



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

TOWN HALL COMMISSION CHAMBERS, 3614 S.
OCEAN BLVD., HIGHLAND BEACH, FL

Date: October 01, 2024
Time: 1:30 PM

1. CALL TO ORDER

Mayor Moore called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner Judith Goldberg
Commissioner Evalyn David
Vice Mayor David Stern
Mayor Natasha Moore
Town Manager Marshall Labadie
Town Attorney Leonard G. Rubin
Town Clerk Lanelda Gaskins

ABSENT
Commissioner Donald Peters

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United States of America.

4. INVOCATION

Reverend D. Brian Horgan, of Saint Lucy Catholic Church delivered the invocation.

5. APPROVAL OF THE AGENDA

MOTION: David/Stern – A motion was made and seconded to approve the agenda as presented, which passed unanimously 4 to 0.

6. PRESENTATIONS / PROCLAMATIONS

- A. State of Education Report by School Board Member Eric Whitfield, District 4
School District of Palm Beach County

School Board Member Erika Whitfield, District 4 of Palm Beach County delivered a comprehensive update on the State Education Report.

B. Domestic Violence Month Proclamation

Mayor Moore presented the Domestic Violence Month proclamation to Ms. Pam O'Brien, President & CEO of Aid to Victims of Domestic Abuse, Inc. (AVDA) who then introduced her team and share insightful remarks on domestic violence.

7. PUBLIC COMMENTS

Public Comments will be limited to five (5) minutes per speaker.

A. Barbara Nestle, Chairperson of the Natural Resources Preservation Advisory Board

The below individuals spoke during public comments.

Mr. Howard Stoll

Mr. Timothy Ruotolo

8. ORDINANCES (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

9. CONSENT AGENDA (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

A. Resolution No. 2024-027

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Planning Board; and providing for an effective date.

B. Resolution No. 2024-028

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Board of Adjustments and Appeals; and providing for an effective date.

C. Resolution No. 2024-029

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Code Enforcement Board; and providing for an effective date.

MOTION: David/Goldberg – A motion was made and seconded to approve the Consent Agenda as presented, which passed unanimously, 4 to 0.

10. UNFINISHED BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Florida Department of Transportation (FDOT) RRR Project Update

Town Manager Labadie provided an update on the RRR project, noting a loss of 10 to 12 days due to poor weather conditions. Drainage work has resumed, with paving set to begin in a month and a half. The project is on track for completion by June 1st. FDOT has been proactive in addressing complaints.

B. Sanitary Sewer Lining Rehabilitation Project Update

Town Manager Labadie provided an update on the Sanitary Sewer Lining Rehabilitation Project, noting that the staff was collaborating with a contractor on a piggyback contract and expects a proposal by the end of the week. If this approach is unsuccessful, Town Manager Labadie will proceed with the state revolving loan program, prepare a request for proposal (RFP), and initiate the bidding process. The project will begin once the FDOT RRR project is completed.

There were discussions about how long the project may take the town and the cost of the project. Finance Director David DiLena provided comments.

11. NEW BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Resolution No. 2024-030

A Resolution of the Town Commission of the Town of Highland Beach, Florida, correcting a scrivener's error in Resolution No. 2024-026 referencing Exhibit C of the Adopted Fiscal Year 2024-2025 Schedule of Fees; providing that the Water System Connection charges are not classified as impact fees, and that the sewer connection charges are not classified as impact fees, and adding irrigation meter installation fees set at time and material plus 25%; and providing for an effective date.

Town Manager Labadie explained the corrections on the schedule of fees related to the Water System Connection Charges and Sewer System Connection Charges, striking the impact fees language, clarifying the connection fee, and adding irrigation, and meter installation fees language.

B. Consideration of the Town of Highland Beach Fire Rescue Department Personnel Rules and Regulations.

Town Manager Labadie presented this item explaining the Fire Rescue Department Personnel Rules and Regulations.

MOTION: David/Stern – A motion was made and seconded to approve the Fire Rescue Personnel Rules and Regulations. Upon Roll call: Commissioner David (Yes); Vice Mayor Stern (Yes); Commissioner Goldberg (Yes); and Mayor Moore (Yes). The motion passed unanimously 4 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg

expressed her prayers for the families in North Carolina affected by Hurricane Helena, wishing them a swift recovery and assuring them that her thoughts and prayers are with them.

Commissioner Donald Peters

absent.

Commissioner Evalyn David

also commented about the devastating impact that hurricane Helena had on North Carolina.

Vice Mayor David Stern

highlighted the potential impact of hurricanes and flooding on lithium battery devices, electric vehicles, and bicycles. He stressed the importance of reviewing the town's rules and regulations regarding electric vehicle parking and addressing related safety concerns.

Mayor Natasha Moore

had no comments.

13. TOWN ATTORNEY'S REPORT

Town Attorney Rubin had nothing to report. He wished those celebrating a happy new year.

14. TOWN MANAGER'S REPORT

wished everyone celebrating a Shanah Tovah. He reported the following:

He plans to schedule meetings with each Commissioner next week to discuss capital projects related to the former fire rescue department building. He has received a written quote from Kaufman Lynn Construction, Inc., and PGAL will prepare preliminary designs and schematics.

He provided an update on the 75th Anniversary event.

The town was still waiting to receive the Douglas Hillman bronze statue.

Mr. Jason Chudnofsky mentioned that he was impressed with the employees participating in the 75th Anniversary Committee.

15. ANNOUNCEMENTS

Mayor Moore read the announcement as follows:

Board Vacancies

Board of Adjustment and Appeals Board	One (1) vacancy for a three-year term
Code Enforcement Board	Two (2) vacancies for three-year terms; One (1) vacancy for an unexpired ending December 7, 2024;
unexpired	and One (1) vacancy for an ending May 30, 2025

Meetings and Events

October 08, 2024 1:00 P.M. Special Magistrate Hearing
October 10, 2024 9:30 A.M. Planning Board Regular Meeting
October 14, 2024 Town Hall closed in Observance of Columbus Day
October 15, 2024 1:30 P.M. Town Commission Meeting

Board Action Report

None.

16. ADJOURNMENT

The meeting was adjourned at 2:43 P.M.

APPROVED: December 03, 2024 Town Commission Meeting.