

AGENDA

NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING



Wednesday, September 04, 2024 AT 11:00 AM

TOWN OF HIGHLAND BEACH, FLORIDA
3618 S. OCEAN BOULEVARD
HIGHLAND BEACH, FL 33487
Telephone: (561) 278-4548
Website: www.highlandbeach.us

Town Hall Commission Chambers

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**
5. **PUBLIC COMMENT** *(limited to three (3) minutes per speaker)*
6. **PRESENTATIONS**
 - A. Town Planner Updates
7. **APPROVAL OF MINUTES**
 - A. May 01, 2024
8. **UNFINISHED BUSINESS**
 - A. Dune Restoration/Management-related events and Outreach
 - B. 2023 Beachfront Property Evaluation: Discussion on educational outreach to residents
 - C. Discussion on Intracoastal Waterway Protection and Public Education
 - D. Board Member Updates
9. **NEW BUSINESS**

- A. Discussion of future Board agendas: Whether to expand Board powers and duties as provided in Section 2-140 of the Town Code.

10. ANNOUNCEMENTS

September 17, 2024	1:30 PM	Town Commission Meeting
September 18, 2024	5:01 PM	Town Commission Second Public Hearing Budget Meeting

11. ADJOURNMENT

Any person that decides to appeal any decision made by the Board of Adjustment & Appeals with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record including testimony and evidence upon which the appeal is based. (State Law requires the above Notice. Any person desiring a verbatim transcript shall have the responsibility, at his/her own cost, to arrange for the transcript.) The Town neither provides nor prepares such record. There may be one or more Town Commissioners attending the meeting.

In accordance with the Americans with Disabilities Act (ADA), persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (561) 278-4548 within a reasonable time prior to this meeting in order to request such assistance.

File Attachments for Item:

A. May 01, 2024



TOWN OF HIGHLAND BEACH NATURAL RESOURCES PRESERVATION ADVISORY BOARD REGULAR MEETING MINUTES

Town Hall Commission Chambers
3614 South Ocean Boulevard
Highland Beach, Florida 33487

Date: May 01, 2024
Time: 11:00 AM

1. CALL TO ORDER

Vice Chairperson Barbara Nestle called the meeting to order at 11:00 A.M.

2. ROLL CALL

Board Member Joshua Davison
Board Member Christine Viegas
Board Member Alan Blumberg
Board Member Kenneth Shriberg
Vice Chairperson Barbara Nestle
Deputy Town Clerk Jaclyn DeHart

ADDITIONAL STAFF PRESENT

Town Planner Ingrid Allen

3. PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

Motion: Viegas/Blumberg - Moved to approve the agenda as presented which passed 5 to 0.

5. PUBLIC COMMENT

Karen Jones, 4307 S. Ocean Blvd, gave public comments about dune restoration.

6. PRESENTATIONS

A. Water Quality Update (David Richards, Water Plant Superintendent) – for informational purposes only

Vice Chairperson Nestle introduced the item and David Richards, Water Plant Superintendent.

Town Planner Allen advised the Board that this agenda item was requested by the Board and the Town Manager agreed to a water quality update for informational purposes only.

David Richards, Water Plant Superintendent gave an update on the water quality.

B. Town Planner Updates

Town Planner Allen reviewed some items from the last meeting and informed the Board that having a sea turtle table was not feasible at the fire station opening. The Board's request for a tent and banner for the next Town event was relayed to the Manager's Office and it should not be a problem. Nametags can be given out prior to the event and discarded after. Recycling information advertisement will be placed in a future Manger's Monthly.

Town Planner Allen noted that FDEP (Florida Department of Environmental Protection) David K's contact information has been placed on the webpage along with the Penthouse Tower's dune restoration information that was provided to her but with modifications for clarification.

In March of 2024 the Manager's Monthly had a write-up about sea turtles and it will be run again in the future.

Town Planner Allen introduced Code Compliance Officer Adam Osowsky.

Code Compliance Officer Osowsky spoke about the sea turtle ordinance and enforcement.

7. APPROVAL OF MINUTES

A. February 07, 2024

Motion: Viegas/Blumberg - Moved to approve the minutes as of February 07, 2024 which passed 5 to 0.

8. UNFINISHED BUSINESS

A. Update on the Dune Preservation Event at Penthouse Towers

Member Viegas gave an update on the event, that it was well attended. The Turtle team was there and had a table and collected some donations. It was suggested to ask Penthouse Towers to do another event in November when more residents are in town, Vice Chairperson Nestle will reach out to Elaine and request this.

B. Dune Restoration/Management-related events and Outreach

Town Planner advised the Board that there might be a 75th anniversary event in October. There was discussion about having a tent at that event and handing out information and speaking with residents.

Vice Chair Nestles mentioned that she had previously reached out to HOA presidents about dune restoration, but the response was not favorable, but she can try and reach out again to them and schedule meetings.

C. Board Member Updates

There were no updates.

9. NEW BUSINESS

A. 2023 Beach Restoration Feasibility Study: Discussion on educational outreach to residents

There was a conversation about how to get the information from the dune study out to the residents. Suggestions included mailing photos to individual homeowners with their picture and specific steps for fix it, sending out a letter with the entire study to every resident in town, having a public event to show the presentation, and making a recommendation to the Town Commission on the report.

Vice Chairperson Nestle will create a rough draft of a letter to residents about the report's findings and send it to Town Planner Allen who will send it out to the Board Members to edit and contribute.

B. Discussion on Intracoastal Waterway Protection and Public Education

There was discussion about the rising levels of intracoastal water and educational outreach to spread awareness of the issues

The Board requested posting a presentation that Member Blumberg gave and having an event in the library where he could give the presentation. Town Planner Alen said she would ask the Town Manager about these items and requested the presentation be sent to her.

C. Nomination of Chairperson and Vice-Chairperson

Vice Chairperson Nestle called for the nomination of a chairperson.

Motion: Blumberg/Viegas – Moved to nominate Barbara Nestle as Chairperson, which passed unanimously 5 to 0.

Chairperson Nestle called for the nomination of a Vice Chairperson.

Motion: Blumberg/Shriberg – Moved to nominate Joshua Davison for Vice Chairperson which passed unanimously 5 to 0.

10. ANNOUNCEMENTS

May 09, 2024	9:30 AM	Planning Board Meeting
May 14, 2024	1:00 PM	Code Enforcement Board Meeting
May 21, 2024	1:30 PM	Town Commission Meeting

11. ADJOURNMENT

The meeting adjourned at 12: 49 PM.

APPROVED at the September 04, 2024, Natural Resources Preservation Advisory Board Regular Meeting.

ATTEST:

Chairperson Barbara Nestle

Transcribed by
Jaclyn DeHart

Date: September 4, 2024

Jaclyn DeHart
Deputy Town Clerk

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage:

File Attachments for Item:

B. 2023 Beachfront Property Evaluation: Discussion on educational outreach to residents



TOWN OF HIGHLAND BEACH

AGENDA MEMORANDUM

MEETING TYPE: Natural Resources Preservation Advisory Board meeting

MEETING DATE September 4, 2024

SUBMITTED BY: Ingrid Allen, Town Planner, Building Department

SUBJECT: 2023 Beachfront Property Evaluation: Discussion on educational outreach to residents

SUMMARY:

At the May 1, 2024 Board meeting, the Board discussed, at the direction of the Town Manager, educational outreach efforts to Town residents regarding the Beachfront Property Evaluation ("Evaluation") which was provided as part of the 2023 Beach Restoration Feasibility Study ("Study"). The Evaluation provides beach and dune observations and corresponding recommendations for each beachfront property in the Town. Consensus from the Board was to draft a letter to residents (see Attachment No. 1). Upon review of the draft letter by the Town Manager, he requested that staff revise the letter to include minor content and formatting changes (see Attachment No. 2). In addition, and at the request of the Board, the Town Manager agreed to hold an educational outreach event at the Town Library on November 12, 2024 whereby the Study's consultant (Aptim Environmental & Infrastructure, LLC) would present their Evaluation findings and discuss practical dune management and restoration efforts.

Previous hearing related to this subject matter:

April 16, 2024 Town Commission meeting - a presentation on the 2023 Beach Restoration Feasibility Study ("Study") was made by Douglas Mann, Lead Coastal Engineer, of Aptim Environmental & Infrastructure, LLC.

May 23, 2023 Town Commission meeting - the Commission approved a proposal from Aptim for an update to the 2013 Beach Restoration Feasibility Study (motion carried 5-0).

November 1, 2022 Town Commission meeting – Ms. Nikki Stansfield, Chair of the Natural Resources Preservation Advisory Board (NRPAB), made a presentation to the Commission on the Board's Dune Management Informational Outreach efforts. In addition, the Town Commission discussed updating the 2013 Beach Restoration Feasibility Study.

ATTACHMENTS:

Attachment No. 1: Original draft letter received from Board.

RECOMMENDATION:

Board Discussion as necessary.

Beach Restoration Study Update for Residents

Dear Residents,

This letter follows up on the May 1st meeting where the Nature Preservation Advisory Board discussed the 2023 beach restoration feasibility study that our town had commissioned and completed.

Are you or is your condo's property located on the beach?

If so, the Board recommends you review the study, particularly the section detailing potential impacts on specific beachfront properties which may include yours. This section starts on page 71 of the report.

Here's how to access the study materials:

1. ***Meeting Agenda with Study Link:*** *[Insert link to May 1 meeting agenda with the study attached]*
2. ***Presentation Video:*** *[Insert link to video of April 16 commission meeting featuring the presentation] [suggest mentioning minute marker start and end times of presentation section of meeting]*

Join the Conversation!

The Board invites all residents to a meeting at the town library to watch the presentation and discuss the study's findings. We encourage your participation on ways to preserve our natural !

Meeting Details:

1. ***Location:*** *Town Library*
2. ***Date:*** *[Insert date and time of the meeting]*

We look forward to seeing you there!

Sincerely,

The Nature Preservation Advisory Board



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

Dear Highland Beach Resident:

In 2023, the Town commissioned a Beach Restoration Feasibility Study ("Study"). This Study includes a Beachfront Property Evaluation ("Evaluation") which provides beach and dune observations and corresponding recommendations for ALL beachfront properties in the Town. In an effort to bring awareness to this important Evaluation, below is information on how to access the Evaluation as well as information on the upcoming Evaluation resident outreach event.

Here's how to access the Beachfront Property Evaluation:

- To view the Study including Evaluation, click on the QR Code below or click on "Agendas and Minutes" under the Government tab of the Town's website (www.highlandbeach.us). Click on the April 16, 2024 Town Commission meeting agenda packet. Item starts on page 9, Evaluation starts on page 70.
- To view the Presentation on the Study including Evaluation, click on the QR Code below or click on "Agendas and Minutes" under the Government tab of the Town's website. Click on the April 16, 2024 Town Commission meeting video. Presentation starts at the 47:57 minute marker.

Participate in the upcoming resident outreach event on the Evaluation findings.

Aptim Environmental & Infrastructure, LLC will present their Evaluation findings including site specific recommendations for proper beach dune maintenance and protection. We encourage your participation in this informative event!

- **Location:** Town Library, Community Room
- **Date:** November 12, 2024, 6:00pm
- **Refreshments will be served.**
- **RSVP to** iallen@highlandbeach.us

For more information, please contact Ingrid Allen, Town Planner, at 561-278-4540 (ext. 3).

On behalf of the Town of Highland Beach Natural Resources Preservation Advisory Board Members:

Barbara Nestle, Chairperson
Joshua Davison, Vice Chairperson
Kenneth Shriberg

Alan Blumberg
Christine Viegas
Karen Jones



(Study packet)



(Presentation video)

File Attachments for Item:

A. Discussion of future Board agendas: Whether to expand Board powers and duties as provided in Section 2-140 of the Town Code.

Sec. 2-140. Powers and duties.

The powers and duties of the natural resources preservation advisory board shall include the following:

- (a) Coordinate activities related to regular beach clean-up events.
- (b) Assist the sea turtle program with activities related to the program and recruitment of volunteers.
- (c) Review existing and proposed town ordinances which affect the environment, and advise the town commission regarding the need for modifications or changes to such ordinances.
- (d) Assist in the effort to encourage homeowners and associations to keep adequate levels of vegetation on the beach in order to avoid erosion.
- (e) Promoting green landscaping and advocating environmental concerns relating to plastics, etc.
- (f) Make recommendations about regulations related to beach cleaning as the board sees fit.
- (g) Assist the town commission, upon the commission request, with items and issues related to waterways within the corporate limits of the town including boat wakes, manatee protection and mangroves.
- (h) Perform other reviews as assigned or requested by the town commission.

(Ord. No. 18-004 , § 2, 6-5-18)