



## TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

TOWN HALL COMMISSION CHAMBERS, 3614 S.  
OCEAN BLVD., HIGHLAND BEACH, FL

Date: June 18, 2024  
Time: 1:30 PM

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### **1. CALL TO ORDER**

Mayor Moore called the meeting to order at 1:30 P.M.

### **2. ROLL CALL**

Commissioner Judith Goldberg  
Commissioner Donald Peters  
Commissioner Evalyn David  
Vice Mayor David Stern  
Mayor Natasha Moore  
Town Manager Marshall Labadie  
Town Attorney Leonard Rubin  
Town Clerk Lanelda Gaskins

### **3. PLEDGE OF ALLEGIANCE**

The Town Commission led the Pledge of Allegiance to the United States of America.

### **4. APPROVAL OF THE AGENDA**

Town Staff added Resolution No. 2024-016, Community Aesthetic Feature Community Agreement to the agenda as Item 10.B. under New Business.

**MOTION:** David/Stern - Moved to approve the agenda as amended, which passed unanimously 5 to 0.

### **5. PRESENTATIONS / PROCLAMATIONS**

#### **A. Resolution No. 2024-015**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Natural Resources Preservation Advisory Board; and providing for an effective date.**

Mayor Moore read the title of Resolution No. 2024-015.

Applicant Karen Jones was present and interviewed by the Town Commission followed by a motion.

**MOTION:** David/Goldberg – Moved to approve Resolution No. 2024-015 appointing Karen Jones to the Natural Resources Preservation Advisory Board (as outlined in the resolution), which passed unanimously 5 to 0.

**B. Proposed Operating Budget Presentation for Fiscal Year 2024-2025**

Town Manager Labadie introduced this item and explained that the financial position remains strong, and the preliminary budget is consistent with the five year financial forecast. He also provided an overview of fiscal year 2024 accomplishments as well as highlighted fiscal year 2025 Strategic Projects and Initiatives.

Finance Director David DiLena presented an overview of the Preliminary Operating Budget for Fiscal Year 2025 43.24. Followed by Town Commission discussion of the preliminary operating budget. Mayor Moore agreed with increasing the allocation of the transfer of the sewer fund to the water fund. She also agreed to keeping the tax rate steady with respect to putting it into the reserves.

**6. PUBLIC COMMENTS** (Public Comments will be limited to five (5) minutes per speaker.)

Mr. Jack Halpern of 45 South Ocean provided comments.

**7. ORDINANCES** (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

A. None.

**8. CONSENT AGENDA** (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

**A. Approval of Meeting Minutes**

May 21, 2024 Town Commission Meeting Minutes

June 04, 2024 Town Commission Meeting Minutes

**MOTION:** David/Stern - Moved to approve the Consent Agenda, which passed unanimously 5 to 0.

9. **UNFINISHED BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

None.

10. **NEW BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

**A. Consideration of a Professional Services Agreement with Wagner Legal Services, PLLC for Special Magistrate Services.**

Town Manager Labadie presented this item. Town Commission discussions ensued regarding Special Magistrate Services and the Town Commission was in favor of special magistrate services and the agreement. Further discussions ensued about the quorum requirements, status of the current board members term limits, training for the board members and a bifurcated process for special magistrate/code enforcement process.

Mayor Moore opened the item for public comments.

Mr. Jack Halpern provided comments.

Hearing no further comments, Mayor Moore closed public comments.

Town Manager Labadie will come up with a process and present it to the Town Commission at the next meeting.

**MOTION:** David/Goldberg - Moved to formally accept the Professional Services Agreement with Wagner Legal Services, PLLC for Special Magistrate Services. Upon roll call: Commissioner David (Yes); Commissioner Goldberg (Yes); Commissioner Peters (Yes); Vice Mayor Stern (Yes); and Mayor Moore (Yes). The motion passed unanimously 5 to 0.

**B. Resolution No. 2024-016 (This item was added to the agenda)**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida, approving the design, installation and maintenance of community aesthetic features and authorizing the execution of a Community Aesthetic Feature Agreement with the Florida Department of Transportation; and providing for an effective date.**

Town Attorney Rubin presented this item.

**MOTION:** David/Goldberg – Moved to approve Resolution No. 2024-016, which passed unanimously 5 to 0.

## **11. TOWN COMMISSION COMMENTS**

Commissioner Judith M. Goldberg thanked staff for the preliminary budget presentation.

Commissioner Donald Peters also thanked staff for the preliminary budget presentation and wished everyone a happy summer.

Commissioner Evalyn David commented on how pleasant the budget process is as well as the preliminary budget presentation.

Vice Mayor David Stern thanked Finance Director DiLena for the budget presentation. He commented on the inspections from the Fire-Rescue Department and the detailed inspection reports.

Mayor Natasha Moore thanked Finance Director DiLena for the budget presentation. She also thanked Representative Gossett-Seidman for her involvement with the State appropriations.

## **12. TOWN ATTORNEY'S REPORT**

Town Attorney Rubin had no comments.

## **13. TOWN MANAGER'S REPORT**

Town Manager Labadie thanked Finance Director DiLena for the budget presentation. He provided a report on the following: Fire-Rescue staff evaluating the private fire protections systems in the condominium buildings throughout the town, the Town's financial strength is impeccable and introduction of Madison Nooman, Executive Assistant to the Town Manager.

## **14. ANNOUNCEMENTS**

### **Board Vacancies**

Board of Adjustment and Appeals Board	One (1) vacancy for a three-year term
Natural Resources Preservation Advisory Board	One (1) vacancy for a three-year term

### **Meetings and Events**

June 19, 2024	Town Hall Closed in Observance of Juneteenth
July 9, 2024    9:30 A.M.	Board of Adjustment and Appeals Regular Meeting
July 4, 2024	Town Hall closed in observance of Independence Day

July 27, 2024 10:00 A.M. Financial Advisory Board Regular Meeting

**Board Action Report**

1. Certification of Inadequate Attendance and Automatic Removal of Member Michael Cherbini from the Code Enforcement Board effective May 14, 2024 (Informational Only)

**15. ADJOURNMENT**

The meeting was adjourned at 3:37 P.M.

**APPROVED:** July 23, 2024 Town Commission Meeting.

Signed Minutes on file in the Town  
Clerk's Office.

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ATTEST:

Natasha Moore, Mayor

Transcribed by  
Lanelda Gaskins

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Lanelda Gaskins, MMC  
Town Clerk

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07/23/2024

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.