



## TOWN OF HIGHLAND BEACH TOWN VIRTUAL TOWN COMMISSION MEETING MINUTES

Town Hall / Commission Chambers  
3614 South Ocean Boulevard  
Highland Beach, Florida 33487

Date: October 20, 2020  
Time: 1:30 P.M.

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### 1. CALL TO ORDER

Mayor Hillman called the meeting to order at 1:30 P.M.

### 2. PRESENT UPON ROLL CALL

Commissioner John Shoemaker  
Commissioner Evalyn David  
Commissioner Peggy Gossett-Seidman (joined the meeting at 1:32 P.M.)  
Vice Mayor Greg Babij  
Mayor Douglas Hillman  
Town Manager Marshall Labadie  
Town Attorney Glen Torcivia (joined the meeting at 1:32 P.M.)

### 3. PLEDGE OF ALLEGIANCE

The Town Commission led the Pledge of Allegiance.

### 4. ADDITIONS, DELETIONS, AND APPROVAL OF THE AGENDA

**MOTION:** Commissioner David moved to accept the agenda as presented.  
Commissioner Shoemaker seconded the motion, which passed (4 to 0) unanimously.

### 5. PRESENTATIONS / PROCLAMATIONS

There were no presentations or proclamations.

### 6. PUBLIC COMMENTS AND REQUESTS NON-AGENDA ITEMS ONLY

There were no public comments.

### 7. ANNOUNCEMENTS

Mayor Hillman read the following announcements into the record.

#### A. Board Vacancies

Board of Adjustment & Appeals - Two vacancies for a three-year term.

Financial Advisory Board - One vacancy for a three-year term.

**B. Meetings and Events**

October 29, 2020 - 2:00 P.M. Virtual Code Enforcement Board Regular Meeting

November 05, 2020 - 1:30 P.M. Town Commission Meeting

November 11, 2020 – Town Hall closed in observance of Veterans Day

November 12, 2020 - 9:30 A.M. Planning Board Regular Meeting

**C. Board Action Report**

There was no board action report.

**8. ORDINANCES**

There were no ordinances.

**9. CONSENT AGENDA**

There were no consent agenda items.

**10. UNFINISHED BUSINESS**

**A. Approval of 2020 Strategic Priorities Plan.**

Mayor Hillman introduced this item.

Town Manager Labadie spoke about the modifications to the 2020 Strategic Priorities Plan and the action planning process.

**MOTION:** Commissioner Shoemaker moved to approve the 2020 Strategic Priorities Plan as presented. Commissioner David seconded the motion, which passed (5 to 0) unanimously.

**B. Approve and Authorize the Mayor to execute an agreement with AT&T in the amount of \$46,080 for fiber internet services for an additional three years.**

Mayor Hillman read the title for Item 10B into the record. Commissioner Shoemaker met with Ms. Cuebas and the Mr. Rutledge about this matter and offered his suggestions. Assistant to the Town Manager Terisha Cuebas provided an update on the progress made with AT&T to renegotiate the monthly rate and reported that the proposed monthly rate was reduced by \$100.00 a month over the span of three years.

**MOTION:** Commissioner Shoemaker moved to approve the agreement with AT&T as renegotiated. Commissioner David seconded the motion, which passed (5 to 0) unanimously.

### **C. RESOLUTION NO. 20-019 / AMENDMENT TO COMMISSION RULES**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida, amending Resolution No. 19-008 R, adopting commission rules governing interactions with staff, town attorney, advisory boards, and outside agencies; and providing an effective date.**

Mayor Hillman read the title of Resolution No. 20-019 into the record.

Town Manager Labadie introduced this item explaining that there was some flexibility added to the guidelines to allow for Town Commission to interact with elected officials from other agencies.

The Town Commission agreed that Town Manager Labadie would prepare some guidelines to bring it back to Town Commission at a future meeting.

### **D. Update on Milani Park - Mayor Hillman**

Mayor Hillman presented this item and provided the Town Commission with an update on Milani Park with a PowerPoint highlighting the proposed phases titled Phase I and Phase II. These phases included the addition of a parking lot, landscape, walkway, restroom facility, lifeguard station and educational signage. They also discussed photographing a group of 100 residents during high tide to showcase the inability to comfortably fit a large group on the beach.

## **11. NEW BUSINESS**

**A. Consideration of a new Ordinance to delete certain finish floor elevation and general elevation provisions provided in Chapter 30 (Zoning Code) and Chapter 6 (Buildings and Structures) of the Town Code of Ordinances.**

Mayor Hillman introduced this item.

Building Official Jeffrey Remas presented this item explaining the proposed revisions in the Code of Ordinances and provided additional information regarding finish floor elevations and general elevation.

**MOTION:** Commissioner David moved that the recommendations of the Building Official be followed as it relates to seawall elevations. Commissioner Gossett-Seidman seconded the motion, which passed (5 to 0) unanimously.

**B. Ratifying the Town Manager's signature on an agreement with Viking Diving Services for the removal of the derelict vessel from the beach within Highland Beach. (Invitation to Bid No. 20-008)**

Mayor Hillman read the title of Item 11B into record.

Town Manager Labadie discussed the time implications which prompted the execution of the town's contract under the emergency purchasing order provisions currently in place,

as well as the full cost of the project being covered under the Florida Fish and Wildlife Conservation Commission (FWC) Grant.

**MOTION:** Commissioner David moved to approve the agreement with Viking Diving Services for the removal of the derelict vessel from the beach within Highland Beach. Commissioner Gossett-Seidman seconded the motion, which passed (5 to 0) unanimously.

**C. Resolution No. 20-020 / Budget Amendment**

**A Resolution of the Town Commission of the Town of Highland Beach, Florida amending Resolution No. 20-017, which appropriated funds for the 2020-2021 fiscal year budget, and providing for an effective date.**

Mayor Hillman read the title of Resolution No. 20-020 into record.

Finance Director Lalla presented the item explaining that the town hopes to get fully refunded from the FWC Grant.

**MOTION:** Mayor Hillman moved to adopt Resolution No. 20-020. Commissioner David seconded the motion, which passed (5 to 0) unanimously.

**D. Approval to designate Commissioner Gossett-Seidman to the Florida League of Cities Transportation and Intergovernmental Relations Committee as the Town's representative member. – Commissioner Peggy Gossett-Seidman**

Mayor Hillman read the title of Item 11D into record.

Commissioner Gossett-Seidman presented the item stating that in March, she was contacted by the Florida League of Cities executives inquiring about her interest in a role on a committee or as the District IV representative because the current District IV Representative, Shirley Johnson, was up for reelection. She explained that the League's annual meeting would be held virtually and spoke about how the League aspired to have representatives throughout the state participate on their committees and to form policies for the legislators when they convene in March. Initially, the closest representatives to the Highland Beach area was Vice Mayor Andy Amoroso with the City of Lake Worth Beach and a Lake Park representative. However, after speaking with the League about not having a representative for the Highland Beach area, she later learned that they had appointed her to the Transportation and Intergovernmental Relations Committee. Further discussion ensued about the other available positions on the Florida League of Cities Transportation and Intergovernmental Relations Committee.

**MOTION:** Commissioner Shoemaker moved to designate Commissioner Gossett-Seidman to the Florida League of Cities Transportation and Intergovernmental Relations Committee as the town's representative member. Commissioner David seconded the motion, which passed (5 to 0) unanimously.

## **E. Approval of Commission Meeting Minutes**

June 16, 2020 - Commission Meeting Minutes  
July 02, 2020 - Commission Special Meeting Minutes  
July 07, 2020 - Commission Meeting Minutes  
July 21, 2020 - Commission Meeting Minutes

**MOTION:** Commissioner Gossett-Seidman moved to approve the June 16, 2020, July 02, 2020, July 07, 2020, and the July 21, 2020 Commission Meeting Minutes as stated. Commissioner David seconded the motion, which passed (5 to 0) unanimously.

## **12. TOWN COMMISSION REPORTS**

Commissioner John Shoemaker commented about the ability of the Town Commission to work as a team effectively.

Commissioner Peggy Gossett-Seidman provided comments about her conversation with an unnamed Boca Raton Commissioner concerning Boca Raton's issues with littering on their beach as well as the Highland Beach seaweed issue and a possible solution to resolve it. She also provided comments on the rise in medical transport fees by the City of Delray Beach and the Florida League of Cities Transportation and Intergovernmental Relations Committee.

Commissioner Evalyn David had no comments

Vice Mayor Greg Babij had no comments.

Mayor Douglas Hillman provided comments on the discussion about ordinances being sponsored by a Town Commissioner. The Town Commission was in support of Commissioner sponsored ordinance. Town Manager Labadie mentioned that the Commissioner sponsored ordinance would help communicate the expectations better.

## **13. TOWN ATTORNEY'S REPORT**

Town Attorney Torcivia had nothing to report.

## **14. TOWN MANAGER'S REPORT**

Town Manager Labadie provided an update on the Public Participation Protocols for the upcoming meetings after November 1<sup>st</sup>; the crosswalks signage installation, the painting of the new logo on the town's water tower, the Coastal Resiliency Partnership, the removal of the derelict vessel that is underway, the Water Rate Study returning on the November 5<sup>th</sup> Commission agenda, the Fire Department Feasibility Study, the City of Delray Beach Renourishment Project permitting process in progress and the Town of Highland Beach filing a letter of opportunity to object to the project.

He gave kudos to Finance Department personnel, Deputy Finance Director Donna Clark, Management Analysis Eric Marmer, and Finance Director Matthew Lalla for working on

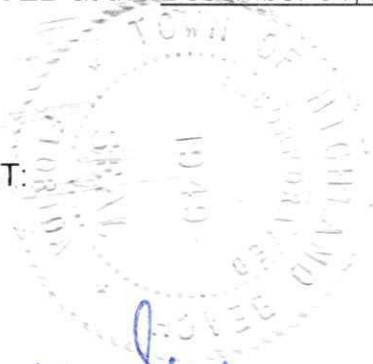
ensuring payroll increases were inputted, for working on the contract negotiations, and for working on the removal of the derelict vessel.

**15. ADJOURNMENT**

There being no further business, Mayor Hillman moved to adjourn the meeting at 3:54 P.M.

**APPROVED** at the December 01, 2020, Town Commission Meeting.

ATTEST:



Lanelda Gaskins  
Lanelda Gaskins, MMC  
Town Clerk

Douglas Hillman  
Douglas Hillman, Mayor

Transcribed by Ganelle Thompson  
Administrative Support Specialist

December 1, 2020  
Date

baw: 11.20.2020

lg: 11.20.2020

Disclaimer: Effective May 19, 2020, per Resolution No. 20-008, all meeting minutes are transcribed as a brief summary reflecting the event of this meeting. Verbatim audio/video recordings are permanent records and are available on the Town's Media Archives & Minutes webpage: <https://highlandbeach-fl.municodemeetings.com/>