



## TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

TOWN HALL COMMISSION CHAMBERS  
3614 S. OCEAN BLVD., HIGHLAND BEACH, FL

Date: December 03, 2024  
Time: 1:30 PM

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### **1. CALL TO ORDER**

Mayor Moore called the meeting to order at 1:30 P.M.

### **2. ROLL CALL**

Commissioner Judith Goldberg  
Commissioner Donald Peters  
Commissioner Evalyn David  
Vice Mayor David Stern  
Mayor Natasha Moore  
Town Manager Marshall Labadie  
Town Attorney Leonard Rubin  
Town Clerk Lanelda Gaskins

### **3. PLEDGE OF ALLEGIANCE**

The Town Commission led the Pledge of Allegiance to the United States of America.

### **4. INVOCATION**

Reverend D. Brian Horgan, of Saint Lucy Catholic Church delivered the invocation.

### **5. APPROVAL OF THE AGENDA**

**MOTION:** David/Stern - A motion was made and seconded to approve the Revised Agenda, which passed unanimously 5 to 0.

### **6. PRESENTATIONS / PROCLAMATIONS**

None.

### **7. PUBLIC COMMENTS** (Public Comments will be limited to five (5) minutes per speaker).

There were no public comments.

8. **ORDINANCES** (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

**A. Proposed Ordinance / Electronic Publication of Notices**

**An Ordinance of the Town Commission of the Town of Highland Beach, Florida, amending Chapter 1, "General Provisions," of the town code of ordinances by adopting a new Section 1-13, "Electronic Publication of Notices;" providing for the repeal of all ordinances in conflict; providing for severability and codification; and providing for an effective date.**

Mayor Moore read the title of the proposed ordinance and Town Attorney Rubin presented the item. There was a discussion concerning the benefits of electronic publication of legal notices on the website. The Town Commission was in favor of the proposed ordinance.

Mayor Moore opens public comments. Hearing none, she closed public comments.

**MOTION:** David/Stern - A motion was made and seconded to approve on first reading an Ordinance of the Town Commission of the Town of Highland Beach, Florida, amending Chapter 1, "General Provisions," of the town code of ordinances by adopting a new Section 1-13, "Electronic Publication of Notices;" providing for the repeal of all ordinances in conflict; providing for severability and codification; and providing for an effective date. The motion passed 5 to 0.

9. **CONSENT AGENDA** (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after the Town Commission initial discussion.

**A. Approval of Meeting Minutes**

**October 01, 2024, Town Commission Meeting Minutes**

**MOTION:** David/Goldberg - A motion was made and seconded to approve the Consent Agenda which passed unanimously, 5 to 0.

10. **UNFINISHED BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after the Town Commission initial discussion.)

**A. Discussion of Milani Park. (Item Added to the Agenda 11/29/2024)**

Mayor Moore provided an update on a recent meeting between herself, residents Ms. Maggie Chappelle and Ms. Laura Thurston, Palm Beach County Board of County Commissioner Marci Woodward, and the lead architect for the park design. At that meeting, they discussed potential concepts for the park, and the

County made it clear that they would work according to the stipulated settlement agreement.

Ms. Chappellear and Ms. Thurston met with County Commissioner Woodward for several months. They prepared and presented a pre-design schematic and ideas to County Commissioner Woodward, county staff, stakeholders, and the lead architect at a meeting in November 2024. They talked about their pre-design schematic and ideas for the park.

Mayor Moore spoke of high-level concepts such as park elements that would reduce traffic, reduce parking of 40 spaces or less, reduce vagrancy, shade-producing elements, aesthetics that fit within Highland Beach, and promote quietness, calmness, peacefulness, noise reduction, and educational elements.

Mayor Moore also emphasized that this item was about the Town Commission providing input into the design and types of concepts the Highland Beach community would like the County to consider in designing the park. Discussions ensued about concepts such as traffic control (curb cuts), reduced vagrancy, security gates, seating for elderly people, parking costs for residents and non-residents and increase in park fees, natural trees and landscaping, informational signage along the boardwalk, elements of the park for younger children, encouraging park elements that will not inspire park type events such as weddings or parties, uncertainty about covering (gazebo/shelter) and material of the roof, traffic concerns and safety of vehicles, bikes, and pedestrians, and bicycle pedestrians type resting area.

**B. Continued Discussion of Fiscal Year (FY) 2024-2025 Strategic Priorities Plan Update and 5-Year Capital Improvement Plan.**

Town Manager Labadie provided an updated Fiscal Year 2024-2025 Strategic Priorities Plan including the Ranked and Unranked Project List, with no changes made by the Town Commission to the strategic priorities plan. The Town Commission also discussed the 5-year capital improvement plan (CIP) and its projects, suggesting that Town Manager Labadie the Post Office building project to the capital improvement plan, and include the beautification project on the Strategic Priorities list.

**11. NEW BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

**A. Resolution No. 2024-034 / Referendum for Public Safety Project for March 11, 2025, General Election**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida, calling for a referendum of the qualified electors of the town to be held on March 11, 2025, seeking authorization pursuant to Section 2.01(30) of the Town Charter to expend up to \$3,000,000 for the purpose of undertaking two public safety projects; providing for notice and advertising**

**of the referendum; providing for referendum canvassing; providing for severability, the repeal of laws in conflict, and an effective date.**

Town Manager Labadie mentioned that the two public safety projects - Rehabilitation of the Old Fire Station and Apparatus Bays, and the Construction of a Public Safety Docking Facility may exceed the spending limit set by Section 2.01(30) of the Town Charter. To ensure compliance with the Town Charter, staff were seeking approval of Resolution No. 2024-034. The Town Commission suggested increasing the amount to \$3,500,000.

Town Attorney Rubin read the amended ballot summary as follows:

Shall The Town Be Authorized To Expend Up To \$3,500,000 Using Budgeted Funds For Two Public Safety Projects To Improve Operations, Increase Efficiency, Preserve Critical Public Safety Infrastructure And Enhance Response Services, Including (1) Rehabilitation Of The Old Fire Station/Apparatus Bays And (2) Construction Of A Public Safety Marine Facility For Marine Unit Docking And Water Rescue Services.

**MOTION:** David/Stern – A motion was made and seconded to approve Resolution No. 2024-034 as amended. Upon a roll call: Commissioner David (Yes); Vice Mayor Stern (Yes); Commissioner Goldberg (Yes); Commissioner Peters (Yes); and Mayor Moore (Yes). The motion passed on a 5 to 0 vote.

**B. Reconsideration of the December 17, 2024, Town Commission Meeting Date.**

The Town Commission considered rescheduling the December 17, 2024, meeting followed by a motion.

**MOTION:** David/Goldberg - A motion was made and seconded to reconsider December 17, 2024, as a Town Commission meeting date. The motion passed 5 to 0.

**C. Consideration of the Town Commission Proposed 2025 Meeting Schedule.**

The Town Commission discussed the proposed 2025 meeting schedule and agreed to cancel the January 7, February 18, April 1, July 1, August 19, October 21, November 18, and December 16, 2025, meetings for the upcoming year.

**MOTION:** David/Stern – A motion was made and seconded to approve the amended Town Commission Proposed Meeting Schedule for the 2025 calendar year. The motion passed 5 to 0.

## **12. TOWN COMMISSION COMMENTS**

Commissioner Judith M. Goldberg appreciated today's meeting. She wished everyone happy holidays, Happy Hanukkah, and Merry Christmas, mentioned she would not be available to attend the next meeting, and expressed gratitude to the Town Commission. She also noted that she would miss Commissioner David and look forward to the March 25 Town Commission Special Meeting/Swearing-In Ceremony.

Commissioner Donald Peters noted that he will miss Commissioner David as well. He thanked Mayor Moore, Ms. Chappellear, and Ms. Thurston for the updates on Milani Park. He looks forward to the 75<sup>th</sup> Town Anniversary and Mingle and Jingle event on December 5.

Commissioner Evalyn David thanked the Commissioners for their kind wishes. She looks forward to the 75<sup>th</sup> Town Anniversary and Mingle and Jingle event on December 5. She wished everyone a happy holiday season.

Vice Mayor David Stern echoed the Commissioners. He provided an update on the electric charging system in his condominium building. He hopes everyone has a great holiday.

Mayor Natasha Moore welcomed Commissioner-Elect Jason Chudnofsky and looks forward to collaborating with him. She also commented that it has been great working with Commissioner David. She looks forward to the 75<sup>th</sup> Town Anniversary and Mingle and Jingle event.

## **13. TOWN ATTORNEY'S REPORT**

Town Attorney Rubin had nothing to report.

Commissioner-Elect Jason Chudnofsky spoke about activities that will be happening at the upcoming 75<sup>th</sup> Town Anniversary and Mingle and Jingle event. He commented on Commissioner David and Milani Park.

## **14. TOWN MANAGER'S REPORT**

Town Manager Labadie highlighted the upcoming 75<sup>th</sup> Town Anniversary and Mingle and Jingle event on December 5. He expressed gratitude to Reverend Father Horgan for his partnership and support. He also urged the residents to take the trolley due to limited parking and addressed the ongoing traffic construction along State Road A1A.

## **15. ANNOUNCEMENTS**

### **Board Vacancies**

Board of Adjustment and Appeals Board

One (1) vacancy for a three-year term

Code Enforcement Board

Two (2) vacancies for three-year terms; One (1) vacancy for an unexpired ending December 7, 2024; and One (1) vacancy for an expired ending May 30, 2025

**Meetings and Events**

December 10, 2024 1:00 P.M. Special Magistrate Hearing

December 12, 2024 9:30 A.M. Planning Board Regular Meeting

December 17, 2024 1:30 P.M. Town Commission Meeting

**Board Action Report**

None.

**16. ADJOURNMENT**

The meeting was adjourned at 3:43 P.M.

**APPROVED:** February 04, 2025, Town Commission Meeting.

Signed Minutes on file in the Town  
Clerk's Office

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ATTEST:

Natasha Moore, Mayor

Transcribed by  
Lanelda Gaskins

02/04/2025

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Lanelda Gaskins, MMC  
Town Clerk

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.