



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

TOWN HALL COMMISSION CHAMBERS, 3614 S.
OCEAN BLVD., HIGHLAND BEACH, FL

Date: July 15, 2025
Time: 1:30 PM

1. CALL TO ORDER

Mayor Moore called the meeting to order at 1:30 P.M.

2. ROLL CALL

PRESENT

Commissioner Jason Chudnofsky
Commissioner Judith Goldberg
Commissioner Donald Peters
Vice Mayor David Stern
Mayor Natasha Moore
Town Manager Marshall Labadie
Town Manager Leonard Rubin
Town Clerk Lanelda Gaskins

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United State of America.

4. INVOCATION

Reverend D. Brian Horgan, of Saint Lucy Catholic Church delivered the invocation.

5. APPROVAL OF THE AGENDA

MOTION: Goldberg/Stern - A motion was made and seconded to approve the agenda, which passed unanimously 5 to 0.

6. PRESENTATIONS / PROCLAMATIONS

A. Dorothy Jacks, CFA, AAS - Palm Beach County Property Appraiser
Presentation

Ms. Dorothy Jacks, Palm Beach County Property Appraiser gave a presentation
on

- B. State Legislative Updates by State Representative Peggy Gossett-Seidman, District 91

State Representative Peggy Gossett-Seidman, District 91 provided the State Legislative updates.

- C. Resolution No. 2025-017

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Natural Resources Preservation Advisory Board; and providing for an effective date.

Mayor Moore read the title of Resolution No. 2025-017 and called for Applicant Kiki Baxter to come to the podium. Town Commission interviewed Ms. Baxter followed by a motion.

MOTION: Goldberg/Stern - A motion was made and seconded to adopt Resolution No. 2025-17. Upon roll call: Commissioner Goldberg (Yes), Vice Mayor Stern (Yes), Commissioner Chudnofsky (Yes), Commissioner Peters, and Mayor Moore (Yes). The motion passed unanimously 5 to 0.

7. PUBLIC COMMENTS

Public Comments will be limited to five (5) minutes per speaker.

There were no public comments.

- 8. CONSENT AGENDA** (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

- A. Resolution No. 2025-018

A Resolution of the Town Commission of the Town of Highland Beach, Florida setting the proposed not to exceed millage rate pursuant to Section 200.065(2)(B), Florida Statutes, and setting the date, time and place at which a public hearing will be held to consider the proposed millage rate and tentative budget.

- 9. ORDINANCES** (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

None.

- 10. UNFINISHED BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

- A. Building Department Recertification Program Update

Katerina Jaddaoui, Administrative Assistant/Permit Technician, provided an update on the Building Department Milestone Recertification program.

B. Florida Department of Transportation (FDOT) RRR Project Update

Assistant Public Works Director Sergio Gonzalez provided an update on the Florida Department of Transportation RRR project noting

11. NEW BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. My Highland Beach App announcement.

Management Analyst Skender Coma provided an overview of the Highland Beach App.

B. Consideration to designate a Town Commissioner and an alternate to the Multi-Jurisdiction Issues Coordination Forum Executive Committee as a representative of the Town.

Vice Mayor Stern nominated Commissioner Judith Goldberg to the Multi-Jurisdiction Issues Coordination Forum Executive Committee. Also, Commissioner Goldberg nominated Commissioner Peters as an alternate member followed by a motion.

MOTION: Stern/Chudnofsky - A motion was made and seconded to nominate Commissioner Goldberg and Commissioner Peters as an alternate member to the Multi-Jurisdiction Issues Coordination Forum Executive Committee. The motion passed unanimously 5 to 0.

C. Discussion on permitted landscaping in the public right-of-way.

Town Planner Ingrid Allen presented this item.

D. Approve the purchase of two (2) sewer pumps from Xylem Water Solutions USA, Inc., a sole-source provider, for Lift Stations No. 1 and No. 3, in an amount not to exceed \$149,179.00, in accordance with the Town's purchasing policy.

MOTION: Goldberg/Peters - A motion was made and seconded to approve the purchase of two (2) sewer pumps from Xylem Water Solutions USA, Inc. in an amount not to exceed \$14,179.00. The motion passed unanimously 5 to 0.

E. Approve and authorize the Mayor to execute a contract with Insituform Technologies, LLC for the Sanitary Sewer Rehabilitation Project, in an amount not to exceed \$1,342,141.90, pursuant to OMNIA Partners National Cooperative Contract No. 23-065-PW.

MOTION: Goldberg/Peters - A motion was made and seconded to approve and authorize the Mayor to execute a contract with Insituform Technologies, LLC for

the Sanitary Sewer Rehabilitation Project, in an amount not to exceed \$1,342,141.90, pursuant to OMNIA Partners National Cooperative Contract No. 23-065-PW. The motion passed unanimously 5 to 0.

- F. Approve and authorize the Mayor to execute a contract with Contractors Services Unlimited for renovations to the Building Department storage room, in an amount not to exceed \$96,300.00, in accordance with Invitation to Bid No. 25-002.

Goldberg/Peters - A motion was made and seconded to approve and authorize the Mayor to execute a contract with Contractors Services Unlimited for renovations to the Building Department storage room, in an amount not to exceed \$96,300.00, in accordance with Invitation to Bid No. 25-002.

12. TOWN COMMISSION COMMENTS

Commissioner Jason Chudnofsky

Commissioner Judith M. Goldberg

Commissioner Donald Peters

Vice Mayor David Stern

Mayor Natasha Moore

13. TOWN ATTORNEY'S REPORT

Town Attorney Rubin highlighted the legislative updates noting electric vehicle, limited arching, turf installation ref. single family homes, electric bicycles - authorizing local government to

14. TOWN MANAGER'S REPORT

15. ANNOUNCEMENTS

Mayor Moore read the announcement as follows.

Board Vacancies

Code Enforcement Board One (1) vacancy for a three-year term

Meetings and Events

August 05, 2025 1:30 P.M. Town Commission Meeting

Board Action Report

None.

16. ADJOURNMENT

The meeting adjourned at 4:18 P.M.