTS FROM OUTGOING OFFICIALS**

John Shoemaker

David Stern

**8. SWEARING IN AND SEATING OF NEWLY ELECTED OFFICIALS**

Judith Goldberg

Don Peters

**9. FINANCIAL FORECAST MODEL****A.** Preview of Five-Year Financial Forecast Model**10. DISCUSSION ON FILING THE VACANT MAYOR-COMMISSIONER SEAT UNTIL THE NEXT REGULAR GENERAL ELECTION OF MARCH 19, 2024, PER SECTION 1.06(11) OF THE TOWN'S CHARTER****11. ANNOUNCEMENTS**

March 28, 2023 – 1:30 P.M. Town Commission Special Meeting

**12. TOWN COMMISSION COMMENTS**

Commissioner Judith Goldberg

Commissioner Don Peters

Commissioner Evalyn David

Vice Mayor Natasha Moore

**13. ADJOURNMENT**

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NOTE: Any person, firm or corporation decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is to be based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record. In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall 561-278-4548 within a reasonable time prior to this meeting in order to request such assistance.

**File Attachments for Item:**

A. Public Comments

**03/21/2023**

**Town Commission  
Special Meeting**

**Public Comments**

**03/21/2023**

**Town Commission  
Special Meeting**

**Barbara James**

**From:** [Barbara Blamid James](#)  
**To:** [Lanelda Gaskins](#)  
**Cc:** [Marshall Labadie](#); [Evalyn David](#); [Natasha Moore](#)  
**Subject:** CLARIFICATION: COMMISSION RECOMMENDATION FOR EMPTY CHAIR  
**Date:** Friday, March 17, 2023 3:50:04 PM

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CLARIFICATION --- In re-reading my letter, please realize that I **do not suggest** that John Shoemaker be placed in the Mayor-Chair. I expect that Natasha will be occupying that. My suggestion is **that "an" empty seat** be filled by him.

----- Forwarded Message -----

**From:** Barbara Blamid James <bocablamid@yahoo.com>  
**To:** Lanelda Gaskins <lgaskins@highlandbeach.us>  
**Cc:** Marshall Labadie <mlabadie@highlandbeach.us>; Evalyn David <edavid@highlandbeach.us>;  
Natasha Moore <nmoore@highlandbeach.us>  
**Sent:** Friday, March 17, 2023 at 03:40:55 PM EDT  
**Subject:** COMMISSION RECOMMENDATION FOR EMPTY CHAIR

Dear Lanelda,

Will you kindly include the following letter as Public Comments during either the March 21st or March 28th commission meetings. I do not know whether my concept has been considered, and thus I am writing to express it at this time.

Our loss to the Town is just so HUGE. May our commission remember and follow the concept, behavior and relationships to and with each other, that our Mayor, Doug Hillman successfully revamped on a very necessary basis. To you all, my heart hurts as we say our farewell to the best of the best - - I can only assume you each feel even worse.

Thank you - Barbara James,

**PLEASE SUBMIT THE FOLLOWING AS PUBLIC COMMENT AT THE APPROPRIATE COMMISSION MEETING:**

Dear Commission Members -

We are all mourning the loss of a truly capable and wise Mayor. Doug Hillman stood in a class seldom seen on this Commission. My heartfelt condolences to you as you adjust to his absence in your lives and in our Town.

My thoughts went to the necessity to sit the right person in the newly empty chair - needing a fifth member on our Town Commission. With the heavy duty projects hitting "home", and having been slotted in over the past two+ years, it is my recommendation that the Commission think strongly and consider reenlisting former Commissioner John Shoemaker to fill that seat while we catch our breath. His three years of having been on the



Commission is extremely valuable at this exact point in the Town's work ahead. The Fire Department, The Fire House, The A1A work by FDOT and other projects in the works. As of this weeks elections, we have only two existing Commissioners. Natasha Moore and Evalyn David. John has spent three full years - he has followed and been a part of the roots of all of these topics. It would be a shame to lose his knowledge and leave it up to three new Commissioners (two newly elected and one to be appointed) to learn the facts in a very abbreviated fashion. I believe we have a win-win opportunity; John Shoemaker can fill in many gaps that could come up. He is (I believe) fairly free to jump in for whatever time the Town appoints him.

Please mull this over, if you haven't actually already considered it. ***I think Doug would have thought of this too; bless his heart - may he rest in peace as our Town carries on without him.***

Sincerely, Barbara James  
Resident since 2001

Barbara Blamid James  
3201 S Ocean Blvd PH-1  
Highland Beach, FL 33487

**03/21/2023**

**Town Commission  
Special Meeting**

**John Shoemaker**

**From:** [John Shoemaker](#)  
**To:** [Lanelda Gaskins](#)  
**Cc:** [Marshall Labadie](#); [Evalyn David](#); [Natasha Moore](#)  
**Subject:** Re: CLARIFICATION: COMMISSION RECOMMENDATION FOR EMPTY CHAIR  
**Date:** Friday, March 17, 2023 5:13:19 PM

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All,

Please know that I did not seek this endorsement although I am amazed at what she wrote - especially since I do not even know this woman! I Never met her!

Of course, I am ready to serve if you like. I am still in shock over both the election results and Doug's passing. Incredible.

*John Shoemaker*  
*President of the Clarendon Condominium Association*

**My Website:** <https://www.john-shoemaker.com/>  
**Click here to learn about our Veterans:** <https://highlandbeach.us/veteranheroes/>

On Friday, March 17, 2023, 3:50 PM, Barbara Blamid James <bocablanid@yahoo.com> wrote:

CLARIFICATION --- In re-reading my letter, please realize that I **do not suggest** that John Shoemaker be placed in the Mayor-Chair. I expect that Natasha will be occupying that. My suggestion is **that "an" empty seat** be filled by him.

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**From:** Barbara Blamid James <bocablanid@yahoo.com>  
**To:** Lanelda Gaskins <lgaskins@highlandbeach.us>  
**Cc:** Marshall Labadie <mlabadie@highlandbeach.us>; Evalyn David <edavid@highlandbeach.us>; Natasha Moore <nmoore@highlandbeach.us>  
**Sent:** Friday, March 17, 2023 at 03:40:55 PM EDT  
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Dear Commission Members -

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***I think Doug would have thought of this too; bless his heart -  
may he rest in peace as our Town carries on without him.***

Sincerely, Barbara James  
Resident since 2001

Barbara Blamid James  
3201 S Ocean Blvd PH-1  
Highland Beach, FL 33487

**03/21/2023**

**Town Commission  
Special Meeting**

**Ron Reame**

**From:** [Marshall Labadie](#)  
**To:** [Lanelda Gaskins](#)  
**Subject:** FW: Endorsement  
**Date:** Tuesday, March 21, 2023 8:04:21 AM

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For meeting....

Sincerely,

Marshall Labadie  
Town Manager

Town of Highland Beach  
3614 South Ocean Boulevard  
Highland Beach, FL 33487  
(561) 278-4548 Office  
(561) 265-3582 Fax  
[www.highlandbeach.us](http://www.highlandbeach.us)

-----Original Message-----

From: Ron Reame <[rreame@outlook.com](mailto:rreame@outlook.com)>  
Sent: Monday, March 20, 2023 10:35 AM  
To: evalyn-david@comcast.net; Natasha Moore <[nmoore@highlandbeach.us](mailto:nmoore@highlandbeach.us)>  
Cc: Marshall Labadie <[mlabadie@highlandbeach.us](mailto:mlabadie@highlandbeach.us)>; John Shoemaker <[shoerfid@yahoo.com](mailto:shoerfid@yahoo.com)>  
Subject: RE: Endorsement

Hello All,

Unfortunately I'm not going to be able to attend tomorrows meeting. I have my grandkid's in town.

I continue to endorse JS for the Commission and I'm also available to assist in any way that I can.

Thanks

Ron

-----Original Message-----

From: Ron Reame  
Sent: Friday, March 17, 2023 4:31 PM  
To: 'evalyn-david@comcast.net' <[evalyn-david@comcast.net](mailto:evalyn-david@comcast.net)>; 'nmoore@highlandbeach.us' <[nmoore@highlandbeach.us](mailto:nmoore@highlandbeach.us)>  
Cc: Marshall Labadie <[mlabadie@highlandbeach.us](mailto:mlabadie@highlandbeach.us)>  
Subject: FW: Endorsement

I would like to recommend and endorse John Shoemaker for the Town Commission for Highland Beach. I consider him to be among the most knowledgeable and experienced and reputable persons in our community. John would then continue to be a valued asset for our Town.

Ron Reame  
Dalton Place  
Boca Highlands

Sent from my iPhone

**03/21/2023**

**Town Commission  
Special Meeting**

**Fred Rosen**



**From:** [Fred M. Rosen](#)  
**To:** [nmore@highlandbeach.com](mailto:nmore@highlandbeach.com)  
**Subject:** Upcoming meeting  
**Date:** Sunday, March 19, 2023 8:04:21 PM

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Natasha, please let me wish you nothing but success taking over as mayor under such difficult circumstances. I have no doubt that you will the expertise and much success in your new position.

With the passing of Doug and the election of two newcomers to the commission, I would like to recommend John, who has had experience on this commission for the past few years, to be nominated for the appointment of Vice Mayor.

Considering half the commission will be new to the job until your former position is filled, I strongly feel that someone with the needed experience is not only the best option for this position, but would be a prudent decision under these difficult circumstances.

Thank you

Fred Rosen  
732-614-1743

4740 South Ocean Blvd.  
Unit 1015  
Highland Beach Florida 33487

email

[fredrosen@icloud.com](mailto:fredrosen@icloud.com)

**03/21/2023**

**Town Commission  
Special Meeting**

**Elyse Riesa**

**From:** [Marshall Labadie](#)  
**To:** [Lanelda Gaskins](#)  
**Subject:** FW: Additional commissioner  
**Date:** Tuesday, March 21, 2023 8:04:52 AM

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For meeting....

Sincerely,

**Marshall Labadie**

Town Manager

*Town of Highland Beach*  
*3614 South Ocean Boulevard*  
*Highland Beach, FL 33487*  
*(561) 278-4548 Office*  
*(561) 265-3582 Fax*  
[www.highlandbeach.us](http://www.highlandbeach.us)

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**From:** Elyse Riesa <eriesa@gmail.com>  
**Sent:** Monday, March 20, 2023 8:33 PM  
**To:** Evalyn David <edavid@highlandbeach.us>; Natasha Moore <nmoore@highlandbeach.us>  
**Cc:** Marshall Labadie <mlabadie@highlandbeach.us>; peg <peggygossettp@gmail.com>  
**Subject:** Additional commissioner

Ofcourse like everyone else I was saddened to hear the news about Doug.

I also felt it important to let you know I have spoken with many candidates that ran or intended to run for office in this last election.

With regard to John Shoemaker I had no concerns if folks voted him in . The fact that he lost the election , however, would put unnecessary pressure on the current commission to appoint him after losing his election. It would have very bad optics to our residents.( Btw Don Peters seemed like a good team player that will serve the town well . )

With regard to David Goldberg , I did get to meet him and discuss his candidacy when he was running against Doug.

Please know what he wrote to you was false. He personally told me he told Doug to resign and become "mayor emeritus " which doesn't exist. He wanted no competition. He was not a team player . He was an intimidator. Please do not consider him in any role .

I believe David Stern would be a great asset to the town if you were to choose him or another candidate that has not run for office. Maybe even wait a week to get your thoughts together . It's so important you remain a cohesive team without being bullied by anyone. I wish you and the new commissioners well.

My Best Regards

Elyse Riesa

**03/21/2023**

**Town Commission  
Special Meeting**

**Jeffrey Kleiman**

**From:** [Jeffrey](#)  
**To:** [Natasha Moore](#); [Evalyn David](#); [Donald Peters](#); [judy@judithgoldberg.com](mailto:judy@judithgoldberg.com); [jgoldberg@judithgoldberg.com](mailto:jgoldberg@judithgoldberg.com); [Lanelda Gaskins](#)  
**Cc:** [Marshall Labadie](#); [John Shoemaker](#); [jahalpern@comcast.net](mailto:jahalpern@comcast.net)  
**Subject:** Next Mayor  
**Date:** Monday, March 20, 2023 9:24:07 PM

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Public Comment for March 21st Commission Meeting.

Vice Mayor, Commissioners,

What should the process be before our Commission appoints a candidate to a vacant Commission seat, especially the Mayor's seat?

Would giving our residents a couple of weeks' notice and a chance to comment before making an appointment be the correct thing to do?

Former commissioner Shoemaker would like a seat on our Commission. John Shoemaker and every eligible resident who may want a seat on our Commission, as Mayor, Vice Mayor, or Commissioner, should be allowed to apply and be heard at a public meeting.

Vice Mayor Moore would be my pick for Mayor. However, I would never want anyone appointed to our Commission without our residents afforded ample time to voice their opinions.

Sincerely,  
Jeffrey Kleiman  
3907 S Ocean Blvd.

**03/21/2023**

**Town Commission  
Special Meeting**

**Peggy Brown**

**From:** [Peggy Brown](#)  
**To:** [Natasha Moore](#)  
**Cc:** [Lanelda Gaskins](#); [Evalyn David](#)  
**Subject:** John Shoemaker for appointment as Vice Mayor  
**Date:** Tuesday, March 21, 2023 8:21:30 AM

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Good morning Natasha,  
I am unable to attend today's meeting.

I support you, Natasha, be appointed as Mayor of Highland Beach and  
John Shoemaker be appointed as Vice Mayor of Highland Beach

Please note I do not support the Committee to Save Highland Beach and they do not speak for me.

Thank you,  
Peggy Brown  
4319 Tranquility Drive

Sent from my iPad

**03/21/2023**

**Town Commission  
Special Meeting**

**Robin Furlin**



**From:** [richard.furlin](#)  
**To:** [Natasha Moore](#)  
**Cc:** [Lanelda Gaskins](#)  
**Subject:** John Shoemaker Nomination  
**Date:** Tuesday, March 21, 2023 10:12:40 AM

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Ms. Moore,

It is my pleasure to submit the nomination of John Shoemaker for the Vice Mayor of Highland Beach position.

I cannot recommend anyone more honorable and dedicated to Highland Beach with more integrity and commitment to excellence.

I have known and worked extensively with John in his position as President of the Clarendon. His attention to detail and caring for the owners is indeed rare and we at Clarendon have benefited and will continue to benefit from his dedication.

Highland Beach needs someone who will strive to improve our community in the future and continue the excellent performance of the town council in the past and hopefully with his participation more accomplishments in the future.

Sincerely,

Rich Furlin  
3407 S. Ocean Blvd. Apt. 4A

Highland Beach, FL 33487  
8327416238

**03/21/2023**

**Town Commission  
Special Meeting**

**Ron Brown**

**From:** [rdbrown1@aol.com](mailto:rdbrown1@aol.com)  
**To:** [Natasha Moore](#)  
**Cc:** [Lanelda Gaskins](#); [Evalyn David](#)  
**Subject:** Recommend John Shoemaker be appointed interim Vice Mayor & Natasha Moore be appointed Mayor  
**Date:** Tuesday, March 21, 2023 9:09:33 AM

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Good morning Natasha,

I am unable to attend today's Commission meeting.

I would like to make an input that I support Natasha Moore to be appointed interim Mayor of Highland Beach and I support John Shoemaker to be appointed interim Vice Mayor of Highland Beach.

I would also like to say that the Committee to Save Highland Beach does not speak for me. I have my own voice.

Thank you,

Ron Brown, Pres., Bel Lido Property Owners Association  
4319 Tranquility Drive

**03/21/2023**

**Town Commission  
Special Meeting**

**Rose Zammataro**

**From:** [Rose Zammataro](#)  
**To:** [Laneida Gaskins](#)  
**Cc:** [nmore@highlandbeach.com](mailto:nmore@highlandbeach.com)  
**Subject:** appointment of Vice Mayor  
**Date:** Tuesday, March 21, 2023 9:08:45 AM

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Hi Laneida, I don't know if you remember me but this is Rose Zammataro I was running for commissioner a few years back. I am still working and so not interested in running for any position at the moment. However because I have been resident of Highland Beach for over 40 years am very much interested in the people that are going to run for office. I would like with this e mail show that I and my whole family who own the 4 apartments at 4324 South Ocean blv. would like to support Natasha Moore for Mayor and John Shoemaker for Vice Mayor. By the way we still have poor attendance in any election of course I was there voting for John but not many others that I know would like to see him in the administration. Thanks

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**Rose Zammataro**  
**561-441-2430**

**03/21/2023**

**Town Commission  
Special Meeting**

**Barry Donaldson**

21 March 2023

Barry Donaldson  
3700 S. Ocean Blvd 1608  
Highland Beach, FL 33487

To The Mayor and Commissioners of the Town of Highland Beach:

**RE: Commission Vacancies**

The town is still reeling from the sudden loss of Doug Hillman. He was not only Mayor of our small barrier island community, but was also a good friend to many of us who live here. His is a terrible loss at both a personal and public level.

Yet, it is comforting we have an active and seasoned Vice-Mayor to step into the role as Mayor, and I endorse **Natasha Moore** to be confirmed in that position. Her work on the Water and Sewage Rates, financial insights on the Fire and Rescue Building and promotion of the community-building signage contest outreach to residents are just a few of her many commendable actions.

The Commission will be left with consideration of completing the filling of the resulting vacancy with a new member. I can offer no better candidate than **John Shoemaker**.

Like Mayor Moore, John has gone far beyond his role as Commissioner to seek out and highlight the many stories of military veterans in our community, as well as enthusiastically supporting and expanding the community-building holiday food-truck gatherings at Town Hall. He has worked hard to build a solid working consensus with his fellow Commissioners on key issues of vital importance to the Town.

As the Town enters a critical period in the run-up to groundbreaking for the Fire-Rescue Station, personnel expansion to staff the new services, audit of Delray Beach finances related to the "true-up" cost controversy, formation of a new budget and approaching RRR FDOT and County Milani Park projects, the continuity of his beneficial insight is much needed.

John recently lost a very close election to newly-elected Commissioner Peters, garnering 47% of the vote, a substantial show of support from voters in Highland Beach. Please listen to the voters.

The community needs John, and I am hopeful the Commission will fully realize the benefits of bringing him to the Commission and work with you on the many important tasks you will be facing in the coming year.

Thank you,

Barry Donaldson



**File Attachments for Item:**

A. Resolution No. 2023-006

A Resolution of the Town Commission of the Town of Highland Beach, Florida, declaring the results of the Municipal General Election held on March 14, 2023; providing for an effective date; and for other purposes.



## **RESOLUTION NO. 2023-006**

### **A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, DECLARING THE RESULTS OF THE MUNICIPAL ELECTION HELD ON MARCH 14, 2023; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, on the 14<sup>th</sup> day of March, 2023, the Election Clerks and Inspectors subscribed their oaths and performed their duties in said Election in accordance with the law; and

**WHEREAS**, the Town of Highland Beach Canvassing Board members have certified the results of the Municipal Election as follows:

**TOTAL REGISTERED VOTERS: 3,888**

**APPROXIMATE TOTAL RECORDED BALLOTS CAST: 850**

#### **COMMISSIONER (Three-Year Term Ending March 2026)**

Don Peters (winner) - 453 votes  
John Shoemaker - 394 votes

#### **COMMISSIONER (Unexpired Term Ending March 2024)**

Maggie Chapple - 257 votes  
Judith M. Goldberg (winner) - 434 votes  
Peter Kosovsky - 159 votes

**WHEREAS**, the Highland Beach Canvassing Board members have duly canvassed the returns of the described election and have certified the foregoing as true and correct tabulations of the total recorded and absentee votes cast; and

**WHEREAS**, the Town Commission wishes to formally adopt and declare the voting results of the Municipal Election; and

**WHEREAS**, the Town Commission deems approval of this Resolution to be in the best interest of the health, safety and welfare of the residents and citizens of the Town of Highland Beach and the public at large.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA:**

**Section 1.** That the foregoing recitals above are hereby confirmed as being true and correct and are hereby made a specific part of this Resolution.

**Section 2.** That the Town Commission accepts the official results of the Municipal Election held on March 14, 2023, as described above.

**Section 3.** That the official results shall be entered and recorded in the minutes of the Town Commission.

**Section 4.** That this Resolution shall take effect immediately upon its adoption.

**DONE AND ADOPTED** by the Town Commission of the Town of Highland Beach, Florida, this **21<sup>st</sup>** day of **March** 2023.

**ATTEST:**

\_\_\_\_\_  
Natasha Moore, Vice Mayor

**REVIEWED FOR LEGAL SUFFICIENCY**

\_\_\_\_\_  
Lanelda Gaskins, MMC  
Town Clerk

\_\_\_\_\_  
Glen J. Torcivia, Town Attorney  
Town of Highland Beach

**VOTES:**

Vice Mayor Natasha Moore  
Commissioner Evalyn David  
Commissioner John Shoemaker  
Commissioner David Stern

**YES**

**NO**

## SUMMARY REPORT - GROUP DETAIL

Official Municipal Election  
March 14, 2023  
Palm Beach County, Florida

UNOFFICIAL RESULTS

Run Date:03/16/23 05:48 PM

Report EL45A

Page 001

	TOTAL VOTES	%	ED	VBM
PRECINCTS COUNTED (OF 136).	136	100.00		
REGISTERED VOTERS - TOTAL	193,829			
BALLOTS CAST - TOTAL	24,534		12,791	11,743
BALLOTS CAST - BLANK	8	.03	5	3
VOTER TURNOUT - TOTAL		12.66		
VOTER TURNOUT - BLANK				

## City Council Group 4 - Atlantis

(VOTE FOR) 1

Michael LaCoursiere	323	83.90	205	118
Paul Mozen	62	16.10	30	32
Total	385		235	150
Over Votes	0		0	0
Under Votes	0		0	0

## Belle Glade City Commission, Seat A

(VOTE FOR) 1

Stanley D. Highsmith	587	41.63	379	208
Zayteck Marin	823	58.37	470	353
Total	1,410		849	561
Over Votes	3		1	2
Under Votes	10		6	4

## Belle Glade City Commission, Seat B

(VOTE FOR) 1

Robert C. Mitchell	325	23.20	213	112
Steve B. Wilson	1,076	76.80	631	445
Total	1,401		844	557
Over Votes	0		0	0
Under Votes	22		12	10

## City Commissioner District 2 - Boynton Beach

(VOTE FOR) 1

Woodrow L. Hay	299	36.24	149	150
Joe Josemond	151	18.30	95	56
Mack McCray	347	42.06	228	119
Bernard Wright	28	3.39	14	14
Total	825		486	339
Over Votes	2		2	0
Under Votes	4		3	1

## City Commissioner District 4 - Boynton Beach

(VOTE FOR) 1

Danny Ferrell	88	9.19	16	72
Aimee Kelley	618	64.51	269	349
Tom Ramiccio	252	26.30	157	95
Total	958		442	516
Over Votes	0		0	0
Under Votes	0		0	0



## SUMMARY REPORT - GROUP DETAIL

Official Municipal Election

UNOFFICIAL RESULTS

March 14, 2023

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	TOTAL VOTES	%	ED	VBM
Commissioner Seat #2 - Delray Beach				
Three (3) Year Term				
(VOTE FOR) 1				
Juli Casale. . . . .	3,271	47.23	1,448	1,823
Rob Long. . . . .	3,654	52.77	1,854	1,800
Total . . . . .	6,925		3,302	3,623
Over Votes . . . . .	1		1	0
Under Votes . . . . .	97		41	56

Commissioner Seat #4 - Delray Beach				
Three (3) Year Term				
(VOTE FOR) 1				
Angela D. Burns . . . . .	3,513	51.56	1,779	1,734
Angie Gray . . . . .	3,300	48.44	1,465	1,835
Total . . . . .	6,813		3,244	3,569
Over Votes . . . . .	3		1	2
Under Votes . . . . .	207		99	108

## Commissioner - Highland Beach

## Three-Year Term

(VOTE FOR) 1				
Don Peters . . . . .	453	53.48	281	172
John Shoemaker. . . . .	394	46.52	263	131
Total . . . . .	847		544	303
Over Votes . . . . .	0		0	0
Under Votes . . . . .	18		9	9

## Commissioner - Highland Beach

## One Year Unexpired Term

(VOTE FOR) 1				
Maggie Chappelle. . . . .	257	30.24	178	79
Judith M. Goldberg . . . . .	434	51.06	268	166
Peter Kosovsky. . . . .	159	18.71	97	62
Total . . . . .	850		543	307
Over Votes . . . . .	1		1	0
Under Votes . . . . .	14		9	5

## Town Councilmember - Hypoluxo

## (VOTE FOR) 3

Bob Leupp . . . . .	156	25.41	79	77
John B. Sochacki . . . . .	76	12.38	41	35
Brad Doyle . . . . .	129	21.01	60	69
Jim Deery . . . . .	103	16.78	63	40
Linda Allen. . . . .	150	24.43	61	89
Total . . . . .	614		304	310
Over Votes . . . . .	3		3	0
Under Votes . . . . .	193		119	74

## SUMMARY REPORT - GROUP DETAIL

Official Municipal Election  
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	TOTAL VOTES	%	ED	VBM
Seat One - Juno Beach				
(VOTE FOR) 1				
Marianne Hosta. . . . .	637	55.88	416	221
Michael Moll . . . . .	314	27.54	158	156
Aldo Rovere. . . . .	189	16.58	103	86
Total . . . . .	1,140		677	463
Over Votes . . . . .	0		0	0
Under Votes . . . . .	3		0	3
Town Council Group 2 - Lake Clarke Shores				
(VOTE FOR) 1				
Paul R. Shalhoub . . . . .	372	41.33	243	129
Jon Maples . . . . .	528	58.67	381	147
Total . . . . .	900		624	276
Over Votes . . . . .	0		0	0
Under Votes . . . . .	0		0	0
Town Commission - Lake Park				
(VOTE FOR) 1				
Patricia Leduc. . . . .	141	30.99	100	41
Rafael Moscoso. . . . .	91	20.00	66	25
Judith Thomas . . . . .	223	49.01	134	89
Total . . . . .	455		300	155
Over Votes . . . . .	0		0	0
Under Votes . . . . .	0		0	0
Lantana Town Council - Group 3				
(VOTE FOR) 1				
Raymond Lastella . . . . .	394	44.42	290	104
Mark Zeitler . . . . .	493	55.58	326	167
Total . . . . .	887		616	271
Over Votes . . . . .	0		0	0
Under Votes . . . . .	14		7	7
Lantana Town Council - Group 4				
(VOTE FOR) 1				
Christopher Castle . . . . .	473	53.69	340	133
John A. Raymer. . . . .	408	46.31	274	134
Total . . . . .	881		614	267
Over Votes . . . . .	3		2	1
Under Votes . . . . .	17		7	10
Town Council Seat No. 3 - Mangonia Park				
(VOTE FOR) 1				
Lisa Davis-Quince. . . . .	57	61.29	44	13
Edward E. Smith . . . . .	36	38.71	34	2
Total . . . . .	93		78	15
Over Votes . . . . .	0		0	0
Under Votes . . . . .	0		0	0



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	TOTAL VOTES	%	ED	VBM
Town Commissioner - Ocean Ridge				
Three-Year Term				
(VOTE FOR) 2				
Carolyn Cassidy . . . . .	533	50.38	422	111
Susan H. Hurlburt. . . . .	248	23.44	173	75
Martin Wiescholek. . . . .	277	26.18	198	79
Total . . . . .	1,058		793	265
Over Votes . . . . .	0		0	0
Under Votes . . . . .	442		359	83

Town Commissioner - Palm Beach Shores				
(VOTE FOR) 2				
Janet Kortenhaus . . . . .	165	27.87	135	30
Tracy Larcher . . . . .	256	43.24	225	31
Mark Ward . . . . .	171	28.89	152	19
Total . . . . .	592		512	80
Over Votes . . . . .	0		0	0
Under Votes . . . . .	100		90	10

Council Member - District #4 - Palm Springs				
Four Year Term				
(VOTE FOR) 1				
Joni S. Brinkman . . . . .	288	68.41	110	178
Alberto Jordat Jr. . . . .	133	31.59	83	50
Total . . . . .	421		193	228
Over Votes . . . . .	0		0	0
Under Votes . . . . .	1		0	1

Commissioner Seat #1 - South Bay				
(VOTE FOR) 1				
Esther E. Berry . . . . .	231	52.26	169	62
John Brockman . . . . .	211	47.74	171	40
Total . . . . .	442		340	102
Over Votes . . . . .	0		0	0
Under Votes . . . . .	9		8	1

Commissioner Seat #3 - South Bay				
(VOTE FOR) 1				
Barbara King . . . . .	198	44.30	151	47
Taranza McKelvin . . . . .	249	55.70	193	56
Total . . . . .	447		344	103
Over Votes . . . . .	0		0	0
Under Votes . . . . .	4		4	0

Commissioner Seat #5 - South Bay				
(VOTE FOR) 1				
Albert "Church Boy" Polk IV . . . . .	353	79.33	276	77
George Sandiford . . . . .	92	20.67	67	25
Total . . . . .	445		343	102
Over Votes . . . . .	0		0	0
Under Votes . . . . .	6		5	1

## SUMMARY REPORT - GROUP DETAIL

Official Municipal Election  
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	TOTAL VOTES	%	ED	VBM
Boca Raton - Question 1				
(VOTE FOR) 1				
Yes . . . . .	2,712	40.75	886	1,826
No. . . . .	3,943	59.25	1,690	2,253
Total . . . . .	6,655		2,576	4,079
Over Votes . . . . .	1		0	1
Under Votes . . . . .	1		0	1

Delray Beach - Question 1				
(VOTE FOR) 1				
FOR BONDS . . . . .	4,055	60.96	1,897	2,158
AGAINST BONDS . . . . .	2,597	39.04	1,245	1,352
Total . . . . .	6,652		3,142	3,510
Over Votes . . . . .	3		3	0
Under Votes . . . . .	368		199	169

Delray Beach - Question 2				
(VOTE FOR) 1				
FOR BONDS . . . . .	4,120	62.82	1,968	2,152
AGAINST BONDS . . . . .	2,438	37.18	1,133	1,305
Total . . . . .	6,558		3,101	3,457
Over Votes . . . . .	1		1	0
Under Votes . . . . .	464		242	222

Juno Beach - Question 1				
(VOTE FOR) 1				
Yes . . . . .	828	76.31	492	336
No. . . . .	257	23.69	150	107
Total . . . . .	1,085		642	443
Over Votes . . . . .	0		0	0
Under Votes . . . . .	58		35	23

Lantana - Question 1				
(VOTE FOR) 1				
YES . . . . .	509	59.60	333	176
NO. . . . .	345	40.40	251	94
Total . . . . .	854		584	270
Over Votes . . . . .	0		0	0
Under Votes . . . . .	47		39	8

Tequesta - Question				
(VOTE FOR) 1				
YES - FOR BONDS . . . . .	257	39.54	130	127
NO - AGAINST BONDS . . . . .	393	60.46	294	99
Total . . . . .	650		424	226
Over Votes . . . . .	0		0	0
Under Votes . . . . .	11		8	3



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	TOTAL VOTES	%	ED	VBM
<b>Tequesta - Question 1</b>				
(VOTE FOR) 1				
YES . . . . .	324	49.54	193	131
NO. . . . .	330	50.46	235	95
Total . . . . .	654		428	226
Over Votes . . . . .	0		0	0
Under Votes . . . . .	7		4	3
<b>Tequesta - Question 2</b>				
(VOTE FOR) 1				
YES . . . . .	629	96.18	409	220
NO. . . . .	25	3.82	18	7
Total . . . . .	654		427	227
Over Votes . . . . .	0		0	0
Under Votes . . . . .	7		5	2
<b>Tequesta - Question 3</b>				
(VOTE FOR) 1				
YES . . . . .	219	33.90	137	82
NO. . . . .	427	66.10	284	143
Total . . . . .	646		421	225
Over Votes . . . . .	0		0	0
Under Votes . . . . .	15		11	4
<b>Tequesta - Question 4</b>				
(VOTE FOR) 1				
YES . . . . .	333	51.23	202	131
NO. . . . .	317	48.77	219	98
Total . . . . .	650		421	229
Over Votes . . . . .	0		0	0
Under Votes . . . . .	11		11	0
<b>Tequesta - Question 5</b>				
(VOTE FOR) 1				
YES . . . . .	596	91.83	385	211
NO. . . . .	53	8.17	36	17
Total . . . . .	649		421	228
Over Votes . . . . .	0		0	0
Under Votes . . . . .	12		11	1
<b>Tequesta - Question 6</b>				
(VOTE FOR) 1				
YES . . . . .	467	74.24	297	170
NO. . . . .	162	25.76	112	50
Total . . . . .	629		409	220
Over Votes . . . . .	0		0	0
Under Votes . . . . .	32		23	9



**Additional Information for Item 5.A. - Resolution No. 2023-006**  
**March 21, 2023 Town Commission Special Meeting**

**2023 Uniform Municipal Election**

The Supervisor of Elections for Palm Beach County hereby certifies the following Municipality:

Town of Highland Beach:

☆ Commissioner - Highland Beach - Three-Year Term (Vote For 1)			
Participating Precincts Reporting: 1 / 1		<a href="#">Precinct Details</a>	<a href="#">Show Detailed View</a>
Choice		Percent	Votes
Don Peters	<div><div></div></div>	53.48%	453
John Shoemaker	<div><div></div></div>	46.52%	394
			847

☆ Commissioner - Highland Beach - One Year Unexpired Term (Vote For 1)			
Participating Precincts Reporting: 1 / 1		<a href="#">Precinct Details</a>	<a href="#">Show Detailed View</a>
Choice		Percent	Votes
Maggie Chappellear	<div><div></div></div>	30.24%	257
Judith M. Goldberg	<div><div></div></div>	51.06%	434
Peter Kosovsky	<div><div></div></div>	18.71%	159
			850

STATE OF FLORIDA  
COUNTY OF PALM BEACH

I, WENDY SARTORY LINK, SUPERVISOR OF ELECTIONS,  
HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY  
OF THE RECORDS ON FILE IN THIS OFFICE.

WITNESS MY HAND AND SEAL, THIS 17th DAY OF

March, 2023.

WENDY SARTORY LINK  
SUPERVISOR OF ELECTIONS  
PALM BEACH COUNTY, FLORIDA  
BY: Wendy Sartory Link



## Additional Information for Item 5.A. - Resolution No. 2023-006

### March 21, 2023 Town Commission Special Meeting

#### 2023 Uniform Municipal Election

##### Town of Highland Beach – PRECINCT DETAIL

##### Commissioner – Highland Beach – Three-Year Term

A dash ( - ) represents detailed groups (Election Day, Vote By Mail, Early Votes, Provisional) with between 1 and 29 votes in accordance with Florida Statute 98.0981(2)(a)

**2801** Show Graphical View

Choice	Election Day	Vote By Mail	Total Votes	Percentage
Don Peters	281	172	453	53.48%
John Shoemaker	263	131	394	46.52%

##### Commissioner – Highland Beach – One Year Unexpired Term

A dash ( - ) represents detailed groups (Election Day, Vote By Mail, Early Votes, Provisional) with between 1 and 29 votes in accordance with Florida Statute 98.0981(2)(a)

**2801** Show Graphical View

Choice	Election Day	Vote By Mail	Total Votes	Percentage
Maggie Chappellear	178	79	257	30.24%
Judith M. Goldberg	268	166	434	51.06%
Peter Kosovsky	97	62	159	18.71%

**File Attachments for Item:**

A. Resolution No. 2023-007

A Resolution of the Town Commission of the Town of Highland Beach, Florida,  
declaring an unopposed candidate elected to office and providing for an effective date.



## RESOLUTION NO. 2023-007

### **A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA, DECLARING AN UNOPPOSED CANDIDATE ELECTED TO OFFICE AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Town of Highland Beach's (the Town's) General Election was scheduled for March 14, 2023 in accordance with the law and Town Charter; and

**WHEREAS**, the candidate qualifying period for the Town's General Election commenced November 08, 2022 at noon and ended on November 22, 2022 at noon, with one candidate qualifying for the office of Commissioner; and

**WHEREAS**, according to Section 101.151 (7), Florida Statutes, except for justices or judges seeking retention, the names of unopposed candidates shall not appear on the general election ballot. Each unopposed candidate shall be deemed to have voted for himself or herself; and

**WHEREAS**, in these circumstances the Election Code authorizes the governing body to declare the unopposed candidate elected to office; and

**WHEREAS**, no candidate for the office of Commissioner appeared on the ballot in the March 08, 2022 election; and

**WHEREAS**, the Town Commission deems approval of this Resolution to be in the best interest of the health, safety and welfare of the residents and citizens of the Town of Highland Beach and the public at large.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HIGHLAND BEACH, FLORIDA**, that:

**Section 1.**     **Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2.**     **Election Results.** The Town Commission hereby declares that each unopposed candidate is elected to the office of Mayor-Commissioner, and, as such, hereby finds and declares that **Douglas Hillman** has been elected to the office of **Mayor-Commissioner** for a three-year term beginning March 21, 2023 and ending March of 2026.

**Section 3.**     **Effective Date.** This Resolution shall become in full force and effect immediately upon its passage and adoption.



**DONE AND ADOPTED** by the Town Commission of the Town of Highland Beach, Florida, this **21<sup>st</sup>** day of **March** 2023.

**ATTEST:**

---

Natasha Moore, Vice Mayor

**REVIEWED FOR LEGAL SUFFICIENCY**

---

Lanelda Gaskins, MMC  
Town Clerk

---

Glen J. Torcivia, Town Attorney  
Town of Highland Beach

**VOTES:**

Vice Mayor Natasha Moore  
Commissioner Evalyn David  
Commissioner John Shoemaker  
Commissioner David Stern

**YES**

**NO**

**File Attachments for Item:**

A. Preview of Five Year Financial Forecast Model

An aerial photograph of a city street grid, viewed from a high angle. The image is overlaid with a semi-transparent teal color. The streets form a complex pattern of lines and intersections, with some circular features like roundabouts or parks visible.

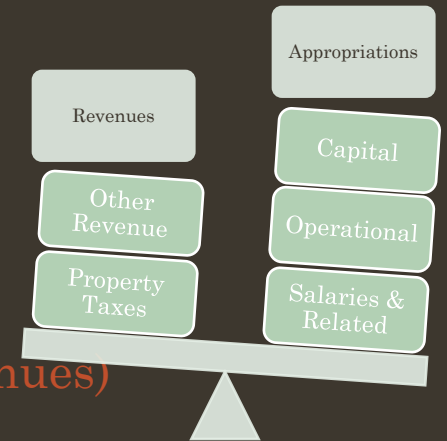
# Town of Highland Beach

5-Year Budget Forecast



# 5-Year General Fund Budget with Millage Rate Stabilization

- **Goal:** is to establish a 5-year General Fund Budget (Target) based on a set of assumptions which include:
  - **Expenditures (Salaries, Operations & Capital) (Appropriations):**
    - Salaries, Wages & Related
    - Operating Expenses
    - Capital Outlay
    - Debt Service
  - **Other Revenue Assumptions (Account for approximately 25% of GF Revenues)**
    - Franchise Fees, Sales & Use Tax, Inter-Governmental (Florida) ~ 10%
    - Charges for Service, Rents & Leases, Fines & Forfeitures, Misc. Revenues ~ 5%
    - Grants, Intra-Governmental (Depts), Other & Reserves ~ 10%
  - **Property Value Growth Assumptions**



# Expenditures (Appropriations) – Salaries, Wages & Related

- Salaries, Wages & Related include the following (Historically account for 32% of General Fund expenditures):
  - Salaries, Wages, Education Incentive, Overtime & Shift Differential ~ **Used 5% Annual Increase as baseline\***
    - \* Adjusted for estimated Collective Bargaining Agreements
  - FICA Taxes ~ **Used 8%** (SS 6.2%, Medicare 1.45%) of Taxable Wages
  - Retirement Contributions – Florida Retirement System (FRS) – Positions range from 13- 35% of base pay ~ **Used 2-4% annual increases**
  - Health Insurance & Workers' Compensation – Kept benefits backage the same ~ **Used declining scale starting at 15% and ending at 11%**

Operating Categories	Forecast Year				
	Year 1	Year 2	Year 3	Year 4	Year 5
HEALTH INSURANCE	15%	15%	13%	11%	11%
WC INSURANCE	15%	15%	13%	11%	11%

# Expenditures (Appropriations) – Operating

- Operating Expenditures include the following (Historically account for approximately 54% of General Fund expenditures)
- Delray Fire & Rescue accounted for approximately 38% of General Fund expenditures

Operating Categories	Forecast Year				
	Year 1	Year 2	Year 3	Year 4	Year 5
PROFESSIONAL FEES	12%	12%	10%	8%	8%
TRAVEL	7%	7%	6%	6%	5%
COMMUNICATIONS & IT	10%	10%	8%	8%	7%
OPERATING SUPPLIES	7%	7%	6%	6%	5%
MISC	6%	6%	5%	5%	5%
CONTRACTUAL SERVICES	12%	12%	10%	9%	9%
TRAINING	7%	7%	6%	6%	5%
INSURANCE	15%	15%	13%	13%	10%
FUEL	8%	8%	7%	7%	6%
LEASES AND RENT	5%	5%	5%	5%	5%
REPAIRS AND MAINT	10%	10%	8%	6%	6%
UTILITIES	10%	10%	8%	6%	6%

# Expenditures (Appropriations) - Capital

Department	5 Yr Avg	Annual %		Forecast				
		Incr	Year 1	Year 2	Year 3	Year 4	Year 5	
Town Commission	\$ 791	5%	\$ 1,000	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216	
Town Manager	9,579	5%	12,000	12,600	13,230	13,892	14,586	
Town Clerk	1,234	5%	3,000	3,150	3,308	3,473	3,647	
Finance	8,356	5%	8,000	8,400	8,820	9,261	9,724	
Public Works	15,168	5%	35,000	36,750	38,588	40,517	42,543	
Post Office	-	5%	2,000	2,100	2,205	2,315	2,431	
Shared Services	714	5%	35,000	36,750	38,588	40,517	42,543	
Police	27,402	5%	50,000	52,500	55,125	57,881	60,775	
Fire	-	5%	100,000	105,000	110,250	115,763	121,551	
Library	22,995	5%	30,000	31,500	33,075	34,729	36,465	
	<u>\$ 86,238</u>		<u>\$ 276,000</u>	<u>\$ 289,800</u>	<u>\$ 304,290</u>	<u>\$ 319,505</u>	<u>\$ 335,480</u>	

- Evaluated a 5-year average of Capital Expenditures
- Indexed Cost up to our Discretionary Sales Tax Fund
- Indexed annual cost by 5% per year over the forecast period

# Expenditures (Appropriations) Fire Rescue Project

Category	Estimate
Architects	\$ 310,109
Kaufman Lynn	8,585,531
Equipment/Other	1,604,360
	<u>\$ 10,500,000</u> (\$10 Million Ad Valorem limit plus \$500K Grant Funds)

- Project Cost based on latest estimates from Kaufman Lynn

TOWN OF HIGHLAND BEACH FIRE RESCUE NPV PROJECT COST ESTIMATE						
Line No	FY	Year	Investment cost of Project	Estimated net annual benefits	Discount Factor	PV of Benefits
1		0	\$ 10,500,000			
2	2024	1	Caring cost of Delray Contract + HB Labor not included			
3	2025	2		\$ 1,441,712	0.9070	\$ 1,307,676
4	2026	3		\$ 1,706,556	0.8638	\$ 1,474,188
5	2027	4		\$ 2,018,301	0.8227	\$ 1,660,461
6	2028	5		\$ 2,363,112	0.7835	\$ 1,851,560
7	2029	6		\$ 2,742,297	0.7462	\$ 2,046,344
8	2030	7		\$ 3,164,822	0.7107	\$ 2,249,180
9		Total	\$ 10,500,000	\$ 13,436,800		\$ 10,589,408
10		NPV =	\$ 10,589,408 - \$ 10,500,000 = <u>\$ 89,408</u>			

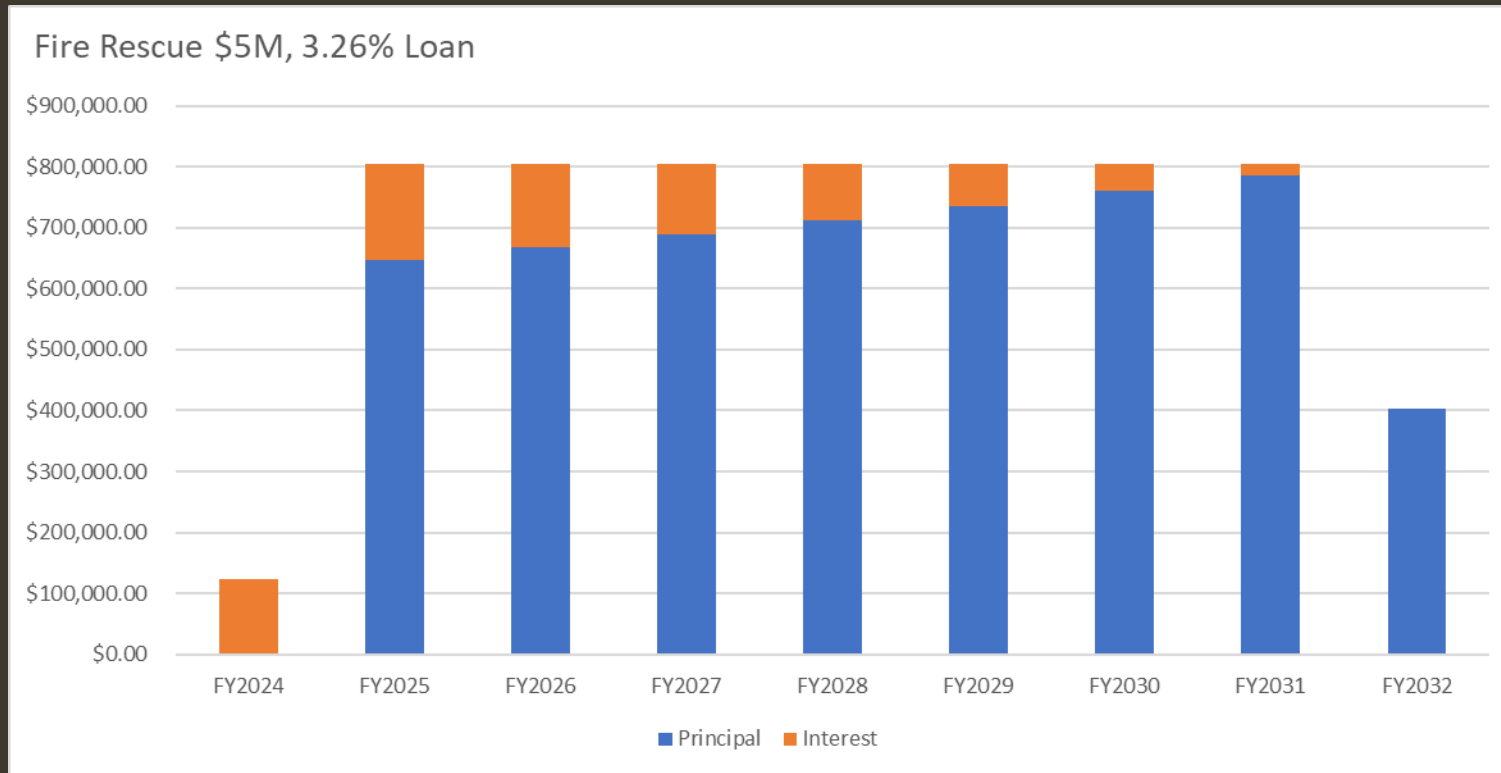
- Evaluating the Fire Rescue Project in term of Net Present Value (NPV), staff estimates that the project will provide a positive NPV within 6 years at a discount rate of 5%
- How did we determine the Estimated Net Annual Benefits?

# Expenditures (Appropriations) Fire Rescue Project continued

Line No	Year	Delray Contract	\$Δ	%Δ			
11	2019	\$ 4,223,795					
12	2020	\$ 4,439,684	\$ 215,889	5%			
13	2021	\$ 4,657,148	\$ 217,464	5%			
14	2022	\$ 5,149,096	\$ 491,948	11%			
15	2023	\$ 5,553,068	\$ 403,972	8%			
16			Avg:	7.1%			
17			+ Inflation Est:	1.5%			
		<b>[3]</b>			<b>Budget Forecast [1]</b>	<b>EMS Transport Fees [2]</b>	<b>Estimated net annual benefits</b>
18	2024	\$ 6,630,885	\$ 1,077,817	19%	\$ 8,487,381	\$ 85,000	\$ (1,771,496)
19	2025	\$ 7,201,443	\$ 570,558	9%	\$ 5,847,281	\$ 87,550	\$ 1,441,712
20	2026	\$ 7,821,095	\$ 619,652	9%	\$ 6,204,715	\$ 90,177	\$ 1,706,556
21	2027	\$ 8,494,066	\$ 672,971	9%	\$ 6,568,647	\$ 92,882	\$ 2,018,301
22	2028	\$ 9,224,943	\$ 730,877	9%	\$ 6,957,499	\$ 95,668	\$ 2,363,112
23	2029	\$ 10,018,708	\$ 793,765	9%	\$ 7,374,949	\$ 98,538	\$ 2,742,297
24	2030	\$ 10,880,773	\$ 862,065	9%	\$ 7,817,446	\$ 101,494	\$ 3,164,822
<p><b>[1]</b> Assumed 6% growth in Budgeted forecast expenditures after year 1</p> <p><b>[2]</b> Assumed 3% increase in EMS Transport Fees</p> <p><b>[3]</b> Delray contract increased by estimated \$600K for additional positions in new contract</p>							

- We simply compared our estimated Fire Rescue Budget vs the current Delray Contract
- Keep in mind that the Delray contract was set to increase by \$600K when they decided to add additional staff in future years. (See line 18)
- In addition, staff are of the opinion that EMS Transport Fees were understated, so we assumed a conservative amount for EMS Transport Fees
- In addition, we determined that Delray was staffing our fire department with the most expensive staff. Typically, 3-9% higher plus Delray 5% overhead charge AND 5% profit.

# Expenditures (Appropriations) Fire Rescue Project Loan



- \$5M Construction LOC/Loan
- During Construction, considered a LOC
- After Construction, considered a loan
- Fixed P&I payments on March & September
- Matures 3/30/2032

# Expenditures (Appropriations) Fire Rescue Project continued

TOWN OF HIGHLAND BEACH FIRE RESCUE FIVE YEAR FORECAST with 10% OT						
FIRE RESCUE	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
PERSONAL SERVICES	\$ 482,303	\$ 3,974,978	\$ 4,251,325	\$ 4,538,922	\$ 4,835,160	\$ 5,153,081
OPERATING EXPENSES	5,706,067	4,287,941	686,630	751,218	813,398	878,542
CAPITAL OUTLAY	1,200,000	100,000	105,000	110,250	115,763	121,551
DEBT SERVICE	-	124,462	804,326	804,326	804,326	804,326
Sub-Total	\$ 7,388,370	\$ 8,487,381	\$ 5,847,281	\$ 6,204,716	\$ 6,568,647	\$ 6,957,500

Town of Highland Beach Year 1 estimate							
Position	Earnings	10% OT	50% Benefit	8% Employer Tax	Total	Positions	TOHB Avg
FF/PARAMEDIC	\$ 1,121,895	112,190	\$ 617,042	\$ 98,727	\$1,949,854	15	\$129,990
FIRE AND LIFE SAFETY INSPECTOR	115,000	-	57,500	9,200	181,700	1	181,700
D/E PARAMEDIC	502,914	50,291	276,603	44,256	874,065	6	145,677
CAPTAIN	301,749	30,175	165,962	26,554	524,440	3	174,813
CHIEF	159,000	-	79,500	12,720	251,220	1	251,220
EMS TRAINER	115,000	-	57,500	9,200	181,700	1	181,700
Total	\$ 2,315,558	192,656	\$ 1,254,107	\$ 200,657	\$3,962,978	27	
% of Total	58%	5%	32%	5%			

- Our estimated five-year Fire Rescue Department forecast includes all Personal, Operating, Additional Capital and Debt Service.
- After the Stable Year (2024-25) we estimate that cost will grow by 6% annually
- Our estimated labor cost is competitive within the industry and includes additional position includes 10% allowance for Overtime
- Debt Service is \$804,326 per year. The \$5M loan will mature on March 30, 2032



# Expenditures (Appropriations) Summarized

	Actuals as of September 30,				
	2018	2019	2020	2021	2022
PERSONAL SERVICES	\$ 3,436,347	\$ 3,621,679	\$ 3,701,251	\$ 3,726,294	\$ 3,948,588
OPERATING EXPENSES	5,611,527	5,858,248	6,121,078	6,534,531	7,557,725
CAPITAL OUTLAY	286,451	137,601	99,726	69,172	212,117
DEBT SERVICE	-	-	-	-	52,624
	9,334,325	9,617,528	9,922,054	10,329,997	11,771,053
	-	-	-	-	-
INTERFUND TRANSFERS	1,417,542	2,085,886	1,482,004	1,477,669	1,094,436
Expenditures	\$ 10,751,867	\$ 11,703,414	\$ 11,404,058	\$ 11,807,666	\$ 12,865,490

	Actuals as of September 30,				
	2018	2019	2020	2021	2022
PERSONAL SERVICES	32%	31%	32%	32%	31%
OPERATING EXPENSES	52%	50%	54%	55%	59%
CAPITAL OUTLAY	3%	1%	1%	1%	2%
DEBT SERVICE	0%	0%	0%	0%	0%
INTERFUND TRANSFERS	13%	18%	13%	13%	9%
Total	100%	100%	100%	100%	100%

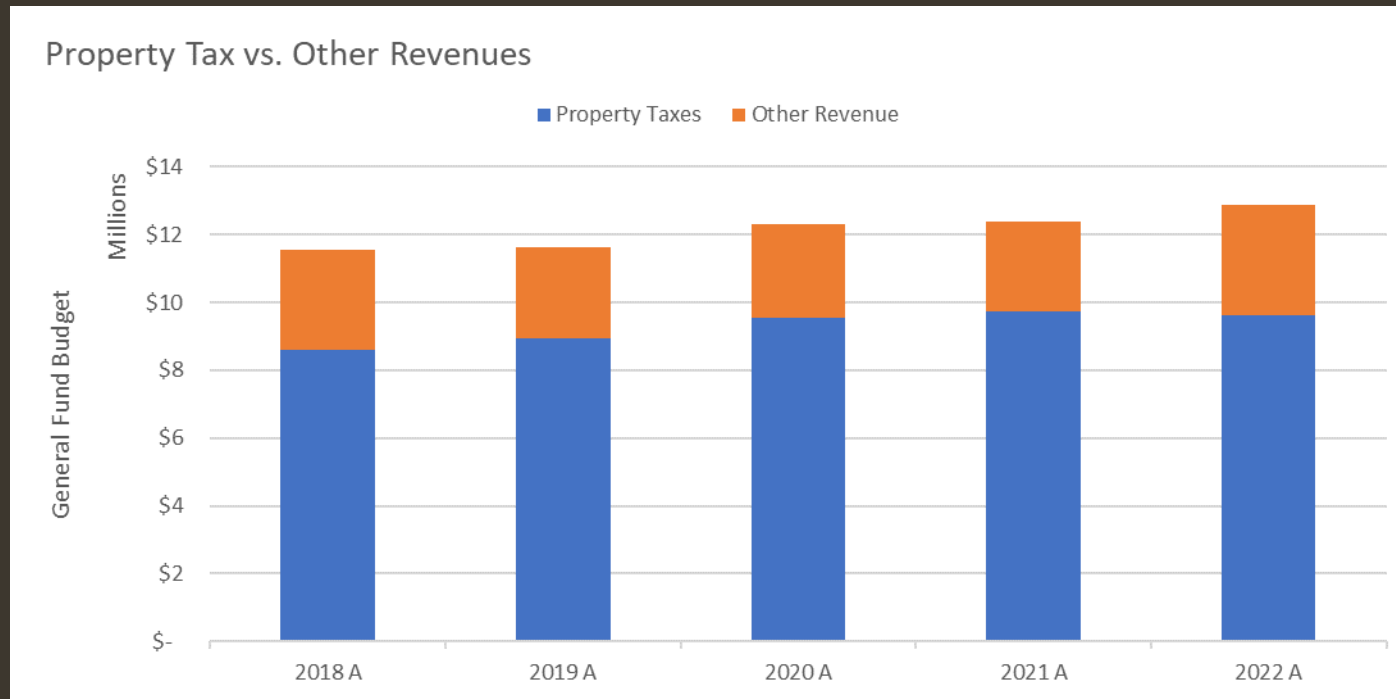
Amended Budget	Forecast at Year End				
2023	Year 1	Year 2	Year 3	Year 4	Year 5
\$ 5,574,028	\$ 9,455,667	\$ 10,188,612	\$ 10,957,729	\$ 11,728,342	\$ 12,557,803
7,691,452	6,567,944	3,205,301	3,491,556	3,772,857	4,064,684
1,257,500	274,000	287,700	302,085	317,189	333,049
-	124,462	804,326	804,326	804,326	804,326
14,522,980	16,422,073	14,485,938	15,555,696	16,622,713	17,759,861
-	-	-	-	-	-
1,000,519	508,128	57,784	59,229	60,710	62,227
\$ 15,523,499	\$ 16,930,201	\$ 14,543,722	\$ 15,614,925	\$ 16,683,423	\$ 17,822,088

Amended Budget		Forecast at Year End				
2023		Year 1	Year 2	Year 3	Year 4	Year 5
	36%	56%	70%	70%	70%	70%
	50%	39%	22%	22%	23%	23%
	8%	2%	2%	2%	2%	2%
	0%	1%	6%	5%	5%	5%
	6%	3%	0%	0%	0%	0%
	100%	100%	100%	100%	100%	100%

Notice the switch from FY2022 and FY2023 through the five-year forecast and how cost switch from Operating Expenses (Delray Contract) to Personal Expenses as we develop our own Fire Rescue Department.

# Other Revenues

Needed to evaluate Other Revenues as an offset to Expenditures to determine Ad Valorem/Reserve need.



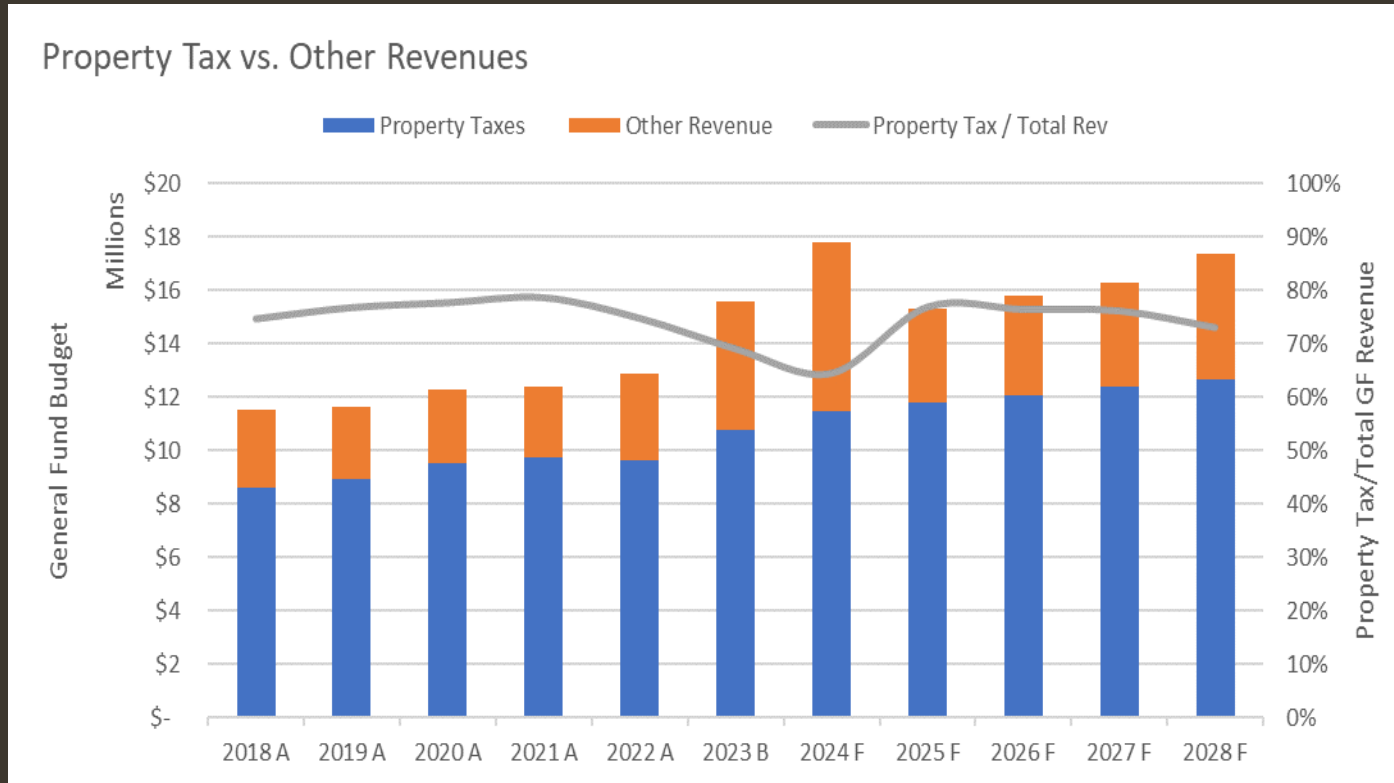
- Historically, Other Revenues account for 24% of total General Fund Revenues which include:
  - Franchise Tax/Fees
  - Sales & Use Tax
  - Inter-Governmental Tax
  - Charges for Service
  - Investment Earnings
  - Fines & Forfeitures
  - Rents and Leases
  - Grants
  - Miscellaneous
  - Intra-Governmental (Depts)

# Other Revenues continued

Other Revenue Categories	Method	Forecast Year				
		Year 1	Year 2	Year 3	Year 4	Year 5
LOCAL OPTIONAL GAS TAX	Historic Growth Rate	1.3%	1.3%	1.3%	1.3%	1.3%
FRANCHISE FEES-FPL	Historic Growth Rate, reduced in later years	13.8%	12.8%	11.8%	10.8%	9.8%
FRANCHISE FEES-FPU	Historic Growth Rate	1.6%	1.6%	1.6%	1.6%	1.6%
COMMUNICATIONS SERVICE TAX	Historic reduction	-3.0%	-3.0%	-3.0%	-3.0%	-3.0%
STATE REVENUE SHARING PROCEEDS	Historic Growth less 1% each year	8.2%	7.2%	6.2%	5.2%	4.2%
ALCOHOLIC BEVERAGE LICENSES	Zero Growth	0.0%	0.0%	0.0%	0.0%	0.0%
LOCAL GOVT HALF-CENT SALES TAX	Historic Growth Rate, reduced in later years	6.7%	6.7%	6.7%	5.7%	4.7%
MOTOR FUEL TAX REBATE	Historic Growth Rate, reduced in later years	16.4%	16.4%	16.4%	15.4%	14.4%
FDOT- STREETLIGHT SUBSIDY	Historic Growth Rate	1.5%	1.5%	1.5%	1.5%	1.5%
SHARE COUNTY OCCUPATIONAL LIC.	Historic Growth Rate, reduced in later years	9.0%	9.0%	9.0%	8.0%	7.0%
GARBAGE/SOLID WASTE REVENUE	Historic Growth Rate	4.6%	4.6%	4.6%	4.6%	4.6%
RENT- U.S. POSTAL STATION	Historic Growth Rate	0.0%	0.0%	0.0%	0.0%	0.0%
LEASE-SPRINT PCS	Historic Growth Rate	6.9%	6.9%	6.9%	6.9%	6.9%
ADMINISTRATIVE REIMBURSEMENTS	\$550 from Water & \$350 from BF reduced annually	\$ 900,000	\$ 800,000	\$ 800,000	\$ 700,000	\$ 700,000

- Evaluated the Historical Growth Rate from 2018-2022 and applied a conservative forecast assumption.
- Administrative Reimbursements gradually decrease as other funds continue to strengthen and stand on their own.

# Other Revenues Summarized



- FY2023 – FY2024 Forecast assumes drawing from Reserves (as Other Revenue) for Fire Rescue project
- FY2025 New Fire Rescue Department Fully functioning
- FY2023-FY2028 Increased CPI Levels.
- FY2026-FY2028 Budget Grows at 7% inflation
- FY2025-FY2028 Town maintains 75% ratio of Property Tax to Total Revenue

# Timeout

## Let's Review where we are in the process

- Step 1. We needed to forecast what expenditures are forecasted to be in the future. We reviewed historical actuals from 2018-2022 and indexed the cost based on anticipated increases.
- Step 2. We looked at Other Revenue to offset the forecasted expenditures in Step 1. We reviewed historical actuals from 2018-2022 and indexed the revenue based on a conservative growth rate
- Formula:  $\text{Expenditures} - \text{Other Revenue} = \text{Ad Valorem/Reserve Need}$



# Timeout (continued)

## Actuals

	Actuals as of September 30,				
	2018	2019	2020	2021	2022
PERSONAL SERVICES	\$ 3,436,347	\$ 3,621,679	\$ 3,701,251	\$ 3,726,294	\$ 3,948,588
OPERATING EXPENSES	5,611,527	5,858,248	6,121,078	6,534,531	7,557,725
CAPITAL OUTLAY	286,451	137,601	99,726	69,172	212,117
DEBT SERVICE	-	-	-	-	52,624
	<u>9,334,325</u>	<u>9,617,528</u>	<u>9,922,054</u>	<u>10,329,997</u>	<u>11,771,053</u>
	-	-	-	-	-
INTERFUND TRANSFERS	<u>1,417,542</u>	<u>2,085,886</u>	<u>1,482,004</u>	<u>1,477,669</u>	<u>1,094,436</u>
Expenditures	<u>\$ 10,751,867</u>	<u>\$ 11,703,414</u>	<u>\$ 11,404,058</u>	<u>\$ 11,807,666</u>	<u>\$ 12,865,490</u>

## Forecast

Amended Budget	Forecast at Year End				
2023	Year 1	Year 2	Year 3	Year 4	Year 5
\$ 5,574,028	\$ 9,455,667	\$ 10,188,612	\$ 10,957,729	\$ 11,728,342	\$ 12,557,803
7,691,452	6,567,944	3,205,301	3,491,556	3,772,857	4,064,684
1,257,500	274,000	287,700	302,085	317,189	333,049
-	124,462	804,326	804,326	804,326	804,326
<u>14,522,980</u>	<u>16,422,073</u>	<u>14,485,938</u>	<u>15,555,696</u>	<u>16,622,713</u>	<u>17,759,861</u>
-	-	-	-	-	-
1,000,519	508,128	57,784	59,229	60,710	62,227
<u>\$ 15,523,499</u>	<u>\$ 16,930,201</u>	<u>\$ 14,543,722</u>	<u>\$ 15,614,925</u>	<u>\$ 16,683,423</u>	<u>\$ 17,822,088</u>

	Actuals as of September 30,				
	2018	2019	2020	2021	2022
Other Revenues	2,925,028	2,706,720	2,754,984	2,655,617	3,251,268

Amended Budget	Forecast at Year End				
2023	Year 1	Year 2	Year 3	Year 4	Year 5
\$ 3,258,179	3,481,998	3,553,519	3,732,586	3,812,441	3,990,221

Wait!! Isn't  
Ad Valorem  
based on  
Property  
Values??

	Actuals as of September 30,				
	2018	2019	2020	2021	2022
Ad Valorem Estimate	\$ 8,608,075	\$ 8,925,673	\$ 9,556,811	\$ 9,738,626	\$ 9,623,432
From/(To) Reserve	(781,236)	71,021	(907,736)	(586,577)	(9,210)
to Balance	<u>\$ 7,826,838</u>	<u>\$ 8,996,694</u>	<u>\$ 8,649,075</u>	<u>\$ 9,152,049</u>	<u>\$ 9,614,222</u>

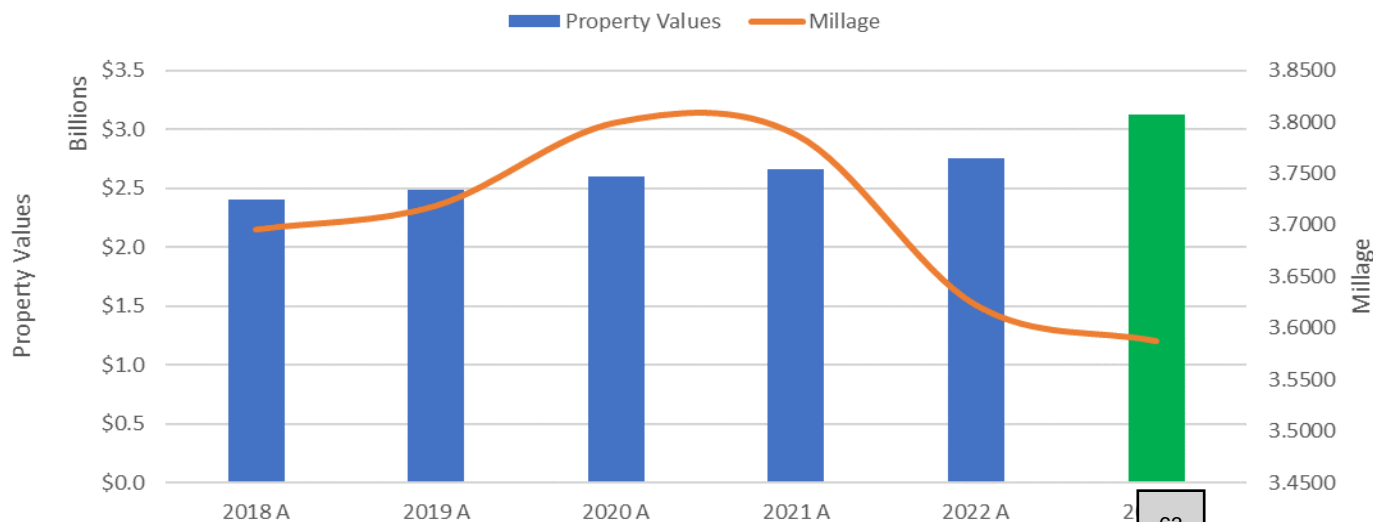
Amended Budget	Forecast at Year End				
2023	Year 1	Year 2	Year 3	Year 4	Year 5
\$ 10,774,296	\$ 11,502,204	\$ 11,789,758	\$ 12,084,502	\$ 12,386,615	\$ 12,696,280
1,491,024	1,945,999	(799,555)	(202,163)	484,367	1,135,587
<u>\$ 12,265,320</u>	<u>\$ 13,448,203</u>	<u>\$ 10,990,203</u>	<u>\$ 11,882,339</u>	<u>\$ 12,870,982</u>	<u>\$ 13,831,867</u>

# Property Values

	Actuals as of				
	2019 for FY2020	2019 for FY2020	2020 for FY2021	2021 for FY2022	2022 for FY2023
Property Taxable Values	\$ 2,483,303,248	\$ 2,602,348,266	\$ 2,662,827,187	\$ 2,749,928,821	\$ 3,126,018,114
\$ Incr in Values		\$ 119,045,018	\$ 60,478,921	\$ 87,101,634	\$ 376,089,293
% Incr in Values		4.79%	2.32%	3.27%	13.68%
Operating Millage	3.1204	3.2294	3.2294	3.2294	3.2294
Debt Millage	0.5986	0.5703	0.5584	0.393	0.3581
Total Millage	3.719	3.7997	3.7878	3.6224	3.5875
Taxes Levied					
Operating	\$ 7,748,899	\$ 8,404,023	\$ 8,599,334	\$ 8,880,621	\$ 10,095,163
Debt	\$ 1,486,505	\$ 1,484,119	\$ 1,486,923	\$ 1,080,727	\$ 1,119,427
Total Levied	\$ 9,235,405	\$ 9,888,143	\$ 10,086,257	\$ 9,961,348	\$ 11,214,591
Collection rate	97%	97%	97%	97%	96%

- The increase in property values since 2019 ranged from 2.32% (FY2021) to as high as 13.68% (FY2023)
- Operating Millage has remained constant at 3.2294 mills
- Debt Service Millage has continued to decrease based on Debt Service Requirements and Increases in Water Rates
- Required to budget based on 96% collection rate for Ad Valorem
- Goal: Maintain a constant overall Millage Rate of 3.5875 mills throughout the next 5 years.

Property Values & Millage

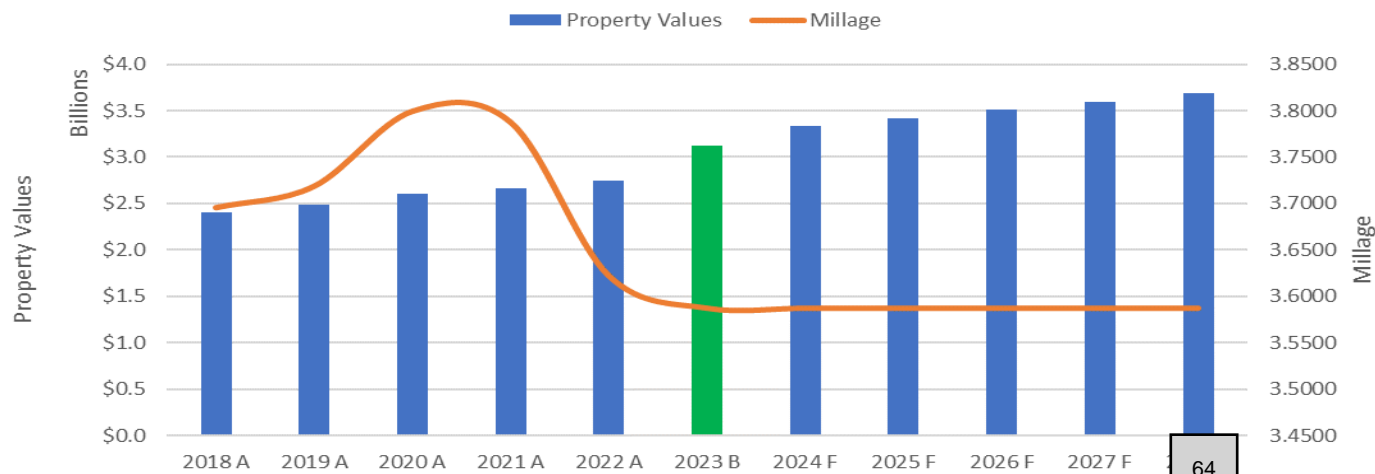


# Property Value Growth Assumption

	FORECAST FOR				
	2023 for FY2024	2024 for FY2025	2025 for FY2026	2026 for FY2027	2027 for FY2028
Property Taxable Values	\$ 3,339,780,364	\$ 3,423,274,873	\$ 3,508,856,745	\$ 3,596,578,163	\$ 3,686,492,617
\$ Incr in Values	\$ 213,762,250	\$ 83,494,509	\$ 85,581,872	\$ 87,721,419	\$ 89,914,454
% Incr in Values	6.84%	2.50%	2.50%	2.50%	2.50%
Operating Millage	3.4081	3.3431	3.3491	3.3549	3.3606
Debt Millage	0.1794	0.2444	0.2384	0.2326	0.2269
Total Millage	3.5875	3.5875	3.5875	3.5875	3.5875
Taxes Levied					
Operating	\$ 11,382,199	\$ 11,444,500	\$ 11,751,525	\$ 12,066,225	\$ 12,388,793
Debt	\$ 599,263	\$ 836,499	\$ 836,499	\$ 836,499	\$ 836,499
Total Levied	\$ 11,981,462	\$ 12,280,998	\$ 12,588,023	\$ 12,902,724	\$ 13,225,292
Collection rate	96%	96%	96%	96%	96%
To Revenue	\$ 11,502,204	\$ 11,789,758	\$ 12,084,502	\$ 12,386,615	\$ 12,696,280

- Budget Forecast assumes the following Property Value Growth Rates:
  - FY2024 6.84% (Half of PY)
  - FY2025 – FY2028 2.50%
- Goal of maintaining millage rate @ 3.5875 appears reasonable if:
  - Property values grow at a conservative rate of 2.50% after 2024
  - General Fund Expenditures grow no more than 7% annually
  - Maintain millage rate during high property growth periods to use reserves during low growth periods

Property Values & Millage



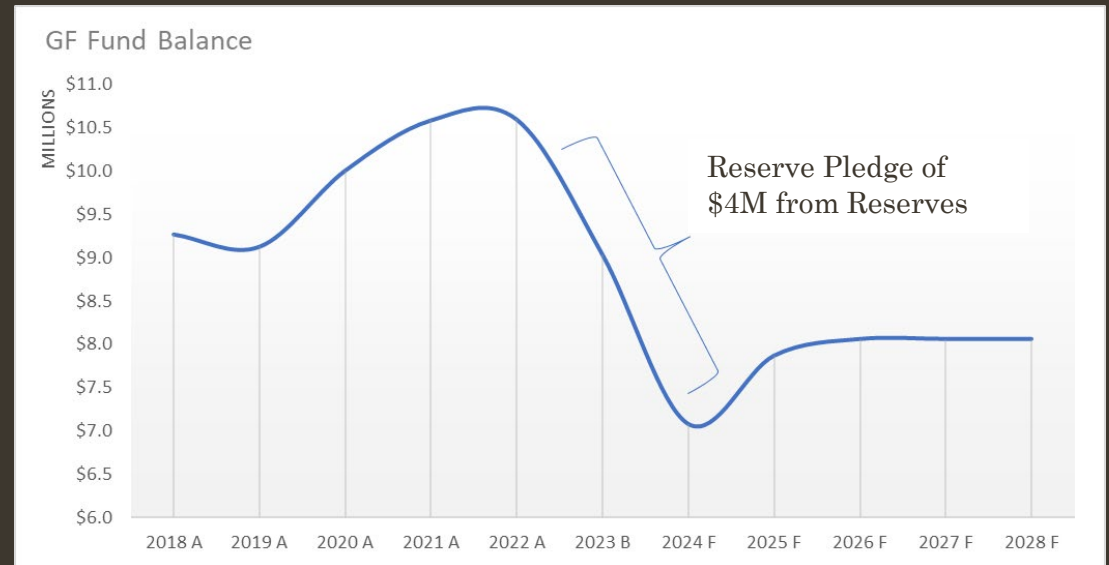


# Estimated Fund Balance

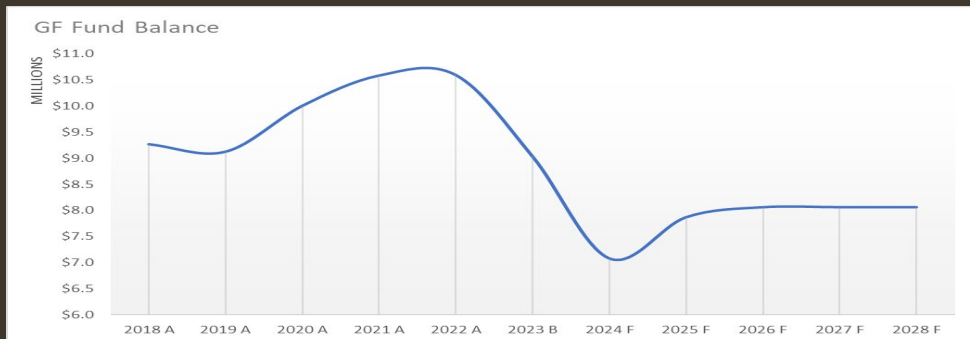
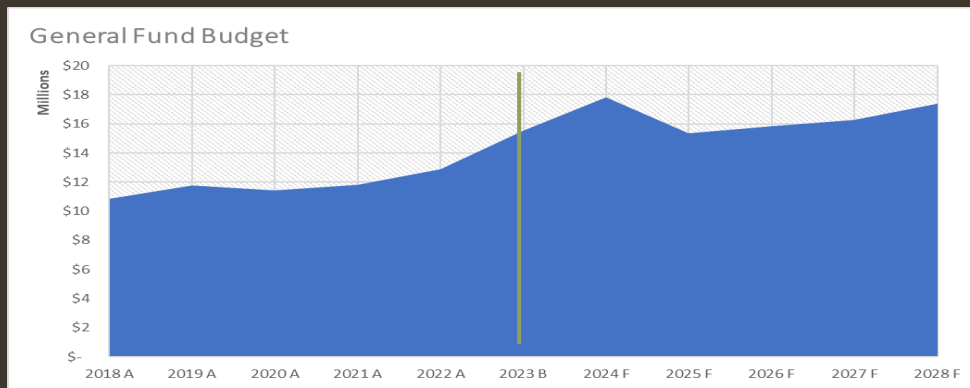
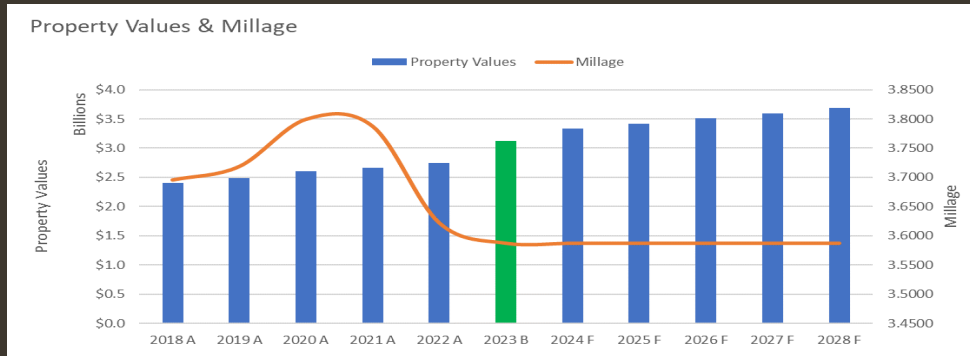
General Fund Balance							Pct Alloc
Description	2023	2024 Year 1	2025 Year 2	2026 Year 3	2027 Year 4	2028 Year 5	
Beginning Balance	\$ 10,596,788	\$ 9,034,264	\$ 7,080,198	\$ 7,870,557	\$ 8,062,592	\$ 8,062,592	
Projected Increase/(Decrease)	(1,562,524)	(1,954,066)	790,359	192,035	-	-	
Ending Balance	9,034,264	7,080,198	7,870,557	8,062,592	8,062,592	8,062,592	
Restriction							
Budget Stabilization	2,425,338	2,742,486	2,419,152	2,597,801	2,280,507	1,818,139	23%
Disaster Recovery	2,425,338	2,742,486	2,419,152	2,597,801	2,280,507	1,818,139	23%
Debt Service	145,281	124,462	804,326	804,326	804,326	804,326	10%
Fire Rescue	2,437,476	-	-	-	-	-	
Total Restricted	7,433,432	5,609,434	5,642,629	5,999,928	5,365,340	4,440,603	
% Restricted	82%	79%	72%	74%	67%	55%	
Total Unrestricted	1,600,832	1,470,764	2,227,928	2,062,664	2,697,252	3,621,989	45%
% Unrestricted	18%	21%	28%	26%	33%	45%	
Total Restr/Unrestr	\$ 9,034,264	\$ 7,080,198	\$ 7,870,557	\$ 8,062,592	\$ 8,062,592	\$ 8,062,592	100%

- Fund Balance dips during Fire Rescue transition period (FY2023-FY2024)
- Maintain Millage at 3.5875 slowly increase reserves
- FY2027-FY2028 need to use reserves to balance budget as Inflation > property value increase
- Beyond FY2028 need to re-establish millage target

- Budget forecast anticipates utilizing all \$4M of Fire Rescue Reserves by the end of FY2024



# Summary - Conclusion



- Property Values Grown at 2.5% or Better per year after 2024
- Other Revenues Continue to maintain a 25% of Total General Fund Revenues
- Overall annual General Fund Budget Increases by 7% or less

Our current forecast indicates that:

- We can maintain a Millage of 3.5875 per year
- And maintain healthy reserves levels through FY2028



# Questions

