



TOWN OF HIGHLAND BEACH TOWN COMMISSION MEETING MINUTES

LIBRARY COMMUNITY ROOM, 3618 S. OCEAN
BLVD., HIGHLAND BEACH, FL

Date: November 21, 2023
Time: 1:30 PM

1. CALL TO ORDER

Mayor Moore called the meeting to order at 1:30 P.M.

2. ROLL CALL

Commissioner Judith Goldberg
Commissioner Donald Peters
Commissioner Evalyn David
Mayor Natasha Moore
Town Manager Marshall Labadie
Town Attorney Glen Torcivia
Town Clerk Lanelda Gaskins

ABSENT
Vice Mayor David Stern

3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance to the United States of America.

4. APPROVAL OF THE AGENDA

MOTION: David/Goldberg – Moved to approve the agenda as presented, which passed unanimously 5 to 0.

5. PRESENTATIONS / PROCLAMATIONS

A. State of Education Report by School Board Member Erica Whitfield, District 4 School District of Palm Beach County

Ms. Erica Whitfield presented the School District of Palm County State Legislative Priorities report.

B. Resolution No. 2023-033

A Resolution of the Town Commission of the Town of Highland Beach, Florida, ratifying the selection, appointments, and term of office of members of the Code Enforcement Board; and providing for an effective date.

Mayor Moore read the title of Resolution No. 2023-033. Followed by the Town Commission interviewing applicants David Kaufman and Michael Thorson concerning their interest in serving on the Code Enforcement Board.

Mr. Kaufman and Mr. Thorson spoke about their professional experiences and interest in serving on the board.

There was a discussion about Mr. Thorson's interest in participating on the Board of Adjustment and Appeals. The Town Clerk's Office will prepare and present a resolution to the Town Commission at the next meeting.

MOTION: David/Goldberg – Moved to approve Resolution No. 2023-033 appointing David Kaufman to the Code Enforcement Board. The motion passed unanimously 4 to 0.

6. PUBLIC COMMENTS

Mr. Karl Johanson of 2358 So. Ocean Blvd. (Byrd Beach subdivision) provided comments about the 13 single-family waterfront residents interest to maintain the 25-foot setback.

7. ANNOUNCEMENTS

Mayor Moore read the announcements as follows:

Board Vacancies

Board of Adjustment and Appeals Two (2) vacancies, for a three year-terms and
One (1) vacancy for an unexpired term ending
September 21, 2024

Planning Board One (1) vacancy for an unexpired term ending
May 4, 2024

Meetings and Events

November 23 - 24, 2023 Town Hall Closed in observance of
Thanksgiving

December 05, 2023 1:30 P.M. Town Commission Meeting

December 07, 2023 9:30 A.M. Financial Advisory Board Regular Meeting

December 07, 2023 5:30 P.M. - 7:30 P.M. Mingle and Jingle Holiday Event at
St. Lucy Catholic Church

Board Action Report

None.

8. **ORDINANCES** (Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.)

A. None.

9. **CONSENT AGENDA** (These are items that the Commission typically does not need to discuss individually, and which are voted on as a group.) Public Comments will be limited to three (3) minutes per speaker per item after Commission initial discussion.

A. Approval of Meeting Minutes

November 07, 2023 Town Commission Meeting Minutes

MOTION: David/Goldberg – Moved to approve the Consent Agenda (November 7, 2023 Meeting Minutes) as presented, which passed unanimously 4 to 0.

10. **UNFINISHED BUSINESS** (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Fire Rescue Implementation Update

Fire Chief Glenn Joseph provided an update on the construction of the new fire rescue building, arrival of the Rescue 116 (emergency vehicle), painting of the fire truck (December 1), and delivery of the fire truck (mid to late December or early January). They are finalizing the job offers for the fire captains, backgrounds and physicals are in progress for the firefighter applicants. The firefighter position has been reopened and are accepting additional applications.

Fire Marshall Matt Welhaf will be scheduling building inspections with the homeowner associations (HOAs) next week.

The Top Off Ceremony for the Fire Rescue Building is on December 6 at 12:30 P.M.

Town Manager Labadie provided an update on the State of Florida Joint Legislative Auditing Committee (JLAC). He has assembled a legal team to represent the Town concerning this matter, spoken with the town's forensic auditor to ensure their work is closed out. Also, Town Attorney Torcivia has drafted a letter to JLAC addressing the town's concerns with the process and their findings.

Town Manager Labadie spoke about the movement of fire rescue personnel schedules concerning kelly days and 24/72 workdays. He and Finance Director DiLena are working on a budget for the 24/72 workday option, and he will schedule one on one appointments with each Commissioner to discuss the numbers. Fire Chief Joseph also spoke about the 24/72 workdays options.

In addition, Town Manager Labadie spoke about concerns and cost to change the color of the water tower to white. Kaufman Lynn Construction will provide renderings of the building in the white color with beige trimming, and he will be sharing the renderings with the Town Commission.

There was a brief conversation about the color selection pertaining to the town entry signage.

B. Florida Department of Transportation (FDOT) RRR Project Update

Town Manager Labadie had no updates on this project.

Commissioner Peter attended the Beach Association meeting last week and spoke about that meeting as it relates to Boca Raton transition to marked bike lanes.

C. Continued discussion of Milani Park

Town Manager Labadie is assembling a professional team of experts such as lobbyist consulting groups, and an archaeologist who would be best for the Town to address the matters pertaining to the Milani Park property. He mentioned that the historical documents pertaining to Milani Park is accessible on the Town's website.

He will schedule one on one meetings with each Commissioner.

11. NEW BUSINESS (Public Comments will be limited to three (3) minutes per speaker per item after Town Commission initial discussion.)

A. Approve and authorize Town staff to purchase the Bauer Model L13-E3 Breathing Air Station from Compressed Air Supplies & Equipment, Inc. in the amount of \$52,805.83 for the Fire Rescue Department (piggyback NPPGov contract #PS20095).

Fire Chief Joseph presented this item.

MOTION: David/Goldberg - Moved to approve the purchase of the Bauer Model L13-E3 Breathing Air in the amount of \$52,805.00 for the Fire Rescue Department. The motion passed unanimously 4 to 0.

12. TOWN COMMISSION COMMENTS

Commissioner Judith M. Goldberg thanked those who attended the meeting and wished everyone a happy Thanksgiving.

Commissioner Donald Peters also thanked and wished everyone a happy Thanksgiving.

Commissioner Evalyn David wished everyone a happy and healthy Thanksgiving.

Mayor Natasha Moore wished everyone a happy Thanksgiving.

13. TOWN ATTORNEY'S REPORT

Town Attorney Torcivia wished everyone a happy Thanksgiving.

14. TOWN MANAGER'S REPORT

Town Manager Labadie also wished everyone a happy Thanksgiving.

15. ADJOURNMENT

The meeting adjourned at 3:27 P.M.

APPROVED: December 05, 2023 Town Commission Meeting.

ATTEST:




Lanelda Gaskins, MMC
Town Clerk



Natasha Moore, Mayor

Transcribed by
Lanelda Gaskins

12/05/2023

Date

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the events of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>.